

Minutes of a Meeting of the Asset Management Committee held at Redruth
Civic Centre, Alma Place, Redruth on Monday 1st June 2026

Present:

Cllr E Allen	Chair
Cllr D Reeve	
Cllr S Barnes	
Cllr A Biscoe	
Cllr H Biscoe	
Cllr P Broad	
Cllr R Jolly	
Cllr I Thomas	
Cllr W Tremayne	

In attendance:

Mrs H Bardle	Deputy Town Clerk/ Responsible Finance Officer
Mr W Rundle	Asset Manager
Mr J Molloy	Asset Manager (Consultant)
Mrs C Peate	Administrator

There were no members of the public in attendance.

PART I – PUBLIC SESSION

1666.1 To receive nominations for Chair of Asset Management Committee and to vote in the Chair for the municipal year 2026/27.

Cllr E Allen had been nominated by Cllr Jolly at the Annual Meeting.

Unanimously RESOLVED to accept Cllr E Allen for the Chair of the Asset Management Committee.

1666.2 To receive nominations for the Vice-Chair of Asset Management Committee and to vote in the Vice-Chair for the municipal year 2026/27.

Cllr D Reeve was nominated by Cllr Allen and seconded by Cllr Jolly at the Annual Meeting.

Unanimously RESOLVED to accept Cllr D Reeve for the Vice-Chair of Asset Management Committee.

1666.3 To receive apologies for absence.

Apologies were received from Cllr A Mays.

1666.4 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1666.5 Public participation session – to enable the public to put questions to the Council relating to any items on the Agenda.

No members of the public were in attendance.

1666.6 To confirm the Minutes of the Meeting of the Asset Management Committee held on 2nd March 2026.

1666.6.1 Cllr Allen announced that the meeting would be recorded and the audio recording commenced.

1666.6.2 RESOLVED by majority to confirm the minutes of the Asset Management Committee held on 2nd March [Proposed Cllr Reeve; seconded Cllr H Biscoe. Cllr Tremayne and Cllr Broad abstained.

1666.7 To receive a report from the Asset Manager.

1666.7.1 The report noted a number of staffing changes. Newly appointed Asset Manager Will Rundle thanked Consultant Asset Manager Jon Molloy for his support and hard work over the last nine months and confirmed Mr Molloy's contract will end this month. In addition, Caretaker Bob Belson started at the end of April and is already having a positive impact. Issues with the Caretaker's split shifts are being resolved this week.

1666.7.2 The report set out a number of areas of ongoing work: the development of the Civic.ly online asset management system, the works to the guttering on Market Hall and Market Way, the feasibility report for The Chambers, and the gathering of advice concerning maintenance of the clock tower.

1666.7.3 During the fire drill in late May only two out of the eight businesses in Market Way followed the evacuation procedure. A letter is ready to send to businesses,

reminding them of their responsibilities, and a check will be made to ensure all businesses have the latest copy of procedures.

Cllr Thomas asked about preparation and compensation for the café owner and their customers. The Deputy Town Clerk confirmed future fire drills will be pre-announced, where possible, with reminders given, and carried out at times set to minimise disruption to business.

1666.7.4 Cllr Allen raised the issue of the Town Council's malfunctioning alarm which rang for two hours on a recent Saturday. The Deputy Town Clerk confirmed a number of organisations were involved in delivering the fire and security systems which led to delays in resolving the malfunction. A single company has been approached to handle all aspects of the alarm system, and the Town Clerk is waiting for the company to supply a quote.

In addition, the Deputy Town Clerk acknowledged there was a need for fire alarm procedures to be clarified amongst staff.

1666.7.5 Cllr Reeve asked for clarification on the library toilets grant application being on hold. The Deputy Town Clerk confirmed the Town Council is working towards getting planning consent in place to enable an application next year.

1666.7.6 Cllr Reeve asked about the units in Market Way. Firstly, whether any unit holders were leaving, and secondly what were the unit holders' reactions to being asked to contribute to service costs. The Deputy Town Clerk confirmed no unit holders were leaving. They also confirmed that all unit holders were in agreement about paying a £20 monthly service charge. The Deputy Town Clerk confirmed this fee will be implemented from 1st July 2026.

1666.7.7 Cllr Allen raised the issue of the temporary banking hub closing before the lease had expired, and whether the unit would remain empty. The Deputy Town Clerk stated that we had not recovered notice from the Banking Hub of their intention to leave. She confirmed the banking hub has a lease in place until February 2027 but that the Town Council would negotiate with the organisation if another licensee was interested in taking on the property earlier.

1666.7.8 Cllr H Biscoe noted how the demographics of Redruth's town have changed: away from a strongly retail offering towards more service-led businesses. In order to encourage retail businesses (with significant set-up costs) Cllr Reeve suggested schemes to encourage pop-ups, for example short leases.

1666.7.9 Cllr Reeve raised questions about recent issues with The Foyer. The Consultant Asset Manager confirmed the Town Council is in talks with the leaseholder about repairs to the fabric of the building, and associated scaffolding.

1666.7.10 Unanimously RESOLVED to accept the report [Proposed by Cllr H Biscoe, Seconded by Cllr Barnes].

1666.8 To receive a report from the Facilities Manager.

1666.8.1 The report was delivered by the Deputy Town Clerk. Staffing was the first issue to be addressed, with two Facilities staff confirmed as having passed their probationary period, and one staff member on long-term sick leave, expected to undertake a phased return to work beginning in July.

1666.8.2 There was a change to Facilities Team's responsibilities during the St Piran's Day celebrations: other teams managed the markets and road closures, leaving the Facilities Team free to run the information stand and talk to the public, which they enjoyed.

1666.8.3 With the growing season underway the team have been busy. Grass cutting has begun, and full use of the polytunnel – donated by Truro City Council – means plants are being grown for use around the town. In addition, tree surveys have been commissioned, hanging baskets have been checked, footpaths have been tidied up (in agreement with Cornwall Council), new bug hotels have been installed and new railings for St Rumon's Gardens are in the process of being installed.

1666.8.4 A report last year highlighted a need for increased focus on health and safety, and the Deputy Town Clerk has met with the Facilities Manager and Asset Manager who have been tasked with implementing this. Health and Safety will be a standing item in future meetings.

- 1666.8.5 With regards to East End Park the Section 106 money needs to be spent by the end of November. Two aspects being improved are (1) completing the link path from the skate park down to the Miner's Court area and (2) new, accessible play equipment. Any unspent funds after these investments will be put towards upgrading existing play equipment. Community engagement will be delivered at Murdoch Day and the Fun Day to ensure the park meets residents' needs. Cllr Barnes noted there had been littering at the park and asked if the Facilities Team could talk to the young people to prevent further littering. Cllr Tremayne noted that in general the young users keep the park in good condition. Cllr Thomas raised the need to provide for older children, and a bike track could be considered at the park.
- 1666.8.6 With regards to Plain an Gwarry work will focus on the roundabout and funding will be applied for to replace some of the play equipment.
- 1666.8.7 Fly tipping and graffiti have been reported almost daily at Strawberry Fields, Cross Street and Kresen Kernow, with the Facilities Team regularly dealing with it.
- 1666.8.8 Cllr Thomas noted that, in the event of devolution, the Town Council could consider applying for planning permission at Victoria Park to take advantage of the existing facilities there to help cover costs.
- 1666.8.9 The Deputy Town Clerk confirmed the Coastline grant application had been unsuccessful.
- 1666.8.10 Cllr Reeve raised the issue of fly tipping and graffiti near Murdoch House, and whether CCTV could be installed. Cllr Reeve will engage in conversations to explore options.
- 1666.8.11 Cllr Allen raised the subject of pay for Events Staff on festival days. The Deputy Town Clerk suggested the issue be raised at a future Staffing Committee meeting.
- 1666.8.12 Unanimously RESOLVED to accept the report [Proposed by Cllr A Biscoe; Seconded by Cllr Barnes].

Chair