



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT  
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr R S Barnes**

**Town Clerk: Ms C Caldwell**

Minutes of the Annual Meeting of the Redruth Town Council held in the Redruth Civic Centre on  
Monday 20<sup>th</sup> May 2024

Present: Cllr S Barnes  
Cllr A Biscoe  
Cllr H Biscoe  
Cllr P Broad  
Cllr M Brown  
Cllr B Craze  
Cllr B Ellenbroek  
Cllr K Grasso  
Cllr D Reeve  
Cllr C Skinner  
Cllr I Thomas  
Cllr W Tremayne

Chair

In attendance: Ms C Caldwell  
Ms S White  
Ms A Hunt  
Mrs H Bardle  
Miss K O'Dell  
Mr M Morrison  
Inspector L Brown  
Ms S Clasper  
Ms S Hill  
Ms V Kent  
Mr J Morrison  
Mr L Wills  
Mr M Bailey

Town Clerk  
Engagement Officer  
Operations Officer  
Responsible Finance Officer  
Administrative Assistant  
Town Crier  
Police Sector Inspector  
Local Resident  
Local Resident  
Local Resident  
Local Resident  
Local Resident  
Local Resident

PART I – PUBLIC SESSION

1581.1 **To receive nominations and to elect the Town Mayor of Redruth for the Council Year 2024-2025**

1581.1.1 Unanimously RESOLVED to elect Cllr Barnes as the Town Mayor of Redruth for the Council Year 2024-2025 [Proposed Cllr Brown; Seconded Cllr H Biscoe]

1581.2 **To receive the Town Mayor's Declaration of Acceptance of Office**

Cllr Barnes took his Declaration of Acceptance of Office before all Members, witnessed by the Town Clerk.

A handwritten signature in black ink, appearing to be 'S.C.' or similar.

- 1581.3 **To receive nominations and to elect the Deputy Town Mayor of Redruth for the Council Year 2024-2025**
- 1581.3.1 Unanimously RESOLVED to elect Cllr A Biscoe as the Deputy Town Mayor of Redruth for the Council Year 2024-2025 [Proposed Cllr Barnes; Seconded Cllr Thomas]
- 1581.4 **To receive apologies for absence**
- Apologies were received from Cllrs Garrick and Major.
- 1581.5 **To receive an address from the Town Mayor, including appointment of Town Mayor's Consort**
- Cllr Barnes spoke about his first year as Town Mayor, which included updating Members about his recent Twinning trip to Brittany in France.
- Cllr Barnes confirmed that his consort for the Council Year 2024-2025 would be his daughter Sarah Barnes.
- 1581.6 **Review of Town Council's Standing Orders**
- A report was circulated prior to the meeting. The Town Clerk read out the recommended changes to Standing Orders for members of the public present.
- 1581.6.1 Unanimously RESOLVED to accept the recommendations to amend the Town Council's Standing Orders [Proposed Cllr Barnes; Seconded Cllr A Biscoe]
- 1581.7 **Review of the terms of references for committees; and of delegation arrangements to committees, and employees**
- A report was circulated prior to the meeting.
- 1581.7.1 Unanimously RESOLVED to accept the recommendation that the terms of references for committees, and the delegation arrangements to committees and employees, as reviewed, adequately meet the Council's current requirements [Proposed Cllr Barnes; Seconded Cllr A Biscoe]
- 1581.8 **To elect Members for the following committees and from those members elected to elect a Chair, and Vice Chair, respectively.**
- The appointments to the Council's Standing Committees were dealt with in accordance with the attached Annex A to these minutes.
- 1581.8.1 **Operations Committee**
- Unanimously RESOLVED to elect Cllr Tremayne as Chair of the Operations Committee [Proposed Cllr H Biscoe; Seconded Cllr Thomas]
- Unanimously RESOLVED to elect Cllr A Biscoe as Vice Chair of the Operations Committee [Proposed Cllr Barnes; Seconded Cllr Thomas]
- 1581.8.2 **Engagement Committee**
- Unanimously RESOLVED to elect Cllr Garrick as Chair of the Engagement Committee [Proposed Cllr H Biscoe; Seconded Cllr Thomas]
- Unanimously RESOLVED to elect Cllr H Biscoe as Vice Chair of the Engagement Committee [Proposed Cllr Thomas; Seconded Cllr Ellenbroek]
- 1581.8.3 **Planning Committee**
- Unanimously RESOLVED to elect Cllr H Biscoe as Chair of the Planning Committee [Proposed Cllr Barnes; Seconded Cllr Thomas]
- Unanimously RESOLVED to elect Cllr Tremayne as Vice Chair of the Planning Committee [Proposed Cllr H Biscoe; Seconded Cllr A Biscoe]

#### 1581.8.4 **Finance Committee**

Unanimously RESOLVED to elect Cllr Barnes as Chair of the Finance Committee [Proposed Cllr Thomas; Seconded Cllr Tremayne]

Unanimously RESOLVED to elect Cllr Craze as Vice Chair of the Finance Committee [Proposed Cllr Barnes; Seconded Cllr H Biscoe]

#### 1581.8.5 **Staffing Committee**

Unanimously RESOLVED to elect Cllr Brown as Chair of the Staffing Committee [Proposed Cllr Barnes; Seconded Cllr H Biscoe]

Unanimously RESOLVED to elect Cllr Garrick as Vice Chair of the Staffing Committee [Proposed Cllr Brown; Seconded Cllr H Biscoe]

#### 1581.9 **To appoint members to represent the Council on all outside organisations**

1581.9.1 Unanimously RESOLVED to appoint members to represent the Council on all outside organisations in accordance with the attached Annex B to these minutes [Proposed Cllr Barnes; Seconded Cllr A Biscoe]

#### 1581.10 **To receive reports from Members representing the Council on outside organisations**

Cllr Barnes gave an update on the Redruth Community Centre Association. It had been a difficult time during and recovering from the Covid pandemic, but things were now moving in a positive direction. The Association was actively applying for bids to improve the main hall and were building a strong team.

#### 1581.11 **To review the Members' Register of Interests for all Members**

Those Members present reviewed their Members' Register of Interests and returned them to the Town Clerk.

#### 1581.12 **To appoint six Members to act as authorised signatories on the Council's financial documents.**

The Town Clerk stated the members currently authorised are Cllr A Biscoe, Cllr H Biscoe and Cllr Tremayne. As two of the members are married, for best practice, four more signatories are required.

1581.12.1 Unanimously RESOLVED that Cllrs Barnes, Broad, Garrick and Thomas act as authorised signatories on the Council's financial documents [Proposed Cllr A Biscoe; Seconded Cllr H Biscoe]

#### 1581.13 **To approve the following changes to the bank mandate: (i) To allow any three signatories to sign documents; (ii) To authorise the application for the new Town Clerk to be added to the mandate.**

1581.13.1 Unanimously RESOLVED to approve both changes to the bank mandate [Proposed Cllr A Biscoe; Seconded Cllr H Biscoe]



**Chairman**

**Redruth Town Council**  
**Committee Membership - Council Year 2024-2025**

<u>Operations</u>	<u>Engagement</u>	<u>Planning</u>	<u>Finance</u>	<u>Staffing</u>
Cllr Tremayne (Chair)	Cllr Garrick (Chair)	Cllr H Biscoe (Chair)	Cllr Barnes (Chair)	Cllr Brown (Chair)
Cllr A Biscoe (Vice-Chair)	Cllr H Biscoe (Vice-Chair)	Cllr Tremayne (Vice-Chair)	Cllr Craze (Vice Chair)	Cllr Garrick (Vice-Chair)
Cllr Barnes	Cllr Barnes	Cllr Barnes	Cllr A Biscoe	Cllr Barnes
Cllr H Biscoe	Cllr A Biscoe	Cllr A Biscoe	Cllr H Biscoe	Cllr A Biscoe
Cllr Broad	Cllr Broad	Cllr Craze	Cllr Brown	Cllr H Biscoe
Cllr Brown	Cllr Craze	Cllr Grasso	Cllr Garrick	Cllr Craze
Cllr Craze	Cllr Ellenbroek	Cllr Major	Cllr Grasso	Cllr Thomas
Cllr Ellenbroek	Cllr Grasso	Cllr Thomas	Cllr Thomas	Cllr Tremayne
Cllr Garrick	Cllr Major		Cllr Tremayne	
Cllr Major	Cllr Reeve			
Cllr Reeve	Cllr Skinner			
Cllr Skinner	Cllr Thomas			
Cllr Thomas				

*Town Mayor and Deputy Town Mayor have ex-officio appointments on all committees, which include voting rights.*



## REDRUTH TOWN COUNCIL

### Members appointed to represent the Council on outside bodies 2024-2025

CALC	Cllr Reeve; Cllr A Biscoe; Town Clerk
SLCC	Cllr A Biscoe; Cllr Reeve Town Clerk
Redruth Chamber of Commerce	Cllr Brown; Cllr Broad
Redruth Community Centre Association	Cllr Barnes; Cllr Craze; Cllr Broad
Redruth & District Twinning Association (France)	Cllr Barnes
CCTV Working Group	Cllr A Biscoe; Cllr H Biscoe; Town Clerk; Engagement Officer
Redruth Town Team	Cllr Barnes; Cllr Reeve; Town Clerk; Engagement Officer
Redruth 2000 (Murdoch House)	Vacant
Community Area Partnership	Cllr Thomas; Cllr Reeve
Police Liaison Group	Cllr A Biscoe; Cllr H Biscoe
Friends of Victoria Park	Cllr H Biscoe; Vacant
Redruth-Real del Monte Twinning Association	Cllr Tremayne
Friends of Gwealan Top	Cllr Ellenbroek; Cllr Garrick; Cllr Reeve
Place Shaping Board	Cllr Reeve
Safer Towns	Cllr Grasso; Cllr Garrick; Engagement Officer
CPIR Climate Group	Cllr Reeve
Youth Cafes Cornwall CIC	Cllr Thomas (appointment for duration of Council)
Geothermal Project	Cllr Tremayne; Cllr Reeve
South Crofty Mine Liaison Group	Cllr H Biscoe; Cllr Barnes
The Ladder Advisory Board	Cllr Ellenbroek; Cllr Reeve
Hallenbeagle Community Liaison Group	Cllr Barnes; Cllr Brown; Cllr Garrick; Cllr H Biscoe; Cllr Major; Cllr Tremayne
Royal British Legion	TBC

