



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

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**Town Mayor: Cllr R S Barnes**

**Town Clerk: Ms C Caldwell**

Minutes of a Meeting of the Redruth Town Council Staffing Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 7<sup>th</sup> April 2025

Present: Cllr M Brown                      Chair  
Cllr R S Barnes  
Cllr A Biscoe  
Cllr H Biscoe  
Cllr I Thomas  
Cllr W Tremayne

In attendance: Cllr K Grasso  
Cllr D Reeve  
Ms C Caldwell                      Town Clerk  
Mrs H Bardle                      Responsible Finance Officer

**PART I - PUBLIC SESSION**

- 1617.1    **To receive apologies for absence**  
Apologies were received from Cllr Craze and Cllr Garrick.
- 1617.2    **Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**  
None were declared.
- 1617.3    **To confirm the Minutes of the Meeting of the Staffing Committee held on 3<sup>rd</sup> February 2025**
- 1617.3    RESOLVED by Majority to accept the Minutes of the Meeting of the Staffing Committee held on 3<sup>rd</sup> February 2025 as a true and accurate record of proceedings [Proposed Cllr Thomas; Seconded Cllr Barnes]. Cllr Tremayne abstained as he had not been present at the meeting.
- 1617.4    **To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act**
- 1617.4.1    Unanimously RESOLVED to exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Barnes; Seconded Cllr H Biscoe].

## **PART II – PRIVATE SESSION**

### **1617.5 To consider the report of the HR Manager regarding the new Facilities Technician**

- 1617.5.1 A verbal update was given by the Town Clerk. It was reported that the new Facilities Technician had completed a very successful six-month probationary period together with all required training. The HR Manager has recommended that the Staffing Committee endorse his continued employment with the Town Council.

Unanimously RESOLVED to agree to the recommendation [Proposed Cllr H Biscoe; Seconded Cllr Thomas].

### **1617.6 To receive a verbal update from the Town Clerk on Staffing matters since the Organisational Review.**

- 1617.6.1 A verbal update was provided on Staffing matters, specifically the workload of the Operations Officer who was currently off on long term sickness. All responsibilities have been undertaken by the RFO in her absence.

Unanimously RESOLVED to continue with this arrangement and to compensate the RFO accordingly on a time and a half basis. This will be reviewed at the next Staffing Committee meeting. [Proposed Cllr A Biscoe; Seconded Cllr Brown].



Chair