



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
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Town Mayor: Cllr R S Barnes

Minutes of a Meeting of the Redruth Town Council Staffing Committee held in the Redruth Civic Centre on Monday 18th March 2024

Present: Cllr M Brown Chair
Cllr R S Barnes
Cllr A Biscoe
Cllr H Biscoe
Cllr I Thomas

In attendance: Ms A Hunt Operations Officer
Ms S White Engagement Officer
Ms C Coomber Administration Manager
Cllr K Grasso
Ms L Cantrill Skylite Associates

PART I – PUBLIC SESSION

1574.1 To receive apologies for absence

Apologies were received from Cllrs Garrick and Tremayne (other commitments).

1574.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1574.3 To confirm the Minutes of the Meeting of the Staffing Committee held on 22nd January 2024

1574.3.1 Unanimously RESOLVED that the minutes of the Meeting of the Staffing Committee held on 22nd January 2024 be accepted as a true and accurate record of proceedings. [Proposed Cllr A Biscoe; Seconded Cllr S Barnes]

1574.4 To exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act

1574.4.1 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr A Biscoe; Seconded Cllr H Biscoe]

PART II - PRIVATE SESSION

1574.5 To receive an update on the current staffing position within the Operations Department

A report had been circulated prior to the meeting, covering the Administration Team, Facilities Team, and youth engagement. The report was noted

1574.6 **To receive an update on the current staffing position within the Engagement Team**

A report had been circulated prior to the meeting outlining the current staffing position within the Engagement Team. The report was noted.

1574.7 **To receive an update on HR/Staffing processes from Louise Cantrill, Skylite Associates**

A report had been circulated prior to the meeting. Ms Cantrill updated Members on general HR and recruitment matters. The report was noted.

1574.8 **To receive a short session on the Sickness and absence procedures by Louise Cantrill and the Administration Manager**

A presentation was received by members of the Committee on Redruth Town Councils Sickness & Absence procedures.



Chairman