



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: C Caldwell

See Distribution

Our Reference:
RTC/400/1/Mtg
Date:
7th May 2025

Dear Councillor

Monthly Meeting of the Redruth Town Council – 12th May 2025

You are summoned to attend a Meeting of the Redruth Town Council to be held in The Langman Room, Redruth Civic Centre, Alma Place on Monday 12th May 2025. Proceedings will commence once the Annual Meeting has concluded.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C. Caldwell', followed by a long horizontal flourish.

Charlotte Caldwell
Town Clerk

Enclosures

Agenda and associated documentation

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

Monthly Meeting of the Redruth Town Council
12th May 2025
AGENDA

PART I - PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. Public participation session – to enable the public to put questions to the Council relating to any items on the agenda.
4. To receive announcements and communications from the Town Clerk.
5. To confirm the Minutes of the Monthly meeting of the Council held on 28th April 2025. (Minutes attached)
6. To consider the Town Clerk's report. (report attached)
7. Youth Council Update. (a verbal report will be given by the RFO at the meeting)
8. To consider and approve the schedule of payments. (see attached schedule)
9. To consider the Planning applications as per the attached list.

PART 11 – PRIVATE SESSION - Exclusion of the Press and Public

The Council is invited to pass the following resolution:- That pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following item of business, by reason of the confidential nature of the business to be transacted.

10. To receive a report from the Police.
11. To receive a verbal update on the Redruth Clocktower.



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: Ms C Caldwell

Minutes of a Meeting of Redruth Town Council held at Redruth Civic Centre, Alma Place,
Redruth on Monday 28th April 2025

Present: Cllr S Barnes
Cllr A Biscoe
Cllr H Biscoe
Cllr P Broad
Cllr M Brown
Cllr B Ellenbroek
Cllr K Grasso
Cllr R Major
Cllr D Reeve
Cllr I Thomas
Cllr W Tremayne

Chair
Vice Chair

In attendance: Ms C Caldwell
Mrs H Bardle
Mrs J Pelham-Wales
5 members of the public were also in attendance

Town Clerk
Responsible Finance Officer
Administrator

PART I – PUBLIC SESSION

1619.1 To receive apologies for absence

Apologies were received from Cllrs Craze, Garrick and Skinner.

1619.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect to of any item(s) on this Agenda

None were declared.

1619.3 To allow members of the public to put questions to the Council

A member of the public raised concerns about access to Pen-an-Drea as people are parking along on this very narrow lane, leaving emergency vehicles with no space to get through. He asked the Councillors to support double yellow lines.

Cllr Ellenbroek confirmed that this was a real issue and that she had spoken to Jack Thomas at Cormac. She supported the suggestion that double yellow lines would solve the problem. Cllr Ellenbroek went on to advise that Councillors on the Planning Committee should bear in mind the traffic and parking implications, when future planning applications are brought before them.

The Town Clerk said she would write to Jack Thomas at Cormac on behalf of the Council about Pen-an-Drea as we are now in the pre-election period.

Two other members of public then spoke in relation to PA25/09801, which was to be considered later on in the agenda by the Councillors. They asked the Councillors to support the revised planning application.

1619.4 To receive announcements and correspondence from the Town Mayor and the Town Clerk.

Cllr Barnes asked everyone in the room to stand for a minute's silence in memory of our former Operations Officer who recently passed away.

The Town Clerk advised that there would be an annual presentation and award to a member of the Youth Council in her memory.

1619.5 To confirm the Minutes of the Monthly meeting of the Council held on the 31st March 2025

1619.5.1 RESOLVED by Majority to confirm the minutes of the monthly meeting of the Council held on 31st March 2025.

[Proposed Cllr Thomas; Seconded Cllr H Biscoe] Cllr Ellenbroek abstained as she had not been present at the meeting.

1619.6 To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within the minutes of the:

1619.6.1 Finance Committee – 7th April 2025

Unanimously RESOLVED that the minutes of the Finance Committee meeting held on 7th April 2025 are received, and that the Recommendations and Resolutions are accepted and approved. [Proposed Cllr Barnes; Seconded Cllr H Biscoe]

1619.6.2 Staffing Committee – 7th April 2025

Unanimously RESOLVED that the Minutes of the Staffing Committee meeting held on 7th April 2025 are received, and that the Recommendations and Resolutions are accepted and approved. [Proposed Cllr Brown; Seconded Cllr Thomas]

1619.6.3 Planning Committee – 14th April 2025

Unanimously RESOLVED that the Minutes of the Planning Committee meeting held on 14th April 2025 are received, and the Recommendations and Resolutions are accepted and approved. [Proposed Cllr H Biscoe; Seconded Cllr Tremayne]

1619.7 To consider the Town Clerk's report.

A report was circulated prior to the meeting. The Town Clerk reminded the councillors about two key dates.

- 17th June. The Annual Town Meeting which will have a 'celebratory' theme. The plan is to have young musicians and some of our previous grant recipients. It will be a great opportunity for the new Council to meet and speak to all staff, especially the new employees and will be open to all members of the community to attend.
- 20th June. We are working with the Community Centre to host a networking and socialisation event for local community groups. The Town Clerk encouraged all the Councillors to save the date, because this will be an opportunity for the new Council to liaise with the community groups.

The Town Clerk stated that at the Annual Meeting on 12th May, Council will need to renew the General Power of Competence. She explained that this power gives the Council greater flexibility to do anything an individual can do. She finished by thanking all the team who were involved with the Local Hero Awards and said that there were many acts of kindness in our community selflessly undertaken by local people for others, who the awards recognised.

1619.8 Youth Council Update.

The RFO gave a verbal update on the Youth Council which had been facilitated by our Communications Manager. Due to the passing of the Operations Officer, the last meeting had been sad, with lower attendance.

The RFO and the Town Clerk went to a Cornwall Council Youth Meeting the same evening at New County Hall which proved insightful, with new ideas to share with our Youth Council. The plan is to foster links between the two. Cllr Ellenbroek suggested the Youth Council similarly consider creating a Manifesto. She went on to suggest that Council review each Agenda and if there is anything relating to our Youth Councillors, to encourage them to be involved.

1619.9 To consider and approve the AGAR (Annual Governance and Accountability Return).

A report was circulated prior to the meeting.

1619.9.1 Unanimously RESOLVED to approve the AGAR. [Proposed Cllr Brown; Seconded Cllr H Biscoe].

1619.10 To consider and approve the schedule of payments.

Circulated prior to the meeting.

1619.10.1 Unanimously RESOLVED to approve the schedule of payments. [Proposed Cllr H Biscoe; Seconded Cllr A Biscoe].

1619.11 To consider the following List 2 Planning application; PA24/09801.

The Town Clerk advised that this application had been deferred by the Planning Committee to Full Council to enable comment in time for Cornwall Council's deadline.

RESOLVED by Majority to support the application. [Proposed Cllr H Biscoe; Seconded Cllr Thomas]. Cllrs Major and Reeve and abstained and Cllr Brown was against.

PART II – PRIVATE SESSION – Exclusion of the Press and Public

The Council was invited and agreed to pass the following resolution: That pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following item of business, by reason of the confidential nature of the business to be transacted [Proposed Cllr Barnes; Seconded Cllr H Biscoe].

1619.12 To receive a verbal update on the Redruth Clocktower

A verbal report was given on the next steps on the Clocktower restoration project.

Chair

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of Full Council on Monday 12th May 2025

SUBJECT OF REPORT: Town Clerk's Report

SUMMARY OF IMPLICATIONS

- | | | |
|----|-----------|----|
| a. | Policy | No |
| b. | Financial | No |
| c. | Legal | No |

1.0 TERMS OF REFERENCE

To report on progress during the period.

2.0 REPORT

2.1 I would like to formally welcome and congratulate the five new Redruth Town Councillors and wish you long and rewarding service with the Town Council team! I would also like to congratulate all those returning Town Councillors and welcome you back to the team. As you know there is much to achieve for the local community and we welcome new ideas. I hope you find that the staff team will provide wonderful support to you all in your roles on the various Council committees. Finally, I would like to pay tribute to our outgoing Councillors, and to thank you for all your hard work, dedication and support and for the difference you have made in our community. We wish you all the very best. Please note there will be a Councillor Induction session on 19th May 2-4pm.

2.2 In terms of ongoing business, since the last meeting, a site visit has taken place between the funder and us regards the refurbishment of the Community Centre. We have also taken part in a procurement meeting with the funder so as soon as have anything official to report on the outcome of the bid, I will continue to keep you all updated.

2.3 We are in the process of organising the Annual Town meeting, the date will be confirmed verbally at the Full Council meeting. The theme for this event will be celebratory and open to the wider community. This will be a very good opportunity for the new Council to meet the new employees, community groups and members and to hear about all the projects in the workplans going forwards.

2.4 As reported last month, we are also planning a networking event for community groups which will be held on Friday 20th June 2025, at the Community Centre. Please save the date for this important event.

2.5 As Members are aware, we have Section 106 money to invest in the plan for East End Playing fields. I am keen to start this project as soon as possible. The pre-work that the Facilities team have undertaken can then be enacted and we can benefit from price holds.

2.6 As Members will be aware, the Local Heroes Awards event took place on 17th April at the Penventon Hotel. The Communications team worked hard to ensure the event was executed to

the highest standard possible, to celebrate those in our community who selflessly devote time and acts of kindness for others. Team members from across the staff team were present and this provided a great opportunity to network with new members of the community, volunteers and businesses and as a result, we gained a good insight into how we can make this event even more inclusive next year and attract new supporters.

2.7 Residents survey – as Members will be aware, one of the new roles is that of Community Liaison Manager and Lucie Akerman has been busy since she took up position, meeting many new people and visiting places and spaces to ensure the Town Council projects and services represent the community's needs and wants. To this end, she is shaping a survey which will be multi-faceted in terms of approach and methodology, to ensure that as many voices from across the parish are heard. This work will feed into the project design process that the Community Committee will oversee.

2.8 The VE Day commemoration takes place on 8th May and I will be taking part, along with the Town Mayor and Town Crier, in the proclamation at 8:00am at the war memorial at Victoria Park.

2.9 Myself and the RFO attended the Cornwall Council Youth Council meeting and were inspired by the work being undertaken at county level, which we would like our Youth Council to be a part of. One practical takeaway was that each time an action is discussed, the relevant UN Children's rights are linked to the issue. We would also like to encourage our youth council to investigate an international visit/trip to forge new links for the future.

2.10 External meetings attended:

- Meeting with new Neighbourhood Beat manager
- Local Heros Awards event
- Meeting with solicitors
- CAD Heritage Ltd meeting
- Markets meeting
- Meeting with Cornwall Council property team
- Meeting with Cornwall Council devolution team
- Youth Council meeting
- Attendance at Cornwall Council Youth Council meeting

2.11 To attend in next period:

- New Councillor Induction session
- Meeting with Coastline Housing Ltd
- Meeting with solicitors
- Meeting with University of Exeter
- Meeting with Red Pottery
- Trustees Meeting at Gwealan Tops
- Larger Councils meeting
- Staffing meetings
- Meeting with Cobweb Tours
- Twinning reception event
- Meeting with Cornwall Council Property services
- Murdoch Day festival

3.0 **RECOMMENDATION**

To note and accept the report of the Town Clerk.

Payments Report
Redruth Town Council
For the period 23 April 2025 to 6 May 2025

Full Council Meeting: 12 May 2025

<u>Date</u>	<u>Source</u>	<u>Description</u>	<u>Reference</u>	<u>Payment</u>
Credit card				
28 Apr 2025	Payable Payment	Payment: House of Worktops	CC10	655.10 Worktops for Discover Redruth Centre
23 Apr 2025	Payable Payment	Payment: GWR	CC11	184.80 Train fare for visit to Braunstone
25 Apr 2025	Payable Payment	Payment: Amazon	CC15	190.47 Storage boxes for re-organisation
01 May 2025	Payable Payment	Payment: Amazon	CC16	11.98 Do Not Disturb sign for HR Office
02 May 2025	Spend Money	Lloyds Bank credit card	CC17	3.00 Credit card monthly fee
25 Apr 2025	Payable Payment	Payment: Canva	CC18	107.88 Canva subscription
25 Apr 2025	Payable Payment	Payment: Mailchimp	CC19	30.07 Mailchimp subscription
03 May 2025	Payable Payment	Payment: Sage	CC23	149.04 Sage HR system subscription
02 May 2025	Payable Payment	Payment: Indeed	CC24	100.14 Recruitment adverts
02 May 2025	Payable Payment	Payment: SPD UK	CC25	1,134.17 Cork Board for Discover Redruth Centre
Total Credit card				<u>2,566.65</u>
Current Account				
23 Apr 2025	Payable Payment	Payment: Total Energies 3005968570	372718351/25	249.66 Gas invoice - Civic Centre
23 Apr 2025	Payable Payment	Payment: Total Energies 3006730210	373335682/25	20.10 Electricity 7 MW
23 Apr 2025	Payable Payment	Payment: Total Energies 3006519197	373335407/25	673.45 Electricity bill for Chambers - March
23 Apr 2025	Payable Payment	Payment: Total Energies 3006437731	373335286/25	11.80 Electricity 12 MW
23 Apr 2025	Payable Payment	Payment: Total Energies 3006437764	372813754/25	2,140.06 Electricity - Civic Centre - March/April
23 Apr 2025	Payable Payment	Payment: Total Energies 3006437742	373335627/25	24.68 Electricity - New Cut Toilets
23 Apr 2025	Payable Payment	Payment: Total Energies 3006437720	373335748/25	18.69 Electricity invoice Public Mural
23 Apr 2025	Payable Payment	Payment: Total Energies 3007903790	373335858/25	170.58 Electricity - Civic Centre 2nd meter
23 Apr 2025	Payable Payment	Payment: Total Energies 3006455870	373335451/25	26.15 Electricity 3 MW
24 Apr 2025	Payable Payment	Payment: British Gas	800687884	62.09 Electricity - Facilities Yard March
24 Apr 2025	Payable Payment	Payment: Xero	INV-23564901	3.96 Accounts software subscription
24 Apr 2025	Payable Payment	Payment: Ruby Energy	404074169	160.08 Electricity - 4 Market Way
25 Apr 2025	Payable Payment	Payment: Vodafone	691557992046	183.61 Mobile phones
28 Apr 2025	Payable Payment	Payment: Health Assured	SF-261006	109.99 Employee Assistance Programme
29 Apr 2025	Spend Money	Personal details with-held		44,990.63 Net salaries - April 2025
30 Apr 2025	Payable Payment	Payment: Acronyms	INV_48809	950.46 IT Support
30 Apr 2025	Payable Payment	Payment: Total Energies 3001434810	374812498/25	674.24 Gas invoice - Chambers
30 Apr 2025	Spend Money	Unity Trust Bank		30.60 Bank charges
01 May 2025	Spend Money	PWLB		8,083.90 Loan repayment - May
01 May 2025	Payable Payment	Payment: Cornwall Council 800297361	23286130703139	1,035.00 Non-domestic business rates
01 May 2025	Payable Payment	Payment: Cornwall Council 802658743	23286035014001	157.00 Non-domestic business rates
01 May 2025	Payable Payment	Payment: Cornwall Council 802772285	23285666007001	3,441.00 Non-domestic business rates
01 May 2025	Payable Payment	Payment: Cornwall Council 23285870507160	23285870507160	247.00 Non-domestic business rates
01 May 2025	Payable Payment	Payment: Xerox Finance Ltd	25464085	324.72 Photocopier lease
01 May 2025	Payable Overpayment	Overpayment: South West Water New Cut	DD051	8.81 Water rates - New Cut
02 May 2025	Spend Money	Personal details with-held		87.49 Additional salary payment April 2025

Payments Report
Redruth Town Council
For the period 23 April 2025 to 6 May 2025

Full Council Meeting: 12 May 2025

<u>Date</u>	<u>Source</u>	<u>Description</u>	<u>Reference</u>	<u>Payment</u>
02 May 2025	Bank Transfer	Bank Transfer from Current Account to Credit c	FP076	1,660.00 Credit card payment
02 May 2025	Payable Payment	Payment: D J Wothers Inspection Services	27032025	200.00 Murdoch Flyer Service
02 May 2025	Payable Payment	Payment: Vision ICT Ltd	19968	366.00 Town Council website annual fee
02 May 2025	Payable Payment	Payment: Stephens Scown	263502	1,054.80 HR advice
02 May 2025	Payable Payment	Payment: Office Smart	00124031	49.76 Stationery
02 May 2025	Payable Payment	Payment: P J D Martin Ltd	INV-33959	427.98 Boiler service
02 May 2025	Payable Payment	Payment: Frances Andrews Photography	INV0054	150.00 Photography at Local Hero Awards
02 May 2025	Payable Payment	Payment: Brereton Sharp	096	660.00 Cost consultant - Clock Tower
02 May 2025	Payable Payment	Payment: C Applegarth Cleaning Services	496	20.00 Window cleaning - Civic Centre
02 May 2025	Payable Payment	Payment: Alex Scheele	3644	115.00 Discover Redruth website support
02 May 2025	Payable Payment	Payment: Phil Dennis	250225	75.00 Repairs to speed sign
02 May 2025	Payable Payment	Payment: Bunzl Cleaning & Hygiene Supplies	07/400761	116.01 Cleaning and hygiene supplies
02 May 2025	Payable Payment	Payment: Talent Tide	BON9992396342	1,064.38 Temporary admin support
02 May 2025	Payable Payment	Payment: MacSalvors	000338278	551.24 Various items, small tools, materials and PPE
02 May 2025	Payable Payment	Payment: TEE Ltd t/a Mr Electric	210697	220.80 Repairs to electrical sockets - MW Café
02 May 2025	Payable Payment	Payment: Stephens Scown	264686	5,274.00 CCTV agreement
02 May 2025	Payable Payment	Payment: Stephens Scown	264741	1,020.00 CCTV agreement
02 May 2025	Payable Payment	Payment: Stephens Scown	264351	10,570.68 Legal fees/HR Support
02 May 2025	Payable Payment	Payment: Kernow Training Ltd	8215	250.00 Facilities Team training
02 May 2025	Payable Payment	Payment: EDF	KI-691AC171-0014	4.92 Electricity - St Rumons Gardens
02 May 2025	Payable Payment	Payment: Corserv Solutions Ltd t/a Cormac Sol	CINV-135293	300.00 Road closure training
Total Current Account				88,036.32
Petty cash				
28 Apr 2025	Spend Money	Iceland	PC38 2025	5.80 Milk
28 Apr 2025	Spend Money	Iceland	PC39 2025	26.45 Refreshments for meeting
06 May 2025	Spend Money	Card Shop	PC40 2025	1.29 Notebook
Total Petty cash				33.54
Total				90,636.51

REDRUTH TOWN COUNCIL PLANNING COMMITTEE

SUBMISSIONS FOR: Monday 12th May 2025

Ser No	Planning App No <i>(All PA25/ unless otherwise stated)</i>	Details	Ward	Reply
1	02063	<p style="text-align: center;">The Learning Partnership, The Redruth Centre, 5-6 Station Road, Redruth TR15 2AB</p> <p>Partial demolition of rear two-storey link building, internal remodelling and minor door/fenestration alterations associated with change of use to three Class C3(a) residential dwellings/apartments and two Class C4 small Houses of Multiple Occupation (HMO)</p>	North	
2	02394	<p style="text-align: center;">Cornwall Council Storage Depot, Seleggan Hill, Carnkie TR16 6RS</p> <p>Continued operation of the Seleggan Depot including: importation/processing of solid inert waste materials; periodic use of crushers/screeners to produce secondary aggregates (with a proposed increase from 60 to 90 maximum days per calendar year for crusher/screener operation); attendant stockpiling, before export of materials from the site; retrospective 'open gate' sales of secondary and primary aggregate; use of weighbridge, storage bays with associated reinforced concrete walls, concrete bays. Extend access (not 'open gate' to approved external site users for the deposit of solid inert waste to be recycled at the site.</p>	South	
3	02495	<p style="text-align: center;">Harvenna, College Lane, Redruth Highway, Redruth TR15 IRL</p> <p>Demolition of existing attached garage and construction of new side and first floor extension, with internal alterations</p>	Central	
4	02663	<p style="text-align: center;">Land Adj. To River Barns, Old Portreath Road, Bridge, Redruth TR16 4QG</p> <p>Proposed change of use of land as extension to caravan site including</p>	North	

		installation of static caravans without compliance with condition 2 of decision PA21/10308 dated 21.04.2022 without compliance with condition 9 of decision notice PA24/04349 dated 02.09.2024		
5	02944	7 Beckett Close, Redruth TR15 2HJ Proposed replacement rear single-storey extension	South	
6	03070	79 Falmouth Road, Redruth TR15 2QT Demolition of existing rear extension and construction of a two-storey rear extension	South	
7	03025	11 Wheal Vor, Redruth, TR15 2LF Dismantling of conservatory & replacing with single storey extension matching footprint of existing conservatory	South	