

**Redruth Town  
Council**



**Consel An Dre  
Resrudh**

Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr A Biscoe**

**Town Clerk: C Williams**

***Our Reference:***

RTC/Planning Committee

***Date:***

5<sup>th</sup> November 2025

See Distribution

Dear Councillor

**Meeting of the Planning Committee of Redruth Town Council – 10<sup>th</sup> November  
2025**

You are summoned to attend a Meeting of the Planning Committee of Redruth Town Council to be held in The Langman Room, Redruth Civic Centre, Alma Place on Monday 10<sup>th</sup> November 2025. Proceedings will commence at 7:00pm.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink that reads "Charlotte Williams".

Charlotte Williams  
Town Clerk

Enclosures:

Agenda and associated documentation

Distribution & Action:

Cllr H Biscoe            Cllr S Barnes

Cllr W Tremayne      Cllr R Major

Cllr A Biscoe           Cllr M Selwood

Cllr P Broad            Cllr I Thomas

All other Redruth Town Councillors

Cornwall Council Members, Press and Public

# **Redruth Town Council**

## **Planning Committee Meeting – 10<sup>th</sup> November 2025**

### **AGENDA**

#### **PART I – PUBLIC SESSION**

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. To allow the public to put questions to the Committee on any matters relating to the Town Council.
4. To confirm the minutes of the meeting of the Planning Committee held on 13<sup>th</sup> October 2025. [Minutes attached]
5. To consider the planning applications. [Schedule attached].
6. Decision Notice schedule.
7. Licensing update.
8. Correspondence



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr A Biscoe**

**Town Clerk: Mrs C Williams**

Minutes of a Meeting of the Planning Committee held at Redruth Civic Centre, Alma Place,  
Redruth on Monday 13<sup>th</sup> October 2025

Present:

Cllr W Tremayne  
Cllr P Broad  
Cllr S Barnes  
Cllr M Selwood  
Cllr I Thomas

Chair

In attendance:

Mrs C Williams  
Mrs H Bardle  
Mrs J Cockerham-Harris  
3 members of the public were also in attendance

Town Clerk  
RFO/Deputy Town Clerk  
Administrator

PART I – PUBLIC SESSION

**1635.1 To receive apologies for absence**

Apologies were received from Cllrs A Biscoe, H Biscoe & Major.

**1635.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**

None were declared.

**1635.3 Public participation session – to allow members of the public to put questions to the Council relating to any matters relating to the Town Council**

- 1635.3.1** Mr Mitchell spoke regarding PA25/06428 on behalf of his client Mr S. Johns (also in attendance). He explained his presence was due to the application being missing from the meeting's agenda, stating he wanted to discuss the ground floor conversion from commercial to residential. He stated that the front face of the building would not change, and that it was the flat roof at the rear. This would be removed and replaced with new stairs and a balcony to two single-bedroom dwellings. He said that his client would be in favour of keeping in agreement with the building's heritage, mentioning the metal railings, as recommended by the Conservation Office. He referenced another site where an apartment of a similar size and design was approved. Cllr Barnes questioned the

division of the units, remarking that in order to keep the history of the building, it would be better to have only a single dwelling with two bedrooms. He also raised concerns over parking of vehicles. Mr Mitchell responded by stating the space was large enough for two dwellings, and that the area was designed for two people per flat. He also stated (with additional comments from Mr Johns) that the residents of the London Inn were in a unique position as they made use of the public transport available to them and did not have vehicles.

Cllr Barnes asked how many of the current residents were families.

Mr Johns responded that there were a few families currently residing in the property.

**1635.4 To confirm the Minutes of the Meeting of the Planning Committee held on 8<sup>th</sup> September 2025**

1635.4.1 Unanimously RESOLVED that the minutes of the Planning Committee held on 8<sup>th</sup> September 2025 be accepted as a true and accurate record of proceedings [Proposed Cllr Tremayne; Seconded Cllr Thomas].

**1635.5 To consider the planning applications**

The planning applications were dealt with in accordance with the attached Annex A.

**1635.6 Decision Notice Schedule**

The Decision Notice Schedule was noted.

**1635.7 Licensing Submissions**

The Licensing Submissions were noted.

**1635.8 To receive correspondence:**

*a) Appeal Decision – Land to the East of Chapel of Rest, Gilbert’s Coombe, Lower North Country, Redruth, TR16 4HJ*

The appeal decision was noted.

*b) Request for written representations – Land Rear of 78 Albany Road, Park Road, Redruth PA25/00932*

1635.8.1 Unanimously RESOLVED to Support the request for written representation as outlined in correspondence received from Planning Inspectorate in connection with PA25/01556, with comment to the deadline of the 4<sup>th</sup> of November 2025 [Proposed by Cllr Barnes; Seconded by Cllr Tremayne].

*c) Letter from Cllr R Major received*

1635.8.2 Cllr Tremayne read out the letter submitted by Cllr Major regarding PA25/03640 & PA25/04515. The photographs included within the letter were made available to all Councillors for consideration. The Town Clerk reported that it had been made it clear to Cllr Major that she would be unable to submit this letter as an individual, and that it would be required of the committee instead. Cllr Tremayne stated that there was merit in looking at the conditions of the house. Cllr Thomas went on to state that the ground floor

of the property was commercial with the residential above and behind. Cllr Tremayne proposed to ask for clarification from Cornwall Council (Tamsin Daniel) on the conditions of the grant. Unanimously RESOLVED to Support the Town Clerk in writing to Cornwall Council, specifically Tamsin Daniel, and defer decision on the property in question until this information has been received. [Proposed by Cllr Barnes; Seconded by Cllr Thomas].

**Chair**

## REDRUTH TOWN COUNCIL - PLANNING SCHEDULE

## ANNEX A

All references for PA25/ unless otherwise stated.

**Meeting: Monday 13<sup>th</sup> October 2025**

| <b>LIST 1</b><br>Unanimously RESOLVED that the remainder of the Applications on List 1 are supported en-bloc up to Item 13.<br>[Proposed Cllr Tremayne; Seconded Cllr Broad] |               |                                                                |                                                                                                                                                                                                                    |                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <b>REF NO</b>                                                                                                                                                                | <b>CC REF</b> | <b>SITE</b>                                                    | <b>PROPOSAL</b>                                                                                                                                                                                                    | <b>DECISION</b> |
| 1                                                                                                                                                                            | 06094         | 3 Chapel Street,<br>Redruth TR15 2BY                           | Change of use from offices (Class E (c)) to<br>single dwellinghouse (Class C3)                                                                                                                                     | Supported       |
| 2                                                                                                                                                                            | 06095         | 3 Chapel Street,<br>Redruth TR15 2BY                           | Listed building consent for works associated<br>with the change of use of offices (Class E<br>(c)) to single dwellinghouse (Class C3)                                                                              | Supported       |
| 3                                                                                                                                                                            | 05337         | St Stephens Church,<br>Treleigh, Redruth,<br>Cornwall TR16 4AY | Works to Tree covered by a Tree<br>Preservation Order (TPO) – T22 – Rowan –<br>To fell al stems to ground level, due to 2 x<br>dead stems, 1 x partially failed stem and<br>declining condition of remaining stems | Supported       |

|    |       |                                                                              |                                                                                                                                                                                                                                                            |           |
|----|-------|------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 4  | 06360 | Marysville Gew Terrace<br>East End Redruth<br>Cornwall TR15 1PF              | Formation of a new vehicle access onto highway to include dropped kerb and footway section and construction of a tarmac hard standing for two vehicles.                                                                                                    | Supported |
| 5  | 06536 | 4 Mount Ambrose,<br>Redruth, Cornwall<br>TR15 1QZ                            | Certificate of lawfulness for existing use of two areas of the planning unit that have been let for commercial storage and the residual land has been used incidentally to the enjoyment of the dwelling known as Primrose House, 4 Mount Ambrose, Redruth | Supported |
| 6  | 04921 | DP Engineering 1 Jon<br>Davey Drive Treleigh<br>Industrial Estate<br>Redruth | Proposed new compound for additional storage                                                                                                                                                                                                               | Supported |
| 7  | 06435 | 33 Fore Street, Redruth<br>TR15 2AE                                          | Listed building consent for:- Reconfiguration of rear access steps to flats and removal of rear flat modern roof section. New internal partitions to and rear windows and doors to serve ground floor apartments                                           | Supported |
| 8  | 05131 | 12 Pengover Parc,<br>Redruth TR15 1JA                                        | Installation of an Air Source Heat Pump                                                                                                                                                                                                                    | Supported |
| 9  | 05868 | The Buttermarket<br>Station Hill Redruth<br>Cornwall TR15 2PP                | Submission of details to discharge Condition numbers 7C and 7D in respect of Decision Notice PA21/09197 dated 21/11/21                                                                                                                                     | Supported |
| 10 | 05829 | South Wheal Tolgus,<br>Tolgus, Redruth                                       | Retention of building (originally built in 2022) for agricultural/smallholding purposes - rearing of chickens and ducks                                                                                                                                    | Supported |

|    |       |                                                                        |                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                     |
|----|-------|------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11 | 06995 | Land At Lowarth Elms<br>Green Lane Redruth<br>Cornwall TR15 1LS        | Works to trees subject to a Tree Preservation Order (TPO) G2 - Fell 2x dead Elm trees and prune low branches/branch tips to achieve clearance over highway on remaining trees. T4 (Horse Chestnut) - remove basal epicormics and prune to achieve clearance over highway and parking bays. T6 and T7 (Sycamores) - Sever and remove ivy from base to 1.5m all around | Supported                                                                                                                                                                           |
| 12 | 07200 | St Rumons Gardens<br>Penryn Street Redruth<br>Cornwall TR15 2SP        | Works to trees in a conservation area (TCA) works include T1- Paulownia. Dismantle due to extensive decay at base and dieback in crown                                                                                                                                                                                                                               | Supported                                                                                                                                                                           |
| 13 | 06589 | Mr S Johns Kelso<br>Gweal An Top Redruth<br>Cornwall                   | Proposed two-storey extension and detached garage                                                                                                                                                                                                                                                                                                                    | Unanimously RESOLVED to Support application on the grounds access to the main sewer is not blocked, as mandated by South West Water [Proposed Cllr Tremayne; Seconded Cllr Barnes]. |
| 14 | 01846 | Mount Lidden Ltd Gas<br>Cottage 6 Falmouth<br>Road Redruth TR15<br>2QL | Outline Planning Permission with some matters reserved (appearance, landscaping, layout and scale) for a proposed housing development for eight dwellings, parking and associated works. Existing access to the site to be used.<br>Includes demolition of an existing building.                                                                                     | Unanimously RESOLVED for the decision to defer to the next Planning Committee Meeting on the 10 <sup>th</sup> November 2025 on the grounds of further information required.         |

**LIST 2**

| <b>REF<br/>NO</b> | <b>CC REF</b> | <b>SITE</b>                                       | <b>PROPOSAL</b>                                                                                                                         | <b>DECISION</b>                                                                                                              |
|-------------------|---------------|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 15                | 06428         | 33 Fore Street,<br>Redruth, Cornwall,<br>TR15 2AE | Conversion of ground floor commercial unit<br>into residential apartments and reconfigured<br>rear access to first floor accommodation. | RESOLVED by Majority to Support<br>application [Proposed Cllr Thomas;<br>Seconded Cllr Selwood; Cllr<br>Tremayne abstained]. |

# REDRUTH TOWN COUNCIL PLANNING COMMITTEE

SUBMISSIONS FOR: Monday 10<sup>th</sup> November 2025

## LIST 1 (FOR APPROVAL EN-BLOC)

| Ser No | Planning App No<br>(All PA25/ unless otherwise stated) | Details                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Ward    | Reply |
|--------|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-------|
| 1      | 07473                                                  | 2 Clijah Terrace Bucketts Hill Redruth Cornwall<br><br>Proposed Construction of front gate and walkway                                                                                                                                                                                                                                                                                                                                                                        | South   |       |
| 2      | 07701                                                  | Bryventon House Penventon Terrace West End Redruth<br><br>Single storey porch extension and minor amendments to previous planning consent PA25/00871                                                                                                                                                                                                                                                                                                                          | South   |       |
| 3      | 07746                                                  | 14 Polbathic Road Roseland Gardens Redruth Cornwall<br><br>Proposed Garage Conversion, Small Extension & Associated Works                                                                                                                                                                                                                                                                                                                                                     | Central |       |
| 4      | 01846                                                  | Gas Cottage 6 Falmouth Road Redruth TR15 2QL<br><br>Outline Planning Permission with some matters reserved (appearance, landscaping, layout and scale) for a proposed housing development for eight dwellings, parking and associated works. Existing access to the site to be used. Includes demolition of an existing building<br><br>(This application was previously on the agenda on 13/10/2025 but deferred to this meeting on grounds of further information required) | South   |       |

## LIST 2

| Ser No | Planning App No<br>(All PA25/<br>unless otherwise<br>stated) | Details                                                                                                                                           | Ward    | Reply |
|--------|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|---------|-------|
| 5      | 07629<br>(Cllr Barnes)                                       | Chy Justice 4 Templars Terrace<br>North Street Redruth<br><br>Alterations to Existing Dwelling &<br>Associated Works                              | North   |       |
| 6      | 07621<br>(Cllr Broad)                                        | Panorama Highway Lane Mount<br>Ambrose Redruth<br><br>Erection of single storey extension,<br>construction of home office and<br>associated works | Central |       |

## Planning Committee

Meeting Monday 10<sup>th</sup> November 2025

### Decision Notice Schedule

All references for PA25 unless otherwise stated

| RTC REF    | CC REF | SITE                                                                     | PROPOSAL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | RTC DECISION                                          | CC DECISION                                    |
|------------|--------|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|------------------------------------------------|
| n/a        | 06711  | Greenbank Farm,<br>Greenbank, St Day<br>Road, Redruth TR16<br>5EP        | Certificate of lawfulness for existing use -<br>Occupation of a dwelling in breach of condition<br>number 3 of planning permission<br>2/28/93/00132/F dated 2 August 1994                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Not consulted                                         | Granted<br>(CAADs, PIPS<br>and Lus only)       |
| 1621.9.1.2 | 02394  | Cornwall Council<br>Storage Depot,<br>Seleggan Hill, Carnkie<br>TR16 6RS | Continued operation of the Seleggan Depot<br>including: importation/processing of solid inert<br>waste materials; periodic use of<br>crushers/screeners to produce secondary<br>aggregates (with a proposed increase from 60<br>to 90 maximum days per calendar year for<br>crusher/screener operation); attendant<br>stockpiling, before export of materials from the<br>site; retrospective 'open gate' sales of<br>secondary and primary aggregate; use of<br>weighbridge, storage bays with associated<br>reinforced concrete walls, concrete bays.<br>Extend access (not 'open gate' to approved<br>external site users for the deposit of solid inert<br>waste to be recycled at the site. | RESOLVED by Majority<br>to Support the application    | Approved                                       |
| 1626.4.1.3 | 03869  | Land Adj To Number 1<br>Basset Road Treleigh<br>Cornwall TR16 4BE        | Outline planning permission with all reserved<br>matters for two dwellings                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Unanimously<br>RESOLVED to support<br>the application | Approved                                       |
| n/a        | 06396  | Land North of<br>Homestead, Old<br>Sandy Lane, Redruth<br>TR16 5BW       | Submission of details to discharge Condition<br>number 4 in respect of Decision Notice<br>PA24/09675 dated 20/05/25                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Not consulted                                         | S52/S106 and<br>discharge of<br>condition apps |

|             |       |                                                                 |                                                                                                                                                                                                                                                                                                                                                                                              |                                                           |                                       |
|-------------|-------|-----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|---------------------------------------|
| 1626.4.1.7  | 04442 | 15 Lowarthow<br>Marghas, Redruth<br>TR15 2DZ                    | Extension to dwelling                                                                                                                                                                                                                                                                                                                                                                        | Unanimously<br>RESOLVED to support<br>the application     | Approved                              |
| 1631.4.1.15 | 04604 | 114 Albany Road,<br>Redruth TR15 2HZ                            | Two storey extension to the rear                                                                                                                                                                                                                                                                                                                                                             | Unanimously<br>RESOLVED not to<br>support the application | Approved                              |
| 1631.4.1.11 | 05324 | Penventon Park Hotel,<br>West End, Redruth                      | Application for modification of planning<br>obligation dated 23.04.2025 under reference<br>PA22/09789 to remove affordable housing<br>provisions                                                                                                                                                                                                                                             | Unanimously<br>RESOLVED to support<br>the application     | Modification of<br>S52/S106<br>Agreed |
| 1631.4.1.13 | 05364 | 45 Town Farm,<br>Redruth, TR15 2XG                              | Proposed replacement of garage with bedroom<br>and en-suite                                                                                                                                                                                                                                                                                                                                  | Unanimously<br>RESOLVED to support<br>the application     | Approved                              |
| 1635.4.1.1  | 06094 | 3 Chapel Street,<br>Redruth TR15 2BY                            | Change of use from offices (Class E (c)) to<br>single dwellinghouse (Class C3)                                                                                                                                                                                                                                                                                                               | Unanimously<br>RESOLVED to support<br>the application     | Approved                              |
| 1635.4.1.2  | 06095 | 3 Chapel Street,<br>Redruth TR15 2BY                            | Listed building consent for works associated<br>with the change of use of offices (Class E(c))<br>into a single dwellinghouse (Class C3)                                                                                                                                                                                                                                                     | Unanimously<br>RESOLVED to support<br>the application     | Approved                              |
| 1635.4.1.4  | 06360 | Marysville, Gew<br>Terrace, East End,<br>Redruth TR15 1PF       | Formation of a new vehicle access onto<br>highway to include dropped kerb and footway<br>section and construction of a tarmac hard<br>standing for two vehicles                                                                                                                                                                                                                              | Unanimously<br>RESOLVED to support<br>the application     | Approved                              |
| 1635.4.1.11 | 06995 | Land At Lowarth Elms<br>Green Lane Redruth<br>Cornwall TR15 1LS | Works to trees subject to a Tree Preservation<br>Order (TPO) G2 - Fell 2x dead Elm trees and<br>prune low branches/branch tips to achieve<br>clearance over highway on remaining trees. T4<br>(Horse Chestnut) - remove basal epicormics<br>and prune to achieve clearance over highway<br>and parking bays. T6 and T7 (Sycamores) -<br>Sever and remove ivy from base to 1.5m all<br>around | Unanimously<br>RESOLVED to support<br>the application     |                                       |

|             |       |                                                                 |                                                                                                                                                                                                                 |                                                                                                                                                       |  |
|-------------|-------|-----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 1635.4.1.12 | 07200 | St Rumons Gardens<br>Penryn Street Redruth<br>Cornwall TR15 2SP | Works to trees in a conservation area (TCA)<br>works include T1- Paulownia. Dismantle due to<br>extensive decay at base and dieback in crown                                                                    | Unanimously<br>RESOLVED to support<br>the application                                                                                                 |  |
| n/a         | 05299 | Estefanos, Buller Hill,<br>Buller Downs, Redruth<br>TR16 6SS    | Lawful Development Certificate (Proposed) for<br>the siting of a replacement caravan for ancillary<br>accommodation to Estafanos                                                                                | Not consulted                                                                                                                                         |  |
| n/a         | 06418 | Lower Forge<br>Farmhouse,<br>Nancekuke, Redruth<br>TR16 5UE     | Submission of details to Discharge Conditions<br>5, 6, 7 and 9 in respect of Decision Notice<br>PA24/05078 (Approved at Appeal under<br>reference APP/D0840/W/24/3357057 dated<br>12/06/2025) dated 18/10/2024. | Not consulted                                                                                                                                         |  |
| n/a         | 06156 | The Buttermarket<br>Station Hill Redruth<br>Cornwall TR15 2PP   | Submission of details to discharge Condition<br>3,4,5 and 6 in respect of Decision Notice<br>PA22/05210 dated 09/01/23                                                                                          | Not consulted                                                                                                                                         |  |
| 1635.4.1.13 | 06589 | Kelso, Gweal An Top<br>Redruth, Cornwall                        | Proposed two-storey extension and detached<br>garage                                                                                                                                                            | Unanimously<br>RESOLVED to Support<br>application on the<br>grounds access to the<br>main sewer is not<br>blocked, as mandated by<br>South West Water |  |

REDRUTH TOWN COUNCIL PLANNING COMMITTEE

LICENSING SUBMISSIONS FOR:

**Monday 10<sup>th</sup> November 2025**

| <b>Date Received</b> | <b>License No<br/>(All L125/ unless otherwise stated)</b> | <b>Address</b>                                      | <b>Details</b>                                                                                                                        |
|----------------------|-----------------------------------------------------------|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 29/10/25             | L125_005915                                               | The Treleigh Arms,<br>Treleigh, Redruth<br>TR16 4AY | Sale of Alcohol (On and Off),<br>Provision of Films, Indoor<br>Sporting Events, Regulated<br>Entertainment, Late Night<br>Refreshment |

**From:** [REDACTED]

**Sent:** 09 October 2025 14:30

**To:** Charlotte Williams <[townclerk@redruth-tc.gov.uk](mailto:townclerk@redruth-tc.gov.uk)>

**Cc:** Helen Kneale <[Helen.Kneale@cornwall.gov.uk](mailto:Helen.Kneale@cornwall.gov.uk)>

**Subject:** Notification relating to a property asset in your town/parish: Cardrew Industrial Estate Roads, Paths & Verges & Land at Forth-an-Ryn

Information Classification: CONTROLLED

Dear Charlotte,

**Notification relating to a property asset in your town/parish: Cardrew Industrial Estate Roads, Paths & Verges & Land at Forth-an-Ryn**

I've attached for your consideration a report regarding the above Council asset, which is situated in your town/parish.

**Why are we contacting you?**

The Council service responsible for the asset has determined that it no longer has an operational need to retain it. In these circumstances, the Council needs to consider the future of the asset, according to an established process.

The first step is to consider whether any other Council service requires the asset for operational purposes. If no such internal use is identified, alternative options may be considered, which include (but are not limited to):

- (i) Examining the potential to transfer the asset to a local council or community group where service delivery will be maintained or improved, or alternative community benefit is identified, as part of the Council's devolution programme.
- (ii) Disposal of the asset. If disposal is pursued, this may be via sale or lease on the open market or a range of other transfer options. This could include an option to sell or lease the asset to a local council or community group, where this is appropriate.

In the case of the above asset, no requirement for Cornwall Council to retain the asset has been identified.

The local Cornwall Councillor and Council officers have already been consulted as part of Cornwall Council's asset release process for their views.

Before Cornwall Council commences activity to dispose of the asset, we want to engage with your council to ensure that you have had the opportunity to provide any views that you may wish to express. The Council has a legal duty to obtain best consideration when disposing of its property, therefore any transfer to a local council at lower than Market Value would need a justification to consider this as an option.

Please could you let us know within eight weeks of the date of this email if your council would have any interest in this asset. Your response will enable Cornwall Council to understand your Council's interest before we take further actions.

It would be appreciated if you could respond using the form below, even if it is to indicate that your council has no interest in the asset.

**If no response is received by this deadline date, it will be assumed that your council has no interest and it is likely that Cornwall Council would then proceed with activity to dispose of the asset.**

#### **What happens next?**

- (i) If your council has no interest in the property, please use the form below to confirm that this is the case.
- (ii) If you would like to express interest in the asset, please confirm this by the deadline and include a brief explanation of the intended use of the asset in the form below. Where in exceptional circumstances additional time is required to enable your council to meet to make a decision on this matter, please let us know before the consultation deadline expires and confirm the date by which you will be able to respond.

**Please provide your comments/queries below and email back to me**  
**([sadik.miah@cornwall.gov.uk](mailto:sadik.miah@cornwall.gov.uk)):**

| Question                                                     | Response                                                                                                      |
|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Does your town/parish council have an interest in the asset? | <i>Please delete as applicable:</i><br><br><b>The town/parish council has an interest in the asset YES/NO</b> |

Please provide some brief details regarding the likely future use of the asset by your council.

*Please briefly comment below*

Thanks

██████████ | Disposals Technician | Property Services  
Cornwall Council | Economy, Regeneration and Assets

████████████████████

[www.cornwall.gov.uk](http://www.cornwall.gov.uk) | 'Onen hag oll'