



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr A Biscoe

Town Clerk: C Caldwell

See Distribution

Our Reference:
RTC/FC/July
Date:
23rd July 2025

Dear Councillor

Monthly Meeting of the Redruth Town Council – 28th July 2025

You are summoned to attend a Meeting of the Redruth Town Council to be held in The Langman Room, Redruth Civic Centre, Alma Place on Monday 28th July 2025. Proceedings will commence at 7:00pm.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'C. Caldwell', followed by a long horizontal flourish line.

Charlotte Caldwell
Town Clerk

Enclosures

Agenda and associated documentation

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

Police Inspector

Monthly Meeting of the Redruth Town Council
28th July 2025
AGENDA

PART I - PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. Public participation session – to enable the public to put questions to the Council relating to any Town Council matters.
4. To receive a report from the Town Mayor. (Report attached)
5. To receive correspondence
 - Letter regards Food security and Resilience Emergency (see attached)
 - Clean Air response (see attached)
6. To receive reports from the divisional Cornwall Councillors (see attached reports)
7. To confirm the Minutes of the Monthly Meeting of the Council held on 30th June 2025 (Minutes attached)
8. To receive the Minutes as reports of the following committees and meetings, and to accept and approve the Recommendations and Resolutions contained within the Minutes of the:
 - Planning Committee – 7th July 2025 (Minutes attached)
 - Finance Committee – 14th July 2025 (Minutes attached)
 - Staffing Committee – 14th July 2025 (Minutes attached)
9. To consider a Motion 'Request to Cornwall Council to Implement High Street Rental Auctions' from Cllrs E Allen, R Jolly and J Morrison;

"Background:

Redruth town centre has faced ongoing challenges with vacant commercial properties, many of which are held by private landlords at high rents, contributing to business closures and reduced footfall. This situation hampers the vitality and economic growth of our high street and negatively impacts the local community.

Motion

That Redruth Town Council formally requests Cornwall Council to explore and implement High Street Rental Auctions as a strategic tool to reduce long-term commercial property vacancies and encourage affordable, fair rental opportunities for local independent businesses.

Rationale

- *High Street Rental Auctions have been successfully trialled or adopted in other UK towns and cities as a way to bring empty commercial properties back into productive use.*
- *By incentivising landlords to offer properties at competitive rents through an auction system, HSRAs help curb the negative impact of inflated rents and speculative property holding.*

- *This approach supports small and independent businesses by increasing access to affordable premises, which is critical for the economic revitalisation of Redruth's high street.*
- *Empowering local authorities with such tools promotes community-led regeneration and helps create a vibrant, sustainable local economy.*

Action

Redruth Town Council calls on Cornwall Council to:

- *Investigate the feasibility of introducing High Street Rental Auctions within Cornwall, with Redruth as a pilot location.*
- *Engage with landlords, local businesses, and community stakeholders to develop a fair and transparent HSRA framework.*
- *Report back to Redruth Town Council with proposals and a timeline for implementation.*

10. To consider the Town Clerk's report. (report attached)
11. Youth Council Update. (a verbal report will be given by the Communications Manager at the meeting)
12. To receive brief verbal updates from Members as representatives on outside bodies.
13. To consider and approve the schedule of payments. (see attached schedule)

PART 11 – PRIVATE SESSION - Exclusion of the Press and Public

The Council is invited to pass the following resolution:- That pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following item of business, by reason of the confidential nature of the business to be transacted.

14. To receive a verbal update on the Clocktower.
15. To consider and approve signing of the CCTV contract. (papers attached)

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council 28th July 2025

1.0 **SUBJECT OF REPORT: Report from Town Mayor, Cllr Alison Biscoe**

2.0 **SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 **REPORT**

Please see below the summary of my engagements this month.

3.1 05/07/25 We opened Pride Gardens Party in Victoria Park, which was an excellent event.

08/07/25 Festivals Meeting Civic Centre.

09/07/25 Afternoon planting flowers with the children from Treleigh School at the boat at Mount Ambrose roundabout with the Facilities team.

09/07/25 Annual Town Meeting Kresen Kernow. This was a great opportunity for local grant recipients to talk about the benefit and positive impact of Town Council grants. We also had a Question Time panel which enabled the audience to ask questions of all Councillors.

15/07/25 Chairmanship Training.

16/07/25 Treleigh School End of Term Play, 'Oliver' which was outstanding.

4.0 **RECOMMENDATION**

That this report be noted.

URGENT ACTION REQUIRED: TO AVERT A MAJOR PLANNING CATASTROPHE

FORMAL NOTICE OF A FOOD SECURITY & RESILIENCE EMERGENCY, FOR THE ATTENTION OF:

Kate Kennally, Chief Executive Officer

Paul Grant, Service Director - Finance & Assurance (Monitoring Officer)

Alice Gunn, Chief Operating Officer (Section 151 Officer)

Holly Sykes, Chief Internal Auditor, Head of Audit & Electoral Services

Our electronic correspondence address: cornwall@sevenconcernedcitizens.co.uk

Our correspondence address: 'Landithy', 4a Monument road, Helston, Cornwall, TR13 8HF.

Date 10 July 2025

Dear Sirs & Madams,

NOTIFICATION OF A FOOD SECURITY & RESILIENCE EMERGENCY
(our REF: CC/002 Cornwall)

This letter **notifies you and your organisation of an emerging 'systemic emergency'** concerning regional food security and resilience.

Farmers & growers across the region are attempting to warn the public about a food system that is in a 'systemic' crisis. Additionally, in January 2025, a UK food resilience gap report on behalf of the National Preparedness Commission identified a **'serious gap in state thinking and policy'**.

To investigate this issue in January 2025 a regional gathering of concerned citizens was held followed by a *'Concerned Citizens Advisory Assembly'* (CCAA). The CCAA **unanimously endorsed a recommendation that councils across the region must declare a food security and resilience emergency.**

Furthermore, the **'strategic risk' impact to the region if preventative measures are not taken was considered to be CRITICAL, the highest category ranking.** In comparison with any other political or ideological agendas and in service to the wellbeing and prosperity of this region and its people this was considered, by this Assembly, to be the **highest priority regional emergency.**

A recording of the assembly vote provides a summary of the situation. It is supplemented by a summary 2 page flyer, a 47 page paper, pod cast links to some keynote speakers and further references that can be found on:

<https://ccadvisoryassembly.co.uk/2-food>

www.sevenconcernedcitizens.co.uk

URGENT ACTION REQUIRED: TO AVERT A MAJOR PLANNING CATASTROPHE

A. Seven advisory recommendations

Emerging from the inquiry were the following seven headline advisory recommendations:

1. Food security & resilience is at a crisis and should outrank any other political agenda or emergency. **Councils must declare a 'food security crisis' and Local Authorities must create food systems resilience committees as an 'emergency' measure to urgently improve food security.**
2. A target of **85% food self-sufficiency by 2030** is established for the region and its communities.
3. To achieve this: a **'partnership of support'** is necessary between the people and farmers. This includes closer connections, buying direct from markets and farm shops, both community and council supported growing projects, allotments, home growing and land sharing.
4. **Regenerative and no dig farming are promoted as best practice.**
5. **Independent public education about the health effects of production intensive farming, GMO's and artificial foods.**
6. Re-direction of public sector emergency powers, funding & resources
7. Full scenario planning and strategy making for the region (*please note that the outputs from this inquiry are offered as an initiation to a fuller regional scenario planning exercise*).

B. Why this 'emergency' is being notified to Cornwall Council (CC) in this manner.

We draw to your attention our **NOTICE OF RECTIFICATION** letter dated 1st November 2023 and subsequent **NOTICE OF ESCALATION** letter dated 24th February 2024 and **NOTICE OF DEFAULT** (our REF:CC/001 Cornwall) dated 7th July 2025. See website page link below:

<https://sevenconcernedcitizens.co.uk/cornwall>

These notices informed your Executive and organisation about serious organisational failures and gaps concerning emergency declarations, planning, management, governance and audit through the example of the emergency climate declaration, net zero targets and plans.

Previously, through 'rectification and escalation notices' we informed you that if left unchecked these organisational issues with subsequent strategies and plans being developed and executed through such an inappropriate system pose an imminent and potentially catastrophic threat of harm to the wellbeing and prosperity of this region and its people. **We re-affirm that it is clear that your organisation has NOT been designed and developed for the purpose of systemic emergency management.**

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URGENT ACTION REQUIRED: TO AVERT A MAJOR PLANNING CATASTROPHE

To avoid such a planning and policy related catastrophe, in Cornwall, we **formally notified you with copies to the Monitoring Officer and Internal Audit that urgent and immediate rectification action was necessary**. We offered suggestions, for your consideration, regarding appropriate rectification measures.

These notifications were met with inappropriate responses that further demonstrated that CC and its Executives were NOT FIT to conduct emergency management.

In response, and serving as an escalation measure, a '*Concerned Citizens Advisory Assembly*' (CCAA) has been established. This has a regional focus to address and mitigate the root causes of the serious and ongoing institutional & organisational failures that were demonstrated through the series of freedom of information inquiries and, subsequently communicated through previous notices. **The root cause of these organisational problems may be considered as being multiple gaps and failures in advisory practice, strategy making and governance.**

The purpose of the CCAA is to offer informed, independent, impartial and non-political advice accompanied by possible solutions concerning emergencies and in so doing to begin to address the shortcomings identified in the regional council organisation system. An organisation system considered by a CCAA vote as being within the **highest ranking strategic risk / threat category to the wellbeing and prosperity of this region and its people.**

More information on the notices, freedom of information inquiry findings, council responses and specifically the recording of the CCAA, can be found on:

<https://ccadvisoryassembly.co.uk/1-notice>

&

<https://sevenconcernedcitizens.co.uk>

C. Public duty of care

We take this opportunity to remind you that as public servants; you have **a responsibility first and foremost to cause no harm, to act objectively using the best evidence without discrimination, bias or pre-determination solely for the public interest and the needs of the people of Cornwall**. There is a duty of care on public authorities and their officers to consider or think about how their policies, organisation systems and decisions affect the people and the wellbeing of this region.

Informed by our previous notices, we trust that you will NOW as a primary council consider engaging independent, non-biased and balanced advisory perspectives in-order to inform ANY AND ALL emergency declarations and supplement strategy making with transparent, rigorous and balanced approaches such as scenario planning. Similarly, we assume that Audit and governance practice, will NOW seek to assure such practices and

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URGENT ACTION REQUIRED: TO AVERT A MAJOR PLANNING CATASTROPHE

additionally treat decisions, impact assessments, risk and value management with a heightened degree of impartiality, scrutiny and rigor.


We furthermore expect that Councillors and Scrutiny Committees will be appropriately informed and supported, by your Officers, to act and observe with such a heightened degree of scrutiny.

We affirm that our objective, as a '*concerned citizens movement*', is to inform and support the councils, their officers, councillors and partners. Our intention is to avert an imminent planning and organisation related catastrophe associated with public sector led emergency declarations, strategic planning and execution. In this case related to a regional food security & resilience emergency.

On behalf of the rapidly growing numbers of informed and concerned citizens across this region, we look forward to receiving a mature and properly considered response.


Signed by seven concerned citizens living in Cornwall:



NICOLA JANE WILLIS


SARAH FARRELL


TIM JONES


DAVID LACEY


PETER A NEWBY


MARK MORRIS


J.V. HICHENS

Charlotte Caldwell

From: Stephen Whitehurst <Stephen.Whitehurst@cornwall.gov.uk>
Sent: 22 July 2025 09:33
To: Charlotte Caldwell
Subject: RE: Air Quality

You don't often get email from stephen.whitehurst@cornwall.gov.uk. [Learn why this is important](#)

Information Classification: CONTROLLED

Dear Charlotte

I can see from the air quality assessment attached to the original application PA22/06830 that the predicted impact on the road network is 78 AADT, this is below the threshold requiring a detailed dispersion model. See table 5.8 below, therefore the report concludes that the scheme will have a negligible impact on air quality.



Table 5.8: Air Quality Screening Criteria from EPUK-IAQM 2017 Guidance

The Development will	Indicative Criteria to Proceed to an Air Quality Assessment	Is the Indicative Criteria Exceeded?
Cause a significant change in Light Duty Vehicle (LDV) traffic flows on local roads with relevant receptors.	A change of LDV flows of: - more than 100 AADT within or adjacent to an AQMA - more than 500 AADT elsewhere.	Criterion not exceeded. The proposed development is conservatively expected to generate 78 LDV movements.
Cause a significant change in Heavy Duty Vehicle (HDV) flows on local roads with relevant receptors.	A Change of HDV flows of: - more than 25 AADT within or adjacent to an AQMA - more than 100 AADT elsewhere.	Criterion not exceeded. The proposed development is not expected to generate any HDV movements once operational.
Realign roads, i.e. changing the proximity of receptors to traffic lanes.	Where the change is 5m or more and the road is within an AQMA	Criterion not exceeded. Road realignment is not proposed.
Introduce a new junction or remove an existing junction near to relevant receptors.	Applies to junctions that cause traffic to significantly change vehicle accelerate/decelerate, e.g. traffic lights, or roundabouts.	Criterion not exceeded. New junction and new traffic systems are not proposed.

However as you can see from my email below we do already monitor air quality in Penryn Street and have done so every month since circa 2005, monitoring results from these locations are reported to DEFRA annually (reports on our website) and are also on the councils interactive map, link in my earlier email, below. Monitoring will continue even after an area is revoked. Since 2016 air quality has improved, certainly more and more cars are euro 6 or newer and congestion now doesn't mean that air quality fails the UK objective, pre 2016 this would have been different.

The Chart below shows annual mean nitrogen dioxide concentrations from 2006 outside the Redruth Club, Penryn Street, the UK Objective is 40 µg/m³ so since 2017 this location has passed, this location would be the most sensitive to any traffic impacts from the development and just to confirm monitoring here will continue.

CPR 33: Redruth Club, Penryn Street annual mean NO2



Regards

Stephen

From: Charlotte Caldwell <townclerk@redruth-tc.gov.uk>
Sent: 14 July 2025 16:20
To: Stephen Whitehurst <Stephen.Whitehurst@cornwall.gov.uk>
Cc: Helen Kneale <Helen.Kneale@cornwall.gov.uk>
Subject: RE: Air Quality

CAUTION: This is an **EXTERNAL** email which was sent from outside of Cornwall Council's network. Do not click links, open attachments, or reply unless you recognise the sender and know the content is safe. Do not provide any login or password details if requested.

Dear Stephen

The planning application which is on the portal (see below) is self-explanatory. Council are concerned about the increased impact of traffic as a result of the development on air quality.

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal= SX2XLTFGJ5100&activeTab=summary>

Best wishes
Charlotte

Charlotte Caldwell FRSA, PSLCC

Town Clerk

Redruth Town Council

Consel An Dre Resrudh

Redruth Civic Centre
Alma Place
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Cornwall TR15 2AT

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'Redruth Town Council supports equality, inclusion and diversity.'



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

**Do you want to keep up to date with what's happening in Redruth?
Why not click here and sign up to our regular newsletter**



From: Stephen Whitehurst <Stephen.Whitehurst@cornwall.gov.uk>

Sent: 14 July 2025 16:06

To: Charlotte Caldwell <townclerk@redruth-tc.gov.uk>

Subject: Air Quality

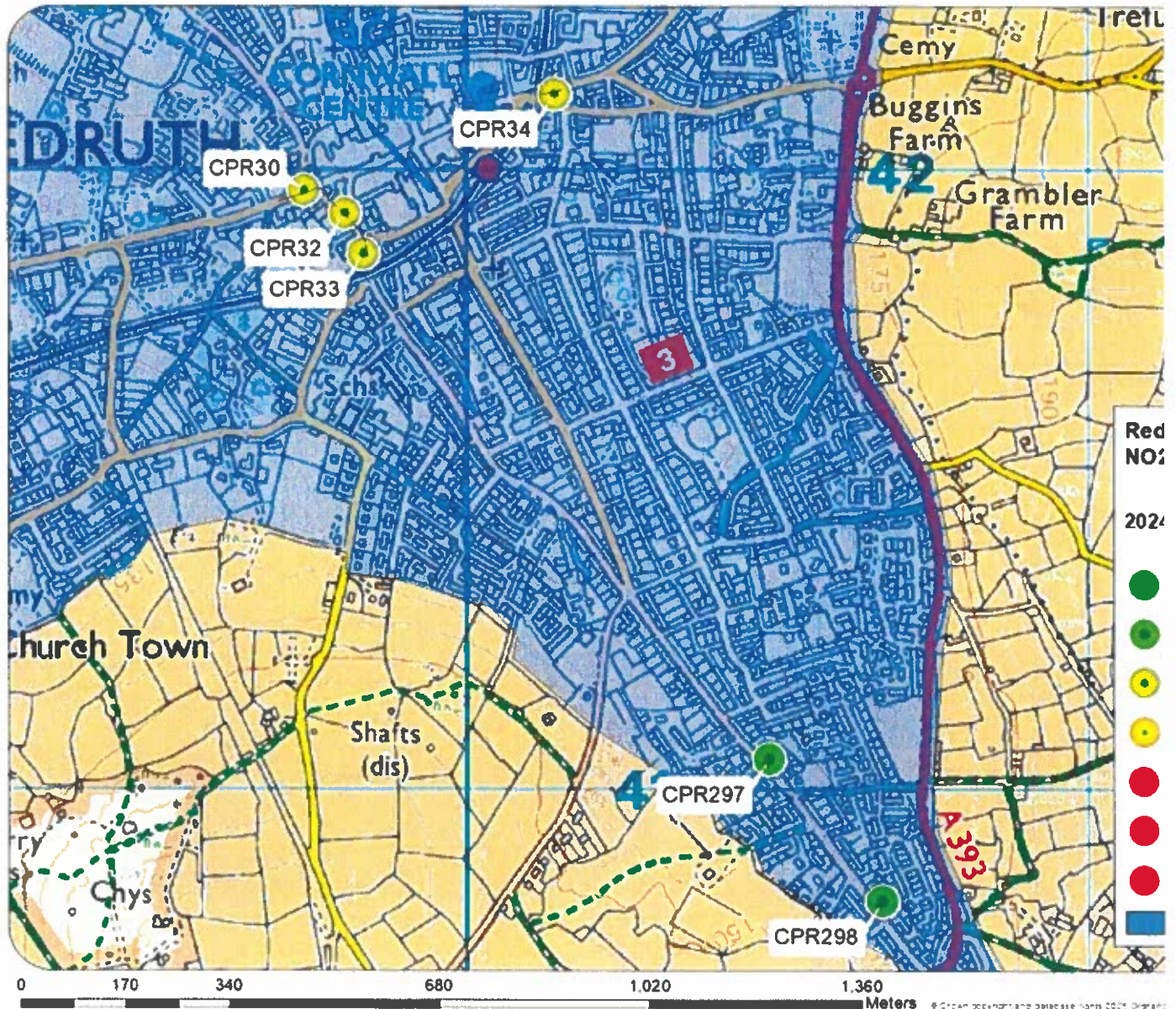
You don't often get email from stephen.whitehurst@cornwall.gov.uk. [Learn why this is important](#)

Information Classification: CONTROLLED

Good afternoon

Further to your email could you provide more details regards: This was considered at Full Council last week and it was resolved that we write to Cornwall Council to formally request that once open, a new monitoring report is commissioned for the area in and around Trengweath in Redruth.

Which planning application / site are you referring to and why do you want monitoring, for instance what do you think the issues are? We monitor air quality in Redruth at a number of relevant locations, see below and have done so since 2005 all locations which we have monitored can be seen on our interactive mapping layer. <https://www.cornwall.gov.uk/environment/environmental-protection/air-quality/>



Once I have a better idea of your concerns etc I can discuss Air quality in more detail.

Kind regards

Stephen

Stephen Whitehurst

Stephen Whitehurst B.Sc (Hons) ACIEH

Environmental Health Team Manager (Environmental Protection) | Cornwall Council | Regulatory Services

stephen.whitehurst@cornwall.gov.uk | www.cornwall.gov.uk | 'Onen hag oll' |

www.businessregulatorysupport.co.uk

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council 28th July 2025

1.0 **SUBJECT OF REPORT: Report from C. Cllr Sally Harrison**

2.0 **SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 **REPORT**

3.1 Casework

Parking concerns/Blocked access- Trew Parc/Berrimans Bakery area. In consult with Highways re possible double yellow lines installation. Ongoing.

Delivery issues- Trefusis Terrace/Trefusis Sq- Ongoing

3.2 Planning Issues – support re land adjacent to Villa Vennetta, TR15 3BT

3.3 Meetings:- On site planning visits:- Land adjacent to Villa Vennetta(TR15 3BT), potential Geo thermal plant at Slaughterbridge, Trefice solar farm.

Kim Cunningham re e rickshaw project at the Civic Centre

West Sub-Area Planning Committee – Kresen Kernow

3.4 Events:- Kresen Kernow

3.5 County Hall:-

Full Council

Strategic Planning Committee

Shadow Cabinet Briefing

Site Visit:- Buttermarket/ Affordable Housing Project St Erth

3.6 Appointments:-

Strategic Planning:- Trefice Solar Farm, Tregath Geo-Thermal.

Audit Committee

West Sub Area Planning Committee

Shadow Cabinet Tourism, Localism and Planning.

REDRUTH TOWN COUNCIL**REPORT FOR: Meeting of the Council 28th July 2025****1.0 SUBJECT OF REPORT: Report from Cllr Connor Donnithorne (Redruth Central, Carharrack and St Day ED)****2.0 SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 REPORT**3.1 RIG (Scorrier) and Treskerby Roads**

A number of residents have contacted me about the condition of the roads in Scorrier as you approach Mount Ambrose and Treskerby. A planning application is in for a wheel cleaning station but there is a persistent safety issue with the amount of debris and mud on the road. I am speaking with Highways on an ongoing basis to try and get this resolved as fast as possible.

3.2 Community Chest

I welcome applications for Town Councillors for funding contributions from 'my' community chest to support local groups and organisations. I was delighted to support a number of Redruth-based community projects last year and will of course do the same again this year.

3.3 Budget at Cornwall Council

I have been elected as Chairman of Sustainable Growth & Place Overview and Scrutiny Committee at Cornwall Council meaning that I will also sit on the Budget Overview and Development Committee. We understand that this committee will start meeting soon to help formulate budget policy. I am particularly interested in ensuring that the new administration continue with increased investment for Highways maintenance and continuing to freeze car parking charges next year as we did this year.

3.4 Treskerby Playing Park

Progress is being made and I have a meeting scheduled for a weeks time with the team to ensure that this scheme stays on course. I will endeavour to update the Council at the next meeting.



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr A Biscoe

Town Clerk: Ms C Caldwell

Minutes of a Meeting of the Redruth Town Council held at Redruth Civic Centre, Alma Place, Redruth
on Monday 30th June 2025

Present:

Cllr A Biscoe
Cllr E Allen
Cllr S Barnes
Cllr H Biscoe
Cllr K Cunningham
Cllr B Ellenbroek
Cllr R Jolly
Cllr R Major
Cllr I Thomas
Cllr W Tremayne
Cllr D Reeve

Chair

In attendance:

Ms C Caldwell
Mrs H Bardle
Ms J Turner
Ms L Akerman
Ms C Walsh
Mrs H Mabbott
Mr J Sweet

Two officers
Three members of the public

Town Clerk
Responsible Finance Officer
Senior Library Officer
Community Liaison Officer
Strategic Projects Officer
Administrator
Cornwall Council Antisocial Behaviour
(ASB) Officer
Devon & Cornwall Police

PART I – PUBLIC SESSION

1625.1 To receive apologies for absence

Apologies were received from Cllrs P Broad, J Morrison and D Ragan.

**1625.2 Members to declare any disclosable pecuniary interests or non-registerable interests
(including details thereof) in respect of any item(s) on this Agenda**

Cllr Jolly declared a pecuniary interest in item 12 upon arrival and signed accordingly.

1625.3 Public participation session – to enable members of the public to put questions to the Council relating to any items on the agenda

A member of the public spoke about escalating antisocial behaviour around the benches and the public gardens on Shoot Row. He described the activities of groups gathering and causing nuisance and added that he had received threats of violence and been photographed through his property. He asked for the removal of the benches. The Antisocial Behaviour (ASB) Officer from Cornwall Council responded that he had received reports that people were using the benches for drug dealing and other antisocial behaviour and had passed information to the police. Cllr A Biscoe responded that we cannot remove the benches as they do not belong to the Town Council. The Town Clerk said that if the benches are removed then the behaviour is displaced to other areas of the town.

The Town Clerk reported that general policing matters were to be discussed in Part II, and that a follow-up by email would be sent to the member of the public.

A member of the public asked when the Ope way next to Poundland was opening. Cllr Ellenbroek responded that she had received an email stating that the footpath was nearing completion and was expected to open shortly.

1625.4 To receive a report from the Town Mayor

The report was circulated prior to the meeting.

1625.5 To receive correspondence:

1625.5.1 Letter from Portreath Parish Council

RESOLVED by Majority to not agree to the request for a contribution towards the cost of youth outreach sessions, but to invite Portreath Parish Council to meet with the Communications Manager, a member of the Youth Council and to include Police and the ASB Officer to discuss the matter further. [Proposed Cllr Thomas; Seconded Cllr A Biscoe].

1625.5.2 Clean Air Report

Unanimously RESOLVED to write to Cornwall Council with an addendum for a new air quality monitoring report when Trengweath is opened. [Proposed Cllr Thomas; Seconded Cllr Ellenbroek].

1625.6 To receive reports from Cornwall Councillor Divisional Members on their work within Redruth

Reports were received from all three members and their contents noted.

Cllr Ellenbroek asked that antisocial behaviour issues should be raised by Cllrs Harrison and Tarrant at Community Safety Partnership meetings.

Cllr Allen asked about accessibility at Treskerby Park. It was suggested that anyone with any concerns should raise these matters directly with Cllr Donnithorne.

Cllr Tremayne requested that the reports from the divisional Members for Redruth North and South include more detail. The Town Clerk agreed to contact the Councillors on this point.

1625.7 To confirm the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within the meetings:

1625.7.1 RESOLVED by Majority to confirm the Minutes of the Engagement Committee held on 3rd February 2025. [Proposed Cllr Biscoe; Seconded Cllr Ellenbroek]. Cllrs Allen, Cunningham, and Jolly abstained as they had not been present at the meeting.

Cllr Allen raised the matter that there were a number of carry forward action items from the February Engagement Committee as follows;

- To consider licensing the Civic Centre as a wedding venue;
- To write to Cornwall Wildlife Trust regarding a red squirrel colony in Redruth;
- The future of the Climate Action Group
- The cleaning of the welcome sign to Redruth.

The Town Clerk gave assurance that these matters would be carried forward and updates would be given at the next Community Committee meeting.

1625.7.2 RESOLVED by Majority to confirm the Minutes of the Operations Committee held on 3rd March 2025. [Proposed Cllr Tremayne; Seconded Cllr Ellenbroek]. Cllrs Allen, Cunningham, and Jolly abstained as they had not been present at the meeting.

1625.7.3 RESOLVED by Majority to confirm the Minutes of the Planning Committee held on 14th April 2025. [Proposed Cllr Biscoe; Seconded Cllr Tremayne]. Cllrs Allen, Cunningham, and Jolly abstained as they had not been present at the meeting.

1625.7.4 RESOLVED by Majority to confirm the Minutes of the Annual Meeting of the Council held on 12th May 2025. [Proposed Cllr A Biscoe; Seconded Cllr Biscoe]. Cllr Jolly abstained.

1625.7.5 RESOLVED by Majority to confirm the Minutes of the Monthly meeting of the Council held on 12th May 2025. [Proposed Cllr A Biscoe, Mayor; Seconded Cllr Barnes]. Cllr Jolly abstained.

1625.7.6 Unanimously RESOLVED to confirm the Minutes of the Planning Committee held on 9th June 2025. [Proposed Cllr Tremayne; Seconded Cllr Thomas].

1625.8 **To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within the meetings:**

1625.8.1 RESOLVED by Majority to confirm the Minutes of the Community Committee meeting held on 27th May 2025. [Proposed Cllr Thomas; Seconded Cllr Ellenbroek]. Cllr Jolly abstained.

1625.8.2 RESOLVED by Majority to confirm the Minutes of the Asset Management Committee meeting held on 2nd June 2025. [Proposed Cllr Tremayne; Seconded Cllr Allen]. Cllr Jolly abstained.

1625.9 **To consider a Motion from Cllr Barbara Ellenbroek;**

“That Redruth Town Council has a Children’s Rights approach, based on the UN Convention of the Rights of the Child (UNCRC), to ensure children’s rights are upheld. This involves raising awareness, providing information and encouraging children’s participation in decisions that affect them as part of our work.”

Cllr Ellenbroek suggested that Rule 12 of the UNCRC, ‘Respect for Children’s Views’ is the most important rule and that the Council should ensure that the Youth Council is consulted in making key decisions.

1625.9.1 Unanimously RESOLVED to accept the Motion, to consult with Youth Councillors and keep them informed of Redruth Town Council decisions. [Proposed Cllr Ellenbroek; Seconded Cllr Cunningham].

1625.10 **To consider the Town Clerk's report**

The report was circulated prior to the meeting. The Town Clerk stated that the Town Meeting at Kresen Kernow on 9th July 2025 is open to anyone to attend. The Town Clerk answered questions from Cllr Allen regarding the devolution of Victoria Park and Trefusis park, namely seeking assurance that the devolution would include a Service Level Agreement to maintain the high standards. The Town Clerk explained that because the areas had been Making Space for Nature locations, then a detailed management plan would be part of the legal papers accompanying devolution. Cllr Allen asked about the TRIP funding bid and the Town Clerk stated that the deadline for submission had changed to 20th July and that Cllrs would see a copy of the draft bid.

Cllr Allen thanked the Town Clerk for arranging for colleagues from Cornwall Council to attend the next Full Council meeting to give an update on the Brewery site but expressed disappointment that this would be in a part 2 section of the meeting, due to the fact that the land is owned by Cornwall Council. The Town Clerk advised that at the briefing it would be prudent to ask Cornwall Council what information was able to be shared with the public.

Cllr Cunningham asked about gym equipment in Trefusis Park and whether this could be included in the capital devolution ask. The Town Clerk said that she would explore whether this was eligible or not and report back at the next meeting.

The Town Clerk also highlighted that funding had been awarded to the Community Centre for a partial refurbishment and improvements. Cllr A Biscoe suggested a Grand Opening when the work is completed.

1625.10.1 **RESOLVED** by Majority for the formation of a working group for the Resident Survey and Strategy [Proposed Cllr Ellenbroek; Seconded Cllr Tremayne]. Cllr Allen voted against, and Cllr Jolly abstained.

The following Councillors requested to be on the working group; Cllrs Cunningham, Allen, Jolly, Reeve, Ellenbroek

1625.10.2 **RESOLVED** by Majority for the adoption of the equality, inclusion and diversity signature on emails. [Proposed Cllr Reeve; Seconded Cllr Tremayne]. Cllr Thomas abstained.

1625.11 **Youth Council Update**

Cllr Ellenbroek gave the report having attended the Annual Youth Conversation Day at Cornwall Council, with schools and Youth Councillors attending the session with some Cornwall Councillors. Presentations were made by young people with topics ranging from growing/producing own produce to help with school dinners to tackling period poverty, writing to MPs and the PM and climate change issues. The Communications Manager was thanked for taking the young people to Truro for the day. Cornwall Youth Council has a manifesto, and it was felt there should be something similar for Redruth. Redruth was the only Youth Council represented there. Cllr Cunningham expressed her appreciation to Cllr Ellenbroek for her work.

1625.12 **To consider and approve the schedule of payments** These were circulated prior to the meeting.

1625.12.1 **Unanimously RESOLVED** to approve the schedule of payments [Proposed Cllr Barnes; Seconded Cllr Allen].

PART II – PRIVATE SESSION

- 1621.10 **The Council is invited to pass the following resolution: - that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following item of business, by reason of the confidential nature of the business to be transacted [Proposed Cllr Tremayne; Seconded Cllr Allen].**
- 1625.13 Received a verbal update from the Anti-Social Behaviour Officer.
- 1625.14 Received a verbal update from the Police.
- 1625.15 Received a verbal update on the Clocktower.

Chair



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr A Biscoe

Town Clerk: Ms C Caldwell

Minutes of a Meeting of the Planning Committee held at Redruth Civic Centre, Alma Place, Redruth
on Monday 7th July 2025

Present: Cllr H Biscoe Chair
Cllr A Biscoe
Cllr P Broad
Cllr K Cunningham
Cllr R Major
Cllr I Thomas

In attendance: Ms C Caldwell Town Clerk
Mrs H Bardle Responsible Finance Officer
Mrs H Mabbott Administrator
Mr D Knuckey Local Resident
Mr M Pascoe Director of Penventon Hotel
Ms J Harley Coastline Housing
1 other member of the public was also present

PART I – PUBLIC SESSION

1626.1 To receive apologies for absence

Apologies were received from Cllr W Tremayne

1626.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1626.3 Public participation session - to allow the public to put questions to the Council on any matters relating to this Agenda

Mr Knuckey on behalf of residents from Trefula Farm gave a verbal and written report regarding objections to Planning Application PA25/01607. Objections were around detrimental impact on agricultural land in risk to people and livestock with increased traffic, access and drainage. Cllr H Biscoe thanked Mr Knuckey saying that he will look at the indepth (written) report and consider the aspects then.

Mr M Pascoe, Director of Penventon Hotel spoke about the non-material amendment to PA2209789 (not on the agenda) which was a change of title going from 'non affordable' to 'affordable' for 32 open market dwellings. Ms Jo Harley from Coastline Housing explained the paradox of submitting a 106 for grant funding but not qualifying as the resubmission for residential dwellings was needed for a normal lease. This will be on the agenda next month and they will submit a deed of variation later as full Planning Permission has been obtained. Cllr H Biscoe thanked Mr Pascoe and Ms Harley and said he will let Cllr Tarrant know. Three members of the public then left the meeting, one remained.

1626.4 To consider the planning applications

1626.4.1 The planning applications were dealt with in accordance with the attached Annex A to these minutes. Unanimously RESOLVED to accept. [Proposed Cllr Biscoe; Seconded Cllr Broad].

1626.5 To confirm the Minutes of the Meeting of the Planning Committee held on 9th June 2025.

The minutes of the last Planning Committee of 7th June meeting was approved at the Full Council meeting on 30th June 2025 and initialled by the Chair at this meeting.

It was noted that application PA25/03640 has been withdrawn by the applicant and therefore was not discussed at today's meeting.

1626.6 To receive correspondence:

1626.6.1 *Decision Notice Schedule*

The schedule was noted.

1626.6.2 *Clerk's Report*

The correspondence was noted.

1626.6.3 *Licensing Submissions*

None.

1626.6.4 *Requests for Pre-application advice*

The request was noted.

1626.6.5 *Cornwall Council Policy Document – Street Trading For information and comments*

The Town Clerk reminded Councillors to email her with any comments they have regarding this Policy document.

Chair

REDRUTH TOWN COUNCIL - PLANNING SCHEDULE

ANNEX A

All references for PA25/ unless otherwise stated.

Meeting: Monday 7th July 2025

REF NO	CC REF	SITE	PROPOSAL	DECISION
LIST 1				
Unanimously RESOLVED the Applications on List 1 are supported en bloc. [Proposed Cllr Biscoe; Seconded Cllr Broad]				
1	03838	Green Lane Dental Practice 28 Green Lane Redruth Cornwall TR15 1JU Listed building consent for proposed installation of signage associated with business)	North	Supported
2	03848	12 Clijah Close, Redruth TR15 2NS Advertisement consent for proposed non illuminated fascia sign	North	Supported
3	03869	Land Adj To Number 1 Basset Road Treleigh Cornwall TR16 4BE Outline planning permission with all reserved matters for two dwellings	Central	Supported

4	04098	<p>Cornwall Partnership NHS Trust Offices Trengweath Clinic Penryn Street Redruth Cornwall</p> <p>Nonmaterial amendment in relation to Decision Notice PA22/06830 dated 24/10/23 - Change of materials on the main elevations and minor change to storey heights to allow for service zone within the ceiling voids</p>	South	Supported
5	03972	<p>38 Rose Row Redruth Cornwall TR15 1LB</p> <p>Construction of two-storey rear extension</p>	North	Supported
6	04381	<p>The Buttermarket Station Hill Redruth Cornwall TR15 2PP</p> <p>Listed building consent for new roofing to the mining exchange and Wheal Peevor purser's office and minor amendments to internal arrangement as listed in Design and Access Statement without compliance of condition 2 of decision notice PA22/05210 dated 15.08.2022</p>	North	Supported
7	04442	<p>15 Lowarthow Marghas Redruth Cornwall TR15 2DZ</p> <p>Extension to dwelling</p>	Central	Supported
8	04506	<p>Land Adjoining Villa Venetta Churchtown Redruth TR15 3BT</p> <p>Proposed retention of existing building</p>	South	Supported
9	04533	<p>Trethew Farm Wheal Buller Buller Downs Redruth</p> <p>Construction of a first-floor extension to existing dwelling</p>	South	Supported

10	04143	<p>Cornwall Council Land Of Drump Road Redruth TR15 1LZ</p> <p>Non material amendment in relation to Decision Notice PA20/07938 dated 08/03/21 - This application seeks to amend the tenure of the development from a 50/50 split between shared ownership and affordable rent to a mix of affordable rent and social rent (41 affordable rent houses and 11 social rent flats).</p>	North	Supported
11	04720	<p>Roddas The Creamery Wheal Rose Scorrier</p> <p>Construction of a two-storey creamery extension, including earthworks and associated silos and tanks, with replacement foul water packaged treatment plant and drainage field (part retrospective).</p>	North	Supported



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Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr A Biscoe

Town Clerk: Ms C Caldwell

Minutes of a Meeting of the Finance Committee held at Redruth Civic Centre, Alma Place,
Redruth on Monday 14th July 2025

Present: Cllr S Barnes (Chair)
Cllr E Allen
Cllr A Biscoe
Cllr H Biscoe
Cllr P Broad
Cllr J Morrison
Cllr D Reeve
Cllr I Thomas
Cllr W Tremayne

In attendance:	Ms C Caldwell	Town Clerk
	Mrs H Bardle	Responsible Finance Officer
	Miss K O'Dell	Administrator
	Ms C Welsh	Strategic Projects Officer
	Ms M Martin	Business Liaison Manager
	Cllr R Jolly	
	Mr B Kelly	CRASH
	Ms C Taylor	Redruth Clothes Bank
	Mr J Hale	Redruth Cricket Club
	Mrs M Tremayne	Gwealan Tops
	Ms S Sullivan	Totally Locally
	Mr J Faragher	Truro Nourish Hub
	Ms D Mitchell	RJ Working

PART I – PUBLIC SESSION

1627.1 To receive apologies for absence

None were received.

1627.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

Cllrs Barnes and Tremayne both declared an interest and signed the register accordingly.

Public participation session – to enable members of the public to put questions to the Council relating to any items on the agenda

Mr Kelly introduced himself as an official representing CRASH, a group that supports anyone who has had a cardiac problem with both physical and emotional support. To keep the group operational, they need a number of qualified first aid members at each session. They have asked Redruth Town Council for a grant to help with covering the cost of running a course.

Mrs Tremayne had attended the meeting to ask for a grant to help maintain the play equipment at Gwealan Tops adventure playground. She stated that it is the only adventure playground in Cornwall, and it provides a free playing space for over 8000 children with all play being led by children with adult supervision.

Ms Taylor spoke about the Redruth Clothes Bank, a new community group set up as there was no such facility in Redruth. It has been a big success with over 100 attendees per session. They have applied for a grant to part fund the Free Child Christmas Picnic Lunch planned for Saturday 6th December 2025. This would be held alongside Redruth Town Council's Christmas grotto and would provide an additional free activity to children waiting to see Santa.

Mr Hale introduced himself as a committee member of Redruth Cricket Club. He explained that the club used as much green energy as it could and one of these methods was solar panels. They have applied for a grant to purchase a second solar battery to store electricity for consumption in the evening as a full stocked battery could save up to £200 per month. Cllr H Biscoe asked if the solar panels are angled to get the maximum amount of sunlight. Mr Hale replied that they can be angled and tilted in order to do so.

Ms Mitchell introduced herself as the CEO of RJ Working. They have applied for a grant to enable a partnership working with Redruth Youth Council and the local schools, providing fun, interactive workshops and promoting specific events such as the youth festival. They would go into schools and actively promote the aspiration to join the Redruth Youth Council. Cllr Morrison asked how many sessions would be provided and Ms Mitchell said a specific number had not been decided it would depend on how many were required. Cllr Allen asked what ages of staff would be involved and Ms Mitchell responded that the majority of her staff are between 18 and 25.

Ms Sullivan spoke on behalf of Totally Locally. They have applied for a grant to put up a map on an area of wall adjacent to the clock tower. Existing signage would be lowered in order to put the map up. The grant would cover the cost of getting the map printed. The design was completed for free and Redruth Town Council's facilities team has agreed to do the installation free of charge.

Mr Faragher was representing Truro Nourish Hub. He explained that although the name said Truro, it was a misnomer as they have worked in several Cornish towns including Bodmin and Hayle. They have applied for a grant to support the delivery of a new community engagement project which would combine three already successful projects: Grow (a community garden), Sizzle (cookery) and Create (Podcasts). The project would be aimed at young people and workshops would be held monthly with free food. They would collaborate with existing groups and projects already in Redruth. Cllr Barnes asked where workshops would be held, and Mr Faragher replied that they would be looking into possible venues if their grant application was successful. He added that the Langman Room would be suitable as all they need is a safe venue with electricity. He would approach local church halls and sports clubs. Cllr Broad mentioned

that there is a community room available at the local Tesco store. Cllr Thomas said they should speak to the Redruth Youth Café as that would be an excellent opportunity.

Cllr Barnes thanked all the grant applicants for their time.

Ms Martin, Mr Kelly, Mrs Tremayne, Ms Taylor, Mr Hale, Ms Mitchell, Ms Sullivan and Mr Faragher all left the meeting at this point.

1627.4 To confirm the Minutes of the Meeting of the Finance Committee held on 7th April 2025

1627.4.1 RESOLVED by Majority to accept the Minutes of the Meeting of the Finance Committee held on 7th April 2025 as a true and accurate record of proceedings [Proposed Cllr Barnes; Seconded Cllr A Biscoe] Cllrs Allen, Broad, Morrison, Tremayne and Reeve abstained as they had not been present at the previous meeting.

1627.5 To review the Management Report for the quarter ended 30th June 2025

The report was circulated prior to the meeting. The RFO said she would be happy to send out any further information as required as it was a long document. She answered a question from Cllr Allen on staffing costs.

1627.5.1 Unanimously RESOLVED to note the report [Proposed Cllr Barnes; Seconded Cllr H Biscoe]

1627.6 To receive the report from the Responsible Finance Officer (RFO) for the period ended 30th June 2025

The report was circulated prior to the meeting. The RFO drew attention to point 2.4 and the proposal to cease security at meetings to save money. The security team were brought in to aid with the need to comply with social distancing due to the COVID-19 pandemic but now would no longer be necessary. Cllr Allen asked how anyone arriving late to a meeting would gain access and the Town Clerk assured Cllrs that would not be a problem. Cllr Tremayne asked if staff safety would be compromised especially in the winter months when it would be dark outside. The Town Clerk responded that all staff left meetings together and walked to the car park as a group so there were no concerns.

1627.6.1 Unanimously RESOLVED to cease having security present at evening meetings going forward and to install a bell on the front Library door for late arrivals [Proposed Cllr Reeve; Seconded Cllr Tremayne]

The RFO asked Cllrs to consider a proposal regarding mobile phones for staff and councillors. At the present time, seven members of staff either do not have a work phone provided or they have one insufficient for their work requirements. Several councillors have also requested a work phone. The RFO said we are under budget for mobile phones and asked Cllrs to decide whether to approve mobiles for staff, councillors who have requested them or all councillors. Cllr Barnes queried why the Town Council would pay for councillors to have a phone. Cllr Thomas said in his opinion that it would not be necessary for councillors to have mobile phones and that they should go through the office main line if they do not want to use their personal numbers and had concerns that it could affect the precept. Cllr Allen said she did not want her personal number made public, due to the fact this represented a serious GDPR risk as well as potential impact on work/life balance. The Town Clerk stated that in terms of contact ability for parishioners, it is important that a number is shown on the Council's website. Cllr Tremayne asked if he would be

able to access emails on the mobile as currently, he can only access them through the tablet when he has wi-fi and that is sometimes difficult for him. The Town Clerk replied that they would have email access. The Town Clerk added that we currently have a website where there are no contact details for some councillors and that needs to be addressed. The RFO stated that if we have the 7 staff mobiles and 8 available for councillors then we would be within the budget.

- 1627.6.2 **RESOLVED** by Majority to provide work phones for 7 staff members and any councillors who request one [Proposed Cllr Reeve; Seconded Cllr H Biscoe] Cllr Thomas abstained.

1627.7 **To receive the final Internal Audit report for 2024/25**

The report was circulated prior to the meeting.

- 1627.7.1 Unanimously **RESOLVED** to note the report [Proposed Cllr Barnes; Seconded Cllr H Biscoe]

1627.8 **To receive the Councillors' internal audit report for quarter 4 2024/25**

The report was circulated prior to the meeting.

- 1627.8.1 Unanimously **RESOLVED** to note the report [Proposed Cllr Barnes; Seconded Cllr H Biscoe]

1627.9 **To agree the timetable and rota for the Councillors' internal audit for the year ended 31st March 2026**

The RFO asked for 8 councillors to volunteer to complete the internal audit for each quarter.

Cllrs Reeve and Allen volunteered for the quarter ending June 2025.

Cllrs A Biscoe and Broad volunteered for the quarter ending September 2025

Cllrs Tremayne and Morrison volunteered for the quarter ending December 2025

Cllrs Barnes and H Biscoe volunteered for the quarter ending March 2026

1627.10 **To consider a request to utilise an Earmarked Reserve to meet the costs of the Residents' Survey**

The RFO requested that two existing Earmarked Reserves (EMR) are used to pay the costs of the survey, including new software and a more powerful laptop to run it, printing and mailout, administration time and other expenses. Cllr Allen asked if the software cost would be included in next year's budget in order for us to access the data. The Town Clerk confirmed it would be and that some other councils had already been in contact with us about the survey and that there could be scope for consultancy.

- 1627.10.1 Unanimously **RESOLVED** to use the two existing EMR to cover the costs of the Residents' Survey [Proposed Cllr A Biscoe; Seconded Cllr H Biscoe]

1627.11 **To consider the Grant applications made in the period to 30th June 2025**

The Grant Applications were dealt with in accordance with the attached Annex A

Redruth Town Council
Grant Application Summary
Meeting Date: 14th July 2025

Budget 2025-2026: £16,000		Allocated to date: nil		Balance available: £16,000	
No	Applicant	Purpose	Amount Applied for	Decision	Previous Awards
1.	CRASH	12 members of the group need to renew their one-day Level 3 Award in Emergency First Aid at Work (RQF) qualification.	£480	Unanimously RESOLVED to grant the amount requested in full [Proposed Cllr A Biscoe; Seconded Cllr H Biscoe]	£180 in 2024 for defibrillator pads
2.	Gwealan Tops	To introduce new pieces of equipment and enhance the existing structures in order to extend the play, fun and stimulating experiences for young people in Redruth	£500	Unanimously RESOLVED to grant the amount requested in full [Proposed Cllr Broad; Seconded Cllr Morrison]	Nil
3.	National Literacy Trust	Following the success of Redruth Reads 2024 we seek funding for this programme in summer 2025. We role-modelled how to share stories with little ones, demonstrating simple play activities linked to effective speech and language development. We gifted a total of 250 high quality books so that families could continue the important work there.	£500	Unanimously RESOLVED to grant the amount requested in full [Proposed Cllr Reeve; Seconded Cllr Thomas]	£500 in 2024
4.	Redruth Clothes Bank	The application is to part-fund the Free Child Christmas Picnic Lunch planned for Saturday 6 th December 2025 at the Community Centre. This will go alongside the RTC Santa's grotto and provide an additional free activity.	£340	Unanimously RESOLVED to grant the amount requested in full [Proposed Cllr A Biscoe; Seconded Cllr Broad]	Nil
5.	Redruth Cricket Club	Redruth CC are currently in the process of installing and commissioning solar panels. We want to install a solar battery to store this electricity for consumption in the evening. All money will be re-invested back into the cricket club.	£500	Unanimously RESOLVED to grant the amount requested in full [Proposed Cllr H Biscoe; Seconded Cllr Allen]	Yes, January 2021, - £500 and July 2024 - £500

6.	RJ Working	<p>Young members of the RJ Working team are proposing a partnership with Redruth's Youth Council:</p> <p>i) To promote understanding of the work of the Youth Council in Redruth's schools and the wider community,</p> <p>ii) To promote the aspiration of joining the Youth Council among Redruth's children and young people, and</p> <p>iii) Using Restorative approaches to support Youth Councillors consulting and representing wider groups of Redruth's children and young people.</p>	£1800	RESOLVED by Majority not to support the grant request and to ask the Town Clerk to discuss this application with RJ Working in further detail [Proposed Cllr H Biscoe; Seconded Cllr Allen] Cllr Thomas abstained.	Nil
7.	True Butterflies	The True Butterflies Foundation is a registered charity that supports survivors of domestic abuse and their children. We would like to offer more children in Redruth support within their schools. We have an emotional support program called Little Wings, which is available to provide for children age 3 to 10, in mainstream school who are affected by domestic abuse.	£500	Unanimously RESOLVED to grant the amount requested in full [Proposed Cllr Allen; Seconded Cllr A Biscoe]	Nil
8.	Totally Locally	To cover the printing costs of an enlarged Totally Locally map which will showcase over 100 independent businesses in the town centre and be erected on the wall on the side of Market Strand.	£468	RESOLVED by Majority to grant the amount requested in full [Proposed Cllr Allen; Seconded Cllr Morrison] Cllrs H Biscoe and Thomas abstained.	Nil
9.	Truro Nourish Hub	To support the delivery of a new community engagement project designed to foster inclusion, connection, and opportunity for the residents of Redruth parish. The project will focus on creating a series of accessible workshops, events, and support sessions aimed at young people, families, and individuals who may be experiencing social isolation, unemployment, or other barriers to participation in community life	£350	Unanimously RESOLVED to grant the amount requested in full on the production of an appropriate delivery timescale and list of prospective collaborative partners [Proposed Cllr Reeve; Seconded Cllr Allen]	Nil



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Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr A Biscoe

Town Clerk: Ms C Caldwell

Minutes of a Meeting of the Redruth Town Council Staffing Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 14th July 2025

Present: Cllr D Reeve Chair
Cllr E Allen
Cllr R S Barnes
Cllr A Biscoe
Cllr H Biscoe
Cllr R Jolly
Cllr J Morrison
Cllr I Thomas

In attendance: Ms C Caldwell	Town Clerk
Mrs H Bardle	Responsible Finance Officer
Mrs C Rundle	HR Manager

PART I - PUBLIC SESSION

- 1628.1 **To receive apologies for absence**
No apologies were received
- 1628.2 **Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**
None were declared.
- 1628.3 **To confirm the Minutes of the Meeting of the Staffing Committee held on 7th April 2025**
- 1628.3.1 RESOLVED by Majority to accept the Minutes of the Meeting of the Staffing Committee held on 7th April 2025 as a true and accurate record of proceedings [Proposed Cllr A Biscoe; Seconded Cllr H Biscoe]. Cllrs Reeve, Broad, Allen, Jolly & Morrison abstained as they had not been present at the meeting.
- 1628.4 **To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act**
- 1628.4.1 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in

PART II – PRIVATE SESSION

1628.5 To consider the report of the RFO (Responsible Finance Officer) regarding various amendments to the Staffing and Cleaning budgets in 2025/6.

A report had been circulated prior to the meeting. The Responsible Finance Officer responded to any questions regarding the content of the report.

1628.5.2 RESOLVED by the Majority to approve the recommendations proposed by the RFO in Section 2.2 a [Proposed Cllr Allen; Seconded Cllr Reeve; Cllr Barnes abstained]

1628.5.3 RESOLVED by the Majority to approve the recommendations proposed by the RFO in Section 2.2 b [Proposed Cllr H Biscoe; Seconded Cllr Allen; Cllr Barnes abstained]

1628.5.4 Unanimously RESOLVED to approve the recommendations proposed by the RFO in Section 2.2 c . [Proposed Cllr H Biscoe; Seconded Cllr Allen]

1628.5.5 Unanimously RESOLVED to approve the recommendations proposed by the RFO in Section 3.1 [Proposed Cllr Allen; Seconded Cllr Biscoe]

1628.6 To consider the report of the HR Manager regarding Training and general HR update

A report had been circulated prior to the meeting. The HR Manager responded to any questions regarding the content of the report.

The report was noted

1628.7 To consider the report of the Town Clerk regarding the RFO Role change and new Staff Handbook.

A report and a copy of the new Staff handbook had been circulated prior to the meeting. The Town Clerk responded to any questions regarding the content of the report.

1628.7.1 Unanimously RESOLVED to approve the Town Clerk's recommendations in 2.1 of the report [Proposed Cllr D Reeve; Seconded Cllr Barnes].

1628.7.2 Unanimously RESOLVED to formally adopt the new Staff Handbook in 2.2 of the report, with a caveat that the section relating to dress code be reviewed and amended to be more relevant to the working environment. [Proposed Cllr D Reeve; Seconded Cllr Allen].

Chair

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of Full Council on Monday 28th July 2025

SUBJECT OF REPORT: Town Clerk's Report

SUMMARY OF IMPLICATIONS

- | | | |
|----|-----------|-----|
| a. | Policy | Yes |
| b. | Financial | No |
| c. | Legal | No |

1.0 TERMS OF REFERENCE

To report on progress during the period.

2.0 REPORT

2.1 Below is a table of actions that were reported in the last Full Council meeting and the progress that has been made since.

Agenda Item number:	Issue:	Action taken by Town Clerk:
1625.3	ASB report of significant issues at Shoots Row by member of public and ASB Officer/Police	Follow up email sent to member of public. More research undertaken with other residents and ASB team. Recommendation: Council consider moving the two benches to dissipate issues.
1625.5.1	Letter from Portreath Parish Council	A letter has been written to Portreath PC confirming that RTC will not be funding the sessions, and that a meeting will be convened by Communications Manager, Youth Council and Police in due course.
1625.5.2	Air Quality report from Cornwall Council	A response was emailed to the Clean Air team raising the concerns regards the area around Trengweath – response covered in Correspondence agenda item of meeting.
1625.6	Cornwall Councillor Reports	An email was sent to the Divisional Members requesting that their reports contain more detail.
1625.9.1	Adoption of Children's Rights approach	This will be taken to the next Youth Council meeting to consult how this will be enacted in practice.
1625.10	TRIP bid	Report attached.
1625.10	Talk by Cornwall Council on Brewery site	The Town Clerk, Strategic Projects Officer and Community Liaison Manager met with Cornwall Council officers who have requested that they attend the September meeting of the Full Council instead, and has also asked that there

		be a section which can be shared with the public due to the interest level in the site. The Cornwall Council team will also speak about the Bonded Warehouse in September and bring an offer to the Town Council for this site, for consideration.
1625.10	Devolution of parks	Further in this report, is a summary of what has been asked for, based on site visits and Councillor feedback. Unfortunately we cannot include a capital ask for new play/gym equipment in this particular ask as that is out of scope.
1625.10.1	Formation of a Working Group for the Residents survey and Strategic Plan	A poll of dates was circulated to those Members who volunteered and the meeting will take place on 30 July, 6:30-7:30pm.
1625.10.2	Adoption of the Equality, Diversity and Inclusion inn email signatures as suggested by a member of the public	This has been enacted, in all Officer and Councillor signatures and I have contacted the member of the public to let her know and thanked her for the suggestion.

2.2 We have received positive feedback on the Annual Town Meeting which took place on Wednesday 9th July at 6-8pm at Kresen Kernow. The speakers all helped promote the grant scheme and it was really good to hear from the Youth Council. The Question Time session to Councillors seemed to be well received. I am confident we can build on this to make next year's event even better, but would like to thank all staff and Members for their input and attendance.

2.3 Devolution - Following site visits by the Facilities team and Deputy Town Clerk/RFO, and quotes obtained for areas that are in scope of the capital ask from Cornwall Council as part of the Devolution of the parks, the following has been requested and is being considered by Cornwall Council. As soon as we have a response, I will inform Members accordingly and we can proceed to the legal stages of devolution, including the robust Management Plan for ongoing maintenance.

Victoria Park

Feature	Work required	Cost
War Memorial	Clean and repoint	£2,000
	Rub down and repaint names	£2,000
	Build retaining wall round monument in suitable material to match rest of hard landscaping	£4,000
Drains	Clear blockages	£3,000
Bandstand	Repaint	£500
	Clean roof	£500
Benches	Sand and varnish throughout	£2,000
Gates	Repaint top gate	£500
	Repaint main gates	£1,000
Signs	Replace x 2	£1,000
Noticeboard	Replace	£2,000
Play area	Path around play area to improve access	£20,000
	Improve safety around play areas	£7,000
	Replace faulty surfacing around equipment	£15,000
	Paint and replace worn parts on play equipment	£2,500
Basketball/tennis court	Improve access to court for disabled users (hard surface at entrance/wider gate)	£5,000
	Re-surface	£40,000
	New tennis net	£500
	Tighten fencing at top	£5,000
	Paint court markings	£1,000
Area behind basketball court	Resurface entire area	£15,000
Trees	At least two trees to be felled; approx. 150 trees to be reviewed and work may be required	£30,000
		£159,500

Trefusis Park

Feature	Work required	Cost
Path and access	Resurface path to improve access	£60,000
	Replace gates to improve accessibility	£10,000
Signs	Replace	£500
	New signage for pond	£500
Play area	Improve accessibility to play area	£20,000
	Replace faulty surfacing around equipment (zip-wire and roundabout)	£15,000
Trees	At least one tree to be felled; approx. 100 trees to be reviewed and work may be required	£7,000
Fence near entrance	To be replaced	£1,000
		£114,000

Strawberry Fields

Feature	Work required	Cost
Replace rugby post	Replace with combo football/rugby post	£5,000
		£5,000

2.4 Following feedback, I have asked the Deputy Town Clerk/RFO to work with a small team of staff and Councillors to overhaul the Grants scheme and to ensure that the requisite publicity is scheduled from a Communications perspective. There will be an update on this at the next meeting, as we are keen to undertake this work prior to the next grant window.

2.5 As Members will be aware, and as a result of feedback we will be hosting a pub quiz style evening for Officers and Members to get to know each other better. More detail will be sent out directly from our HR Manager, but please save the date of the evening of 2nd October 2025.

2.6 Following the recent Working Group meeting to review the Standing Orders, I will be redrafting the document for consideration and adoption at a future meeting.

2.7 **For decision:** As Members are aware, Cllr Regan recently resigned, and we will find out on 29th July if there will be an Election or Co-Option to fill the vacancy. However, as Cllr Ragan was the nominated representative on the Safer Redruth partnership and the Police Liaison Group, we need you to nominate a replacement please.

Also, it has come to my attention that we should have a rep on the Mining Villages Regeneration Group which meets quarterly and covers all the Mining Villages. I will give a verbal briefing at the meeting, as I attended their recent meeting to invite them to get involved collectively in the International Mining and Pasty Festival, which they have agreed to do so, which is positive. We now need to nominate a representative to this group too. The next meeting of the MVRG is on 18th September at Portreath Parish Council offices.

The item of report back from the outside groups will now be a Standing Agenda item at Full Council from heron in, now that many Members have started to attend meetings following the Elections. The purpose is to give a brief update on the progress/ issues of each outside body to enable other Members to gain and insight and to offer comment. If any Member hasn't

heard from the group(s) they are nominated to, please let us know as we have let them all have your contact details for inviting to their respective meetings.

2.8 For review: Annual Policy Reviews – Three policies are up for review in July 2025, and are attached to this report, and are the Equality and Diversity Policy, Social Media Policy and Safeguarding policies. It is requested that Members review these two and bring any comments to the Full Council meeting for amendments to be made. Please be aware that our Data Protection policies are being overhauled by our solicitors in light of the fact we will be managing the CCTV service for four Councils, so it is likely this will positively impact on the Social Media Policy in due course.

3.0 RECOMMENDATION

To note and accept the report of the Town Clerk.

To make decisions as appropriate under points 2.7 and 2.8.

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of Full Council on Monday 28 July 2025

SUBJECT OF REPORT: Cornwall Council TRIP Fund 2025/26

SUMMARY OF IMPLICATIONS

- | | | |
|----|-----------|-----|
| a. | Policy | No |
| b. | Financial | Yes |
| c. | Legal | No |

1.0 TERMS OF REFERENCE

- For Members to note the applications made by Redruth Town Council to Cornwall Council TRIP (Town Regeneration and Investment Programme)

2.0 BACKGROUND

- The TRIP programme was opened for applications on 03 July 2025 by Cornwall Council and closed on Sunday 20 July 2025.
- To date we have no information with regards to decision dates from Cornwall Council.
- Redruth Town Council submitted two applications:
 - The Chambers Feasibility Study (Revenue)
 - Redruth Town Centre Infrastructure (Capital)

TRIP Priorities

- **Focus on Town Centres:** Projects that help improve the social and economic life of a Cornish town, especially the town centre or high street. Proposal should also support the growth and productivity of local businesses.
- **High Street Revitalisation:** Projects that make a real difference to the high street or main business area of a town or large community in Cornwall. Projects should link to local plans like Neighbourhood Plans, Town Investment Plans, or local planning policies.
- **Tackling Local Challenges:** Proposals to address the specific economic challenges within a town. You can find useful information in Cornwall Council's Town Vitality Index and the national Indices of Multiple Deprivation.
- **Support for Sectors:** Projects that help Cornwall's Distinctive sectors: Critical Minerals, Renewable Energy, Space, and Marine. TRIP also supports Core sectors: Visitor Economy, Creative Industries, and Agri-food.
- **Cornwall-Wide Coverage:** Support for projects in all towns across Cornwall. While aiming for a good spread across the region, the main focus will be on projects that show the biggest positive impact for their town, especially those that meet programme goals and respond to local needs.

All projects must be completed by 31st December 2025 and applicants must show that they have match funding of at least 25% of the Total project costs. Proposals

need to show wider positive economic, and regeneration impacts beyond those for only a single business beneficiary.

Two grants are available

- Revenue – supporting feasibility, design and development activity
- Capital – investment in works and relevant equipment or infrastructure

3.0 **REDRUTH TOWN COUNCIL TRIP PROJECTS**

The Chambers Feasibility Study – Revenue

Total project cost =	£30,000
Grant applied for =	£22,500
Match @ 25% =	£7,500

To commission a consultancy feasibility study around the potential uses for The Chambers building. The commission will include:

- *Baseline research and consultation requirements*
To draw together existing baseline research, review of past and current uses of the building, key findings from consultation (Councillors, local community etc).
- *Architectural review*
Maximising the capacity of the building, impact, connectivity, costings of options, need and demand, residential
- *Business case development*
Need and demand, alignment with local and National strategies, financial viability and sustainability, income and expenditure profile, budget
- *Management including key risk and viability*
Business as usual, Town Council led, private sector, asset transfer, selling of building
- *Conclusion and next steps*
The building, future strategy, business plan, next steps, continued conversation.

Redruth Town Centre Infrastructure – Capital

Market Hall and Market Way

Total project cost =	£55,000
Grant applied for =	£41,250
Match @ 25% =	£13,750

- Replacement and renewal of lighting in Market Way and Market Hall
- New signage to the entrance of Market Way
- Improved Wi-Fi to Market Hall

DISC

Total project cost =	£ 4,320
Grant applied for =	£ 3,240
Match @ 25% =	£ 1,080

- Implementation of DISC, an online system to help reduce anti-social behaviour and crime, introduction of an effective communication platform for businesses, key stakeholders and the Council.
- Covers the licence fee for 3 years and all associated documents and training.
- The application recognises the importance of no-cost to businesses for 3-years to enable the system to be effectively launched and adopted.

Town Centre Wi-Fi (3 Years cost)

Total project costs =	£30,000
Grant applied for =	£22,500
Match @ 25% =	£ 7,500

Installation of Wi-Fi free to visitors, residents and businesses of Redruth. The first phase scheme will see the installation of Wi-Fi spanning from the junction of West End and Fore Street to the Mining Statue and junction of Alma Place. The scheme is to prioritise strengthening the economic vibrancy and performance of the town centre, attracting inward investment and safeguarding businesses and jobs.

To provide visitors and businesses access to efficient and reliable Wi-Fi, improve business performance and offer a seamless, enjoyable shopping and leisure experience.

The scheme will also provide the Town Council with a vital set of data including statistics around dwell time (heat maps), visitor numbers (performance of events/festivals), where visitors come from (registering for the Wi-Fi).

Lights and Events Infrastructure

Total project cost =	£30,000
Grant applied for =	£22,500
Match @ 25% =	£ 7,500

Funding to support the upgrading and replacement of lighting infrastructure to ensure it is compliant and future proofing for festivals and events.

Projection and Audio in Market Hall

Total project cost =	£7,000
Grant applied for =	£5,250
Match @ 25% =	£1,750

Installation of two projection with audio sites in Market Hall.

Site 1 – to project onto the white wall space between the public toilets.

Site 2 – a pull-down projector screen to back project from Unit 11/12 into Market Hall.

CCTV in Market Hall

Total project cost =	£2,000
Grant applied for =	£1,500
Match @ 25% =	£ 500

- Installation of 6 CCTV cameras in Market Hall.

Application totals

Total capital application	£128,320
Total revenue application	£ 30,000
Applications value	£158,320
RTC Match requirement =	£ 39,580

4.0 Ineligible Projects

St. Rumon's Gardens

The installation of a canopy to St. Rumon's Gardens did not meet the eligibility of the fund and that the completion deadline of 31st December 2025 would not be met. We also considered the following:

- Requirement of a Heritage Impact Assessment
- Impact on the biodiversity of the gardens
- Logistics of installing a canopy structure and consideration of what is underground
- Lease implications and permissions that may be required
- To consult with users and the local community on the function of St. Rumon's Gardens as a venue and breathing space.

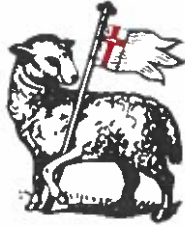
Whilst the canopy project proposal is not eligible for TRIP we have put forward St. Rumon's Gardens as a key project to be considered as part of the Council's climate change plan for the action group to explore the biodiversity and habitat importance of the site.

5.0 NEXT STEPS

Cornwall Council acknowledged receipt of our applications on Friday 18 July 2025. We have been advised that the timescale for advising applicants of a decision is (waiting on response from email on 20 July 2025)

6.0 RECOMMENDATION

- That St. Rumon's Gardens is a key site for the Redruth Town Council Climate Change Action Plan.
- It is recommended that this report is noted.



REDRUTH TOWN COUNCIL

REDRUTH TOWN COUNCIL EQUALITY AND DIVERSITY POLICY

Redruth Town Council recognises that it has moral and legal responsibilities to be fair and is committed to promoting equality and tackling discrimination. This means treating people fairly, valuing difference and removing barriers that prevent people from participating fully in public life and reaching their full potential.

This equality and diversity policy outlines our legal responsibilities and the commitments we have made which help us to ensure equality is an integral part of the way we reach decisions, provide services, recruit staff and work with other organisations.

Legal requirements

The Equality Act came into force from October 2010 and brings together all legal requirements on equality. Under the Act everyone has the right to be treated fairly at work or when using a service. It protects people from discrimination on the basis of certain characteristics, known as 'protected characteristics', these are

- Age
- Disability
- Gender reassignment
- Marriage and civil partnership
- Pregnancy and maternity
- Race- this includes ethnic backgrounds and origins, colour or nationality
- Religion, belief or lack of belief
- Sex and sexual orientation
- Care experience

And oppose and avoid all forms of unlawful discrimination. This includes in:

- Pay and benefits
- Terms and conditions of employment
- Dealing with grievances and discipline
- Dismissal
- Redundancy
- Leave for parents
- Requests for flexible working
- Selection for employment, promotion, training or other development opportunities

This policy demonstrates that Redruth Town Council will seek to ensure that every member of the community has equal access to its employment and development opportunities, to its services and to all its activities.

The policy will act as a guide and reference for the Council's employees and councillors so that they can implement its equal opportunity objectives. As a result, managers, employees and councillors will know what their responsibilities are and that they too will be treated fairly.

The policy will help the Council to meet its legal and moral obligations to be fair, and members of the public will, through publicity of this policy, have confidence in the council's objectives in terms of both employment and service provisions.

Redruth town council is committed to equality and diversity and to the vision of improving the quality of life for local people. The town council aims to be:

- Accessible
- Accountable
- Fair
- Inclusive
- Proactive
- Professional
- Responsible
- Transparent

Apply equal opportunities principles to work undertaken for the council by external contractors, other organisations in receipt of council funding and in work with our partners.

Rectify any elements of our work which have the potential for discrimination and prejudice.

To promote equality and diversity with other partners we will:

- Promote tolerance and respect between diverse groups and individuals.
- Acknowledge and celebrate, wherever possible, the variety of lifestyles and cultures within the town and community
- Challenge all forms of discrimination within the town council and the wider community.
- Support the development of communities and assist them to challenge appropriately discrimination, harassment, bullying and violence.

Responsibilities

The Town Clerk will be responsible for ensuring the Equality and diversity Policy is developed, implemented, effective, monitored and updated.

The Town Clerk will be responsible for ensuring that monitoring takes place with regard to applications for employment trends within Cornwall (e.g. promotion, re-guarding and training) and for organising any equal opportunities training.

Employees and members have responsibilities to ensure that:

- They understand and comply with the policy and actively participate in measures introduced by the council to ensure that there is equality of opportunity and non-discrimination.
- They do not discriminate as a decision maker, or encourage others to discriminate, in matters of recruitment and selection, promotion, training and service provision.
- Council services are provided to members of the public fairly and equitably.
- They report to the Town Clerk any discriminatory practices.
- They support the proper investigation of complaints.

Service and facilities

The council recognises its duty as the provider of services and facilities and as far as is reasonably possible will ensure that:

- All members of the public will be treated fairly and consistently.
- All services will be provided without unlawful discrimination, harassment or victimisation.
- Those using council run facilities will be offered all possible assistance to ensure that they can access these.
- All relevant forms shall state that the council will treat all applications equitably and take due considerations of those with protected characteristics.
- All licence agreements – including allotment tenancy agreements – shall refer to this equality statement.
- All digital and printed material will be designed to promote equality and diversity.

Monitoring

The Town Clerk will ensure that complaints are formally recorded and where necessary reported to staffing committee and Full Council.

The Town Council will review this policy annually so improvements can be made and in line with amendments to the law.

The Town Clerk will monitor all applications, for employment trends within the council to ensure compliance with this policy.

Date of Policy adoption: July 2024

Date for Policy review: July 2025



REDRUTH TOWN COUNCIL

REDRUTH TOWN COUNCIL SOCIAL MEDIA POLICY

1. STATEMENT OF PURPOSE

- 1.1 The availability and use of social networking applications brings opportunities to understand, engage and communicate with our audiences in new ways, Redruth Town Council must use these technologies and services effectively and flexibly.
- 1.2 It is also important that the Council balances this with its duties to its service users and partners as well as its legal responsibilities and its reputation.
- 1.3 The Council will use social media in a safe, appropriate and purposeful way to engage and interact with the public, stakeholders, opinion formers, the media and employees in support of the Council's strategic vision and key policy objectives.
- 1.4 The Council's use of social media sites will always be consistent with the Council's duty to safeguard children, young people and vulnerable adults, in accordance with relevant statutory requirements and service-specific protocols.
- 1.5 The policy requirements in this document aim to provide this balance to support innovation whilst providing a framework of good practice.
- 1.6 The purpose of this policy is:
 - To minimise the reputational, legal and governance risks to Redruth Town Council and its employees arising from the use of social media by staff in a professional (work-related) capacity
 - To enable the safe use of social media for communication, engagement, customer service and service delivery
 - To ensure a consistent approach is applied across the Council focused on achieving business objectives, improving customer satisfaction and that the reputation of the Council is not adversely affected
 - To ensure that our users can clearly distinguish where information provided via social networking applications is legitimately representative of the Council.

2. SCOPE

- 2.1 This policy covers the use of social networking applications by Council employees, elected Members and partners or other third parties (including contractors and volunteers) acting on behalf of the Council. This includes but is not limited to someone who identifies themselves as an employee, Member or any other person employed (or contracted either directly or indirectly) by the Council or is working on the Council's behalf. These groups are referred to collectively as 'Council Representatives' for brevity.
- 2.2 This policy is designed to cover **work-related** use of social media, including:
 - Council Representatives use of social media as a communications channel where the content, information or services are being provided by or accessed, or on behalf of, the Council
 - Access to social and streaming media sites by Council Representatives in the course of their professional duties from devices on the Council's network. Examples include, but are not limited to, monitoring feedback about a service (e.g. TripAdvisor reviews, Facebook comments) or accessing materials to support learning and development (e.g. training videos on YouTube)
 - Participation on social media sites not managed by Council Representatives where contributions are posted directly in a professional capacity (e.g. contributing to a

professional forum). Contributions include, but are not limited to, text, photographs and video.

- 2.3 This policy **does not** cover personal use of social media or streaming media sites by Council Representatives.
- 2.4 Social networking applications include, but are not limited to:
 - Blogs
 - Online discussion forums
 - Collaborative spaces
 - Media sharing services, for example, YouTube.
 - 'Micro-blogging' applications, for example, X (formerly Twitter).
- 2.5 Many of the principles of this policy also apply to other types of online presence such as virtual worlds and website checking services and the use of these services should be discussed with the Town Clerk.
- 2.6 All Council Representatives should know the information they share through social networking applications, even if in private spaces, is still subject to copyright, data protection and Freedom of Information legislation, the Safeguarding Vulnerable Groups Act 2006 and any other legislation. They must also operate in line with the Council's Equality and Diversity Policy.

3. ENFORCEMENT

- 3.1 Any breach of the terms set out below could result in the application or offending content being removed in accordance with the published complaints procedure and the publishing rights of the responsible Council representative being suspended.
- 3.2 The Town Clerk reserves the right to require the closure of any applications or removal of content published by Council Representatives that may adversely affect the reputation of the Council or put it at risk of legal action.
- 3.3 Any communications or content published that causes damage to the Council, any of its employees, or any third party's reputation, may amount to misconduct or gross misconduct to which the Council's internal Disciplinary Policy applies.
- 3.4 Employees are responsible for upholding this Policy and should ensure that they take the time to read and understand it. Any misuse of social media must be reported promptly to the employee's line manager.
- 3.5 Line managers will ensure that their employees are aware of this policy (and all other relevant policies and guidance related to the professional and personal use of social and streaming media). Line managers are responsible for ensuring that their employees act in accordance with this policy's requirements.
- 3.6 If any employee is found to have breached this policy, they may be subject to the Council's disciplinary procedure. If a criminal offence is considered to have been committed, further action may be taken to assist in the prosecution of the offenders.
- 3.7 The Council's HR will provide all staff with basic awareness training on digital and social media.

4. POLICY

- 4.1 All new proposals for using social networking applications as part of a Council service (whether they are hosted by the Council or by a third party) must be approved by the Town Clerk first.
- 4.2 Social networking applications unrelated to any Council services (for example, contributing to a wiki provided by a professional association) do not need to be approved by the Clerk. However, Council representatives must still operate in line with the requirements set out below.
- 4.3 Council representatives must adhere to the following Terms of Use. The Terms of Use below apply to all uses of social networking applications by all Council representatives. This includes, but is not limited to:
 - public-facing applications such as open discussion forums

- internally facing uses such as project blogs regardless of whether they are hosted on corporate networks or not.

4.4 Where applications allow the posting of messages online, users must be mindful that the right to freedom of expression attaches only to lawful conduct. The Council expects that users of social networking applications will always exercise the right of freedom of expression with due consideration for the rights of others and strictly in accordance with these Terms of Use.

5. TERMS OF USE

5.1 Social networking applications

- must not be used to publish any content which may result in actions for defamation, discrimination, breaches of copyright, data protection or other claims for damages. This includes but is not limited to material of an illegal, sexual or offensive nature that may bring the Council into disrepute
- must not be used in an abusive or hateful manner
- must not be used for actions that would put Council representatives in breach of Council codes of conduct or policies relating to Members or staff
- must not breach the Council's Equal Opportunities or Bullying and Harassment policies
- official Council and Mayoral profiles and pages must not be used for party political purposes or specific campaigning purposes as the Council is not permitted to publish material which 'in whole or part appears to affect public support for a political party' (LGA 1986)
- official Council and Mayoral profiles and pages must not be used for the promotion of personal financial interests or personal campaigns.

5.2 Where individuals, including those from partner organisations and other volunteers, are involved and are acting on behalf of the Council, they will also be expected to comply with the relevant Council policies.

5.3 Members of the public and other users of online services must know when a social networking application is being used for official Council purposes. All council representatives must adhere to the following requirements:

- a. Officers must only use @redruth.gov.uk or the library information service email addresses for user accounts which will be used for official Council purposes.
- b. Social networking applications managed by Council representatives must provide appropriate feedback, while complaints or information must be published in a prominent place that is easily accessible to other users.
- c. The use of the Council's logo and other branding elements should be used where appropriate to indicate the Council's support. The logo should not be used on social networking applications which are unrelated to or are not representative of the Council's official position.
- d. Council representatives should identify themselves as such where appropriate on social networking applications, i.e. through providing additional information in user profiles.
- e. Council representatives should ensure that any contributions they make are professional and uphold the reputation of the Council.
- f. Members, if using their own social media account profiles, must ensure that they are either speaking in a personal capacity or simply providing details of works undertaken or policies agreed by Redruth Town Council and not speaking on behalf of the Council.
- g. All Council representatives need to be aware that applications may be closed for a defined period before local and national elections in order to comply with legislation which affects local authorities.

6. POLICY REVIEW

6.1 This policy will be reviewed on an annual basis.

Current review: July 2024

Next Review: July 2025

6.2 The policy will also be examined when a formal complaint is made to identify any areas requiring improvement.

APPENDIX: LIST OF OFFICIAL COUNCIL SOCIAL MEDIA

X (formerly Twitter):

Visit Redruth - @VisitRedruth (not currently active)

Facebook:

Red Ruth (Person profile) - <https://www.facebook.com/profile.php?id=100010546187947>

Pages Managed:

Discover Redruth- www.facebook.com/Discoveredredruth

Mayor of Redruth – <https://www.facebook.com/MayorofRedruth>

Redruth Town Markets – <https://www.facebook.com/RedruthTownMarkets/>

Redruth Town Council – <https://www.facebook.com/RedruthTownCouncil/>

Redruth Library & Information Services - <https://www.facebook.com/redruthlis/>

Instagram:

Discover Redruth – www.instagram.com/discoveredredruth/

Redruth Library & Information Services - <https://www.instagram.com/redruthlibrary/>

LinkedIn:

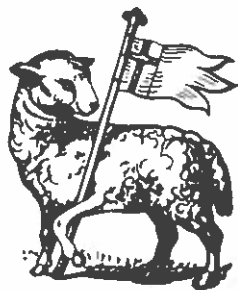
Red Ruth (Person Profile)- <https://www.linkedin.com/in/red-ruth-104b62218/>

Redruth Town Council - <https://www.linkedin.com/company/79773277/admin/feed/posts/>

Spotify:

Redruth Recorded -

<https://open.spotify.com/show/0Vq5cAYM6RaNbYOI1V8Vo6?si=0e3f8667b7ff494b&nd=1&dlsi=711c85d7bc1a4285>



SAFEGUARDING POLICY REDRUTH TOWN COUNCIL

**Civic Centre
Alma Place
REDRUTH
Cornwall TR15 2AT**

Introduction

Redruth Town Council seeks to make a positive contribution to a strong and safe community and recognises the right of every individual to stay safe.

This policy seeks to ensure that Redruth Town Council undertakes its responsibilities with regards to the protection of children and adults at risk and responds to concerns appropriately. The policy establishes a framework to support staff and Councillors in their practices and clarifies the organisation's expectations.

The welfare of children or adults at risk of abuse or neglect is paramount and is the responsibility of everyone. All children and adults at risk of abuse or neglect, without exception, have the right to protection from abuse, whether physical, sexual, verbal, bullying, exclusion, or neglect. Bullying, shouting, physical violence, sexism and racism towards children or adults at risk of abuse or neglect will not be permitted or tolerated. This policy also recognises the risks of radicalisation which is included in the definition of abuse.

Redruth Town Council has a duty to safeguard children and adults at risk of abuse or neglect and seeks to ensure that those who may come into contact with vulnerable people are safe people.

This policy applies to anyone working on behalf of Redruth Town Council, including paid staff, Councillors, volunteers, service delivery partners, agency staff and contractors.

Legal Framework

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children, young people and adults in England. (Do we want to include a summary of the relevant guidance?)

Safeguarding of Children and Young People and Safeguarding of Adults are covered by different legislation, policy and guidance but for the purpose of this Policy Statement all have been included and differences highlighted where relevant.

Safeguarding Children and Young People Working Together (2023) guidance covers: • the legislative requirements and expectations on our services to safeguard and promote the welfare of children The document replaces Working Together to Safeguard Children (2018) Safeguarding children - the action we take to promote the welfare of children and protect them from harm - is everyone's responsibility. Everyone who comes into contact with children and families has a role to play.

Ultimately, effective safeguarding of children can only be achieved by putting children at the centre of the system, and by every individual and agency playing their full part, working together to meet the needs of our most vulnerable children.

Definitions Safeguarding

Child and adult protection requires that those who detect safeguarding concerns know how to respond swiftly to concerns as soon as they are identified and always take the correct action to report and record concerns and protect those needing immediate protection from harm.

For the purposes of this policy a child or young person is defined as someone who has not yet reached their 18th birthday. Child Abuse is when a child or young person is intentionally harmed by or where basic essential needs are neglected by an adult who may be a parent, relative, or any other adult – it can be over a period of time but can also be a one-off action. It can be physical, sexual or emotional, or an act of omission such as neglect and it may be perpetrated in person, or online.

For the purposes of this policy an adult at risk of abuse or neglect is defined as a person who 'is a person aged 18 or over who is in need of care and support (whether or not those needs are being met), who is experiencing or at risk of abuse or neglect and because of those needs is unable to protect themselves against the abuse or neglect or the risk of it'. (ref; The Care Act 2014. This policy is in place to protect all vulnerable persons regardless of gender, ethnicity, disability, sexuality, religion or faith.

Types of child abuse include:

- Physical abuse
- Emotional abuse
- Sexual abuse
- Neglect
- Radicalisation

Types of adult abuse, referred to by the Care Act 2014, include:

- Physical abuse
- Domestic abuse
- Psychological abuse
- Emotional abuse
- Sexual abuse
- Neglect and acts of omission
- Financial or material abuse
- Discriminatory abuse
- Radicalisation
- Self-neglect
- Modern slavery
- Organisational abuse

Policy Statement

All suspicions regarding or allegations of abuse against a child or adult at risk of abuse or

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neglect will be taken seriously and dealt with speedily and appropriately. The Town Clerk is the Designated Safeguarding lead (DSL) to whom suspicions, or concerns should be reported. If the concern is about the Town Clerk, then the concern should be reported to the Chair of the Staffing Committee.

The DSL or Chair of the Staffing Committee has the responsibility for recording and reporting concerns that arise, as a matter of urgency, to Cornwall Council Child Protection service or to the Adult Safeguarding service.

Supporting Documents

This policy statement should be read alongside our organisational policies, procedures, guidance and other related documents. The list below represents currently available documents and will be uploaded as practice is reviewed.

- Role descriptor for the designated safeguarding lead
- Dealing with disclosures and concerns about a child, young person or adult
- Managing allegations against staff and volunteers
- Recording concerns and information sharing
- Code of conduct for staff and volunteers
- Photography and sharing images guidance
- Safer recruitment
- Online safety
- Anti bullying
- Managing complaints
- Whistleblowing
- Health and safety
- Induction, training, supervision and support
- Adult to child supervision ratios

Equality & Diversity

Redruth Town Council expects all elected and co-opted members, staff and volunteers who come in to contact with children, young people and adults treat them as individuals and make them feel respected and valued as an essential part of our commitment to safeguard children, young people and adults

Responsibilities and Reporting Safeguarding Concerns

All staff and Councillors are required to follow the guidance set out in this policy and related policies, and to pass on any Safeguarding concerns using the required procedures. We expect all staff and Councillors to promote good practice by being an excellent role model, contribute to discussions about safeguarding and to positively involve people in developing safe practices.

We all have a responsibility to report any safeguarding concerns over the welfare of children, young people or vulnerable adults. This extends to the identification of signs of abuse; poor practice by staff, councillors and others acting for or on behalf of the council, and allegations

brought to our attention by a member of the public. Reporting safeguarding concerns can prevent serious abuse or harm from happening, or from escalating.

The Designated Safeguarding lead is the Town Clerk. This person's responsibilities are to monitor, report and record actual or alleged incidents of abuse to Cornwall Council or police, and to raise any concerns with the Chair of the Staffing Committee and to support the reporters.

Chair of Staffing Committee.

A Councillor who leads the Staffing Committee. They will act as a point of contact for the Designated Safeguarding Lead. Safeguarding issues will be reported to Full Council annually but if a referral has been made that will be reported at the next Staffing Committee meeting but no case details will be given.

Staff and Councillors must not attempt to investigate abuse themselves; neither must they confront anyone who is allegedly responsible for abuse nor tell them that allegations have been made to them.

Safer Recruitment

Redruth Town Council demonstrates its commitment to ensure safe recruitment through the following process:

The HR Manager and Managers who recruit into roles working with children and / or adults should ensure that all of the relevant safeguarding, recruitment and barring checks have been undertaken. Such checks and measures may include for example:

Safeguarding responsibilities identified

Face-toface interviews

Taking up references

Probationary & supervision periods

Monitoring conduct within the role

Ensuring that staff are familiar with the safeguarding of Children and Adults at risk Policy and where any staff, volunteers or councillors are expected to have unsupervised contact with children or adults at risk the appropriate DBS and barred lists checks will be undertaken.

When the Town Council organise events to include children – it is always stated that children must be accompanied by parents, and guardians (including responsible adults from a school, youth, or sports club). Consent should be obtained for photography from those authorised to give consent, in the case of children this will be a person with Parental Responsibility in law (generally a parent) and if an adult at risk or an adult who is unable to give consent due to their capacity a person authorised to act on their behalf (usually their carer).

Induction and Training

Redruth Town Council provides the necessary resources for induction, training of staff and volunteers and support mechanisms in relation to Safeguarding incidents and reports.

Induction of new staff or volunteers will include discussion of the relevant policies and that they are signed confirming understanding, together with discussion of other appropriate policies and ensuring familiarity with reporting systems. All staff and volunteers who, through their role, are in contact with children and or adults at risk will have access to safeguarding training at an appropriate level.

The Town Clerk and Chair of the Staffing Committee will undertake Safeguarding training and where necessary full Council training will be provided.

Support

Everyone will be advised on the boundaries of appropriate behaviours – such matters form part of our staff and volunteer induction and they have access to support and guidance when required or requested.

We recognise that involvement in situations where there is risk of, or actual harm can be stressful for staff, volunteers and Councillors concerned. The mechanisms in place to support those involved include: debriefing support and follow-up support as necessary.

Promoting a Safe Environment

In order to promote a safe environment for children, young people and adults at risk, Redruth Town Council will promote a safeguarding culture in its premises and activity areas. We will achieve this by:

- Providing safe facilities and undertaking regular health and safety/risk assessments
- Ensuring that employees, Councillors, volunteers, and group leaders of activities are aware of our safeguarding policy
- Requiring all employees, Councillors, volunteers and group leaders of activities to report or make appropriate interventions
- Hirers will follow good practice procedures in relation to child and adult safeguarding
- Ensuring all contracted Door Supervisors will be SIA licenced and trained.

Redruth Town Council will ensure that:

All Town Councillors and staff are committed to safeguarding and promoting the welfare of children, young people and adults, that they demonstrate leadership, are informed about and take full responsibility for the actions of those who provide services to children, young people, adults and their families/carers at all times including;

- Ensuring the highest standards of safer recruitment, supervision and management oversight of Council staff, particularly those working directly with children, young people and vulnerable adults.
- Ensuring that children young people and vulnerable adults are seen and listened to and that their views are taken fully into account when making decisions. Redruth Town Council has formally adopted a Children's Rights approach, based on the UN Convention of the Rights of the Child (UNCRC), to ensure children's rights are upheld. This involves raising awareness, providing information and encouraging children's participation in decisions that affect them as part of our work.

Taking appropriate action

All members of staff, volunteers and Councillors will have a clear understanding of the Council's responsibilities for safeguarding through this policy. All have a duty to protect children, young people and vulnerable adults but are not responsible for deciding whether abuse is taking place. Any concerns should be raised with the Town Clerk in the first instance or a nominated deputy. Or directly to the relevant referral point:

Children and Young People

Visit [Child protection and safeguarding - Cornwall Council](#) to log an online referral or, alternatively,

- Email multiagencyreferralunit@cornwall.gov.uk
- Telephone: 0300 123 1116

For immediate concerns during evenings and weekends an Out of Hours Social Work Service is for people who have an immediate concern for the safety of a child / young person: telephone 01208 251300

If there is an immediate issue of safety then the Police should be called

Other useful information can be found at the Cornwall and Isles of Scilly Safeguarding Children Partnership website [Cornwall and the Isles of Scilly Safeguarding Children Partnership - Home page](#); and

South West child Protection Procedures website: [Welcome to the South West Child Protection Procedures](#)

Adults

Cornwall Adult Safeguarding Referrals contact: 0300 1234 131 or log a referral here: [Adult - Safeguarding Concern](#)

Other useful information can be found at the Cornwall and Isles of Scilly Adult Safeguarding Board website: [Cornwall and the Isles of Scilly Safeguarding Adults Board - Home page](#)

Policy Review

We are responsible for ensuring the annual review of this policy and any additional local policies we have agreed that are relevant to safeguarding.

Version Control

Version Number	Revision Date	Revision by	Nature of Revisions
2	JULY 2026	FULL COUNCIL	LEGISLATIVE UPDATES

Payment Report
Redruth Town Council
For the period 26 June 2025 to 22 July 2025

Full Council Meeting: 28 July 2025

Date	Source	Description	Reference	Payment	
Credit card					
23 Jun 2025	Payable Payment	Amazon	CC46	147.55	Office equipment
24 Jun 2025	Payable Payment	Amazon	CC47	144.00	Office equipment
25 Jun 2025	Payable Payment	Mailchimp	CC48	29.47	SMS subscription
27 Jun 2025	Payable Payment	Cornwall Arts Marketing Limited	CC49	42.00	Advertising on Cornwall 365
27 Jun 2025	Payable Payment	Cornwall Arts Marketing Limited	CC50	42.00	Advertising on Cornwall 365
02 Jul 2025	Payable Payment	Abbotts Event Hire Ltd	CC51	130.44	Hire of glasses for Town Meeting
02 Jul 2025	Spend Money	Lloyds Bank credit card	CC52	3.00	Bank charge
Total Credit card				538.46	
Current Account					
26 Jun 2025	Payable Payment	Vodafone	DD107	183.61	Mobile phones
26 Jun 2025	Payable Payment	Total Energies 3001434810	DD110	285.27	Electricity
30 Jun 2025	Payable Payment	Acronyms	DD111	1,255.86	IT Support
30 Jun 2025	Payable Payment	UK Fuels Limited	DD112	21.00	Vehicle fuel
30 Jun 2025	Spend Money	Unity Trust Bank	DD113	6.60	Bank charges
30 Jun 2025	Payable Payment	Biffa	DD114	199.44	Waste disposal
30 Jun 2025	Payable Payment	Biffa	DD115	515.52	Waste disposal
30 Jun 2025	Payable Payment	Health Assured	DD116	109.99	Employee Assistance Programme
30 Jun 2025	Spend Money	Unity Trust Bank	DD117	28.50	Bank charges
01 Jul 2025	Payable Payment	Over South West Water 10721248 St Rumons	DD118	8.81	Water rates
01 Jul 2025	Payable Payment	Cornwall Council 800297361	DD119	1,035.00	Business rates
01 Jul 2025	Payable Payment	Cornwall Council 802658743	DD120	157.00	Business rates
01 Jul 2025	Payable Payment	Cornwall Council 802772285	DD121	3,441.00	Business rates
01 Jul 2025	Payable Payment	Cornwall Council 23285870507160	DD122	247.00	Business rates
01 Jul 2025	Payable Payment	Cornwall Council 803069656	DD123	237.00	Business rates
01 Jul 2025	Payable Payment	Hewlett Packard	DD124	276.57	Tablet lease
10 Jul 2025	Payable Payment	Acronyms	DD125	78.77	Office telephones
10 Jul 2025	Payable Payment	Adobe Systems Software	DD126	47.48	Adobe software
11 Jul 2025	Payable Payment	British Gas	DD127	49.85	Electricity - Fac Yard
16 Jul 2025	Payable Payment	Opie Oils	DD128	56.56	Machinery oil
16 Jul 2025	Payable Payment	Sage	DD129	205.20	Payroll and HR software
16 Jul 2025	Bank Transfer	Bank Transfer from Current Account to Credit card	DD130	1,648.42	Credit card payment
21 Jul 2025	Payable Payment	Total Energies 3006437764	DD134	1,305.52	Electricity - Civic Centre
27 Jun 2025	Payable Payment	Penventon Park Hotel	FP210	2,592.00	Local Hero Awards
27 Jun 2025	Payable Payment	The Golowan Band	FP211	150.00	Murdoch Day
27 Jun 2025	Payable Payment	Truro Tractors	FP212	55.98	Machinery repairs
27 Jun 2025	Payable Payment	Eon A-3B285087	FP213	65.10	Electricity
27 Jun 2025	Payable Payment	Stephens Scown	FP214	1,688.40	Legal fees
27 Jun 2025	Payable Payment	RoSPA Playsafety Ltd	FP215	448.80	Play equipment inspections
27 Jun 2025	Payable Payment	Shaw and Sons Ltd	FP216	525.12	Office equipment
27 Jun 2025	Payable Payment	Hudson Accounting Ltd	FP217	450.00	2025 audit
27 Jun 2025	Payable Payment	C Applegarth Cleaning Services	FP218	20.00	Window cleaning
27 Jun 2025	Payable Payment	EE-Supplies.Co.UK	FP219	1,900.27	Office equipment for library
27 Jun 2025	Payable Payment	Mining Villages Regeneration Group	FP220	100.00	Subscription

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Redruth Town Council
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Date	Source	Description	Reference	Payment	
27 Jun 2025	Payable Payment	Relyon Guarding and Security Services Ltd	FP221	1,084.24	Security
27 Jun 2025	Payable Payment	St John Ambulance	FP222	308.88	First Aid Murdoch Day
27 Jun 2025	Payable Payment	Corserv Solutions Ltd t/a Cormac Solutions	FP223	660.00	Training
27 Jun 2025	Payable Payment	Source 4 Business 5019325201	FP224	54.59	Water rates
27 Jun 2025	Payable Payment	Ellis Event Power Services Ltd	FP225	647.40	Hire of generator - Murdoch
27 Jun 2025	Payable Payment	Eon A-B33830CA	FP226	71.63	electricity
27 Jun 2025	Payable Payment	Bunzl Cleaning & Hygiene Supplies	FP227	206.64	Cleaning materials
27 Jun 2025	Payable Payment	G G Coombs	FP228	47.52	Expenses
27 Jun 2025	Payable Payment	Source 4 Business Chambers	FP229	675.74	Water rates
27 Jun 2025	Payable Payment	Alliance Tool Hire (South West)	FP230	73.74	Equipment hire
27 Jun 2025	Payable Payment	South West Hygiene	FP231	81.66	Hygiene contract
27 Jun 2025	Payable Payment	TEE Ltd t/a Mr Electric	FP232	781.20	Electrical work
27 Jun 2025	Payable Payment	Gould Electronics Two Way Radio Ltd	FP233	14.40	Hire of radios
27 Jun 2025	Payable Payment	national Allotment Society	FP234	56.00	Subscription for Raymond Road Allotments
27 Jun 2025	Payable Payment	Office Smart	FP235	60.82	Stationery
27 Jun 2025	Payable Payment	Bagas Crowd	FP236	60.00	Murdoch Day
27 Jun 2025	Payable Payment	MacSalvors	FP237	233.24	Facilities Team
27 Jun 2025	Payable Payment	Cornwall Council	FP238	273.00	Licences
27 Jun 2025	Payable Payment	Source 4 Business 5044354501	FP239	156.36	Water rates
27 Jun 2025	Payable Payment	Jumping Out	FP240	100.00	Murdoch Day
27 Jun 2025	Spend Money	Individual payments not disclosed	FP242	51,218.57	Net salaries June 2025
11 Jul 2025	Payable Payment	Annie Kitto	FP271	2,100.00	Toilets - cleaning
11 Jul 2025	Payable Payment	Aqua Rod South West Ltd	FP272	450.00	Drain clearance
11 Jul 2025	Payable Payment	Brereton Sharp	FP273	1,200.00	Surveyor for clock tower
11 Jul 2025	Payable Payment	Flying Pig Publishing	FP274	300.00	Adverts for Comms team
11 Jul 2025	Payable Payment	Cornwall ALC Limited	FP275	84.00	Training
11 Jul 2025	Payable Payment	Control Print Limited	FP276	392.40	Printing
11 Jul 2025	Payable Payment	Cows and Sows	FP277	2,691.20	Floral baskets watering
11 Jul 2025	Payable Payment	Cornwall Council	FP278	1,752.55	CCTV maintenance
11 Jul 2025	Payable Payment	Corserv Solutions Ltd t/a Cormac Solutions	FP279	1,867.78	Vehicle leases
11 Jul 2025	Payable Payment	Eon A-3B285087	FP280	63.00	Electricity
11 Jul 2025	Payable Payment	Eon A-B33830CA	FP281	69.24	Electricity
11 Jul 2025	Payable Payment	Fair Meadow Redruth Limited	FP282	1,200.00	Car parking
11 Jul 2025	Payable Payment	Gregzilla	FP283	1,150.00	Bunting
11 Jul 2025	Payable Payment	Hotch Potch	FP284	750.00	Murdoch Day
11 Jul 2025	Payable Payment	ITEC Connect Ltd	FP285	158.53	Photocopier
11 Jul 2025	Payable Payment	JEB Supplies Ltd	FP286	72.00	keys cut
11 Jul 2025	Payable Payment	Krowji Ltd	FP287	183.75	Rent for facilities yard
11 Jul 2025	Payable Payment	Sam Lisle	FP288	75.00	Murdoch Day
11 Jul 2025	Payable Payment	MacSalvors	FP289	316.18	Facilities Team
11 Jul 2025	Payable Payment	Nexus	FP290	22.62	Library supplies
11 Jul 2025	Payable Payment	Rabart Decorators Merchants Ltd	FP291	38.82	Paint for Library
11 Jul 2025	Payable Payment	Source 4 Business 5079073601	FP292	285.31	Water rates
11 Jul 2025	Payable Payment	Stephens Scown	FP293	9,369.60	legal fees CCTV
11 Jul 2025	Payable Payment	Truro Tractors	FP294	2.02	Machinery repairs
11 Jul 2025	Payable Payment	Warrior Warehouses	FP295	64.00	Items for Facilities Team
11 Jul 2025	Spend Money	Cornwall Council Pension Fund	FP296	18,780.50	Pension fund payment - June

Payment Report
Redruth Town Council
For the period 26 June 2025 to 22 July 2025

Full Council Meeting: 28 July 2025

Date	Source	Description	Reference	Payment	
11 Jul 2025	Spend Money	HMRC PAYE and NI	FP297	17,417.47	HMRC payment for June
16 Jul 2025	Payable Payment	Blue Cornwall Ltd	FP298	334.00	Hire of room for staff meeting
16 Jul 2025	Payable Payment	City Used and Recycled Office Furniture	FP299	1,734.90	Booth for office
Total Current Account				139,186.14	
Petty cash					
24 Jun 2025	Spend Money	Iceland	PC63 2025	7.25	milk and coffee
25 Jun 2025	Spend Money	Iceland	PC64 2025	14.69	milk, tea and coffee
27 Jun 2025	Spend Money	GWR	PC65 2025	25.60	train fare for staff travel
01 Jul 2025	Spend Money	Green News and Food	PC66 2025	4.00	milk
02 Jul 2025	Spend Money	Sainsburys	PC67 2025	21.00	drinks for Town meeting
04 Jul 2025	Spend Money	Jims	PC68 2025	3.42	batteries
10 Jul 2025	Spend Money	Green News and Food	PC69 2025	2.00	milk
10 Jul 2025	Spend Money	Sainsburys	PC70 2025	44.00	Food and drink for Town meeting
18 Jul 2025	Spend Money	Specsavers	PC71 2025	35.00	eye test for staff member
Total Petty cash				156.96	
Total				139,881.56	