



Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: C Caldwell

Our Reference:

RTC/AM

Date:

15th May 2024

See Distribution

Dear Councillor

Annual Meeting of the Council – 20th May 2024

You are summoned to attend the Annual Meeting of the Redruth Town Council, which will be held in the Langman Room, Redruth Civic Centre, Alma Place, on Monday 20th May 2024 commencing at 7:00pm.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C. Caldwell', followed by a long horizontal flourish.

Charlotte Caldwell
Town Clerk

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All Councillors

Information:

President, Chamber of Commerce
Devon & Cornwall Police
Cornwall Councillors
Press & Public

Annual Meeting of the Redruth Town Council
20th May 2024
AGENDA

PART I - PUBLIC SESSION

1. To receive nominations and to elect the Town Mayor of Redruth for the Council Year 2024-2025.
2. To receive the Town Mayor's Declaration of Acceptance of Office.
3. To receive nominations and to elect the Deputy Town Mayor of Redruth for the Council Year 2024-2025.
4. To receive apologies for absence.
5. To receive an address from the Town Mayor, including appointment of Town Mayor's Consort.
6. Review of Town Council's Standing Orders. [See report attached]
7. Review of the terms of references for committees; and of delegation arrangements to committees, and employees. [See report attached]
8. To elect Members for the following committees and from those members elected to elect a Chair, and Vice-Chair, respectively [See report attached]:
 - a. Operations Committee
 - b. Engagement Committee
 - c. Planning Committee
 - d. Finance Committee
 - e. Staffing Committee
9. To appoint members to represent the Council on all outside organisations. [See report attached]
10. To receive reports from Members representing the Council on outside organisations.
11. To review the Members' Register of Interests for all Members.
12. To appoint six Members to act as authorised signatories on the Council's financial documents.
[Members currently authorised: Cllrs A Biscoe, H Biscoe, and Tremayne]
13. To approve the following changes to the bank mandate;
 1. To allow any three signatories to sign documents.
 2. To authorise the application for the new Town Clerk to be added to the mandate.

SUMMARY OF IMPLICATIONS

- a. Policy - Yes
- b. Financial - No
- c. Legal - Yes

1.0 TERMS OF REFERENCE

- 1.1 At an Annual Meeting of the Council, it is necessary to review the Town Council's Standing Orders to ensure that they reflect current legislation and up to date procedures.

2.0 REPORT

- 2.1 The Town Council's Standing Orders were last reviewed and approved by the Council at our Annual Meeting on 15th May 2023. I have examined the current Standing Orders; confirmed no updates from NALC/CALC and have the following amendments to recommend.

Standing Order item 29.3 The Council shall issue a press release only by resolution of the Full Council.

In practice, there are occasions when a press release needs to be issued at pace, in response to a situation. I therefore recommend rewording to say;

The Council shall issue a press release by agreement with the Mayor and/or Deputy Mayor in line with delegated powers.

Standing Order item 30 – Liaison with Cornwall Council

30.1 To amend the word ward Member to divisional Member in each instance it occurs.

30.2 To remove the reference to receiving a report from the Community Link Officer, as the Community Link Officer no longer provides reports to the Council.

In order to heighten the profile of the Youth Council, I recommend that we add in that a Youth Council update is a standing item on the agenda at each meeting of the Full Council.

3.0 RECOMMENDATION

- 3.1 It is requested that Members accept the above recommendations to amend the Town Council's Standing Orders.

C Caldwell
Town Clerk

REDRUTH TOWN COUNCIL

REPORT FOR: Annual Meeting of the Council on 20th May 2024

SUBJECT OF REPORT: Review of the terms of references for committees; and of delegation arrangements to committees, and employees

SUMMARY OF IMPLICATIONS

- a. Policy - Yes
- b. Financial - No
- c. Legal - Yes

1.0 TERMS OF REFERENCE

- 1.1 At an Annual Meeting of the Council it is necessary to review of the terms of references for the Council's Standing Committees, and of the delegation arrangements to those committees, and the Council employees (attached for information).

2.0 REPORT

- 2.1 The terms of references for committees, and the delegation arrangements to committees, and employees were last reviewed and approved by the Council at our Annual Meeting on 15th May 2023. I have examined and amended where necessary the Committee Terms of Reference. I have examined all other documents, made amendments where we have assumed responsibility for services/assets since the last review, and believe that they adequately meet the Council's current requirements.

3.0 RECOMMENDATION

- 3.1 It is requested that Members accept the recommendation that the terms of references for committees, and the delegation arrangements to committees and employees, as reviewed, adequately meet the Council's current requirements.

C Caldwell
Town Clerk

Encs.

REDRUTH TOWN COUNCIL
TERMS OF REFERENCE & DELEGATION OF POWERS

OPERATIONS COMMITTEE

The Operations Committee shall carry out the functions of the Council under delegated powers in connection with the following matters:

1. The Client role in respect of all matters relating to the following properties and services:

- Health & Safety
- Council buildings *
- Council Allotment sites
- Public open spaces *
- Bus shelters
- Council vehicles
- Public Conveniences
- Weed control
- All Administration matters
- Operational policies
- Waste management
- All public footpaths **
- Council managed parks & play areas *
- Town Clock
- Public realm & street furniture
- Floral displays
- Multi-wheeled facility
- Office equipment

Notes: * Whether owned or leased

** In consultation with Cornwall Council and as part of Local Maintenance Partnership(LMP)

2. The control, maintenance and security of the above areas where appropriate, and where necessary in consultation with joint bodies and other authorities.
3. In relation to the Council assets/facilities, the maintenance, security and letting and/or sub-letting of areas.
4. In relation to the above assets/facilities, where there is joint or other authority involvement, the discussion and formulation of joint programmes and projects to improve and/or upgrade the facilities.
5. To be responsible for matters relating to Health, Safety, and Welfare of all employees of the Council, in accordance with the requirements of the Health & Safety at Work Act 1974 and associated legislation as amended from time to time, including statutory responsibilities under the above legislation in respect of persons not directly employed by the Council.
6. To act as the Council's consultative committee on Waste Management and to recommend implementation of any such programmes or projects it believes to be beneficial to the electorate, to the Full Council.

7. To be responsible for the provisions and administration of the Council's administrative offices, except the initial provision of major or substantial premises for such purposes but to make recommendations to the Council in regard thereto.
8. To provide the necessary furniture, furnishings, equipment and materials for the proper functioning of the Council's staff, and otherwise ensure the effective management of the Council's administrative resources.
9. That in connection with any function delegated to this Committee, the Committee have the power to authorise any proceedings in the Courts relating to such function or any ancillary matter arising from or connected with such function, and that the Town Clerk has authority to initiate proceedings on the Council's behalf.
10. An overview of the Associations managing and running the Allotment sites on behalf of the Town Council.
11. To consider the acquisition of any land that may become available for purchase that may benefit the community.
12. The Committee has the delegated financial powers of expenditure in any of the budget/ear marked reserve account headings relating to services outlined in paragraph 1.
13. To fix annually in September, the Committee's planned expenditure and estimates required for the following Financial Year(s) and to submit to the Finance Committee for consideration.

FINANCE COMMITTEE

The Finance Committee shall carry out the functions of the Council under delegated powers in connection with the following matters:

1. To monitor the Council's spending, balances and budgets throughout the fiscal year by regular checks and trusted information; and recommend to Council the approval of the year end accounting statements prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices.
2. Ensure that an adequate system of internal control is maintained; including measures designed to prevent and detect fraud and corruption and monitor effectiveness through a comprehensive review of procedures and regular checks of our activities throughout the year.
3. To carry out quarterly checks associated with Section 1 of the Accounting Governance Annual Return (AGAR).
4. To ensure that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of the Council to conduct its business or on its finances.
5. To carry out an assessment of the risks facing the Council and ensuring that appropriate steps are taken to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
6. To appoint the Council's independent auditor; and to take appropriate action on all matters raised in reports from internal and external audit.
7. To set the Financial Regulations of the Council and to submit to Council for approval.
8. To review the Council's policies relating to Finance and ensure that they meet the Council's current requirements.
9. To make recommendations to Council, any policy decisions relating to Members' Allowances.
10. To deal with all applications to, and by the Council, for loans, grants, subscriptions and donations, except as may be delegated specifically to another committee.
11. To control and supervise the financial resources, assets and liabilities of the Council, and any financial arrangements with any other authority or body.
12. Annually in November, using inputs from all other Standing Committees, prepare the Council budget and level of precept to be raised for the forthcoming fiscal year, making recommendations to Council for approval.
13. Any other governance matter that may be introduced through legislation or good practice.

ENGAGEMENT COMMITTEE

The Engagement Committee shall carry out the functions of the Council under delegated powers in connection with the following matters:

1. The Client role in respect of all matters relating to the following functions and services:
 - Engagement strategy
 - Library and Information service
 - Social media
 - Tourism
 - Climate Emergency
 - Partnership working
 - Regeneration
 - Council Awards Schemes
 - Redruth Record newsletter
 - Marketing and promotion of Council and town/parish
 - Engagement policy
 - Town festivals and events
 - Communications
 - Christmas lights
 - Plastic free Redruth
 - Public Realm CCTV
 - Town markets
 - Local Council Award scheme
 - Discover Redruth website and Redruth Town Council website
 - Market research and benchmarking visits to learn from best practice in other areas
2. The control, organisation and management of the above areas where appropriate, and where necessary in consultation with joint bodies and other authorities.
3. In relation to the above services, where there is joint or other authority involvement, the discussion and formulation of joint programmes and projects to improve and/or upgrade the services/facilities.
4. To act as the Council's consultative committee on Regeneration programmes and/or projects, general health matters, and to recommend implementation of any such programmes or projects it believes to be beneficial to the electorate, to the Council.
5. That in connection with any function delegated to this Committee, the committee have the power to authorise any proceedings in the Courts relating to such function or any ancillary matter arising from or connected with such function, and that the Town Clerk has authority to initiate proceedings on the Council's behalf.
6. The Committee has the delegated financial powers of expenditure in any of the budget/ear marked reserve account headings relating to the services above.
7. To fix annually in October, the Committee's planned expenditure and estimates required for the following Financial Year and to submit to the Finance Committee for consideration.

PLANNING COMMITTEE

The Planning Committee shall carry out the functions of the Council under delegated powers in connection with the following matters:

1. Consideration of, and recommendations, with or without comment, on all Planning Applications, Certificate of Lawfulness, Conservation Area Consent, Building and Tree Preservation Notices and Orders, which may be passed to the Council by the Local Planning Authority or any other authority as deemed appropriate.
2. Attending Site Inspection Panel Meetings as may from time to time be called by the Local Planning Authority, in respect of an application made within, or adjoining, the parish boundary.
3. Attending or making comment, either written or verbal, on behalf of the Council at any Planning Appeal or Public Inquiry.
4. Consideration of and comments on consultation documents relating to the Local Development Plan, Masterplans for the area, Conservation Areas, World Heritage Site and any such other plans that may at time to time be issued or amended.
5. To consider all Highways matters, including improvements, road closures, and any complaints made to the Council in respect of local problems.
6. To act as the Council's consultative committee on Transport and Housing; and to recommend implementation of any such programmes or projects it believes to be beneficial to the electorate, to the Full Council.
7. To have the overview/steering of the Neighbourhood Development Plan for the parish of Redruth and to ensure that once it is 'made' due account is taken of it, in planning applications that come forward.
8. To consider and make recommendations in respect of any licences, enforcement issues, street trading, proposed planning policies and Listed buildings.
9. To offer local advice to developers/Cornwall Council on street naming within the parish.
10. The Committee may authorise the purchase of any such document, which may increase the efficiency of staff knowledge, thereby speeding up the consultation process.
11. The Committee has the delegated financial powers of expenditure of the following budget/reserve headings;

Planning and Training

Neighbourhood Development Plan

STAFFING COMMITTEE

The Staffing Committee is to deal with conditions of service, and appointments of all employees of the Council and to settle the establishment of the staff. To deal with all matters relating to the recruitment, training, appeals, pensions, superannuation, and welfare of all employees of the Council. To maintain a continuous general oversight of the organisation and administrative efficiency of the Council's employees, and shall carry out the functions of the Council under delegated powers in connection with the following matters:

1. **Recruitment**

To consider and keep under review staffing requirements of the Council, including the appointment of new staff.

To advertise positions, select candidates for shortlisting and interviews and appointment.

The Committee may delegate this process to the Town Clerk or an Officer of the Council.

To advertise, select candidates for shortlisting and interview for the post of Town Clerk and make recommendation to Full Council for appointment.

To arrange for the execution of new employment contracts or changes to employment contracts.

2. **Pay and employment contracts**

To consider and keep under review the terms of employment, salaries, hourly wages, increments, bonuses and pensions of employees and where required to implement amendments to these.

3. **Policies**

To monitor and maintain all policies contained in the Staff Handbook and any that fall within the remit of the Staffing Committee.

4. **Training**

To keep under review training undertaken by employees and members and to implement training required.

To establish and keep under review future training requirements for employees.

To implement training approved by the Staffing Committee.

5. **Performance, conduct, capability and redundancy**

To conduct any process relating to the performance, conduct, capability or redundancy of an employee in accordance with the Council's adopted policy.

6. **Health and safety**

To monitor and review employees' working conditions, practices and procedures to ensure they comply with the law and to present recommendations to the Council.

To monitor, maintain records of and report to the Council the following regarding employees:

- sickness
- absence
- injury

7. The Committee are to ensure that the mental health and wellbeing of employees, Members and volunteers are at the heart of their decision-making processes.

8. The Committee has the delegated financial powers of expenditure of the following budget/reserve headings:
Staff Costs/Pensions
Training
9. To fix annually in October, the Committee's planned expenditure and estimates required for the following Financial Year and to submit to the Finance Committee for consideration.

REDRUTH TOWN COUNCIL

DETAILS OF DELEGATION GIVEN TO OFFICERS

Town Clerk/Proper Officer

There shall be delegated to the Town Clerk/Proper Officer the following powers as set out;

1. To appear on behalf of the Council at any industrial tribunal or appeal concerning employees or former employees of the Authority, with the exception of themselves, such officers also having delegated power to arrange representation for the Council.
2. The powers to approve compassionate leave for any employee of the Council.
3. The powers to incur budgeted expenditure to provide the necessary furniture, furnishings, equipment, machines and materials for the proper functioning of the Council and otherwise to ensure the effective management of staff and the Council's administrative resources, up to a limit of £10,000 in any one transaction.
4. The powers to incur budgeted expenditure in ensuring that the Council's property, possessions, employees, the public and other statutory requirements, are covered by the required insurance cover.
5. Payments of accounts, salaries, wages and all other payments from the Council.
6. In consultation with the Chair of the Council's Operations Committee, and in accordance with Council policy, the making of arrangements for the external and internal repair and maintenance of relevant Council owned or leased property, up to a limit of £10,000 in any one transaction and within budgeted requirements.
7. In conjunction with the Chair of the Council's Operations Committee, to design, implement and supervise all relevant maintenance works and capital projects, within budgeted requirements.
8. The powers to authorise emergency action or works where circumstances arise on Council premises which pose a threat to the health and safety of employees, Members or persons not directly employed by the Council, and will be the officer with prime responsibility for fulfilling the Council's policies contained within the adopted Statement of Policy made pursuant to Section 2 (3) of the Health and Safety at Work Act 1974.
9. In consultation with the Chair of the Council's Staffing Committee, the power to terminate the employment of employees, with the exception of themselves, on grounds of prolonged and serious ill health following receipt of an appropriate medical certificate in accordance with Council policy and statutory legislation.
10. In consultation with the Chair of the Council's Staffing Committee, the power to terminate the employment of employees, with the exception of themselves, on grounds of capability following a period of prolonged sick absence from work where there are no grounds to consider medical retirement in accordance with Council policy and statutory legislation.
11. After the appointment of employees by the Council/Staffing Committee, the power to enter into and sign on behalf of the Council all statements of employment particulars and offers of employment in accordance with Council policy, with the exception of their own particulars.
12. The power to sign on behalf of the Council such documentation as may be required in pursuant of powers delegated to the Town Clerk/Proper Officer/Responsible Finance Officer.

Responsible Finance Officer

In the absence of the Town Clerk/Proper Officer, there shall be delegated to the Responsible Finance Officer the following powers as set out;

1. To appear on behalf of the Council at any industrial tribunal or appeal concerning employees or former employees of the Authority, with exception of themselves, such officers also having delegated power to arrange representation for the Council.
2. The powers to approve compassionate leave for any employee of the Council.
3. The powers to incur budgeted expenditure to provide the necessary furniture, furnishings, equipment, machines and materials for the proper functioning of the Council and otherwise to ensure the effective management of staff and the Council's administrative resources, up to a limit of £5,000 in any one transaction.
4. The powers to incur budgeted expenditure in ensuring that the Council's property, possessions, employees, the public and other statutory requirements, are covered by the required insurance cover.
5. Payments of accounts, salaries, wages and all other payments from the Council.
6. The powers to authorise emergency action or works where circumstances arise on Council premises which pose a threat to the health and safety of employees, Members or persons not directly employed by the Council, and will be the officer with prime responsibility for fulfilling the Council's policies contained within the adopted Statement of Policy made pursuant to Section 2 (3) of the Health and Safety at Work Act 1974.
7. After the appointment of employees by the Council/Staffing Committee, the power to enter into and sign on behalf of the Council all statements of employment particulars and offers of employment in accordance with Council policy, with the exception of their own particulars.
8. The power to sign on behalf of the Council such documentation as may be required in pursuant of powers delegated to the Town Clerk/Proper Officer.

Engagement Officer

In the absence of the Town Clerk/Proper Officer, there shall be delegated to the Engagement Officer the following powers as set out;

1. To appear on behalf of the Council at any industrial tribunal or appeal concerning employees or former employees of the Authority, with exception of themselves, such officers also having delegated power to arrange representation for the Council.
2. The powers to approve compassionate leave for any employee of the Council.
3. The powers to incur budgeted expenditure to provide the necessary furniture, furnishings, equipment, machines and materials for the proper functioning of the Council and otherwise to ensure the effective management of staff and the Council's administrative resources, up to a limit of £5,000 in any one transaction.
4. The powers to incur budgeted expenditure in ensuring that the Council's property, possessions, employees, the public and other statutory requirements, are covered by the required insurance cover.
5. Payments of accounts, salaries, wages and all other payments from the Council.
6. The powers to authorise emergency action or works where circumstances arise on Council premises which pose a threat to the health and safety of employees, Members or persons not directly employed by the Council, and will be the officer with prime responsibility for fulfilling the Council's policies contained within the adopted Statement of Policy made pursuant to Section 2 (3) of the Health and Safety at Work Act 1974.
7. After the appointment of employees by the Council/Staffing Committee, the power to enter into and sign on behalf of the Council all statements of employment particulars and offers of employment in accordance with Council policy, with the exception of their own particulars.
8. The power to sign on behalf of the Council such documentation as may be required in pursuant of powers delegated to the Town Clerk/Proper Officer/ Responsible Finance Officer.

Operations Officer

In the absence of the Town Clerk/Proper Officer, there shall be delegated to the Operations Officer the following powers as set out;

1. To appear on behalf of the Council at any industrial tribunal or appeal concerning employees or former employees of the Authority, with exception of themselves, such officers also having delegated power to arrange representation for the Council.
2. The powers to approve compassionate leave for any employee of the Council.
3. The powers to incur budgeted expenditure to provide the necessary furniture, furnishings, equipment, machines and materials for the proper functioning of the Council and otherwise to ensure the effective management of staff and the Council's administrative resources, up to a limit of £5,000 in any one transaction.
4. The powers to incur budgeted expenditure in ensuring that the Council's property, possessions, employees, the public and other statutory requirements, are covered by the required insurance cover.
5. Payments of accounts, salaries, wages and all other payments from the Council.
6. In consultation with the Chair of the Council's Operations Committee, and in accordance with Council policy, the making of arrangements for the external and internal repair and maintenance of relevant Council owned or leased property, up to a limit of £5,000 in any one transaction and within budgeted requirements.
7. In conjunction with the Chair of the Council's Operations Committee, to design, implement and supervise all relevant maintenance works and capital projects, within budgeted requirements.
8. The powers to authorise emergency action or works where circumstances arise on Council premises which pose a threat to the health and safety of employees, Members or persons not directly employed by the Council, and will be the officer with prime responsibility for fulfilling the Council's policies contained within the adopted Statement of Policy made pursuant to Section 2 (3) of the Health and Safety at Work Act 1974.
9. After the appointment of employees by the Council/Staffing Committee, the power to enter into and sign on behalf of the Council all statements of employment particulars and offers of employment in accordance with Council policy, with the exception of their own particulars.
10. The power to sign on behalf of the Council such documentation as may be required in pursuant of powers delegated to the Town Clerk/Proper Officer.

REPORT FOR: Annual Meeting of the Council on 20th May 2024

SUBJECT OF REPORT: To elect Members for the following committees and from those members elected, to elect a Chair, and Vice-Chair

SUMMARY OF IMPLICATIONS

- a. Policy - Yes
- b. Financial - No
- c. Legal - Yes

1.0 TERMS OF REFERENCE

1.1 At the Annual Meeting of the Council it is necessary to elect Members for the Council’s Standing Committees for the forthcoming municipal year, and from those members elected, to elect a Chair, and Vice-Chair.

2.0 REPORT

2.1 The current list of standing committees is as follows:

<u>Operations</u>	<u>Engagement</u>	<u>Finance</u>	<u>Staffing</u>	<u>Planning</u>
Town Mayor	Town Mayor	Town Mayor	Town Mayor	Currently no Planning Committee, instead a second Full Council is convened with all Members including Town Mayor and Deputy Town Mayor
Deputy Town Mayor	Deputy Town Mayor	Deputy Town Mayor	Deputy Town Mayor	
Cllr H Biscoe	Cllr H Biscoe	Chair Operations	Chair Operations	
Cllr Broad	Cllr Broad	Chair Engagement	Chair Engagement	
Cllr Brown	Cllr Brown	Chair Staffing	Chair Finance	
Cllr Craze	Cllr Craze	Cllr H Biscoe	Cllr H Biscoe	
Cllr Ellenbroek	Cllr Ellenbroek	Cllr Craze	Cllr Brown	
Cllr Garrick	Cllr Garrick	Cllr Thomas	Cllr Thomas	
Cllr Major	Cllr Major			
Cllr Reeve	Cllr Reeve			
Cllr Skinner	Cllr Skinner			
Cllr Thomas	Cllr Thomas			
Cllr Tremayne				

Note: Town Mayor and Deputy Town Mayor have ex-officio appointments on all committees; Chairs of all standing committees are ex-officio appointments to the Finance and Staffing Committees. All ex-officio appointments have full voting rights.

3.0 **RECOMMENDATIONS**

3.1 It is recommended that the Planning Committee be reinstated.

It is recommended that Members consider their nomination for membership of the committees they wish to be involved with; for Council to approve the make-up of each committee; and for each committee to determine the Chair and Vice-Chair.

C Caldwell
Town Clerk

REDRUTH TOWN COUNCIL

REPORT FOR: Annual Meeting of the Council on 20th May 2024

SUBJECT OF REPORT: To appoint members to represent the Council on outside organisations

SUMMARY OF IMPLICATIONS

- a. Policy - Yes
- b. Financial - No
- c. Legal - No

1.0 **REPORT**

- 1.1 At the Annual Meeting of the Council it is necessary, where applicable to appoint Members to represent the Town Council on outside bodies. At present the appointments are as follows with the current representatives identified:

CALC	Cllr Brown; Cllr Reeve; Town Clerk
SLCC	Cllr Brown; Cllr Reeve; Town Clerk
Redruth Chamber of Commerce	Cllr Brown; Cllr Broad
Redruth Community Centre Association	Cllr Barnes; Cllr Craze
Redruth & District Twinning Association (France)	Cllr Barnes; Vacant
West Cornwall CCTV Working Group	Cllr A Biscoe; Cllr H Biscoe; Town Clerk
Mineral Point Twinning Association	Cllr Brown
Mineral Trails Working Group	Cllr Tremayne; Vacant
Redruth 2000 (Murdoch House)	Cllr Brown
Community Area Partnership (CAP)	Cllr Thomas; Cllr Reeve
Police Liaison Group	Cllr A Biscoe; Cllr H Biscoe
Friends of Victoria Park	Cllr Ellenbroek; Vacant
Redruth-Real del Monte Twinning Association	Cllr Tremayne
Friends of Gwealan-Tops	Cllr Ellenbroek; Cllr Garrick
Redruth HSHAZ	Town Mayor; Cllr Reeve; Engagement Officer/ Town Clerk
Place Shaping Board	Cllr Reeve
Safer Towns	Cllr Garrick; Engagement Officer

CPIR Climate Group	Cllr Reeve
Youth Cafes Cornwall CIC	Cllr Thomas (appointment for duration of Council)
Geothermal Project	Cllr Tremayne; Cllr Reeve
South Crofty Mine Local Liaison Group	Cllr H Biscoe; Cllr Barnes
The Ladder Advisory Board	Cllr Ellenbroek; Vacant

1.2 Members are requested to consider the appointments as above and advise whether they wish to continue or otherwise. If there are more candidates than positions, we should look at appointing substitutes.

2.0 **RECOMMENDATION**

2.1 It is necessary to appoint Members to represent the Council on these outside organisations if at all possible.

C Caldwell
Town Clerk