

**REDRUTH TOWN
COUNCIL**



**CONSEL AN DRE
RESRUDH**

Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: C Caldwell

Our Reference:

RTC/400/1/Mtg

Date:

29th January 2025

See Distribution

Dear Councillor

Meeting of the Staffing Committee – 3rd February 2025

You are summoned to attend a Meeting of the Redruth Town Council Staffing Committee to be held in the Langman Room, Redruth Civic Centre, Alma Place, on Monday 3rd February 2025. Proceedings will commence at 6:00pm.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C. Caldwell', followed by a long horizontal flourish.

Charlotte Caldwell
Town Clerk

Enclosures

Agenda and associated documentation

Distribution:

Action:

Cllr Barnes
Cllr Biscoe
Cllr Mrs Biscoe
Cllr Brown
Cllr Craze
Cllr Garrick
Cllr Thomas
Cllr Tremayne

Information:

All other Town Councillors
Louise Cantrill, Skylite Associates
Nicky Ackerley, Skylite Associates

Redruth Town Council
Meeting of the Staffing Committee
3rd February 2025

AGENDA

PART I - PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. To confirm the Minutes of the Meeting of the Staffing Committee held on 18th November 2024. [Minutes attached]
4. To reconfirm the Council's commitment to sign the Civility and Respect pledge.
5. To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act.

PART II – PRIVATE SESSION

6. To consider the report of the Town Clerk (report attached) and to receive a verbal update from Skylite Associates on the Organisational Review next steps.



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Town Mayor: Cllr R S Barnes

Town Clerk: Ms C Caldwell

Minutes of a Meeting of the Redruth Town Council Staffing Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 18th November 2024

Present: Cllr M Brown Chair
Cllr R S Barnes
Cllr A Biscoe
Cllr H Biscoe
Cllr B Craze
Cllr C Garrick
Cllr I Thomas

In attendance: Ms C Caldwell Town Clerk
Mrs C Rundle Administration Manager
Ms L Cantrill Skylite Associates
Mr D Gilmour Skylite Associates
Ms K Williams Skylite Associates

PART I - PUBLIC SESSION

- 1600.1 **To receive apologies for absence**
Apologies were received from Cllr Tremayne
- 1600.2 **Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**
None were declared.
- 1600.3 **To confirm the Minutes of the Meeting of the Staffing Committee held on 15th July 2024**
- 1600.3 **RESOLVED** by Majority to accept the Minutes of the Meeting of the Staffing Committee held on 15th July 2024 as a true and accurate record of proceedings [Proposed Cllr Garrick; Seconded Cllr Thomas]. Cllr Craze abstained as he had not been present at the meeting.
- 1600.4 **To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act**
- 1600.4.1 Unanimously **RESOLVED** to exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Thomas; Seconded Cllr A Biscoe]

PART II – PRIVATE SESSION

1600.5 To consider the report of the Town Clerk

1600.5.1 A confidential report had been circulated prior to the meeting by the Town Clerk. Unanimously RESOLVED to accept the recommendations made by the Town Clerk under point 2.2 of the report [Proposed Cllr H Biscoe; Seconded Cllr A Biscoe] and point 2.3 of the report [Proposed Cllr Brown; Seconded Cllr H Biscoe]

1600.6 Organisational Review Update report (Presentation by Skylite Associates)

1600.6.1 A presentation and update was given to all members by Skylite Associates regarding the current Organisation review.