

**REDRUTH TOWN
COUNCIL**



**CONSEL AN DRE
RESRUDH**

Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: Ms C Caldwell

See Distribution

Date:
10th July 2024

Dear Councillor

Finance Committee Meeting – 15th July 2024

You are summoned to attend a Meeting of the Redruth Town Council Finance Committee to be held in the Langman Room, Redruth Civic Centre, Alma Place, on Monday 15th July 2024, commencing at 7pm.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C. Caldwell', followed by a long horizontal line.

Ms C Caldwell

Town Clerk

Enclosures:
Agenda and associated documentation

Distribution:

Action:

Cllr Barnes
Cllr A Biscoe
Cllr H Biscoe
Cllr Brown
Cllr Craze
Cllr Garrick
Cllr Thomas
Cllr Tremayne

Information:

All other Town Councillors
Press & Public

Redruth Town Council
Finance Committee Meeting – 15th July 2024
AGENDA

PART I – PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. To allow the public to put questions to the Council on any item on this agenda.
4. To confirm the Minutes of the meeting of the Finance Committee held on 22nd April 2024. [Minutes attached]
5. To receive a Report from the Responsible Finance Officer [See report attached]
6. To review the Income and Expenditure for the period ended 30th June 2024. [See schedule attached]
7. To approve the schedule of recurring payments for the year ended 31 March 2025. [See schedule attached]
8. To agree the timetable and rota for the Councillors' internal audit for the year ended 31 March 2025.

Quarter	Councillor	Councillor	Completion by
Ended 30 June 2024			31 July 2024
Ended 30 September 2024			31 October 2024
Ended 31 December 2024			31 January 2025
Ended 31 March 2025			30 April 2025

9. To consider requests for financial assistance. [See schedule attached]



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: Ms C Caldwell

Minutes of a Meeting of the Redruth Town Council Finance Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 22nd April 2024

Present: Cllr S Barnes
Cllr B Craze
Cllr A Biscoe
Cllr H Biscoe
Cllr M Brown
Cllr C Garrick
Cllr I Thomas

Chair
Vice Chair

In attendance: Mrs H Bardle
Ms C Caldwell
Mrs J Pelham-Wales
Cllr K Grasso
Mr T Mackie

Responsible Finance Officer
Town Clerk
Administration Assistant

Local Resident

PART I - PUBLIC SESSION

1578.1 To receive apologies for absence

Apologies were received from Cllr Tremayne.

1578.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1578.3 To allow the public to put questions to the Council on any item on this Agenda

1578.3.1 Mr Tristan Mackie introduced himself as the Funding Co-Ordinator for A Band of Brothers (ABOB). Mr. Mackie explained that ABOB provides mentoring and support to young men (aged 18 – 25yrs) who have been involved in the criminal justice system, and who have been referred from various agencies. Mr Mackie was at the meeting in support of the organisation's application for funding which is included later in the agenda.

Cllr Barnes thanked Mr. Mackie for his time and Mr. Mackie left the meeting at this point.

1578.4 To confirm the Minutes of the Meeting of the Finance Committee held on 20th February 2024

1578.4.1 RESOLVED by Majority to accept the Minutes of the Meeting of the Finance Committee held on 20th February 2024 as a true and accurate record of proceedings. [Proposed Cllr Barnes; Seconded Cllr H Biscoe]. Cllrs Brown and Garrick abstained as they had not been present at the meeting.

1578.5 To receive a report from the Responsible Finance Officer

A report had been circulated prior to the meeting.

The Responsible Finance Officer informed the Committee that a financial reporting pack will be presented to the Senior Management Team at monthly meetings. The Annual Governance and

Accountability Return (AGAR) for 2023/2024 will be presented to Full Council on 20th May 2024 for approval and that the internal auditor would carry out his final checks within the next couple of weeks.

1578.5.1 Unanimously RESOLVED that the report be noted. [Proposed Cllr Barnes; Seconded Cllr H Biscoe].

1578.6 To review the Income and Expenditure for the period ended 31st March 2024

A report had been circulated prior to the meeting.

The RFO presented the management accounts and noted that there was an underspend against the budget for all cost centres and overall, there was a surplus of £80,000. The RFO also commented that there were some last-minute adjustments to be made to the final figures, which will be reflected in the AGAR. The RFO went on to say that the largest underspend was on staffing, and this was partly due to the absence of a Town Clerk for 3 months along with other underspends. Cllr Thomas again asked whether any of the shortfall was due to the vacancy of a second School Crossing Patrol. The RFO responded that a second School Crossing Patrol was not a factor in the underspend on staffing. The Town Clerk agreed to review past decisions made by the council in respect of the School Crossing Patrol position. The Town Clerk stated that the RFO will be providing training to managers on financial awareness and forecasting to improve the budget process for 2025/2026. Cllr Brown thanked the RFO for the hard work undertaken.

1578.6.1 Unanimously RESOLVED that the report be noted. [Proposed Cllr Barnes; Seconded Cllr Garrick].

1578.7 To consider Proposed Movements to the Earmarked Reserves for the year ended 31st March 2024

A report had been circulated prior to the meeting.

The RFO presented a schedule showing the balances on earmarked reserves as at 31st March 2024. The RFO also discussed proposals to transfer balances between funds as set out in the accompanying report. The RFO listed the underspends against budgets set out in the report and specifically mentioned;

1. Renaming fund 365 Legacy EMR to call it Grant Scheme EMR
2. The transfer of £2,500 unspent donations from 2023/2024 into the Grant Scheme EMR
3. The transfer of £2,500 unspent Citizenship for Life expenditure be transferred into the Grant Scheme EMR

Cllr Thomas asked about the earmarked reserve of £7,000 for the Redruth Heritage Project/Museum. The Town Clerk confirmed this was a valid reserve and that a transfer would be made from the Transition EMR fund to reflect this. The RFO agreed to merge fund 370 Plastic Champions into fund 372 Climate Change.

1578.7.1 Unanimously RESOLVED that the report be noted. [Proposed Cllr Barnes; Seconded Cllr A Biscoe].

1578.8 To receive the Internal Audit Report for Q3 2023/2024

An Internal Audit report carried out by Cllrs Thomas and A Biscoe for Quarter 3 2023/2024 had been circulated prior to the meeting.

The RFO agreed to ensure that workings to calculate future pay increases should be approved, and that the approval be evidenced.

The report was noted.

1578.9 To consider a review and relaunch of the Grants Application process.

A report had been circulated prior to the meeting.

An amended grant application form was presented and the RFO outlined the main changes proposed, as set out in the accompanying report. The Town Clerk stated that the proposed changes were to encourage more grant applications from local organisations. The RFO clarified that the proposals included an increase in the amount available under the grant scheme for 2024/2025 to £15,500 with £8,000 coming from the existing budget and £7,500 from the Grant Scheme earmarked reserve. Cllr Thomas asked how the changes proposed would be managed, given the potential increased number of applications to be considered at each grant panel. Cllr Brown suggested panels should be quarterly rather than six-monthly. The Town Clerk stated that the plan was to launch the new Grant Scheme at the community welcome event on 16th May 2024 and that more information would be made available on the night.

1578.9.1 RESOLVED by Majority that the proposed Grant Scheme be approved without amendment. [Proposed Cllr Barnes; Seconded Cllr H Biscoe]. Cllr Brown voted against.

1578.10 To further consider Market Way rent levels during the prolonged period of the Buttermarket closure

A report had been circulated prior to the meeting.

A report was presented requesting Market Way rent reductions of 25% should be extended until 30th September 2024 when the Buttermarket is due to re-open. Cllr. Thomas questioned why the Town Council was bearing a financial cost associated with the work. Cllr Grasso asked whether there were leases in place for each tenant and whether the leases set out details of rent reviews and discounts. The RFO and Cllr Thomas confirmed the tenants have rent licences that cover a twelve-month period and that any rent increases are taken into account when renewed. The RFO agreed to present a paper to the next committee meeting setting out details of Market Way licences and rents.

1578.10.1 RESOLVED by Majority that the Market Way rent reduction should be extended to 30th September 2024 [Proposed Cllr Brown; Seconded Cllr H Biscoe] Cllr Thomas abstained.

1578.11 To consider requests for financial assistance.

1578.11.1 The requests for financial assistance were considered and decisions made as per Annex A to these minutes.

Chair

Grant Application Summary
Meeting Date: 22nd April 2024

Budget 2024-2025: £8,000		Allocated to date: £nil	Balance available: £8,000	
No	Applicant	Amount Requested/Purpose	Recommendation	Previous Awards
1.	Quiet Connections CIC	£910 for 26 weeks room hire £490 for 14 weeks room hire	Unanimously RESOLVED that a donation of £490 should be paid [Proposed Cllr H Biscoe, Seconded Cllr A Biscoe].	Nil
2.	YMCA Cornwall	Not specified. They are aiming to raise £95,000 to replace the roof of their premises	RESOLVED by Majority that a donation of £500 should be paid [Proposed Cllr A Biscoe, Seconded Cllr Brown]. Cllr H Biscoe voted against.	Nil
3.	C.R.A.S.H.	£180 inc VAT for replacement pads for the AED located in the Community Centre	Unanimously RESOLVED that a donation of £180 should be paid [Proposed Cllr Brown, Seconded Cllr Garrick].	Nil
4.	A Band of Brothers	£1,000 to support this year's mentoring programme	Unanimously RESOLVED that a donation of £1,000 should be paid [Proposed Cllr Brown, Seconded Cllr Barnes]. The Committee looks forward to a Redruth group being opened in future.	Applied in 2023/24 but no award granted
5.	Cornwall Pride	£2,000 as a contribution towards Redruth Pride on 12 th May 2024	Unanimously RESOLVED that a donation of £500 should be paid [Proposed Cllr H Biscoe, Seconded Cllr Thomas].	£500 paid in 2023 ref 2022/23

SUBJECT OF REPORT: To update the committee on the work of the Responsible Finance Officer

SUMMARY OF IMPLICATIONS

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

1.0 TERMS OF REFERENCE

- 1.1 To inform the committee about work carried out by the RFO since the last meeting.

2.0 REPORT

2.1 Financial Regulations, Finance Procedures and training

Having updated the Financial Regulations which were approved at the last Full Council meeting, I am reviewing the finance procedures around procurement and approval of expenditure.

I will provide training to the management team on budgeting, forecasting and the new finance procedures later this month. The management team will begin the process of preparing the 2025/26 Budget for their respective departments later in the summer.

2.2 External audit for 2023/24

The public notice for inspection of the financial records was published on 6th June 2024, with the inspection period running to 22nd July 2024. To date there have been no requests for inspection.

The required information was sent to BDO, the external auditors, at the end of June with a request that their report is provided by 18th September 2024. They have requested some additional information about the Trewirgie Trust which I have sent to them.

2.3 Cornwall Council Budget Briefing

I attended the Cornwall Council Budget briefing on 3rd June.

The Council outlined the main areas of budget pressure in 2023/24, being Childrens' and Family Services, Emergency/Temporary housing, Home to School Transport and Housing Benefits. A budget of £769m has been approved for 2024/25, an increase of £62m over 2023/24.

The Second Home Council Tax Premium comes into effect from April 2025 which is expected to generate £25-30million across Cornwall. Second homes will count double when calculating the number of Band D dwellings in the tax base. The number of second homes in each parish will be confirmed later in the year – I have been informed unofficially that the number of second homes in Redruth stands at 56.

2.4 Fixed Asset Register update

I reconciled the updated asset register with the insurance schedule before the insurance renewal date in June and can report that all our assets are fully insured.

The next task is to label each asset with the reference number in the asset register, and finally to set up a regular review of the location and condition of the assets.

2.5 **Grants Scheme**

The new grants scheme has attracted a lot of interest, with 12 organisations making an application in Round 1, one of which has been with-held after discussion with the applicant.

I have noted some minor improvements to the process which will be in place before the Grant Scheme Round 2 deadline in December.

2.6 **Professional Development**

I have completed 40% of the FILCA qualification, with six months to complete the remainder.

3.0 **RECOMMENDATION**

It is recommended that this report is noted.

Helen Bardle – Responsible Finance Officer

Redruth Town Council
Management Reports
2024-25 Month 3

June 2024

	Actuals to date	2024-25 Budget - Year to Date	Balance to spend / (overspent)
	£	£	£
<u>INCOME</u>			
Precept	588,008	588,008	0
Interest received	0	0	0
Grants to EMR	10,400	0	10,400
<u>TOTAL INCOME</u>	598,408	588,008	10,400
<u>EXPENDITURE</u>			
<u>STAFFING</u>			
Salaries and on-costs	182,944	187,786	4,842
Other employment costs	3,946	4,750	804
<u>Total Staffing Costs</u>	186,890	192,536	5,646
<u>OPERATIONS</u>			
Facilities Team	15,973	17,953	1,980
Properties	47,372	48,011	639
Office Administration	13,461	14,646	1,185
<u>Total Operations Costs</u>	76,806	80,610	3,804
<u>ENGAGEMENT</u>			
Festivals and Events	21,969	25,380	3,411
Other Engagement inc CCTV	8,744	9,650	906
Library	(258)	775	1,033
<u>Total Engagement Costs</u>	30,455	35,805	5,349
<u>OTHER COST CENTRES</u>			
Finance and Governance	10,997	10,897	(100)
Planning	1,024	3,000	1,976
<u>Total Other Cost Centres</u>	12,021	13,897	1,876
<u>TOTAL EXPENDITURE</u>	306,172	322,848	16,676
<u>NET SURPLUS/(DEFICIT)</u>	292,235	265,160	27,076

Redruth Town Council Management Reports 2024-25 Month 3

June 2024

STAFFING

	Actuals to date	2024-25 Budget - Year to Date	Balance to spend / (overspent)
	£	£	£
<u>Wages and Salaries</u>			
4101 Wages and Salaries	141,936	146,727	4,792
4102 Employers NIC	12,584	12,591	7
4104 Employers Pension	28,424	28,468	44
	<u>182,944</u>	<u>187,786</u>	<u>4,842</u>

Other Employment Costs

4103 Mileage and other expenses	111	125	14
4110 DBS Fees	106	63	(44)
4105 Other staff costs	115	63	(53)
4111 Occupational Health	500	500	0
4112 Parking	1,009	625	(384)
4120 Recruitment	0	625	625
4223 HR Outsourcing	1,814	1,875	61
4708 Training	292	875	583
	<u>3,946</u>	<u>4,750</u>	<u>804</u>

Notes

Parking costs for Fair Meadow negotiated at £4,000 for the year.

Salaries to date do not include annual pay award included in budgeted figure

**Redruth Town Council
Management Reports
2024-25 Month 3**

June 2024

FACILITIES AND PROPERTIES

	Actuals to date	2024-25 Budget - Year to Date	Balance to spend / (overspent)
<u>Facilities Team</u>			
Purchases and Works	1,249	1,875	626
Weed Control	0	0	0
Vehicle Leasing	4,618	4,625	7
Vehicle Insurance	2,372	2,500	129
Vehicle Fuel	358	750	392
Machinery Fuel	77	250	173
Grounds Equipment	0	500	500
Equipment Maintenance	232	0	(232)
Waste	21	0	(21)
Floral Displays	7,046	7,200	154
PPE	247	250	3
Major items	0	3	3
	16,219	17,953	1,734
<u>Income</u>			
Floral Displays	0	0	0
Footpaths LMP	0	0	0
Miscellaneous	246	0	(246)
Net cost	15,973	17,953	1,980
<u>Properties - net expenditure</u>			
Civic Centre	28,599	26,630	(1,969)
Market Way	3,620	(1,216)	(4,837)
Chambers	5,188	5,271	84
Public Toilets	6,483	8,393	1,910
St Rumons Gardens	345	1,479	1,134
East End Playing Field inc Skate park	118	2,694	2,576
Plain-an-Gwarry	127	1,074	946
Facilities Yard	1,325	1,250	(75)
Clinton Road	111	0	(111)
Clock Tower	709	438	(271)
Gweal-an-Tops	82	1,000	918
Community Centre	179	1,000	822
Public Mural	50	0	(50)
Other	437	0	(437)
	47,372	48,011	639

Commentary

Equipment Maintenance includes £200 service for the Murdoch Flyer.
Sundry income is invoice issued to LiveWest for works re the Foyer

Redruth Town Council

Management Reports

2024-25 Month 3

June 2024

Office Administration

	Actuals to date	2024-25 Budget - Year to Date	Balance to spend / (overspent)
Stationery	786	375	(411)
Telephone/Internet	198	338	139
Mobile phones	1,243	1,350	107
Annual subscriptions	3,575	4,915	1,340
Photocopier contract	429	350	(79)
Postage	19	19	(1)
Mayor's Budget	420	500	80
Tablets	830	850	20
Refreshments	53	25	(28)
IT Support	2,302	2,000	(302)
Software	1,991	2,550	559
Office Equipment	1,080	375	(705)
Council Website	320	375	55
Youth Council	8	250	242
Security - meetings	207	375	168
	<u>13,461</u>	<u>14,646</u>	<u>1,185</u>

Redruth Town Council
Management Reports
2024-25 Month 3

June 2024

FESTIVALS and EVENTS

	Murdoch Day		RIM&PF		Redruth in Lights		St Piran Festival		Other Events		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
<u>Expenditure</u>												
Music and Entertainers	3,925	4,500	-	4,500	-	8,000		6,000			3,925	23,000
Christmas Lights					11,135	23,009					11,135	23,009
Activities	1,000		-						499	3,500	1,499	3,500
Marquees, equipment, bunting	3,762	4,000	-	4,000							3,762	8,000
Licences and Road Closures	647	200	42	200	-						690	400
Marshalls and First Aid	172	1,300	-	1,300							172	2,600
Marketing and Advertising	1,180	1,500	-	1,500	-	1,000			183		1,362	4,000
Other	130	1,500	-		-						130	1,500
Total expenditure	10,815	13,000	42	11,500	11,135	32,009	-	6,000	681	3,500	22,674	66,009
<u>Income</u>												
Stalls	705		-	-	-	-	-	-			705	-
Sponsorship					-	-	-	-			-	-
Advertising	-		-	-			-	-			-	-
Total income	705	-	-	-	-	-	-	-	-	-	705	-
<u>Net Expenditure</u>	10,110	13,000	42	11,500	11,135	32,009	-	6,000	681	3,500	21,969	66,009

Notes

OTHER ENGAGEMENT

		Actuals to date	2024-25 Budget - Year to Date	Balance to spend / (overspent)
4212	Town Hub	0	0	0
4311	Market Support	0	150	150
4216	Volunteer Support Fund	0	125	125
4207	Advertising	63	0	(63)
4405	Equipment	419	0	(419)
4703	Local Hero Awards 2024	2,654	500	(2,154)
4715	Town Website	0	0	0
4716	Remembrance	0	0	0
4718	Town Guide	3,642	3375	(267)
4723	Podcast	0	0	0
4220	Other costs	1,220	0	(1,220)
4514	CCTV Monitoring	0	4000	4,000
4515	CCTV R&M	1,136	1500	364
		9,134	9,650	516
1076	Income - sponsorship	(390)	0	390
1103	Income - advertising	0	0	0
		(390)	0	390
Net Expenditure		8,744	9,650	906

Note

The income from the 2024 Local Hero Awards was accounted for in 2023/24.

**Redruth Town Council
Management Reports
2024-25 Month 3**

June 2024

LIBRARY

	Actuals to date	2024-25 Budget - Year to Date	Balance to spend / (overspent)
	£	£	£
<u>Library Costs</u>			
4214 Newspapers	0	125	125
4201 Stationery	101	0	(101)
4217 Lib Events & Activities	52	375	323
4724 Home Library Service	43	25	(18)
4204 PRS Subscription	0	0	0
4220 Miscellaneous	6	0	(6)
4224 TIC Bulk Buy	0	0	0
4227 Seagull sacks purchased	304	0	(304)
4528 Library Furniture	254	250	(4)
	<u>760</u>	<u>775</u>	<u>15</u>
<u>Library Income</u>			
1020 Income - Fines/Lost Items	22	0	(22)
1022 Income - Photocopy	619	0	(619)
1023 Income - Small Items	9	0	(9)
1025 Income - Small Items (NonVAT)	0	0	0
1026 Income - Misc	0	0	0
1027 Income - Sale of Books	23	0	(23)
1028 Income - Seagull Sacks	336	0	(336)
1029 TIC Income	10	0	(10)
	<u>1,018</u>	<u>0</u>	<u>(1,018)</u>
<u>Net Library income</u>	<u>(258)</u>	<u>775</u>	<u>1,033</u>

**Redruth Town Council
Management Reports
2024-25 Month 3**

June 2024

OTHER COST CENTRES

	Actuals to date	2024-25 Budget - Year to Date	Balance to spend / (overspent)
	£	£	£
<u>Finance and Governance</u>			
4208 Audit	0	0	0
4221 Loan Repayment	8,227	8,227	0
4225 Bank charges	100	0	(100)
4709 Grants	2,670	2,670	0
	<u>10,997</u>	<u>10,897</u>	<u>(100)</u>
<u>Planning Costs</u>			
401 Neighbourhood Development Plan	1,024	3,000	1,976
	<u>1,024</u>	<u>3,000</u>	<u>1,976</u>
	<u>0</u>	<u>0</u>	<u>0</u>

Redruth Town Council
Regular Payments for approval

Finance Committee meeting 15 July 2024

Date	Payee	Expenditure	£ (inc VAT if applicable)
Monthly Payments			
	Acronyms Ltd	Office telephone system	£80.00
	Acronyms Ltd	Monthly IT Support	£1,200.00
	Adobe	Adobe software subs	£40.00
	Annie Kitto	Cleaning New Cut Toilets	£2,100.00
	Aquastorage	Toilet checks	£95.00
	BES Commercial Electricity Ltd	Electricity - 4 Market Way	£150.00
	Biffa Waste Services Ltd	Recycling charges	£130.00
	Biffa Waste Services Ltd	Waste charges	£455.00
	British GasTrading Limited	Electricity - Facilities Yard	£60.00
	C Applegarth	Window cleaning	£20.00
	CIPD	CIPD training	£120.00
	Cormac	Vehicles lease	£1,850.00
	Cornwall Council	NDBR Civic Centre	£3,385.00
	Cornwall Council	NDBR Chambers Floor 1 & 2	£1,035.00
	Cornwall Council	NDBR The Yard	£220.00
	Cornwall Council	NDBR Market Place	£157.00
	Cornwall Pension Fund	Pension contrinutions	£12,000.00
	Eon	Electricity 5 & 6 MW	£150.00
	Hewlett-Packard	Tablet lease	£280.00
	HMRC	PAYE and National Insurance	£10,000.00
	ITEC	Photocopier charges	£60.00
	Krowji	Rent for facilities yard	£175.00
	MacSalvors	Facilities team costs	£300.00
	Opie Oils Ltd	Derv for machinery	£60.00
	Relyon	Security for MW	£1,080.00
	Relyon	Security - meetings	£120.00
	Sage (UK) Ltd	Sage Payroll and HR subs	£180.00
	Sage (UK) Ltd	Sage HR online access	£132.00
	Skylite	HR Support	£564.00
	Source 4 Business	Water rates - Civic Centre	£100.00
	South West Water	Water rates St Rumons Gardens	£9.00
	Staff - total amount paid	Net salaries	£35,000.00
	SW Hygiene	Sanitary bins and mats	£65.00
	Total Energies	Gas - Civic Centre	£400.00
	Total Energies	Chambers - Gas bill	£350.00
	Total Energies	Electricity Public Mural light	£18.00
	Total Energies	Electricity Toilets - New Cut	£35.00
	Total Energies	Electricity Civic Centre	£2,100.00
	Total Energies	Electricity 12MW	£25.00
	Total Energies	Electricity 3MW	£25.00
	Total Energies	Electricity Chambers	£1,100.00
	Total Energies	Electricity 7MW	£12.00
	Total Energies	Electricity - The Library	£140.00
	UK Fuels Ltd	Fuel card	£150.00
	UK Fuels Ltd	Fuel	£30.00
	Unity Trust Bank plc	Service charges	£70.00
	Vodafone	Mobile phones	£586.00
	Regular monthly payments		£76,413.00

Redruth Town Council
Regular Payments for approval

Finance Committee meeting 15 July 2024

Date	Payee	Expenditure	£ (inc VAT if applicable)
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Quarterly

May, Aug, Nov, Feb	Xerox Finance Ltd	Photocopier rental	£324.72
May, Aug, Nov, Feb	Redruth Revival CIC	Parking - Fairmeadow	£1,000.00

Six-monthly

May, Nov	PWLB	Loan repayment	£8,227.45
May, Oct	Steve Hudson	Audit visits	£450.00

Annual Payments

April	Acronyms Ltd	Server warranty	£300.00
April	Acronyms Ltd	Security Licence	£1,230.00
April	CALC	Subscription	£1,950.00
April	Canva	Subscription	£105.00
April	Domain	Domain renewals	£85.00
April	Firecrest	Fire extinguisher service	£720.00
April	NALC	Subscription	£910.00
April	Rialtas	Finance software licence	£1,350.00
April	SW Councils	Subscription	£600.00
April	Trinity	Smoke detector service	£70.00
April	Vision ICT	Website support	£385.00
May	Aquam	Standpipe hire	£999.00
May	JDS	Servicing Air Conditioning	£700.00
May	ROSPA Playsafe	Play equipment maintenance	£310.00
May	Zurich	Insurance - vehicles	£2,400.00
May	Zurich	Insurance - general	£12,250.00
June	Mr Electric	PAT testing	£540.00
June	Relyon	Annual Keyholding charge	£114.00
June	Millennium	Hanging Baskets	£5,646.00
October	BDO	External audit	£1,650.00

Approved by

Date _____

Redruth Town Council
Grant Application Summary
Meeting Date: 15th July 2024

Budget 2024-2025: £8,000 plus £7,500 from Grant Scheme EMR		Allocated to date: £2,670		Balance available: £12,830 for rest of year (suggest approx. £6,415 for this Grant Panel)	
No	Applicant	Purpose	Amount Applied for	Decision	Previous Awards
1.	Grassroots Garden CIC	to fund purchase/transport of container to use as winter storage for vegetable	£2,970		nil
2.	National Literacy Trust – Redruth Hub	to fund the purchase of 250 books for local families, distributed via 10 events	£500		nil
3.	Pegasus Men’s Wellbeing Centre CIC	to fund 6 counselling sessions for 6 men from Redruth @ £150 each	£900		Nil
4.	Drama Express	to part-fund the Autumn/Winter stage production	£750		£500 in 2023 for ‘Oscars’
5.	Redruth Former Library CIC	to fund the printing/distribution of the next edition of ‘Made in Redruth’	£3,100		Nil
6.	Redruth Cricket Club	To fund the purchase of a security fence for solar panels	£500		£500 in 2021

No	Applicant	Purpose	Amount Applied for	Decision	Previous Awards
7.	Back Lane West	to fund the Colin Robins Project – a library of photos of people from Redruth as part of an ongoing project	£500		£1,800 in 1999
8.	Active Plus	To fund a six-session course to assist and support 12 veterans	£2,775.68		Nil
9.	Smart Savings CIC	To fund t-shirts, DBS checks, volunteer expenses and other costs to support the Veterans' Hub in Redruth	£495.50		Nil
10.	Redruth Memory Café	To fund the purchase of a lightweight wheelchair and privacy screen	£1,023		Nil
11.	Cornwall Legal Centre	To fund the expansion of the free legal advice service, by providing a laptop and phone	£600 (£533.60 also requested to cover PII – not included)		Nil
	Total of applications		£14,114.18		

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: Grassroots Garden CIC

Organisation type (Please circle one option)	Community Interest Company			
Company/Charity number:	13767644			

Give the name and status of two representatives authorised to make the application:

Name: Daniel Sargison	Name: Pete Alison
Address [REDACTED]	Address [REDACTED]
Tel No: [REDACTED]	Tel No: [REDACTED]
Email address: [REDACTED]	Email address: [REDACTED]
Position Held: Director, manager and lead grower	Position Held: Director and volunteer

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

Grassroots Garden grows food agroecologically by hand, with love, whilst increasing biodiversity, sequestering carbon and educating volunteers and workshop participants. Our vegbox scheme is expanding to more Redruth households purely by word of mouth, and our existing 20 members love their weekly veg to feed their families. We have donated over £1500 worth of veg to local foodbanks and are establishing an edible food forest and plant nursery that will populate an "Incredible Edible" style project in and around the town, increasing food security and community resilience. We want to future-proof our town and help us all thrive, by connecting around food.

DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

The "Grow Together" programme is running with 20 vegbox members (and growing), half a dozen weekly volunteers, and the veg beds this season will produce thousands of garlic and onions, carrots, beets and hundreds of winter squash. All of the onions, garlic and squash will be dry stored for up to 9 months, so the veg boxes can continue year-round, and we desperately need rat-proof storage for all of this food for it to be viable. The current wooden agricultural building houses tools, workshop, equipment, batteries (for off grid electricity) and many other items. A proposed shipping container could either be used for the veg storage (but would have fluctuating temperatures), or the workshop, tools, batteries etc above can be housed in the (fire-proof) container, leaving space for shelving for the veg to be stored safely, allowing the business to run through the winter months, and feeding lots of hungry mouths the most nutrient dense food. The added benefit of keeping lithium batteries

and welding/grinding in the metal container also makes us more fire-safe.

Please give a detailed breakdown of the costs of your project/activity

Shipping container: £2200 inc vat. Siting and transport: approx £200

Budget shelving units £22.52 + £6 delivery each, x 20 = £570.40

Total: £2970.40

Estimated start and end date for the project/activity: Ongoing and ASAP

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

The CIC has been operating since 2021/22 and has been growing steadily. There is a small veg income that so far has been used to cover costs of setting up. A large £20k lottery grant has paid for volunteer coordinator/grower wages for 2 years, and a new polytunnel

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured.

We recently received a National Lottery Community Fund grant of £20,000 that is ring fenced for some wages on volunteer days, and for a new polytunnel to increase production and to provide an undercover space for greenhouse work, meals and workshops.

Grant requested from Redruth Town Council:

£2,970.40

How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

The need for resilient, human-scale community supported agriculture is self evident when food security is so vital for our survival. Our veg is extremely well received, and the food community that we're co-creating is vibrant, engaging and incredibly positive. We are currently Redruth's only CSA (community supported agriculture) farm, growing veg by hand, with love, in the most agroecological way. We are increasing food security and supporting food banks and our community.

Being able to store winter veg is a vital part of this whole enterprise, increasingly so as we expand our offering and our membership in the upcoming years.

Who and how many people in the Redruth Parish will benefit from your project/activity?

Our 20 members and their families, all the new members we'll be able to feed in future years and countless foodbank recipients and people who received food in emergency accommodation that were cooked meals including our nutrient-dense, hand-grown food.

How long have you been fundraising for this particular project?

I've personally spent my life savings on this wider project, so decades. The winter veg storage is the next vital investment in the viability of the project/cic, and funding by selling veg isn't possible with the costs outweighing the income for the setup years.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

Not yet

Please attach your last set of annual accounts to this application

Name of payee: Grassroots Garden CIC

(This should be a group or association and not an individual)

Account No. [REDACTED]

Sort Code [REDACTED]

Please attached a copy of the following:

- Constitution including date of incorporation: 11/2021
- Public Liability Certificate (awaiting quote and will have cert by time of grant)
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please tell us anything else you wish to say in support of your application:

Dan Sargison is part of RTC's Climate Action Group, and has a focus on food security and resilience. Grassroots Garden is growing steadily, working up to feeding 50-100 households per week in future years, plus some local restaurants, whilst always supporting food banks/projects. We intend to expand into producing preserves, and creating a perennial edible nursery that can feed into the "Incredible Edible" project in Redruth and beyond. In the long run, we want to run courses on agroecological growing to help seed more CSAs locally, and to create a vibrant a food-secure, resilient Redruth that can flourish in the uncertain future we all share. We are also working with the Gaia Foundation on seed breeding and local adaptation projects and are looking into establishing a local seed co-op and seed bank.

This infrastructure upgrade is a vital part of the business viability that will ensure the business flourishes and can reach its full potential. We look forward to fostering a great relationship with Town Council to work together to bring us a food-secure and thriving future

Declaration

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature: [REDACTED]

Signature: [REDACTED]

Micro-entity Balance Sheet as at 30 November 2022

	<i>Notes</i>	2022
		£
Fixed Assets		0
Current Assets		0
Creditors: amounts falling due within one year		(0)
Net current assets (liabilities)		0
Creditors amounts falling due after more than one year		(6,704)
Total net assets (liabilities)		(6,704)
Capital and reserves		(6,704)

- For the period ending 30 November 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
- The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to small companies regime.

Approved by the Board on 9 June 2023

And signed on their behalf by:


Daniel Sargison, Director

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation:

Organisation type <small>(Please circle one option)</small>	Community Group	Registered Charity Yes	Voluntary Organisation	Statutory Agency
Company/Charity number:	1116260			

Give the name and status of two representatives authorised to make the application:

Name: Jo Knuckey	Name: Laura Leonard
Address ██████████ ██████ ██████████ ██████████	Address ██████████████████ ██████ ██████████
Tel No: ██████████	Tel No: ██████████
Email address: jo.knuckey@literacytrust.org.uk	Email address: laura.leonard@literacytrust.org.uk
Position Held: Project Manager	Position Held: Fundraising Manager

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

The National Literacy Trust was founded over 30 years ago to support people to achieve the literacy skills they need to thrive. Evidence from our work across the nation led to the formation of 20 Literacy Hubs where support increases educational attainment, employability skills, health outcomes and social mobility.

In Redruth our local Literacy Hub is focused on the families of children under 5. Chat, Play, Read Camborne Redruth is our over-arching local campaign which encourages parents and carers to chat, play and read with their babies and young children whenever and wherever they are. We support parents and carers to foster their child's communications skills from conception, preparing them for school and giving them the best possible start in life.

We aim to build relationships with parents of young children, and we collaborate with over 50 local stakeholders. Our team has already supported over 1000 families, and we work with many of these on an ongoing basis.

DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

Our place-based approach ensures that we seek and respond to feedback at all stages of our work. Families in Redruth have told us that they struggle in the school holidays when most activities for young children do not run, and they miss the structure of their day. Many families we support do not have access to transport and cannot travel to events far from where they live. Due to the cost-of-living crisis they cannot afford to attend paid for activities. In addition, many families are living with poor mental health and may avoid large, crowded events whilst still seeking chances for their children to socialise, learn and thrive.

Our Grant Application is being made to fund books for events in Summer 2024. We have a proven track record of holding successful pop-up events which are advertised through our Facebook page which has over 1000 followers and shared by partner organisations like Redruth Library and CN4C. At these events we are supported by our volunteer Literacy Champions, people from the local community with a passion for sharing our literacy messages and role modelling to the parents of young children. These events would be held in locations owned and maintained by Redruth Town Council to make the best use of the wonderful resources in our town. At each event we would reinforce the message in the name of our overarching project – Chat, Play, Read – by facilitating simple play activities linked to speech development that our evidence shows to positively impact upon literacy outcomes for children. Then we would share a high-quality story, modelling a range of strategies to parents. Each family would then be given a copy of the same story so that they can continue to good work at home.

Please give a detailed breakdown of the costs of your project/activity

Purchase of high quality hard back books suitable for children aged 0-5.

250 books x £2.00 = £500

Hold 10 events across the delivery period of the project and gift on average 25 books per event.

Estimated start and end date for the project/activity: End July 2024 – Early September 2024

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

The National Literacy Trust funds the salaries and expenses of the Project Manager and Project Officer running this work and the expenses of the Literacy Champions who volunteer to support the work. The NLT does not pay for local office space, preferring to prioritise front-line working in priority communities. For this application to Redruth Town Council, there will not be any cross charges taken from the amount granted. Therefore, the total of the Grant Application will be spent on books for local families.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

This is a brand-new project, based on need. The project will be solely funded by NLT and this grant application

Grant requested from Redruth Town Council:

£500

How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

In 2023 over half of 5-year-olds in the town started school without the language skills they need to thrive. Nine children in every reception class are already falling behind and many will never catch up. Low literacy means children are much more likely to struggle with their GCSEs, more likely to end up unemployed in their 30s and more likely to have poor health as adults.

A child's home learning environment (HLE) includes the implicit and explicit learning support they receive from their parents or carers. Evidence shows that the quality of the HLE is a key predictor of a child's future success and is important in a child's early language development. A good quality HLE can;

- Moderate the effect of disadvantage and offer partial protection against the effects of disadvantage, even into the teenage years
- Moderate the impact of socioeconomic background on cognitive skills and socioemotional difficulties

Children from low-income homes are less likely to own books and more likely to start school with below-average language skills leaving them at an educational disadvantage from the start. Our research shows that this is not inevitable, and parents have the power to change outcomes for their children, not matter what their background.

Our project aims to meet this need and give Redruth parents the skills and confidence they need to give their young children the very best start.

Who and how many people in the Redruth Parish will benefit from your project/activity?

Approximately 100 families in the Redruth Parish will attend one or more of the summer sessions, benefiting all children in the family.

How long have you been fundraising for this particular project?

Our work in Redruth began in January 2021. This project is new work and will be solely funded by NLT and this Grant Application.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

No

Please attach your last set of annual accounts to this application Please find attached to email

Name of payee: National Literacy Trust

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code: [REDACTED]

Please attached a copy of the following;

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please find attached to this email

Please tell us anything else you wish to say in support of your application:

We would be delighted to present our work to your Council meeting.

Declaration	
We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated	
Signature: Jo Knuckey	Signature: Laura Leonard

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2023

		Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	Notes	£	£	£	£
Income:					
Donations and legacies	2 a	3,277,756	90,155	3,367,911	2,048,867
Income from charitable activities	2 b	838,969	5,888,854	6,727,823	6,636,693
Income from other trading activities	2 c	374,528	52,213	426,741	381,137
Investment income		6,876	-	6,876	321
Total Income		4,498,129	6,031,222	10,529,351	9,067,018
Expenditure:					
Raising funds	3 c	(948,182)	-	(948,182)	(800,910)
Charitable activities	3 a-b	(3,502,987)	(6,483,547)	(9,986,534)	(6,437,997)
Interest payable		(3,329)	-	(3,329)	(3,847)
Total expenditure		(4,454,498)	(6,483,547)	(10,938,045)	(7,242,754)
Net Income for the year		43,631	(452,325)	(408,694)	1,824,264
Transfer between funds	13	(6,799)	6,799	-	-
Total funds brought forward	13	736,368	4,017,672	4,754,040	2,929,776
Total funds carried forward		773,200	3,572,146	4,345,346	4,754,040

Balance sheet

At 31 March 2023

		2023	2023	2022	2022
	Notes	£	£	£	£
FIXED ASSETS					
Tangible Assets	7		41,304		39,036
			<u>41,304</u>		<u>39,036</u>
CURRENT ASSETS					
Stock	8	6,691		11,091	
Debtors	9	1,347,276		921,808	
Cash at Bank and in hand		4,166,802		5,010,894	
		<u>5,520,769</u>		<u>5,943,793</u>	
CREDITORS: Amounts falling due within one year	10	(1,135,848)		(1,130,665)	
NET CURRENT ASSETS			4,384,921		4,813,128
CREDITORS: Amounts falling due after more than one year	11		(80,879)		(98,124)
NET ASSETS			<u>4,345,346</u>		<u>4,754,040</u>
The funds of the charity:					
Restricted Funds	13		3,572,146		4,017,672
Unrestricted Funds	13		773,200		736,368
			<u>4,345,346</u>		<u>4,754,040</u>

The financial statements on pages 27-45 were approved by the Trustees and authorised for issue on and signed on their behalf by:



Joanna Prior
Chair



Lara White
Treasurer

Date: 18th July 2023

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: Pegasus – Men's Wellbeing Centre Community Interest Company

Organisation type (Please circle one option)	Community Group	Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:	09113207			

Give the name and status of two representatives authorised to make the application:

Name: John Lewis	Name: Beata Webb
Address Carnon B, Wilson Way Pool Redruth TR15 3RS	Address Carnon B, Wilson Way Pool Redruth TR15 3RS
Tel No: [REDACTED]	Tel No: [REDACTED]
Email address: john@pegasusmenswellbeing.co.uk	Email address: beata@pegasusmenswellbeing.co.uk
Position Held: Business Development Manager	Position Held: Managing Director

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

Since its inception in 2014, Pegasus has been dedicated to improving community mental well-being, with a special focus on enhancing men's mental health through personalised counselling interventions. Utilising evidence-based therapeutic practices, Pegasus has positively impacted the mental health of both men and women across various aspects of life.

Central to Pegasus' services is the Pegasus Project, which provides six free counselling sessions to men dealing with everyday mental health challenges and stress. This initiative is supported by a team of committed volunteer trainees and qualified counsellors. Similarly, the Harmonia Project extends these services to women, addressing mental health concerns such as anxiety, depression, and stress with six free counselling sessions.

Beyond core services, the Thaddeus and Aquila Project offers specialised support for survivors of domestic abuse and sexual violence, assisting both men and women with recent or historical

trauma. Additionally, the Life After Loss Project caters to individuals coping with bereavement, offering tailored counselling to help navigate the grief of losing a loved one.

In 2023, Pegasus received referrals for 1,038 individuals and provided support to 864, including 480 men and 384 women.

DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

Central to Pegasus' services is the Pegasus Project, which provides six free counselling sessions to men dealing with everyday mental health challenges and stress. This initiative is supported by a team of committed volunteer trainees and qualified counsellors.

The volunteer trainee counsellors are studying level 4 qualifications in counselling and are required to complete a prescribed number of supervised trainee hours. In this Pegasus has a dual social impact, as completing the course provides individuals with the springboard to new careers.

Despite historical barriers, Pegasus observes a positive trend with more men seeking mental health support, though often at crisis points. However, challenges remain in encouraging earlier help-seeking behaviour, engaging after referral, and addressing barriers to access. By providing tailored services and fostering a supportive environment, Pegasus plays a vital role in addressing mental health needs and enhancing well-being across Cornwall, and beyond.

In 2023 Pegasus received 73 referrals from the Redruth and Pool areas. Over 37% of men referred have felt suicidal at some stage, 60% have a mental health condition such as depression, anxiety or stress, and 48% have experienced historic trauma in their lives.

Services can be provided in person or remote via telephone call or online video.

Please give a detailed breakdown of the costs of your project/activity

Total cost of 6 free counselling sessions: £150 per person

Counselling rooms; £10 per hour; total cost per person £60; total cost of the project £360

Assessment cost: £15 per person; total £90

Administrative cost: £35 per person: £210

Management cost: £40 per person: £240

Total cost for 6 people: **£900**

Estimated start and end date for the project/activity: **We are seeking funding for 6 clients referred between 01/06/2024 and 01/12/2024**

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

Pegasus generates income from paid counselling sessions, which helps cover core costs and provides the financial framework necessary to offer free counselling sessions. We also have contracts and partnerships with First Light and CN4C, which fund targeted counselling services based on referrals from these specific organisations.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding for this project, and the amounts requested and secured:

Due to the high number of referrals, we have/are also applying to Camborne, St Austell, Bodmin and Truro.

To date, we have not secured funding from any Town and Parish Councils.

Grant requested from Redruth Town Council:

£900

How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

We track the locations of the referrals that we receive. We are aware that in 2023 we received 73 referrals from the Redruth and Pool areas.

We currently have over 20 individuals waiting for counselling in the Redruth and Pool areas.

Who and how many people in the Redruth Parish will benefit from your project/activity?

The funding will support 6 individuals referred to receive counselling. This will be specifically for individuals referred from Redruth and Pool. This will be for men referred who this a history of suicide or a mental health condition such as depression.

How long have you been fundraising for this particular project?

Pegasus has a rolling programme of fundraising for the counselling it provides.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

No

Please attach your last set of annual accounts to this application

Attached

Name of payee: Pegasus – Men's Wellbeing Centre

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code: [REDACTED]

Please attached a copy of the following;

- **Constitution including date of incorporation**
- **Public Liability Certificate**
- **Safeguarding policy**
- **Equality & Diversity policy**
- **Health & Safety policy**
- **Risk Assessments (if you are applying for funding for events or activities involving the public)**

Please tell us anything else you wish to say in support of your application:

We have attached our recent Articles of Association but this does not include a date of incorporation, we have included the certificate of Incorporation which includes the date on it.

Declaration

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature



Signature



PEGASUS MEN'S WELLBEING CENTRE CIC
STATEMENT OF FINANCIAL POSITION
AS AT 31 JULY 2023

	Notes	2023 £	2022 £
Current assets			
Cash at bank and in hand		1,929	2,307
Creditors: amounts falling due within one year	5	1,159	-
Net current assets		<u>3,088</u>	<u>2,307</u>
Total assets less current liabilities		<u>3,088</u>	<u>2,307</u>
Creditors: amounts falling due after more than one year	6	-	781
Net assets		<u><u>3,088</u></u>	<u><u>3,088</u></u>
Capital and reserves			
Profit and loss account		<u>3,088</u>	<u>3,088</u>
Shareholders' funds		<u><u>3,088</u></u>	<u><u>3,088</u></u>

For the year ending 31 July 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A - Small Entities. The profit and loss account has not been delivered to the Registrar of Companies.

The financial statements were approved by the Board of Directors and authorised for issue on 2 April 2024 and were signed on its behalf by

  
Beata Webb
Director

2.4.24

Company Registration No. 9113207

GRANT APPLICATION FORM

Name of Organisation: Drama Express

Organisation type <small>(Please circle one option)</small>	<input type="radio"/> Community Group	<input checked="" type="radio"/> Registered Charity Yes	<input type="radio"/> Voluntary Organisation	<input type="radio"/> Statutory Agency
--	---------------------------------------	--	--	--

Give the name and status of two representatives authorised to make the application:

Name: Simon Allison	Name: Karen Bryan
Address: Chapel Terrace, Hayle Cornwall TR27 4AB	Address: Shute Hill, Mawgan South Falmouth TR11 3PD
Tel No: 01724 33074	Tel No: 01323 62795
Email address: dramaexpress11@yahoo.com	Email address: karenbryan@redruth.gov.uk
Position Held: Artistic Director / Founder	Position Held: Trustee

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Drama Express provides opportunities for children and young people with complex disabilities to access the performing arts within Redruth and surrounding areas. Drama Express recognizes the importance of creating, developing and sustaining peer group friendships through a shared experience of drama. This aims to end the isolation of many children and young people with complex disabilities, linking the benefits of drama to maintaining positive mental health.

There is a current membership of twenty-five children and young people with disabilities including autism and asperser's syndrome, sensory impairments, cognitive processing deficits, epilepsy, restricted/limited mobility, learning difficulties, genetic disorders, dyspraxia and chronic neurological conditions.

Volunteers from Redruth and surrounding areas are equipped with specialist skills to provide dedicated support. Drama Express is a regular contributor on the performance arts circuit at venues including the Hall for Cornwall, Minack Theatre and Redruth Community Centre.

Through access to Drama Express there are a wide range of skills and knowledge opportunities available. These are focused on singing, dancing, acting, costume design, script writing, improvisation and technical production.

The mental well-being of each child and young person is stimulated through an active mind, created through engagement in an exciting and fulfilling interest. There are also opportunities to create a greater trust in others and oneself, enhance social skills, better body and voice awareness and the promotion of imagination, play and creativity.

Drama Express was delighted to receive a Redruth Town Council grant for their 'Oscars' awards held at the Penventon Hotel. Members of Redruth town council participated in the presentation ceremony.

DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere)

The charity is seeking a potential grant contribution for a stage production commencing in Autumn/ Winter 2024. The production is based on the Mr FlannelFoot book series by Cornish Author Foz Foster.

Members of Drama Express originally met 'Mr FlannelFoot author Foz Foster through a storytelling workshop held during a 'meet the author' session. The story captivated the children and young people thus a decision was made to base the next Drama Express play on Mr FlannelFoot. As we are always keen to promote creativity within Drama Express the children and young people wanted to write and produce an original Mr FlannelFoot story. Titled 'Schools out at Sockley Hall' the play is based on a school trip to Cornwall in which the cast encounter the mythical and mysterious Mr FlannelFoot.

The production will incorporate workshop themes specific to play delivery including script writing, costume design, voice coaching, choreography, scenery construction, character development, puppetry, role play and musical theatre. The workshops will lead into the rehearsal programme where the children and young people will transfer the skills and knowledge gained in the workshops into full production of the play.

Delivery of the play will comprise of performances at a range of theatres, community spaces and venues such as schools, colleges and festivals. Drama Express will continue to be recognized as a ground breaking organisation, leading the way for inclusive disability arts. Our reputation will be strengthened through exploring additional communities that will host the locations for the performances.

With a high percentage of wheelchair users in Drama Express it is important that venues are adapted and fully accessible, especially in relation to stages / raised platforms. Audio description will be used frequently during live performances, thus ensuring accessibility for Deaf / hard of hearing audience members.

Any potential funding received would go directly to ensure that Drama Express continues to make a huge difference to its members as they engage in the Mr FlannelFoot production.

Please give a detailed breakdown of the costs of your project/activity

Expenditure-

Item or activity	Cost
Venue Hire for Workshops 8 @ £100	£800
Venue Hire for Rehearsals 4@ £100	£400
Venue Hire for Performances 6@£150	£900
Marketing / Promotion	£200
Props	£200
Scenery / Stage Set	£250
Costumes	£200
Assistive Technology	£200
Total	£3,150

Estimated start and end date for the project/activity: September 7th 2024

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:
Income –

	Cost
Joyce Fletcher Charitable Trust	£1000 C
Clare Milne Trust	£200 C
Norman Family Trust	£150 C
Blue Spark Foundation	£300 C
Drama Express Tea Party Fundraising Event	£250 C
Drama Express on-line auction	£250 C
Drama Express car wash	£250 C
Redruth Town Council	£750 A
A-Applied C-Confirmed	
Total	£3,150

Please advise which other Town and Parish Councils you have approached for funding this project, and the amounts requested:

None

Grant requested from Redruth Town Council: £750

How do you know there is a local need for your project/activity? Please give recent evidence.

Drama Express has a fundamental focus on the improvement of the mental health of each child and young person in the group. A study by the foundation of people with learning disabilities found that an average of 80% of children and young people with complex disabilities experience challenges around their emotional well-being. The study also highlighted that children and young people on the autistic spectrum are far more likely to experience emotional disorders.

One of the major obstacles associated with disabled people struggling with mental health is the sense of isolation and being judged by their condition. Through access to Drama Express children and young people can build strong bonds with their peers and create a sense of community. There are also opportunities to create a greater trust in others and oneself, enhance social skills, better body and voice awareness and the promotion of imagination, play and creativity.

All Drama Express members are consistently motivated to experience the performing arts with their peers. The sense of ownership and belonging is replicated throughout the workshops, rehearsals and stage shows. Performing in front of family, friends and members of the local Redruth community gives each child and young person an enormous sense of pride and achievement.

Through access to Drama Express there are a wide range of skills and knowledge opportunities available. These are focused on singing, dancing, acting, costume design, script writing and technical production. The mental health of each child and young person is stimulated through an active mind, created through engagement in an exciting and fulfilling interest. Personal goals are achieved through encouragement and direct nurturing of the compassionate trained volunteer team.

Who and how many people in the Redruth Parish will benefit from your project/activity?

Twenty-five children and young people with disabilities including autism and asperger's syndrome, sensory impairments, cognitive processing deficits, epilepsy, restricted/limited mobility, learning difficulties, genetic disorders, dyspraxia and chronic neurological conditions

Fifteen Volunteers to support the young people

How long have you been fundraising for this particular project?

Within Drama Express we are very proactive in raising monies towards projects. Both committee members and young people recognise the responsibility to continually source opportunities to obtain funds. Drama Express has its own fundraising committee which also plans events in the local Redruth area. We have been fundraising for 6 months for the project with have applied for funding.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

In 2023 Drama Express was awarded £500 for it's Oscars Ceremony

Please attach your last set of annual accounts to this application. If you are unable to provide this information, please tell us why

Name of payee: Drama Express

HSBC Bank

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code [REDACTED]

Declaration

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:

Simon Allison

Signature:

Karen Bryan

Drama Express CIO		Charity No	1188250		
		Company No			
Period start date	01/04/2022	To	Period end date	31/03/2023	

Section A Statement of financial activities (including summary income and

Recommended categories by activity	Guidance Note	Restrict			Total funds	Prior year funds
		Unrestrict	d income	Endowme		
		ed funds	funds	nt funds		
		£	£	£	£	£
Income (Note 3)		F01	F02	F03	F04	F05
Income and						
Donations and legacies	S01	39,960	27,100		67,060	38,586
Charitable activities	S02					
Other trading activities	S03					
Investments	S04					
Separate material item of	S05					
Other	S06					
Total	S07	39,960	27,100			38,586
Expenditure (Notes 6)						
Expenditure on:						
Raising funds	S08					
Charitable activities	S09	32,000	13,316		45,316	
Separate material	S10					
Other	S11	585			585	
Total	S12	32,585	13,316		45,901	38,586
income/(expenditure)	S13	7,375	13,784		20,560	
Tax payable	S14					
Net	S15	7,375	13,784			38,586
Net gains/(losses) on investments	S16					
income/(expenditure)	S17	7,375	13,784		21,531	35,315

**Extraord
inary
items**

S18

**Transfers between
Other recognised**

S19

Gains and losses on
Other
gains/(los
ses)

S20

S21

Net movement in funds

S22

**Reconci
liation
of
funds:
forward
forward**

S23

S24

7,375	13,784		20,773	38,586
7,375	13,784		21,159	38,586

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: **REDRUTH FORMER LIBRARY CIC**

Organisation type <small>(Please circle one option)</small>	Community Group	Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:	13539501			

Give the name and status of two representatives authorised to make the application:

Name: Felix Mortimer	Name: Joshua Nawras
Address 2 - 4 Clinton Road, Redruth, TR15 2QE	Address 2 - 4 Clinton Road, Redruth, TR15 2QE
Tel No: [REDACTED]	Tel No: [REDACTED]
Email address: felix@riftexcursions.com	Email address: joshua@riftexcursions.com
Position Held: Director	Position Held: Director

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

Our project, based in Redruth, sees the neglected Passmore Edwards Library and College buildings transformed into a hub for culture called 'The Ladder'.

In 2020 the Redruth Library was moved across the road to Alma Place leaving three old buildings surplus to Cornwall Council requirements. The community of Redruth saved it from being turned into flats and it was promised to the community. Opened in 1895, the building has always represented Passmore Edwards' commitment to create spaces for social mobility; and we take it's name from a quote from Edwards: "If I can fund the Ladder; the people will climb". We carry that mission forwards into the 21st Century.

Our community interest company 'Redruth Former Library CIC' was formed by a group of local arts, training and skills organisations to ensure the purchase, renovation and use of the space for future generations.

Over the last year we have designed a business plan, secured anchor tenants for each space, a lease and sale agreement from Cornwall Council, £235,000 of investment, created an advisory group made up of key stakeholders, carried out extensive public consultation, survey work, a feasibility study and begun renovation work.

DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

We have been producing a newspaper with Falmouth University over the last six months, published last week and distributed to 10,000 homes across Redruth and surrounding towns. This newspaper was conceived to celebrate the creative identity of Redruth, bringing lots of small makers, creatives and organisations together to tell their individual stories.

Working with students from Falmouth University enabled us to gather interviews and stories across the town, as well as illustrate important and iconic places. This enabled us to introduce students from Falmouth to Redruth for the first time. In this edition we showcased creatives at Krowji, Buttermarket and several makers on the high street. We would like this to be the first of many editions as there continues to be so many stories of creativity in the town.

Our ambitions:

- Create a reputation for Redruth as the creative capital of Cornwall
- Showcase and document events, makers and activities to the people of the town
- Fill the town with good news stories
- Develop deeper links to Falmouth University
- Develop links to the schools across the town
- Work with Writer's Block to showcase Redruth's writing talents

We are using this, as well as a portfolio of other activities, as a case study for more connected and deeper working with Falmouth University's Knowledge and Exchange team to demonstrate a mutual connection between the towns particularly around the universities that provide students with creative opportunities and jobs after they graduate. We want to give Falmouth alumni a home near the town they know when they graduate while bringing energy, enthusiasm and buying power into our town.

Our next edition will be published in October and we hope this funding will allow more brilliant good news stories to flow from the town.



Please give a detailed breakdown of the costs of your project/activity

Printing costs: £2250

Distribution costs: £850

Editing and Laying Out, on-the-ground reporters and Illustrations all provided by Falmouth University.

Total: £3100

Estimated start and end date for the project/activity: July - October 2024

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

Editing and Laying Out, on-the-ground reporters and illustrations all provided by Falmouth University and students with project management costs covered by Redruth Former Library CIC.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

Grant requested from Redruth Town Council:

£3100

How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

We have been blown away by the positive responses to the newspaper. From going down Bond Street and seeing old ladies in curlers reading it, to people pointing out articles and spreading good news in Grow Box cafe. It feels like it came along, just as the sun came out in Redruth to spread some good news stories about the town.

We have been contacted by many people across the town on social media which typify responses we have had to the paper so far:

Received this in the post today and thought it was really beautiful! - Laura Arundell on LinkedIn

Just had this delivered through the door and it's amazing! Exactly what Redruth needs. Positivity, creativity and some community! #amazing #Kernow #Redruth - Nathan Harrow on Twitter

I was delighted (and a bit surprised!) to find a photo of me in this lovely local newspaper, published by @theladder_rr

The article is all about @foodtroopscic who are based in Victoria Park and who I volunteer for when I can spare the time, either cooking in the kitchen or gardening, or running workshops like this foraging walk we ran earlier in the year. I love living in Redruth, there is such a strong sense of community and a really positive energy. Despite being one of the poorest towns in the country economically it is definitely rich in other ways! #redruth #cornwall #lovewhereyoulive - Stuart Woodman on Instagram

There is a real need in Redruth for small-scale creative businesses to elevate each other and build that definition for the town itself as a destination for arts and culture across Cornwall.

Who and how many people in the Redruth Parish will benefit from your project/activity?

10,000 people will receive this through their doors across Redruth and surrounding towns receiving good news and information about how to support their town.

50 creative businesses in Redruth will have their work seen by 10k people (or more!) receiving recognition and awareness for their work.

How long have you been fundraising for this particular project?

Six months.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

No

Please attach your last set of annual accounts to this application

Name of payee: REDRUTH FORMER LIBRARY CIC

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code: [REDACTED]

Please attached a copy of the following;

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please tell us anything else you wish to say in support of your application:

We are very keen to continue developing the newspaper, Made in Redruth, and work closer with the town council and the engagement team to develop ideas and build the brand further, this in the future could include markets, pop-up shops and much more.

We also see this development for an identity for the town as crucial to the survival and growth of creative businesses in the town. We are tying this into our activities at The Ladder, and also our funding for the development of streetscape in Bond Street. We see the newspaper as the best way to continue to build these ideas.

Declaration

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:

A handwritten signature in black ink, appearing to be 'Felix', written over a dark rectangular background.

Signature:

A handwritten signature in black ink, appearing to be 'J. L. R.', written over a dark rectangular background.

REDRUTH FORMER LIBRARY CIC

DETAILED TRADING AND PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 JULY 2023

	2023		2022	
	£	£	£	£
Turnover				
Sales		9,083		-
Grants		618,310		22,047
		<u>627,393</u>		<u>22,047</u>
Cost of sales				
Freelance staff	3,133		-	
		<u>(3,133)</u>		<u>-</u>
Gross profit		624,260		22,047
Administrative expenses				
Wages, salaries and NIC	1,600		-	
Directors' remuneration	26,660		-	
Waste disposal	162		-	
Light and heat	1,127		-	
Freight and shipping	350		-	
Repairs and renewals	8,440		-	
Motor and travel expenses	149		-	
Fees and subscriptions	120		-	
Accountancy	700		-	
Bank charges	101		-	
Insurances	4,733		-	
Advertising	1,008		-	
Sundry expenses	13		-	
Late filing penalties	375		-	
		<u>(45,538)</u>		<u>-</u>
		578,722		22,047
Investment revenues				
Bank interest receivable	6		-	
		<u>6</u>		<u>-</u>
Net profit		<u>578,728</u>		<u>22,047</u>

REDRUTH FORMER LIBRARY CIC

BALANCE SHEET

AS AT 31 JULY 2023

		2023		2022	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	3		341,662		-
Investment property	4		201,777		-
			<u>543,439</u>		<u>-</u>
Current assets					
Debtors	5	50,212		-	
Cash at bank and in hand		4,398		22,047	
		<u>54,610</u>		<u>22,047</u>	
Creditors: amounts falling due within one year	6	(2,270)		-	
Net current assets			<u>52,340</u>		<u>22,047</u>
Net assets			<u>595,779</u>		<u>22,047</u>
Capital and reserves					
Called up share capital	7		4		-
Profit and loss reserves			595,775		22,047
Total equity			<u>595,779</u>		<u>22,047</u>

The directors of the company have elected not to include a copy of the profit and loss account within the financial statements.

For the financial year ended 31 July 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the board of directors and authorised for issue on 7 June 2024 and are signed on its behalf by:

Mr F Mortimer
Director

Company registration number 13539501 (England and Wales)

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: Redruth Cricket Club

Organisation type (Please circle one option)	Community Group	Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:		CASC00437		

Give the name and status of two representatives authorised to make the application:

Name: Jack Hale

Name: Mark Richards

Address: [REDACTED]

Address: [REDACTED]

Tel No [REDACTED]

Tel No [REDACTED]

Email address: redruthcricket@gmail.com

Email address: [REDACTED]

Position Held: Committee Member

Position Held: President

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Redruth CC has around 150 members + thousands of visitors each year, formed in 1830. We provide cricket opportunities to more than 50 adults including a ladies team and around 100 junior members each year. We are entirely volunteer run and have a strong community atmosphere to encourage people to get involved with sport. Redruth CC helps promote good physical and mental health through cricket. We host around 60 matches at our main ground each year and another 20 at the Redruth School ground which we also maintain on behalf of the school.

DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

Redruth CC are currently in the process of installing and commissioning 20 new ground mounted solar panels, supported by a solar battery in an attempt to cut our carbon emissions and save around 40% on our energy bills and we are seeking additional finance to complete the works to the standard we would like. Planning permission has been obtained for the works.

Completion of the works would save the club around £3000 per annum which could be reinvested further into coaching, ground maintenance, equipment etc to help further the club rather than spent on electric bills.

<p>Please give a detailed breakdown of the costs of your project/activity</p> <p>Total costs of the project are £16,100 and we have already obtained a large chunk of that through grant funding. The money from this grant would go specifically towards the security fencing around the ground mounted panels (£750 approx.), this will help ensure the site is secure to prevent damage and for safety, to discourage people interfering with the panels.</p>	
<p>Estimated start and end date for the project/activity: June 2024- July 2024.</p>	
<p>Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:</p> <p>£10k from England and Wales Cricket Board</p> <p>£5k from Cornwall Community Foundation</p>	
<p>Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured: N/A</p>	
<p>Grant requested from Redruth Town Council:</p>	<p>£500.00</p>
<p>How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words.</p> <p>Since 2021 our energy bills, like all domestic and commercial customers have been spiralling 12 months of the year. This has made winter particularly tough as we're open very little through the winter months. Paying the bills has detracted from investing in cricket related items which are always in demand for the club. It was an obvious opportunity to cut bills and carbon by investing in solar technology.</p> <p>With future funding we hope to install EV chargers in the car park, hooked up to the solar panels to provide much needed extra EV charging in Cornwall and allow visiting teams, players and supporters to charge up.</p>	
<p>Who and how many people in the Redruth Parish will benefit from your project/activity?</p> <p>150-200</p>	
<p>How long have you been fundraising for this particular project?</p> <p>18 months</p>	
<p>Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded? Yes, January 2021,- £500</p>	

Please attach your last set of annual accounts to this application

Name of payee: Redruth Cricket Club

(This should be a group or association and not an individual)

Account No:

Sort Code:

Please attached a copy of the following;

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please tell us anything else you wish to say in support of your application:

Declaration

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:

Signature:

REDRUTH CRICKET CLUB (SOCIAL ACCOUNT)
Income statement for the year ended 30 September 2023

	2023	2022
	£	£
Bar sales	42,739.00	34,395.00
Less: cash back	-930.00	-860.00
	<u>41,809.00</u>	<u>33,535.00</u>
Cost of sales:		
Cost of goods sold	-23,145.08	-18,091.00
Gross profit	<u>18,663.92</u>	<u>15,444.00</u>
Gross profit %	<u>43.67%</u>	<u>44.90%</u>
Add other income:		
Donations	152.00	1,010.00
Subscriptions	1,060.00	935.00
50's Club	1,125.00	765.00
Pool Table	152.00	176.00
Room hire	345.00	340.00
Other fund raising income		100.00
Total Income	<u>21,497.92</u>	<u>18,770.00</u>
Less expenses		
Utilities inc Telephone	4,367.00	4,055.00
Insurances	1,702.00	1,213.00
Entertainment		
Repairs and replacements	659.00	661.00
PRS, PPL, Premises licenses & TV affiliation fees etc	407.00	523.00
Site Development		439.00
Bank charges and interest payable	176.00	-509.00
50 Club	600.00	
Misc	7,604.00	50.00
Total expenses	15,515.00	6,432.00
Net Gain / Loss	<u>5,982.92</u>	<u>12,338.00</u>

REDRUTH CRICKET CLUB (CRICKET ACCOUNT)
Income statement for the year ended 30 September 2023

	2023	2022
	£	£
Income:		
Grants/Donations	-	10,000.00
Sponsorships	6,040.00	11,035.00
Match fees and food sales	3,082.00	3,067.00
Subscriptions	4,392.00	3,332.00
Match Hosting	1,075.00	-
Raffle (net)	305.00	207.00
Clothing sales	236.00	125.00
Other	794.00	
Presentation evening	378.00	
Indoor Nets	744.00	418.00
Total	17,046.00	28,184.00
Less expenses		
Ground maintenance	10,911.00	13,946.00
Indoor nets	672.00	588.00
Cricket Match & Living, Travel Expenses	11,320.00	5,209.00
Affiliation & registration fees	1,180.00	770.00
Playing equipment	1,697.00	1,039.00
Trophies and presentations	854.00	252.00
Miscellaneous costs	2,064.00	10,356.00
Advertising boards	804.00	1,452.00
Umpire Fees	1,695.00	1,870.00
Food	1,092.00	
Clothing	720.00	
Total	33,009.00	35,482.00
Net Gain / Loss	(15,963.00)	(7,298.00)

SURPLUS/SURPLUS FOR THE YEAR FROM SOCIAL ACCOUNT	£5,982.92	£12,338.00
SURPLUS/DEFICIT FOR THE YEAR FROM CRICKET ACCOUNT	-£15,963.00	-£7,298.00
CLUB SURPLUS/DEFICT FOR THE YEAR	-£9,980.08	£5,040.00

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: Back Lane West

Organisation type (Please circle one option)	Community Group	Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:	11131323			

Give the name and status of two representatives authorised to make the application:

Name: Patrick Lowry	Name: Liam Jolly
Address: [REDACTED]	Address: [REDACTED]
Tel No: [REDACTED]	Tel No: [REDACTED]
Email address: [REDACTED]	Email address: [REDACTED]
Position Held: Co Director	Position Held: Co Director

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

Back Lane West is a non-profit, artist-led residency, project, and meeting space in Redruth, Cornwall. Established in 2009 and becoming a CIC in 2018, its aims are to support critically engaged visual art practice and artists' professional development. Central to this is the commitment of developing regional, national, and international networks of exchange, discussion, and opportunity for artists, is to engage a local audience and encourage interaction with the work of contemporary artists.

Colin Robins project will be part of ABC, a collaborative project that BLW is presenting in partnership with CMR and Auction House, two other contemporary art projects here in the Redruth. ABC is about taking the work of each project into the community to help dissolve reconceived barriers between audience and work. ABC will be running exhibitions, residencies, talks and screenings in high street shops and community spaces over the next 12 months.

DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

We would like to support the produce of a collection of photographic portraits that document contemporary social and cultural life in Redruth. This updates a similar project carried out in the town in 1999; essentially it is an opportunity to produce a companion body of work a generation later. This should make for an interesting and potentially fascinating comparative study of the town's people over the last twenty-five years.

Colin Robins is a photographer and academic at Plymouth University who has a long-established relationship with Redruth, its people as well as with Kresen Kernow which has acquired many of his portfolios over the last thirty years.

As with the original Redruth project, the photographs will be made on a large format view camera which will provide both a high-quality final output as well as making the process a collaborative and educational experience for the participants.

The focus of this project is entirely on individuals, families, and social groups within the community.

The work will have two essential outcomes: firstly, to develop a social and historical record for archiving at Kresen Kernow and secondly to produce an exhibition which can be shown in a suitable location within the town.

To compliment the practice-led element of the project there will also be an artist's talk in which the two periods of Redruth portraits can both be shown, and which will be used to foster dialogues, reflections, and conversations about both the individuals represented as well as the changes undergone in the town over the intervening twenty-five years. The most appropriate venue for this would be at Kresen Kernow.

Please give a detailed breakdown of the costs of your project/activity

300 sheets Iford 5x4 film	590.00 inc vat
Developing chemistry + negative storage	350.00 inc vat
Digital exhibition prints	180.00
Digital prints (for Kresen Kernow)	65.00
Further expenses (transport/accommodation/subsistence etc)	7500.00
Total	1935.00

Estimated start and end date for the project/activity: Production: July – September 2024 Exhibition: TBA

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

Income		
Kresen Kernow (Cornwall County Council)	300.00 (for set of final prints)	Agreed
Redruth Town Council	500.00	TBC
Plymouth University (Research funding)	500.00	Agreed
Back Lane West	500.00	Agreed
Total	1900.00	
Further in-kind support		
Exhibition space + marketing (Redruth Revival)	2000.00	Agreed
Subsidised printing (University of Plymouth)	850.00	Agreed

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

No other town or parish councils have been approached.

Grant requested from Redruth Town Council:

500.00

How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

The project is being supported by Kresen Kernow who value its remit of providing a significant contribution to the visual history of the Redruth community. An exhibition of the 1999 iteration of the project at the Auction House Gallery in 2022 drew a significant footfall of visitors and solicited numerous questions about the possibility of updating this work.

Who and how many people in the Redruth Parish will benefit from your project/activity?

The project has two areas of focus;

Firstly as a community-led art project it will involve a cross section of residents from Redruth Parish. The core of the project is about working directly with people, visiting them in their workplaces and homes in order to make the work.

Secondly the photographic methodology (large format, film based practice) allows for an educational and experiential collaboration between the sitters and the photographer.

As stated in the Details of the Project section above, the work will form the basis of a public exhibition in the town as well as a public lecture at Kresen Kernow both of which should be interest to a wide spectrum of the community.

How long have you been fundraising for this particular project?

Five months

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

1999 – awarded £1800.00 to complete the original photographic project (exhibited in Redruth high street in 2000 and Redruth's Auction House gallery 2022). Original work is archived at Kresen Kernow

Please attach your last set of annual accounts to this application

Name of payee: Back Lane West CIC

Co-op Bank

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code: [REDACTED]

Please attached a copy of the following;

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please tell us anything else you wish to say in support of your application:

Colin Robins is a well-established British photographer and academic at the University of Plymouth. He has exhibited both nationally and internationally and worked on projects at universities in Berlin, Helsinki and Aarhus.

He has a substantial track record of working with Kresen Kernow to develop Cornish-based photographic projects for their archives.

Colin is co-author of a long-term documentary project which has recorded rural communities throughout Europe. The project is a collaboration with Oliver Udy from Falmouth University and has been widely published and exhibited. The project is called the *Anthology of Rural Life*. Here is a link to the project's website: <https://anthologyofrurallife.co.uk/>

The Anthology of Rural Life is currently showing the results of a commission by the Mannacan based arts centre Kestle Barton which has recorded contemporary farming life on the Lizard. This work is shown alongside work made in European communities and is programmed until September 1st 2024.

Declaration

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:

A black rectangular redaction mark covering the signature in the left-hand box.

Signature:

A black rectangular redaction mark covering the signature in the right-hand box.

Back Lane West CIC

Profit and Loss Account for the Year Ended 31 January 2023

	Note	2023 £	2022 £
Turnover		<u>1,453</u>	<u>1,943</u>
Gross profit		1,453	1,943
Administrative expenses		<u>(2,845)</u>	<u>(3,193)</u>
Operating loss		<u>(1,392)</u>	<u>(1,250)</u>
Loss before tax	4	<u>(1,392)</u>	<u>(1,250)</u>
Loss for the financial year		<u><u>(1,392)</u></u>	<u><u>(1,250)</u></u>

The above results were derived from continuing operations.

The company has no recognised gains or losses for the year other than the results above.

The notes on pages 8 to 11 form an integral part of these financial statements.

Back Lane West CIC

Statement of Comprehensive Income for the Year Ended 31 January 2023

	2023	2022
	£	£
Loss for the year	<u>(1,392)</u>	<u>(1,250)</u>
Total comprehensive income for the year	<u>(1,392)</u>	<u>(1,250)</u>

The notes on pages 8 to 11 form an integral part of these financial statements.

Back Lane West CIC
(Registration number: 11131323)
Balance Sheet as at 31 January 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	5	368	490
Current assets			
Debtors	6	1	1
Cash at bank and in hand		5,395	6,665
		5,396	6,666
Creditors: Amounts falling due within one year	7	(564)	(563)
Net current assets		4,832	6,103
Net assets		5,200	6,593
Capital and reserves			
Retained earnings		5,200	6,593
Shareholders' funds		5,200	6,593

For the financial year ending 31 January 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved and authorised by the Board on 26 October 2023 and signed on its behalf by:

.....
Mr Patrick Martin Lowry
Director

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: Active Plus Community Interest Company

Organisation type <small>(Please circle one option)</small>	Community Group	Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:			7582694	

Give the name and status of two representatives authorised to make the application:

Name: Laura Truckle	Name: Chris Kent
Address: The Health and Wellbeing Innovation Centre Treliske Truro TR1 3FF	Address: The Health and Wellbeing Innovation Centre Treliske Truro TR1 3FF
Tel No: 01326 567174	Tel No: 01326 567174
Email address: laura@activeplus.org.uk	Email address: chris@activeplus.org.uk
Position Held: Managing Director	Position Held: Operations Manager and Veteran Coordinator

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

Active Plus uses the skills, experience and expertise of injured military Veterans to deliver unique community programmes that build confidence, communication, motivation and self-belief; unlocking and nurturing the potential of participants regardless of their background and circumstance.

By using positive strategies to enable teamwork, motivation, confidence, and communication skills, our instructors tailor their delivery to meet individual needs. In return, supporting our military Veterans on their own personal journey of recovery from physical injury, PTSD and transition to civilian life.

Our injured military Veterans begin their journey with us as volunteers. Some have physical injuries; many have PTSD and are themselves vulnerable. Some have been unemployed for long periods others have just struggled making the transition from forces to civilian life. We read about such stories every day. All have become fantastic role models who share not only their skills and expertise with course participants, but also their own personal journeys.

Our ethos is about people helping themselves through helping others.

Feeling good about yourself and being confident in your abilities opens up new opportunities and builds resilient communities. With renewed self-esteem and positivity, we will help to reduce social isolation, improve health and wellbeing and build community cohesion.

DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

We have seen an increase in the amount of social isolation in Cornwall where in excess of 60% of residents reported that they occasionally, sometimes, or often felt lonely, isolated, and detached from their community. The lack of social interaction and sense of loneliness impacts all aspects of people's lives, resulting in a deterioration in mental and physical health. Confidence, motivation and sense of purpose are reduced, and people feel lost and that they have little hope for the future. There are very few opportunities and little help for people to reverse or break the cycle of loneliness and isolation which leads to further detachment and deterioration of their health and wellbeing.

Active Plus will provide a safe space and activities that will help people to re-engage with each other and their community. Delivered by military Veterans, who have experienced challenges of their own, the six-session course will use problem solving and teambuilding activities to improve confidence and generate a sense of belonging, purpose, and achievement. The Veterans will inspire in a way that encourages people to work together, support each other and understand that they are not alone. We will help the group to become sustainable by identifying natural leaders and encouraging the use of their improved confidence to set up and run a project that benefits their community and other people.

The funding will have an additional impact on the community, who will benefit from a project that will provide opportunities for people to work together, continue to build individual confidence and be driven by local needs. There will also be positive outcomes for the Veterans delivering the course. Their confidence, motivation, self-esteem and sense of purpose will all be improved as they 'help themselves by helping others'.

Please give a detailed breakdown of the costs of your project/activity

Redruth Town Council

Resource	Y/N	Total cost	Duration (Hrs)	Duration (Days)	Miles per day	Total cost
Ops Manager and Veteran Coordinator (per day)	Y	£150.00	1	2		£300.00
Lead (per day)	Y	£131.48	1	8		£1,051.83
Instructor (per hr)	Y	£16.23	5	7		£568.12
Venue (per day)	Y	£75.00	1	7		£525.00
Staff Travel (rate per mile)	Y	£0.45	1	7	50	£157.50
Refreshments	Y	£7.50	1	7		£52.50
Community project	Y	£150.00	1	1		£150.00
					Sub-total	£2,804.94
AP support (15%)						£420.74
Contingency (kit upkeep & other specific material)						£50.00

Investment from recent training	-£350.00
Contribution from Active Plus for Community Project	-£150.00
TOTAL	£2,775.68

Estimated start and end date for the project/activity: September 2024 – November 2024

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

Active Plus places volunteering at the heart of its organisation and this project will be supported by volunteers offering in kind support to this community provision.

The group of participants will be awarded a total of £150 to launch their community project and will be supported to seek additional fundraising opportunities. This community project start-up fund will be provided by Active Plus and sits outside of the investment requested from Redruth Town Council.

As a committed Community Interest Community Active Plus will invest £350 in this project from a recent business to business delivery in an education setting. Active Plus were paid to deliver confidence, and resilience training to Year 10 students, this income will be directly reinvested into the project for residents of Redruth (if successful with this application).

We are requesting £2775.68 from Redruth Town Council to provide the additional funding for this project.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

No other funding has been sought from Town or Parish Councils at this stage.

Grant requested from Redruth Town Council:	£2775.68
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How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

Residents of Cornwall often report feelings of loneliness and isolation, feelings that can be exacerbated through the rurality of the County. Since 2011 Active Plus has supported over 7000 people across communities in the South West to grow in confidence, reduce isolation and build community connections. That's over 7000 people who on original interaction with us reported feeling lonely, isolated, underconfident and lacking self-belief.

Sadly Covid 19; the cost of living crisis; changes to the benefits system and the impact of long-term health conditions has seen an increase in reports of social isolation, lack of motivation and fragmented communities. Through a variety of projects, Active Plus gathers information, data and feedback from local people. This information includes The Warwick-Edinburgh Mental Wellbeing Scales (WEMWBS) which were developed to enable the measuring of mental wellbeing in the general population and the UCLA loneliness scale which is a 20-item rating scale that measures the subjective experience of loneliness. Results from these measures alongside participant feedback shows us that social isolation and low level mental health needs (including low self-esteem) are the principle reasons for referral to Active Plus for intervention.

This proposal will bring together a group of people from the local area who are all experiencing loneliness, isolation, low level mental health needs and lack of community connection. The results will see participants becoming more engaged with other people and their community, they will feel less isolated, have improved motivation and an increased sense of purpose and belonging. They will know what support and activities are available locally and feel more confident about accessing them. Peer support and increased social interaction will help people feel more positive about the future and provide the foundations to help develop, maintain and grow the group into a sustainable support network for other people.

Who and how many people in the Redruth Parish will benefit from your project/activity?

The course will be open to up to 12 participants who will directly benefit from interaction with the experienced team of Veterans delivering confidence, motivation and resilience training.

We anticipate that the indirect impact of this project will be nearer to 50 people as participants lives improve, and therefore the lives of their families. The local community will also benefit as the group develop and deliver a community project that will improve the local area and population.

The project will be open to participants over the age of 18 who live in the Redruth area, particularly those who are experiencing loneliness, isolation and lack of community connectivity. We will work collaboratively with local organisations across all sectors including NHS and VCSE Social Prescribing Link Workers; GPs, Mental Health practitioners and VCSE organisations to identify those who will benefit most significantly from this project.

How long have you been fundraising for this particular project?

Active Plus has been in operation since 2011 and has directly helped in excess of 7000 people to grow in confidence, motivation and to live a better life. Multiple projects of this kind have taken place during this time. This project will be a stand-alone provision that has not been fundraised for prior to now.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

No previous applications made.

Please attach your last set of annual accounts to this application

Please see attached.

Name of payee: Active Plus Community Interest Company

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code: [REDACTED]

Please attached a copy of the following;

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please tell us anything else you wish to say in support of your application:

Our website contains lots of information about Active Plus provision and gives a good overview of the impact that we have within the community. www.activeplus.org.uk

We are happy to provide references from previous grant awards or commissioners.

Declaration

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:

A dark, somewhat illegible signature in black ink.

Laura Truckle

26/06/2024

Signature:

A dark, somewhat illegible signature in black ink.

Chris Kent

26/06/2024

ACTIVE PLUS COMMUNITY INTEREST COMPANY

STATEMENT OF FINANCIAL POSITION

As at 31 March 2023

	Note	2023	2022
		£	£
Fixed assets			
Tangible assets	3	39,048	44,091
		39,048	44,091
Current assets			
Debtors	4	89,876	115,247
Cash at bank and in hand		476,822	517,721
		566,698	632,968
Creditors: amounts falling due within one year	5	(238,760)	(278,288)
Net current assets		327,938	354,680
Total assets less current liabilities		366,986	398,771
Net assets		366,986	398,771
Capital and reserves			
Called-up share capital		-	-
Profit and loss account		366,986	398,771
Total shareholders' funds		366,986	398,771

For the financial year ending 31 March 2023 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the Company to obtain an audit of its financial statements for the financial year in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements; and
- These financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime and a copy of the Statement of Income and Retained Earnings has not been delivered.

The financial statements of Active Plus Community Interest Company (registered number: 07582694) were approved and authorised for issue by the Board of Directors on 9th November 2023 They were signed on its behalf by:



Mr C J Daniell
Director

GRANT APPLICATION FORM

Name of Organisation: Smart Savings CIC

Organisation type <small>(Please circle one option)</small>	Community Group	Registered Charity	<div style="border: 1px solid black; border-radius: 50%; width: 80px; height: 40px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> Voluntary Organisation </div>	Statutory Agency
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Give the name and status of two representatives authorised to make the application:

Name: Jane Jiwa	Name: Tina Rowe
Address The Workbox 30 Ferris Town Truro Cornwall TR1 3JJ	Address The Workbox 30 Ferris Town Truro Cornwall TR1 3JJ
Tel No: [REDACTED]	Tel No: [REDACTED]
Email address: jane@smartsavings.org.uk	Email address: info@smartsavings.org.uk
Position Held: Projects Director	Position Held: Director

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Smart Savings CIC is an award-winning Community Interest Company that has supported the Armed Forces Community in Cornwall (Veterans, Reservists, Serving Personnel and their immediate families) since 2012. Smart Savings CIC are a signatory of the Armed Forces Covenant, member of ASDIC/Cobseo, Veterans' Gateway partner and holds the bronze award from the Defence ERS. We are a member of the Cornwall Armed Forces Covenant Partnership Board. The Workbox provide us with a secure mailbox, however our team work from home in Redruth.

Our organisation greatly benefits Redruth with managing and delivering a popular, Veterans and Family hub held once a month at Redruth Civic Centre. Redruth Town Council kindly provide our hub with a free venue.

Our monthly, Veterans and Family hubs are a 'one-stop shop' and are currently supported and attended by 14 organisations (on a rota) such as Healthwatch Cornwall, Cornwall Council Housing, Op COURAGE (NHS), Help for Heroes, SSAFA Cornwall, Active Plus (social prescribers), DWP, National Energy Action, We Are With You, Walking With the Wounded, Veterans Welfare Service, Ara Recovery for All, South West Water and Whitehead-Ross Education. The hubs provide a friendly, welcoming, non-judgemental, respectful and safe environment for veterans living in Redruth.

The hubs promote protective factors influencing health and wellbeing, including support to help overcome key risk factors influencing the health of Veterans. These include measures to overcome problems with social isolation, housing, employment, training and volunteering, mental health, debt, compulsive gambling, sensory problems, substance misuse, access to healthcare and support in the criminal justice system.

DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere)

The Veterans Hub Volunteering Project will provide unemployed veterans, their families and local people living in Redruth with volunteering opportunities at our Veterans and family hub. Volunteers at our hub will gain valuable, positive experience to improve their self-esteem, confidence, motivation, wellbeing and feel part of their local community.

With this grant, we will be able to offer a volunteering and training programme at the hub, which will help build capacity at our hub, enable veterans and local people reach their potential and very importantly, restore a sense of veteran community, local pride and belonging. All volunteers completing our customer service, budgeting and benefits training will receive 'certificates of completion'.

The volunteer roles offered will be varied and include customer facing roles such as providing the 'meet and greet' at our hubs (informing veterans and their families what services are available, introducing new veterans to others and ensuring our attendance sheet and feedback forms are completed). We will also offer volunteer training in welfare advice, including benefit checks and budgeting support.

We will promote our volunteering opportunities with the organisations we currently work with, organisations such as Volunteer Cornwall and local business and charities in Redruth. We will hold a celebratory event (light buffet lunch, certificates and speeches) in Redruth for our volunteers as an opportunity to thank them and celebrate achievements.

Please give a detailed breakdown of the costs of your project/activity

- Veterans Regroup Hub printed t-shirts (£17.10 each) - £85.50
- Reimbursement of volunteers' travel and parking expenses - £100.00
- DBS Checks - £90.00 (£18 per volunteer)
- Volunteers' celebratory event in Redruth with light buffet lunch and certificates - £190.00
- Marketing - £30.00 (project flyer and website updates)

Estimated start and end date for the project/activity: 1/08/24 – 31/07/25

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

The management of the hubs are funded by the National Lottery Community Fund, however we don't currently have funding to support volunteers. We are currently creating an income generation plan to also explore other fundraising options such as sponsorship.

Grant requested from Redruth Town Council:	£495.50
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How do you know there is a local need for your project/activity? Please give recent evidence.

We have managed and delivered a successful, Veterans and family hub in Redruth since November 2023, which is well attended each month. The hubs have been incredibly busy in some months where there is not enough staff to 'meet and greet' veterans at the entrance and therefore training volunteers would help us to meet the demands of this service and ensure no veteran is waiting by themselves at the entrance of the hub and is able to receive much needed benefits and budgeting support when they visit. The hubs fill a gap in provision with holistic support to help veterans and their immediate families with more complex and multiple needs. Several veterans have recently offered to volunteer at the hub, but we currently don't have any funding or a volunteering programme in place yet to fully support them and to ensure its success.

Who and how many people in the Redruth Parish will benefit from your project/activity?

Directly: 5 volunteers

Indirectly: 100 (veterans and their families visiting the hub)

How long have you been fundraising for this particular project:

Nine months.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

No, we have not received a grant from Redruth Town Council.

Please attach your last set of annual accounts to this application. If you are unable to provide this information, please tell us why

Name of payee: Smart Savings South West CIC
(this must be a group or association and cannot be an individual)

Please write here anything else you wish to say about your application:

Thank you for your ongoing support with our Veterans and family hub in Redruth.

Declaration

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature: Jane Jiwa

Signature: Tina Rowe

Smart Savings South West CIC
Balance Sheet
as at 31 August 2023

	Note	2023	2022
		£	£
Current Assets			
Debtors		0	0
Cash at bank and in hand	1c	37,321.09	25,912.53
		<u>37,321.09</u>	<u>25,912.53</u>
Creditors: Amounts falling due within one year	1d	32,591.70	21,183.14
Net Current Assets		<u>4,729.39</u>	<u>4,729.39</u>
Net Assets		<u><u>4,729.39</u></u>	<u><u>4,729.39</u></u>
Capital and Reserves			
Members Equity		4,729.39	4,729.39
Profit and loss account		0.00	0.00
Retained Funds		<u><u>4,729.39</u></u>	<u><u>4,729.39</u></u>

For the year ending 31 August 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared [and delivered] in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the provisions of the small companies regime applicable to micro-entities.



28.02.24

Shiraz Jiwa
Director

Company Registration Number 06995089

The accompanying notes form part of these accounts.

Smart Savings South West CIC

Profit & Loss

1 September 2022 through 31 August 2023

1 Sep 22 - 31 Aug 23

Ordinary Income/Expense

Income

Restricted (Grant Funding) Income

ABF The Soldiers' Charity	1,510.00
BBC Children in Need	6,005.78
Cornwall Community Foundation - Creative Pathways to Smart Money	10,415.98
Cornwall Community Foundation - SEF Veterans Volunteer Programme	7,568.93
Kenwyn Parish Council	2,200.00
Sport England	7,010.00
The Armed Forces Covenant Fund Trust	9,500.00
The National Lottery Community Fund	11,459.88
Veterans' Foundation	9,614.42
Total Restricted Income	65,284.99

Unrestricted Income

Training & Debt Advice	1,190.00
Donations (Institute of Money - DRO)	418.00
Other	0.02
Total Unrestricted Income	1,608.02

Total Income 66,893.01

Expense

Restricted (Grant Funding) Expenses:

Travel Expenses	2,450.50
Marketing & Promotion	1,106.57
Office Costs (Postage, Stationery, Telephone & Other)	3,581.49
Professional Fees	44,333.92
Refreshments	837.72
Venue Hire	2,089.80
Insurance	1,057.60
Consumables (inc. workshop materials)	1,428.71
Payroll & Salaries	8,398.68

Unrestricted Expenses:

Admin and office expenses	435.27
Marketing	43.06
Professional costs	1,129.69

Total Expense 66,893.01

Net Ordinary Income 0.00

Other Expense

Corporation Tax 0.00

Retained funds for the Year 0.00

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation:

Organisation type (Please circle one option)	Community Group	Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:	NOT FOR PROFIT CONCERN			

Give the name and status of two representatives authorised to make the application:

Name: ALISON WATSON	Name: SUE PHILLIPS
Address: REDRUTH MEMORY CAFE [REDACTED]	Address: [REDACTED] [REDACTED] [REDACTED]
Tel No: [REDACTED]	Tel No: [REDACTED]
Email address: [REDACTED]	Email address: [REDACTED]
Position Held: TREASURER	Position Held: SECRETARY

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words **THE MEMORY CAFE HAS BEEN RUN FOR 13 years purely and a [NOT FOR PROFIT CONCERN] RUN BY VOLUNTEERS, TO GIVE THOSE LIVING IN THE COMMUNITY (IN THEIR OWN HOMES) LIVING WITH MEMORY LOSS, LONLINESS AND DEMENTIA. WE HAVE BETWEEN 35-40 MEMBERS OF ALL AGES. THE CAFE OFFERS A CHANCE FOR THEM TO SOCIALISE AND INTERACT WITH OTHERS. IT IS HELD ON THE SECOND AND FOURTH WEDNESDAY^{OF} EACH MONTH BETWEEN 13:30 - 15:30.**

DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

THE MEMORY CAFE IS IN NEED OF A ^{LIGHTWEIGHT} WHEELCHAIR AS WE HAVE MEMBERS WHOSE MOBILITY CAN BE A PROBLEM WHEN HAVING A TRIP OUT OR WHEN THEY ATTEND CAFE TO BE COLLECTED FROM A TAXI. (AS AN EXAMPLE WE PRACTICALLY HAD TO LIFT A LADY OVER AN UNEVEN DISABILITY ACCESS ON OUR LAST TRIP) CAUSING HER UPSET AND EMBARRASSMENT).

WE ALSO REQUIRE A (PRIVACY SCREEN) AS THE LAST TIME A LADY HAD AN EPILEPTIC FIT THE ONLY PRIVACY WE COULD GIVE HER WHIST WAITING FOR THE AMBULANCE WAS A BEACH WIND BREAK.

WE UNDERSTAND THE TOWN COUNCIL OWN THE COMMUNITY CENTRE BUILDING

AND THE WHEELCHAIR AND PRIVACY SCREEN WOULD BE STORED THERE FOR USE BY ALL (ACTIVITIES) THAT TAKE PLACE UNDER ITS ROOF WHEN (GROUPS ETC) NOT IN USE BY US)* IT WOULD ONLY BE AWAY FROM THE

Please give a detailed breakdown of the costs of your project/activity ^{BUILDING ON TRIP} AFTERNOONS NO MORE THAN FOUR TIME A YEAR*

WE HAVE A QUOTE FROM

KERNOW MEDICAL SUPPLIES LTD

THREEMILESTONE TRURO TR4 9LD.

ALUMINIUM LIGHT WHEELCHAIR £155.00

BLUE CURTAINED MEDICAL PRIVACY SCREEN £206.00

WILLIAMS TRAVEL QUOTES

29 SEATER MID COACH FOR A

TRIP AT THE END OF JULY TO THE FLICKA FOUNDATION PENRYN

47 SEATER DISABLED ACCESS COACH TO ^{CARNON DOWNS} GARDEN CENTRE £375.00 IN OCT

Estimated start and end date for the project/activity: AS SOON AS POSSIBLE AND FOR OUR ORGANISED TRIP ON 31ST JULY.

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

WE UNDERSTAND THAT THERE ARE MANY IN THE COMMUNITY WHO ARE IN NEED OF HELP AND WOULD BE GRATEFUL FOR ANY TOWN COUNCIL GRANT FUNDING.

WE JUST FEEL WE HAVE WORKED SO HARD OVER THE LAST 13 YEARS VOLUNTARILY WITHOUT HELP OUR MEMBERS DESERVE THEIR TRIPS AND SOMETHING TO MAKE THEM SMILE!

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured: WE HAVE ONLY REQUESTED FUNDING FROM THIS PROJECT FROM THE TOWN COUNCIL GRANT UNTIL LAST YEAR WE WERE UNAWARE OF ANY FUNDING

AVAILABLE AND RELIED SOLELY ON DONATIONS/ COFFEE MORNINGS, FUND RAISING, ETC. TO COVER (ENTERTAINMENT/ REFRESHMENTS)

AND AS WE ONLY RECEIVE £1000 (WHICH COVERS THE RENT OF THE ROOM FROM CRCC/MASSG. WE WERE DELIGHTED TO

RECEIVE DONATIONS FROM COUNCILLORS WHO HAD COMMUNITY CHEST FUNDS AVAILABLE THAT HAS COVERED OUR ENTERTAINMENT THIS YEAR (AS MUSIC IS THE KEY TO UNLOCKING PAST MEMORIES)

WE HAVE REQUESTED COMMUNITY CHEST FUNDING FOR 2024/2025

Grant requested from Redruth Town Council:

£1023.00 INTOTAL AS ABOVE BREAKDOWN

How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

* THE NEED FOR INTERACTION IS ESSENTIAL FOR THOSE LIVING WITH DEMENTIA. THEREFORE FOR 2024/25 WE ARE REQUESTING FROM THE COMMUNITY CHEST HELP WITH THE RUNNING OF THE CAFE AND THE LITTLE LUXURY OF

BEING ABLE TO TAKE OUR MEMBERS OUT TO A GARDEN CENTRE FOR A CREAM TEA / THEIR ANNUAL XMAS LUNCH 6 ETC. MANY OF WHOM SAY THESE TREATS ARE THE ONLY TIME THEY GET TO EAT OUT WITHOUT ANXIETY DUE TO THE

We are Requesting Help with Coach travel from Town Council Grant
and help with cost of governors house & Mrs Lunches Community
check.

(EACH TIME WE TAKE MEMBERS OUT TO EAT DUE TO
INCREASED COSTS / IS BETWEEN £350 TO £400 A TIME.)

Who and how many people in the Redruth Parish will benefit from your project/activity? 35/40 MEMBERS.
ALL MEMBERS TEND TO BE INFIRMED
WITH WORSENING MOBILITY ISSUES, SO THE USE
OF A WHEELCHAIR BEING AVAILABLE WOULD BE A
GREAT ADVANTAGE TO THEM.

How long have you been fundraising for this particular project? THE REQUESTED
ITEMS HAVE
BEEN ON THE WISH LIST FOR
A LONG WHILE AS OTHER PROJECTS
HAVE TAKEN PRIORITY, DUE TO LACK OF FUNDS.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

NO = I attended an evening at
the Town Council on May 16th where
I was made aware of possible funding

Please attach your last set of annual accounts to this application

See attached

Name of payee: REDRUTH MEMORY CAFE

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code: [REDACTED]

Please attached a copy of the following;

- Constitution including date of incorporation ✓
- Public Liability Certificate ✓
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please tell us anything else you wish to say in support of your application:

I understand that there will be a
Finance Meeting on the 15th July
and will attend to answer any
further questions regards our request

28/6/2024.

Many thanks

Please note the above regards
Wheelchair and Privacy Screen from
Kernow Medical Supplies is to follow.

Declaration

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:



ALISON WATSON

Signature:



SUE PHILLIPS

Redruth Memory Café
Accounts for the year ended
31st March 2024

Statement of Accounts for year ended 31st March 2024

Income

Donations	£2,582.00
Sales	£10.00
Tombola	£208.00
Grants (CRCC)	£1,000.00
	<u>£3,800.00</u>

Expenditure

Rent	£1,176.00
Refreshments (incl fruit & flowers)	£175.07
Entertainment	£1,045.00
Meals & trips	£585.00
Sundries	£0.00
Office expenses (incl. adverts)	£32.00
	<u>£3,013.07</u>

Income over expenditure	<u>£786.93</u>
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At 1st April 2023

Current account balance	£1,103.90
Petty cash held	£95.00
Income over expenditure	£786.93
	<u>£1,985.83</u>

At 31st March 2024

Current account balance	£1,896.90
Petty cash held	£88.93
	<u>£1,985.83</u>

Found to be a correct representation of the accounts and records held
by the Hon. Treasurer.

_____,

.....
Malcolm Heard FAIA

22nd April 2024

Redruth Memory Café
Accounts for the year ended
31st March 2023

Statement of Accounts for year ended 31st March 2023

Income

Donations	£2,085.00
Grants (CRCC)	£1,000.00
	<u>£3,085.00</u>

Expenditure

Rent	
Refreshments (incl fruit & flowers)	£641.72
Entertainment	£1,015.00
Meals & trips	£646.00
Donation - Memory Forum	£50.00
Sundries	£64.80
Office expenses (incl. adverts)	£53.95
	<u>£2,471.47</u>

Income over expenditure	<u>£613.53</u>
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At 1st April 2022

Current account balance	£485.75
Petty cash held	£99.62
Income over expenditure	£613.53
	<u>£1,198.90</u>

At 31st March 2023

Current account balance	£1,103.90
Petty cash held	£95.00
	<u>£1,198.90</u>

Found to be a correct representation of the accounts and records held
by the Hon. Treasurer.



SE, Agnes
TR5 OSN


.....
Malcolm Heard FAIA

30th May 2023

Redruth Memory Cafe
Accounts for the year ended
31st March 2022

Statement of Accounts for year ended 31st March 2022

Income

Donations	£1,225.70
Grants (CRCC)	£1,000.00
	<u>£2,225.70</u>

Expenditure

Rent	£894.00
Refreshments (incl fruit & flowers)	£249.44
Entertainment	£460.00
Christmas meal	£518.00
Trips	£335.20
Donation - Guide Dogs & MC Network	£90.00
Sundries	£92.33
Office expenses (incl. adverts)	£213.44
	<u>£2,852.41</u>

Expenditure over income	<u>-£626.71</u>
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At 1st April 2021

Current account balance	£1,144.77
Petty cash held	£67.31
	<u>£1,212.08</u>

At 31st March 2022

Current account balance	£485.75
Petty cash held	£99.62
Expenditure over income	£626.71
	<u>£1,212.08</u>

Found to be a correct representation of the accounts and records held
by the Hon. Treasurer.

33, Trevoose Close
Trevaunance Cove
St. Agnes

.....
Malcolm Heard FFA

27th April 2022

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: Cornwall Legal Centre

Organisation type <small>(Please circle one option)</small>	Community Group	Registered Charity	<u>Voluntary Organisation</u>	Statutory Agency
Company/Charity number:				

Give the name and status of two representatives authorised to make the application:

Name: Rebecca Harrigan	Name: Rema Ince
Address The Old Bank 81 Fore Street Redruth TR15 2BW	Address The Old Bank 81 Fore Street Redruth TR15 2BW
Tel No: [REDACTED]	Tel No: [REDACTED]
Email address: cornwalllegalcentre@outlook.com	Email address: cornwalllegalcentre@outlook.com
Position Held: Director	Position Held: Director

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

Our organisation benefits people in Cornwall by delivering free of charge legal advice and assistance. We intend to develop into a CIC so as to provide funded and fair value legal services. Our mission is to promote access to justice, empower individuals and communities, and uphold human rights and the rule of law.

We offer advice, education and representation in various areas of law. There is a significant lack of free-to-access or legal aid funded legal advice and representation in Cornwall and we aim to address this gap.

As we both live in Redruth and are involved with various local community organisations, we have already been assisting a number of people across the parish free-of-charge over the last two years due to connections made with people.

DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

We are looking for a grant to cover the costs included in expanding our service. After working from our homes mostly for the last two years from our own desktop computers, we have secured premises for a small office within Redruth Revival's Old Bank site. Our expectation is that the Directors, both lawyers, will not be

receiving payment for their legal advice services in the first 12 months of the CIC. Please see breakdown in the below section of costs we are applying for in this application.

We intend to provide outreach services in local community projects where we already have developed links and relationships (i.e. CN4C, Food Troops CIC, Community Centre, St Andrews Warm Space and Food Bank). For this we require an insurance policy to cover us working elsewhere, a laptop to be able to conduct our work on site, and a mobile phone so that we no longer have to hand out our personal phone numbers.

Please give a detailed breakdown of the costs of your project/activity

Laptop £500

Professional indemnity insurance £533.60

Phone and annual contract £100

Total = £1,133.60

Estimated start and end date for the project/activity: 1 August 2024 to 31 July 2025

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

We are in the stage of identifying funding sources and will be making other applications as soon as possible.

Cornwall Council have expressed an interest in funding a project to work with asylum seekers and refugees if/when we obtain the necessary regulatory approval for immigration advice.

We will charge fair value fees for those clients that can afford to pay.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

Please see above, we are in the early stages of identifying sources of funding and have only formally approached Redruth Town Council so far as it is our Town Council.

Grant requested from Redruth Town Council:

£1,133.60

How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

As stated above, we have been providing pro bono advice in the area for 2 years already, and Rema was working as a legal aid housing practitioner, so we are both very much aware from our own experience of the need for good quality low cost or funded advice in Redruth (and wider across Cornwall). Further, Rema works part-time for the legal advice service at the Dracaena Centre in Falmouth and Becca works part-time for the Community Law Clinic at the University of Exeter (covering the South West) so we frequently see enquiries coming in, and know that the sector is very limited and stretched to capacity.

Who and how many people in the Redruth Parish will benefit from your project/activity?

Our service will be open to anyone who needs legal advice on a range of social welfare and every day legal issues, and is unable to afford it/can only afford a low fee/would like to sow in to our non-profit organisation to strengthen our service for the local community. We anticipate being over-subscribed and signposting anyone that we do not have the capacity to assist.

How long have you been fundraising for this particular project?

This is our first fundraising application

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

No

Please attach your last set of annual accounts to this application

We do not yet hold annual accounts

Name of payee: tbc

(This should be a group or association and not an individual)

Account No:

Sort Code:

Please attached a copy of the following;

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

We do not yet have these in place.

Please tell us anything else you wish to say in support of your application:

We would appreciate this essential support in getting our local business and outreach project set up as it is a unique proposition really needed in Redruth.

Declaration

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:



Signature: