



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT  
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr R S Barnes**

**Town Clerk: C Caldwell**

See Distribution

*Our Reference:*  
RTC/400/1/Mtg  
*Date:*  
26<sup>th</sup> March 2025

Dear Councillor

**Monthly Meeting of the Redruth Town Council – 31<sup>st</sup> March 2025**

You are summoned to attend a Meeting of the Redruth Town Council to be held in The Langman Room, Redruth Civic Centre, Alma Place on Monday 31<sup>st</sup> March 2025. Proceedings will commence at 7:00pm.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C. Caldwell', followed by a long horizontal flourish.

Charlotte Caldwell  
Town Clerk

Enclosures

Agenda and associated documentation

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

**Monthly Meeting of the Redruth Town Council**  
**31<sup>st</sup> March 2025**  
**AGENDA**

**PART I - PUBLIC SESSION**

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. Public participation session – to enable the public to put questions to the Council relating to any items on the agenda.
4. To receive announcements and communications from the Town Mayor and Town Clerk.
5. To receive correspondence - letter from Cormac Ltd (see attached)
6. To confirm the Minutes of the Monthly meeting of the Council held on 24<sup>th</sup> February 2025. (Minutes attached)
7. To receive the Minutes as reports of the following committees and meetings, and to accept and approve the Recommendations and Resolutions contained within the Minutes of the:  
  
Operations Committee – 3<sup>rd</sup> March 2025 (Minutes attached)  
Planning Committee – 10<sup>th</sup> March 2025 (Minutes attached)
8. To consider the Town Clerk's report. (report attached)
9. Youth Council Update. (a verbal report will be given by the RFO at the meeting)
10. To consider and approve the schedule of payments. (see attached schedule)

**PART 11 – PRIVATE SESSION - Exclusion of the Press and Public**

The Council is invited to pass the following resolution:- That pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following item of business, by reason of the confidential nature of the business to be transacted.

11. To receive a verbal update from the Police.
12. To receive a verbal update on the Redruth Clocktower.
13. To receive an update on the Civic Centre.
14. To receive a verbal update on the Organisational Review.



Owner / Occupier  
Trevingey Parc  
Redruth  
Cornwall  
TR15 3BZ

**My ref:** Trevingey Parc, Redruth  
**Date:** 05/03/25

Dear Sir/Madam

## **Subsidence/Depression – Trevingey Parc, Redruth**

We are writing to provide you with an update following the ongoing site works at Trevingey Parc, Redruth.

During the National Grid Diversion works, some anomalous ground was identified outside of the original investigated area. Until we know the nature and extent of this anomalous ground, we do not consider it safe to reopen the western footway and the road for vehicle movements.

We understand that the road and footway closures are causing considerable inconvenience to residents and for this we can only apologise but it is essential for ensuring the safety of road users. At this current moment the depression/subsidence is currently being monitored closely by Cornwall Highways.

We are looking to book in some additional drilling works to determine the nature and extent of the anomalous ground. We will provide an update when we have a date for these works. In the meantime the road will remain closed and vehicle access to the properties at the end of the cul-de-sac will not be possible.

Please note that pedestrian access will remain within the road. We sincerely apologise in advance for any ongoing inconvenience this may cause.

Should you have any queries, please do not hesitate to contact us on the telephone number or email address provided below during normal working office hours, or the Chargehand on site when works commence.

Thank you for your anticipated cooperation in this matter.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Becky Hocking', written in a cursive style.

Becky Hocking  
Mining and Contaminated Land Engineer  
**Infrastructure Design - GeoConsultancy Services, Cormac**  
Tel: 0300 1234 222  
Email: [enquiries@cornwallhighways.co.uk](mailto:enquiries@cornwallhighways.co.uk)



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr R S Barnes**

**Town Clerk: Ms C Caldwell**

Minutes of a Meeting of the Redruth Town Council held in the Redruth Civic Centre on  
Monday 24<sup>th</sup> February 2025

Present: Cllr S Barnes Chair  
Cllr A Biscoe  
Cllr H Biscoe  
Cllr B Ellenbroek  
Cllr C Garrick  
Cllr K Grasso  
Cllr R Major  
Cllr D Reeve  
Cllr I Thomas  
Cllr W Tremayne

In attendance: Ms C Caldwell Town Clerk  
Mrs H Bardle Responsible Finance Officer  
One local resident was also in attendance

PART I – PUBLIC SESSION

A minute's silence was held to honour Mr Len Pascoe, former Town Councillor and Mayor, who had passed away recently.

- 1612.1 **To receive apologies for absence**  
Apologies were received from Cllr Broad, Cllr Brown, Cllr Craze and Cllr Skinner.
- 1612.2 **Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**  
Cllr Barnes declared an interest in agenda item 5 and signed accordingly.
- 1612.3 **Public participation session – to enable the public to put questions to the Council relating to any items on the agenda**  
No questions were put to the Council by the public.
- 1612.4 **To receive reports from Cornwall Council Divisional Members on their work within Redruth**  
Cllr Barnes reported that he had visited Wheal Peevor, and in response to a question from Cllr H Biscoe stated that he was not aware of further work being done at the site.

1612.4.1 Unanimously RESOLVED that the Town Clerk writes to invite representatives of the Hallenbeagle Waste Scheme to a future meeting of the Council [Proposed Cllr H Biscoe; Seconded Cllr A Biscoe].

1612.4.2 Cllr Ellenbroek reported that a footpath near to Wheal Uny has been churned up by farm vehicles, but that Cornwall Council are dealing with the matter.

Cllr Ellenbroek verbally reported that the Police had presented to Cornwall Councillors about personal safety, and asked Councillors to report any incidents to 101 or via the Devon and Cornwall Police website, quoting 'OP FORD'. Such incidents might include repeated unwanted contact, fixations, or threatening behaviour. The police will co-ordinate all reports made under that code.

Cllr Reeve asked if information from the police could be circulated to Councillors before the minutes of the meeting are sent out. The Town Clerk agreed to send them out as soon as possible after the meeting.

Cllr Barnes asked why the water levels were so uneven in the leats. Cllr Ellenbroek replied that the majority of leats in the town are on private land, and it is for the landowner to repair or unblock them when necessary. Cornwall Council is not responsible for this work.

The Town Clerk had contacted Portreath Parish Council as resolved in the January meeting and is waiting for a suitable date from Portreath to attend a meeting there, to discuss the issue of flooding risk.

Cllr Ellenbroek stated the need for the Town Council to be aware of flood risks when considering future planning applications.

Cllr Thomas raised a concern about responsibility for dealing with knotweed reverting to landowners in future. Cornwall Council will not be responsible for clearing knotweed if they are not the landowner but will give advice. Cllr Grasso stated that in some areas, knotweed is managing itself and is best left to avoid spreading it further. Cllr Thomas stated that knotweed can be spread by animals.

1612.4.3 Cllr Garrick and Cllr H Biscoe asked for clarity about item 2.2 in Cllr Donnithorne's report regarding the provision of free bus passes and the meaning of the 'contractual operational shortfall'. The Town Clerk agreed to contact Cllr Donnithorne to ask for clarification of these items.

1612.5 **To receive announcements and communications from the Town Mayor and Town Clerk**

Cllr Barnes gave a verbal report detailing the various meetings he attended as Town Mayor since the last meeting. He requested assistance from Councillors at the St Piran's Festival on 1<sup>st</sup> March.

The Town Clerk had received three announcements to share with the meeting as below;

1612.5.1 The Council received a card from Cornwall Air Ambulance thanking the Council for the grant of £500 towards the new helicopter.

1612.5.2 The Peninsula Transport Survey Scheme is setting up a forum looking at transport across the South-West, particularly in relation to coach travel. It is asking Town and Parish Councils to identify coach parks and coach drop-off points within their parishes. Several ideas were put forward in the discussion. Cllr Thomas suggested sending in a collective response from the Council.

- 1612.5.3 Unanimously RESOLVED that the Town Clerk writes to Peninsula Transport Survey Scheme stating the Council's support for the survey in principle, and that the Town Clerk sends the survey to Councillors following the meeting. [Proposed: Cllr Garrick; Seconded Cllr Barnes].
- 1612.5.4 The Town Clerk reported that she, together with the Engagement Officer and the Manager at the Community Centre, was compiling a bid to Cornwall Council (Community Levelling Up Programme) for funding to carry out refurbishment work at the Community Centre, which is owned by the Town Council. The manager has received a lot of letters of support from users of the Centre and felt it would be useful for the Council to formally approve the bid.
- 1612.5.5 RESOLVED by a majority vote that the Council supports the funding application to the Community Levelling Up Programme [Proposed Cllr A Biscoe; Seconded Cllr Tremayne; Abstained Cllr Barnes, Cllr Ellenbroek, Cllr Thomas].
- 1612.6 **To receive correspondence – letter from the Sunflower & Choughs Social Club.**
- 1612.6.1 Correspondence had been circulated prior to the meeting.
- The letter from the Sunflower & Choughs Social Club asked for the Council to support the raising of the flag of Ukraine in the town, in recognition of the third anniversary of the war between Russia and Ukraine. Cllr Grasso asked whether this might set a precedent for requests to fly other flags. Cllr Barnes responded that this had not happened before.
- 1612.6.2 Unanimously RESOLVED that the flag of Ukraine is flown from the Chambers provided flag protocols are observed [Proposed Cllr H Biscoe; Seconded Cllr Thomas]
- 1612.6.3 **To receive correspondence – letter from Cornwall Councillor David Harris**
- 1612.6.4 Correspondence had been circulated prior to the meeting.
- The Town Clerk reported that she had written to every Town and Parish Council in Cornwall with a copy of Cllr Grasso's motion regarding the second homes premium, as resolved at the January meeting of the Council.
- The response from Cllr Harris states that there is no legal basis for redistributing the second homes premium between parishes.
- Cllr Ellenbroek suggested writing to all the Cornwall MPs, forwarding copies of the original motion and replies received to date.
- 1612.6.5 Unanimously RESOLVED that the Town Clerk writes to all Cornwall MPs as suggested by Cllr Ellenbroek [Proposed Cllr Grasso; Seconded Cllr Ellenbroek]
- 1612.6.6 **To receive correspondence – letter from Jim McMahon OBE MP to Perran Moon MP.**
- 1612.6.7 Correspondence had been circulated prior to the meeting.
- The letter from Jim McMahon OBE MP states that the Government has no plans for providing Town and Parish Councils with funds to compensate for the additional Employers' National Insurance Contributions to take effect from 1 April 2025.
- 1612.6.8 Unanimously RESOLVED that the Town Clerk writes to the five other MPs in Cornwall to ask them to support the request for compensation, and also to write to Jim McMahon OBE MP, inviting him to Redruth [Proposed Cllr H Biscoe; Seconded Cllr Garrick].

1612.7 **To confirm the Minutes of the Monthly meeting of the Council held on 27<sup>th</sup> January 2025.**

1612.7.1 Cllr Thomas requested an amendment to the draft minutes. In item 1608.4 it had been Cllr Thomas, not Cllr Tremayne who raised the issue of protected species.

1612.7.2 Unanimously RESOLVED to confirm the minutes of the meeting of the Council on 27<sup>th</sup> January 2025 as a true record, subject to the above correction being made [Proposed Cllr Barnes; Seconded Cllr A Biscoe].

1612.8 **To receive the Minutes as reports of the following committees and meetings, and to accept and approve the Recommendations and Resolutions contained within the minutes of the:**

**Finance Committee – 20<sup>th</sup> January 2025**

**Staffing Committee – 3<sup>rd</sup> February 2025**

**Engagement Committee – 3<sup>rd</sup> February 2025**

1612.8.1 Unanimously RESOLVED to accept and approve the Recommendations and Resolutions contained within the minutes of the Finance Committee held on 20<sup>th</sup> January 2025 [Proposed Cllr Barnes; Seconded Cllr Thomas].

1612.8.2 Unanimously RESOLVED to accept and approve the Recommendations and Resolutions contained within the minutes of the Staffing Committee held on 3<sup>rd</sup> February 2025 [Proposed Cllr Garrick; Seconded Cllr H Biscoe].

1612.8.3 Unanimously RESOLVED to accept and approve the Recommendations and Resolutions contained within the minutes of the Engagement Committee held on 3<sup>rd</sup> February 2025 [Proposed Cllr Garrick; Seconded Cllr H Biscoe].

1612.9 **To consider the Town Clerk's report**

A report had been circulated prior to the meeting.

1612.9.1 The Town Clerk provided an update on her visit to Gweal-an-Tops. Cllr Ellenbroek reported in her capacity as a Cornwall Councillor that Cornwall Council has given verbal support to the enforcement of the property boundaries. Cllr Ellenbroek also expressed concerns regarding potential safeguarding issues resulting from the inadequate boundaries around Gweal-an-Tops.

The Town Clerk agreed to provide Cllr Ellenbroek with copies of all correspondence and requested that Cllr Ellenbroek liaise with Property Services at Cornwall Council.

The Town Clerk agreed to write to Cornwall Council to enquire whether it was possible to enforce the height of boundary fences and whether there should be additional secure fencing around the site.

1612.9.2 The Town Clerk confirmed that the temporary Banking Hub will open in Units 5 & 6 Market Way in early March 2025, and that the Cash Access UK team are looking for a permanent site in the town centre.

1612.10 **Youth Council Update**

The Town Clerk provided a verbal update.

Cllr Ellenbroek has advised on the date of the 'Annual Conversation' at Cornwall Council and will ensure that Redruth Youth Council is represented.



The Youth Council is considering ideas for a Youth Festival in 2025 and 2026, for which we have received £20k in funding. There will be a further update at the next meeting.

Cllr Ellenbroek asked whether we have received the Youth Manifesto from Cornwall Council. If not, it should be available shortly.

Cllr Ellenbroek suggested that the Redruth representative on Cornwall Youth Council is invited to a future meeting of Redruth Youth Council. Cllr Barnes suggested that Councillors should attend Youth Council meetings more regularly in future.

Cllr Ellenbroek suggested inviting Kath Ennever to Redruth Town Council, to explore ways of Councillors and Officers working more closely with the Youth Council.

**1612.11 To consider and approve the schedule of payments**

1612.11.1 Unanimously RESOLVED to approve the schedule of payments [Proposed Cllr Barnes; Seconded Cllr A Biscoe].

**PART II – PRIVATE SESSION**

1612.12 Unanimously RESOLVED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following item of business, by reason of the confidential nature of the business to be transacted [Proposed Cllr Barnes; Seconded Cllr Ellenbroek].

**1612.13 To receive a verbal update on the works at the Clock Tower**

CAD Heritage has been appointed as architects on the project and will carry out a measured survey before the scaffolding is removed in the week commencing 3<sup>rd</sup> March 2025.

**Chair**





Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT  
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr R S Barnes**

**Town Clerk: Ms C Caldwell**

Minutes of a Meeting of the Redruth Town Council Operations Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 3<sup>rd</sup> March 2025

Present: Cllr A Biscoe Chair  
Cllr S Barnes  
Cllr H Biscoe  
Cllr M Brown  
Cllr B Ellenbroek  
Cllr C Garrick  
Cllr R Major  
Cllr D Reeve  
Cllr C Skinner  
Cllr I Thomas

In attendance: Cllr K Grasso  
Ms C Caldwell Town Clerk  
Mrs H Bardle Responsible Finance Officer  
Members of Community Creations Sewing Group  
A member of the public was in attendance

PART I - PUBLIC SESSION

**1613.1 To receive apologies for absence**

Apologies were received from Cllrs Broad, Craze and Tremayne.

**1613.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**

None were declared.

**1613.3 Public participation session – to enable the public to put questions to the Council relating to any items on the agenda**

A member of the public asked whether the location of the drinking fountain for dogs could be moved from its location near New Cut Toilets to the High Street. The Town Clerk responded that the Facilities Team would investigate this and report back to the next Operations Committee meeting.

The member of the public left the meeting.

**1613.4 To receive a short presentation by members of Community Creation Sewing Group**

1613.4.1 The Group thanked the Committee for allowing them to attend the meeting. They showed the wall-hanging that had been created as a community project by a group of volunteers, men and women, at Heartlands. The artwork was created using ‘slow stitching’ techniques

using recyclable materials and natural dyes and reflected the mining heritage of the area. The Group had received funding from Feast Cornwall. The wall-hanging has been displayed at Kresen Kernow, but the Group is looking for a permanent site such as Market Hall or the Buttermarket. Both sites were discussed but ruled as unsuitable.

A recent survey carried out by the Town Council regarding the Discover Redruth Visitor Centre suggested that 79.5% of respondents want to see more of Redruth's history and heritage. The Visitor Centre would be an ideal location for the wall-hanging.

- 1613.4.2 Unanimously RESOLVED to display the wall-hanging in the Visitor Centre [Proposed Cllr Thomas; Seconded Cllr Grasso]

The Group members left the meeting at this point.

- 1613.5 **To confirm the minutes of the Operations Committee meeting held on 2<sup>nd</sup> December 2024**

- 1613.5.1 RESOLVED by Majority to accept the Minutes of the Meeting of the Operations Committee held on 2<sup>nd</sup> December 2024 as a true and accurate record of proceedings [Proposed Cllr H Biscoe; Seconded Cllr Thomas]. Cllr Skinner abstained as he had not been present at the meeting.

- 1613.6 **To receive a report from the Operations Officer**

A report had not been circulated prior to the meeting due to the absence of the Operations Officer.

The Town Clerk reported that legionella testing had now been carried out at all premises owned by the Town Council and that certificates had been received. The company will carry out monthly temperature checks from now onwards.

The Town Clerk had attended a meeting with Jon Mitchell, Head of Environment Services at Cornwall Council, to discuss further the devolution of Victoria Park, together with Trefusis Park and the transfer of freehold for Strawberry Fields. Cornwall Council has sent a range of surveys for Victoria Park and has until 1<sup>st</sup> April to send relevant information for the Council to start the due diligence process.

- 1613.6.1 Unanimously RESOLVED to offer best wishes for a speedy recovery to the Operations Officer [Proposed Cllr Brown; Seconded Cllr A Biscoe].

- 1613.7. **To receive a report on the work of the Facilities Team**

A report had been circulated prior to the meeting. The Town Clerk reported that the Facilities Manager was unable to attend the meeting and asked that the Committee consider the recommendations made by the Facilities Manager.

- 1613.7.1 Items 4 and 7 – The Public Conveniences in Market Hall and New Cut require updating.

Cllr Ellenbroek asked whether any further investigation could be carried out into the need for a Changing Places facility. There are two existing facilities in the town, at Kresen Kernow and Gweal-an-Tops, plus additional facilities in Carn Brea Leisure Centre and at Tesco in Pool.

Cllr Major commented that existing facilities are very good, and that as the cost of providing and maintaining new facilities would be very high, she suggested that we don't look into providing additional facilities in the town centre.

Cllr Ellenbroek felt the matter should be explored further, and that the Town Council

should talk to relevant organisations such as Parent Carers Cornwall for their views on the matter.

Cllr H Biscoe reminded the Council that the provision of a Changing Places facility had been decided against at a previous meeting, due to concerns about vandalism and maintenance costs. Cllr Major stated that any such facility would need to be in a lockable building.

The Town Clerk suggested researching modular Changing Places toilets, which could be more vandal-proof, and could be placed inside buildings. A new Community Liaison Manager would be tasked with contacting relevant groups to carry out initial discussions around need.

1613.7.2 Item 9 – a replacement basketball hoop is needed at Plain-an-Gwarry playground, following vandalism.

1613.7.3 Unanimously RESOLVED to accept the report and approve the exploration of costs to bring the toilets up to standard and purchase the new basketball hoop [Proposed Cllr Brown; Seconded Cllr Barnes].

1613.8 **To consider Phase 2 of the Redruth Skatepark project.**

Cllr Thomas gave a verbal report to the meeting about the status of the Skatepark in East End playing field, following the confirmation that the Council is holding £26,045 as an Earmarked Reserve for the Skatepark plus £2,915 as a creditor balance, held on behalf of Redruth Skatepark Association.

1613.8.1 Cllr Thomas suggested that the Council seek funding to enable the construction of an extension to the skatepark, including a bowl. He stated that Phase 2 was originally postponed due to budget constraints, but that a promise had been made to the town that the skatepark would be completed eventually.

Cllr Thomas has contacted the members of Redruth Skatepark Association to ask for their support for additional fundraising.

In addition, Cllr Thomas proposed that all monies held in respect of the skatepark should be combined into a single Earmarked Reserve, and that the Council should explore the possibility of building an extension to the skatepark.

1613.8.3 Cllr A Biscoe agreed that the Council had made a commitment to the town regarding the skatepark.

1613.8.4 Cllr Ellenbroek is aware that there have been complaints about the noise from the existing park, and suggested that an alternative site, such as Fairfield, might be more suitable. She also commented that the Facilities Team are already working on plans for a wider development of East End playing field, with a focus on multi-generational activities.

1613.8.5 There followed a general discussion about the origins of S106 monies allocated to the first phase of the skatepark. The Responsible Finance Officer agreed to review the Council records for previous years and present findings at the next meeting.

1613.8.6 RESOLVED by Majority that the Council should explore the possibility of extending the skatepark. [Proposed Cllr Thomas; Seconded Cllr Brown]. Cllr Ellenbroek abstained. The Town Clerk stated that the new Strategic Projects Officer could work on this project in due course.

**Chair**



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT  
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr R S Barnes**

**Town Clerk: Ms C Caldwell**

Minutes of a Meeting of the Planning Committee held at Redruth Civic Centre, Alma Place, Redruth  
on Monday 10<sup>th</sup> March 2025

Present:	Cllr H Biscoe Cllr W Tremayne Cllr S Barnes Cllr A Biscoe Cllr K Grasso Cllr R Major Cllr I Thomas	Chair
In attendance:	Cllr B Ellenbroek Ms C Caldwell Mrs H Bardle Mr Mitchell	(part of time) Town Clerk Responsible Finance Officer Agent for applicant

PART I – PUBLIC SESSION

**1614.1 To receive apologies for absence**

Apologies were received from Cllr Craze.

**1614.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**

None were declared.

**1614.3 Public participation session - to allow the public to put questions to the Council on any matters relating to this Agenda**

Mr Mitchell spoke of behalf of the applicants in relation to PA25/00932, explaining that the application is to convert a triple garage into a one-bedroom dwelling.

Cllr Barnes had visited the site. He recalled that the originally application to build the garage was based on a need for parking for the dwelling. He asked what has happened to the parking need, and whether there would still be a parking facility for the house.

Mr Mitchell explained that the residents of the house are not using the garage, and the application was to convert the whole garage into a new dwelling. There would be no allocated parking for the existing house, but the converted garage would have one parking space adjacent to the building.

**1614.4 To consider the planning applications**

**1614.4.1** The planning applications were dealt with in accordance with the attached Annex A to these minutes.

**1614.5 To confirm the Minutes of the Meeting of the Planning Committee held on 10<sup>th</sup> February 2025**

1614.5.1 Unanimously RESOLVED that the minutes of the Meeting of the Planning Committee held on 10<sup>th</sup> February 2025 be accepted as a true and accurate record of proceedings [Proposed Cllr Barnes Seconded Cllr Thomas].

**1614.6 Clerk's Report**

The Town Clerk gave a verbal update.

A 5-day Protocol has been received reference PA24/08544 relating to change of use of land into a secure dog agility field. The Planning Committee had previously supported the application and the Town Clerk wanted to update that she had been informed that Cllr Donnithorne has called it in. The letter did not state his reasoning for this.

**1614.7 To receive correspondence:**

*1614.7.1 Decision Notice Schedule*

The schedule was noted.

*1614.7.2 Licensed Premises Schedule*

None.

*1614.7.3 Pre-application Schedule*

None.

**1614.8 Housing and Economic Land Availability Assessment**

The Town Clerk gave a verbal update as she had been sent notification by Cllr Ellenbroek that Cornwall Council have requested Councillors consider the call for sites on the mapping system. She had subsequently invited the Cornwall Council Officer to the meeting to make a presentation of the mapping system, however no response had been received. Cllr Ellenbroek stated that in her opinion, the mapping system was not the most intuitive to navigate. The Town Clerk will circulate the details including the link to all Members following the meeting. The deadline for comments is 19<sup>th</sup> March 2025.

**PART II – PRIVATE SESSION**

1614.9 Unanimously RESOLVED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following item of business, by reason of the confidential nature of the business to be transacted [Proposed Cllr Thomas; Seconded Cllr Tremayne].

1614.9.1 The Town Clerk read out a confidential email from an Officer at Cornwall Council Planning department, requesting whether Councillors could recall if the former Town Clerk had made contact with descendants of a piece of land. Councillors could not recall any information.

**Chair**

**REDRUTH TOWN COUNCIL - PLANNING SCHEDULE**

**ANNEX A**

All references for PA25/ unless otherwise stated.

**Meeting: Monday 10<sup>th</sup> March 2025**

REF NO	CC REF	SITE	PROPOSAL	DECISION
<p><b>LIST 1</b></p> <p>Unanimously RESOLVED that Recommendations on List 1 are supported en bloc.                      [Proposed Cllr Tremayne; Seconded Cllr A Biscoe]</p>				
1	00871	Bryenton House Penventon Terrace West End Redruth Cornwall TR15 3AD	Two single story extensions with associated works	Supported
2	01440	Telephone Exchange Trewirgie Road Redruth Cornwall TR15 2SX	Works to trees subject to a Tree Preservation Order for 2 x Cypress (G1) - fell trees due to low amenity value and trees having overgrown their space. The trees are a concern for the neighbouring property and likely to become problematic if left to grow. Removal of these trees will encourage canopy expansion growth from the neighbouring Sycamore tree.	Supported



3	00396	Land Adjoining Pickety Witch And Lock Up Garage North Country Redruth Cornwall TR16 4AJ	Construction of dwelling and associated works	Supported
4	00824	3 Langarth Court Redruth Cornwall TR15 2FP	Works to trees subject to a Tree Preservation Order (TPO), works include T1 Ash – Fell	Supported
5	00940	Chapel Of Ease Chapel Street Redruth Cornwall TR15 2DY	Listed Building Consent for proposed replacement windows on the first floor west and south elevations	Supported
6	01249	1 Treruffe Terrace Redruth Cornwall TR15 2PY	Works to a tree in a Conservation Area for Willow (T1) - remove down to a stump that is the height of the adjacent wall.	Supported
<b>LIST 2</b>				
7	01204 (PA25)	Tregays Yard Rear Of 18 Higher Fore Street Redruth TR15 2AP	Extension and alterations to existing two dwellings.	RESOLVED by Majority not to support the application on the grounds of insufficient documentation re: safety of access and egress for emergency services. [Proposed Cllr A Biscoe; Seconded Cllr Thomas] Cllr H Biscoe abstained.
8	00932 (PA25)	Land Rear Of 78 Albany Road Park Road Redruth Cornwall TR15 2JF	Conversion of existing treble garage into a residential dwelling with allocated parking and amenity area.	Unanimously RESOLVED not to support the application on the grounds of over-development of an existing site and removal of parking facilities [Proposed Cllr Barnes; Seconded Cllr Grasso].

## REDRUTH TOWN COUNCIL

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**REPORT FOR: Meeting of Full Council on Monday 31<sup>st</sup> March 2025**

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**SUBJECT OF REPORT: Town Clerk's Report**

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### **SUMMARY OF IMPLICATIONS**

a.	Policy	No
b.	Financial	No
c.	Legal	No

### 1.0 **TERMS OF REFERENCE**

To report on progress during the period.

### 2.0 **REPORT**

2.1 Since the last meeting, the funding application to the Community Levelling Up Fund (CLUP) has been submitted for the refurbishment of the Community Centre. The funder has come back with questions, which the Manager at the Community Centre and I have responded to. We hope this is a positive sign. I will keep Members updated with progress.

2.2 Considerable time has been devoted to the accelerated recruitment process and time has been spent interviewing all candidates with the panels of Councillors, all overseen by Skylite Associated Ltd. Appointments have now been made and the new starters will commence employment in due course, with a full induction programme being designed by the new HR Manager. There will be an opportunity at the Annual Town meeting for the new Council to meet the new employees.

2.3 I have been working with the Redruth Community Association, the Town Mayor, Deputy Mayor and community groups and a networking event will be held on Friday 20<sup>th</sup> June 2025, at the Community Centre. Please save the date for this important event.

2.4 As Members are aware, the pre-Election period started on 14<sup>th</sup> March 2025 with the Elections taking place on 1<sup>st</sup> May 2025. I have attached a calendar of dates for Council and Committee meetings for the new municipal year. As the organisational review by Skylite Associates Ltd recommended new areas of work, I would like Members to consider the renaming of the Engagement Committee to the 'Community Committee', which would encompass the areas of Communications, Events and Strategic Projects. As the Council is in the pre-Election period, this would need to be ratified at the Annual Meeting with a change to our Standing Orders and Scheme of Delegation.

2.5 As Members will be aware, the Local Heroes Awards event takes place on 17<sup>th</sup> April at the Penventon Hotel. Nominations close this week and the sponsors for each category will be selecting the winner in each category. Councillors are invited to the event and are reminded that the Pre-Election period is underway. This promises to be a very positive event for the local community. The Redruth Record will be published shortly for the Spring edition.

## 2.6 External meetings attended:

- Community Centre
- Solicitors
- Gwealan Tops
- St Pirans Festival
- Skylite Associates Ltd
- Elections briefing

## 2.7 To attend in next period:

- Induction for new staff members
- Meeting with Krowji
- Meeting with Livewest
- Meeting with illustrator
- CCTV meeting
- Meeting with new Neighbourhood Beat manager
- Meeting with local business
- Local Heros Awards event
- Meeting with solicitors
- Elections Briefing part 2
- CAD Heritage Ltd meeting

## 3.0 **RECOMMENDATION**

To note and accept the report of the Town Clerk.

***Redruth Town Council***  
***Table of Council and Committee Meetings 2025-2026***

	May 2025	June	July	August	September	October	November	December	January 2026	February 2026	March 2026	April 2026
<b>Full Council</b>	<b>19</b> (Annual Meeting)	<b>30</b>	<b>28</b>	<b>N/A</b>	<b>29</b>	<b>27</b>	<b>24</b>	<b>15</b>	<b>26</b>	<b>23</b>	<b>30</b>	<b>27</b>
<b>Operations Committee</b>		<b>2</b>			<b>1</b>			<b>1</b>			<b>2</b>	
<b>Engagement Committee</b>	<b>27</b>			<b>4</b>			<b>24</b>			<b>2</b>		
<b>Staffing Committee</b>			<b>14</b>			<b>20</b>			<b>19</b>			<b>20</b>
<b>Finance Committee</b>			<b>14</b>			<b>20</b>			<b>19</b>			<b>20</b>
<b>Planning Committee</b>		<b>9</b>	<b>7</b>	<b>11</b>	<b>8</b>	<b>13</b>	<b>10</b>	<b>8</b>	<b>12</b>	<b>11</b>	<b>9</b>	<b>13</b>

All meetings are held at Redruth Civic Centre, Alma Place, Redruth, commencing at 7:00pm prompt. The dates indicated are provisional dates only; confirmation of these dates will be on issue/receipt of the agendas and associated meeting papers.

**Redruth Town Council**

**Full Council Meeting 31st March 2025**

**List of Payments made between 15/02/2025 and 26/03/2025**

**Current/High Interest Accounts**

<b>Date Paid</b>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>
<b>Direct Debits</b>				
17/02/2025	Opie Oils Ltd	DD320	49.62	DERV
17/02/2025	UK Fuels Ltd	DD321	124.04	Diesel for vans
17/02/2025	Sage (UK) Ltd	DD322	190.80	Sage payroll subs Feb'25
19/02/2025	3006437764 Total Energies Gas	DD323	2,543.32	Electricity - Civic Centre
19/02/2025	3005968570 Total Energies Gas	DD324	264.23	Gas-Civic Centre-Library
21/02/2025	3006437720 Total Energies Gas	DD325	20.16	Lighting for mural
21/02/2025	3006437742 Total Energies Gas	DD326	26.18	New Cut electricity
21/02/2025	3006437731 Total Energies Gas	DD327	12.92	Electricity 12 MW
21/02/2025	3006455870 Total Energies Gas	DD328	27.52	3 Market Street Electric Jan
21/02/2025	3006519197 Total Energies Gas	DD329	882.12	Electricity - The Chambers
21/02/2025	3006730210 Total Energies Gas	DD330	17.87	7 Market Way Electric Jan
21/02/2025	3007903790 Total Energies Gas	DD331	173.39	Electricity Civic Centre
21/02/2025	British GasTrading Limited	DD332	81.25	Yard gas bill Jan 25
24/02/2025	UK Fuels Ltd	DD333	100.80	Diesel for vans
25/02/2025	BES Commercial Electricity Ltd	DD334	157.85	Electricity 4 MW
17/02/2025	Lloyds Bank credit cards	DD335	596.56	Various items
26/02/2025	3001434810 Total Energies Gas	DD335	1,334.75	Gas used - Chambers
26/02/2025	Vodafone	DD336	173.84	Mobile phones February
28/02/2025	Unity Trust Bank	DD337	22.35	Bank charges
03/03/2025	Acronyms Ltd	DD338	976.80	IT Support/Microsoft 365
03/03/2025	Biffa Waste Services Ltd	DD339	179.44	General waste-feb
03/03/2025	Biffa Waste Services Ltd	DD340	515.52	Mkt way - waste
03/03/2025	10721248 South West Water	DD341	8.81	Water rates
05/03/2025	Hewlett-Packard Int Bank	DD342	276.57	Tablet lease
06/03/2025	Paypal UK Ltd	DD343	21.00	Meta Platforms -advertising
06/03/2025	Lloyds Bank credit cards	DD344	1,989.54	Recruitment advertising
10/03/2025	Health Assured Ltd	DD345	109.99	Peak Performance subscription
12/03/2025	Acronyms Ltd	DD347	78.77	Office telephones
12/03/2025	adobe systems software ireland	DD348	47.48	Adobe creative cloud
17/03/2025	UK Fuels Ltd	DD349	243.98	Diesel for vans
17/03/2025	Sage (UK) Ltd	DD350	190.80	Sage payroll subs Feb'25
19/03/2025	Total Energies	DD351	2,295.02	Electricity - Civic Centre
19/03/2025	Total Energies	DD352	240.67	Gas - Civic Centre

**Redruth Town Council****Full Council Meeting 31st March 2025****List of Payments made between 15/02/2025 and 26/03/2025****Current/High Interest Accounts**

<b>Date Paid</b>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>
21/03/2025	Total Energies	DD353	17.96	Lighting for Public Mural
21/03/2025	Total Energies	DD354	22.67	Electricity New Cut
21/03/2025	Total Energies	DD355	10.97	Electricity 12MW
21/03/2025	Total Energies	DD356	25.57	Electricity 3 MW
21/03/2025	Total Energies	DD357	683.87	Electricity - Chambers
21/03/2025	Total Energies	DD358	15.19	Electricity 7 MW
21/03/2025	Total Energies	DD359	165.66	Electricity - Civic Centre
24/03/2025	Ruby Energy	DD360	140.21	Electricity 4 MW
24/03/2025	British GasTrading Limited	DD361	67.02	Electricity - The Yard
26/03/2025	Vodafone	DD362	175.62	Mobile phones March 2025
			<u>15,298.70</u>	

**Faster Payments**

27/02/2025	Net salary payments - Feb 2025	FP839-864	42,205.54	Individual payment details with-held
05/03/2025	South West Hygiene	FP865	77.03	San bin, dust mat, nappy bin
05/03/2025	5044354501 Pennon Water Servic	FP866	126.55	Water and Sewerage Civic Centr
05/03/2025	PORTHTOWAN FIN ARTS	FP867	300.00	Red Squirrel Art
05/03/2025	Truro Tractors Ltd	FP868	228.89	Oil and fuel can
05/03/2025	R Pearce	FP869	25.60	St Pirans flags for festival
06/03/2025	BUSINESS CORNWALL	FP870	720.00	Job Adverts
06/03/2025	Cornwall Council	FP871	58.00	Small Event licences
06/03/2025	Control Print Limited	FP872	504.00	St Piran's Guide x 600
06/03/2025	flotsam flo	FP873	300.00	Red Squirrel Art
06/03/2025	National Association of Local	FP874	960.00	Job Adverts
05/03/2025	Trewirgie Playing Fields Chari	FP875	44,457.91	Transfer of monies to sep bank
05/03/2025	ITEC Connect Limited	FP876	54.06	Photocopier consumables
05/03/2025	TalentTide (Corsev Solutions	FP877	868.46	Temp staff admin
05/03/2025	OfficeSMart	FP878	156.42	Stamp
05/03/2025	Cosmic Images	FP879	600.00	Red Squirrel Art for Station
05/03/2025	TClarke South West	FP880	304.80	Intruder Alarm Monitoring
05/03/2025	Skylite Associates Ltd	FP881	2,256.00	HR Services
05/03/2025	Relyon Guarding & Security Ser	FP882	39.00	Alarm response
05/03/2025	Your Partnerships	FP883	30.00	Monthly membership Your Parts
05/03/2025	Cormac Solutions Ltd	FP884	1,847.39	Vehicle hire charges
05/03/2025	PJD Martin Ltd	FP885	1,733.26	Water risk works

**Redruth Town Council**

Full Council Meeting 31st March 2025

**List of Payments made between 15/02/2025 and 26/03/2025****Current/High Interest Accounts**

<b>Date Paid</b>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>
05/03/2025	JDS Properties & Developments	FP886	590.40	Air con services
14/03/2025	HMRC	FP887	12,409.81	PAYE and NI for February 2025
14/03/2025	MARTHA WOODS	FP888	100.00	Music - St Pirans
14/03/2025	Jolly Good CIC	FP889	770.00	Redruth festival activities
14/03/2025	Control Print Limited	FP890	205.00	Redruth Record
14/03/2025	Claire Ingleheart and Inglehea	FP891	150.00	St Piran Ingleheart Singers
14/03/2025	Propest Solutions Ltd	FP892	180.00	Pest Control
14/03/2025	Cornwall ALC Limited	FP893	126.00	Breakthrough Training
14/03/2025	Cornwall Pension Fund	FP894	12,871.23	Pension contributions for Feb
14/03/2025	C Applegarth Cleaning Services	FP895	20.00	Window cleaning Civic Centre
14/03/2025	Cormac Solutions Ltd	FP896	1,847.39	Hire of vehicles
14/03/2025	The Goonbilly's Duo	FP897	80.00	Goonbillys at Market Hall
14/03/2025	Carn Brea Morris	FP898	100.00	Music St Pirans
14/03/2025	EON Next Energy Limited	FP899	60.90	Electricity 6MW
14/03/2025	Jumping Out	FP900	100.00	Music St Pirans
14/03/2025	Holman-Climax Male Voice Choir	FP901	150.00	Music St Pirans
14/03/2025	Krowji Ltd	FP902	175.00	Rent - March
14/03/2025	Relyon Guarding & Security Ser	FP903	1,263.54	Security Services Feb
14/03/2025	Bunzl Uk Ltd	FP904	254.15	Toilet roll and paper towel
14/03/2025	Annie Grace Kitto	FP905	2,100.00	Public Toilets cleaning
14/03/2025	5019325201 Pennon Water Servic	FP906	9.02	Allotments water to 4 March
14/03/2025	The Green Waste Company	FP907	50.00	Green Waste February 2025
14/03/2025	CK Occupational Health	FP908	160.00	Management referral -telephone
14/03/2025	Cornwall Council	FP909	91.00	Fire Warden training - 11 Feb
14/03/2025	Mr.Samuel S Lisle	FP910	75.00	Music St Pirans
14/03/2025	TalentTide (Corsew Solutions)	FP911	950.62	Admin support temp w/c 2/3
14/03/2025	Lowender	FP912	150.00	Activities - St Pirans
14/03/2025	Hotch Potch Performance	FP913	500.00	Stilkwalking St Pirans
14/03/2025	Bagas Crowd Fiddle Group	FP914	75.00	Music St Pirans
14/03/2025	MacSalvors Ltd	FP915	538.29	PPE and tools/equipment
14/03/2025	ITEC Connect Limited	FP916	120.17	Photocopier consumables
14/03/2025	EON Next Energy Limited	FP917	70.84	Electricity 5 MW
14/03/2025	Gould Electronics Two Way Radio	FP918	158.40	2-way radio hire
			<u>134,354.67</u>	

**Redruth Town Council**

Full Council Meeting 31st March 2025

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<b>Date Paid</b>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>
<b><u>Petty Cash</u></b>				
17/02/2025	Grow Box	PC92	3.90	Milk for office
17/02/2025	Star Shoe Repairs	PC93	25.00	Keys for Market Hall gate
25/02/2025	Iceland	PC94	2.90	Milk
28/02/2025	Spuddy Heaven	PC95	18.00	Lunches for interview panel
01/03/2025	Float for St Pirans Day	PC96	0.00	Float for St Pirans Festival
03/03/2025	Greens Newsagent	PC97	4.00	Milk for office
03/03/2025	Rowes	PC98	3.70	Lunch for interview panel
04/03/2025	Spuddy Heaven	PC99	23.50	Lunch for interview panel
04/03/2025	Grow Box	PC100	1.20	Milk for eng team
04/03/2025	Poundland	PC7 2025	3.00	Dish drainer
05/03/2025	Spuddy Heaven	PC8 2025	15.95	Lunch for interview panel
06/03/2025	Star Shoe Repairs	PC9 2025	25.00	Keys cut for Market Hall
07/03/2025	Spuddy Heaven	PC10 2025	13.00	Lunch for interview panel
07/03/2025	Greens News	PC11 2025	1.30	Milk
07/03/2025	Oxfam	PC13 2025	1.00	Photoframe
07/03/2025	Current/High Interest Accounts	000156	115.00	Petty cash banked
10/03/2025	Rowes	PC14 2025	15.88	Lunch for interview panel
11/03/2025	Grow Box	PC15 2025	1.20	Milk for office
17/03/2025	Iceland	PC16 2025	6.90	Milk and tea for office
17/03/2025	Greens news	PC17 2025	2.00	Milk for office
19/03/2025	Jims	PC18 2025	4.90	Stationery for office
19/03/2025	Current/High Interest Accounts	000157	151.25	Petty cash banked
			<u>438.58</u>	