



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: C Caldwell

See Distribution

Our Reference:
RTC/400/1/Mtg
Date:
20th November 2024

Dear Councillor

Monthly Meeting of the Redruth Town Council – 25th November 2024

You are summoned to attend a Meeting of the Redruth Town Council to be held in The Langman Room, Redruth Civic Centre, Alma Place on Monday 25th November 2024. Proceedings will commence at 7:00pm.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C. Caldwell', followed by a long horizontal flourish.

Charlotte Caldwell
Town Clerk

Enclosures

Agenda and associated documentation

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

Monthly Meeting of the Redruth Town Council
25th November 2024
AGENDA

PART I - PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. Public participation session – to enable the public to put questions to the Council relating to any items on the agenda.
4. To receive reports from Cornwall Council Divisional Members on their work within Redruth.
5. To receive announcements and communications from the Town Mayor and Town Clerk.
6. To receive correspondence.
7. To confirm the Minutes of the Monthly meeting of the Council held on 28th October 2024. (Minutes attached)
8. To receive the Minutes as reports of the following committees and meetings, and to accept and approve the Recommendations and Resolutions contained within the Minutes of the:

Planning Committee - 14th October 2024. (Minutes attached)
Planning Committee - 11th November 2024 (Minutes attached)
9. To consider the introduction of a Councillor Newsletter (short verbal presentation)
10. To consider the Town Clerk's report. (report attached)
11. Youth Council Update. (report attached)
12. To consider the Financial Summary. (see attached)
13. To consider and approve the schedule of payments. (see attached schedule)

PART 11 – PRIVATE SESSION - Exclusion of the Press and Public

The Council is invited to pass the following resolution:- That pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following item of business, by reason of the confidential nature of the business to be transacted.

14. To consider a report on CCTV provision. (report attached)
15. To consider a report on the ASB Officer role. (report attached)



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Town Mayor: Cllr R S Barnes

Town Clerk: Ms C Caldwell

Minutes of a Meeting of the Redruth Town Council held in the Redruth Civic Centre on
Monday 28th October 2024

Present: Cllr S Barnes Chair
Cllr A Biscoe
Cllr H Biscoe
Cllr P Broad
Cllr M Brown
Cllr C Garrick
Cllr K Grasso
Cllr R Major
Cllr D Reeve
Cllr C Skinner
Cllr I Thomas
Cllr W Tremayne

In attendance: Ms C Caldwell Town Clerk
Mrs H Bardle Responsible Finance Officer
Ms S White Engagement Officer
Mrs C Rundle Administration Manager
Two Representatives Wales & West Utilities
Three residents were also in attendance.

PART I – PUBLIC SESSION

1597.1 To receive apologies for absence

Apologies were received from Cllrs Craze, Ellenbroek and Donnithorne

1597.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

Cllr Thomas declared a non-registerable interest in his capacity of Chair of Friends of Victoria Park.

1597.3 Public participation session – to enable the public to put questions to the Council relating to any items on the agenda

The Chair invited Mr Allison to address members. Mr Allison made reference to homelessness in Redruth, commenting that there were several vacant properties in the area including Houses of Multiple Occupation (HMO). Mr Allison advised members that

he had made a Freedom of Information request to Cornwall Council regarding abandoned properties in Redruth and asked if it would be possible for Redruth Town Council to pursue the owners of vacant properties, or even purchase some of these properties, advising that he had examples of councils who had done so and carried out the appropriate refurbishments.

Cllr Barnes thanked Mr Allison, and advised that he would, in his capacity as Cornwall Council Councillor be able to check the information. Cllr Barnes asked Mr Allison to email the details to the Town Clerk, so that a letter could be written to the Cornwall council portfolio holder

1597.4 To receive a short presentation from Wales & West Utilities on the gas pipe works.

Cllr Barnes invited the two representatives from Wales & West Utilities to address members. The representatives confirmed that the company were on target for the current road closure at the junction of Fore Street and Penryn Street to be lifted by 11th October 2024. Members were advised that there had been significant delays to the project due to vandalism of the vehicles, and issues arising from pipes from other utility companies. It was advised that there will be two-way traffic lights located on Chapel Street until 20th December 2024, at which point all roadworks will be lifted in time for Christmas. In early January works will recommence on West End, again with two-way traffic lights towards Blowinghouse.

The Town Clerk advised that she had previously written to Cornwall Council asking if it would be possible for free parking in car parks on Saturday 30th November. Cornwall Council advised that they were unable to fund this as they were already offering free car parking on two dates in December. They did however agree to provide a quotation for the lost income value on a typical Christmas Saturday. The Town Clerk asked if Wales & West would consider looking at this cost as a gift to the town and its businesses for the disruptions caused by the road closure. The Wales & West representatives confirmed that they would be willing to take this information back to their management and advise accordingly.

Cllr Skinner noted the excessive speed of vehicles driving along Trewirgie Road and Coach Lane to avoid the road closure. Wales & West confirmed that this was not an official diversion, but that they would monitor the situation. Cllr Barnes commented that he would contact the Community Speed watch team and raise it at a forthcoming Police liaison meeting.

One of the Wales & West representatives also confirmed that the bus routes should return to normal once the road closures has been lifted.

The Town clerk asked for clarification to small businesses regarding the compensation scheme.

1597.5 To receive reports from Cornwall Council Divisional Members on their work within Redruth

A report from Cllr Barnes had been circulated prior to the meeting. The report was noted. Reports from Cllr Ellenbroek and Cllr Donnithorne had not been received due to other commitments.

1597.6. To receive announcements and communications from the Town Mayor and Town Clerk

The Town Mayor's report had been circulated prior to the meeting. The report was noted.

1597.7 To receive correspondence

Friends of Victoria Park – Redruth War Memorial, Water bottle refill station.

1597.7.1 Unanimously RESOLVED that the Town Clerk writes to the Portfolio Holder at Cornwall Council to raise the matter of the works needed on the Redruth War Memorial and to explore the devolution of Victoria Park to Redruth Town Council to enable activities like the Water bottle refill station . [Proposed Cllr Barnes; Seconded Cllr A Biscoe].

1597.8 To Consider two motions from Councillor Ian Thomas as follows;

- *Cllr Thomas proposes the council seek an assessment of the current hearing loop to establish its technological effectiveness; compatibility with modern hearing devices; and security.*
- *Cllr Thomas proposes the Council explores the use of an integrated microphone and speaker system for the chamber, controllable from the chair and with a roaming microphone and stand for the use of visitors to its meetings.*

1597.8.1 Unanimously RESOLVED that the council seek another assessment in conditions that emulate a council meeting and to explore the use of an integrated microphone and speaker system. [Proposed Cllr Barnes; Seconded Cllr A Biscoe].

1597.9 To confirm the Minutes of the Monthly meeting of the Council held on 30th September 2024

1597.9.1 RESOLVED by Majority to confirm the Minutes of the Monthly meeting of the Council held on 30th September 2024 [Proposed Cllr Barnes; Seconded Cllr A Biscoe] Cllrs Major, H Biscoe and Garrick Abstained from the vote.

1597.10 To receive the Minutes as reports of the following committees and meetings, and to accept and approve the Recommendations and Resolutions contained within the minutes of the:

Operations Committee held on 2nd September 2024

1597.10.1 RESOLVED by Majority to accept and approve the Recommendations and Resolutions contained within the minutes of the Operations Committee held on 2nd September 2024 [Proposed Cllr Tremayne; Seconded Cllr A Biscoe] Cllr Grasso abstained.

1597.11 To consider the Town Clerk's report

1597.11.1 Unanimously RESOLVED to note and accept the report of the Town Clerk. [Proposed Cllr A Biscoe; Seconded Cllr Barnes].

1597.12 Youth Council Update

A report had been circulated prior to the meeting. In the absence of the Operations Officer, the Town Clerk drew members attention to point 2.2 of the report.

1597.12.1 Unanimously RESOLVED to recognise the efforts of Redruth Youth Council in supporting the end of period poverty [Proposed Cllr A Biscoe; Seconded Cllr Barnes].

The remainder of the report was noted.

1597.13 To consider the Financial Summary

A report had been circulated prior to the meeting. The report was noted.

1594.14 To consider and approve the schedule of payments

Unanimously RESOLVED to approve the schedule of payments [Proposed Cllr Barnes; Seconded Cllr A Biscoe].

PART II – PRIVATE SESSION –Exclusion of the Press and Public

The Council is invited to pass the following resolution: - That pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following item of business, by reason of the confidential nature of the business to be transacted.

1597.15 To receive a presentation by Cornwall Council on the Redruth Brewery Site

Members received a presentation on the Redruth Brewery site by Cornwall Council.

1597.16 To receive a verbal update on CCTV provision

Members received a verbal update on the CCTV provision.

Chair



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: Ms C Caldwell

Minutes of a Meeting of the Planning Committee held at Redruth Civic Centre, Alma Place, Redruth
on Monday 14th October 2024

Present: Cllr H Biscoe Chairman
Cllr S Barnes
Cllr A Biscoe
Cllr B Craze
Cllr K Grasso
Cllr I Thomas

In attendance: Ms A Hunt Operations Officer
Miss K O'Dell Administration Assistant

PART I – PUBLIC SESSION

- 1595.1 **To receive apologies for absence**
Apologies were received from Cllrs Major and Tremayne.
- 1595.2 **Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**
None were declared.
- 1595.3 **Public participation session - to allow the public to put questions to the Council on any matters relating to this Agenda**
No members of the public were in attendance.
- 1595.4 **To consider the planning applications**
- 1595.4.1 The planning applications were dealt with in accordance with the attached Annex A to these minutes.
- 1595.5 **To confirm the Minutes of the Meeting of the Planning Committee held on 9th September 2024**
- 1595.5.1 Unanimously RESOLVED that the minutes of the Meeting of the Planning Committee held on 9th September 2024 be accepted as a true and accurate record of proceedings [Proposed Cllr A Biscoe; Seconded Cllr Thomas].
- 1595.6 **Clerk's Report**
A report had been circulated prior to the meeting. The Operations Officer advised that she had forwarded the presentations from the recent Local Council Planning training to each member of the Committee. The requested letter to the Minister for Housing and Planning had also been drafted and sent. The report was noted.

A handwritten signature in black ink, appearing to be 'WT'.

1595.7 **To receive correspondence:**

1595.7.1 *Decision Notice Schedule*

The schedule was noted.

1595.7.2 *Licensed Premises Schedule*

The schedule was noted.

1595.7.3 *Pre-application Schedule*

The schedule was noted.

1595.7.4 *Cornwall Council – PA24/07164 24A Clinton Road, Notification of works to trees in a Conservation Area namely fell one dead cabbage palm tree on steps, remove major dead wood only from two ash trees and one beech tree over the car park side, also remove lower lateral on sycamore tree and clear one metre around phone lines*

The correspondence was noted.

1595.7.5 *Cornwall Council – PA24/07684, 20 Foundry Row, Notification of works to trees in a Conservation Area namely: T1 – Ash, fell due to root damage to boundary wall. T2 – twin-stemmed Sycamore, fell due to root damage to boundary wall. T3 – Privet Stems, fell due to root damage to boundary wall*

The correspondence was noted.

1593.7.6 *Locality – Neighbourhood Planning Newsletter – September 2024*

The Operations Officer provided a brief update on the stage reached by the emerging Redruth Neighbourhood Development Plan. Further updates would be provided as appropriate. The correspondence was noted.

WT

Chair

W Tremayne

REDRUTH TOWN COUNCIL - PLANNING SCHEDULE**ANNEX A**

All references for PA24/ unless otherwise stated.

Meeting: Monday 14th October 2024

REF NO	CC REF	SITE	PROPOSAL	DECISION
LIST 1 Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr A Biscoe; Seconded Cllr Thomas]				
1	06627	31 Treganoon Road, Mount Ambrose	The removal of a conservatory and the introduction of a rear extension for auxiliary floor space and a side extension to the garage	Supported
2	02319	Windy Ridge, Radnor Road	Erection of livestock and agricultural storage building	Supported
3	05978	Land at Wheal Harmony	Construction of external storage area and boundary treatment to be used in association with the units approved under decision PA24/00523	Supported
4	06226	Workshop North East of Penair, Wheal Buller	Erection of workshop and access track	Supported

WT

5	02018	Land South of Bella Vista, Sandy Lane	Application for Permission in Principle for the construction of an affordable housing led housing development	Not supported on the grounds that the proposals are not in accordance with the emerging Redruth Neighbourhood Development Plan
6	07010	Laburnum House, West End	Works to trees in a Conservation Area for Leylandii (T1) – fell. Tree is overgrown and starting to restrict light into properties. Leylandii (T2) – fell. Tree is storm damaged and weak	Supported
7	07311	Plantation House, Harris Mill	Single storey garage extension	Supported
8	07200	2 Blowinghouse Hill	Rear single storey extension	Supported
LIST 2				
9	07120	39 Mount Ambrose	To construct a flat roof dormer with Juliet balcony	Unanimously RESOLVED to support the application [Proposed Cllr Barnes; Seconded Cllr H Biscoe]
10	07438	Land North West of 3 Beechtree Close, Wheal Rose	Application for Permission in Principle for proposed erection of up to 4 dwellings on the site (minimum 3, maximum 4)	Unanimously RESOLVED not to support the application on the grounds that insufficient information has been provided in relation to the proposals [Proposed Cllr H Biscoe; Seconded Cllr Barnes]

WT

11	05714	8 Bond Street	Change of use of two storey commercial unit to form three flats and the renovation of an attached existing flat	Unanimously RESOLVED not to support the application on the grounds of: (i) loss of retail space and (ii) that the proposals are out of keeping with the surrounding conservation area. The Redruth Town Council Planning Committee would be more minded to support an application which retained commercial space at the front of the property, with three flats located to the rear [Proposed Cllr Thomas; Seconded Cllr Barnes]
12	06979	Land to the West of Tolgus Meadow, Tolgus Mount	Application for Permission in Principle for the erection of one residential dwelling	Unanimously RESOLVED not to support the application on the grounds that insufficient information has been provided in relation to the proposals [Proposed Cllr A Biscoe; Seconded Cllr Thomas]
13	07611	Land North of Homestead, Old Sandy Lane	Construction of agricultural building for maintenance purposes and associated works	RESOLVED by Majority to support the application [Proposed Cllr H Biscoe; Seconded Cllr A Biscoe]. Cllrs Thomas and Barnes abstained.

WT



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Town Mayor: Cllr R S Barnes

Town Clerk: Ms C Caldwell

Minutes of a Meeting of the Planning Committee held at Redruth Civic Centre, Alma Place, Redruth
on Monday 11th November 2024

Present: Cllr W Tremayne Chair
Cllr S Barnes
Cllr B Craze
Cllr K Grasso
Cllr R Major
Cllr I Thomas

In attendance: Ms A Hunt Operations Officer
Ms C Caldwell Town Clerk
Mrs J Pelham-Wales Administration Assistant
Cornwall Cllr B Ellenbroek
One member of the public was also in attendance

PART I – PUBLIC SESSION

1598.1 To receive apologies for absence

Apologies were received from Cllrs A and H Biscoe.

1598.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1598.3 Public participation session - to allow the public to put questions to the Council on any matters relating to this Agenda

The member of the public that was in attendance did not wish to speak.

1598.4 To consider the planning applications

The planning applications were dealt with in accordance with the attached Annex A to these minutes.

1598.5 To confirm the Minutes of the Meeting of the Planning Committee held on 14th October 2024

1598.5.1 RESOLVED by Majority that the minutes of the Meeting of the Planning Committee held on 14th October 2024 be accepted as a true and accurate record of proceedings [Proposed Cllr Barnes; Seconded Cllr Thomas]. Cllrs Major and Tremayne abstained as they had not been present at the meeting.

1598.6 **Clerk's Report**

A report had been circulated prior to the meeting. The Operations Officer advised that there were no objections received for the two street renewal applications for Paul's Lunchbox and Luvly Jubblys and that Cornwall Council had been advised of the outcome on both. The Operations Officer went on to explain that Cornwall Cllr Ellenbroek had been requested by Redruth Town Council's planning committee to call for the planning application for 8 Bond Street, (which the Town Council had Unanimously RESOLVED not to support the application) to Cornwall Council's Planning Committee.

Cornwall Cllr Ellenbroek confirmed that she would call this planning application before Cornwall Council, with the requirement that a member representative from Redruth Town Council would accompany her to speak at the planning meeting giving the reasons as to why it had been called. Cllr Barnes and Cllr Major confirmed they would be willing to attend if Cllrs A and H Biscoe were unavailable. The report was noted.

A report had been circulated prior to the meeting. The Operation Officer thanked those Councillors who had responded in relation to the two street trading renewal applications which had recently been received. Cornwall Council had been advised that there were no objections to either application.

The Operations Officer further advised that, as requested, Cornwall Council had been asked to consider referring PA24/05714 to the Planning Committee. Cornwall Cllr Ellenbroek spoke as the Divisional Member and advised that, while she would agree to call in the application, she would only do so on the proviso that a representative of the Town Council attended the Cornwall Council Planning Committee and spoke as to why the application was not supported. Cllr Barnes stated that he would attend if neither Cllr H Biscoe nor Cllr A Biscoe were available. Cllr Major stated that she would like to attend the meeting as a learning experience.

- 1598.6.1 Unanimously RESOLVED to request that Cornwall Cllr Ellenbroek call PA24/05714 to the Cornwall Council Planning Committee and that a member of the Redruth Town Council Planning Committee attend the meeting at which the application is discussed. [Proposed Cllr Barnes; Seconded Cllr Major].

1598.7 **To receive correspondence:**

1598.7.1 *Decision Notice Schedule*

The schedule was noted.

1598.7.2 *Licensed Premises Schedule*

The schedule was noted.

1598.7.3 *Pre-application Schedule*

The schedule was noted.

1598.7.4 *Ministry of Housing, Communities & Local Government – Appeal Decision*

The correspondence was noted.

1598.7.5 *Cornwall Council – Wheal Peevor Mine, Grounds Maintenance Works*

The correspondence was noted.

1598.7.6 *Cornwall Council – Planning News for Local Councils and Agents, Autumn 2024*

The correspondence was noted.

1598.8 **To receive a brief presentation on types of planning consent**

As part of the commitment to providing ongoing guidance to the Planning Committee, the Operations Officer gave a presentation in relation to the different types of planning consent.

Chair

REDRUTH TOWN COUNCIL - PLANNING SCHEDULE**ANNEX A**

All references for PA24/ unless otherwise stated.

Meeting: Monday 11th November 2024

REF NO	CC REF	SITE	PROPOSAL	DECISION
LIST 1 Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Thomas; Seconded Cllr Grasso]				
1	02771	Tremethick House, Meadowside	Rear first floor (North) extension: raise existing floor level to 3no. existing bedrooms with 2no. additional residents bedrooms and an assisted bathroom. South Western extension: provision of a new full size lift and staircase enclosure with 4no. additional residents bedrooms and 2no. staff rooms. Relocation of laundry to existing lower ground floor	Supported
2	06792	Forgefield Hall, Forge, Mawla	Change of use from holiday letting to permanent residence	Supported
3	07647	Former Trethel, Mount Carbis Road	Construction of parking forecourt for 4 vehicles and associated landscaping	Supported

4	07411	Carn Dhu, Park Road	Proposed change of use of garage to ancillary accommodation and annex for family	Supported
5	02809	Land South of Wheal Harmony Business Park, Rule Street	Outline planning permission with some matters (appearance, landscaping, layout and scale) reserved, for construction of B1, B8 commercial units	Supported
6	08048	22 Colebrook Close	Proposed conversion of garage to form two bedrooms and new pitched roof over garages	Supported
7	07119	The Buttermarket, Station Hill	Advert Consent: external signage and illuminated signage relating to The Buttermarket	Supported
LIST 2				
8	07723	Byre Cott, Higher Laity Farm, Old Portreath Road	Change of use of Byre Cott building (currently holiday lets) as 2 dwellings	Unanimously RESOLVED to support the application [Proposed Cllr Craze; Seconded Cllr Barnes]
9	08233	84 The Paddock	Conversion of loft space to form additional bedroom including insertion of 1no. dormer and 1no. rooflight	Unanimously RESOLVED to support the application [Proposed Cllr Grasso; Seconded Cllr Craze]

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of Full Council on Monday 25th November 2024

SUBJECT OF REPORT: Town Clerk's Report

SUMMARY OF IMPLICATIONS

a.	Policy	No
b.	Financial	No
c.	Legal	No

1.0 TERMS OF REFERENCE

To report on progress during the period.

2.0 REPORT

2.1 I am pleased to report that our structural engineer has now completed his inspection of the Clocktower and is due to deliver his report for consideration by the end of November. This will enable me to work with the Operations team to draft a proposal for Members consideration.

There are still some snagging issues vis the resurfacing of the Gwealan Tops carpark site, which Cornwall Council are working to remediate. The next piece of work is to agree a new lease with Gwealan Tops, I am attending a Trustees meeting with them to discuss their needs on 19th November, following which the work on the new lease can commence.

2.2 Considerable time continues to be spent on dealing with anti-social behaviour and rough sleeper issues in the town. I continue to escalate matters to the Chief Executive and Rough Sleeper service at Cornwall Council and have attended a number of multi-disciplinary meetings on this issue.

2.3 I have spent time this month with the RFO (Responsible Finance Officer) working through the draft Budget which will be brought to Full Council in January 2025 for consideration and approval. This has involved considerable work from the RFO in collating the forecasts from each Senior Manager for their respective areas of responsibility.

We attended a Cornwall Council budget briefing session to learn that the additional financial burden on the Town Council as a result of the national insurance increases will not be compensated for by central Government, as Cornwall Council our principal authority will be. This is a matter I would like to draw Members attention to as this will impact on our budgetary pressures.

I have been working as part of the internal bid writing team and in this period, we have submitted one bid to the Nature Towns and Cities which is part of the Heritage Lottery fund. The team is headed by our RFO and we are now meeting monthly to spot and apply for new funding opportunities that fit with our strategic priorities.

2.4 I have spent time this month with Skylite Associates who have been capturing data from all staff, Members and stakeholders about our organisation and future priorities. The organisational review is well underway and a detailed report will be brought to Full Council in December for your consideration.

2.5 I am in the process of commissioning a full Health and Safety Audit and Accessibility Audit for the Council across all our sites. This was identified as a need in the recent review and will ensure that we have all areas covered for the new financial year.

I am currently in the process of re-drafting the Council's Health and Safety and Safeguarding policies which are due for review. These will be brought to a future Full Council meeting for consideration and adoption.

2.6 This period has seen myself and our Facilities Manager undertake a visit to Truro City Council to have a tour of the newly refurbished Clocktower which was very insightful and informative. We also visited their nursery at Idless, and plan to collaborate for economies of scale on our horticultural supplies and other areas of joint working opportunities. We also acquired a poly tunnel to enable us to start propagating our own supplies for use across the parish of Redruth, which strongly aligns with our Climate Change agenda and supply chain/purchasing principles.

I am meeting Cornwall Council's Head of Environment, to explore strategic options for the Town Council to take on additional parks through the devolution process. I will report on the progress at a subsequent Full Council meeting.

2.7 This period I have worked with the Engagement team to change the way that the Council creates our Christmas Grotto. This year it will be created entirely by the staff team and will have a Woodland winter wonderland theme meets the North Pole. I would like to thank staff, Members and local volunteers who will be involved in the execution of the Grotto in very important roles such as Santa, the Elves, helpers and the design team behind the Grotto. As per the promotional material, it will take place at Redruth Community Centre on Saturday 30th November, 7th and 14th December – on all days there will be free parking in the town centre, and Wales & West have kindly supported the first day of free parking.

2.8 External meetings attended:

- Emergency Plan meeting
- Visit to Truro City Council
- Meeting with CEO of Cornwall Chamber of Commerce
- CCTV meeting
- Meeting with Incredible Edible
- Meeting with Community Safety team
- Meeting with Coastline Housing Ltd
- Meeting with Ark of Extinction artist re: wall mural
- Remembrance Service
- Meeting with Skylite Associates
- Meeting with Redruth Charity Trust
- Climate Action Group meeting
- Attendance at the Buttermarket soft launch evening
- Meeting with Cllr Ruth Major
- Attendance at library youth volunteers celebration event
- Attendance at Cornwall Council multi-agency meeting re: rough sleepers
- Meeting with Cormac Making Space for Nature manager
- Meeting with Accessibility audit contractor(s)

- Meeting with trustees at Gwealan Tops

2.9 To attend in next period:

- Meetings with Skylite Associates
- Meeting with arts for health consultant
- Meeting with Cornwall Council Environment Service re: devolution opportunities
- Redruth In Lights festival
- Meeting with Resilient Orchards
- Meeting with youth volunteer
- Meeting with Street Vets
- Meeting local residents
- Meeting at Council's solicitors

3.0 **RECOMMENDATION**

To note and accept the report of the Town Clerk.

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council on 25th November 2024

SUBJECT OF REPORT: To update the Town Council on the work of the Youth Council

1. **SUMMARY OF IMPLICATIONS**

- a. Policy - No
- b. Financial - No
- c. Legal - No

2. **TERMS OF REFERENCE**

To report upon the activities of Redruth Youth Council.

3. **REPORT**

3.1 Monthly Youth Council Meeting

The next Youth Council meeting is scheduled for 21st November. It is due to be attended by representatives from Tesco Redruth and Cornwall Youth Council.

Immediately prior to the meeting, weather permitting, Youth Councillors will be getting together with Redruth Rotary to plant crocus bulbs in two locations maintained by the Town Council and identified by the Facilities Manager. This is to raise awareness of the Rotary's worldwide campaign to eradicate polio.

3.2 Redruth Remembrance

Several Youth Councillors attended Redruth's Remembrance Sunday proceedings, taking part in the parade and laying a wreath. I am, as always, very grateful to Youth Councillors for giving up part of their weekend, particularly as, for the majority of those attending, the event fell in the middle of their mock GCSE exams.

3.3 Redruth in Lights

Youth Councillors are looking forward to taking part in the lantern parade on Saturday 30th November.

3.4 Provision of Free Period Products

Following a considerable amount of time spent discussing and planning what could be done to help eliminate period poverty, including seeking support from the Town Council, I'm very pleased to report that free period products are now available to visitors to the Civic Centre, courtesy of Redruth Youth Council.

It is hoped to add other locations in future, as well as increasing the products available - watch this space!



3.5 Christmas Toy Collection

This Christmas, Youth Councillors are working with Redruth Rotary to provide a Christmas Toy collection point in support of the local Foodbank. The collection point will be available in the entrance area to the Civic Centre from the week commencing 18th November until 9th December.

The Youth Council and Redruth Rotary will both be advertising the collection. Youth Councillors would be grateful if Members would consider making a donation and assist by publicising the location of the collection point. To be accepted, toys need to be new and unwrapped.

4. **RECOMMENDATIONS**

It is recommended that this report is noted.

Abigail Hunt
Operations Officer

Redruth Town Council
Summary Management Report
2024-25 Month 7

October 2024

	Actuals to date	2024-25 Budget - Year to Date	2024-25 Budget - Full Year	2024-25 Forecast
	£	£	£	£
INCOME				
Precept	1,176,015	1,176,015	1,176,015	1,176,015
Interest received	16,546	0	0	33,000
Grants (to Ear-marked Reserves)	22,020	0	0	22,020
Grants transferred to EMR	(22,020)	0	0	(22,020)
TOTAL INCOME	1,192,561	1,176,015	1,176,015	1,209,015
EXPENDITURE				
STAFFING				
Salaries and on-costs	457,473	438,270	751,144	785,597
Other employment costs	11,692	9,000	18,000	21,442
Total Staffing Costs	469,165	447,270	769,144	807,039
OPERATIONS				
Facilities Team	36,089	39,029	52,446	50,329
Properties	72,477	92,542	156,043	150,706
Office Administration	24,235	25,030	38,140	37,888
Total Operations Costs	132,800	156,601	246,629	238,922
ENGAGEMENT				
Festivals and Events	39,137	37,755	66,009	60,230
Other Engagement	9,952	21,917	33,750	16,881
Library	682	4,575	5,700	1,453
CCTV	3,408	11,000	22,000	22,000
Total Engagement Costs	53,179	75,246	127,459	100,563
OTHER COST CENTRES				
Finance and Governance	18,747	16,462	27,783	27,656
Planning	1,635	5,000	5,000	1,635
Total Other Cost Centres	20,382	21,462	32,783	29,291
TOTAL EXPENDITURE	675,527	700,579	1,176,015	1,175,815
NET SURPLUS/(DEFICIT)	517,034	475,436	0	33,200

Redruth Town Council			Full Council Meeting 25 November 2024	
List of Payments made between 22/10/2024 and 17/11/2024				
Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
Current/High Interest Accounts				
Direct Debits				
22/10/2024	BES Commercial Electricity Ltd	DD204	107.59	Electricity 4MW
22/10/2024	3006437720 Total Energies Gas	DD205	16.26	Electricity for public mural
22/10/2024	3006437764 Total Energies Gas	DD206	1,386.98	Electricity charge Civic Centre
22/10/2024	3006455870 Total Energies Gas	DD207	24.52	Electricity 3 MW
22/10/2024	3006730210 Total Energies Gas	DD208	14.73	Electricity 7 MW
22/10/2024	3007903790 Total Energies Gas	DD209	180.90	Electricity Civic Centre
24/10/2024	3001434810 Total Energies Gas	DD210	230.48	Gas for the Chambers
24/10/2024	3006437731 Total Energies Gas	DD211	14.92	Electricity 12 MW
24/10/2024	3006437742 Total Energies Gas	DD212	25.26	Electricity for toilets
24/10/2024	3006519197 Total Energies Gas	DD213	522.86	Electricity for the Chambers
25/10/2024	Vodafone	DD214	33.88	Vodafone mobile phone Oct 24
30/10/2024	Acronyms Ltd	DD215	1,228.74	IT Support & various
31/10/2024	Unity Trust Bank	DD216	22.80	Bank charges
01/11/2024	UK Debt Mgt Office	DD217	8,155.68	PWLB Loan repayment
01/11/2024	10721248 South West Water	DD218	8.82	Purchase Ledger DDR Payment
01/11/2024	Xerox Finance Ltd	DD219	324.72	Photocopier lease
01/11/2024	Cornwall Council	DD220	1,035.00	NDBR Chambers 1st and 2nd Floor
01/11/2024	Cornwall Council	DD221	157.00	NDBR Market Place
01/11/2024	Cornwall Council	DD222	3,385.00	NDBR Civic Centre
01/11/2024	Cornwall Council	DD223	222.00	NDBR The Yard
04/11/2024	UK Fuels Ltd	DD224	304.74	Diesel
04/11/2024	Biffa Waste Services Ltd	DD225	140.45	General waste-sept
04/11/2024	Biffa Waste Services Ltd	DD226	456.28	general waste-mkt way
04/11/2024	Hewlett-Packard Int Bank	DD227	276.57	Tablets lease
11/11/2024	Acronyms Ltd	DD228	80.08	VOIP call charges Oct
12/11/2024	adobe systems software ireland	DD229	47.48	Creative cloud all apps
15/11/2024	Opie Oils Ltd	DD230	28.22	Derv
			18,431.96	
Faster Payments				
21/10/2024	Ceiling Tiles UK	FP529	172.80	Box Ceiling tiles 600x600mm
21/10/2024	Truro Tractors Ltd	FP530	176.30	S2-WSJ machine repairs
21/10/2024	Skylite Associates Ltd	FP531	564.00	HR Services to October 2024
21/10/2024	PJD Martin Ltd	FP532	407.28	Annual boiler service
21/10/2024	Liftman (UK) Ltd	FP533	273.36	Chambers stairlift
21/10/2024	Alliance Tool Hire (SW)	FP534	81.60	Dehumidifier Hire
21/10/2024	5044354501 Pennon Water Servic	FP535	119.66	Water amd sewerage charges
21/10/2024	ITEC Connect Limited	FP536	71.90	Meter readings
21/10/2024	C Applegarth Cleaning Services	FP537	20.00	Window cleaning
21/10/2024	Plumbtastic (Cornwall) Ltd	FP538	78.00	Repairs to toilet
21/10/2024	South West Hygiene	FP539	77.03	Sanitary bins and mats Oct
21/10/2024	Trinity Fire and Security Syst	FP540	268.20	Fire Alarm System call-out
21/10/2024	Mr A H Jones t/a Complete Weed	FP541	3,510.00	Weed spraying
21/10/2024	The Green Waste Company	FP542	25.00	Green Waste load
21/10/2024	Cornwall Council	FP543	1,398.96	CCTV maintenance
21/10/2024	S J Beaumont	FP544	1,500.00	Redruth Recorded Podcast
30/10/2024	Net salaries October 2024	FP545 - 570	50,032.78	Personal details with-held
07/11/2024	The Growbox	FP571	255.00	Food Larger Councils meeting
07/11/2024	OfficeSmart	FP572	14.89	A4 Card
07/11/2024	Hudson Accounting Ltd	FP573	450.00	Interim Audit
07/11/2024	2147244101 Pennon Water Servic	FP574	259.76	Chambers water bill
07/11/2024	PJD Martin Ltd	FP575	183.60	Chambers boiler repairs

List of Payments made between 22/10/2024 and 17/11/2024

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
07/11/2024	Mill Signs	FP576	88.87	Notices for Remembrance
07/11/2024	Krowji Ltd	FP577	175.00	Rent for facilities yard - Nov
07/11/2024	Tee Electrical Ltd	FP578	3,949.20	Christmas Lights works
07/11/2024	Corserv Facilities Limited	FP579	1,847.39	Vehicle hire charges
07/11/2024	Celtic Scaffolding Inc Ltd	FP580	14,736.00	Clock Tower Scaffolding
08/11/2024	Cornwall Pension Fund	FP581	16,067.25	Pension cont's October 2024
08/11/2024	HMRC	FP582	16,612.09	PAYE/NI for October 24
15/11/2024	Paypal UK Ltd	FP583	396.64	Fabric for Santa Grotto
15/11/2024	The Works Ltd	FP584	600.00	Books - Santa grotto gifts
15/11/2024	5019325201 Pennon Water Servic	FP585	12.24	water raymond rd allot
15/11/2024	Sam Bradbury Art	FP586	150.00	Bat halloween workshop
15/11/2024	Relyon Guarding & Security Ser	FP587	1,007.50	Locks/unlocks and meetings
15/11/2024	MacSalvors Ltd	FP588	445.98	cable ties & sign/clock tower
15/11/2024	ITEC Connect Limited	FP589	48.60	Readings - consumables
15/11/2024	The Growbox	FP590	90.00	Halloween Pumpkins
15/11/2024	Greens News	FP591	435.80	Newspapers Jan - July
15/11/2024	Gopak Education and Community	FP592	1,497.40	Table for community centre
15/11/2024	Home Library Service	FP593	22.95	HLS deliveries/mileage
15/11/2024	EON Next Energy Limited	FP594	67.20	Electricity - Unit 6
15/11/2024	EON Next Energy Limited	FP595	81.30	Electricity - unit 5
15/11/2024	EDF Energies	FP596	70.60	Electric charges
15/11/2024	Cornwall Scrapstore	FP597	57.50	Scrapstore Membership
15/11/2024	The Cornwall Heritage Trust	FP598	27.00	6 x 12pk of cornish xmas cards
15/11/2024	Cornwall Fabrication	FP599	120.00	Gate repair
15/11/2024	Cornwall ALC Limited	FP600	24.00	Code of conduct training
15/11/2024	Blue Cornwall Ltd	FP601	436.00	Boardroom hire 15/10/24
15/11/2024	Home Library Service	FP602	5.40	HLS mileage
15/11/2024	Alliance Tool Hire (SW)	FP603	448.48	1 day hire-cordless saw & blade
15/11/2024	Annie Grace Kitto	FP604	2,100.00	Cleaning toilets-new cut/mkt way
15/11/2024	Library staff member	FP605	68.12	Expenses claimed
15/11/2024	Back-pay for April - September	FP606-607	699.49	Personal details with-held
			113,584.03	
Petty Cash				
23/10/2024	Petty cash	PC43	14.46	Items for Christmas grotto
24/10/2024	Jeweller	PC44	0.00	Repair to Mayor's chain
24/10/2024	Petty cash banked	147	100.00	Petty cash banked
30/10/2024	Petty cash	PC45	2.00	Milk
30/10/2024	Petty cash	PC46	1.95	Milk
30/10/2024	Petty cash	PC47	2.00	Calulator
06/11/2024	Petty cash	PC48	17.00	Car parking
12/11/2024	Petty cash	PC49	1.50	Parking
14/11/2024	Petty cash	PC50	1.30	Milk
			140.21	