

**Redruth Town
Council**



**Consel An Dre
Resrudh**

Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr A Biscoe

Town Clerk: C Williams

See Distribution

Our Reference:
RTC/FC/June
Date:
24 June 2026

Dear Councillor

Monthly Meeting of the Redruth Town Council – 29th June 2026

You are summoned to attend a Meeting of the Redruth Town Council to be held in The Langman Room, Redruth Civic Centre, Alma Place on Monday 29th June 2026. Proceedings will commence at 7:00pm.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink that reads "Charlotte Williams".

Charlotte Williams
Town Clerk
Enclosures

Agenda and associated documentation

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

Police Inspector

Monthly Meeting of the Redruth Town Council
29th June 2026
AGENDA

PART I - PUBLIC SESSION

1. To receive apologies for absence.
2. One minute silence for former Mayor Wendy Lawrence.
3. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
4. Public participation session – to enable the public to put questions to the Council relating to any Town Council matters.
5. To receive reports from the Town Mayor and Deputy Town Mayor. (see attached reports)
6. To receive correspondence – Letter of support request (attached); Cornwall Council survey on Engagement from Cornwall Councillors (attached)
7. To receive reports from the divisional Cornwall Councillors.
8. To confirm the Minutes of the Monthly Meeting of the Council held on 18th May 2026 (Minutes attached)
9. To receive the Minutes as reports of the following committees and meetings, and to accept and approve the Recommendations and Resolutions contained within the Minutes of the:

Planning Committee – 18th May 2026 (see attached Minutes)
Asset Management Committee – 1st June 2026 (see attached Minutes)
10. To receive the Draft Strategic Plan with emerging themes for comment to inform the final version. (see attached report)
11. To consider the Town Clerk's report. (report attached)
12. To receive the revised Grant Scheme guidance for approval. (see attached)
13. Youth Council Update.
14. To receive brief verbal updates from Members as representatives on outside bodies.
15. To consider and approve the schedule of payments. (see attached schedule)
16. To re-consider the following Motion

Proposer: Cllr Aaron Mays, Seconded by Cllr Mark Selwood. Date: 5th May 2026

Motion Title: Formal Opposition to Cornwall Council's Street-lighting Switch-Off Plan in Redruth scheduled from 11th May 2026.

That Redruth Town Council writes a formal letter of objection to Cornwall Council regarding the planned street-lighting changes scheduled from 11th May 2026. Redruth Town Council requests that Cornwall Council exempts Redruth from this entirely, or, at a minimum, implements a "dimming-only profile" in place of any total blackouts.

This is in response to Cornwall Council's plan to switch-off street-lighting from 11th May 2026 in Redruth. The current plan is a full switch-off midnight to 5am Sunday through Thursday night, and ultra-dimmed midnight to 5am Friday & Saturday night.

1. Safety of Residents and Essential Shift Workers: Implementing a total switch-off between the hours of midnight and 5:00 AM creates a difficult environment for night shift employees and those who work irregular schedules. These hard-working residents are council tax payers and are entitled to a safe, well-lit commute and should not be forced to navigate unlit streets.

2. Pedestrian Safety on Historically Narrow Streets: Redruth is characterised by narrow paths and uneven pavements. Total darkness in these areas significantly escalates the risk of trips, falls, and injuries for any pedestrian traversing the town at night.

3. Road Safety and Critical Infrastructure Visibility: Severely diminished visibility prevents motorists and cyclists from identifying faded road markings, potholes, and other potential hazards in the carriageway. A complete cessation of street lighting compromises the fundamental safety of all road users, increasing the likelihood of avoidable vehicular accidents.

4. Disproportionate Impact on Vulnerable Groups: Residents living with visual impairments, or any disability that negatively affects sight and mobility, are effectively facing a de-facto "curfew." These individuals will be rendered unable to safely leave their homes during these hours, leading to increased isolation and a loss of independence.

5. Crime Prevention and Anti-Social Behaviour: While Cornwall Council cites ongoing police liaison, the public perception of safety is just as vital to community health as actual crime statistics. Darkened streets provide convenient cover for anti-social behaviour and criminal activity; furthermore, the safety of women and girls in these pitch-black conditions is a fundamental right that must be protected. Lack of light would also hinder residents' ability to accurately identify and report incidents to the authorities.

6. Council Tax Value vs. Diminishing Service Delivery: Local residents have consistently faced the maximum allowable year-on-year Council Tax increases. To withdraw a fundamental public safety service while simultaneously increasing the financial burden on households is unacceptable and represents a failure in the Council's duty of care to the community. In short, residents are being asked to pay more money to be significantly less safe.

Formal Conclusion:

While we acknowledge the pressing necessity of local government budget management, the safety and physical well-being of Redruth residents must not be the price paid for these financial savings. We strongly urge Cornwall Council to reconsider this policy and opt to exempt Redruth from the total switch-off. At an absolute minimum, we request the implementation of a "dimming-only" profile that maintains essential visibility while still achieving necessary energy efficiency targets.

PART 11 – PRIVATE SESSION – Exclusion of the Press and Public

The Council is invited to pass the following resolution:- That pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following item of business, by reason of the confidential nature of the business to be transacted.

17. To receive a brief verbal report on the Clocktower from the Town Clerk.
18. To consider a report from the Deputy Town Clerk/RFO on The Chambers (report attached).

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council, Monday 29 June 2026

1.0 SUBJECT OF REPORT: Report from Town Mayor, Cllr Alison Biscoe

2.0 SUMMARY OF IMPLICATIONS

- a. Policy - No
- b. Financial - No
- c. Legal - No

3.0 REPORT

- 3.1. 30/05/26. We attended Trebah Gardens hosted by The Parachute Regimental Association Royal Cornwall Branch 82nd Commemoration of the embarkation of the 29 US Infantry for The Invasion of Europe, D Day 1944.
A very moving day for all of those who took part, the weather was amazing, I think everyone who went to the beach had an ice cream. The Merlin helicopter dropping the wreath on the water was very poignant and demonstrated such precision flying.
- 3.2. 13/06/26. Murdoch Day, personally the best yet. Parade amazing very big. and so well organised, I think everyone who took part enjoyed it. So many stalls, music activities, great food stalls scattered around the whole town, with good representation of the various charities involved around our area.
- 3.3 We attended RNAS Culdrose for their annual information evening, Weather very foggy so no flying displays,(shame) but the Navy band were excellent. Lots of networking with local Mayors and other dignitaries.
- 3.4. Myself, Town Clerk, Deputy Town Clerk(RFO) HR Manager
Attended the signing ceremony at County Hall of the Armed Forces Community Covenant, which I signed on behalf of Redruth Town Council.
It was good to see so many other Town Council and other organisations committing to this as well.

Cllr Alison Biscoe
Town Mayor

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council, Monday 29th June 2026

1.0 **SUBJECT OF REPORT: Report from Deputy Town Mayor, Cllr Paul Broad**

2.0 SUMMARY OF IMPLICATIONS

- a. Policy - No
- b. Financial - No
- c. Legal - No

3.0 REPORT

3.1 I went out on patrol in Redruth Central area with Neighbourhood beat manager.

We visited Treskerby park and I mentioned that I had asked Cllr Donnithorne to chase up the installation of the picket fencing around the new play equipment as this posed a serious health & safety hazard with dog fouling. I also asked for an extra rubbish bin at that end of the playing field. We then walked and talked to residents across Redruth Highway and went to Treganoon. A very worthwhile experience indeed.

3.2 Very encouraging to see our local policing team & PCSO's out and about in the community. Attending both Redruth Highway Community Hub coffee mornings and also Bethel Community Larder.

Myself & Consort volunteered again at Bethel, and I also attended a meeting along with others to discuss plans for a charity Gala at The Penventon on September 19th. Details available from Ruth Gunn.

Bethel Food larder collections are going okay and are always grateful for any donations. Even one item per person would make a significant difference please. Thank you to the RTC staff and also Cllr Thomas who have kindly donated so far.

3.3 MURDOCH DAY:

What a fantastic day for Redruth!

In my humble opinion, this was one of the best Murdoch Festivals for many years!

Such a vibrant atmosphere and a real buzz throughout our wonderful town.

The parade / music / markets / diverse entertainment / food / sunshine and of course the lovely people of Redruth made this a day to remember.

And a special mention the Bond St Collective for organising a brilliant Redruth Pride carnival event alongside Murdoch Day. The colours spread through the town and made the day extra special.

Also not forgetting our wonderful events team & staff at RTC for all their hard work & planning to help make these events happen. THANK YOU!

Paul Broad: Deputy Town Mayor

Dear Town and Parish Councillors,

We are writing to provide an update on the development of Cornwall's new Destination Organisation, and to ask town and parish councils to consider providing financial support to help sustain this work through 2026.

As you know, the previous organisation, Visit Cornwall CIC, entered voluntary liquidation in late 2025. Since then, Cornwall Council and industry partners have worked together to stabilise activity, maintain key channels, and begin shaping a future model for a new, sustainable destination organisation.

Through a combination of private sector contributions and Cornwall Council support, funding has been secured to maintain core activity through to the end of June. I have recently been appointed as Project Lead to take this work forward.

This has ensured continuity, but further support is now needed to maintain momentum and deliver the next phase.

Why this matters

A strong DMO plays a vital role in ensuring that Cornwall remains competitive, visible, and responsibly managed as a destination. It provides coordinated marketing, strategic planning, destination branding, research, visitor data, emergency support (think of the recent storms), and advocacy at regional and national levels. Without a unified body representing Cornwall's interests, our towns and villages risk losing visibility in an increasingly competitive marketplace, and businesses continue to suffer from rising taxes, costs and constant policy changes.

We are not solely about attracting more visitors. It is about attracting the right visitors, at the right times of year, and encouraging behaviour that benefits communities while protecting Cornwall's unique natural and cultural heritage. At the start of this exercise, the steering group focused on key pillars they felt were vital to the new body. With this, a properly funded DMO can:

- Promote year-round tourism to reduce seasonal pressures and create stable employment
- Support sustainable travel initiatives and responsible visitor messaging
- Help manage footfall in sensitive areas
- Strengthen local events and cultural programmes
- Secure external funding and partnerships
- Provide data and insight to support local planning decisions

The role of Town and Parish Councils

Town and parish councils are on the front line of both the benefits and the pressures associated with tourism. You maintain public spaces, manage toilets and car parks, support community facilities, and respond directly to residents' concerns. Financially contributing to the new DMO shows a future commitment that councils would be investing in a partnership with the visitor economy and working with us to create strategic frameworks that help balance economic benefit with community wellbeing.

Public investment, even at a modest level, strengthens the DMO's ability to leverage additional funding and provides reassurance that the organisation is working in the best

interests of communities, not solely commercial operators. We are hoping this is something you can consider for any unallocated funds from 2025/26.

For your residents, a well-managed visitor economy means:

- Stronger local employment opportunities
- Thriving town centres
- Improved infrastructure supported by visitor spend
- Greater cultural vibrancy
- Increased funding opportunities for community projects, town and village events

Without proper coordination and investment, tourism does not disappear, it simply becomes fragmented and unmanaged. The cost of unmanaged tourism can be far greater than the cost of strategic oversight.

What funding will support

We are now seeking contributions to help sustain activity through the remainder of 2026, ensuring there is continuity while the new organisation is established.

Funding will directly support:

- Ongoing project leadership to progress governance, funding models and the establishment of the new organisation
- Continued sector engagement and coordination
- Maintenance and management of Visit Cornwall's digital and communication channels (including website and social platforms)
- Delivery of core marketing and messaging to ensure Cornwall remains visible and competitive as a destination

The ask

We are asking town and parish councils to consider contributing £500 + VAT (or more where possible) as an investment in Cornwall's visitor economy.

All funds will be administered by Cornwall Council as the accountable body and will be ringfenced solely for this work. Full transparency on expenditure will be provided.

Looking ahead

This is a critical transition period. Momentum has been maintained, but continued support is essential to ensure progress is not lost and that a new, effective destination organisation can be established.

If you would like to discuss this further, or explore how your council can support, please do get in touch.

Thank you for your continued commitment to Cornwall.

Kind regards,

David Rodda – Truro City Council (on behalf of Town and Parish Councils)

Andy Jasper – Eden Project

Euan Rodger – Visit Isles of Scilly

Katie Warren – Cornwall Self-Catering Collective (CSC)

Keith Southwell – Cornwall Association of Tourist Attractions (CATA)

Laura Plum – St Austell Brewery

Linda Winstanley – Tourist Information Centres/Area Associations

Patrick Langmaid – British Homes & Holiday Parks Association (BH&HPA)

Ruth Huxley – Great Cornish Food

Veryan Palmer – Cornwall Hospitality Collective

Will Ashworth – Cornwall Large Hotels Group

Tim Fryer – Project Lead

On behalf of the Visit Economy Development Group

Engagement between parish and town councillors and Cornwall councillors

At least every four years, Cornwall Council appoints three or more volunteers to an Independent Remuneration Panel to consider Cornwall councillors' members' allowances. The panel is currently at work and would welcome input from parish and town councils.

The panel wants to know how useful it is for you when your local Cornwall councillor attends your parish or town council meetings:

- Is this highly / moderately / not very valuable?
- Does your Cornwall councillor attend, or send a report?
- Are there other methods of engagement which are helpful?

The panel would like to hear from parish and town clerks, ideally **during the month of June or by 20 July at the latest**. Please email

Mark.1.Walker@cornwall.gov.uk with your answers. Thank you.



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr A Biscoe

Town Clerk: C Williams

**Minutes of a Meeting of the Redruth Town Council held at Redruth
Civic Centre, Alma Place, Redruth on Monday 18th May 2026**

Present:

Cllr A Biscoe Chair
Cllr Broad
Cllr Barnes
Cllr Cunningham
Cllr Ellenbroek
Cllr Mays
Cllr Morrison
Cllr Reeve
Cllr Selwood
Cllr Thomas

In attendance:

Mrs C Williams Town Clerk
Mrs H Bardle Deputy Town Clerk & Responsible Finance Officer
Mrs J Cockerham-Harris Minute Taker
Mr G Coombs Facilities Manager
Ms J Turner Senior Library Officer
Ms L Akerman Community Liaison Manager
Cornwall Cllr R Tarrant

2 members of the public were also in attendance

PART I – PUBLIC SESSION

1665.1 To receive apologies for absence.

Apologies were received from Cllrs H Biscoe, Allen, Jolly and Tremayne.

1665.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1665.3 Public participation session – to enable members of the public to put questions to the Council relating to any items on the agenda.

The Town Clerk read a letter from Cllr Jolly stating her disagreement with the motion in item 17 on the agenda, in favour of dark skies to benefit wildlife. The Town Clerk read a letter from a member of the public, stating her views on the move of parties by Cllr Tarrant. The Town Clerk then read a letter from Cllr Allen, asking for Cllr Tarrant to clarify the emphasis on political expression, to explain where the line sits between conduct.

1665.4 To receive a report from the Town Mayor and Deputy Town Mayor.

Cllr A Biscoe summarised the report, commenting on the recent mayor making ceremonies they each attended around the county. Cllr Broad also commented on Treskerby park and the plan to follow up when the fence around the play area would be put into place. Cllr Reeve stated she had spoken to Cornwall Cllr Donnithorne about the issue and that it would be dealt with immediately.

1665.5 To receive reports from the divisional Cornwall Councillors.

Apologies were received from Cllrs Harrison and Donnithorne.

Cllr Cunningham asked Cllr Tarrant to clarify the acronyms in his report, and Cllr Ellenbroek stated her previous involvement with Cornwall Council and the need to take into account the need to keep green spaces in the area, and to utilise the Remediation Scheme (used in the North of England) and implement it down here,

in the mining area. Cllr Tarrant stated he would work together with RTC to choose the right sites.

Cllr Barnes asked Cllr Tarrant to reinstate the finger signpost missing on Albany Road. Cllr Tarrant stated he would and added that the new digital timetable for the bus times was going up in June. He went on to answer Cllr Allen's letter regarding item 3.4 in his report, stating that he believed in free speech for all but that it needed to be civil and respectful.

1665.6 To confirm the Minutes of the Monthly meeting of the Council held 27th April 2026.

RESOLVED by Majority that the Minutes of the Monthly meeting of the Council held 27th April 2026 are received and approved [Proposed by Cllr Barnes; Seconded by Cllr Thomas] Cllrs Cunningham and Morrison abstained.

1665.7 To receive a report on the Residents survey findings.

Cllr A Biscoe and the Town Clerk stated their congratulations on the work done by the Community Liaison Manager. Cllr Barnes asked how the report could be implemented to increase footfall. The Community Liaison Manager answered that prioritisation of future projects could play a part in this.

Cllr Ellenbroek asked for the report to go to Youth Council for their input, stating her concern over how knowledge of how local Government works was low. She believed the TC should help raise awareness on the matter. The Town Clerk stated that any next steps would go through SMT who were in the process of drafting a strategic plan to bring to the Council.

Cllr Thomas stated his thoughts on the use of green spaces, how Anti-Social Behaviour (ASB) had impacted footfall in the local parks and asked if there was any feedback within the report commenting on this. The Community Liaison Manager stated that safe streets were a big priority, with a potential high for ASB during town events, and that she could put together a segment regarding the parks usage and speculation.

Cllr Morrison asked how the division of this report was circulated amongst the three wards, in order to cover all areas of Redruth. The Town Clerk answered

that great care was taken to ensure all geographical areas of the data collected were statistically valid.

1665.8 To consider the Town Clerk's report

Cllr Broad stated that with addition of Treskerby park to the devolution negotiation, the Council should consider green infrastructure for growth.

Cllr Reeve asked about the current situation with Berryman's car park and the Town Clerk updated her.

1665.8.1 Unanimously RESOLVED to proceed with the Neighbourhood Priority Statement (NPS) [Proposed by Cllr Ellenbroek; Seconded by Cllr A Biscoe].

1665.8.2 Unanimously RESOLVED to adopt the draft of the Armed Forces Covenant and move to the signing ceremony. [Proposed by Cllr Ellenbroek; Seconded by Cllr Broad].

1665.9 Youth Council Update

The Report was noted.

1665.10 To consider a report on the Management Information for April 2026 from the RFO/Deputy Town Clerk.

Cllr A Biscoe asked about the cost to repair the vandalism and suggested a new locking method to combat the issues in the Market Way toilets and the DTC/RFO clarified the costs, and that they would be looked into.

Cllr Selwood asked if the operating costs for the CCTV were hidden in other categories and the DTC/RFO answered that it predominantly lied within salaries, but will be in a separate CCTV report. Cllr Selwood asked for a report regarding the businesses in Market Way, and the DTC/RFO answered she would do a report of costs attributed to the Council.

1665.11 Confirmation that there is no conflict of interest between the Council and the external auditor (BDO LLP).

No conflict of interest was declared.

1665.12 To receive the internal Audit Report for the Year Ended 31 March 2026

The report was noted and accepted.

- 1665.13 To approve the Annual Governance Statement for the Year Ended 31st March 2026.**
- 1665.13.1 Unanimously RESOLVED to approve the Annual Governance Statement for the Year Ended 31st March 2026 [Proposed by Cllr Barnes; Seconded by Cllr A Biscoe].
- 1665.13.2 Cllrs A Biscoe and Broad signed the relevant documents as witnessed by those present at the meeting.
- 1665.14 To approve Accounting Statement for the Year Ended 31 March 2026.**
- 1665.14.1 Unanimously RESOLVED to approve the Accounting Statement for the Year Ended 31st March 2026 [Proposed by Cllr A Biscoe; Seconded by Cllr Broad].
- 1665.15 To confirm the dates for public inspection of the Financial records between Wednesday 3rd June 2026 and Tuesday 14th July 2026.**
- The dates were confirmed by the Council.
- 1665.16 To consider and approve the schedule of payments.**
- 1665.16.1 Unanimously RESOLVED to approve the schedule of payments [Proposed by Cllr Ellenbroek; Seconded by Cllr Broad].

1665.17 To consider the following Motion;

Motion Title: Formal Opposition to Cornwall Council's Street-lighting Switch-Off Plan in Redruth scheduled from 11th May 2026.

That Redruth Town Council writes a formal letter of objection to Cornwall Council regarding the planned street-lighting changes scheduled from 11th May 2026. Redruth Town Council requests that Cornwall Council exempts Redruth from this entirely, or, at a minimum, implements a "dimming-only profile" in place of any total blackouts.

This is in response to Cornwall Council's plan to switch-off street-lighting from 11th May 2026 in Redruth. The current plan is a full switch-off midnight to 5am Sunday through Thursday night, and ultra-dimmed midnight to 5am Friday & Saturday night.

1. Safety of Residents and Essential Shift Workers: *Implementing a total switch-off between the hours of midnight and 5:00 AM creates a difficult environment for night shift employees and those who work irregular schedules. These hard-working residents are council tax payers and are entitled to a safe, well-lit commute and should not be forced to navigate unlit streets.*

2. Pedestrian Safety on Historically Narrow Streets: *Redruth is characterised by narrow paths and uneven pavements. Total darkness in these areas significantly escalates the risk of trips, falls, and injuries for any pedestrian traversing the town at night.*

3. Road Safety and Critical Infrastructure Visibility: *Severely diminished visibility prevents motorists and cyclists from identifying faded road markings, potholes, and other potential hazards in the carriageway. A complete cessation of street lighting compromises the fundamental safety of all road users, increasing the likelihood of avoidable vehicular accidents.*

4. Disproportionate Impact on Vulnerable Groups: *Residents living with visual impairments, or any disability that negatively affects sight and mobility, are effectively facing a de-facto "curfew." These individuals will be rendered unable to safely leave their homes during these hours, leading to increased isolation and a loss of independence.*

5. Crime Prevention and Anti-Social Behaviour: *While Cornwall Council cites ongoing police liaison, the public perception of safety is just as vital to community health as actual crime statistics. Darkened streets provide convenient cover for anti-social behaviour and criminal activity; furthermore, the safety of women and girls in these pitch-black conditions is a fundamental right that must be protected. Lack of light would also hinder residents'*

ability to accurately identify and report incidents to the authorities.

6. Council Tax Value vs. Diminishing Service Delivery: *Local residents have consistently faced the maximum allowable year-on-year Council Tax increases. To withdraw a fundamental public safety service while simultaneously increasing the financial burden on households is unacceptable and represents a failure in the Council's duty of care to the community. In short, residents are being asked to pay more money to be significantly less safe.*

Formal Conclusion:

While we acknowledge the pressing necessity of local government budget management, the safety and physical well-being of Redruth residents must not be the price paid for these financial savings. We strongly urge Cornwall Council to reconsider this policy and opt to exempt Redruth from the total switch-off. At an absolute minimum, we request the implementation of a "dimming-only" profile that maintains essential visibility while still achieving necessary energy efficiency targets.

1665.17.1 Cllr Cunningham asked for any data to understand the percentage of residents out during the specified timeline, to which Cllr Mays stated he did not have the data but was concerned more about public perception in paying more to receive less. Cllr Ellenbroek stated her own concerns over town safety and the implications the light switch-off would bring. Cllr Broad proposed that the lights turn ultra dim as a compromise and Cllr Mays agreed, stating his keenness to avoid a complete blackout. Cllr Morrison stated that there was an absence of complaints from areas where this had already occurred and proposed that more research should go into the motion.

Cllr Reeve asked if the lights were being switched off in areas covered by CCTV and the Town Clerk stated she was not certain as a map had not been sent by Cornwall Council. Cllr Ellenbroek proposed the amendment to defer the motion until more information was granted, moving it to the next Council meeting.

Cllr Mays accepted the amendment but reiterated the motion sat on the basis of public perception, and the Town Clerk stated they would be able to gather information from various avenues in order to make an informed decision.

1665.17.2 RESOLVED by Majority to defer making a decision on the motion in order to gather more information to make an informed decision [Proposed Cllr Ellenbroek; Seconded by Cllr Reeve] Cllr Selwood and Mays abstained.

DRAFT



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr A Biscoe

Town Clerk: C Williams

**Minutes of a Meeting of the Planning Committee held at Redruth
Civic Centre, Alma Place, Redruth on Monday 18th May 2026**

Present:

Cllr H Biscoe	Chair
Cllr S Barnes	
Cllr A Biscoe	
Cllr P Broad	
Cllr M Selwood	
Cllr I Thomas	

In attendance:

Mrs C Williams	Town Clerk
Mrs H Bardle	RFO/Deputy Town Clerk (DTC)
Mrs J Cockerham-Harris	Administrator
Mr J Molloy	Asset Manager
Mr G Coombs	Facilities Manager
No members of the public were in attendance	

PART I – PUBLIC SESSION

The Town Clerk read aloud two statements and the Town Council declared they were recording audio for minute taking purposes.

1664.0 To receive nominations and to elect Chair and Vice-Chair of the Planning Committee for the Council Year 2026-2027.

1664.0.1 Unanimously RESOLVED to elect Cllr H Biscoe as Chair of the Planning Committee for the Council Year 2026-2027 [Proposed by Cllr Barnes; Seconded by Cllr Broad]

- 1664.0.2 Unanimously RESOLVED to elect Cllr Tremayne as Vice-Chair of the Planning Committee for the Council Year 2026-2027 [Proposed by Cllr H Biscoe; Seconded by Cllr A Biscoe].
- 1664.1 To receive apologies for absence**
Apologies were received from Cllr Tremayne.
- 1664.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**
Cllr H Biscoe and A Biscoe declared a pecuniary interest in item 5 on the Agenda for application PA25/09352.
- 1664.3 Public participation session – to allow members of the public to put questions to the Council relating to any matters relating to the Town Council**
- 1658.3.1 Mr K Moseley spoke on behalf of the applicant for application PA25/09352. He commented on previous planning permission granted for the site and stated there had been minimal change between then and the current application. He stated he understood the specifications with the Neighbourhood Plan, that there was a balance to be kept. He was happy to answer questions and asked the Cllrs to Support the application.
Cllr Barnes commented on the site's history and Mr Moseley stated the usefulness of the buildings had come into question.
- 1664.4 To confirm the Minutes of the Meeting of the Planning Committee held on 13th April 2026 (minutes attached)**
- 1664.4.1 RESOLVED by Majority to confirm the minutes of the Planning Committee held on 13th April 2026 [Proposed by Cllr Barnes; Seconded by Cllr A Biscoe] Cllrs Reeve and Morrison abstained.
- 1664.5 To consider the planning applications**
The planning applications were dealt with in accordance with the attached Annex A.
- 1664.6 Decision Notice Schedule**
The Decision Notice Schedule was noted.

1664.7

Correspondence received.

The Correspondence was received and noted.

Chair

DRAFT

REDRUTH TOWN COUNCIL - PLANNING SCHEDULE

ANNEX A

All references for PA26/ unless otherwise stated.

Meeting: Monday 18th May 2026

LIST 1

RESOLVED by Majority that all the Applications on List 1 are supported en-bloc,
[Proposed Cllr A Biscoe; Seconded Cllr Selwood].

REF NO	CC REF	SITE	PROPOSAL	DECISION
1	02161	Land Adjacent to Ramblers Rest, Whites Farm Garden, North Country, Redruth	Siting of caravan and associated works	Supported
2	02330	Nationwide Building Society, 22 Fore Street, Redruth	Installation of defibrillator and bleed kit cabinets to external wall of Nationwide Building Society Branch	Supported
3	02112	The Old Rectory, Churchtown, Redruth, TR15 3BT	Works to trees subject to a Tree Preservation Order – removal of branches from Sycamore trees	Supported

4	01416	Land Adj to Gem Cottage, Wheal Montague, North Country, Redruth	Change of use of land from agricultural to residential/domestic use and siting of caravan to be used as an ancillary bedroom on that land.	Supported
5	02887	Trewirgie Allotments, Trewirgie Road, Redruth	Works to trees subject to a Tree Preservation Order (TPO): T1 Macrocarpa. Remove secondary stem weakened by recent storms and moving significantly in light winds.	Supported
6	02538	3 Middle Road, Redruth Highway, Redruth, TR15 1RX	Extension to rear elevation for ancillary use	Supported
7	02761	16 Bullers Terrace, East End, Redruth	Demolish front porch and reinstate front façade to its origin. Demolish rear single storey dilapidated structure. Rebuild ground floor rear structure to existing footprint. Proposed first floor extension above rear single storey structure and dropped kerb to front with hardstanding to front garden for parking space.	Supported

8	02199	Whites Farm, North Country, Redruth, TR16 4BZ	Siting of two caravans for residential use and associated works	Supported
9	PA25/01644	Parc An Chy Recycling Site, Treskerby, Redruth	Retention of land to be used for stockpile of materials, amendment to acoustic bunding not exceeding 147 metres, construction of 2 storage barns, siting of portable cabin offices, hard standing for collection of materials and associated works	Supported.

REDRUTH TOWN COUNCIL - PLANNING SCHEDULE

ANNEX A

All references for PA26/ unless otherwise stated.

Meeting: Monday 18th May 2026

LIST 2

REF NO	CC REF	SITE	PROPOSAL	DECISION
10	PA25/09352 (Cllr Selwood)	Foxworth Stables, Sandy Lane, Redruth	Demolition of stable buildings and office and removal of site caravan and formation of three detached dwellings.	RESOLVED by Majority Not to Support the application to keep the integrity of the land as it is on the other side of the settlement boundary according to the neighbourhood plan [Proposed by Cllr Barnes; Seconded by Cllr Broad] Cllr Selwood was against and Cllrs Mays, Morrison, A Biscoe, H Biscoe and Reeve abstained.

**Minutes of a Meeting of the Asset Management Committee held at Redruth
Civic Centre, Alma Place, Redruth on Monday 1st June 2026**

Present:

Cllr E Allen	Chair
Cllr D Reeve	
Cllr S Barnes	
Cllr A Biscoe	
Cllr H Biscoe	
Cllr P Broad	
Cllr R Jolly	
Cllr I Thomas	
Cllr W Tremayne	

In attendance:

Mrs H Bardle	Deputy Town Clerk/ Responsible Finance Officer
Mr W Rundle	Asset Manager
Mr J Molloy	Asset Manager (Consultant)
Mrs C Peate	Administrator

There were no members of the public in attendance.

PART I – PUBLIC SESSION

1666.1 To receive nominations for Chair of Asset Management Committee and to vote in the Chair for the municipal year 2026/27.

Cllr E Allen had been nominated by Cllr Jolly at the Annual Meeting.

Unanimously RESOLVED to accept Cllr E Allen for the Chair of the Asset Management Committee.

1666.2 To receive nominations for the Vice-Chair of Asset Management Committee and to vote in the Vice-Chair for the municipal year 2026/27.

Cllr D Reeve was nominated by Cllr Allen and seconded by Cllr Jolly at the Annual Meeting.

Unanimously RESOLVED to accept Cllr D Reeve for the Vice-Chair of Asset Management Committee.

1666.3 To receive apologies for absence.

Apologies were received from Cllr A Mays.

1666.4 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1666.5 Public participation session – to enable the public to put questions to the Council relating to any items on the Agenda.

No members of the public were in attendance.

1666.6 To confirm the Minutes of the Meeting of the Asset Management Committee held on 2nd March 2026.

1666.6.1 Cllr Allen announced that the meeting would be recorded and the audio recording commenced.

1666.6.2 RESOLVED by majority to confirm the minutes of the Asset Management Committee held on 2nd March [Proposed Cllr Reeve; seconded Cllr H Biscoe. Cllr Tremayne and Cllr Broad abstained.

1666.7 To receive a report from the Asset Manager.

1666.7.1 The report noted a number of staffing changes. Newly appointed Asset Manager Will Rundle thanked Consultant Asset Manager Jon Molloy for his support and hard work over the last nine months and confirmed Mr Molloy's contract will end this month. In addition, Caretaker Bob Belson started at the end of April and is already having a positive impact. Issues with the Caretaker's split shifts are being resolved this week.

1666.7.2 The report set out a number of areas of ongoing work: the development of the Civic.ly online asset management system, the works to the guttering on Market Hall and Market Way, the feasibility report for The Chambers, and the gathering of advice concerning maintenance of the clock tower.

1666.7.3 During the fire drill in late May only two out of the eight businesses in Market Way followed the evacuation procedure. A letter is ready to send to businesses,

reminding them of their responsibilities, and a check will be made to ensure all businesses have the latest copy of procedures.

Cllr Thomas asked about preparation and compensation for the café owner and their customers. The Deputy Town Clerk confirmed future fire drills will be pre-announced, where possible, with reminders given, and carried out at times set to minimise disruption to business.

1666.7.4 Cllr Allen raised the issue of the Town Council's malfunctioning alarm which rang for two hours on a recent Saturday. The Deputy Town Clerk confirmed a number of organisations were involved in delivering the fire and security systems which led to delays in resolving the malfunction. A single company has been approached to handle all aspects of the alarm system, and the Town Clerk is waiting for the company to supply a quote.

In addition, the Deputy Town Clerk acknowledged there was a need for fire alarm procedures to be clarified amongst staff.

1666.7.5 Cllr Reeve asked for clarification on the library toilets grant application being on hold. The Deputy Town Clerk confirmed the Town Council is working towards getting planning consent in place to enable an application next year.

1666.7.6 Cllr Reeve asked about the units in Market Way. Firstly, whether any unit holders were leaving, and secondly what were the unit holders' reactions to being asked to contribute to service costs. The Deputy Town Clerk confirmed no unit holders were leaving. They also confirmed that all unit holders were in agreement about paying a £20 monthly service charge. The Deputy Town Clerk confirmed this fee will be implemented from 1st July 2026.

1666.7.7 Cllr Allen raised the issue of the temporary banking hub closing before the lease had expired, and whether the unit would remain empty. The Deputy Town Clerk stated that we had not recovered notice from the Banking Hub of their intention to leave. She confirmed the banking hub has a lease in place until February 2027 but that the Town Council would negotiate with the organisation if another licensee was interested in taking on the property earlier.

1666.7.8 Cllr H Biscoe noted how the demographics of Redruth's town have changed: away from a strongly retail offering towards more service-led businesses. In order to encourage retail businesses (with significant set-up costs) Cllr Reeve suggested schemes to encourage pop-ups, for example short leases.

1666.7.9 Cllr Reeve raised questions about recent issues with The Foyer. The Consultant Asset Manager confirmed the Town Council is in talks with the leaseholder about repairs to the fabric of the building, and associated scaffolding.

1666.7.10 Unanimously RESOLVED to accept the report [Proposed by Cllr H Biscoe, Seconded by Cllr Barnes].

1666.8 To receive a report from the Facilities Manager.

1666.8.1 The report was delivered by the Deputy Town Clerk. Staffing was the first issue to be addressed, with two Facilities staff confirmed as having passed their probationary period, and one staff member on long-term sick leave, expected to undertake a phased return to work beginning in July.

1666.8.2 There was a change to Facilities Team's responsibilities during the St Piran's Day celebrations: other teams managed the markets and road closures, leaving the Facilities Team free to run the information stand and talk to the public, which they enjoyed.

1666.8.3 With the growing season underway the team have been busy. Grass cutting has begun, and full use of the polytunnel – donated by Truro City Council – means plants are being grown for use around the town. In addition, tree surveys have been commissioned, hanging baskets have been checked, footpaths have been tidied up (in agreement with Cornwall Council), new bug hotels have been installed and new railings for St Rumon's Gardens are in the process of being installed.

1666.8.4 A report last year highlighted a need for increased focus on health and safety, and the Deputy Town Clerk has met with the Facilities Manager and Asset Manager who have been tasked with implementing this. Health and Safety will be a standing item in future meetings.

- 1666.8.5 With regards to East End Park the Section 106 money needs to be spent by the end of November. Two aspects being improved are (1) completing the link path from the skate park down to the Miner's Court area and (2) new, accessible play equipment. Any unspent funds after these investments will be put towards upgrading existing play equipment. Community engagement will be delivered at Murdoch Day and the Fun Day to ensure the park meets residents' needs. Cllr Barnes noted there had been littering at the park and asked if the Facilities Team could talk to the young people to prevent further littering. Cllr Tremayne noted that in general the young users keep the park in good condition. Cllr Thomas raised the need to provide for older children, and a bike track could be considered at the park.
- 1666.8.6 With regards to Plain an Gwarry work will focus on the roundabout and funding will be applied for to replace some of the play equipment.
- 1666.8.7 Fly tipping and graffiti have been reported almost daily at Strawberry Fields, Cross Street and Kresen Kernow, with the Facilities Team regularly dealing with it.
- 1666.8.8 Cllr Thomas noted that, in the event of devolution, the Town Council could consider applying for planning permission at Victoria Park to take advantage of the existing facilities there to help cover costs.
- 1666.8.9 The Deputy Town Clerk confirmed the Coastline grant application had been unsuccessful.
- 1666.8.10 Cllr Reeve raised the issue of fly tipping and graffiti near Murdoch House, and whether CCTV could be installed. Cllr Reeve will engage in conversations to explore options.
- 1666.8.11 Cllr Allen raised the subject of pay for Events Staff on festival days. The Deputy Town Clerk suggested the issue be raised at a future Staffing Committee meeting.
- 1666.8.12 Unanimously RESOLVED to accept the report [Proposed by Cllr A Biscoe; Seconded by Cllr Barnes].

Chair

Front Page

Note for Members of the Council.

This document is a draft of the Redruth Town Council Strategic Plan. What you are being provided with is a structure of content, a list of our strategic intents and a summary of the resident survey. We are engaging you in an early version in order to ensure your feedback is embedded in the final report. There are chapters that do not have content, where this is the case, please feedback on whether you think this chapter should be included or not. Where content is present, please feedback on the content.

Contents

- 1. An Overview of Redruth Town Council's Recent Work 2024-2026**
- 2. Redruth Town Council Departments**
- 3. Finance explained: Where the Precept Goes**
- 2. Redruth in 2026: Devolution, Community cohesion, Changing living conditions**
- 3. Redruth in 2026: Summary of the Resident Survey Results**
- 4. Strategic Intent**

An Overview of Redruth Town Council's Recent Work 2024-2026

Since 2024, Redruth Town Council has delivered a broad programme of organisational development, service improvement and community investment. This period has focused on strengthening governance, enhancing local assets, and building a clearer understanding of community needs. A key priority has been to establish a robust evidence base to inform future planning. This was achieved through the delivery of a comprehensive Resident Survey, which provided valuable insight into local priorities, service use and areas for improvement. The findings from this work have directly informed the development of this 5-year strategic plan.

Alongside this, the Council has taken steps to improve accessibility and inclusion across its services. An Accessibility Audit identified opportunities to enhance the usability of facilities, services and information, leading to a programme of targeted improvements. The forthcoming launch of a new website will support this work, providing a more accessible, transparent and user-focused platform for residents to access information and engage with the Council.

Internally, the Council has strengthened its governance and operational effectiveness through a programme of policy review and organisational development. This has ensured that systems and processes are compliant, up to date and aligned with best practice, supporting clear accountability and more efficient delivery, and the investment in additional posts has enabled the Council to do more in each strategic area of work. For the first time, the Council has Community and Business Liaison functions.

Investment in community safety and local assets has also been a key focus. Improvements to CCTV infrastructure have enhanced monitoring capability and contributed to a safer environment. At the same time, investment in Redruth Library and Information Services has expanded capacity and strengthened its role as a central hub for learning, information, community activity and social connection.

The Council has also prioritised the town's cultural, social and economic vitality. The expansion of the events and festival programme has increased opportunities for participation and supported town centre footfall. In addition, the introduction of a £40,000 Youth Fund has created new opportunities to support projects, activities and services for young people, reflecting the Council's commitment to investing in younger residents and addressing an identified area of need.

In parallel, enhanced engagement with local businesses and community stakeholders has helped to build stronger partnerships and ensure that local perspectives are better reflected in decision-making.

Overall, this period has established a stronger organisational foundation, improved key services and assets, and generated valuable insight into community priorities, providing a clear platform for the delivery of the Council's strategic ambitions over the next five years.

Redruth Town Council Departments

- **Town Clerk**
- **Deputy Town Clerk and Responsible Finance Officer**
- **Redruth Library and Information Services**
- **Communications and events**
- **Business and Community liaison**
- **Facilities Team**
- **Asset management**
- **HR**
- **Administration and operations**

A description of the area of work for each department.

Finance Explained: Where the Precept Goes

Infographic explaining how the precept is spent.

Redruth in 2026: Devolution, community cohesion, changing living conditions

A summary of local politics and present-day challenges

Redruth in 2026: Summary of the Resident Survey Results

1. Clearer understanding of community priorities

What the evidence shows

Residents identify a clear hierarchy of priorities, with safety and access to health services consistently leading, followed by environmental quality and cleanliness.

What it means

There is strong consensus around a core set of essential conditions that underpin quality of life, alongside a secondary group of valued but less critical amenities.

Strategic implication

The Council should prioritise these core needs while maintaining support for wider community services, using this hierarchy to guide decision-making and resource allocation over the life of the plan.

2. Clarity around the councils' remit and responsibilities

What the evidence shows

Residents frequently use local assets but do not consistently understand which are the responsibility of the Town Council. Awareness is higher where services are clearly branded or defined.

What it means

There is a gap between public interaction with local services and understanding of governance, leading to confusion about roles and expectations.

Strategic implication

The Council should strengthen clarity around its role through improved communication, branding and explanation of responsibilities, particularly in high-use areas.

3. Develop a clear communication strategy

What the evidence shows

A majority of residents do not feel well informed about the Council's work, with low levels of perceived awareness across the community.

What it means

Communication challenges relate more to reach, clarity and consistency than to availability of information.

Strategic implication

The Council should develop a more coordinated and accessible communication approach to improve awareness, understanding and engagement with its work.

4. Enhance the Member role in the community

Enhance the Members' role as a conduit of two-way information and communication exchange and advocacy.

5. Make best use of council resources and assets

What the evidence shows

Residents place high importance on access to green spaces, though usage patterns vary across different sites and groups.

What it means

Assets are valued but may not be used or experienced consistently, indicating variation in how effectively they serve the whole community.

Strategic implication

The Council should optimise how its assets are managed, promoted and developed to maximise their value, accessibility and relevance across different user groups.

6. Widen accessibility and participation

What the evidence shows

Awareness, use and perceived importance of services vary across the community.

What it means

Not all residents experience equal access to information, services or opportunities to participate.

Strategic implication

The Council should reduce barriers to engagement and ensure services and opportunities are inclusive, accessible and responsive to diverse community needs.

7. Widen reach of partnerships

What the evidence shows

Residents value services but do not always recognise the different organisations involved in delivering them.

What it means

Partnership working is not always visible, and its potential impact may not be fully realised or understood.

Strategic implication

The Council should strengthen and extend partnership working, particularly in priority areas, while improving visibility of collaborative efforts and shared outcomes.

8. Act as a strong and tenacious advocate for the town

What the evidence shows

The survey identifies clear and widely shared priorities among residents, including areas outside the Council's direct control.

What it means

There is a strong mandate for the Council to represent and champion local interests beyond its statutory responsibilities.

Strategic implication

The Council should take a more active advocacy role, influencing partners and decision-makers to secure investment and deliver outcomes aligned with community priorities.

Strategic Intent

Objective	Strategic intent
Objective 1: Clearer understanding of community priorities	Build a reliable evidence base so Council decisions reflect what matters most to residents, businesses and community partners.
Objective 2: Clarity around Redruth Town Council's remit and responsibilities	Help residents understand what the Town Council does, what sits with Cornwall Council or other agencies, and where the Council can influence change.
Objective 3: Develop a clear communication strategy	Ensure information is timely, accessible, consistent and relevant across the Council's channels.
Objective 4: Enhance the councillors' role in the community	Support councillors to be visible, informed and active community leaders while respecting governance and decision-making boundaries.
Objective 5: Make best use of Redruth Town Council's resources and assets	Align people, budgets, buildings, green spaces, facilities and civic assets with strategic priorities and community benefit.
Objective 6: Widen accessibility and participation	Remove barriers to involvement and create inclusive opportunities for people to engage with the Council.
Objective 7: Widen reach of partnerships	Build stronger working relationships with public, voluntary, community, cultural, heritage, education and business partners.
Objective 8: Be a strong and tenacious advocate for the town	Represent Redruth's interests confidently and persistently, seeking investment, influence and practical action for the town.

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of Full Council on Monday 29th June 2026

SUBJECT OF REPORT: Town Clerk's Report

SUMMARY OF IMPLICATIONS

- a. Policy Yes
- b. Financial Yes
- c. Legal Yes

1.0 TERMS OF REFERENCE

To report on progress during the period.

2.0 REPORT

2.1 Below is a table of actions on existing and new items, some of which were reported in the last Full Council meeting and the progress that has been made since.

Agenda Item number:	Issue:	Action taken by Town Clerk or / for decision:
Existing item	Devolution of Victoria Park and Trefusis Park	I have received correspondence this week from Cornwall Council confirming they are still working on the provision of the information we requested.
Existing item	Neighbourhood Priority Statement (NPS)	The Community Liaison Manager has been working very hard on the snapshot analysis leaflet of the Resident survey findings, which will be available at the Local Hero Awards and for wider circulation thereafter, much of the content of these priorities will not only inform our Strategic Plan, but will also be the main basis for the 10 page document which will be the Neighbourhood Priority Statement (NPS) so much of this work is now ready which is very positive news.
Existing item	Anti-social Behaviour	As reported at the previous two Full Council meetings, I have been actively chasing the recruitment process for the Redruth Anti-Social Behaviour Caseworker post. I am pleased to report that the recruitment by Cornwall Council is now underway and the job link is now published, with interviews scheduled for 20 th July 2026. I have asked Cornwall Council that we have a seat on the panel as the main funder and will report back in due course.
Existing item	Armed Forces Community Covenant	I am pleased to report this was signed at a ceremony at Cornwall Council on 22 nd June, and the plaque will be in the Langman room in due course, to publicly show our commitment to the Armed Forces.
New item	New website	Council were presented with the framework for the new website on 15 th June and this was positively received. A copywriter is working with

		all teams to edit and in some cases create engaging copy which will populate the new website.
New item	Local Hero Awards	I have been working on the Local Hero Awards taking place on 1 st July. This year, all nominees are attending and the event looks set to be an enjoyable one celebrating all our local heroes. There were significantly more nominations this year, and I would like to thank all our sponsors for their generous support.
Existing item	Communications Strategy	A draft will be brought to the July Full Council meeting.
Existing item	Annual Policy review	All Council policies due for renewal/revision will be brought to the July Full Council meeting.

3.0 RECOMMENDATIONS

To note and accept the report of the Town Clerk.

REDRUTH TOWN COUNCIL

GRANT SCHEME GUIDANCE NOTES

The Redruth Town Council Grant Scheme provides mainly small grants to community groups and charities that benefit the residents of Redruth.

The grant scheme is managed by the Finance team at Redruth Town Council, and grants are awarded by the Finance Committee of the Council at their quarterly meetings.

Small Youth Grant applications are also considered by the Youth Council who will make its own recommendation to the Finance Committee.

There are two grant funds available;

- **Community Grants** available to any community group based in Redruth who meets the criteria below (see **Who can apply?**).
- **Youth Grants** available only to organisations who primarily benefit young people (aged 18 or under) in Redruth.

Who can apply?

- Charities, community interest companies, sports clubs, non-profit organisations or community groups who are **based in Redruth**, or where more than 50% of the people who benefit from your organisation, activity or project live in Redruth.
- Your organisation must have a bank account in its own name, and at least two of the signatories must not be related to each other.
- Individuals, informal groups or groups with a party political purpose are **not** eligible to apply for a grant.

What can the grant be used for?

The grants can be used to support many types of project or activity. There are some examples below, and there is a list of previous grant recipients on our website

www.redruth-tc.gov.uk.

- Purchasing equipment to help your organisation meet its objectives.
- Supporting the costs of a social event, or residential trip.
- Paying for training for staff or volunteers.
- **Maxi grants may** be used to support the normal running costs of your organisation such as staff costs, general overheads.

If you have any questions before applying, please speak to a member of our Finance team (contact details at the end).

How much can you apply for?

There are three types of grant available;

- **Small Grant**
 - Apply for up to **£500**.
 - Simpler application form.
- **Large Grant**
 - Apply for up to **£2,500**.
 - Application process is more detailed.
 - Match-funding requirement.
- **Maxi Grant**
 - Apply for up to **£20,000**.
 - Detailed application process **and** a requirement to provide evidence that your organisation will continue to operate for a least six months after the date the grant is awarded to you.
 - Match-funding requirement.

When can we apply?

There are four opportunities to apply for a grant in each financial year (1 April – 31 March). The deadlines for receiving an application each year are;

- 31st May Finance Committee meeting in July
- 31st August Finance Committee meeting in October or November
- 30th November Finance Committee meeting in January
- 28th February Finance Committee meeting in April

What do we need to provide with our application?

Organisations applying for a **small grant** (up to £500) need to send in

- the completed application form, which includes details of your organisation's bank account.

Organisations applying for a **large grant** (up to £2,500) need to send in

- the completed application form.
- A copy of your latest accounts.
- A copy of, or link to, your policies for
 - Safeguarding
 - Equality and diversity
 - Health and safety

- Redruth Town Council will not fund 100% of the costs of your project or activity as we ask you to find additional funding from elsewhere. Please see the 'Match Funding' section below for more information.

Organisations applying for a **maxi grant** (up to £20,000) need to send in **all** the information required for a large grant, plus;

- Evidence that your project or organisation will continue for at least six months beyond the date when the grant is awarded. This might include cash flow forecasts, budgets, trustee or director statements, promises of future funding.

What is match-funding?

We will ask you to provide evidence of match-funding when you apply for a large or maxi grant. This might include;

- Using your own resources to part-fund your activity or project for example, money you already have, volunteer or staff time.
- Fundraising activities to cover part of the cost.
- Other grants that you are applying for.

Where do we send our application?

Please send the completed form and other information required to the Finance team at Redruth Town Council, in one of the following ways;

- Via email to finance@redruth-tc.gov.uk
- Via post to Grant Applications, Redruth Town Council, Redruth Civic Centre, Alma Place, Redruth, TR15 2AT
- In person by handing in to Redruth Library at the above address

What happens after we have sent in our application?

- We will acknowledge receipt of your application as quickly as possible.
- For **large** or **maxi** grant applications, we will carry out checks at Companies House and/or the Charity Commission if relevant to ensure all filings are up to date. **If you have any overdue filing requirements, you will not be eligible to apply and we will let you know that your application has been rejected.**
- We will perform other due diligence checks such as a social media review to ensure there are no reputational risks for Redruth Town Council in supporting your grant application.
- We will review your application to ensure all the required information has been sent in and contact you if we have any questions.
- We will confirm the date of the Finance Committee meeting where your application will be considered. You can send a representative to the meeting if

you wish who can speak for up to 3 minutes, telling the Committee more about your project and why you have applied for a grant. It will not affect your application if you decide not to do this.

- The Finance Committee will make a decision about your application at the meeting, and the Finance team will notify you within a week to let you know whether or not it has been successful.

What happens when we are awarded a grant?

- We will notify you shortly after the Finance Committee meeting that your application has been successful and how much you have been awarded.
- We will send you a letter confirming the amount of the grant, and setting out the terms of accepting the grant which include;
 - You agree to spend the grant on the stated purpose within six months of receiving it,
 - You agree to use the 'Supported by Redruth Town Council' logo on any published information about your project/activity, whether on your website, social media postings, newsletters or noticeboards.
 - You agree to allow Redruth Town Council to mention your project in our own publicity about the work we do in Redruth, which may include suitable photos that you send to us.
 - You complete the Redruth Town Council grant evaluation form after six months, setting out the details of how the grant has been spent, the impact it has had on your organisation and the people you are supporting.
 - If you are unable to use the grant for the purpose for which you applied, you agree to repay the grant to Redruth Town Council in full.
- We will pay the grant within two weeks of receiving the signed grant acceptance letter from you.
- We will send you a grant evaluation form to complete.
- You complete the grant evaluation form six months after receiving the grant and return it to Redruth Town Council.
- You will not be able to apply for another grant from Redruth Town Council until one year has passed from the date when your last successful application was made.

What if your application is unsuccessful?

Redruth Town Council has a grant budget for each financial year which cannot be exceeded. Information about the amount of budget available will be published on our website and social media each quarter, approximately one month prior to each application deadline.

If we receive more applications that we have the budget for, some applications may not be successful.

Although we aim to pay any successful grant applications in full, we reserve the right to pay a lower amount if we receive many applications that we wish to support. The Finance team will notify you if this happens, so you can decide whether you want to accept a lower grant than the amount you applied for.

We also reserve the right to reject any applications where;

- Your organisation has not filed information up to date at Companies House or the Charity Commission.
- Our due diligence checks reveal information, such as social media postings by or about your organisation, that Redruth Town Council assesses could represent a risk to our reputation if we were to approve a grant.
- The grant is used for a project which supports a particular political or religious viewpoint.
- Your organisation is not based in Redruth, does not primarily work with people in Redruth or the project/activity is not largely for the benefit of Redruth residents.
- Your organisation does not have the policies required for a **Large** or **Maxi** grant application.

When can we apply again?

You will not be able to apply to Redruth Town Council for a grant until at least **one year** has passed since your previous application, whether successful or not.

Contact details

If you have any questions about the Redruth Town Council grant scheme, please contact

Helen Bardle, Deputy Town Clerk and Responsible Finance Officer

Email: rfo@redruth-tc.gov.uk

Tel: 01209 210038 ex 6002

or Stephen Davey, Finance Assistant

email: finance@redruth-tc.gov.uk

Tel: 01209 210038 ex 6017

Payment Report
Redruth Town Council
For the period 9 May 2026 to 19 June 2026

Full Council Meeting: 29 June 2026

Date	Description	Payment inc	VAT
Credit card			
12 May 2026	Hotel Ibis	249.88	Hotel for SIA course for CCTV
22 May 2026	StaySharp	120.00	CIPD course fee
25 May 2026	Mailchimp	41.82	Mailing subscription
27 May 2026	QR.io	29.77	QR code for UKPAC
28 May 2026	National Rail	25.20	Train fares for meeting
02 Jun 2026	Lloyds Bank credit card	3.00	Bank charges
02 May 2026	Lloyds Bank commercial card	3.00	Bank charges
05 May 2026	Trade Till Rolls	9.54	Till rolls for Library
Total Credit card		482.21	
Current Account			
11 May 2026	ACRONYMS LIMITED ACRONYMS-FAEVE39GD	78.77	VOIP telephone costs
11 May 2026	RADIUS - UK FUELS FLO0000183700083	7.20	Vehicle fuel
11 May 2026	Virtual College	37.20	PAT test course
13 May 2026	Adobe Systems	55.41	Adobe software
15 May 2026	OPIE OILS LTD A03399	40.58	Equipment fuel
18 May 2026	RADIUS - UK FUELS FLO0000183700084	135.04	Vehicle fuel
18 May 2026	SAGE SOFTWARE LTD GDNVY9Y	217.80	Payroll and HR software
18 May 2026	John James Needles	7.29	Items for Library activity
18 May 2026	BRITISH GAS BUSINE 604218560230725000	17.98	Electricity 4MW
18 May 2026	BRITISH GAS BUSINE 604218584230725000	10.05	Electricity 11-12 MW
18 May 2026	CC - Pension Fund 00120	17,128.00	Cornwall Pension Fund - April 2026
19 May 2026	THIRSTY WORK LIMIT RED085	36.54	Water cooler in breakout room
19 May 2026	PLAN.COM DD ACCOUN0545368	1,197.60	Mobile phones - May
19 May 2026	BRITISH GAS BUSINE 603225849160621000	37.46	Electricity Facilities Yard
19 May 2026	BRITISH GAS BUSINE 604218448230725000	19.03	Electricity 7MW
19 May 2026	BRITISH GAS BUSINE 604218508230725000	2,753.67	Electricity Civic Centre
19 May 2026	LLOYDS BANK PLC 80000012830III9646	1,634.78	Payment of credit card balance
20 May 2026	STRIPE 4WH6NTCI-SAFEPOINT	53.82	Lone worker security
20 May 2026	Adobe Systems	24.26	Adobe software
20 May 2026	Adobe Software	102.62	Adobe software
20 May 2026	Medichecks	118.00	Hepatitis checks for Fac team
20 May 2026	GWR	150.00	Train tickets for HR Manager London Conference
20 May 2026	Booking.com	273.52	Hotel for HR Manager conference

Payment Report
Redruth Town Council
For the period 9 May 2026 to 19 June 2026

Full Council Meeting: 29 June 2026

Date	Description	Payment inc	VAT
26 May 2026	VODAFONE LIMITED 33962136M067896	115.70	Mobile phones
27 May 2026	Imagin	103.44	ID badges
27 May 2026	BRITISH GAS BUSINE 604218451230725000	140.38	Gas bill Civic Centre
28 May 2026	BRITISH GAS BUSINE 604218351230725000	263.73	Electricity Market Hall
28 May 2026	BRITISH GAS BUSINE 604218558230725000	31.78	Electricity New Cut
28 May 2026	BRITISH GAS BUSINE 604218561230725000	23.59	Electricity Public Mural
28 May 2026	BRITISH GAS BUSINE 604218582230725000	16.61	Electricity St Rumons
28 May 2026	Cormac Solutions L CINV-217631	1,847.39	Vehicle leases
28 May 2026	Creative Kernow Lt INV 2180	800.00	Workshop for Murdoch Day
28 May 2026	ITEC Connect Ltd RED001 1198355	152.45	Photocopier consumables
28 May 2026	Paperwise REDRUTH TC 6811	36.00	Confidential shredding
28 May 2026	Pennon Water Srvs 5044354501	241.64	Water bill Civic Centre
28 May 2026	Redruth Town Band REDRUTH TC 1010RTB	250.00	St Pirans Day parade music
28 May 2026	Concorde Group SCO1436	825.53	Temporary staff costs
28 May 2026	Bunzl7/419329 418741	148.01	Cleaning materials
28 May 2026	Relyon Guarding & 655253	835.20	Security - Market Way
28 May 2026	C Applegarth RTC INV 934	20.00	Window cleaning
28 May 2026	SW Hygiene REDR008 360219	115.83	Sanitary bins and cleaning mats
28 May 2026	Craft Collective REDRUTH TC PO0073	41.58	Materials for Library event
28 May 2026	Jewell Constructio 970 971 RTC	4,300.64	Building works in Civic Centre, MW roof repairs
28 May 2026	PrepareRobo Ltd SI-1647 REDRUTH TC	99.00	Robot workshop for Library
28 May 2026	Cornwall Council ACCOUNT: 505049	10,798.22	Election costs
28 May 2026	Warrior Warehouses 10000021598	3.99	Bin bags
28 May 2026	Ross Wheeler REDRUTH TC	1,200.00	Parking
28 May 2026	PJD Martin Ltd INV 36868	1,200.00	Boiler service
28 May 2026	R Durrant REDRUTH TOWN C	780.00	Occupational health
28 May 2026	Hudson Accounting INV 878	450.00	Internal audit
28 May 2026	Mr G May REDRUTH TOWN COUNC	250.00	Bunting
28 May 2026	Stephens Scown LLP REDRUTH TOWN COUNC	4,497.60	Clock Tower and data protection fees
28 May 2026	Outersight REDRUTH TC INV2079	1,848.60	Stage Hire - Murdoch Day
28 May 2026	OFR Ltd INV: 97375	660.00	Library furniture
28 May 2026	Pennon Water Srvs 5019325201	26.63	Water bill allotments
28 May 2026	Boots UK Ltd CORPHEALTH68617	280.00	Hepatitis injections for facilities team
28 May 2026	Net salaries for May 2026	58,527.03	Individual details with-held
29 May 2026	Zurich Town & Prsh 3646404 REDRUTHTC	16,500.17	Insurance for all activities, properties, vehicles

Payment Report
Redruth Town Council
For the period 9 May 2026 to 19 June 2026

Full Council Meeting: 29 June 2026

Date	Description	Payment inc	VAT
29 May 2026	Camborne Town Coun RTC OPCC GRANT	7,500.00	Grant from OPCC
29 May 2026	Perranzabuloe PC RTC OPCC GRANT	10,000.00	Grant from OPCC
29 May 2026	Truro City Council RTC OPCC GRANT	8,000.00	Grant from OPCC
29 May 2026	Security & Vetting INV-67841	133.70	BPSS vetting re CCTV
31 May 2026	Service Charge	30.25	Bank charges
01 Jun 2026	ACRONYMS LIMITED ACRONYMS-FAEVE39GD	2,889.97	IT support
01 Jun 2026	BIFFA WASTE SERVIC R36029	388.02	Waste Disposal
01 Jun 2026	BIFFA WASTE SERVIC R39515	346.31	Waste Disposal
01 Jun 2026	SOUTH WEST WATER 1072124801	11.50	St Rumons Gardens - water
01 Jun 2026	CORNWALL COUNCIL 800297361	917.00	Business rates - Chambers
01 Jun 2026	CORNWALL COUNCIL 802658743	165.00	Business rates - Market Hall
01 Jun 2026	CORNWALL COUNCIL 802772285	3,036.00	Business rates - Civic Centre
01 Jun 2026	CORNWALL COUNCIL 802804557	239.00	Business rates - Facilities Yard
01 Jun 2026	CORNWALL COUNCIL 803069656	219.00	Business rates - 5 & 6 MW
02 Jun 2026	HEALTH ASSURED LTD00RED269	109.99	Employee Assistance programme
03 Jun 2026	HEWLETT PACKARD IN 5334427292-1720071	276.63	Tablet lease
04 Jun 2026	BRITISH GAS BUSINE 604218587230725000	296.61	Gas bill -Chambers
08 Jun 2026	RADIUS - UK FUELS FLO0000183700085	32.89	Vehicle fuel
08 Jun 2026	Imagin	22.32	Balance for ID badges
09 Jun 2026	ACRONYMS LIMITED ACRONYMS-FAEVE39GD	78.77	VOIP telephone charges
09 Jun 2026	Royal Mail	88.00	Stamps for resale
10 Jun 2026	BRITISH GAS BUSINE 604218583230725000	33.48	Electricity 3MW
11 Jun 2026	Adobe Systems	55.41	Adobe software
12 Jun 2026	Propest Solutions 52147 INV 6005	180.00	Pest control - Market Way
12 Jun 2026	Annie Grace Kitto INV568	2,100.00	Cleaning -public toilets
12 Jun 2026	Golant Fire 38720 REDRUTHTC	243.60	Extinguisher service
12 Jun 2026	Scientific Service REDRUTH	990.00	Legionella testing - 3 months
12 Jun 2026	Pennon Water Srvs 5019325201	54.92	Water - RR allotments
12 Jun 2026	Redruth Revival REDRUTH TC 1849	480.00	Support for Town Markets
12 Jun 2026	Playsafety Ltd INV: 97602	469.20	ROPSA play equipment inspections
12 Jun 2026	Aquam Water Srvs8/1603514	201.60	Standpipe hire
12 Jun 2026	Mining Villages RG RTC SUBS 26/27	100.00	Subscription for 2026/27
12 Jun 2026	Craft Collective REDRUTH TC PO0073	298.42	Library workshop
12 Jun 2026	J Turner REDRUTH TC EXP	339.95	Air conditioning unit for Chambers
12 Jun 2026	T Cowling REDRUTH TC JUNE26	1,680.00	Watering - floral baskets - June

Payment Report
Redruth Town Council
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Full Council Meeting: 29 June 2026

Date	Description	Payment inc	VAT	
12 Jun 2026	Stephens Scown LLP 301253 REDRUTH TC	3,973.98		Data Protection policies
12 Jun 2026	Green Waste Co INV-41959	144.40		Waste disposal
12 Jun 2026	Coffee Pot Enterpr REDRUTH TC	2,360.00		Consultant Asset Management
12 Jun 2026	Concorde Group SC01436 REDRUTH TC	755.57		Temporary staff
12 Jun 2026	Little Eden Ent REDRUTHTC3995 3986	470.00		Activities for Fun Day and Youth Fest
12 Jun 2026	Truro Tractors Ltd ACCT: 3648 367465	102.82		Equipment repairs
12 Jun 2026	SW Hygiene REDR008 362309	115.83		Sanitary bins and dust mats
12 Jun 2026	Mrs L B Francis REDRUTH TC HLS EXP	36.00		Home Library Service expenses
12 Jun 2026	Cornwall Media Res REDRUTH TC MURDOCH	200.00		Workshop - Murdoch Day
12 Jun 2026	White Cross Traini INV 2083 REDRUTHTC	558.00		First Aid provision - Murdoch Day
12 Jun 2026	HMRC Cumbernauld 470PG00133390	19,762.40		PAYE and NIC May 2026
12 Jun 2026	OFR Ltd INV: 97380	180.00		Drawer units for Library
12 Jun 2026	Dean McMullen REDRUTH TC 414	300.00		Event Supervisor
12 Jun 2026	Elaine Foster-Gand REDRUTH TC MURDOCH	1,800.00		Market consultancy - Murdoch Day
12 Jun 2026	Cormac Solutions L CINV-222859	1,847.39		Vehicle lease
12 Jun 2026	Readeasy Cornwall REDRUTHTC DONATION	680.00		Donation from Murder Mystery
12 Jun 2026	Ross Wheeler REDRUTH TC RW262	900.00		Event Supervisor
12 Jun 2026	Redruth Former Lib REDRUTHTC13062026	96.00		Room hire - Murdoch Day
12 Jun 2026	Macsalvors Ltd R017	380.53		Facilities team - various items
12 Jun 2026	Redruth Comm Assoc RH/77/2027	2,123.77		Refund of portaloos costs - toilets refurb
12 Jun 2026	Ashley PR Ltd REDRUTH TC E550	497.60		Deposit for Marquee hire - Youth Festival
12 Jun 2026	Brays and Ks REDRUTH TOWN COUNCIL	136.55		Pasties for Murdoch Day volunteers and staff
12 Jun 2026	Krowji Ltd 23693 24312	367.50		Rent for Facilities yard (2 months)
12 Jun 2026	CC - Pension Fund0120	18,485.69		Cornwall Pension Fund - May 2026
12 Jun 2026	Bunzl7/420134	200.76		Cleaning materials
12 Jun 2026	Warrior Warehouses REDRUTH TOWN COUNCIL	86.95		Items for Facilities team
12 Jun 2026	Control Print Ltd 32260 32287 32263	1,114.60		Sponsorship guides, Murdoch Day guide, banners
12 Jun 2026	Truro and Penwith INVE008938	180.00		First Aid course for staff
12 Jun 2026	G D Teare REDRUTH TC EXP	121.41		Brackets for floral baskets
12 Jun 2026	Relyon Guarding & 655950	208.80		Security - Market Way
12 Jun 2026	Office Smart RTC001 351136 /207	231.49		Stationery
12 Jun 2026	PJD Martin Ltd INV 36978	392.40		Repair to leak at Civic Centre
15 Jun 2026	RADIUS - UK FUELS FLO0000183700086	7.20		Vehicle fuel
16 Jun 2026	SAGE SOFTWARE LTD GDNVY9Y	217.80		Payroll and HR software
16 Jun 2026	PLAN.COM DD ACCOUN0545368	1,195.80		Mobile phones

Payment Report
Redruth Town Council
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Full Council Meeting: 29 June 2026

Date	Description	Payment inc	VAT	
16 Jun 2026	BRITISH GAS BUSINE 604218560230725000	26.94		Electricity 4MW
16 Jun 2026	LLOYDS BANK PLC 80000012830III9646	479.21		Payment of credit card balance
17 Jun 2026	BRITISH GAS BUSINE 604218448230725000	20.08		Electricity 7MW
17 Jun 2026	BRITISH GAS BUSINE 604218508230725000	2,459.30		Electricity Civic Centre
17 Jun 2026	BRITISH GAS BUSINE 604218584230725000	20.26		Electricity 11-12 MW
18 Jun 2026	THIRSTY WORK LIMIT RED085	33.00		Water cooler
18 Jun 2026	BRITISH GAS BUSINE 603225849160621000	33.49		Electricity Facilities Yard
Total Current Account		136,718.99		
Petty Cash				
09 May 2026	Home Bargains	11.98		Coffee for office
11 May 2026	Jims	19.95		Scales for facilities team
12 May 2026	Iceland	6.50		Coffee for Facilities Yard
12 May 2026	Fone Case	35.00		Flash drive for CCTV
21 May 2026	Iceland	9.85		Refreshments for Youth Council
02 Jun 2026	Marketway Mobiles	49.98		Mobile phone resets
03 Jun 2026	Iceland	19.25		Coffee and tea for office
08 Jun 2026	Star Shoe Repairs	5.00		Keys cut
09 Jun 2026	Star Shoe Repairs	20.00		Keys cut
09 Jun 2026	Poundland	6.00		Command strips
09 Jun 2026	Jims	7.35		Bin liners, gloves, sealant
11 Jun 2026	Poundland	5.00		Hand soap for MW
13 Jun 2026	Apcoa Parking	3.50		Parking for Murdoch Day
18 Jun 2026	Iceland	3.00		Refreshments for Youth Council
Total Petty Cash		202.36		