



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT  
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr Ms D L Reeve**

**Town Clerk: P B Bennett**

***Our Reference:***

RTC/420/3/Mtg

***Date:***

21<sup>st</sup> April 2021

See Distribution

Dear Councillor

**Meeting of the Planning Committee Sub Group, Neighbourhood Planning**

**Tuesday 27<sup>th</sup> April 2021**

You are summoned to attend a meeting of the Redruth Town Council Planning Committee Sub Group, Neighbourhood Planning to be held remotely and virtually on Tuesday 27<sup>th</sup> April 2021, commencing at **6:30 p.m.**

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'PB', with a long horizontal line extending to the right.

Peter Bennett

Town Clerk

**Enclosure:**

1. Agenda and associated documentation

**Distribution:**

Cllr S Barnes  
Cllr Mrs A Biscoe  
Cllr H Biscoe  
Cllr M Brown  
Cllr Mrs B Ellenbroek  
Cllr C Garrick  
Cllr Ms D Reeve

Ms I Martin  
Ms S Channon  
Ms A Haslam  
Mr M Hernandez  
Mr R Jobson  
Mr C Salamone  
Mr C Weston

**For Information:**

All other Councillors  
Cornwall Council Members  
Press & Public

**Redruth Town Council**  
**Planning Committee Sub Group**  
**Neighbourhood Development Plan**  
**Tuesday 27<sup>th</sup> April 2021**

**AGENDA**

**PART I PUBLIC SESSION**

1. To receive apologies for absence
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda
3. To receive the minutes of the:
  - 3.1 Meeting of the Planning Committee Sub Group, Neighbourhood Planning held on 22<sup>nd</sup> March 2021
4. To receive an update on Funding and Technical Support:
  - 4.1 SEA & HRA Scoping Report
  - 4.2 Redruth Town Council budget
  - 4.3 Locality budget grant return
  - 4.4 New Locality Technical Support packages for:
    - i) bespoke high streets regeneration & social infrastructure support and follow-up grant
    - ii) new site viability package
  - 4.5 HSHAZ funding support for consultation materials
5. Go Collaborate platform feedback and report
6. To discuss 'real world' consultation:
  - 6.1 Go live date: 1<sup>st</sup> May 2021 at the market
  - 6.2 Presence in Redruth Library (amended due to Covid restrictions)
  - 6.3 Presence in Redruth Community Centre
  - 6.4 Teams meeting sessions

6.5 The Promotion Plan for Issues Consultation:

- i) Physical promotion (posters and business cards)
- ii) Social Media (Facebook and Instagram)
- iii) Email
- iv) Media release after the elections

7. To discuss other consultations related to Redruth Neighbourhood Plan

7.1 Cornwall Council Climate Change DPD Pre-Submission Consultation

7.2 Draft Green Infrastructure Plan for the CPIR Area

7.3 Update on Redruth GP Consultation

8. To set the date for the next meeting of the Steering Group



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Minutes of a Meeting of the Redruth Town Council Planning Sub-Committee, Neighbourhood  
Planning held remotely and virtually on Monday 22<sup>nd</sup> March 2021

Present:	Cllr Mrs B Ellenbroek Cllr Ms D Reeve	Chairman
In attendance:	Ms A Hunt Ms I Martin Mr C Weston Mr R Jobson Mr M Hernandez Cllr W Tremayne Josh Guy Katerina Sukstul	Office Administrator Project Manager Coastline Housing Local Resident Redruth & District Chamber of Commerce Team Untangle (from the point mentioned) Team Untangle (from the point mentioned)

PART I – PUBLIC SESSION

**1401.1 To receive apologies for absence**

Cllrs Barnes, Brown, Biscoe, Mrs Biscoe and Garrick (other commitments).

**1401.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

None were declared.

**1401.3 To receive the minutes of the:**

**1401.3.1 *Meeting of the Planning Committee Sub Group, Neighbourhood Planning held on 12<sup>th</sup> January 2021***

Unanimously RESOLVED to confirm the minutes of the Meeting of the Planning Committee Sub Group, Neighbourhood Planning held on 12<sup>th</sup> January 2021 as a true and accurate record of proceedings [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Ellenbroek].

**1401.3.2 *Meeting of the Planning Committee Sub Group, Neighbourhood Planning held on 23<sup>rd</sup> February 2021***

It was agreed that the minutes of the Meeting of the Planning Committee Sub Group, Neighbourhood Planning held on 23<sup>rd</sup> February 2021 were a true and accurate record of proceedings.

**1401.4 To receive an update on Funding and Technical Support:**

**1401.4.1 *SEA & HRA Scoping Report***

The Project Manager advised that technical support for the Habitat Regulation Assessment had been granted from AECOM. She would update the Steering Group

further after speaking to the consultant. AECOM had also started work on the SEA report and had sent some advice which the Project Manager would incorporate into an updated draft of the Neighbourhood Plan prior to it being published. It was agreed to keep Tolgus, the Brewery site and Trengweath on the list for discussion. The Project Manager would circulate an email in relation to a conference call with AECOM.

#### 1401.4.2 *Redruth Town Council budget*

Members were advised that £0 would remain in the Town Council budget at the end of the financial year, with an additional £5000 in the budget for 2021-2022. This would be sufficient to take the Plan forward to the next stage.

#### 1401.4.3 *Locality Budget and planned grant return*

Approximately £3300 of the grant would be returned and available for reapplication.

#### 1401.4.4 *HSHAZ funding support for consultation materials*

It was reported that the HSHAZ had grant funded the Town Council £2000 for public engagement equipment. It was agreed that Team Untangle would be paid £900 from that budget, rather than through the Locality budget. Other consultation materials would also be purchased in this way.

#### 1401.5 **The Redruth Parish Historic Environmental Catalogue**

The Project Manager had attended a meeting with Historic England South West in relation to how best to set policy, use the catalogue work and pragmatically set how assets should be protected. Cllr Mrs Ellenbroek asked that Mr Jobson, and others from the Heritage Working Group who had put a huge amount of work into the catalogue, be included as this was taken forward into town centre and Brewery site discussions. It was agreed that there was a need to sift the information. Gratitude was expressed that Cornwall Council had acted quickly to secure funding for Redruth to be a pilot study area for English Heritage Local Asset Listing.

#### 1401.6 **To discuss other consultations related to Redruth Neighbourhood Plan:**

##### 1401.6.1 *Cornwall Council Climate Change DPD Pre-Submission Consultation*

The consultation was open until 16<sup>th</sup> April 2021. The Project Manager had prepared draft responses, which were discussed by the Group. She would revisit the draft in light of the comments made.

##### 1401.6.2 *The draft Green Infrastructure Plan for the CPIR area*

The consultation was open until 23<sup>rd</sup> March 2021. The Project Manager had asked how many responses had been received and for any comment related to Redruth. She had also prepared a draft response on behalf of the Neighbourhood Plan. Cllr Ms Reeve expressed concerns that information in the plan relating to Gwealan Tops was incorrect and that they had not been consulted. She was advised that the Plan was written by, and the consultation run by, Cornwall Council. Whilst it was valid for Gwealan Tops to make comment, they should be speaking to Cornwall Council rather than the Neighbourhood Plan Steering Group. The Project Manager would contact Cornwall Council and ask if the consultation could be kept open considering the concerns from Gwealan Tops. She would also put an updated draft response on Basecamp.

##### 1401.6.3 *Update on Redruth GP consultation*

Members were advised that there had been over 1000 responses to the survey. There was a need for more specific engagement about the changes and an online public meeting was proposed for 31<sup>st</sup> March 2021. Results would be shared with the Neighbourhood Plan and vice versa.

1401.7 **To discuss consultation:**

1401.7.1 *Go Live Date*

The consultation would go live at 2pm on 29<sup>th</sup> March 2021.

1401.7.2 *Draft Neighbourhood Plan document*

The Project Manager would update the document, creating a version 8. This would be the version published.

1401.7.3 *Map of Redruth showing what is going on in the area 2020-2030*

An updated version of the map was on Basecamp, incorporating comments made at the previous meeting of the Steering Group.

1401.7.4 *The promotion plan for Issues Consultation*

The consultation would have a soft launch, with physical promotion commencing after Easter. Social media promotion had started quietly and would increase, with posts being shared after Easter and an eye being kept on other sites for comments. The Project Manager would remind members about this nearer to the time. An electronic mail out would also occur after Easter, involving statutory consultees, interested parties and those previously involved with the process. Dates of Wednesday 28<sup>th</sup> April from 7-8pm and Tuesday 11<sup>th</sup> May from 7-8pm were set for Teams meetings sessions. Volunteers would be sought nearer to the sessions. There would also be a physical presence at the market on 1<sup>st</sup> May. Cllr Mrs Ellenbroek indicated that she would be happy to attend. Cllr Tremayne would provide the Project Manager with contact details for Gwealan Tops in order that a Neighbourhood Plan presence there could be discussed.

1401.7.5 *Hard copy version and printed questionnaire*

The Office Administrator had spoken to the Senior Library & Information Assistant in relation to the use of space and facilities by the Neighbourhood Plan. Guidance was still being awaited as to what service provision would look like as lockdown eased, however it had been advised that some display space could be available. The Office Administrator would put both parties directly in touch with each other.

1401.8 **The Go-Collaborate Platform (Testing)**

Mr Guy and Ms Sukstul joined the meeting at this point. Steering Group members had tested the platform and fed back any issues they had encountered. Mr Jobson would send to the Project Manager several spelling and grammar mistakes he had noted, however he advised that he was very impressed with the platform. Testing remained open until 5pm on 25<sup>th</sup> March to allow developers time to address concerns. Mr Guy would forward the poster graphic to the Project Manager.

1401.9 **To set the date for the next meeting of the Steering Group**

The next meeting of the Steering Group would take place on Tuesday 27<sup>th</sup> April at 6:30pm.

**Chairman**