



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr Ms D L Reeve

Town Clerk: P B Bennett

Our Reference:

RTC/420/3/Mtg

Date:

17th February 2021

See Distribution

Dear Councillor

Meeting of the Planning Committee Sub Group, Neighbourhood Planning

Tuesday 23rd February 2021

You are summoned to attend a meeting of the Redruth Town Council Planning Committee Sub Group, Neighbourhood Planning to be held remotely and virtually on Tuesday 23rd February 2021, commencing at **6:30 p.m.**

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'PB', with a long horizontal line extending to the right.

Peter Bennett
Town Clerk

Enclosure:

1. Agenda and associated documentation

Distribution:

Cllr S Barnes
Cllr Mrs A Biscoe
Cllr H Biscoe
Cllr M Brown
Cllr Mrs B Ellenbroek
Cllr C Garrick
Cllr Ms D Reeve

Ms I Martin
Ms S Channon
Ms A Haslam
Mr M Hernandez
Mr R Jobson
Mr C Salamone
Mr C Weston

For Information:

All other Councillors
Cornwall Council Members
Press & Public

Redruth Town Council
Planning Committee Sub Group
Neighbourhood Development Plan
Tuesday 23rd February 2021

AGENDA

PART I PUBLIC SESSION

1. To receive apologies for absence
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda
3. To receive the minutes of the Meeting of the Planning Committee Sub Group, Neighbourhood Planning held on 12th January 2021
4. To receive an update on Funding and Technical Support:
 - 4.1 SEA Scoping Report
 - 4.2 Redruth Town Council budget
 - 4.3 Locality budget and anticipated grant return
 - 4.4 Possible support from HSHAZ with consultation boards and materials
 - 4.5 CIL Application (Revealing Redruth Routes)
5. To discuss the creation of a map of Redruth showing what is going on in the area 2020-2030
6. To discuss other consultations related to Redruth Neighbourhood Plan:
 - 6.1 The draft Green Infrastructure plan for the CPIR area
 - 6.2 Cornwall Council Climate Change DPD consultation
7. To discuss consultation
 - 7.1 The Go-Collaborate Platform (testing)
 - 7.2 The Heritage Asset List (now Redruth Parish Historic Environmental Catalogue)
 - 7.3 Go live date

7.4 The promotion plan for Issues Consultation:

- i) Social media
- ii) Email mail out
- iii) Working with Chamber on business consultation meeting
- iv) Setting other dates & recruiting volunteers for Team meeting sessions on NDP
- v) Physical promotion (posters and window displays)

7.5 Hard copy version and printed questionnaire

8. To set the date for the next meeting of the Steering Group



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Minutes of a Meeting of the Redruth Town Council Planning Sub-Committee held remotely and virtually on Tuesday 12th January 2021

Present:	Cllr Mrs B Ellenbroek Cllr Mrs A Biscoe Cllr H Biscoe Cllr M Brown Cllr Ms D Reeve	Chairman
In attendance:	Ms A Hunt Mrs J Pascoe Ms I Martin Mr C Weston Ms S Channon Mr R Jobson Neil Kirkland Josh Guy Katerina Sukstal	Office Administrator Administrative Assistant Project Manager Coastline Housing Local Resident Local Resident (from the point mentioned) Team Untangle (from the point mentioned) Team Untangle (from the point mentioned) Team Untangle (from the point mentioned)

PART I – PUBLIC SESSION

1387.1 To receive apologies for absence

Cllrs Garrick and Barnes and Mr M Hernandez (other commitments).

1387.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1387.3 To receive the minutes of the:

1387.3.1 *Meeting of the Planning Committee Sub Group, Neighbourhood Planning held on 20th October 2020*

RESOLVED by Majority to confirm the minutes of the Meeting of the Planning Committee Sub Group, Neighbourhood Planning held on 20th October 2020 as a true and accurate record of proceedings [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Ellenbroek] Cllr Brown abstained as he had not been present at the meeting.

1387.3.2 *Meeting of the Planning Committee Sub Group, Neighbourhood Planning held on 14th December 2020*

Unanimously RESOLVED to confirm the minutes of the Meeting of the Planning Committee Sub Group, Neighbourhood Planning held on 14th December 2020 as a true

and accurate record of proceedings [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Ellenbroek].

1387.4 **To receive an update on Funding and Technical Support:**

1387.4.1 *SEA Scoping Report Consultation*

The Project Manager confirmed that AECOM had now issued the report to the Environment Agency, Historic England and Natural England.

1387.4.2 *Redruth Town Council budget position*

Members were advised that approximately £200 remained in the Town Council budget, with an additional £5000 awaiting approval in the budget for 2021-2022.

1387.4.3 *Locality Budget and anticipated grant return*

It was anticipated that approximately £2300 of the grant would be returned, with Team Untangle still to be paid for the consultation platform and some design work, and some additional other costs associated with consultation. The Project Manager had spoken to the HSHAZ Project Officer to ascertain if they had any budget available to support the Neighbourhood Plan consultation work, for example the window displays.

Mr Jobson entered the meeting at this point.

1387.4.4 *CIL Application (Revealing Redruth Routes)*

No funding decisions had been announced, although a press release was understood to be imminent.

1387.5 **To discuss the creation of a map of Redruth showing what is going on in the area currently**

The Project Manager advised that the draft map had been delivered to Cornwall Council. The digital Redruth Parish Development Map 2020- 2030 would be added to Basecamp when it arrived.

1387.6 **To discuss consultation:**

1387.6.1 *Cornwall Council's Climate Change DPD – Consultation on Proposed Renewable Energy & Sustainable Construction Policy and Evidence*

The Project Manager would look at the consultation, highlight important points and draft a response for consideration by the Steering Group. Cllr Reeve stated that the consultation would be on the Agenda for the next meeting of the Town Council and a CPIR-wide response was also being prepared. She would invite the Project Manager to the next meeting of the CPIR Climate Action Group.

1387.6.2 *The draft Green Infrastructure Plan for the CPIR area*

The Project Manager had been liaising with Cornwall Council. It was anticipated that the Neighbourhood Plan questionnaire would ask whether or not to support the document, with the detail left to the separate consultation. It was agreed it was important that the Group was aware of the Plan.

1387.7 **To discuss consultation:**

1387.7.1 *The draft Questionnaire*

The questionnaire had been circulated prior to the meeting. It was agreed that it was not for the Neighbourhood Plan to say whether it supported the decision taken by the Redruth GP surgeries, only how the question should be worded and how to ensure that there was something within the Neighbourhood Plan to support them in their decision. A conversation would take place with the surgeries as to how they would like to see question 12 expressed.

1387.7.2 *The Heritage Asset List (now Redruth Parish Historic Environment Catalogue)*

The document would be added to Basecamp on 12th February. Information such as whether the asset was in a conservation area or the World Heritage Site, or was on the Buildings At Risk register had been added in. All parks had also been added. The catalogue now consisted of around 120 items, which the Project Manager was proposing to get Team Untangle to map. She advised that any feedback on the asset list would be welcome.

1387.7.3 *Creating a Redruth Development Map 2020-2030*

This had been discussed earlier in the meeting.

1387.7.4 *The Issues Consultation Plan (including promotion plan)*

The Project Manager stated that the Go Collaborate Platform would be the main engagement route and run until the end of March. Paper copies of the questionnaire would also need to be available, potentially from the Library. There would additionally be Teams discussion sessions with members of the public. The Project Manager would work with Town Council officers to find dates once the online consultation platform was up and running. There was also the potential for a physical presence at the town's markets, were these to restart. Redruth School had advised that they were happy to work with the Neighbourhood Plan and social media would be a major player, providing links to other pages. The Project Manager asked for assistance in making her aware of conversations around the NDP on Facebook pages members followed. She would speak to Town Council officers about data protection in relation to potentially contacting all those who had previously been involved with the Neighbourhood Plan process and advise of changes to be made to the website page. There would also be a window display and poster designed.

Team Untangle entered the meeting at this point.

1387.7.5 *To receive an introduction to Team Untangle*

Team Untangle introduced themselves and advised that they had been working with the Project Manager over the previous few months. The hope was to make the Redruth Neighbourhood Plan more accessible, easier to navigate, easier into which to input, and information rich. The platform had been piloted in the pre-submission consultation for Portreath. Results had been positive and lessons had been learned. Members were reminded that what was being sought was informed comment. While consultees could not be forced to answer all of the questions, they would be encouraged to do so, for example by the use of a progress bar. It was agreed that it was also possible to learn a lot from the questions people did not engage with. Concerns were raised about keyboard warriors, but it was suggested that people were engaging positively on other platforms. Comments could be flagged up and there was an ability to remove them if necessary. The Project Manager would think about how to encourage positive engagement and discuss the issue with Mr Weston. A demonstration of the current build of the platform took place. Cllr Ms Reeve queried whether a woman, rather than a man, could be used as the central figure. The Project Manager advised that the platform would give a good, interactive picture of the town. It would be shared with the Steering Group at the end of the month and could then be tested. Virtual one-to-one sessions could be organised to assist those struggling to use the platform and it was hoped that some Steering Group members would volunteer to do this.

Cllrs Biscoe and Mrs Biscoe left the meeting at this point owing to other commitments.

Team Untangle confirmed that the platform was mobile-friendly. Portreath had conducted a parallel paper survey, which had started after the online consultation to encourage people to use the platform. The team had then added the paper data to the platform to enable one report to be produced covering all responses. A discussion took place in relation the form in which the data produced would be provided to the Steering Group. Team Untangle would work with the Group at the end of the consultation to produce an engaging report which got the message across to people what had been said. It was confirmed that the platform would still be there once the Neighbourhood Plan had been agreed, providing a permanent source of information. Cllr Mrs Ellenbroek thanked Team Untangle for their time and advised their input had been very useful and informative. The Steering Group was looking forward to working with the platform.

1387.8 **To set the date for the next meeting of the Steering Group**

The next meeting of the Steering Group would take place on Tuesday 23rd February 2021 at 6:30pm.

Chairman