



The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP

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**Town Mayor: Cllr Ms D L Reeve**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Audit & Accounting Governance Committee held in The Council Chamber, The Chambers, Penryn Street, Redruth on Monday 21<sup>st</sup> January 2019

Present: Cllr C Garrick Chairman  
Cllr S Barnes  
Cllr H Biscoe  
Cllr Mrs A Biscoe  
Cllr M Brown  
Cllr Mrs J Davidson  
Cllr Mrs B Ellenbroek  
Cllr Ms D Reeve

In attendance: P B Bennett Town Clerk  
Cllr I Thomas

**PART I – PUBLIC SESSION**

1287.1 **Apologies for absence.**

1287.1.1 Apologies were received from Cllr Tregunna (unwell).

1287.2 **Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

1287.2.1 None.

1287.3 **To confirm the minutes of:**

*The Audit & Accounting Governance Committee Meeting held on 22<sup>nd</sup> October 2018:*

1287.3.1 RESOLVED by a majority that the minutes of the Audit & Accounting Governance Committee Meeting held on Monday 22<sup>nd</sup> October 2018 were a true and accurate record of proceedings. [Proposed: Cllr Mrs Davidson; Seconded: Cllr Brown] Cllr Mrs Ellenbroek abstained as she was not present at the meeting.

*The Extraordinary Audit & Accounting Governance Committee Meeting held on 20<sup>th</sup> November 2018:*

1287.3.2 RESOLVED by a majority that the minutes of the Extraordinary Audit & Accounting Governance Committee Meeting held on Monday 20<sup>th</sup> November 2018 were a true and accurate record of proceedings. [Proposed: Cllr Mrs Davidson; Seconded: Cllr Ms Reeve] Cllrs Mrs Biscoe, Biscoe, and Mrs Ellenbroek abstained as they were not present at the meeting.

A large, stylized handwritten signature in black ink, written over the bottom portion of the text.

**1287.4 Town Clerk's Report**

1287.4.1 The Town Clerk's report had been circulated prior to the meeting and was noted.

**1287.5 To review Income & Expenditure for the quarter ending December 2018**

1287.5.1 Unanimously RESOLVED that the Income & Expenditure for the period ending December 2018 is agreed and meets the expected budgetary requirements. [Proposed: Cllr Ms Reeve; Seconded: Cllr Mrs Davidson]

**1287.7 To receive a report from Committee Members responsible for carrying out Internal Control checks for 3<sup>rd</sup> Quarter 2018-2019**

1287.7.1 A report on the Internal Control checks carried out by Cllrs Barnes, Garrick and Ms Reeve was circulated prior to the meeting. They were thanked for their work and for preparing the report, which was discussed in some depth.

1287.7.2 Unanimously RESOLVED that the report on internal controls for the third quarter of Financial Year 2018-19 with recommendations be accepted. [Proposed: Cllr Barnes; Seconded: Cllr Ms Reeve]

1287.7.3 It was agreed that Cllrs Barnes and Biscoe be appointed to carry out the next set of Internal Control checks, reporting to the next committee meeting in April 2019.

**1287.8 To review Financial Regulations currently used by the Town Council**

1287.8.1 A report had been circulated prior to the meeting stating that the Financial Regulations currently used by the Town Council had been reviewed. This matter was considered and discussed in depth.

1287.8.2 Unanimously RESOLVED that the committee approves that the current Financial Regulations meet the needs of both published advice and our needs. [Proposed: Cllr Mrs Ellenbroek; Seconded: Cllr Mrs Davidson]



**Chairman**