REDRUTH TOWN COUNCIL

CONSEL AN DRE RESRUDH

The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr Ms D L Reeve** **Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Amenities Committee held at The Chambers, Penryn Street, Redruth, on Monday 3rd September 2018

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| Present: | Cllr Ms D Reeve | Chairman |
| | Cllr S Barnes | |
| | Cllr P Broad | |
| | Cllr Mrs B Ellenbroek | |
| | Cllr Ms L Eyre | |
| | Cllr Ms C Page | |
| | Cllr Dr T Spargo | |
| | Cllr I Thomas | |
| In attendance: | Mr P B Bennett | Town Clerk |
| | Mrs J Pascoe | Administrative Assistant |
| | Miss S Hoare | Facilities and Contracts Manager |
| | Ms M Ralph | Cornwall Council GI4G Project Lead |

PART I - PUBLIC SESSION

1265.1 **To receive apologies for absence.**

Cllr Mrs Davidson (family commitments).

1265.2 **Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

None were declared.

1265.3 **To receive an update on the Green Infrastructure for Growth (GI4G) Project from Melissa Ralph of Cornwall Council**

A report from Ms Ralph had been circulated prior to the meeting. Practical completion had been achieved on three Redruth GI4G projects at Treskerby, Trenoweth and Knights Way, with outstanding work items being addressed this autumn and winter. Treskerby outstanding works included signage, examples of two possible designs were passed around for councillors to indicate which they preferred. Ms Ralph confirmed all signage across the different sites would be similar in style. Meadow enhancement and bulbs planting would be commenced at Treskerby in autumn 2018 and spring 2019, and a date for an October community event was to be confirmed. Formal play equipment may be added as a separate s106 funded project. There had been great positive feedback about the works so far. Trenoweth Playing Field was a much larger project, outstanding were the Heras fencing to the pond to be removed, and a joint event planned with Coastline Housing Community Event on 23rd October 2018 planting bulbs and sowing yellow rattle seed - Cornish seed collected from Tehidy. Treleigh School would also be invited. Knights Way Open Space had been transformed, still to do was mulching, the addition of compost bins

and a Community Bulb planting event planned in October 2018 with engagement with Pennoweth School. Redruth Town Council had aspirations to add a Green Gym to this site subject to a successful s106 application. The three completed projects each had a 12 month defect cover from completion date. Design and consultation was underway at St Day Cemetery, the Chapel of Rest would be discussed but was outside this project. There was positive support for the works. Trefusis Park was being reviewed as a potential extra project subject to budget availability and feasibility, it was recorded as the committee's top priority project after the 3 projects delivered so far. A costed design would be produced by Cormac to be set up ready for when the other sites are further on. Raymond Road Playing Field was not due to be delivered in this round of funding. Sandy Lane Verges project was on hold, and may be considered during a second phase of projects, subject to funding. Wider across the county projects had started in Hayle, Camborne, Penzance and Pool, with Bude and Saltash sites targeted for late 2018 delivery. Cllr Barnes enquired if grass cuttings should be left to protect the sites rather than be removed, Ms Ralph advised the grass would be cut low but would keep growing, it was normal management and should be quite robust. Cllr Thomas asked about the allotment area at Trenoweth, and Ms Ralph advised she had done an instruction and it would be addressed. Cllr Ms Reeve enquired about the compost bins at Trenoweth that had been vandalised. Ms Ralph advised there had been 3 bays, two of which had been removed, these would be replaced at no cost to the project and relocated away from the pond area. Cllr Ms Reeve stated that Trenoweth looked fabulous when she had visited the site, and there had been lost of good comments from the public, to which also Cllr Barnes agreed. Cllr Barnes asked if guidance information on how the project had been achieved would be available for the public. Ms Ralph advised there would be more public participation between October and summer 2019, and packs/guides would be produced on how to do elements of the project in own gardens. The aim was for "friends of" groups to be set up for all sites as well as Treskerby. Cllr Thomas advised as the chair of the friends of Victoria Park they would like to be involved with Trefusis Park, and consider the possibilities of the running track and a Green Gym there. The Town Clerk enquired if the Sandy Lane Verges were classed as highway, Ms Ralph advised she would send plans to detail what was included. Cllr Ms Reeve thanked Ms Ralph for attending the meeting.

1265.4 **To confirm the minutes of the Meeting of the Committee held on 3rd July 2018**

RESOLVED by Majority to accept the minutes of the meeting of the Committee held on 3rd July 2018 as a true and accurate record of proceedings. [Proposed Cllr Dr Spargo; Seconded Cllr Thomas]. Cllr Broad abstained as he had not been present at the meeting.

1265.5 **Town Clerks Report**

A report had been circulated prior to the meeting. The Town Clerk reminded members that at the last meeting of the Amenities Committee members had agreed to make an offer for the freehold transfer of Gweal-an-Top. He advised upon further investigation and discussions it may be treated as a commercial venture rather than devolution, and Cornwall Council were due to hold a meeting in October to consider it. The Town Clerk also advised the next meeting of the Community Emergency Plan Working Group was scheduled to take place in two weeks. All other items in the report were noted.

1265.6 **To receive correspondence**

None was received.

1265.7 **To receive a report from the Facilities and Contracts Manager on her work to date**

Cllr Ms Reeve informed the members that the Facilities and Contracts Manager Miss Stephanie Hoare was leaving her position. On behalf of the committee she thanked the FCM for her extremely hard work and excellent reports she had provided, and wished her all the best for the future. The FCM thanked all of the councillors and the Town Clerk for their support, she was relocating and would miss everyone. A report from the FCM had

been circulated to the members prior to the meeting. Cllr Ms Reeve asked what the position was regarding the condition of the Clock Tower. The FCM advised all risk assessments and records were up to date to pass on to her successor, and she would prepare a report to go with them as it was an extensive project. Cllr Mrs Ellenbroek advised some members of the public had commented the changing colour clock faces made the clock difficult to read in the dark. The FCM advised a prospective tenant trading as "Personalisers" wished to take on the vacant Unit 7 at Market Way, preferably in one weeks time on 10th September. The business had been trading at Par Market since March 2018, had provided paperwork as requested, and the FCM was satisfied there was no reason not to accept the application. Cllr Ms Reeve enquired if they were one of the applicants detailed in her report, which the FCM confirmed they were not and that those applications had not gone through.

1265.7.1 Unanimously RESOLVED that "Personalisers" are accepted to take on Unit 7 in Market Way from the date mentioned [Proposed Cllr Barnes; Seconded Cllr Dr Spargo]

1265.8 **Update on progress with the Multi-wheeled facility proposed for East End Playing Field**

The Town Clerk advised that the planning application for the Multi-wheeled facility would be considered at the next meeting of the Planning Committee, however Redruth Town Council would not be commenting on the application. A decision on the application was hoped be received by the end of November. Cllr Barnes asked what provision had been made for parking facilities. Cllr Thomas advised most who would come to the park would be likely to come on scooters or skateboards, or be dropped off by parents, and parking was available in the Flowerpot Chapel car park.

1265.9 **Update on s106 funding towards projects in the parish**

A report had been circulated prior to the meeting. Cllr Ms Reeve asked whether the funding should be spent on updating the changing facilities at Clijah Groft or spent elsewhere. Cllr Barnes felt that no decision should be made yet, but to wait until the issues at Clijah Croft had been addressed. Cllr Mrs Ellenbroek agreed with Cllr Barnes as long as there were no time limitations on the funding. Cllr Thomas stated Redruth Town Council must ensure the s106 money was secured, and the Town Clerk advised he would check on the position. Cllr Thomas advised the latest update he had from Cornwall Council was Redruth United were using two pitches allocated, all other clubs had been accommodated elsewhere, and work was still ongoing which would be funded out of the emergency capital fund.

1265.9.1 Unanimously RESOLVED that a bi-monthly update on the unused s106 funding associated with Clijah Croft is considered at the meetings of the Amenities Committee [Proposed Cllr Ms Page; Seconded Cllr Ms Eyre]

1265.10 **Rejuvenation Proposal of Market Way and Market Hall**

A report had been circulated to the members prior to the meeting. The FCM advised the grounds team could start very quickly, but there would be costs involved. Cllr Dr Spargo asked who the volunteers would be in the other options, and the FCM advised it had been suggested Chamber of Commerce members and Councillors, however no names had yet been put forward.

1265.10.1 Unanimously RESOLVED to approve the proposal to action a schedule of painting works to rejuvenate Market Hall and Market Way via Operations - Option 1 as there is less risk due to all persons working will be employed to do so and the final product will be entirely professional [Proposed Cllr Dr Spargo; Seconded Cllr Mrs Ellenbroek]

1265.11 **Proposal of Articles of Agreement – Redruth Town Markets Working Group**

A report had been circulated to the members prior to the meeting. Cllr Mrs Ellenbroek queried if Saffron Trading being specifically named in the Articles meant it tied the Council to them. The Town Clerk advised that the original Articles mentioned Saffron as a contractor, but that it should be worded as "a contractor" with no actual names. Cllr Dr Spargo suggested that the Town Council representatives should be keen active members of the Amenities Committee. Cllr Ms Reeve advised that previous minutes of the Amenities Committee had agreed the Mayor should be one representative. The Town Clerk advised there was no need for two councillors, but the Facilities and Contracts Manager should attend. Cllr Thomas asked for clarification of the wording "profit made by the market", and the Town Clerk agreed to amend to "monies generated by the market"

Cllr Mrs Ellenbroek left the meeting at this point.

1265.11.1 Unanimously RESOLVED that (i) the nominated representatives of the Town Council be the Chair of the Amenities Committee and the Town Council Facilities and Contracts Manager; (ii) to amend the wording in the Articles to replace the name of the Market Management or its directors with "the contractor"; (iii) the nominated representatives of the Town Council be given full delegated powers to proceed with the involvement of the working group, but that they report back to this committee on a regular basis. If any expenditure is required above that which is made by the markets, then the nominated representatives have to ensure that it comes before this committee or Council in the first instance. (iv) that the company engaged/contracted to manage and run the market are not permitted to be members of the working group, but are invited to attend to give information and advice. They will have no voting rights. [Proposed Cllr Dr Spargo; Seconded Cllr Barnes]

1265.12 **Repair or replacement of Market Hall lighting**

A report had been circulated prior to the meeting.

1265.12.1 Unanimously RESOLVED to approve a new lighting system consisting of baton tube lighting is installed in Market Hall at Market Way as referenced above with the budget of £1050 plus VAT [Proposed Cllr Dr Spargo; Seconded Cllr Ms Page]

Cllr Mrs Ellenbroek returned to the meeting at this point.

1265.13 **Unanimously RESOLVED to exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (contracts in confidence), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Mrs Ellenbroek; Seconded Cllr Dr Spargo.]**

PART II - PRIVATE SESSION

1265.14 **Complaint received – Market Way**

1265.14.1 RESOLVED by Majority to (i) inform the tenant that they are not permitted to sell mobile phones as it is the members decision it is in breach of Redruth Town Councils Mission Statement; (ii) to make further investigations and look into obtaining legal advice [Proposed Cllr Barnes; Seconded Cllr Thomas]. Cllr Broad and Cllr Dr Spargo abstained.

**Chairman**