



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

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Town Mayor: Cllr A Biscoe

Town Clerk: Mrs C Williams

**Minutes of a Meeting of the Finance Committee held at Redruth
Civic Centre, Alma Place, Redruth on Monday 13th July**

Present:

Cllr S Barnes	Chair
Cllr E Allen	
Cllr A Biscoe	
Cllr P Broad	
Cllr R Jolly	
Cllr A Mays	
Cllr J Morrison	
Cllr D Reeve	
Cllr I Thomas	

In attendance:

Mrs C Williams	Town Clerk
Mrs H Bardle	Deputy Town Clerk & Responsible Finance Officer
Mrs J Cockerham-Harris	Minute Taker
Mrs J Turner	Senior Library Officer
Mr S Davey	Finance Assistant
Mrs C Rundle	HR Manager
Cllr M Selwood	

2 Members of the public were also in attendance.

PART I – PUBLIC SESSION

Cllr A Biscoe read the two statements from Redruth Town Council regarding respectful conduct and audio recording of the meeting for minute taking purposes. Redruth Town Council, Cllr Allen declared they were audio recording the meeting.

1670.1 To receive nominations for Chair of Finance Committee and to vote in the Chair for the municipal year 2026/27. (Chair takes rest of the meeting)

1670.1.1 Unanimously RESOLVED to nominate Cllr Barnes as Chair of the Finance Committee for the municipal year 2026/27 [Proposed by Cllr A Biscoe; Seconded by Cllr Broad]

1670.2 To receive nominations for Vice-Chair of Finance Committee and to vote in the Vice-Chair for the municipal year 2026/27.

1670.2.1 Unanimously RESOLVED to nominate Cllr H Biscoe as Vice-Chair of the Finance Committee for the municipal year 2026/27 [Proposed by Cllr A Biscoe; Seconded by Cllr Thomas]

1670.3 To receive apologies for absence

Apologies were received from Cllrs H Biscoe and Tremayne.

1670.4 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

Cllr Broad declared a non-registerable interest in Item 12 on the agenda.

1670.5 Public participation session – to enable members of the public to put questions to the Committee relating to any items on the agenda

1670.5.1 Mr F. Mortimer asked the Committee to award £650 to Redruth Former Library CIC, to cover the costs of print production. Additional costs were also added, taking the full award request to £1,100.

- 1670.6 To confirm the Minutes of the Meeting of the Finance Committee held on 20th April 2026.**
- 1670.6.1 Unanimously RESOLVED to confirm the Minutes of the Meeting of the Finance Committee held on 20th April 2026 [Proposed by Cllr Barnes; Seconded by Cllr Thomas].
- 1670.7 To review the Management Report for the three months to 30th June 2026.**
- 1670.7.1 Cllr Jolly arrived at the meeting.
- 1670.7.2 Cllr Allen asked for the report to show the full year budget column and asked for staff costs to be separated out. The DTC/RFO stated that she could put the staff costs on a separate page, with the removal of the 'Last Year Actuals – Year to Date' column to change to show the full year's forecast and budget. She also clarified the CCTV staff costs within the reporting period.
- 1670.7.3 Unanimously RESOLVED to note the report [Proposed by Cllr Barnes; Seconded by Cllr Broad].
- 1670.8 To receive the report from the Deputy Town Clerk/Responsible Finance Officer (DTC/RFO) for the period ended 30th June 2026.**
- 1670.8.1 Unanimously RESOLVED to note the report [Proposed by Cllr Barnes; Seconded by Cllr A Biscoe]
- 1670.9 To confirm the direct debit payments to be made in 2026/27**
- 1670.9.1 RESOLVED by Majority to confirm the direct debit payments to be made in 2026/27 [Proposed by Cllr Barnes; Seconded by Cllr A Biscoe; Cllrs Morrison, Allen and Jolly abstained].
- 1670.10 To confirm the arrangements for the Internal Audit for 2026/27**
- 1670.10.1 Cllrs Mays and Barnes nominated themselves for the first quarter.
- 1670.10.2 Cllrs Morrison and Broad nominated themselves for the second quarter.
- 1670.10.3 Cllrs Thomas and A Biscoe nominated themselves for the third quarter.
- 1670.10.4 Cllrs H Biscoe and Mays nominated themselves for the fourth quarter.

- 1670.11 To receive the report form the Business Liaison Manager for the quarter to 30th June 2026.**
- 1670.11.1 Cllr A Biscoe stated her thanks to the Business Liaison Manager for all the hard work undertaken.
- 1670.11.2 Unanimously RESOLVED to note the report [Proposed by Cllr Barnes; Seconded by Cllr Mays].
- 1670.12 To consider the grant applications received for the six months to 30th June 2026.**
- 1670.12.1 Redruth Revival CIC Markets: Unanimously RESOLVED to grant the application with the full amount [Proposed by Cllr Allen, Seconded by Cllr Morrison].
- 1670.12.2.1 Redruth Former Library CIC: Cllr Allen recommended they approve the application but only cover the printing costs, and asked if there was potential for collaboration between the Town Council documents and this document. The Town Clerk stated there had been talks of collaboration on the Record and Made in Redruth publication, but it was decided not to progress further. Details regarding the application were clarified but further information was requested.
- 1670.12.2.2 RESOLVED by Majority to approve the application for a lesser amount of £650 to cover the printing costs, with the amendment that the dates are clarified and agreeable to the Committee [Proposed by Cllr Allen; Seconded by Cllr Reeve. Amendment Proposed by Cllr A Biscoe; Seconded by Cllr Morrison] Cllr Mays was against.
- 1670.12.3.1 Bethel Community Church: Cllr Jolly asked for clarification regarding the amount applied for, and the DTC/RFO clarified. Cllr Allen asked if there were any alternative spaces the Church could utilise in the local area and Cllr Barnes clarified this was not a viable possibility.
- 1670.12.3.2 RESOLVED by Majority to grant the application with the full amount [Proposed by Cllr A Biscoe; Seconded by Cllr Barnes] 3 votes for; 3 votes against, with Cllr A Biscoe with the casting vote.
- 1670.12.4.1 Unanimously RESOLVED to suspend standing orders.

- 1670.12.4.2 A member of the public spoke to the Cllrs regarding the application from Skills over Schools Project CIC, commenting on the work done and what the grant was to fund.
- 1670.12.4.3 Unanimously RESOLVED to grant the application with the full amount [Proposed by Cllr Broad; Seconded by Cllr A Biscoe].
- 1670.12.5 National Literacy Trust: Unanimously RESOLVED to award the grant application with the full amount [Proposed by Cllr Allen; Seconded by Cllr Reeve].
- 1670.12.6 Gwealan Tops: Unanimously RESOLVED to award the grant application with the full amount [Proposed by Cllr Allen, Seconded by Cllr A Biscoe].
- See attached Grant Summary of decisions.

PART II – PRIVATE SESSION

The Council is invited to pass the following resolution: That pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the press and public excluded from the Meeting for the following item of business, by reason of the confidential nature of the business to be transacted. Unanimously RESOLVED to go to Part II.

1670.12 To consider a verbal update about The Chambers.

- 1670.12.1 The DTC/RFO gave a verbal update about the Chambers.

1670.13 To receive a verbal update regarding the internal auditor.

- 1670.13.1 RESOLVED by Majority to accept the quote and appoint the new internal auditor, Jamie Thomas at a cost of £920 per year. [Proposed by Cllr A Biscoe; Seconded by Cllr Barnes] Cllrs Allen and Jolly abstained.
- 1670.14 To receive a verbal update regarding East End Park Development.
- 1670.14.1 RESOLVED by Majority to accept the quote for the pathways work and instruct D A Giles Ltd as recommended by the DTC/RFO. [Proposed by Cllr Broad; Seconded by Cllr A Biscoe] Cllrs Mays, Allen and Jolly abstained.

Chair

Grant Application Summary
Meeting Date: 13th July 2026
COMMUNITY GRANTS

Budget 2026-2027: £16,000		Allocated to date: £nil		Balance available: £16,000		<u>Based in Redruth?</u>
No	Applicant	Purpose	Amount Applied for	Decision	Previous Awards	
1	Redruth Revival Markets CIC	We are applying for support for the purchase of additional equipment for the regular markets in the form of new weights for the gazebo legs – the town is often windy so they need securing. The gazebos and weights are also used by the Town Council's facilities team for the festivals and for other events e.g. in Victoria Park so there's a wider benefit. We are also purchasing additional banners to help publicise the markets on the approaches to the town.	£598	To grant the full amount.	Nil	Yes

2	Redruth Former Library CIC	In 2024 we produced a newspaper with Falmouth University distributed to 10,000 homes across Redruth and surrounding towns. This newspaper was conceived to celebrate the creative identity of Redruth, bringing lots of small makers, creatives and organisations together to tell their individual stories. We replicated this success with the help of Redruth Town Council in 2025. Working with students from Falmouth University enabled us to gather interviews and stories across the town, as well as illustrate important and iconic places. This enabled us to introduce students from Falmouth to Redruth for the first time. In this edition we showcased creatives at Krowji, Buttermarket and several makers on the high street. We have now finished our third edition with stories of creativity in the town. Our next edition will be published in July and we hope this funding will allow more brilliant good news stories to flow from the town	£1,100	To grant £650 for the printing costs.	£600 in 2025	Yes
3		We are seeking funding to support the purchase, furnishing and stocking of a portacabin to enhance and expand our existing community provision. The portacabin will provide a dedicated, private and confidential space for partner organisations delivering outreach services. This will enable more effective one-		To grant the full amount.	Nil	

	Bethel Community Church	to-one support, ensuring individuals can access advice and assistance in a safe and dignified environment. It will also offer secure and appropriate storage for crisis packs, allowing us to respond quickly and efficiently to individuals and families experiencing acute hardship. In addition the portacabin will create a flexible, multipurpose space to support weekend youth activities, offering young people a safe, welcoming environment for positive engagement and community connection. The investment in this facility will significantly strengthen the quality, accessibility and impact of our services by improving confidentiality, increasing storage capacity and creating a dedicated space for targeted community support	£2,500			Yes
Total of applications – Community Grants			£4,198	£3,748		

YOUTH GRANTS

Budget available 2026/27: £40,000		Allocated to date: nil	Available: £40,000		
1	Skills over Schools Project CIC	We are applying for funding to support the delivery of small group term-time workshops for neurodivergent young people in Redruth, alongside additional holiday sessions focused on confidence building and social connection The remaining balance will be covered through participant contributions and small-scale fundraising.	£500	To grant the full amount.	Nil Yes
2		Following the success of Redruth Reads 2025, kindly funded by Redruth Town Council, we seek funding to repeat this programme in the summer of 2026 so we can reach even more disadvantaged families. Parental feedback last year was universally positive, with parents benefiting from events in the summer holidays, loving Storytime and learning about the beautiful green spaces Redruth Town Council has to offer. We role-modelled how to share stories with little ones, demonstrating simple play activities linked to effective	£500	To grant the full amount.	£500 in 2024 and 2025 Yes

	National Literacy Trust	speech and language development. We gifted a total of 250 high quality books into Redruth homes so that families could continue the important work there. We have a proven track record of holding successful pop-up events which are advertised through our Facebook page which has 1300+ followers and is regularly shared by key stakeholders like Redruth Library and local nurseries. We will also advertise the events in Redruth town centre via key businesses that support our work and the Library. Our events continue to be supported by our volunteer Literacy Champions, people from the local community with a passion for sharing our literacy messages and supporting the literacy journeys of parents and young children.				
3		This application will help Gwealan Tops maintain a safe, accessible and well-used community play space for children and families in Redruth. First, we need to service and repair our ride-on mower, which is essential for keeping the grounds safe, usable		To grant the full amount.	£2,000 in 2025	

	Gwealan Tops	and accessible for children, families and visitors, including those with limited mobility. Second, we need an annual certified clean of the kitchen extractor filters to meet insurance and fire safety requirements. This was identified in a recent fire safety report and is now an essential compliance cost. Third, we need to purchase a scaffold tower so routine maintenance can be carried out safely and efficiently, both indoors and outdoors. This will support ongoing upkeep of the site and reduce the need for temporary access arrangements. Together, these items will help us keep Gwealan Tops safe, compliant, accessible and fully operational for the local community.	£1,700			Yes
	Total of applications – Youth Grants		£2,700	£2,700		