



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

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**Town Mayor: Cllr A Biscoe**

**Town Clerk: C Williams**

**Minutes of a Meeting of the Finance Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 20<sup>th</sup> April 2026**

**Present:**

Cllr S Barnes  
Cllr E Allen  
Cllr A Biscoe  
Cllr H Biscoe  
Cllr P Broad  
Cllr J Morrison  
Cllr D Reeve  
Cllr I Thomas

**In attendance:**

|                        |                                                          |
|------------------------|----------------------------------------------------------|
| Mrs C Williams         | Town Clerk                                               |
| Mrs H Bardle           | Responsible Finance Officer (RFO)/Deputy Town Clerk(DTC) |
| Mrs J Cockerham-Harris | Minute Taker                                             |
| Mrs J Pelham-Wales     | Acting Business Liaison Manager                          |
| Cllr R Jolly           |                                                          |

There were no members of the public in attendance

**PART I – PUBLIC SESSION**

Cllr A Biscoe read the two statements from Redruth Town Council regarding respectful conduct and audio recording of the meeting for minute taking purposes. Cllr Allen and Redruth Town Council declared they were audio recording the meeting.

**1660.1 To receive apologies for absence**

Apologies were received from Cllrs Tremayne and Ellenbroek.

**1660.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**

None were declared.

A handwritten signature in black ink, appearing to be 'C Williams', located at the bottom right of the page.

**1660.3 Public participation session – to enable members of the public to put questions to the Council relating to any items on the agenda.**

No members of the public wished to speak.

**1660.4 To confirm the Minutes of the meeting of the Finance Committee held on 19<sup>th</sup> January 2026.**

RESOLVED by Majority to confirm the minutes of the Finance Committee held on 19<sup>th</sup> January 2026 [Proposed by Cllr Barnes; Seconded by Cllr A Biscoe] Cllrs H Biscoe and Morrison abstained.

**1660.5 To review the Management Report for the year ended 31<sup>st</sup> March 2026.**

Cllr Allen asked for clarification to understand the current situation of the high interest CCLA account and the RFO/DTC clarified that the account was currently the best, though there had been delays due to the slow account setup. Cllr Allen asked if £500,000 was still enough to earn that high interest and the was reassured this was the money in the general reserve that they were not planning to spend and it met all requirements.

Cllr Allen asked for clarification on staff costs and the RFO/DTC confirmed it was linked to the reorganisation and recruitment costs. This included legal fees and pension costs. Cllr Allen asked for clarification on the CCTV costs and the RFO/DTC reported that she will be bringing a report to Full Council with the 5 year projections for the CCTV contract. Cllr Allen asked for clarification of the legal costs and the Town Clerk stated that Stephens Scown had drafted 20 new data protection policies, including the scheme and code of practice and that such levels of legal costs were not expected in the next four years.

Cllr Allen asked if cover for staff sickness was accounted for in each department line and what this meant in relation to the Facilities Team. The RFO/DTC answered that there was a salary underspend due to not employing an Asset Manager as originally budgeted, but that this would take place soon. Cllr Allen commented on the pension difference and how the phone budget was higher, and the RFO/DTC answered that new staff had since joined the pension scheme. She went on to answer that the phone arrangement price is discounted but that they had to invoice that discount.

Cllr Allen commented on the difference between vehicle costs and fuel costs to which the RFO/DTC clarified that the trips around the parish did not use significant fuel and they were also looking to replace vehicles at the end of their leases for potentially electric vehicles. Cllr Allen asked about why the cost of buildings and electricity had a lower budget in line of the actual spend. The RFO/DTC stated this was the net income but it would be good to have that comparable for future reports. Cllr Allen asked about the water payments and the RFO/DTC clarified the current line of credit with the water company.

Unanimously RESOLVED to note the report [Proposed by Cllr Barnes; Seconded by Cllr H Biscoe].



**1660.6 To receive the report from the Deputy Town Clerk/Responsible Finance Officer (RFO) for the period ended 31 March 2026**

Cllr Barnes asked for an update regarding the Market Way Tenants and Cllr Reeve asked for clarification about the tenants paying for a service charge and the RFO/DTC provided a verbal update. The Town Clerk stated the good work done by the RFO/DTC with an additional welcome to the new acting Business Liaison Manager.

Unanimously RESOLVED to note the report [Proposed by Cllr Barnes; Seconded by Cllr H Biscoe]

**1660.7 To receive the Committee's internal audit reports for Q2 and Q3 2025/26.**

Unanimously RESOLVED to note the report [Proposed by Cllr Barnes; Seconded by Cllr H Biscoe].

**1660.8 To receive a verbal update about the Business Liaison Manager role from the RFO/DTC.**

The RFO/DTC introduced the acting Business Liaison Manager and commented on the work she had undertaken recently. The Business Liaison Manager stated she had been concentrating on the local hero awards, having successfully secured all the sponsors for the awards. She disclosed the event location and details with the plan to combine the awards with the Annual Town meeting. She also discussed the ongoing work she was undertaking and welcomed suggestions regarding sponsorship from local businesses in the area.

The Town Clerk praised the work done which was echoed by Cllr Reeve. Cllr Reeve then asked how the combination of the two meetings would work. The Town Clerk answered that comments from previous awards had led to the plan to make the awards open to all (nominees as well as invited winners). The combination meant that grant recipients would be invited and local acknowledgments would be a good chance to harness the energy and inspire local community groups. Cllr Reeve expressed her concerns over the capacity and ticketed availability and the Town Clerk stated they had accommodated according to previous attendee numbers and had budgeted for the event to be much more inclusive and open to all.



**Chair**