



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: P B Bennett

Minutes of the Annual General Meeting of the Redruth Town Council held in the Redruth Civic Centre on Monday 15th May 2023

Present:	Cllr M Brown Cllr S Barnes Cllr A Biscoe Cllr H Biscoe Cllr B Craze Cllr B Ellenbroek Cllr C Garrick Cllr D Reeve Cllr C Skinner Cllr E Smith Cllr I Thomas	Chair
In attendance:	Mr P B Bennett Ms A Hunt Miss S White Ms C Coomber Mrs J Pelham-Wales Miss K O'Dell Ms T Johns Mr C Nixon Miss S Barnes Miss E Barnes	Town Clerk Operations Officer Engagement Officer Administration Manager Administrative Assistant Administrative Assistant Local Resident Local Resident Local Resident Local Resident

PART I – PUBLIC SESSION

1529.1 To receive apologies for absence

Apologies were received from Cllrs Broad (other commitments) and Tremayne (unwell).

1529.2 To receive an address from the outgoing Town Mayor, Cllr Matthew Brown

Cllr Brown greeted everyone present, saying that the past two years serving the community as Town Mayor had been challenging, but also a huge honour and a great joy. Cllr Brown hoped that he had done the role justice and been a fair and capable chair. During those two years he had attended many events ranging from presenting certificates and prizes, art shows, shop openings, formal dinners and civic events, and had worked hard to build partnerships in the community. Cllr Brown stated that he had particularly enjoyed working with schools and young people. His weekly catch-up with the senior management team had been a tremendous help in guiding him through, therefore Cllr Brown expressed his gratitude in particular to the Town Clerk, Operations Officer and Engagement Officer as well as passing his thanks to the Administrative Team. Cllr Brown also thanked the Library and Information Service, the Engagement Team and the Facilities Team for their ongoing hard work.

A handwritten signature in black ink, appearing to be 'P B Bennett', located at the bottom right of the page.

Cllr Brown said it had been a tough two years recovering from the Covid-19 outbreak, challenges with weather and the death of a Monarch. Finally, Cllr Brown thanked his family and friends, especially his mother who had acted as his consort; friends Ali, Kirsty and Kelly and his employers and colleagues for their flexibility enabling him to fulfil a role that requires so much commitment. In looking toward to the future, Cllr Brown said that he would be continuing in his role as a town councillor and wished the new Mayor all the best.

Cllr Brown then presented Cllr Reeve with a decorative plaque to acknowledge her time as Mayor prior to his own.

1529.3 To receive nominations and to elect the Town Mayor of Redruth for the Council Year 2023-2024

1529.3.1 Unanimously RESOLVED to elect Cllr Stephen Barnes as the Town Mayor of Redruth for the Council Year 2023-2024 [Proposed Cllr Brown; Seconded Cllr Garrick].

1529.4 To receive the Town Mayor's Declaration of Acceptance of Office

Cllr Barnes took his Declaration of Acceptance of Office before all Members, witnessed by the Town Clerk. The mayoral chains were handed to Cllr Barnes.

1529.5 To receive nominations and to elect the Deputy Town Mayor of Redruth for the Council Year 2023-2024

1529.5.1 RESOLVED by Majority to elect Cllr Alison Biscoe as the Deputy Town Mayor of Redruth for the Council Year 2023-2024 [Proposed Cllr Barnes; Seconded Cllr Ellenbroek]. Cllr Reeve abstained.

1529.6 To receive an address from the incoming Town Mayor including appointment of Town Mayor's Consort

Cllr Barnes thanked Councillors for electing him to be the Town Mayor and said it was a great honour. Cllr Barnes commented that he had served as a councillor for 38 years, and during this time had seen many changes. He spoke about previous difficult years and how things had now moved on. He hoped that the Town Council would continue to work together for the good of the town. Cllr Barnes welcomed the appointment of Cllr A Biscoe as Deputy Mayor. Cllr Barnes' daughter, Sarah Barnes, was appointed as the Town Mayor's Consort for 2023-2024.

Lastly, Cllr Barnes honoured the former Mayor, Cllr Matthew Brown, by presenting him with a plaque. Cllr Barnes said he had learnt a vast amount from Cllr Brown in acting as his Deputy and thanked him.

1529.7 Review of Town Council's Standing Orders

A report had been circulated prior to the meeting. The Town Clerk was satisfied that the existing Standing Orders met current legislation and accurately reflected the needs of the Council.

1529.7.1 Unanimously RESOLVED that the Town Council's Standing Orders, as presented, adequately meet the Council's current requirements. [Proposed Cllr Reeve; Seconded Cllr Garrick]

1529.8 Review of the terms of references for committees; and of delegation arrangements to committees, and employees

A report had been circulated prior to the meeting. The Town Clerk was satisfied that the terms of references for the committees, and the delegation arrangements adequately met Redruth Town Council's current requirements.

1529.8.1 Unanimously RESOLVED that the terms of references for committees, and the delegation arrangements to committees and employees, as reviewed, adequately meet the Council's current requirements. [Proposed Cllr H Biscoe; Seconded; Cllr Ellenbroek]

1529.9 To elect Members for the following committees and from those members elected to elect a Chair, and Vice Chair, respectively.

The appointments to the Council's Standing Committees were dealt with in accordance with the attached Annex A to these minutes.

1529.9.1 Operations Committee

Unanimously RESOLVED to elect Cllr Tremayne as Chair of the Operations Committee. [Proposed Cllr Reeve; Seconded Cllr Barnes]

Unanimously RESOLVED to elect Cllr A Biscoe as Vice Chair of the Operations Committee [Proposed Cllr Barnes; Seconded Cllr H Biscoe]

1529.9.2 Engagement Committee

Unanimously RESOLVED to elect Cllr Reeve as Chair of the Engagement Committee [Proposed Cllr Craze; Seconded Cllr Garrick]

Unanimously RESOLVED to elect Cllr Garrick as Vice Chair of the Engagement Committee [Proposed Cllr Ellenbroek; Seconded Cllr Barnes]

1529.9.3 Planning Committee

There was an insufficient number of Councillors willing to put their names forward for the Planning Committee, therefore Planning would now be incorporated within meetings of the Full Council.

1529.9.4 Finance Committee

Unanimously RESOLVED to elect Cllr Barnes as Chair of the Finance Committee [Proposed Cllr Brown; Seconded Cllr Garrick]

Unanimously RESOLVED to elect Cllr Craze as Vice Chair of the Finance Committee [Proposed Cllr Reeve; Seconded Cllr Barnes]

1529.9.5 Staffing Committee

Unanimously RESOLVED to elect Cllr Brown as Chair of the Staffing Committee [Proposed Cllr A Biscoe; Seconded Cllr Garrick]

Unanimously RESOLVED to elect Cllr Garrick as Vice Chair of the Staffing Committee [Proposed Cllr Barnes; Seconded Cllr Brown]

1529.10 To appoint members to represent the Council on all outside organisations.

1529.10.1 Unanimously RESOLVED to appoint members to represent the Council on all outside organisations in accordance with the attached Annex B to these minutes. [Proposed Cllr Barnes; Seconded Cllr A Biscoe]

1529.11 To receive reports from Members representing the Council on outside organisations

No reports were received.

1529.12 To review the Members' Register of Interests for all Members present.


Those members present reviewed their Members' Register of Interests and returned them to the Town Clerk.

1529.13 To appoint six Members to act as authorised signatories on the Council's financial documents

1529.13.1 Unanimously RESOLVED to retain the five current authorised signatories on Council financial documents as Cllrs Barnes, H Biscoe, A Biscoe, Broad and Tremayne. [Proposed Cllr Barnes; Seconded Cllr A Biscoe]



The Clerk was satisfied that five signatories would be sufficient to comply with requirements.

A handwritten signature in black ink, appearing to read "R. J. ...", written in a cursive style.

Chairman

Redruth Town Council
Committee Membership - Council Year 2023-2024

<u>Operations</u>	<u>Engagement</u>	<u>Finance</u>	<u>Staffing</u>
Cllr Tremayne (Chairman)	Cllr Reeve (Chairman)	Cllr Barnes (Chairman)	Cllr Brown (Chairman)
Cllr A Biscoe (Vice-Chair)	Cllr Garrick (Vice-Chair)	Cllr Craze (Vice-Chair)	Cllr Garrick (Vice-Chair)
Cllr Barnes	Cllr Barnes	Cllr A Biscoe	Cllr Barnes
Cllr H Biscoe	Cllr A Biscoe	Cllr H Biscoe	Cllr A Biscoe
Cllr Broad	Cllr H Biscoe	Cllr Brown	Cllr H Biscoe
Cllr Brown	Cllr Broad	Cllr Garrick	Cllr Reeve
Cllr Craze	Cllr Brown	Cllr Reeve	Cllr Thomas
Cllr Ellenbroek	Cllr Craze	Cllr Thomas	Cllr Tremayne
Cllr Garrick	Cllr Ellenbroek	Cllr Tremayne	
Cllr Reeve	Cllr Skinner		
Cllr Skinner	Cllr Smith		
Cllr Smith	Cllr Thomas		
Cllr Thomas			

Town Mayor and Deputy Town Mayor have ex-officio appointments on all committees, which include voting rights.



REDRUTH TOWN COUNCIL**Members appointed to represent the Council on outside bodies 2023-2024**

CALC	Cllr Brown; Cllr Reeve Town Clerk
LLCC	Cllr Brown; Cllr Reeve Town Clerk
Redruth Chamber of Commerce	Cllr Brown; Cllr Broad
Redruth Community Centre Association	Cllr Barnes; Cllr Craze
Redruth & District Twinning Association (France)	Cllr Barnes (Deputy: Vacant)
W Cornwall CCTV Working Group	Cllr A Biscoe; Cllr H Biscoe; Vacant Town Clerk
Mineral Point Twinning Association	Cllr Brown
Mineral Trails Working Group	Vacant; Cllr Tremayne
Redruth 2000 (Murdoch House)	Cllr Brown
Community Network Area	Cllr Thomas; Cllr Reeve
Police Liaison Group	Cllr A Biscoe; Cllr H Biscoe
Friends of Victoria Park	Cllr Ellenbroek; Cllr Smith
Redruth-Real del Monte Twinning Association	Cllr Tremayne
Friends of Gweal-an-Top	Cllr Ellenbroek; Cllr Garrick
Redruth HSHAZ	Town Mayor; Cllr Reeve Engagement Officer/Town Clerk
Place Shaping Board	Cllr Reeve
Safer Towns	Cllr Garrick; Engagement Officer
CPIR Climate Group	Cllr Reeve
Youth Cafes Cornwall CIC	Cllr Thomas (appointment for duration of Council)
North Kerrier Reference Group	Cllr A Biscoe; Cllr Garrick
Geothermal Project	Cllr Tremayne; Cllr Reeve
Cornwall Local Heritage List Pilot	Cllr Tremayne
South Crofty Mine Liaison Group	Cllr H Biscoe; Cllr Barnes
The Ladder Advisory Board	Cllr Ellenbroek; Cllr Smith

R88