



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
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Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Staffing Committee held in the Redruth Civic Centre on Monday 20th February 2023

Present: Cllr M Brown Chair
Cllr R S Barnes
Cllr C Garrick
Cllr Ms D Reeve
Cllr I Thomas

In attendance: P B Bennett Town Clerk
Ms A Hunt Operations & Facilities Officer
Ms S White Engagement Officer
Mrs L Cantrill Skylite Associates

PART I – PUBLIC SESSION

1513.1 To receive apologies for absence

Apologies were received from Cllrs Biscoe and Mrs Biscoe (unwell), and Cllr Tremayne (family commitments).

1513.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1513.3 To confirm the Minutes of:

The Meeting of the Staffing Committee held on 17th October 2022

1513.3.1 RESOLVED by Majority to confirm the minutes of the Meeting of the Staffing Committee held on 17th October 2022 as a true and accurate record of proceedings. [Proposed Cllr Thomas; Seconded Cllr Reeve] Cllr Garrick abstained as he had not been present at the meeting.

1513.3.2 *The Extraordinary Meeting of the Staffing Committee held on 29th November 2022*

RESOLVED by Majority to confirm the minutes of the Extraordinary Meeting of the Staffing Committee held on 29th November 2022 as a true and accurate record of proceedings. [Proposed Cllr Thomas; Seconded Cllr Reeve] Cllr Garrick abstained as he had not been present at the meeting.

1513.4 Details of pay award made on recommendation of National Joint Council for Local Government Services

A report outlining the pay award made on the recommendations of the National Joint Council for Local Government Services had been circulated prior to the meeting.

1513.4.1 Unanimously RESOLVED to accept the recommendations of the National Joint Council for Local Government Services in respect of the pay award made for financial year 2022-2023. [Proposed: Cllr Barnes; Seconded: Cllr Garrick]

1513.5 **To exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act**

1513.5.1 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Reeve; Seconded Cllr Thomas]

1513.6 **To receive an update on the current staffing position within the Operations Team**

A report had been circulated prior to the meeting. Councillors asked a number of questions in relation to both aspects of the Operations Team, and in particular the staff structure, the recently filled posts within the team, and the recruitment of the vacant Facilities Technician post.

15.13.6.1 Unanimously RESOLVED that the report be noted. [Proposed: Cllr Barnes; Seconded: Cllr Thomas]

1513.7 **To receive an update on the current staffing position within the Engagement Team**

A report had been circulated prior to the meeting. The Engagement Officer provided clarification in response to questions from Councillors. In particular members expressed their sadness at the loss of the Community Projects Manager, who is leaving for pastures new. They fully supported the short-term reorganisation of the team.

1513.7.1 Unanimously RESOLVED that the report be noted. [Proposed: Cllr Brown; Seconded: Cllr Barnes]

1513.8 **To receive update on HR/Staffing processes from Louise Cantrill, Skylite Associates**

A report had been circulated prior to the meeting. Ms Cantrill outlined the general situation concerning leavers, Employment Contracts and the RFO recruitment. In respect of the Library staff there was a recommendation that Mrs K Teare hours increase by 16 hours per week to cover those no longer provided by another staff member.

1513.8.1 Unanimously RESOLVED that:

- a. We use specialised finance recruitment firms in pursuit of the RFO;
- b. Mrs K Teare's hours be increased from 4 per week to 20 hours per week.

[Proposed: Cllr Barnes; Seconded: Cllr Brown]



Chairman