



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

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Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council held in the Redruth Civic Centre on Monday
24th April 2023

Present:	Cllr M Brown Cllr S Barnes Cllr A Biscoe Cllr H Biscoe Cllr B Craze Cllr P Broad Cllr C Garrick Cllr D Reeve Cllr C Skinner Cllr I Thomas Cllr W Tremayne	Chair
In attendance:	P B Bennett S White A Hunt Claire Coomber K O'Dell Cornwall Cllr B Ellenbroek Cornwall Cllr C Donnithorne Mr Rob Sobie Mr Tim Blasivic	Town Clerk Engagement Officer Operations Officer Administration Manager Administrative Assistant Local Resident Local Resident

PART I – PUBLIC SESSION

1525.1 To receive apologies for absence.

Apologies were received from Cllrs Smith and Collins (other commitments).

1525.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

Cllr Reeve declared an interest in Agenda item 16.11

1525.3 To suspend Standing Orders to allow the public to speak.

Unanimously RESOLVED to suspend Standing Orders to allow the public to speak.
[Proposed by Cllr H Biscoe; Seconded by Cllr Broad]

1525.4 To allow the public to put questions before the council.

1525.4.1 Mr Sobie wished to raise concerns about the roundabout at the entrance to Gweal Pawl. He and his wife have experienced a number of near misses. His main concerns are drivers not treating the junction a roundabout and travelling the area at excessive and dangerous speeds. He noted that there is no crossing area for pedestrians, specifically those from Redruth School. The current speed limit is 30mph, but he has witnessed speeds in excess of this. He and other residents are becoming scared to drive in and out of Gweal Pawl. A petition has

A handwritten signature in black ink, appearing to be 'P B Bennett'.

been gathered from local residents calling for urgent action to be taken. Cllr Donnithorne formally accepted the petition from Mr Sobie, and confirmed he will present it before cabinet.

Cllr Brown stated that this is a matter for Cornwall Council and asked the Cornwall Councillors present if they could provide any clarification. Cllr Ellenbroek confirmed that she had begun an investigation and spoken with Adrian Drake from Cornwall Council Highways. Adrian confirmed that a feasibility study is underway and will be going out to consultation in the next 2-3 months. Included in the feasibility study is the potential for a safer crossing for all pedestrians. As Cornwall Council portfolio holder for transport, Cllr Donnithorne confirmed that this is an area where the new 20mph scheme is likely to be implemented. Cllr Brown thanked Mr Sobie for attending the meeting and raising his concerns.

1525.5 To re-instate Standing Orders

Unanimously RESOLVED to re-instate Standing Orders [Proposed by Cllr Tremayne; Seconded by Cllr Garrick].

1525.6 To further discuss Police matters (if applicable)

None applicable.

1525.7 To receive reports from Cornwall Council Ward Members on their work within the Redruth parish. [Reports to follow]

1525.7.1 A verbal report was presented by Cllr Donnithorne. The consultation review into parking tariffs has now concluded and public opinion taken into account. Multi-session tickets can now be purchased for £2.50 for 24 hours instead of the proposed £5.00. Sunday charging will remain as a change but will be kept under annual review.

Treskerby play park now has the designs all drawn up and going through the necessary processes. Cllr Donnithorne recently met with the strategic health team regarding Trefula House Nursing Home (St Day Parish); the current building is not fit for purpose and all options are being considered.

Cllr Donnithorne had met with Alison Hernandez, Police and Crime Commissioner and took the opportunity to visit some local areas. Cllr Donnithorne reiterated to the PCC the need for Redruth to get a fairer share of Police officers.

Cllr Thomas asked Cllr Donnithorne to look into the matter that residents on Sandy Lane had reported that there is no bus route since 1st April 2023. Cllr Donnithorne agreed that he will speak to the network manager and aim to get a response and report back at the next full council meeting.

Cllr Barnes asked Cllr Donnithorne if a meeting was still taking place regarding the parking at Bellevue. Cllr Donnithorne confirmed he will discuss with Helen Kneale to reschedule.

1525.7.2 A written report from Cllr Barnes had been circulated prior to the meeting. In addition to his report Cllr Barnes mentioned that he had attended the Citizenship for Life Gala at Tregenna Castle. Cllr Barnes had agreed to be a mentor for the program for the next years cohort. He also attended the Bookfeast Event on Saturday and thought it was a fantastic event especially as it was the first one.

The report was noted.

1572.7.3 A written report from Cllr Ellenbroek had been circulated prior to the meeting. Cllr Ellenbroek asked member to note Item 3.4 of her report specifically, as it was regarding the police online reporting form. She encouraged members to use this and let her know if there were any problems or issues. The report was noted.

1525.8 To receive a report from Helen Kneale, the Community Link Officer (CLO) for CPIR.

A report had been circulated prior to the meeting. The report was noted.

1525.9 To receive the Town Mayor's announcements.

A report had been circulated prior to the meeting. Since sending the report the Town Mayor has attended the Citizenship for Life Gala dinner which he commented was a fantastic evening, and he hopes that Redruth Town Council will continue to support them going forward. The Town Mayor attended and opened the RED Pottery in Redruth on Saturday morning and even made a kiln guardian. He commented that it was good to see another green business opening in the town. Whilst in the town he also dropped in on the Bookfeast and agreed with Cllr Barnes that it was a great event, and it was unfortunate he could not attend for long. The Town Mayor attended the Camborne-Redruth Lions Anniversary Dinner which he said was another wonderful evening. Commenting that it is great to have such a charitable organisation doing so much good in the local vicinity. The Town Mayor shall be attending Falmouth Civic Service on Sunday which will be his last Civic Service as Town Mayor. The report was noted.

1525.10 To confirm the Minutes of the Monthly Meeting of the Council held on the 27th March 2023:

1525.10.1 *Monthly meeting of the Council held on 27th March 2023*

RESOLVED by majority to confirm the minutes of the Meeting of the Council held on 27th March 2023 as a true and accurate record of proceedings. [Proposed Cllr Reeve; Seconded Cllr Thomas; Cllr Craze abstained due to not being present at the meeting]

1525.11 To receive the Town Clerks report.

A report had been circulated prior to the meeting. The report was noted.

- (i) *Resurfacing of car park at Gweal-an-Tops* – The Town Clerk confirmed he is still in discussion with Cornwall Council.
- (ii) *Speeding traffic along New Portreath Road* – Cllr Barnes will be attending a meeting regarding this. Speed Enforcement equipment is now available and will be installed once the relevant risk assessments are completed. Cllr Barnes said that Adrian Drake from Highways had mentioned traffic calming measures but not heard anything further as yet. Once the new housing estate opposite Redruth School is opened there will be more traffic which will be monitored closely.
- (iii) *Proposed provision of a free water refill station at Victoria Park* – Cllr Thomas has approached a contractor, who had previously been working in the park. The contractor has agreed to provide a quotation to Cllr Thomas for the works, which will be presented as soon as available. The report was noted.

1525.12 To receive Correspondence.

1525.12.1 The Town Clerk had received correspondence from Mr Collins confirming his resignation as Redruth Town Councillor with immediate effect.

1525.12.2 Citizens Advice Cornwall – Cost of Living Crisis in Cornwall. Information had been circulated prior to the meeting.

1525.12.3 HM Lord Lieutenant of Cornwall – invitation to Parade and Service of Commemoration to mark the occasion of the Coronation of King Charles III – The Town Clerk commented that if any councillors wish to attend, they should respond to the Lieutenant's office directly. All correspondence was noted.



1525.13 To receive the Minutes as reports of the following committee meetings, and to accept and approve the recommendations.

1525.13.1 Interim Planning Committee held on 27th March 2023

Unanimously RESOLVED that the minutes of the Interim Planning Committee held on 27th March 2023 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr Biscoe; Seconded Cllr Tremayne]

1525.13.2 Engagement Committee held on 3rd April 2023

Unanimously RESOLVED that the minutes of the Engagement Committee held on 3rd April 2023 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr Reeve; Seconded Cllr Brown]

1525.13.3 Staffing Committee held on 17th April 2023

Unanimously RESOLVED that the minutes of the Planning Committee held on 17th April 2023 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Brown; Seconded Cllr Reeve]

1525.14 To approve the Council Accounts for Year Ending 31st March 2023 – Annual Governance and Accountability Return, Section 1; Annual Governance Statement 2022-2023

A comprehensive report had been circulated [prior to the meeting outlining the matters relating to Section 1 of the Annual Governance and Accountability Return with recommendations for Members to consider.

Unanimously RESOLVED that the Town Council has accepted and carried out its responsibilities for ensuring that there has been a sound system of internal controls for the accounts for Year Ending 31st March 2023, and that we answer yes to the assertions in the Annual Governance and Accountability Return; Section 1 – Annual Governance Statement, and that it be approved; and further approves the additional requirements as part of the intermediate level review. [Proposed Cllr H Biscoe; Seconded Cllr Garrick].

1525.15 To approve the Council Accounts for Year Ending 31st March 2023 – Annual Governance and Accountability Return, Section 2: Accounting Statements 2022-2023, and associated documents.

A comprehensive report had been circulated prior to the meeting outlining the matters relating to Section 2 of the Annual Governance and Accountability Return with recommendations for Members to consider.

Unanimously RESOLVED that:

- a. the Town Council Accounts for Year Ending 31st March 2023 be approved and signed off at Section 2 – Accounting Statements 2021-2022 of the Annual Governance and Accountability Return; and
- b. that Council in Approving the Accounting Statement at Section 2 of the AGAR confirms the explanation of the variances exceeding +/- 15% for Boxes 2, 3, 4, and 6; and approves the differences between boxes 7 & 8; and
- c. that we set the dates for Electors Rights for between 5th June 2023 and 14th July 2023; and
- d. that Council notes with gratitude the work of the internal independent auditor and his reports.

[Proposed Cllr H Biscoe; Seconded Cllr Thomas].



Cllr Reeve left the meeting at this point.

1525.16 To consider and approve the Schedule of Payments

Unanimously RESOLVED that the Schedule of Payments be approved. [Proposed Cllr H Biscoe; Seconded Cllr Barnes]

Cllr Reeve then re-joined the meeting.

1525.17 To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (candidate interviews), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act.

Unanimously RESOLVED to exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (candidate interviews), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Reeve; Seconded Cllr Tremayne]

PART II – PRIVATE SESSION

1525.18 To consider applications to fill the casual vacancy in Redruth (South) Ward and interview candidates to determine a suitable person to be co-opted onto the Town Council.

RESOLVED by the Majority that Mrs Barbara Ellenbroek be co-opted onto Redruth Town Council as Member for the Redruth (South) Ward.

1525.19 To readmit press and public to the meeting.

Unanimously RESOLVED to readmit the press and public to the meeting [Proposed Cllr H Biscoe; Seconded Cllr Skinner]

PART III – PUBLIC SESSION

1525.20 To receive the Declaration of Acceptance of Office for the newly co-opted Member for Redruth (South) Ward.

Mrs Barbara Ellenbroek took her Declaration of Acceptance before all members, witnessed by the Town Clerk.

Cllr Brown thanked all those who had applied and asked that they're not being successful on this occasion, should not deter them from applying in future.



Chairman

Redruth Town Council
Schedule of Payments
Meeting Date: 24th April 2023

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	20/03/2023	UK Fuels Ltd	DDR	5.40	0.90	4521	210	4.50	Fuel Insights
2	21/03/2023	Total Gas & Power Ltd	DDR	2138.99	356.50	4604	302	1782.49	Electricity Charges
3	22/03/2023	British Gas	DDR	43.39	2.07	4604	308	41.32	Electricity Charges
4	24/03/2023	Vodafone Ltd	DDR	513.79	85.63	4203	102	428.16	Mobile Phones
5	24/03/2023	AGK Cleaning	FP899	2100.00		4607	304	2100.00	Toilet Cleaning
6	24/03/2023	Cormac Solutions	FP900	1847.39	307.90	4510	320	1539.49	Vehicle Hire
7	24/03/2023	Cornwall Council	FP901	303.00		1028	303	303.00	Seaquill Sacks
8	24/03/2023	Kernow Training Ltd	FP902	440.00		4708	203	440.00	Facilities Training
9	24/03/2023	Maids of Melody	FP903	75.00		4402	206	75.00	St Pirans Singers
10	24/03/2023	Office Smart	FP904	146.20	24.37	4201	102	121.83	Stationary
11	24/03/2023	Cllr D Reeve	FP905	136.00		4210	102	32.40	Travel
						4210	102	13.60	Subsistence
12	24/03/2023	Pennon Water Servs Ltd	FP906	94.66		4402	206	90.00	St Piran Musicians
		Not used	FP907			4603	302	94.66	Water Charges
		Not used	FP908						Not used
		Not used	FP909						Not used
13	24/03/2023	Kestrel Guards	FP910	59.40	9.90	4610	302	49.50	Security
14	27/03/2023	Total Gas & Power Ltd	DDR	24.80	1.18	4604	304	23.62	Electricity Charges
15	27/03/2023	Total Gas & Power Ltd	DDR	20.94	1.00	4604	302	19.94	Electricity Charges
16	27/03/2023	Total Gas & Power Ltd	DDR	11.17	0.53	4604	302	10.64	Electricity Charges
17	27/03/2023	Total Gas & Power Ltd	DDR	17.60	0.84	4604	302	16.76	Electricity Charges
18	28/03/2023	Total Gas & Power Ltd	DDR	301.06	14.34	4602	301	286.72	Gas Charges
19	30/03/2023	Staff Costs	FP911-933						MEMBERS ONLY (See separate sheet)
20	31/03/2023	Unity Trust	BS	67.50		4204	102	67.50	Service Charge
21	31/03/2023	Unity Trust	BS	3.50		4204	102	3.50	Handling Charge
22	31/03/2023	Biffa Waste Services Ltd	DDR	98.16	16.36	4605	302	81.80	Waste Contract
23	31/03/2023	Biffa Waste Services Ltd	DDR	324.96	54.16	4605	302	270.80	Waste Contract
24	31/03/2023	South West Water	FP934	4279.14		4603	302	4279.14	Water Charges
25	31/03/2023	Drillserve Ltd	FP935	2950.20	491.70	4610	308	2458.50	Telephone Kiosk
26	31/03/2023	Kestrel Guards	FP936	118.80	19.80	4610	302	99.00	Security Charges
27	31/03/2023	QTech PA	FP937	50.00		4402	206	50.00	St Pirans PA
28	31/03/2023	Pennon Water Servs Ltd	FP938	11.45		4603	302	11.45	Water Charges
29	31/03/2023	Redruth Town Band	FP939	250.00		4402	206	250.00	St Pirans Parade
30	31/03/2023	Total Gas & Power Ltd	FP940	145.71	6.94	4604	302	138.77	Electricity Charges

Redruth Town Council
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<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
31	31/03/2023	Rabart Decorators Merchants Lt	FP941	44.58	7.43	4610	302	37.15	Paint
32	31/03/2023	P J D Martin Ltd	FP942	403.00	67.17	4610	302	335.83	Repairs
33	03/04/2023	UK Fuels Ltd	DDR	174.63	29.10	4521	210	145.53	Fuel
34	03/04/2023	Cornwall Council	DDR	1039.25	173.21	4601	301	866.04	NDBR
35	03/04/2023	Cornwall Council	DDR	163.80		4601	302	163.80	NDBR
36	03/04/2023	Cornwall Council	DDR	3178.00		4601	302	3178.00	NDBR
37	03/04/2023	Cornwall Council	DDR	199.21		4601	308	199.21	NDBR
38	03/04/2023	South West Water	DDR	1.00		4603	305	1.00	South West Water
39	04/04/2023	Hewlett-Packard Int Bank	DDR	276.57		4222	102	276.57	Laptops
40	04/04/2023	Hewlett-Packard Int Bank	DDR	254.88		4222	102	254.88	Laptops
41	06/04/2023	Cornwall Council	FP001	50.00		4413	203	50.00	Murdoch Day
42	06/04/2023	Cornwall ALC Ltd	FP002	3137.82	375.52	4204	102	2762.30	Membership 23/24
43	06/04/2023	Krowji Ltd	FP003	166.67		4508	320	166.67	Rent for yard
44	06/04/2023	OfficeSMart	FP004	74.21		501	0	74.21	Laminator & Pens
45	06/04/2023	Seymac Distribution Servs Ltd	FP005	3698.40	616.40	4718	203	3082.00	Town Leaflet
46	06/04/2023	Control Print	FP006	345.60		501	0	345.60	SPF Banners
47	11/04/2023	UK Fuels Ltd	DDR	119.18	19.86	4521	210	99.32	Fuel
48	11/04/2023	HMRC	FP007	9034.97		4102	101	9034.97	Tax/NIC
49	11/04/2023	Cornwall Pension Fund	FP008	8511.79		4104	101	8511.79	Mthly Contributions
50	11/04/2023	Sam Bradbury Art	FP009	70.31		4217	102	70.31	Easter Workshop
51	14/04/2023	Control Print Ltd	FP010	312.00	52.00	4404	202	260.00	Coronation Banners
52	14/04/2023	Cornwall Arts Marketing Ltd	FP011	378.00	63.00	4404	202	315.00	Advertising
53	14/04/2023	ITEC Connect Ltd	FP012	23.92	3.99	4205	102	19.93	Photocopier
54	14/04/2023	Kestrel Guards	FP013	1000.00	166.67	4610	302	833.33	Security
55	14/04/2023	Ms I Martin	FP014	247.50		501	0	247.50	NDP
56	14/04/2023	MillSigns Ltd	FP015	273.60	45.60	4311	202	228.00	Market Boards
57	14/04/2023	Raffidy Dumitz Band	FP016	100.00		4402	206	100.00	St Pirans Band
58	14/04/2023	S J Andrew & Sons	FP017	71.03	11.84	4610	302	59.19	PPE
59	14/04/2023	Not used	FP018						Not used
60	14/04/2023	St John Ambulance	FP019	221.76	36.96	4407	206	184.80	First Aid
61	14/04/2023	Tanist Ltd	FP020	421.50	70.25	4222	102	294.50	IT Support
						4202	102	56.75	Telephony
62	14/04/2023	Total Gas & Power Ltd	FP021	369.12	61.52	4602	302	307.60	Gas Charges
63	14/04/2023	Truro Tractors Ltd	FP022	438.70	67.49	4610	302	371.21	Equipment
64	14/04/2023	Vision ICT Ltd	FP023	306.00	51.00	4706	203	255.00	Website
65	14/04/2023	Warrior Warehouse	FP024	11.67	1.94	4610	302	9.73	Materials

Redruth Town Council
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66	14/04/2023	Macsalvors Ltd	FP025	592.33	98.72	4610	301	6.26	Materials
						4610	302	395.81	Materials
						4511	304	22.67	Materials
						4610	304	4.92	Materials
						4610	305	51.70	Materials
						4610	306	12.25	Materials
67	14/04/2023	South West Loos	FP026	99.00	16.50	4315	202	82.50	Coronation Toilets
68	14/04/2023	Mrs L Francis	FP027	11.60		4724	303	11.60	HLS Mileage
69	17/04/2023	Lloyds Bank CC	CC	421.93		4210	102	189.98	Plaques
						4210	102	94.96	Moonbow gala
						4413	206	21.00	TEN
						4222	102	109.99	Anti virus
						4204	102	6.00	Mthly Fee
70	17/04/2023	Opie Oils	DDR	31.36	5.23	4522	210	26.13	Machinery Fuel
71	17/04/2023	UK Fuels Ltd	DDR	120.56	20.09	4521	210	100.47	Vehicle Fuel
72	17/04/2023	Sage UK Ltd	DDR	156.00	26.00	4222	102	130.00	Sage Cover
73	18/04/2023	Abbotts Event Hire	FP028	354.40	42.40	4315	202	312.00	Table Hire
Total Payments				53484.06	3524.01			49960.05	