



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council held at Redruth Civic Centre, Alma Place,
Redruth on Monday 16th May 2022

Present: Cllr M Brown
Cllr S Barnes
Cllr H Biscoe
Cllr Mrs A Biscoe
Cllr P Broad
Cllr L Collins
Cllr B Craze
Cllr Mrs B Ellenbroek
Cllr C Garrick
Cllr Ms D Reeve
Cllr I Thomas
Cllr W Tremayne

Chairman

In attendance: Mr P B Bennett
Ms C Coomber
Ms A Hunt
Ms S White
Mr S Treloar

Town Clerk
Administration Assistant
Operations & Facilities Officer
Engagement Officer
Administration & Finance Officer

PART I – PUBLIC SESSION

1468.1 To receive apologies for absence

Apologies were received from Cllrs Bishop and Skinner (other commitments).

1468.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1468.3 To receive a report of the police Liaison Group meeting held on 10th May 2022.

A verbal report was given to Members by the Engagement Officer.

1468.4 To receive reports from the Cornwall Council ward Members on their work withing the Redruth parish.

1468.4.1 Cllr Donnithorne had sent his apologies at being unable to attend the meeting. But his report had been circulated prior to the meeting. The report was noted.

1468.4.2 A report from Cllr Ellenbroek had been circulated prior to the meeting. Cllr Ellenbroek also noted that there had been an agreement by Cornwall Council transport department to

concentrate on the traffic movements in the general Camborne, Pool, Illogan, Redruth general area. The report was noted

1468.4.3 A report from Cllr Barnes had been circulated prior to the meeting. Cllr Barnes wished to inform members that it had been agreed by Cornwall Council that there would be provision for a Police Car parking bay in Alma place. The report was noted

1468.5 **To receive a report from the Community Link Officer for CPIR, Vanessa Luckwell**

No report had been received from the Community Link Officer

1468.6 **To receive the Town Mayor's announcements**

A report had been circulated prior to the meeting. In addition to his report, the Town Mayor had been able to attend the Trevithick Day reception, and St Ives Mayor Choosing ceremony. But unfortunately, due to breaking his wrist he had been unable to attend Flora Day celebrations and other Mayor choosing ceremonies.

The report was noted.

1468.7 **To confirm the Minutes of the:**

1468.7.1 *Monthly Meeting of the Council held on 25th April 2022.*

RESOLVED by a majority that the minutes of the Monthly Meeting of the Council held on 25th April 2022 as a true and accurate record of proceedings. [Proposed Cllr Garrick; Seconded Cllr Biscoe] Cllr Collins abstained as he had not been present at the meeting.

1468.8 **To receive the Town Clerk's report.**

A report had been circulated prior to the meeting. The report was noted.

1465.4 The fading yellow box issues at the bottom of Station Hill / Penryn Street, have been raised with Adrian Drake at Cornwall Council, who has confirmed that this issue has been placed on his list.

1465.4 No update as yet on the Cleaning of Lemin's Court. Cllr Barnes to follow up.

1465.10 No update on the Bin in Plain-an-Gwarry. Cllr Barnes to follow up.

1465.10 No update Speeding traffic along New Portreath Road. Cllr Barnes to follow up.

1465.10 Cllr Thomas confirmed that FVP were still awaiting quotations from Cormac.

1468.9 **To receive correspondence**

The correspondence which had been received relating to Harris Mill signage had been circulated prior to the meeting.

After consideration and discussion, members proposed that the issue should be reverted to Cornwall Council in the first instance, and possibly the developer.

Unanimously RESOLVED to revert the matter back to Cornwall Council who are responsible for street signage. [Proposed Cllr Ellenbroek; Seconded Cllr Collins]

1468.10 **To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within the minutes of the:**

1468.10.1 *Meeting of the Interim Planning Committee — 25th April 2022.*

Unanimously RESOLVED that the minutes of the Meeting of the Interim Planning committee held on 25th April 2022 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Biscoe; Seconded Cllr Tremayne]

1468.10.2 *Meeting of the Planning Committee — 9th May 2022.*

Unanimously RESOLVED that the minutes of the Meeting of the Planning committee held on 9th May 2022 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Biscoe; Seconded Cllr Tremayne]

1468.10.3 *Meeting of the Audit & Accounting Committee — 19th April 2022.*

Unanimously RESOLVED that the minutes of the Meeting of the Audit & Accounting committee held on 19th April 2022 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Barnes; Seconded Cllr Craze]

1468.10.4 *Meeting of the Amenities Committee — 3rd May 2022.*

Unanimously RESOLVED that the minutes of the Meeting of the Amenities committee held on 3rd May 2022 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Tremayne; Seconded Cllr Mrs Biscoe]

1468.11 **To consider the way forward for "dressing" the town with bunting for town festivals.**

A report detailing the costs and further information relating to the dressing of the town had been circulated prior to the meeting. Further to discussions by members, it was proposed that no commitment be made this year relating to bunting, but that it be deferred and all options to be reconsidered next year.

RESOLVED by a majority to make no commitments to bunting this year, but to reconsider options for next year. [Proposed Cllr Mrs Biscoe; Seconded Cllr Ellenbroek]. Cllrs Thomas and Barnes voted against the proposal.

1468.12 **Cllr Reeve puts the motion that "the Town Council write to the Redruth Old Library CIC requesting that any renaming of the Passmore Edwards building does not include the word "Library". (This would ensure that the public are not misled into thinking that the library is closing and that the service no longer exists)**

Unanimously RESOLVED that the Town Council write to the Redruth Old Library CIC requesting that any renaming of the Passmore Edwards building does not include the word "Library". [Proposed Cllr Reeve; Seconded Cllr Tremayne]

1468.13 **To approve the Council Accounts for Year Ending 31st March 2022 - Annual Governance and Accountability Return, Section 1; Annual Governance Statement 2021-2022.**

A detailed report had been circulated prior to the meeting for Members' consideration.

Unanimously RESOLVED that the Town Council has accepted and carried out its responsibilities for ensuring that there has been a sound system of internal controls for the accounts for Year Ending 31st March 2022, and we that we answer yes to the assertions in

the Annual Governance and Accountability Return; Section 1 – Annual Governance Statement, and that it be approved. [Proposed Cllr Barnes; Seconded Cllr Biscoe]

1468.14 To approve the Council Accounts for Year Ending 31st March 2022 - Annual Governance and Accountability Return, Section 2; Accounting Statements 2021-2022, and associated documents.

A detailed report had been circulated prior to the meeting for Members' consideration.

Unanimously RESOLVED that:

- a. that the Town Council Accounts for Year Ending 31st March 2022 be approved and signed off at Section 2 – Accounting Statements 2021-2022 of the Annual Governance and Accountability Return.
- b. that Council in approving the Accounting Statement at Section 2 of the AGAR confirms the explanation of the variances exceeding +/- 15% for Boxes 2, 3, 4, 6, and 9; approves the difference between Boxes 7 & 8; and approves the additional requirements as part of the intermediate level review.
- c. that we set the dates for Electors Rights for between 13th June 2022 and 22nd July 2022.
- d. That Council notes with gratitude the work of the internal independent auditor and his reports.

[Proposed Cllr Biscoe; Seconded Cllr Mrs Biscoe]

1468.15 To consider and approve the Schedule of Payments.

Unanimously RESOLVED that the Schedule of Payments be approved. [Proposed Cllrs Barnes; Seconded Cllr Biscoe.]



Chairman

Redruth Town Council
Schedule of Payments
Meeting Date: 16th May 2022

| <u>Ser No</u> | <u>Date</u> | <u>Payee Name</u> | <u>Cheque</u> | <u>Gross</u> | <u>VAT</u> | <u>Acct</u> | <u>Centre</u> | <u>Nett</u> | <u>Transaction Details</u> |
|---------------|-------------|--------------------------------|---------------|--------------|------------|-------------|---------------|-------------|----------------------------|
| 1 | 01/04/2022 | South West Water | DDR | 124.90 | | 4603 | 301 | 117.00 | Water Charges |
| | | | | | | 4603 | 305 | 7.90 | Water Charges |
| 2 | 01/04/2022 | Francotyp Postialia Ltd | DDR | 93.96 | 15.66 | 4206 | 102 | 78.30 | Lease |
| 3 | 01/04/2022 | Cornwall Council | DDR | 1071.50 | | 4601 | 301 | 1071.50 | NDBR |
| 4 | 01/04/2022 | Cornwall Council | DDR | 174.80 | | 4601 | 302 | 174.80 | NDBR |
| 5 | 04/04/2022 | Biffa Waste Services Ltd | DDR | 67.36 | 11.20 | 4605 | 302 | 56.16 | Waste |
| 6 | 04/04/2022 | Biffa Waste Services Ltd | DDR | 228.31 | 38.05 | 4605 | 302 | 190.26 | Waste Contract |
| 7 | 04/04/2022 | Miss M L Dale | FP001 | 49.00 | | 4101 | 101 | 49.00 | Wages |
| 8 | 05/04/2022 | Hewlett-Packard Int Bank | DDR | 255.32 | | 4213 | 102 | 255.32 | Tablets |
| 9 | 08/04/2022 | Harvey's of Bond St | FP002 | 45.80 | | 501 | | 45.80 | Newspapers |
| 10 | 08/04/2022 | Cornwall Council | FP003 | 3072.00 | | 4601 | 302 | 3072.00 | NDBR |
| 11 | 08/04/2022 | Portreath Garden Machinery Ltc | FP004 | 145.90 | 24.32 | 4501 | 210 | 121.58 | Repairs |
| 12 | 08/04/2022 | Krowji Ltd | FP005 | 166.67 | | 4508 | 320 | 166.67 | Yard Rental |
| 13 | 08/04/2022 | Ellis Electrical | FP006 | 48.00 | 8.00 | 4405 | 206 | 40.00 | Cable Ramp |
| 14 | 08/04/2022 | Cornwall Council | FP007 | 150.00 | | 501 | | 150.00 | Seaquill Sacks |
| 15 | 08/04/2022 | Vision ICT Ltd | FP008 | 78.00 | 13.00 | 4706 | 203 | 65.00 | Domain Renewal |
| 16 | 08/04/2022 | HMRC | FP009 | 10656.12 | | 4102 | 101 | 10656.12 | Tax/NIC |
| 17 | 08/04/2022 | CC Pension Fund | FP010 | 9459.17 | | 4104 | 101 | 9459.17 | Mar 22 |
| 18 | 08/04/2022 | Aquam Water Services | FP011 | 4.64 | 0.77 | 4501 | 210 | 3.87 | Standpipe |
| 19 | 08/04/2022 | Redruth RBL | FP012 | 250.00 | | 4709 | 203 | 250.00 | Donation |
| 20 | 08/04/2022 | Cornwall ALC Ltd | FP013 | 3046.43 | 364.47 | 4204 | 102 | 2681.96 | Annual Subs |
| 21 | 08/04/2022 | Total Gas & Power | FP014 | 393.78 | 65.63 | 4602 | 302 | 328.15 | Gas Charges |
| 22 | 08/04/2022 | S J Andrew & Sons | FP015 | 40.52 | 6.75 | 4513 | 307 | 33.77 | Repairs |
| 23 | 08/04/2022 | Seymac Distribution Servs Ltd | FP016 | 3642.00 | 607.00 | 4718 | 203 | 3035.00 | Leaflet Distribution |
| 24 | 08/04/2022 | Cornwall Council | FP017 | 193.15 | | 4601 | 308 | 193.15 | NDBR |
| 25 | 08/04/2022 | Kestrel Guards | FP018 | 54.00 | 9.00 | 4610 | 302 | 45.00 | Security |
| 26 | 08/04/2022 | Euro Tool Hire & Sales | FP019 | 60.72 | 10.12 | 4501 | 210 | 50.60 | Fencing |
| 27 | 08/04/2022 | Ms I Martin | FP020 | 401.25 | | 4908 | 999 | 401.25 | Project Work |
| 28 | 08/04/2022 | Sparkles | FP021 | 2016.00 | 336.00 | 4607 | 302 | 378.00 | Cleaning |
| | | | | | | 4607 | 304 | 1302.00 | Cleaning |
| 29 | 08/04/2022 | ITEC Connect Ltd | FP022 | 28.93 | 4.82 | 4205 | 102 | 24.11 | Photocopier |
| 30 | 08/04/2022 | Tanist Ltd | FP023 | 376.20 | 62.70 | 4222 | 102 | 313.50 | IT Support |
| 31 | 08/04/2022 | StreetDraw24 CIC | FP023A | 500.00 | | 4709 | 203 | 500.00 | Donation |
| 32 | 08/04/2022 | Drama Express | FP023B | 200.00 | | 4709 | 203 | 200.00 | Donation |
| 33 | 11/04/2022 | UK Fuels Ltd | DDR | 121.27 | 20.21 | 4521 | 210 | 101.06 | Vehicle Fuel |

Redruth Town Council
Schedule of Payments
Meeting Date: 16th May 2022

| <u>Ser No</u> | <u>Date</u> | <u>Payee Name</u> | <u>Cheque</u> | <u>Gross</u> | <u>VAT</u> | <u>Acct</u> | <u>Centre</u> | <u>Nett</u> | <u>Transaction Details</u> |
|---------------|-------------|--------------------------------|---------------|--------------|------------|-------------|---------------|-------------|-----------------------------------|
| 34 | 14/04/2022 | Fire Crest Fire Protection Ltd | FP024 | 837.40 | 139.57 | 4616 | 302 | 697.83 | Extinguisher Checks |
| 35 | 14/04/2022 | SLCC | FP025 | 410.00 | | 4708 | 203 | 410.00 | CaLCA Training |
| 36 | 14/04/2022 | Kestrel Guards | FP026 | 960.38 | 160.06 | 4610 | 302 | 800.32 | Security |
| 37 | 14/04/2022 | Chris Knott Insurance | FP027 | 66.63 | | 543 | | 66.63 | RRAA Insurance |
| 38 | 14/04/2022 | Vision ICT Ltd | FP028 | 306.00 | 51.00 | 4706 | 203 | 255.00 | Website Hosting |
| 39 | 14/04/2022 | Lavigne Lonsdale | FP029 | 7980.60 | 1330.10 | 4949 | 999 | 6650.50 | Redruth Vision |
| 40 | 18/04/2022 | UK Fuels Ltd | DDR | 133.93 | 22.32 | 4521 | 210 | 100.32 | Vehicle Fuel |
| | | | | | | 4522 | 210 | 6.79 | Machinery Fuel |
| | | | | | | 4522 | 210 | 4.50 | Fuel Cards |
| 41 | 19/04/2022 | Lloyds Bank (CC) | CC | 124.77 | | 4222 | 102 | 89.99 | Anti-Virus |
| | | | | | | 4715 | 203 | 28.78 | Domain Names |
| | | | | | | 4204 | 102 | 6.00 | Mthly Fee |
| 42 | 19/04/2022 | FirstAid4Less | CC | 94.68 | 15.78 | 4525 | 210 | 78.90 | 1st Aid Kit |
| 43 | 19/04/2022 | Best4Systems | CC | 126.00 | 21.00 | 4703 | 102 | 105.00 | Telephones |
| 44 | 19/04/2022 | BonusPrint | CC | 204.09 | 33.97 | 4950 | 999 | 170.12 | Welcome Back |
| 45 | 20/04/2022 | Sage UK Ltd | DDR | 151.20 | 25.20 | 4204 | 102 | 126.00 | Sage Cover |
| 46 | 22/04/2022 | South West Councils | FP030 | 558.00 | 93.00 | 4204 | 102 | 465.00 | Ann Subs |
| 47 | 22/04/2022 | nPower Ltd | FP031 | 591.37 | 98.56 | 4604 | 303 | 492.81 | Electricity Charges |
| 48 | 22/04/2022 | BES Commercial | FP032 | 248.27 | 11.82 | 4604 | 302 | 236.45 | Electricity Charges |
| 49 | 22/04/2022 | Pennon Water Servs Ltd | FP033 | 7.74 | | 543 | | 7.74 | Water Charges |
| 50 | 22/04/2022 | Macsavors Ltd | FP034 | 592.62 | 98.33 | 4501 | 210 | 113.65 | Materials |
| | | | | | | 4513 | 307 | 80.72 | Materials |
| | | | | | | 4513 | 306 | 12.04 | Materials |
| | | | | | | 4610 | 305 | 263.37 | Materials |
| | | | | | | 4610 | 304 | 24.51 | Materials |
| 51 | 22/04/2022 | Green Waste Company | FP035 | 96.00 | 16.00 | 4501 | 210 | 80.00 | Waste |
| 52 | 22/04/2022 | Cumbria Clock Company Ltd | FP036 | 216.00 | 36.00 | 4507 | 210 | 180.00 | Repairs |
| 53 | 22/04/2022 | D J Carlisle | FP037 | 50.00 | | 4402 | 206 | 50.00 | SPF Ents |
| 54 | 22/04/2022 | Control Print Ltd | FP038 | 135.00 | | 4207 | 203 | 135 | Leaflets |
| 55 | 25/04/2022 | UK Fuels Ltd | DDR | 100.01 | 16.67 | 4521 | 210 | 83.34 | Vehicle Fuel |
| 56 | 26/04/2022 | Vodafone Ltd | DDR | 513.79 | 85.63 | 4203 | 102 | 428.16 | Mobile Phones |
| 57 | 28/04/2022 | British Gas | DDR | 26.31 | 1.25 | 4604 | 308 | 25.06 | Electricity |
| 58 | 28/04/2022 | Staff Costs | FP039-060 | | | | | | MEMBERS ONLY (See separate sheet) |
| 59 | 29/04/2022 | Total Gas & Power Ltd | DDR | 314.82 | 14.99 | 4602 | 301 | 299.83 | Gas Charges |
| 60 | 29/04/2022 | Total Gas & Power Ltd | DDR | 2573.11 | 413.78 | 4604 | 301 | 474.17 | Electricity Charges |
| | | | | | | 4604 | 304 | 25.17 | Electricity Charges |
| | | | | | | 4604 | 305 | 15.62 | Electricity Charges |
| | | | | | | 4604 | 302 | 1644.37 | Electricity Charges |

Redruth Town Council
Schedule of Payments
Meeting Date: 16th May 2022

| <u>Ser No</u> | <u>Date</u> | <u>Payee Name</u> | <u>Cheque</u> | <u>Gross</u> | <u>VAT</u> | <u>Acct</u> | <u>Centre</u> | <u>Nett</u> | <u>Transaction Details</u> |
|-----------------------|-------------|--------------------------------|---------------|-----------------|----------------|-------------|---------------|-----------------|----------------------------|
| 61 | 29/04/2022 | A2M Safety Ltd | FP061 | 474.00 | 79.00 | 4610 | 302 | 395.00 | Annual Insp |
| 62 | 29/04/2022 | Aquam Water Services | FP062 | 1140.00 | 190.00 | 4501 | 210 | 950.00 | Hire Charges |
| 63 | 29/04/2022 | Complete Business Solutions Uk | FP063 | 183.77 | 30.63 | 4201 | 102 | 153.14 | Stationery |
| 64 | 29/04/2022 | Hudson Accounting Ltd | FP064 | 450.00 | | 4208 | 102 | 450.00 | Audit 21-22 |
| 65 | 29/04/2022 | Lavigne Lonsdale | FP065 | 3600.00 | 600.00 | 4949 | 999 | 3000.00 | Redruth Vision |
| 66 | 29/04/2022 | Kestrel Guards | FP066 | 118.80 | 19.80 | 4610 | 302 | 99.00 | Security |
| 67 | 29/04/2022 | Pennon Water Servs Ltd | FP067 | 2.67 | | 543 | | 2.67 | RRAA Water |
| 68 | 29/04/2022 | Skylite Associates Ltd | FP068 | 909.00 | 151.50 | 4223 | 102 | 757.50 | HR Support |
| 69 | 29/04/2022 | Tanist Ltd | FP069 | 394.80 | 65.80 | 4222 | 102 | 329.00 | Licences |
| 70 | 29/04/2022 | Cornwall Council | FP070 | 981.61 | 163.60 | 4515 | 210 | 818.01 | CCTV R&M |
| 71 | 29/04/2022 | Cornwall ALC Ltd | FP072 | 432.00 | 72.00 | 4708 | 203 | 360.00 | CILCA Training |
| 72 | 29/04/2022 | Cornwall ALC Ltd | FP073 | 72.00 | 12.00 | 4708 | 203 | 60.00 | Training |
| 73 | 29/04/2022 | Cornwall Arts Marketing Ltd | FP074 | 336.00 | 56.00 | 4207 | 203 | 280.00 | Whats On Guide |
| 74 | 29/04/2022 | John Harris Society | FP075 | 100.00 | | 4709 | 203 | 100.00 | Donation |
| 75 | 29/04/2022 | Warrior Warehouse | FP076 | 3.76 | 0.63 | 4501 | 210 | 3.13 | Materials |
| 76 | 29/04/2022 | Aquastorage Sys Cleaning Ltd | FP077 | 91.20 | 15.20 | 4615 | 302 | 38.00 | Legionella Checks |
| | | | | | | 4615 | 304 | 38.00 | Legionella Checks |
| 77 | 03/05/2022 | Biffa Waste Services Ltd | DDR | 88.93 | 14.82 | 4605 | 302 | 74.11 | Waste |
| 78 | 03/05/2022 | Biffa Waste Services Ltd | DDR | 330.70 | 55.12 | 4605 | 302 | 275.58 | waste |
| 79 | 03/05/2022 | SWW Business | DDR | 7.90 | | 4603 | 305 | 7.90 | water |
| 80 | 03/05/2022 | Pennon Water Servs Ltd | DDR | 117.00 | | 4603 | 301 | 117.00 | water |
| 81 | 03/05/2022 | Xerox Finance Ltd | DDR | 324.72 | 54.12 | 4205 | 102 | 270.60 | April photocopier |
| 82 | 03/05/2022 | Cornwall Council | DDR | 1073.00 | | 4601 | 301 | 1073.00 | NDBR |
| 83 | 03/05/2022 | Cornwall Council | DDR | 174.00 | | 4601 | 304 | 174.00 | NDBR |
| 84 | 06/05/2022 | PWLB | DDR | 8514.55 | | 4221 | 102 | 8514.55 | Loan Repayment |
| 85 | 06/05/2022 | Kestrel Guards | FP078 | 59.40 | 9.90 | 4610 | 302 | 49.50 | Security |
| 86 | 06/05/2022 | HMRC | FP079 | 8259.45 | | 4102 | 101 | 8259.45 | Tax/NIC |
| 87 | 06/05/2022 | Cornwall Pension Fund | FP080 | 7815.35 | | 4104 | 101 | 7815.35 | Contributions |
| 88 | 06/05/2022 | Cwill Int Male Choral Festival | FP081 | 250.00 | | 4709 | 203 | 250.00 | Dontation |
| 89 | 06/05/2022 | Complete Business Solutions Uk | FP082 | 15.90 | 2.65 | 4201 | 102 | 13.25 | Stationery |
| 90 | 06/05/2022 | Tanist Ltd | FP083 | 448.99 | 74.83 | 4222 | 102 | 313.50 | IT Support |
| | | | | | | 4202 | 102 | 60.66 | Telephony |
| 91 | 06/05/2022 | Cornwall Council | FP084 | 3072.00 | | 4601 | 301 | 3072.00 | NDBR |
| 92 | 06/05/2022 | Cornwall Council | FP085 | 192.00 | | 4601 | 308 | 192.00 | NDBR |
| Total Payments | | | | 94667.92 | 5950.33 | | | 88717.59 | |

MSB