



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

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Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council held at Redruth Civic Centre, Alma Place,
Redruth on Monday 27th June 2022

Present:	Cllr M Brown Cllr S Barnes Cllr P Broad Cllr Ms D Reeve Cllr C Skinner Cllr I Thomas Cllr W Tremayne	Chairman
In attendance:	Mr P B Bennett Ms C Coomber Ms A Hunt Ms S White Ms L Cantrill Mrs Bailey Mrs Clasper Mrs Major	Town Clerk Administration Assistant Operations & Facilities Officer Engagement Officer Skylite Associates Local Resident Local Resident & Business owner Local Resident

PART I – PUBLIC SESSION

1475.1 To receive apologies for absence

Apologies were received from Cllrs Biscoe, Mrs Biscoe, Bishop, Collins, Craze, Ellenbroek, Garrick (other commitments).

1475.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1475.3 To suspend Standing orders to allow the public to speak

1475.3.1 Unanimously RESOLVED to suspend Standing orders to allow the public to speak.
[Proposed Cllr Reeve; Seconded Cllr Thomas]

1475.4 To allow the public to put questions to the Council

Mrs Bailey was invited to speak to the Council members.

(i) Would it be possible to put directions/locations of community defibrillators on the Council noticeboards in the town?

The Chairman confirmed that this is something which will be looked into further as the nearest community defibrillators would need to be identified.

(ii) Who is responsible for the access road to the Cemetery in West Trewergie?
The Town clerk confirmed that this is the responsibility of Cornwall Council.

(iii) Mrs Bailey wished to express her thanks to the Council for the hedge repairs in Plain-an-gwarry, which had been completed.

(iv) Serious issues around dangerous parking on Middleton Row. Vehicles are parking right on the junction making access in and out of the junction extremely difficult and dangerous.

Cornwall Council have been previously notified of these issue, Cllr Ellenbroek would be asked by the Town Clerk to investigate further.

(v) Plain-an-Gwarry basket swing is being used in a very dangerous manner. Concerns over safety of the users, and the durability of the swing.

The Town Clerk assured Mrs Bailey that the equipment is subject to regular checks, and that the issues misuse would need to be investigated further.

Cllr Brown thanked Mrs Bailey for bringing these issues to the Councils attention.

Mrs Clasper and Mrs Major were both invited to speak to the Council members.

(i) The domestic waste at the bottom of Fore Street on a Friday morning is increasingly becoming unsightly and having late collections after 1pm. Recycling had been presented, but not been collected by Monday.

Council members confirmed that this is domestic waste which is collected by Biffa waste services the contractor for Cornwall Council. This is an agreed location available for the weekly collection to take place. Sam White, Redruth Town Council Engagement officer, has been in contact with Cornwall Council to request if it is possible to locate the originators of the waste, but it may also be pertinent to ask if it is possible for the collection time to be changed.

(ii) Would it be possible for recycling bins to be provided in the town.

The Chairman confirmed that this has been an issue which has previously been investigated at length. There were a number of issues relating to emptying of the bins, and at this current time the cost makes it prohibitive to be able to provide this service. An additional concern is that it is likely to be abused by Commercial businesses, who are required to pay for their waste and recycling collection.

(iii) Would it be possible to re-site waste bins on the footpath between Tesco and Redruth School. There were bins there previously, but they have since been removed.

Cllr Barnes arranged to meet Mrs Bailey and Mrs Major on Tuesday 28th June 2022 to investigate the pathway deterioration and the missing bins.

1475.5 To reinstate the standing orders

1475.5.1 Unanimously RESOLVED to reinstate Standing orders. [Proposed Cllr Thomas; Seconded Cllr Reeve]

1475.6 To receive a report of the police Liaison Group meeting held on 21st June 2022.

A verbal report was given to Members by the Engagement officer and Cllr Barnes.

1475.7 To receive reports from the Cornwall Council ward Members on their work withing the Redruth parish.

1475.7.1 A report from Cllr Barnes had been circulated prior to the meeting. In addition to his report, Cllr Barnes reported that there were still ongoing parking issues in the area at the rear of Wilkos and the Regal. A meeting with Adrian Drake from Cornwall council and Liz Long (enforcement), has been scheduled for 13th July 2022. Cllr Barnes has also contacted Philip Desmond the Cornwall Council Portfolio holder regarding this situation. The report was noted.

1475.7.2 Cllr Ellenbroek had sent apologies at being unable to attend the meeting. Noted

1475.7.3 Cllr Donnithorne sent his apologies for being unable to attend the meeting. Noted

1475.8 **To receive a report from the Community Link Officer for CPIR, Vanessa Luckwell**

The Community Link Officers report had been circulated prior to the meeting. The report was noted.

1475.9 **To receive the Town Mayor's announcements**

A report had been circulated prior to the meeting. In addition to his report the Town Mayor wished to inform members that staff training had taken place on Wednesday 22nd June, and was a most enjoyable experience, with lots of great ideas.

Within the days prior to the meeting the Town mayor had attended Redruth Leavers celebration, Mazey Day celebrations in Penzance, and Truro Civic Service. He had also been invited to Trewergie Infants school to talk to the pupils about being the mayor and read them a story. The report was noted.

1475.10 **To confirm the Minutes of the:**

1475.10.1. *Annual General Meeting of the Council held on 16th May 2022*

RESOLVED by a majority that the minutes of the Annual General Meeting of the Council held on 16th May 2002 as a true and accurate record of proceedings. [Proposed Cllr Reeve; Seconded Cllr Thomas] Cllr Skinner abstained as he had not been present at the meeting.

1475.10.2 *Monthly Meeting of the Council held on 16th May 2022*

RESOLVED by a majority that the minutes of the Monthly Meeting of the Council held on 16th May 2002 as a true and accurate record of proceedings. [Proposed Cllr Reeve; Seconded Cllr Barnes] Cllr Skinner abstained as he had not been present at the meeting.

1475.11 **To receive the Town Clerk's report.**

A report had been circulated prior to the meeting. The report was noted.

1468.8 The "yellow box" issues at Station Hill / Penryn Street – No update available

1468.8 Cleaning of Lemin's Court. Cllr Barnes reported that Biffa had been and cleared the area, however the issue was being exacerbated by nesting pigeons.

1468.8 No update on the Bin in Plain-an-Gwarry. Cllr Barnes to follow up.

1468.8 No update Speeding traffic along New Portreath Road. Cllr Barnes to follow up.

1465.8 Cllr Thomas confirmed that FVP were still in discussions with Cormac.

1475.12 **To receive correspondence**

None had been received.

1475.13 To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within the minutes of the:

1475.13.1 Meeting of the Interim Planning Committee — 30th May 2022.

Unanimously RESOLVED that the minutes of the Meeting of the Interim Planning committee held on 30th May 2022 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Tremayne; Seconded Cllr Barnes]

1475.13.2 Meeting of the Planning Committee — 13th June 2022.

Unanimously RESOLVED that the minutes of the Meeting of the Planning committee held on 13th June 2022 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Tremayne; Seconded Cllr Barnes]

1475.13.3 Meeting of the Staffing Committee — 23rd May 2022.

Unanimously RESOLVED that the minutes of the Meeting of the Staffing committee held on 23rd May 2022 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Barnes; Seconded Cllr Tremayne]

1475.13.4 Meeting of the Engagement Committee — 6th June 2022.

Unanimously RESOLVED that the minutes of the Meeting of the Engagement committee held on 6th June 2022 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Reeve; Seconded Cllr Tremayne]

1475.13.5 Meeting of the Extraordinary Staffing Committee — 7th June 2022.

Unanimously RESOLVED that the minutes of the Meeting of the Extraordinary Staffing committee held on 7th June 2022 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Barnes; Seconded Cllr Reeve]

1475.13.6 Meeting of the Staffing Committee — 20th May 2022.

Unanimously RESOLVED that the minutes of the Meeting of the Staffing committee held on 20th May 2022 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Barnes; Seconded Cllr Reeve]

1475.14 To consider and approve the Staff Handbook

Mrs Cantrill from Skylite Associates advised members that there had been a great deal of work completed on updating the handbook, ensuring that all the information and policies were in date and relevant, resulting in a comprehensive document. Mrs Cantrill confirmed that it would be reviewed every 6 months to update where necessary. Although approved by the Staffing Committee, the Staff handbook needed to be approved by Full Council.

RESOLVED by a majority to approve the Staff Handbook. [Proposed Cllr Barnes; Seconded Cllr Reeve] Cllr Thomas - Abstained

1475.15 To consider and approve the Schedule of Payments.

Unanimously RESOLVED that the Schedule of Payments be approved. [Proposed Cllrs Reeve; Seconded Cllr Barnes.]

1475.16 **To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (legal matter), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act.**

1475.16.1 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (legal matter), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Tremayne; Seconded Cllr Reeve]

PART II – PRIVATE SESSION

1475.17 **To further discuss correspondence relating to the council**

1475.17.1 RESOLVED by a majority to instruct Town Clerk to seek further legal advice.
[Proposed Cllr Barnes; Seconded Cllr Tremayne, Cllr Thomas - Abstained]



Chairman

Redruth Town Council
Schedule of Payments
Meeting Date: 27th June 2022

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	09/05/2022	UK Fuels Ltd	DDR	118.81	19.80	4521	210	99.01	Fuel Charges
2	12/05/2022	Imagin Products Ltd	FP093	237.90	39.65	4212	102	198.25	ID Cards
3	13/05/2022	Cormac Solutions	BACS	1847.39	307.90	4510	320	1539.49	Vehicle Lease
4	13/05/2022	Cormac Solutions	BACS	1847.39	307.90	4510	320	1539.49	Vehicle Lease
5	13/05/2022	Blanchere Illumiation Ltd	BACS	11652.42	1942.07	4304	201	9710.35	Christmas Lights
6	13/05/2022	Euro Tool Hire & Sales	BACS	52.80	8.80	4501	210	44.00	Materials
7	13/05/2022	Kestrel Guards	FP090	59.40	9.90	4616	301	49.50	Security
8	13/05/2022	Total Gas & Power Ltd	FP091	350.69	58.45	4602	302	292.24	Electricity Charges
9	13/05/2022	ITEC Connect Ltd	FP092	15.62	2.60	4205	102	13.02	Photocopier
10	16/05/2022	Sage UK Ltd	BACS	151.20	25.20	4222	102	126.00	Sage Cover
11	16/05/2022	Opie Oils	DDR	26.26	1.25	4521	210	25.01	Machinery Fuel
12	16/05/2022	UK Fuels Ltd	DDR	5.40	0.90	4521	210	4.50	Guard Card
13	17/05/2022	Lloyds Bank	CC	134.88		4204	102	107.88	Canva Subscription
						4313	202	21.00	T.E.N
						4204	102	6.00	Mthly Fees
14	19/05/2022	Zurich Municipal	FP094A	2109.20		4510	320	2109.20	Vehicle Insurance
15	20/05/2022	Zurich Management Services	FP094	11025.71	109.32	4209	301	6500.00	Annual Insurance
						4209	302	4416.39	Annual Insurance
16	20/05/2022	Pennon Water Servs Ltd	FP095	32.17		4603	301	32.17	Water Charges
17	20/05/2022	nPower Ltd	FP096	518.98	86.50	4604	301	432.48	Electricity Charges
18	20/05/2022	MillSigns Ltd	FP097	21.60	3.60	4313	202	18.00	Road Clsoure Signs
19	20/05/2022	Fire Crest Fire Protection Ltd	FP098	282.23	47.04	4616	301	235.19	Fire Extinguishers
20	20/05/2022	Kestrel Guards	FP099	59.40	9.90	4610	302	49.50	Security
21	20/05/2022	British Gas	FP100	166.06	5.67	4604	301	160.39	Electricity Charges
22	20/05/2022	Tanist Ltd	FP101	294.00	49.00	4202	102	245.00	Internet
23	20/05/2022	Tanist Ltd	FP102	67.45	11.24	4202	102	56.21	Telephones
24	20/05/2022	Skylite Associates Ltd	FP103	846.00	141.00	4223	102	705.00	HR Support
25	20/05/2022	BES Commercial	FP104	197.53	9.41	4604	302	188.12	Electricity Charges
26	23/05/2022	UK Fuels Ltd	DDR	18.17	3.03	4521	210	15.14	Fuel Charges
27	23/05/2022	Total Gas & Power Ltd	DDR	1640.15	273.36	4604	301	1366.79	Electricity Charges
28	23/05/2022	British Gas	DDR	19.43	0.92	4604	308	18.51	Electricity Charges
29	25/05/2022	Total Gas & Power Ltd	DDR	217.81	10.37	4602	301	207.44	Electricity Charges
30	25/05/2022	Total Gas & Power Ltd	DDR	14.71	0.70	4604	305	14.01	Electricity Charges
31	25/05/2022	Total Gas & Power Ltd	DDR	25.28	1.20	4604	304	24.08	Electricity Charges
32	25/05/2022	Total Gas & Power Ltd	DDR	19.95	0.95	4604	302	19.00	Electricity Charges
33	25/05/2022	Total Gas & Power Ltd	DDR	185.31	8.82	4604	302	176.49	Electricity Charges

MSB

Redruth Town Council
Schedule of Payments
Meeting Date: 27th June 2022

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
34	25/05/2022	Total Gas & Power Ltd	DDR	461.58	76.93	4604	301	384.65	Electricity Charges
35	25/05/2022	Total Gas & Power Ltd	DDR	16.99	0.81	4604	302	16.18	Electricity Charges
36	25/05/2022	Vodafone Ltd	DDR	513.79	85.63	4203	102	428.16	Mobile Phone
37	26/05/2022	Ben Read	FP105	59.65		4503	320	59.65	Litter Pick
38	27/05/2022	Aquastorage Sys Cleaning Ltd	FP106	95.76	15.96	4615	304	79.80	Legionella Checks
39	27/05/2022	K F Bartlett Ltd	FP107	135.00	22.50	4611	301	112.50	Repairs
40	27/05/2022	John Brady Agencies	FP108	51.00	8.50	4313	202	42.50	Bunting
41	27/05/2022	Kestrel Guards	FP109	59.40	9.90	4616	301	49.50	Security
42	27/05/2022	Mac salvors Ltd	FP110	350.35	58.40	4610	301	100.43	Materials
						4507	210	5.58	Materials
						4513	306	82.92	Materials
						4501	210	86.77	Materials
						4610	305	16.25	Materials
43	30/05/2022	Biffa Waste Services Ltd	DDR	75.45	12.58	4605	301	62.87	Waste Contract
44	30/05/2022	Biffa Waste Services Ltd	DDR	276.90	46.15	4605	302	230.75	Waste Contract
45	30/05/2022	Staff Costs	FP111-132						MEMBERS ONLY (See separate sheet)
46	30/05/2022	Blackwater Studios	FP133	1622.40	270.40	4404	205	1352.00	Advertising
47	30/05/2022	Envisage Promotions Ltd	FP134	1182.00	197.00	4401	205	985.00	Marshals
48	30/05/2022	Miss A Lamming	FP135	31.22		4103	101	31.22	Mileage
49	01/06/2022	SWW Business	DDR	7.90		4603	305	7.90	Water
50	01/06/2022	Pennon Water Servs Ltd	DDR	117.00		4603	301	117.00	Water
51	01/06/2022	Cornwall Council	DDR	1073.00	178.83	4601	301	894.17	NDBR June 2022
52	01/06/2022	Cornwall Council	DDR	174.00	29.00	4601	304	145.00	NDBR June 2022
53	01/06/2022	Hewlett-Packard Int Bank	DDR	255.32	42.55	4222	102	212.77	IT Support May 2022
54	10/06/2022	Cornwall Pension Fund	FP136	7864.04		4104	101	7864.04	Mthly Contributions
55	10/06/2022	HMRC	FP137	8364.07		4102	101	8364.07	Tax/NIC May 22
56	10/06/2022	Control Print Ltd	FP138	69.73	11.62	4408	205	58.11	Festival Banner
57	10/06/2022	Cormac Solutions	FP139	1847.39	307.90	4510	320	1539.49	Vehicle Lease
58	10/06/2022	Cornish Fixings (Redruth) Ltd	FP140	2.89	0.48	4513	307	2.41	Materials
59	10/06/2022	Cornwall Fabrication	FP141	70.00		4513	307	70.00	Repairs
60	10/06/2022	Cormac Solutions	FP142	2005.70	334.28	4510	320	1671.42	Vehicle Hire May -
61	10/06/2022	Euro Tool Hire & Sales	FP143	59.40	9.90	4523	210	49.50	Materials
62	10/06/2022	ITEC Connect Ltd	FP144	59.08	9.85	4205	102	49.23	Photocopier
63	10/06/2022	Liftman UK Ltd	FP145	216.00	36.00	4606	301	180.00	Service
64	10/06/2022	Imelda Martin	FP146	265.75		4721	401	265.75	Project Work
65	10/06/2022	MillSigns Ltd	FP147	114.96	19.16	4413	205	95.80	Road Closure Signs

MB

Redruth Town Council
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Meeting Date: 27th June 2022

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66	10/06/2022	PPL PRS Ltd	FP148	1720.89	286.82	4204	102	1434.07	Licence 22/23
67	10/06/2022	Pennon Water Servs Ltd	FP149	3.00		4603	301	3.00	Water Charges
68	10/06/2022	Pennon Water Servs Ltd	FP150	166.27		4603	301	166.27	Water Charges
69	10/06/2022	Tanist Ltd	FP151	376.20	62.70	4222	102	313.50	IT Support
70	10/06/2022	Total Gas & Power Ltd	FP152	183.16	8.72	4602	301	174.44	Gas Charges
71	10/06/2022	Kestrel Guards	FP153	2058.17	343.01	4616	302	849.16	Security
						4616	301	866.00	Security
72	10/06/2022	Cornwall Council	FP155	192.00		4601	308	192.00	NDBR
73	10/06/2022	Cornwall Council	FP156	3072.00		4601	302	3072.00	NDBR
74	13/06/2022	UK Fuels Ltd	DDR	43.26	7.21	4521	210	36.05	Machinery Fuel
75	15/06/2022	Andy Loos Ltd	FP154	246.00	41.00	4405	205	205.00	Toilet Hire
76	17/06/2022	Playsafety Ltd	FP157	289.80	48.30	4512	306	80.50	Inspection
						4512	307	80.50	Inspection
						4524	210	80.50	Inspection
77	17/06/2022	Control Print Ltd	FP158	146.00		4404	205	146.00	Booklet Printing
78	17/06/2022	Complete Business Solutions Uk	FP159	201.97	33.66	4201	102	168.31	Stationary
79	17/06/2022	Ringrose Fabric	FP160	200.00		4313	202	200.00	Jubilee workshops
80	17/06/2022	Pennon Water Servs Ltd	FP161	272.15		4603	301	272.15	Water
81	17/06/2022	B&Q	FP162	26.80	4.47	4523	210	22.33	Consumables
82	17/06/2022	Aquastorage Sys Cleaning Ltd	FP163	95.76	15.96	4615	302	39.90	Legionella Checks
						4615	304	39.90	Legionella Checks
83	17/06/2022	Euro Tool Hire & Sales	FP164	53.40	8.90	4523	210	44.50	Generator Hire
84	17/06/2022	Portreath Garden Machinery Ltc	FP165	139.28	15.72	4501	210	44.99	Materials
						4501	210	78.57	Materials
85	17/06/2022	Charles Green Design	FP166	288.00	48.00	4610	302	240.00	Tech Drawings
Total Payments				41346.91	3285.01			38061.90	0.00