



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT  
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr M J Brown**

**Town Clerk: P B Bennett**

Minutes of an Annual General Meeting of the Redruth Town Council held at the Civic Centre, Alma Place, Redruth, on Monday 16<sup>th</sup> May 2022

Present:	Cllr M Brown Cllr S Barnes Cllr H Biscoe Cllr Mrs A Biscoe Cllr P Broad Cllr L Collins Cllr B Craze Cllr Mrs B Ellenbroek Cllr C Garrick Cllr Ms D Reeve Cllr I Thomas Cllr W Tremayne	Chairman
In attendance:	Mr P B Bennett Ms C Coomber Ms A Hunt Ms S White Mr S Treloar Ms Tracey Johns Member of the Youth Council	Town Clerk Administration Assistant Operations & Facilities Officer Engagement Officer Finance & Administration Officer Mayors Consort

PART I – PUBLIC SESSION

- 1467.1 **To receive nominations and to elect the Town Mayor of Redruth for the Council Year 2022-2023.**  
Unanimously RESOLVED to elect Cllr Brown as the Town Mayor of Redruth for the Council Year 2022 – 2023 [Proposed Cllr Ms Reeve; Seconded Cllr Barnes.]
- 1467.2 **To receive the Town Mayor’s Declaration of Acceptance of Office.**  
Cllr Brown took his Declaration of Acceptance of Office before all Members, witnessed by the Town Clerk.
- 1467.3 **To receive nominations and to elect the Deputy Town Mayor of Redruth for the Council Year 2022-2023.**  
Nominations were received for Cllr Barnes [Proposed Cllr Brown; Seconded Cllr Biscoe]. Unanimously RESOLVED to elect Cllr Barnes as the Town Mayor of Redruth for the Council Year 2022 – 2023
- 1467.4 **To receive apologies for absence.**  
Apologies were received from Cllr Bishop and Skinner who both had other commitments.

MB

**1467.5 To receive an address from the Town Mayor including appointment of Town Mayors Consort.**

Cllr Brown thanked all the Councillors and Redruth Town Council employees who had supported him over the previous 12 months. He stated that although still suffering the effects of the Covid pandemic, the work happening within the town was positive and that he is looking forward to the next 12 months.

Ms Tracey Johns was appointed as the Town Mayors Consort for 2022-2023.

**1467.6 Review of the Town Councils Standing Orders**

A report had been circulated prior to the meeting for consideration. The Town Clerk outlined that he had examined the current Standing Orders and have made amendments to reflect the location of meetings (based on our relocation); removed the Remote Meetings Protocol and Procedures which are no longer applicable in law; and had made the recently approved amendment to the Council's Standing Committee structure. He was satisfied that they meet current legislation, and that the procedures accurately reflect the needs of the Council.

Unanimously RESOLVED that the recommendations regarding the Town Council Standing Orders, as outlined above, be accepted. [Proposed Cllr Biscoe; Seconded Cllr Craze]

**1467.7 Review the terms of reference for committees, and of delegation arrangements to committees, and employees.**

A report had been circulated prior to the meeting for consideration. The Town Clerk advised that he had examined and amended the Committee Terms of Reference, following the recent agreement to rename the committees and for them to be aligned with the Engagement Officer and Operations & Facilities Officer's roles; and had examined all other documents, made amendments where we have assumed responsibility for services/assets since the last review, and believe that they adequately meet the Council's current requirements.

Unanimously RESOLVED that the recommendations regarding the terms of reference and delegation arrangements to committees be accepted. [Proposed Cllr Collins; Seconded Cllr Ms Reeve]

**1467.8 To elect members for the following committees and from those members elected to elect a Chairman, and Vice Chairman, respectively.**

**1467.8.1 Operations Committee**

Cllr Tremayne (Chairman) [Proposed Cllr Reeve; Seconded Cllr Biscoe]

Cllr Mrs Biscoe (Vice-Chair) [Proposed by Cllr Biscoe; Seconded Cllr Tremayne]

**1467.8.2 Engagement Committee**

Cllr Reeve (Chairman) [Proposed Cllr Collins; Seconded Cllr Craze]

Cllr Collins (Vice-Chair) [Proposed Cllr Reeve; Seconded Cllr Craze]

**1467.8.3 Planning Committee**

Cllr Biscoe (Chairman) [Proposed Cllr Brown; Seconded Cllr Tremayne]

Cllr Tremayne (Vice-Chair) [Proposed Cllr Mrs Biscoe; Seconded Cllr Biscoe]

**1467.8.4 Finance Committee**

Cllr Barnes (Chairman) [Proposed Cllr Brown; Seconded Cllr Biscoe]

Cllr Craze (Vice-Chair) [Proposed Cllr Reeve; Seconded Cllr Biscoe]

**1467.8.5 Staffing Committee**

Cllr Brown (Chairman)  
Cllr Reeve (Vice-Chair)

*[Proposed Cllr Reeve; Seconded Cllr Biscoe]*  
*[Proposed Cllr Brown; Seconded Cllr Tremayne]*

Unanimously RESOLVED that the appointments to the Councils Committees and their elected Chairman and Vice-Chairman be as shown on Annex A attached.

**1467.9 To appoint members to represent the Council on all outside organisations.**

Unanimously RESOLVED to appoint members to represent the Council on all outside organisations as per Annex B attached. [Proposed Cllr Biscoe; Seconded Cllr Thomas]

**1467.10 To receive reports from Members representing the Council on outside organisations.**

Cllr Barnes reported that the Community Centre now has a new manager, Mel Martin, who is working hard to build on the usage of the centre and that things were looking up.

Cllr Garrick reported that there is to be an online North Kerrier Reference group meeting on Tuesday 17<sup>th</sup> May 2022.

**1467.11 To review the Members' Register of Interests for all Members present.**

Those members present reviewed their Members' Register of interests and returned them to the Town Clerk

**1467.12 To appoint six Members to act as authorised signatories on the Councils financial documents.**

Unanimously RESOLVED to appoint Cllrs Barnes, Biscoe, Mrs Biscoe, Broad, Collins & Tremayne to act as signatories on Council financial documents. [Proposed Cllr Garrick; Seconded Cllr Thomas]



**Chairman**

**Redruth Town Council**  
**Committee Membership - Council Year 2022-2023**

<u>Operations</u>	<u>Engagement</u>	<u>Planning</u>	<u>Finance</u>	<u>Staffing</u>
Cllr Tremayne (Chairman)	Cllr Reeve (Chairman)	Cllr Biscoe (Chairman)	Cllr Barnes (Chairman)	Cllr Brown (Chairman)
Cllr Mrs Biscoe (Vice-Chair)	Cllr Collins (Vice-Chair)	Cllr Tremayne (Vice-Chair)	Cllr Craze (Vice-Chair)	Cllr Reeve (Vice-Chair)
Cllr Barnes	Cllr Barnes	Cllr Barnes	Cllr Mrs Biscoe	Cllr Barnes
Cllr Biscoe	Cllr Biscoe	Cllr Mrs Biscoe	Cllr Biscoe	Cllr Biscoe
Cllr Broad	Cllr Mrs Biscoe	Cllr Brown	Cllr Brown	Cllr Mrs Biscoe
Cllr Brown	Cllr Broad	Cllr Craze	Cllr Reeve	Cllr Garrick
Cllr Collins	Cllr Brown	Cllr Collins	Cllr Thomas	Cllr Thomas
Cllr Craze	Cllr Craze	Cllr Ellenbroek	Cllr Tremayne	Cllr Tremayne
Cllr Garrick	Cllr Ellenbroek			
Cllr Reeve	Cllr Garrick			
Cllr Thomas	Cllr Thomas			
	Cllr Skinner			

*Town Mayor and Deputy Town Mayor have ex-officio appointments on all committees, which include voting rights.*

## REDRUTH TOWN COUNCIL

### Members appointed to represent the Council on outside bodies 2022-2023

CALC	Cllr Brown; Cllr Ms Reeve Town Clerk
LLCC	Cllr Brown; Cllr Ms Reeve Town Clerk
Redruth Chamber of Commerce	Cllr Mrs Ellenbroek; Cllr Broad
Redruth Community Centre Association	Cllr Barnes; Cllr Craze
Redruth & District Twinning Association (France)	Cllr Barnes (Deputy: Vacant)
W Cornwall CCTV Working Group	Cllr Mrs Biscoe; Cllr Biscoe; Cllr Collins Town Clerk
Mineral Point Twinning Association	Cllr Brown
Mineral Trails Working Group	Cllr Collins; Cllr Tremayne
Redruth North Partnership	Cllr Barnes; Vacant
Redruth 2000 (Murdoch House)	Cllr Brown
Community Network Area	Cllr Thomas; Cllr Ms Reeve
Kresen Kernow (Archive)	Cllr Thomas; Cllr Tremayne; Cllr Ms Reeve Town Clerk/Engagement Officer
Police Liaison Group	Cllr Mrs Biscoe; Cllr Biscoe
Friends of Victoria Park	Cllr Biscoe; Cllr Mrs Ellenbroek
Redruth-Real del Monte Twinning Association	Cllr Tremayne
Mineral Tramways Partnership	Vacant
Friends of Gweal-an-Top	Cllr Mrs Ellenbroek; Cllr Collins; Cllr Ms Reeve
Redruth HSHAZ	Town Mayor; Cllr Ms Reeve Town Clerk/Engagement Officer
Place Shaping Board	Cllr Ms Reeve
Safer Towns	Cllr Bishop; Cllr Mrs Ellenbroek Town Clerk/Engagement Officer
CPIR Climate Group	Cllr Ms Reeve
Youth Cafes Cornwall CIC	Cllr Thomas (appointment for duration of Council)
North Kerrier Reference Group	Cllr Mrs Biscoe; Cllr Collins
Geothermal Project	Cllr Tremayne; Cllr Ms Reeve
Cornwall Local Heritage List Pilot	Cllr Tremayne