



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT  
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr Ms D L Reeve**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council held remotely and virtually  
on Monday 22<sup>nd</sup> February 2021

Present: Cllr Ms D Reeve Chairman  
Cllr S Barnes  
Cllr Mrs A Biscoe  
Cllr H Biscoe  
Cllr A Bishop  
Cllr P Broad  
Cllr M Brown  
Cllr Mrs J Davidson  
Cllr Mrs B Ellenbroek  
Cllr C Garrick  
Cllr Ms Page  
Cllr I Thomas  
Cllr J Tregunna  
Cllr W Tremayne

In attendance: Mr P B Bennett Town Clerk  
Ms A Hunt Office Administrator  
Ms L McShee Community Projects Manager  
Ms C Caldwell Community Link Officer  
Mr J Floyd Census Engagement Manager

PART I – PUBLIC SESSION

**1396.1 To confirm members can communicate with others at the meeting and to receive apologies for absence**

The Clerk confirmed with each Member present that they could communicate with others at the meeting.

**1396.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

Cllrs Thomas and Broad each declared an interest in Item 22 of the Agenda and would sign accordingly as soon as practicable.

**1396.3 To suspend Standing Orders to allow the public to speak**

**1396.3.1 Unanimously RESOLVED to suspend Standing Orders to allow the public to speak [Proposed Cllr Tremayne; Seconded Cllr Garrick].**

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**1396.4 To allow the public to put questions to the Council**

Mr Thomas spoke as a local resident and one of the tenants in Market Way. He stated that he had been paying full rent since January 2021, but that the Prime Minister had now announced that cafes would not be permitted to open fully until 17<sup>th</sup> May 2021. Mr Thomas wished Councillors to be brought up-to-date with the current position before they discussed Item 22 on the Agenda.

**1396.5 To reinstate Standing Orders**

1396.5.1 Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr Tremayne; Seconded Cllr Mrs Biscoe].

**1396.6 Presentation about the UK Census 2021 by John Floyd, Census Engagement Manager, South West Cornwall and Isles of Scilly; Office for National Statistics**

Presentation slides had been circulated prior to the meeting. Mr Floyd confirmed that the census would primarily be digital, although assistance or paper copies would be available if needed. Completion of the census was a legal obligation and Mr Floyd asked those present to advise him of any local community groups they felt might benefit from a talk. Visits would be made to those who had not replied to the census, however these would comply with current government guidance in relation to Covid-19. The census would take place on Sunday 21<sup>st</sup> March, although households would be able to complete it as soon as they received their unique code. Mr Floyd was thanked for his attendance and left the meeting at this point.

**1396.7 To deal with local Police issues**

The Police Liaison Group had not met since the previous meeting of the Council. A Safer Towns meeting had taken place earlier that day. Cllr Mrs Ellenbroek reported that the timetable for these meetings would be changing to monthly. Further issues had been encountered with antisocial behaviour in empty shop doorways. The Community Safety Officer was making efforts to have barricades erected. Cllr Biscoe requested that the Town Clerk approach the street cleaning team and ask that they remove clothing which had been left in the doorways.

**1396.8 To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish**

A report from Cllr Mrs Ellenbroek had been circulated prior to the meeting. Cllr Barnes advised that the Redruth Community Centre needed to raise a lot of money for repairs. He had been contacted by a local resident raising a number of concerns in relation to Sanctuary Housing properties at Wheal Silver. Cllr Barnes would be making further enquiries and the matter would be discussed at the next meeting of the Amenities Committee. Cllr Thomas reported that he had been dealing largely with routine work, including issues with parking, speeding and dog mess. Cllr Mrs Davidson stated that she was delighted to see that the double yellow lines had now been installed on Nettles Hill.

**1396.9 To receive a report from the Community Link Officer, Ms Charlotte Caldwell**

A report had been circulated prior to the meeting. Ms Caldwell further reported that the elected Members from the Community Network had written to the Portfolio Holder and Service Director for Housing at Cornwall Council in relation to the issues with Sanctuary Housing at Wheal Silver. Substantive replies were awaited, although the letter had been acknowledged and investigations were being made. Ms Caldwell was thanked for her attendance and left the meeting at this point.

**1396.10 To receive the Town Mayor's announcements**

A report had been circulated prior to the meeting. The report was noted.

1396.11 **To confirm the Minutes of the:**

1396.11.1 *Monthly Meeting of the Council held on 25<sup>th</sup> January 2021*

RESOLVED by Majority to confirm the minutes of the Monthly Meeting of the Council held on 25<sup>th</sup> January 2021 as a true and accurate record of proceedings [Proposed Cllr Thomas; Seconded Cllr Garrick] Cllr Tregunna abstained as he had not been present at the meeting.

1396.12 **To receive the Town Clerk's report**

A report had been circulated prior to the meeting. The report was noted.

1396.13 **To receive correspondence**

Correspondence had been circulated prior to the meeting. The Town Clerk suggested that Councillors think about getting involved and advised that he would put the subject on the agenda for the next meeting of the General Purposes Committee.

1396.14 **To receive the minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within of the:**

1396.14.1 *Meeting of the Planning Committee – 18<sup>th</sup> January 2021*

Unanimously RESOLVED that the minutes of the Meeting of the Planning Committee held on 18<sup>th</sup> January 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Brown; Seconded Cllr Tremayne].

1396.14.2 *Interim Meeting of the Planning Committee – 25<sup>th</sup> January 2021*

Unanimously RESOLVED that the minutes of the Interim Meeting of the Planning Committee held on 25<sup>th</sup> January 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Brown; Seconded Cllr Tremayne].

1396.14.3 *Meeting of the Planning Committee – 8<sup>th</sup> February 2021*

Unanimously RESOLVED that the minutes of the Meeting of the Planning Committee held on 8<sup>th</sup> February 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Brown; Seconded Cllr Tremayne].

1396.14.4 *Meeting of the Audit & Accounting Governance Committee – 19<sup>th</sup> January 2021*

Unanimously RESOLVED that the minutes of the Meeting of the Audit & Accounting Governance Committee held on 19<sup>th</sup> January 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Garrick; Seconded Cllr Barnes].

1396.14.5 *Meeting of the General Purposes Committee – 1<sup>st</sup> February 2021*

Unanimously RESOLVED that the minutes of the Meeting of the General Purposes Committee held on 1<sup>st</sup> February 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Mrs Davidson; Seconded Cllr Garrick].

1396.15 **To consider the cancellation of Murdoch Day 2021**

A report had been circulated prior to the meeting.

1396.15.1 Unanimously RESOLVED to approve the cancellation of the Murdoch Day celebrations planned for Saturday 19<sup>th</sup> June 2021 and proceed with a virtual festival for this year [Proposed Cllr Brown; Seconded Cllr Tremayne].

1396.16 **To consider an updated Redruth Town brand package**

A report had been circulated prior to the meeting. It was clarified that the branding related primarily to the events, rather than the civic, side of the Council.

- 1396.16.1 Unanimously RESOLVED to approve: (i) the brand package from Hannah Beech for 3 years at the cost of £1800 and (ii) the mini 'brand guide' at the cost of £400 [Proposed Cllr Ms Reeve; Seconded Cllr Brown].
- 1396.17 **To consider and approve a submission to the Town Vitality Fund for funding towards matters important to the town**
- A report had been circulated prior to the meeting. Councillors were asked to put any questions to the Town Clerk or Cllr Mrs Ellenbroek, who would in turn pass them to the HSHAZ Project Officer.
- 1396.17.1 Unanimously RESOLVED to approve the Town Centre Revitalisation Fund submission on behalf of the Town Council [Proposed Cllr Ms Reeve; Seconded Cllr Garrick]
- 1396.18 **To receive and approve the Schedule of Accounts**
- 1396.18.1 Unanimously RESOLVED that the Schedule of Accounts be approved [Proposed Cllr Barnes; Seconded Cllr Mrs Davidson].
- 1396.19 **To exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (commercial contracts), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act**
- 1396.19.1 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (commercial contracts), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act [Proposed Cllr Brown; Seconded Cllr Barnes].
- 1396.20 **To confirm that Members are able to communicate with others at the meeting and that no-one else is able to see or hear the proceedings to be held in private**
- The Clerk confirmed with each Member present that they could communicate with others at the meeting and that no-one else was able to see or hear the proceedings to be held in private.
- 1396.21 **To consider an extension to our current Christmas lights contract**
- A report had been circulated prior to the meeting.
- 1396.21.1 Unanimously RESOLVED to extend the contract with Festive Lighting for 2021 with the 25% discount [Proposed Cllr Mrs Ellenbroek; Seconded Cllr Ms Reeve].
- The Community Projects Manager left the meeting at this point.
- 1396.22 **To consider an extension to our existing contract for the Provision of a Control, Monitoring and Management Service in respect of Public Space CCTV**
- A report had been circulated prior to the meeting.
- 1396.22.1 Unanimously RESOLVED: (i) to extend the existing CCTV monitoring contract for a period of five years and (ii) that the siting of cameras be placed on the Agenda for the next meeting [Proposed Cllr Mrs Biscoe; Seconded Cllr Brown].
- Cllrs Thomas and Broad left the meeting at this point, having previously declared an interest.

1396.23 **To further consider the rents applied to Market Way Units during the pandemic [from Amenities Committee Meeting 11<sup>th</sup> January 2021]**

1396.23.1 Unanimously RESOLVED: (i) to apply 50% of the full rent rates to Market Way Units with effect from 1<sup>st</sup> March 2021, with the situation to be reviewed again at the March meeting of the Council and each meeting of the Full Council thereafter; and (ii) not to offer a rebate for rent paid during January and February 2021 [Proposed Cllr Barnes; Seconded Mrs Davidson]

  

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**Chairman**



**Redruth Town Council  
Schedule of Payments  
Meeting Date: 22nd February 2021**

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	20/01/2021	British Telecomms	FP543	441.60	73.60	4203	102	368.00	Mobile Phones
2	22/01/2021	Total Gas & Power Ltd	DDR	2577.40	416.95	4604	301	496.84	Electricity Charges
						4604	302	1562.82	Electricity Charges
						4604	302	49.17	Electricity Charges
						4604	302	9.32	Electricity Charges
						4604	304	26.36	Electricity Charges
						4604	305	15.94	Electricity Charges
3	22/01/2021	Complete Business Solutions Uf	FP544	4.79	0.80	4201	102	3.99	Stationery
4	22/01/2021	Cormac Solutions	FP545	267.78	44.63	4511	306	223.15	Gnds Maint
5	22/01/2021	The Festive Lighting Company	FP546	264.00	44.00	4305	201	220.00	Repairs
6	22/01/2021	GeoXphere Ltd	FP547	270.00	45.00	4204	102	225.00	Parish Online
7	22/01/2021	JDS Properties & Dev Ltd	FP548	654.40	109.07	4610	302	545.33	Mkt Way Repairs
8	22/01/2021	nPower Ltd	FP549	1505.92	250.99	4604	303	1254.93	Electricity Charges
9	22/01/2021	Kestrel Guards	FP550	792.00	132.00	4610	302	660.00	Lock/Unlock
10	22/01/2021	Total Gas & Power Ltd	FP551	1088.74	181.46	4602	302	907.28	Gas Charges
11	28/01/2021	Total Gas & Power Ltd	DDR	428.33	20.40	4602	301	407.93	Gas Charges
12	30/12/2020	Staff Costs	FP552-569						MEMBERS ONLY (See separate sheet)
13	29/01/2021	Cormac Solutions	FP570	1311.19	218.53	4607	302	1092.66	Cleaning
14	29/01/2021	Cornwall ALC Ltd	FP571	36.00	6.00	4708	203	30.00	Training
15	29/01/2021	Euro Tool Hire & Sales	FP572	190.20	31.70	4610	302	158.50	De-Humidifier/Vac
16	29/01/2021	JDS Properties & Dev Ltd	FP573	11379.60	1896.60	4914	999	9483.00	Store Flat Roof
17	01/02/2021	UK Fuels Ltd	DDR	70.00	11.67	4521	210	58.33	Vehicle Fuel
18	01/02/2021	Biffa Waste Services Ltd	DDR	167.88	27.98	4605	301	69.90	Waste Contract
19	01/02/2021	South West Water	DDR	145.00		4605	302	70.00	Waste Contract
						4603	301	142.00	Water Charges
						4603	305	3.00	Water Charges
						4213	102	255.32	Tablets
20	03/02/2021	Hewlett-Packard Int Bank	DDR	255.32					
21	03/02/2021	Aquam Water Services	FP574	2.29	0.38	4501	210	1.91	Standpipe
22	03/02/2021	Cormac Solutions	FP575	1847.39	307.90	4510	320	1539.49	Vehicle Lease
23	05/02/2021	Xerox Finance Ltd	DDR	598.52	99.75	4205	102	498.77	Photocopier
24	05/02/2021	Krowji Ltd	FP576	166.67		4508	320	166.67	Yard Rental

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<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
25	05/02/2021	Ms I Martin	FP577	806.25		4921	999	630.00	Project Work
26	05/02/2021	British Telecomms	FP578		36.80	4908	999	176.25	Project Work
27	05/02/2021	Macsalvors Ltd	FP579	220.80		4203	102	184.00	Mobile Phones
28	05/02/2021	Viridor Waste Mgmt	FP580	72.11	12.02	4501	210	60.09	Materials
29	12/02/2021	British Gas	FP581	205.66	34.28	4605	302	171.38	Waste Contract
30	12/02/2021	CC Pension Fund	FP582	33.00	1.57	4604	210	31.43	Electricity Charges
31	12/02/2021	Cornwall Council	FP583	5043.32		4104	101	5043.32	Contributions Jan 21
32	12/02/2021	HMRC	FP584	78.00		4207	102	65.00	Advert
33	12/02/2021	South West Water	FP585	4460.46	13.00	4102	101	4460.46	Contributions Jan 21
34	12/02/2021	Trinity Fire & Security System	FP586	2.30		543	302	2.30	Water Charges
35	15/02/2021	UK Fuels Ltd	DDR	151.20	25.20	4610	102	126.00	Repairs
36	16/02/2021	Sage UK Ltd	DDR	5.40	0.90	4204	102	4.50	Guard Card
37	16/02/2021	Lloyds Bank CC	DDR	145.20	24.20	4204	102	121.00	Sage Cover
				6.00		4204	102	6.00	Mthly Fee
<b>Total Payments</b>				<b>25862.37</b>	<b>2492.25</b>			<b>23370.12</b>	