

**REDRUTH TOWN
COUNCIL**



**CONSEL AN DRE
RESRUDH**

The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr Ms D L Reeve

Town Clerk: P B Bennett

See Distribution

Our Reference:

RTC/400/1/Mtg

Date:

22nd January 2020

Dear Councillor

Monthly Meeting of the Council – 27th January 2020

You are summoned to attend the Monthly Meeting of the Redruth Town Council to be held in the Council Chamber, 1st Floor, The Chambers, Penryn Street, on Monday 27th January 2020. Proceedings will commence at 7 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to be 'PB', followed by a long horizontal line.

Peter Bennett
Town Clerk

Enclosures

Agenda and associated documentation.

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

President, Redruth Chamber of Commerce

Inspector McWhirter, Devon & Cornwall Constabulary

Monthly Meeting of the Redruth Town Council

27th January 2020

AGENDA

Safety Procedures

PART I - PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak.*
4. To allow the public to put questions to the Council.
5. *To reinstate Standing Orders.*
6. To deal with local Police issues.
7. To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish.
8. To receive a report from the Community Link Officer, Ms Charlotte Caldwell. [See report attached]
9. To receive the Town Mayor's announcements.
10. To confirm the Minutes of the:
 - 10.1 Monthly Meeting of the Council held on 16th December 2019. [Minutes attached]
11. To receive the Town Clerk's report. [Report attached]
12. To receive Correspondence. [Schedule attached]
13. To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within of the:
 - 13.1 Planning Committee – 9th December 2019. [Minutes attached]
 - 13.2 Planning Committee – 14th January 2020. [Minutes attached]
 - 13.3 Amenities Committee – 13th January 2020. [Minutes attached]
 - 13.4 Audit & Accounting Governance Committee – 20th January 2020. [Minutes attached]
14. Cllr Barnes puts the motion that "this council calls for a review, and if need be the closure of the housing scheme at The Elms, due to excessive anti-social behaviour". [See also email attached]
15. To receive and approve the Schedule of Accounts. [See schedule attached]
16. To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (interviews), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act.

PART II – PRIVATE SESSION

17. To consider candidates and fill the current casual vacancy in the Redruth (North) Ward. [See expressions of interest attached]
18. To re-admit press and public to the meeting

PART III – PUBLIC SESSION

19. To receive a declaration of acceptance of office from the duly elected co-opted Member.

Community Link Officer's report for Redruth Town Council January 2020



Charlotte Caldwell:

07741 304606

charlotte.caldwell@cornwall.gov.uk

**Thursdays at Redruth Town
Council**

General Update

- The next CN Panel meeting takes place on 22 January 2020, 7-9pm back at Pool Academy Art Gallery, and the topics will include talks on;

Family Learning Partnership, Cornwall Council's Budget Consultation, Active Plus about their project with veterans and also updates in Speakers Corner, including an update on the Climate Change Action group and their next steps.

- I have continued to support the Council's Property Services team with the next steps on reviewing the offers that will be received following the agent viewing on 22 January. There is a meeting on 17 March to review the business cases that are submitted from those organisations who are interested.
- The progress at Hideaway 77 continues to be very positive - the volunteers are really engaged and are helping the youngsters make food and crafts etc. The youth café has been receiving a phenomenal amount of food being donated by Bookers and other outlets and there is an urgent need for a chest freezer to store this so no waste is created. There are a number of young people being

supported who are lonely and are struggling with socialisation skills so the youth café has been working hard to engage them. There is a Board meeting on 21st January of the Youth Cafes Cornwall CIC.

- The CPIR Town Centre teams met last Friday and discussed in some detail, the Redruth HSHAZ and also the Camborne Town Deal – there is a will and mechanism for more joint working in the future as this group starts to deliver some exciting and impactful projects in the towns.
- The CPIR place shaping board meets next on 4 February and this meeting will focus solely on the Health agenda and discuss the needs of Redruth.
- In February there will be a workshop for those who sit on the CPIR Place Shaping Education and Skills sub group, this takes place on Tuesday 11th February – from 10am – 4pm – venue to be confirmed.
- Just to confirm, we now have a CPIR Facebook and Twitter page which I am uploading articles and photos of the various events and notifications on to. The facebook is Camborne Pool Illogan and Redruth Community Network and the Twitter is @CPIR_CN
- The date for the Community Chest Celebration next year will be Tuesday 13th October in the evening, so **please save the date.**
- I continue to represent on the Family learning partnership which is looking at rural outreach of services for young people in our communities.

If you have any articles or news items you would like me to upload please let me know by email, thank you.

***Charlotte Caldwell -
Community Link Officer***



The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr Ms D L Reeve

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council held in The Council Chamber, The Chambers,
Penryn Street, Redruth on Monday 16th December 2019

Present: Cllr Ms D Reeve Town Mayor
Cllr S Barnes
Cllr Mrs A Biscoe
Cllr H Biscoe
Cllr M Brown
Cllr Mrs J Davidson
Cllr Mrs Ellenbroek
Cllr C Garrick
Cllr C Page
Cllr I Thomas

In attendance: Mr P B Bennett Town Clerk
Ms A Hunt Office Administrator
Two local residents also attended

PART I – PUBLIC SESSION

1344.1 Apologies for absence

Cllrs Broad, Ms MacCaul (other commitments) and Tregunna (unwell).

1344.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1344.3 To deal with local Police issues

It was reported that the Sector Inspector was currently on leave and it was not yet known whether the Police Liaison Group meeting scheduled for 6th January would take place.

1344.4 To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish

Cllr Mrs Ellenbroek stated that she was involved in the private rented housing enquiry and asked those present to advise her if they had any information which was pertinent. The enquiry was looking at how the system worked for the people who used it. Cllr Mrs Ellenbroek further stated that it was hoped both that a new bus stop would be located at the top of Mount Ambrose on the outbound route in early 2020 and that the issue of speeding between St Day Road roundabout and the Factory Shop could be addressed with the addition of pedestrian-safe crossings and speed limit signs.

Cllr Thomas had attended a number of meetings, including the CPIR Place Shaping Group, the Redruth Library building consultation and the Cornwall Council boundary review, at which it was reported that he and Cllr Barnes had argued Redruth Town Council's position but had been defeated.

Cllr Barnes had also attended the Library building consultation and a meeting of the Twinning Association. He further reported that he would shortly have a site meeting at New Cut with the Portfolio Holder for Transport to discuss the ongoing issues with cars parking on the approach to the car park. Cllr Barnes would also raise a number of other concerns.

1344.5 To receive a report from the Community Link Officer, Ms Charlotte Caldwell

A report had been circulated prior to the meeting. Ms Caldwell had sent her apologies. The report was noted.

1344.6 To receive the Town Mayor's announcements

Cllr Ms Reeve had unveiled two new defibrillators at St Euny and Clijah Croft. She had further attended the Voices of Cornish Geothermal event at Kresen Kernow and a meeting of Transition Redruth in relation to climate change. Cllr Ms Reeve had also been to the Tour of Britain launch event, at which the Stage One route had been confirmed, and the Bill's Attic Auction at The Drapery. It was reported that the Christmas Light Switch On had been well-attended despite the poor weather and the team had done a commendable job. Cllr Ms Reeve had further opened the Christmas Grotto, attended two carol services, place-shaping and green infrastructure meetings and the library building consultation. In addition, she had spoken at the Cornwall Council Planning Committee. Councillors were invited to join Cllr Ms Reeve following the meeting for festive refreshments and reminded of the Community Breakfast taking place at Gwealan Tops on Christmas Day.

1344.7 To confirm the minutes of the:

1344.7.1 *Monthly Meeting of the Council held on 25th November 2019*

RESOLVED by Majority to confirm the minutes of the Monthly Meeting of the Council held on 25th November 2019 as a true and accurate record of proceedings. [Proposed Cllr Mrs Davidson; Seconded Cllr Biscoe] Cllr Mrs Ellenbroek abstained as she had not been present at the meeting.

1344.8 To receive the Town Clerk's report

A report had been circulated prior to the meeting. It was further reported that the Knife Angel working group was waiting to hear from the local Member of the Youth Parliament and Cllr Ms Reeve was arranging a meeting in relation to the Redruth Digital Town Trail. The schedule of January meetings was amended to:

6th January – Neighbourhood Development Plan

13th January – Amenities Committee

14th January – Planning Committee

20th January – Audit & Accounting Governance Committee

27th January – Interim Planning and Full Council

The Town Clerk would confirm these dates by e-mail.

1344.9 To receive correspondence

Correspondence had been circulated prior to the meeting.

- 1344.9.1 Unanimously RESOLVED that Cllrs Brown and Ms Page be nominated to represent Redruth Town Council on the CPIR Climate Action Working Group [Proposed Cllr Mrs Davidson; Seconded Cllr Mrs Biscoe]
- 1344.10 **To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within of the:**
- 1344.10.1 *Interim Meeting of the Planning Committee – 25th November 2019*
RESOLVED by Majority that the minutes of the Interim Meeting of the Planning Committee held on 25th November 2019 are received and the recommendations and resolutions are approved. [Proposed Cllr Biscoe; Seconded Cllr Brown] Cllr Garrick voted against.
- 1344.10.2 *Meeting of the General Purposes Committee – 2nd December 2019*
Unanimously RESOLVED that the minutes of the Meeting of the General Purposes Committee held on 2nd December 2019 are received and the recommendations and resolutions are approved. [Proposed Cllr Mrs Davidson; Seconded Cllr Ms Reeve]
- 1344.11 **To consider a proposal from the Audit & Accounting Governance Committee in respect of the Council Budget for Financial Year 2020-21 and the level of Precept to be raised**
A report had been circulated prior to the meeting.
- 1344.11.1 Unanimously RESOLVED that Council approves to set the Budget for Financial Year 2020-2021 at £755390 and the precept at £720615 [Proposed Cllr Garrick; Seconded Cllr Barnes]
- 1344.12 **To consider the donations for Christmas Goodwill 2019**
A report had been circulated prior to the meeting.
- 1344.12.1 Unanimously RESOLVED to make Christmas Goodwill 2019 donations of £350 to the Salvation Army and £150 to The Guild of Friends of Camborne/Redruth Hospital [Proposed Cllr Thomas; Seconded Cllr Biscoe].
- 1344.13 **To consider and approve a proposal from Cornwall Council Highways on the maintenance of the Informal Crossing Points within the town**
Correspondence had been circulated prior to the meeting. Cllr Mrs Ellenbroek stated that the informal crossing points were becoming more and more hazardous and were now detrimental to both health and safety and visual amenity. She advised that what was put down had not been fit for purpose and that Cornwall Council would save the granite slabs in case a future use could be found in Redruth.
- 1344.13.1 RESOLVED by Majority that Redruth Town Council support the option to take up the existing granite sets and re-lay the informal crossings within the town centre in a hard-wearing bituminous surface and on top of this finish with a high friction surface in a colour in-keeping with the surrounding granite surfaces. [Proposed Cllr Mrs Ellenbroek; Seconded Cllr Mrs Biscoe] Cllr Barnes voted against.
- 1344.14 **To receive and approve the Schedule of Accounts**
- 1344.14.1 Unanimously RESOLVED that the accounts schedule be approved [Proposed Cllr Barnes; Seconded Cllr Mrs Davidson].

1344.15 To exclude the press and public from the meeting for the remaining/following item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (interviews), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act

1344.15.1 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining/following item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (interviews), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act [Proposed Cllr Garrick; Seconded Cllr Mrs Biscoe].

1344.16 To interview prospective candidates who are interested in becoming the Town Crier and to appoint

Unanimously RESOLVED that we thank the candidates for their interest and attendance at this meeting, but that we will be looking at further recruitment in early 2020, and will consider them further. [Proposed: Cllr Reeve; Seconded: Cllr Mrs Davidson]

Town Mayor

Redruth Town Council**Schedule of Payments****Meeting Date: 16th December 2019**

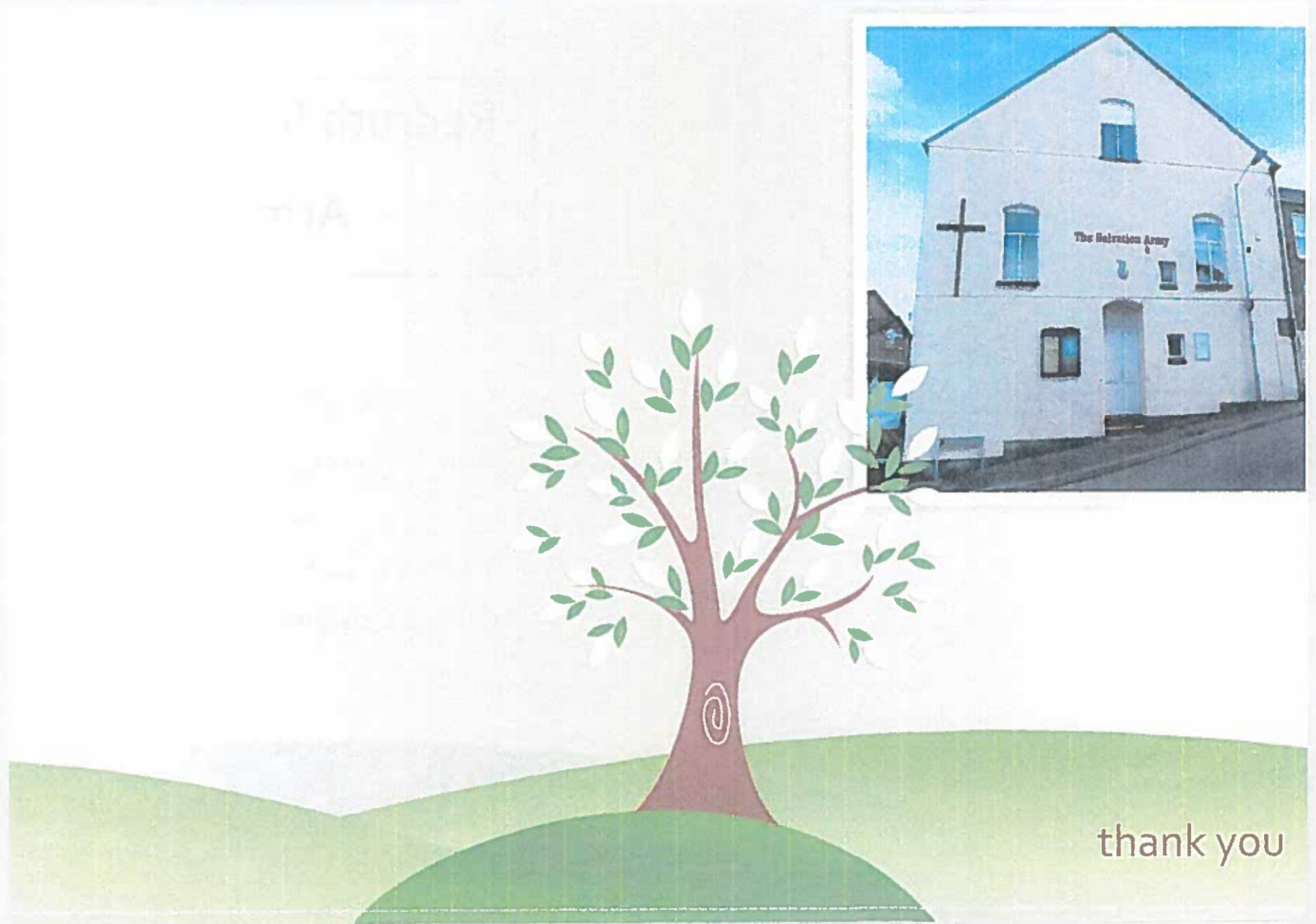
Ser No	Date	Payee Name	Cheque	Gross	VAT	Acct	Centre	Nett	Transaction Details
1	22/11/2019	Complete Business Solutions UK	FP508	59.06	9.84	4201	102	49.22	Stationery
2	22/11/2019	C Nixon	FP509	352.00		4305	201	352.00	Lantern Workshop
3	22/11/2019	Cornwall Council	FP510	267.78	44.63	4511	306	223.15	EEPF Maint
4	22/11/2019	Harvey's of Bond St	FP511	85.00		4214	303	85.00	Newspapers
5	22/11/2019	South West Water	FP512	4.71		543	0	4.71	RRAA Water
6	22/11/2019	RBS Software Solutions	FP513	70.80	11.80	4204	102	59.00	MTD Support
7	22/11/2019	Cornwall Council	FP514	45.00		4912	999	45.00	Planning Training
8	22/11/2019	Complete Weed Control (SW)	FP515	2808.00	468.00	4520	210	2340.00	Weed Control
9	25/11/2019	UK Fuels Ltd	DDR	25.63	4.27	4522	210	21.36	Machinery Fuel
10	28/11/2019	Staff Costs	FP516-532						MEMBERS ONLY (See separate sheet)
11	29/11/2019	British Gas	FP533	6.42	0.30	4604	302	6.12	Electricity Charges
12	29/11/2019	Liftman	FP534	398.26	66.38	4606	301	331.88	Service/Repair
13	29/11/2019	Kestrel Guards	FP535	991.31	165.22	4610	302	826.09	Security
14	29/11/2019	Redruth RBL	FP536	200.00		4709	203	200.00	Refreshments
15	29/11/2019	Reagan Builders	FP537	10765.50	1794.25	4929	999	8971.25	Clock Tower
16	29/11/2019	St Andrews PCC	FP538	30.00		4210	102	30.00	Concert Tickets
17	02/12/2019	Cornwall Council	DDR	3805.00		4601	301	1056.00	NDBR
						4601	302	171.00	NDBR
						4601	303	2308.00	NDBR
						4601	304	270.00	NDBR
18	02/12/2019	South West Water	DDR	131.50		4603	301	129.00	Water Charges
						4603	305	2.50	Water Charges
19	02/12/2019	UK Fuels Ltd	DDR	51.48	8.58	4521	210	42.90	Vehicle Fuel
20	02/12/2019	Biffa Waste Services Ltd	DDR	108.71	18.12	4605	301	90.59	Waste Contract
21	06/12/2019	Rialtas Business Solutions	FP	793.20	132.20	4204	102	661.00	Annual Support
22	06/12/2019	Aquam Water Services	FP539	6.60	1.10	4510	320	5.50	Standpipe
23	06/12/2019	CC Pension Fund	FP540	4678.04		4104	101	4678.04	Contributions (Nov 19)
24	06/12/2019	Complete Business Solutions UK	FP541	15.08	2.51	4607	301	12.57	Cleaning
25	06/12/2019	Cormac Solutions	FP542	2773.00	412.16	4510	320	903.33	Vehicle Lease
						4607	303	1157.51	Cleaning
						542	0	300.00	JK Treatment

Redruth Town Council**Schedule of Payments****Meeting Date: 16th December 2019**

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
25	06/12/2019	Cornwall Council	FP543	94.00		4413	204	47.00	Road Closures
						4413	205	47.00	Road Closures
26	06/12/2019	HMRC	FP544	4552.29		4102	101	4552.29	Tax/NIC (Nov 19)
27	06/12/2019	ITEC Connect Ltd	FP545	11.17	1.86	4205	102	9.31	Photocopier
28	06/12/2019	James Lockyer Assoc Ltd	FP546	1902.00	317.00	4929	999	1585.00	Inspection
29	06/12/2019	Kehelland Trust	FP547	65.00	10.83	4305	201	54.17	Xmas Tree
30	06/12/2019	Ms I Martin	FP548	915.00		4921	999	915.00	NDP
31	06/12/2019	OFR Ltd	FP549	1566.00	261.00	4929	999	1305.00	Office Furniture
32	06/12/2019	RBL Poppy Appeal	FP550	119.00		4210	102	68.00	Wreaths
						4220	102	51.00	Wreaths
33	06/12/2019	Rentokil Initial UK Ltd	FP552	289.89	48.32	4615	302	241.57	Hygiene Contract
34	06/12/2019	Tough Dough CIC	FP553	2500.00		4305	201	2500.00	Grotto
35	06/12/2019	Vision ICT Ltd	FP554	144.00	24.00	4204	102	120.00	Backup
36	06/12/2019	WillSecure	FP555	218.40	36.40	4305	201	182.00	Security
37	09/12/2019	UK Fuels Ltd	DDR	73.10	12.18	4521	210	52.35	Vehicle Fuel
						4522	210	8.57	Machinery Fuel
Total Payments				40921.93	3850.95			37070.98	

Redruth Town Council
Town Clerks Report
Meeting Date: 27th January 2020

Mtg Ser No	Item	Action	Response
1344.8	"Knife Angel" Working Group		To receive any update from the working group
1344.8	Redruth Digital Town Trail		Awaiting confirmation of completion and trial of node at Murdoch House.
1344.8	Casual vacancy in Redruth (North) Ward		Separate agenda item.
1344.12	Xmas Goodwill		Letters of thanks attached.
1344.16	Recruitment of Town Crier		Process underway to recruit



thank you

Redruth Salvation Army



Thank you for your
donation
and
your continued
support.



Town Clerk

From: Juliet Jenkin [REDACTED]
Sent: 31 December 2019 11:32
To: Redruth Town Council
Subject: Thanks

Dear Peter,

My apologies for not contacting you earlier but I have been away since early November returning only today. I am now catching up on nearly 2 months of mail etc. Can you imagine what my desk is looking like - piles all over it to deal with.

Please Peter relay the Guild of Friends sincere thanks for the Council's kind donation to the Hospital for Christmas. The cheque will be banked in due course when I go into town.

I have missed visiting the hospital this Christmas so cannot update you on anything. I will try and pop into see you in the New Year.

My regards to Debbie who is always so pleasant and interesting to talk to.

Best wishes

Juliet

Guild of Friends of Camborne Redruth Community Hospital=

Redruth Town Council
Correspondence Schedule
Meeting Date: 27th January 2020

1. GWR – Improvement work in South West in early 2020.
2. Lanner Parish Council – Freedom of Information request: Community Governance Review.
3. CPIR Place Shaping Board: Health Theme – Meeting Tuesday 4th February 2020 at Dolcoath offices, 9:30 – 11:30 a.m.
4. Western Power Stakeholder Workshop, Royal Cornwall Showground, Wadebridge, 25th February 2020.

All other correspondence/information is contained as a package with these papers

Town Clerk

From: Jane Jones [REDACTED]
Sent: 16 January 2020 14:53
To: Peter Bennett
Subject: Improvement work in the South West in early 2020

Dear Peter

We promised to keep you updated on improvement work to the railway in your area and I thought it would be helpful to let you know about some work taking place in Devon and Cornwall in February, March and April.

- Track renewals and viaduct waterproofing will take place between Truro and Penzance between Saturday 15 and Sunday 23 February, and on the St Ives Bay Line between Saturday 15 and Tuesday 18 February, with buses replacing rail services. To find out more, visit GWR.com/WestCornwall
- Buses will replace trains on the branch line between Liskeard and Looe for bridge renewals from Tuesday 3 to Thursday 5 March. To find out more, visit GWR.com/Looe
- Buses will replace trains between Crediton and Barnstaple from Monday 30 March to Sunday 5 April whilst Network Rail renews track on the branch line. This is similar to the work that was completed in October/November last year

This important investment in the South West's railways will improve resilience, reducing delays and helping us to keep the new and improved timetable working well.

If you would like more details about any of these developments, please don't hesitate to let me know, and if you can help us spread the message to our customers we would be grateful.

Thank you

Best wishes

Jane Jones

+ Work to refurbish toilets at Redruth Railway station scheduled to commence w/c 20 Jan 20.



Lanner Parish Council

Clerk: Mrs Elaine Youlton, Lanner Parish Office, 9 Lanner Hill, Lanner, Redruth, TR16 6DB
01209 200551 / www.lanner.org.uk / lannerparishcouncil@outlook.com

Mr P Bennett
Town Clerk
Redruth Town Council
The Chambers
Penryn Street
REDRUTH
Cornwall
TR15 2SP

6 January 2020

Dear Peter

Freedom of Information Request – Community Governance Review

During the Extraordinary Meeting of Cornwall Council held on 10 December 2019, to discuss and consider proposals as part of the Community Governance Review, several Councillors referred to the results of surveys undertaken by Redruth Town Council with residents of addresses within the parish of Lanner.

In order to prepare accurate reports ahead of the next Lanner Parish Council meeting, I would be grateful if you could supply me with the following information:

- which addresses were polled or consulted about the proposals submitted by Redruth Town Council?
- how many responses were received in total?
- of those responses received; how many indicated a desire to move into Redruth, how many wanted to stay in Lanner and how many responded but expressed no opinion?

I look forward to your response and thank you in anticipation of your assistance.

Kind regards

Elaine Youlton

CPIR PLACE SHAPING BOARD : HEALTH THEME

To be held in Rooms 1E:01 & 1E:02 at Dolcoath offices on

Tuesday 4 February 2020 at 9:30-11:30am

Agenda

- Welcome and apologies (Cllr Dave Biggs to chair)
- Short presentation by Virginia Betts - Principal Development Officer (Health Partnerships and Infrastructure)
- Open discussion to scope what the Place Shaping Board wants to see in terms of action on Health in CPIR
- Conclusions and next steps

Town Clerk

From: CornwallALC Enquiries <enquiries@cornwallalc.org.uk>
Sent: 21 January 2020 15:31
Subject: INVITATION: Western Power Stakeholder Workshop, RCS Wadebridge, 25 February 2020

Information Classification: CONTROLLED

Dear Members –

Western Power Distribution have asked for our help in publicising a Stakeholder event they are holding in Wadebridge – for full details and an opportunity for your council to book a place for its representative, please see below. (If you are interested, please respond direct to WPD and not to CALC as we are simply signposting this event.)

WPD Annual workshop in Wadebridge on the 25th of February 2020

The event is not a marketing exercise, nor something WPD makes money from, but rather a genuine effort to seek opinions and comments on our plans going forward. A lot of the subject matter at these workshops is likely to be of interest to parish and town councillors. For example, we will be talking about the investment in the energy networks necessary to accommodate the growth in housing, along with our plans to protect vulnerable customers in the event of power outages.

We'd love to get a good turnout from interested parish councillors. Lunch is provided at these events and they are free to attend.

To sign up, members can click the following link: <http://wpd-aw-cornwall-2020.qmeeto.com/>

If you have any questions about the event or need technical assistance on the invitation, please don't hesitate to get in touch using the contact details below.

Thanks again,
Vincent

Western Power Distribution Workshops
E. enquiries@westernpowerworkshops.co.uk
T. 020 3617 6359

INVITATION: WPD Annual Workshops 2020

No images? [Click here](#)



Invitation to attend one of WPD's Annual Stakeholder Workshops (with lunch) Wadebridge February 25th 2020

To discuss:

**CO-CREATION OF WPD'S BUSINESS PLAN COMMITMENTS FOR 2023-
2028 AND OUR FUTURE INVESTMENT PRIORITIES**

DELIVERING A SMART NETWORK, MEETING OUR CLIMATE CHANGE

TARGETS AND SUPPORTING CONSUMERS IN VULNERABLE SITUATIONS

I am writing on behalf of Western Power Distribution (your electricity network) to invite you to attend one of our upcoming stakeholder workshops where your feedback will help to shape the future direction of our business. This event is free of charge and lunch will be provided.

As an electricity network, we are facing a number of huge challenges. We need to facilitate the growth in low carbon technologies to meet our climate change targets while also ensuring that our network is reliable and resilient. In addition, we must also maintain our focus on affordability and our commitment to supporting consumers in vulnerable situations.

To address these challenges, it is vital that we act upon the feedback we receive from key stakeholders such as yourself, so that we can co-create our next Business Plan with you. This workshop will include presentations from senior WPD Managers and Directors, followed by roundtable discussions, where your comments will directly inform our future investment priorities. Topics for discussion will include, but not be limited to:

- Our investment priorities for our next Business Plan (RIIO-ED2)
- Our social responsibilities, including supporting consumers in vulnerable situations and those in fuel poverty
- Connecting low carbon technologies, including electric vehicles, to the grid
- Smart technology, innovation and facilitating new services, including flexibility
- Facilitating growth while maintaining a reliable and resilient network

Attendees will include: representatives of parish and local councils; energy suppliers and major users; vulnerable customer representatives and charities; business groups; developers; environmental representatives; and conservation groups.

The event will run from 10am – 1pm (registration from 9.30am) and will be followed by lunch. Please note, there will also be optional afternoon surgeries (from 2pm – 3pm) on the topics of: Data and smart technology; Workforce resilience; Safety; and Connections.

Please confirm your attendance by clicking the button below. Please do let us know if you have any specific dietary requirements.

Date: 25th February 2020

Location: Royal Cornwall Showground, Wadebridge, PL27 7JE

WADEBRIDGE RSVP

I look forward to meeting you at this workshop.



The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr Ms D L Reeve

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Planning Committee held in the Council Chamber, The Chambers, Penryn Street, Redruth, on Monday 9th December 2019

Present:	Cllr H Biscoe	Chairman
	Cllr Mrs A Biscoe	
	Cllr M Brown	
	Cllr Mrs B Ellenbroek	
	Cllr Ms C Page	
	Cllr Ms D Reeve	
In attendance:	Ms A Hunt	Administrator
	Cllr I Thomas	
	Mr Vaughan-Birch	Local Resident

PART I – PUBLIC SESSION

1343.1 To receive apologies for absence

Cllr Tregunna (unwell)

1343.2 Members to declare any personal and prejudicial interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1343.3 To suspend Standing Orders to allow the public to speak

1343.3.1 Unanimously RESOLVED to suspend Standing Orders to allow the public to speak [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Biscoe].

1343.4 To allow the public to put questions to the Council on any matters relating to this Agenda

Mr Vaughan-Birch spoke in relation to PA19/02080. He expressed concerns that the existing social unrest in Alma Place, which the Police and other parties had been working to tackle, would be exacerbated by the addition of a house in multiple occupation which would effectively double the residential population of the road overnight. Mr Vaughan-Birch also suggested that the revised plans were unclear, he had not been informed by Cornwall Council, the location was opposite an existing project housing vulnerable young adults and the proposed accommodation was very small. He argued that Alma Place was the 'front door' of the town and in conservation and regeneration areas, and thus an inappropriate location for this type of facility. Mr Vaughan-Birch advised Councillors of the arguments he would raise before the Cornwall Council Planning Committee. Cllr Ms Reeve stated that she had spoken to the Planning Officer, who had advised that there were no objections he could raise from a planning perspective. Cllr Barnes was unable to attend the meeting, but could write another letter and lobby the Planning Committee. Cllr Ms Reeve suggested that Town Councillors could also lobby the Planning Committee. She

stated that the number of rooms had now been reduced to twelve, but that the consent to convert the property into seven residential flats had been granted under permitted development and the Town Council had therefore not been consulted. The Clerk had obtained the register of licensed houses in multiple occupation, but there were concerns that this did not represent the reality and acknowledged that there was a huge problem with unregistered HMOs. Cllr Mrs Ellenbroek asked those present to report any property they suspected was an unlicensed HMO to Cornwall Council.

1343.5 To reinstate Standing Orders

Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Biscoe].

1343.6 To consider the planning applications

1343.6.1 The Planning Applications were dealt with in accordance with the attached Annex A to these Minutes.

1343.7 To confirm the Minutes of the following meetings:

1343.7.1 *Meeting of the Planning Committee held on 11th November 2019:*

Unanimously RESOLVED that the Minutes of the Planning Committee held on 11th November 2019 be accepted as true and accurate records of the proceedings. [Proposed Cllr Brown; Seconded Cllr Ms Page]

1343.7.2 *Interim Meeting of the Planning Committee held on 25th November 2019*

RESOLVED by Majority that the Interim Minutes of the Planning Committee held on 25th November 2019 be accepted as true and accurate records of the proceedings. [Proposed Cllr Mrs Biscoe; Seconded Cllr Ms Page] Cllr Mrs Ellenbroek abstained as she had not been present at the meeting.

1343.8 To receive the Town Clerk's Report

A report had been circulated prior to the meeting. Councillors were each provided with a hard copy of the Protocol for the conducting of List 2 visits. Cllr Mrs Ellenbroek pointed out paragraph 5 of the policy and reminded those present that they should make contact with the relevant Divisional Member and, if necessary, request that they speak with the Planning Officer for advice rather than contacting them directly.

The Clerk further advised that PA19/02080 would be considered by the Cornwall Council Planning Committee on 16th December. Cllr Reeve would attend the meeting on behalf of Redruth Town Council and make contact with the Police to ask for their input. The Clerk would apply for Cllr Ms Reeve to speak at the meeting, make enquiries to find out which Councillors would be sitting on the Committee for the meeting and circulate the statement previously read out by Cllr Ms Reeve. Councillors were asked to advise Cllr Ms Reeve if they thought there was anything else she should raise (in addition to that already discussed) and lobby the Committee members. It was suggested that Hideaway 77 be mentioned to demonstrate how a large amount of money had been invested because parties were aware of existing problems with antisocial behaviour and the resultant vulnerable young people visiting.

1343.9 Correspondence

1343.9.1 *Decision Notice Schedule*

The schedule was noted by Members.



1343.9.2 *Enforcement Notice Schedule*

The schedule was noted by Members.

1343.9.3 *Licensed Premises Schedule*

The schedule was noted by Members.

1343.9.4 *Cornwall Council –Hingston Down Farm and Local Council Conference*

The correspondence was noted by Members.

1343.9.5 *Cornwall Council – PA19/09267, Grylls and Paige Solicitors, Bank House, West End*

The correspondence was noted by Members.

Chairman

A handwritten signature in black ink, consisting of a stylized 'S' or '8' shape with a horizontal line through the middle.

REDRUTH TOWN COUNCIL – PLANNING SCHEDULE

ANNEX A

All references for PA19/ unless otherwise stated

Meeting: 9th December 2019

REF NO	CC REF	SITE	PROPOSAL	DECISION
LIST 1				
Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Biscoe]				
LIST 2				
NIL				





The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr Ms D L Reeve

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Planning Committee held in the Council Chamber, The Chambers, Penryn Street, Redruth, on Tuesday 14th January 2020

Present: Cllr H Biscoe
Cllr Mrs A Biscoe
Cllr M Brown
Cllr Mrs B Ellenbroek
Cllr Ms C Page
Cllr Ms D Reeve
Cllr J Tregunna

Chairman
from the point mentioned

In attendance: Ms A Hunt
Mr C Simmons
Ms E Robinson
Mr K Bryant
Two other local residents also attended

Administrator
Applicant
Laurence Associates
Local Resident

PART I – PUBLIC SESSION

1347.1 To receive apologies for absence

Cllr Mrs Biscoe had other commitments and would join the meeting when able.

1347.2 Members to declare any personal and prejudicial interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1347.3 To suspend Standing Orders to allow the public to speak

1347.3.1 Unanimously RESOLVED to suspend Standing Orders to allow the public to speak [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Ellenbroek].

1347.4 To allow the public to put questions to the Council on any matters relating to this Agenda

Cllr Mrs Biscoe joined the meeting during discussion of this item.

Ms Robinson spoke as the agent in relation to PA19/10658. She advised that permission had been granted the previous year for the neighbouring barns and that these were now nearing completion, with a new access constructed. A Class Q application for conversion of the barns in question had also been made. That proposal was considered to be permitted development, with prior approval not required, and offered a fall-back position. The current proposals had been designed to blend in and were on a modest scale, subservient to the existing barns. She advised that the proposals were for discrete, high-quality dwellings on brownfield land on the edge of a village and had been designed to appeal to local people.

Mr Bryant spoke against PA19/10658 and stated that neighbours were anxious about what was happening at the site, where there had now been three planning applications made in the previous six months. Mr Bryant argued that the plans were not in keeping with the area or the rest of the site, would lead to a loss of character and be intrusive. The outlook to the South of his property would also be lost. The proposed dwellings were sited directly on the road, outside of the village. He argued that a loss of privacy would be incurred, as the proposed dwellings were 12 metres from his property and windows of habitable rooms would cause direct overlooking. Mr Bryant suggested that the proposals were part of a commercial letting complex and raised concerns that development was taking place incrementally. He distributed photographs and drawings indicating the current and future views from his property. In answer to a question, Mr Bryant confirmed that the drawings were to scale.

1347.5 To reinstate Standing Orders

Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Biscoe].

1347.6 To consider the planning applications

1347.6.1 The Planning Applications were dealt with in accordance with the attached Annex A to these Minutes.

1347.7 To confirm the Minutes of the following meetings:

1347.7.1 *Meeting of the Planning Committee held on 9th December 2019:*

RESOLVED by Majority that the Minutes of the Planning Committee held on 9th December 2019 be accepted as true and accurate records of the proceedings. [Proposed Cllr Ms Page; Seconded Cllr Mrs Ellenbroek] Cllr Tregunna abstained as he had not been present at the meeting.

1347.8 To receive the Town Clerk's Report

A report had been circulated prior to the meeting. The Clerk would print out a copy of the minutes relating to the decision of the Cornwall Council Planning Committee with regard to PA19/02080 for future reference. The report was noted.

1347.9 Correspondence

1347.9.1 *Decision Notice Schedule*

The schedule was noted by Members.

1347.9.2 *Enforcement Notice Schedule*

The schedule was noted by Members.

1347.9.3 *Licensed Premises Schedule*

The schedule was noted by Members.

1347.9.4 *Cornwall Council – Neighbourhood Planning E-Bulletin*

The correspondence was noted by Members.

Chairman

REDRUTH TOWN COUNCIL – PLANNING SCHEDULE**ANNEX A**

All references for PA19/ unless otherwise stated

Meeting: 14th January 2020

REF NO	CC REF	SITE	PROPOSAL	DECISION
LIST 1				
Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Biscoe; Seconded Cllr Mrs Biscoe]				
LIST 2				
14	10658	Land and Buildings South of Old Portreath Road	Proposed construction of two dwellings following demolition of existing barns	RESOLVED by Majority not to support the application on the grounds that the scale and height of the proposed dwellings is overbearing and will have a negative impact on neighbouring properties and the surrounding area [Proposed Cllr Mrs Ellenbroek; Seconded Cllr Ms Page] Cllr Tregunna voted against; Cllrs Biscoe and Ms Reeve abstained.



The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr Ms D L Reeve

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Amenities Committee held at The Chambers,
Penryn Street, Redruth, on Monday 13th January 2020

Present: Cllr Ms D Reeve
Cllr S Barnes
Cllr Mrs A Biscoe
Cllr H Biscoe
Cllr P Broad
Cllr M Brown
Cllr Mrs J Davidson
Cllr Mrs B Ellenbroek
Cllr C Garrick
Cllr Ms C Page
Cllr I Thomas
Cllr J Tregunna

Chairman

From the point mentioned

In attendance: Mr P B Bennett
Mrs J Pascoe
Mr A Webb
Mr A Bishop
Mr S Wallace

Town Clerk
Administrative Assistant
Facilities and Contracts Manager
Redruth United Football Club
Cornwall Council

PART I - PUBLIC SESSION

1346.1 To receive apologies for absence.

Apologies were received from Cllr Ms MacCaul (other commitments).

1346.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1346.3 To receive a presentation from Andrew Bishop of Redruth United FC about their proposals for improvements at Clijah Croft

Cllr Thomas joined the meeting at this point.

Mr Bishop introduced himself as the Chairman of Redruth United FC. He gave a presentation for his plans for a 3G all-weather pitch and sports complex at Clijah Croft. He hoped to establish an FA Elite Development programme for 6 – 18 year olds and offer higher education programmes in sport and coaching. The 3G pitch would be available for all of the community to use. He explained he could not progress with his plans unless he was granted a lease on Clijah Croft from Cornwall Council. He would then apply for funding to develop the site. Redruth United FC used the all-weather pitch at Cornwall College four nights a week at a significant cost, and played at Clijah on Saturday and Sunday. Cornwall Council were currently at the site undertaking repairs for mine workings that had become unsafe. Mr Bishop thanked the members for listening. Following Mr

Bishop's presentation, Mr Wallace introduced himself as part of Cornwall Council's Public Space team. He gave a detailed presentation explaining Cornwall Council's Open Space Strategy. Demand for outdoor sports pitches exceeded supply, and there was a drive towards all-weather pitches, of which there were only two in the area (Cornwall College and Pool Academy). There was support and funding from the FA for an additional all-weather pitch. Carn Brea also wanted such a facility, but there would only be enough funding for one. Mr Wallace explained the problems that had been occurring at Clijah Croft. In the winter of 2018 the ground had sunk. Mining records dated back to the year 1800 only and there were no records previous to that. Some mineshafts were problematic and had not been capped properly. There were too many difficulties to simply cap them. At Field 1, a Geogrid membrane which would be placed over all of the ground was the only option. Cormac were excavating the area by 0.5m then placing the membrane down in overlapping strips. The membrane would last 100 years and was strong enough to take weight of a 7.5 tonne lorry, and would guarantee the public were safe. The membrane had been previously used in works at Sandy Lane. This work was due to be completed mid February, with the final finish not until sub-soil was placed on when dry enough. Playing Fields 2 and 3 were more complicated. There were problems with shafts on boundaries, upon which the membrane could not be placed. The only option at one part was to fence off the area with security fencing, which would be extra tall and industrial in style. This area was considered too dangerous to plant trees, instead gorse would be planted. In the rest of the problem area 2000 trees would be planted over both fields, and there would still be space for one mini soccer pitch. The public access through route would continue as now. The work was at a cost of £1 million and was part of the 2019/20 budget, with work to be completed by 31st March 2020. Cllr Barnes had concerns that children would play near the dangerous area to be fenced off. Mr Wallace advised that Cornwall Council would need to keep inspecting and monitoring the site for further problems, and the best solution they could come to was to build colossal fencing around that particular area. For this reason the site needed to be under local authority control. If the site were devolved to Redruth Town Council the costs of maintenance due to mining risks could be kept out of any agreement. Cllr Mrs Ellenbroek enquired who would maintain the trees and what species would be used. Mr Wallace advised the public would be excluded from access to the danger area but there would be access for maintenance. Native tree species would be selected. He further advised tree maintenance costs were lower than those for grass cutting. Cllr Thomas had concerns on the impact for local residents, and asked if they had been made aware of the mining problems. Mr Wallace advised all residents had been written to, and would be sent further details of the works planned that week. There was no official right of way for the private houses onto the land at Clijah Croft, but two houses would have their route blocked with the installation of the new security fencing. There were no plans or funding on this scheme to place Geogrid membrane over the whole area. At present it was safe, but if further holes were discovered it would need to be done. There would be two pitches available to play on by the summer. Cornwall Council needed to know the RTC position to move on with lease discussions. Cllr Ms Reeve thanked Mr Wallace for attending the meeting.

At this point Mr Wallace left the meeting.

Mr Bishop advised the members he did not have any preference if the land were leased directly from Cornwall Council or from Redruth Town Council. He would require a minimum of 25 years lease. Cllr Ms Reeve asked for the matter to be placed on the agenda of the next Amenities Committee meeting to be held in March, and advised Mr Bishop he would be welcome to attend then.

At this point Mr Bishop left the meeting.

1346.4 To receive an update on the Green Infrastructure for Growth (GI4G) Project by Melissa Ralph, Cornwall Council.

A report from Ms Ralph was circulated, who was unable to attend the meeting due to being unwell and sent her apologies. The report was noted.

1346.5 To confirm the minutes of the Meeting of the Committee held on 4th November 2019

RESOLVED by Majority to accept the minutes of the meeting of the Committee held on 4th November 2019 as a true and accurate record of proceedings. [Proposed Cllr Garrick; Seconded Cllr Biscoe]. Cllrs Broad, Barnes and Tregunna abstained as they had not been present at the meeting.

1346.6 Town Clerk's Report

A report had been circulated prior to the meeting. The Town Clerk thanked Cllr Thomas for his work in securing funding to match RTC's contribution of £5000 for the shortfall on the Redruth Chasewater Heritage Railway feature. Regarding the Community Orchard Growing Space, the Town Clerk noted that in Melissa Ralph's report it was stated the trees would need to be sourced by RTC. Cllr Ms Reeve would look into the matter further. Cllr Barnes advised he had held site meetings with Cllr Geoff Brown of Cornwall Council, the Portfolio Holder for Transport. At Nettles Hill, it had been agreed to place yellow lines where there had been ongoing visibility problems with parked vehicles. It was suggested that the land outside the old Jobcentre could become a car park and meters installed. A white line would be placed the top of Bellevue at Paulls Row where there were parking issues. Cllr Brown would look further into the possibility of installing boulders to restrict parking and creating a planted area at the piece of land at North Country. The remainder of the report was noted.

1346.7 To receive correspondence

Cornwall Council – Business Rates Relief on Public Conveniences

The Town Clerk advised that as the legislation had not gone through parliament Redruth Town Council may still have to pay Business Rates from 1st April on the New Cut Car Park Public Conveniences. The correspondence was noted.

Cornwall Council – Waste Collection and Cleansing Contract and Devolved Sites

Redruth Town Council had currently three devolved sites where waste was collected by Cornwall Council, being Plain an Gwarry Play Area, St Rumons Gardens and East End Playing Field. The Town Clerk advised this contract would continue next year at a cost of £2000 for the three sites, but going forward the contract would be looked at again when more time allowed. The correspondence was noted.

Cornwall Council – Trefusis Park Green Gym

The correspondence was noted.

1346.8 To receive a report on the work of the Facilities Departments Work

A report had been circulated prior to the meeting. The Facilities and Contracts Manager further advised regarding item 4 of the report that scaffolding was now in place and work would commence when weather improved. There was inadequate natural light provision in the large open plan office, particularly at the far side. The FCM had asked the contractor to look into creating a narrow window to provide more light. Regarding item 8.1, double glazed windows were to be installed at the Cornwall Centre to prevent them being smashed due to any vandalism that might occur. The FCM advised he was awaiting

quotes from Festive Lighting to alleviate the problems there had been this year with the Christmas Lights in the town, and thanked Cllr Biscoe and Will Tremayne for their assistance. Cllr Thomas had concerns that the doorway to the stairway from Market Way leading up to The Cornwall Centre would not be re-opened as part of the relocation project. He suggested it may affect trade, and as the stairwell had a lift it was also a means of access for persons with mobility problems going from Alma Place to the lower part of town. This could make access more difficult for those with mobility or other disabilities and issues. It was also blocking off a means of escape. The Town Clerk advised that there were severe safeguarding issues for staff members and his advice to Councillors was that the stairs should not be opened to the public. They could still be used as a fire escape if necessary. Cllr Mrs Davidson felt there was a level access route to the lower part of town through The Buttermarket if required. Cllr Ms Reeve advised she had been approached by members of the public and unit holders in Market Way about the stairway. It was felt it could bring more trade to Market Way with persons visiting Library able to go down into Market Way, and the point should be discussed further. The FCM advised the stairway had not been a fire escape route in the past, and on the plans for the building it was a staff only area behind the doors. If plans were to be changed access control provision would need to be looked at. CCTV would be required and there were safeguarding issues with many areas to hide in. A decision would be required quickly in order to address these issues if it were to be opened up. Cllr Mrs Davidson suggested a full time security guard could be employed in that position. Cllr Thomas advised new fire doors could be installed, CCTV wiring was already in place near the lift and there was already anti-social behaviour in the town. Cllr Garrick asked if a scheme could be set up for mobility scooter hire to make getting around the town easier, as there were such schemes in other towns. Cllr Barnes thought it was a dark stairway and good use should be made of the space such as for noticeboards.

1346.8.1 **RESOLVED** by Majority to keep closed the stairway link between Market Way and the Cornwall Centre to ensure the safeguarding of Redruth Town Council staff members [Proposed Cllr Brown; Seconded Cllr Mrs Davidson] Cllr Thomas voted against. Cllrs Barnes and Broad abstained.

1346.8.2 **Unanimously RESOLVED** to grant approval for all necessary works and purchases as detailed in the FCM report [Proposed Cllr Biscoe; Seconded Cllr Mrs Davidson]

1346.9 Update from the Environment Working Group

Cllr Ms Reeve had attended a meeting of the Environment Working Group and would forward the notes when available. Nineteen members had attended from every Parish or Town Council in the area, and the group would hold monthly meetings in future.

1346.10 To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (commercial information), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Mrs Davidson; Seconded Cllr Mrs Ellenbroek]

PART II – PRIVATE SESSION

1346.11 To further consider the future of The Chambers post-relocation following a survey carried out on the building

1346.11.1 Unanimously RESOLVED that (i) the FCM will obtain quotations for repairs to the roof and (ii) the Town Clerk will continue to seek organisations interested in leasing The Chambers on either a Social or Commercial rent rate once we have moved to our new location, at which point if no leases obtained, the property will be placed on the market for either rent. [Proposed Cllr Ms Reeve; Seconded Cllr Biscoe]

Chairman



The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr Ms D L Reeve

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Audit & Accounting Governance Committee
held in The Council Chamber, The Chambers, Penryn Street, Redruth on Monday 20th January 2020

Present: Cllr S Barnes Chairman
Cllr M Brown
Cllr Mrs J Davidson
Cllr Ms D Reeve
Cllr J Tregunna

In attendance: P B Bennett Town Clerk

PART I – PUBLIC SESSION

1348.1 Apologies for absence.

1348.1.1 Apologies were received from Cllr Garrick (other commitments), and Cllrs Biscoe and Mrs Biscoe (both unwell).

1348.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

1348.2.1 None.

1348.3 To confirm the minutes of:

The Audit & Accounting Governance Committee Meeting held on 21st October 2019:

1348.3.1 RESOLVED by a majority that the minutes of the Audit & Accounting Governance Committee Meeting held on Monday 21st October 2019 were a true and accurate record of proceedings. [Proposed: Cllr Brown; Seconded: Cllr Mrs Davidson]. Cllr Tregunna abstained as he was not present at the meeting.

The Extraordinary Meeting of the Audit & Accounting Governance Committee held on 18th November 2019:

1348.3.2 Unanimously RESOLVED by a majority that the minutes of the Extraordinary Audit & Accounting Governance Committee Meeting held on Monday 18th November 2019 were a true and accurate record of proceedings. [Proposed: Cllr Brown; Seconded: Cllr Ms Reeve].

1348.4 Town Clerk's Report

1348.4.1 The Town Clerk's report had been circulated prior to the meeting and was noted. He also advised Members that the process for "Making Tax Digital" is now operational.

- 1348.5 **To review Income & Expenditure for the quarter ending December 2019**
- 1348.5.1 Unanimously RESOLVED that the Income & Expenditure for the period ending December 2019 is agreed and meets the expected budgetary requirements. [Proposed: Cllr Ms Reeve; Seconded: Cllr Mrs Davidson]
- 1348.6 **To receive a report from Committee Members responsible for carrying out Internal Control checks for 3rd Quarter 2019-2020**
- 1348.6.1 A report on the Internal Control checks carried out by Cllrs Brown and Ms Reeve was circulated prior to the meeting. They were thanked for their work and for preparing the report, which was discussed in some depth.
- 1348.6.2 Unanimously RESOLVED that the report on internal controls for the third quarter of Financial Year 2019-20 with recommendations be accepted. [Proposed: Cllr Brown; Seconded: Cllr Ms Reeve]
- 1348.6.3 It was agreed that Cllrs Mrs Davidson and Tregunna be appointed to carry out the next set of Internal Control checks, reporting to the next committee meeting in April 2020.
- 1348.7 **To review the effectiveness of our system of internal audit Internal Controls**
- 1348.7.1 A report had been circulated prior to the meeting outlining the system of internal audit procedures currently used by the Council during FY 2019-20. This matter was considered and discussed in depth.
- 1348.7.2 Unanimously RESOLVED that the committee make a recommendation to Council that our system of internal audit for FY 2019-20 is considered effective and meets the requirements of the Council. [Proposed: Cllr Ms Reeve; Seconded: Cllr Tregunna]
- 1348.8 **To review the Town Council's Risk Assessment of Financial Management**
- 1348.8.1 Members considered a report circulated prior to the meeting outlining the Council's Risk Assessment of Financial Management.
- 1348.8.2 Unanimously RESOLVED that the Council's Risk Assessment of Financial Management is considered effective and meets the requirements of the Council. [Proposed: Cllr Tregunna; Seconded: Cllr Mrs Davidson]

Chairman

Town Clerk

From: [REDACTED]
Sent: 26 December 2019 14:17
To: townclerk@redruth-tc.gov.uk
Subject: Claremont Road

Dear Sir,

I am writing on behalf of the residents of Claremont Road, Redruth who collectively would like to complain about the council's decision to offer homeless accommodation at The Hub building on Drump Road.

For the past two weeks residents of Claremont Road have been subjected to groups of men hanging around at the entrance to our street drunk, openly smoking drugs and generally acting in a loud and aggressive manner, they are obviously not allowed into The Hub before a certain time of day so they choose to gather at the front of an empty house which is for sale at the top of our street where they drink alcohol and urinate in the garden.

Two of our neighbours have gone to The Hub to make a complaint and were met with a dismissive attitude from staff who said they were aware of what was going on and if we as residents have a problem we should call the police (obviously they don't have to live in the street where this is happening so they don't care) as we all pay almost £200 a month in council tax is it too much to ask that we are allowed to live in a safe and peaceful environment.

I hope that you will take this email seriously and hopefully next festive season myself and my fellow residents of Claremont Road won't have to put up with more of the same.

Sincerely
[REDACTED]

Sent from my iPhone

Redruth Town Council**Schedule of Payments****Meeting Date: 27th January 2020**

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	13/12/2019	Aquastorage Sys Cleaning Ltd	FP556	136.80	22.80	4615	304	76.00	Legionella Checks
						4615	302	38.00	Legionella Checks
2	13/12/2019	British Gas	FP557	35.95	1.71	4604	302	34.24	Units 11-12
3	13/12/2019	Cornwall Council	FP558	47.00		4305	201	47.00	Road Closure
4	13/12/2019	Cumbria Clock Company Ltd	FP559	17732.40	2955.40	4929	999	14777.00	Refurbishment
5	13/12/2019	EDF Energy Ltd	FP560	1579.39	263.23	4604	301	1316.16	Electricity Charges
6	13/12/2019	Euro Tool Hire & Sales	FP561	58.08	9.68	4501	210	48.40	Fencing
7	13/12/2019	House of Flags	FP562	250.73	41.79	4212	102	208.94	Flags
8	13/12/2019	nPower Ltd	FP563	791.90	131.98	4604	302	659.92	Electricity Charges
9	13/12/2019	Redborne Printers	FP564	108.00	18.00	4210	102	90.00	Xmas Cards
10	13/12/2019	Regan Builders	FP565	7246.74	1207.79	4929	999	6038.95	Clock Tower
11	13/12/2019	Skynique Ltd	FP566	550.00		4610	301	550.00	Inspection
12	13/12/2019	Sparkles C&PM Servs	FP567	1444.80	240.80	4607	302	364.00	Cleaning
						4607	304	840.00	Cleaning
13	13/12/2019	Total Gas & Power Ltd	FP568	120.51	5.74	4602	302	114.77	Gas Charges
14	13/12/2019	Screwfix Direct Ltd	FP569	46.74	7.79	4501	210	3.12	Materials
						4610	302	35.83	Materials
15	13/12/2019	Viridor Waste Mgmt	FP570	281.40	46.90	4605	302	234.50	Waste Contract
16	13/12/2019	Viridor Waste Mgmt	FP571	49.14	8.19	4605	303	40.95	Waste Contract
17	13/12/2019	Warrior Warehouse	FP572	12.48	2.08	4305	201	2.16	Materials
						4608	305	8.24	Materials
18	15/12/2019	Opie Oils	DDR	15.48	0.74	4522	210	14.74	Machinery Fuel
19	16/12/2019	Salvation Army	377	350.00		4303	201	350.00	Salvation Army
20	16/12/2019	G of F of C/R Hosp	378	150.00		4303	201	150.00	Xmas Goodwill
21	16/12/2019	eBadges	CC	11.40	1.90	4711	203	9.50	Materials
22	16/12/2019	Bradleys Chartered Surveyors	CC	680.00	113.33	4610	301	566.67	Building Survey
23	16/12/2019	Amazon.co.uk	CC	35.94	5.99	4201	102	29.95	Stationery
24	16/12/2019	Lloyds Bank	CC	310.87		4711	203	30.94	Materials
						4305	201	197.93	Materials
						4210	102	76.00	Ravens Soiree
						4204	102	6.00	Mthly Fee
25	16/12/2019	Sage UK Ltd	DDR	145.20	24.20	4204	102	121.00	Sage Cover

Redruth Town Council**Schedule of Payments****Meeting Date: 27th January 2020**

Ser No	Date	Payee Name	Cheque	Gross	VAT	Acct	Centre	Nett	Transaction Details
26	16/12/2019	UK Fuels Ltd	DDR	19.64	3.27	4522	210	11.87	Machinery Fuel
						4204	102	4.50	Guard Card
27	20/12/2019	Citizenship 4 Life	FP573	5000.00		4937	999	2500.00	Donation
						4907	999	2500.00	
28	20/12/2019	Cornwall Design & Print	FP574	202.50		4921	999	202.50	Boundary Maps
29	20/12/2019	Groundwork Uk	FP575	1270.00		4921	999	1270.00	Refund of grant
30	20/12/2019	Kestrel Guards	FP576	864.00	144.00	4610	302	720.00	Lock/Unlock
31	20/12/2019	Mac Salvors Ltd	FP577	276.65	46.13	4501	210	121.62	Materials
						4610	302	77.37	Materials
						4929	999	6.00	Materials
						4305	201	25.53	Materials
32	20/12/2019	South West Water	FP578	3.79		543		3.79	RRAA Water
33	24/12/2019	Total Gas & Power Ltd	DDR	307.46	14.64	4602	301	292.82	Gas Charges
34	30/12/2019	UK Fuels Ltd	DDR	134.15	22.37	4521	210	111.78	Vehicle Fuel
35	30/12/2019	Staff Costs	FP579-594						MEMBERS ONLY (See separate sheet)
36	31/12/2019	Biffa Waste Services Ltd	DDR	74.38	12.40	4605	301	61.98	Waste Contract
37	31/12/2019	Unity Trust Bank	DDR	18.00		4204	102	18.00	Service Charge
38	02/01/2020	Cornwall Council	DDR	3805.00		4601	301	1056.00	NDBR
						4601	302	171.00	NDBR
						4601	303	2308.00	NDBR
						4601	304	270.00	NDBR
39	02/01/2020	Francotyp Postalia Ltd	DDR	93.96	15.66	4206	102	78.30	Machine Lease
40	02/01/2020	South West Water	DDR	132.00		4603	301	129.00	Water Charges
						4603	305	3.00	Water Charges
41	06/01/2020	De Lage Landen Leasing Ltd	DDR	474.67	79.11	4205	102	395.56	Machine Lease
42		Not Used	FP595						
43	10/01/2020	Aquastorage Sys Cleaning Ltd	FP596	91.20	15.20	4615	302	38.00	Legionella Checks
						4615	304	38.00	Legionella Checks
44	10/01/2020	British Gas	FP597	48.73	2.32	4604	302	46.41	Electricity
45	10/01/2020	CC Pension Fund	FP598	4662.56		4104	101	4662.56	Contributions (Dec 19)

Redruth Town Council**Schedule of Payments****Meeting Date: 27th January 2020**

Ser No	Date	Payee Name	Cheque	Gross	VAT	Acct	Centre	Nett	Transaction Details
46	10/01/2020	Cormac Solutions	FP599	1008.51	168.08	4510	320	840.43	Vehicle Lease
47	10/01/2020	Exco Fire & Safety Control Ltd	FP600	92.80	15.47	4616	301	77.33	Fire Extinguishers
48	10/01/2020	HMRC	FP601	4342.83		4104	101	4342.83	Tax/NIC (Dec 19)
49	10/01/2020	K F Bartlett Ltd	FP602	714.00	119.00	4611	301	595.00	A/C Contract
50	10/01/2020	Myrs Charity (TCC)	FP603	70.00		4210	102	70.00	Charity Dinner
51	10/01/2020	Cllr Reeve	FP604	204.00		4210	102	204.00	Allowance
52	10/01/2020	Ms I Martin	FP605	922.50		4921	999	922.50	NDP
53	10/01/2020	nPower Ltd	FP606	821.84	136.97	4604	302	684.87	Electricity Charges
54	10/01/2020	Kestrel Guards	FP607	108.00	18.00	4610	303	90.00	Security
55	10/01/2020	Reagan Builders	FP608	12662.16	2110.36	4929	999	10551.8	Clock Tower
56	10/01/2020	Tim Martyn Building Supplies	FP609	97.47	16.25	4501	210	81.22	Fac Yard
57	10/01/2020	Viridor Waste Mgmt	FP610	250.48	41.75	4605	302	208.73	Waste Contract
58	10/01/2020	Viridor Waste Mgmt	FP611	36.48	6.08	4605	303	30.40	Waste Contract
59	10/01/2020	British Gas	FP612	284.21	13.53	4604	302	270.68	Electricity Charges
60	17/01/2020	British Gas	FP613	15.29	0.72	4604	302	14.57	Electricity Charges
61	17/01/2020	British Gas	FP614	67.22	3.20	4604	301	64.02	Electricity Charges
62	17/01/2020	British Telecomms	FP615	210.17	35.03	4202	102	175.14	Telephone/Internet
63	17/01/2020	Cormac Solutions	FP616	267.78	44.63	4511	306	223.15	Grnds Maintenance
64	17/01/2020	Cornwall Council	FP617	133.25	22.21	4925	999	111.04	CCTV Monitoring
65	17/01/2020	EDF Energy Ltd	FP618	286.75	47.79	4604	301	238.96	Electricity Charges
66	17/01/2020	Euro Tool Hire & Sales	FP619	60.72	10.12	4610	302	50.60	Fencing
67	17/01/2020	Mac Salvors Ltd	FP620	195.46	32.60	4305	201	4.63	Materials
						4501	210	127.75	Materials
						4610	302	3.26	Materials
						4940	999	27.22	Materials
68	17/01/2020	South West Water	FP621	5.76		543		5.76	RRAA Water
69	17/01/2020	Portreath Garden Machinery Ltd	FP622	74.36	12.39	4501	210	61.97	Materials
70	17/01/2020	Sparkles C&PM Servs	FP623	1478.40	246.40	4607	302	364.00	Security/Cleaning
						4607	304	868.00	Security/Cleaning
71	17/01/2020	SSE Contracting Ltd	FP624	3600.00	600.00	4515	210	2950.00	Replacement HDD
						4925	999	50.00	Replacement HDD

Redruth Town Council**Schedule of Payments****Meeting Date: 27th January 2020**

Ser No	Date	Payee Name	Cheque	Gross	VAT	Acct	Centre	Nett	Transaction Details
72	17/01/2020	Total Gas & Power Ltd	FP625	177.07	29.51	4602	302	147.56	Gas Charges
73	17/01/2020	Lloyds Bank CC	CC	794.00		4944	999	441.00	Bldg Control Reqs
						4204	201	321.00	SLCC/ALCC Fes
						4511	203	26.00	Youth Council
						4204	201	6.00	Mthly Fee
74	20/01/2020	UK Fuels	DDR	5.40	0.90	4204	201	4.50	Guard card
Total Payments				78656.55	9196.13	69460.42			

Redruth Town Council

**Correspondence/Information
For Councillors**

Redruth Town Council

Publications Recently Received – January 2020

[Available in Council Office]

1. NALC – DIS Extra Issue 946.
2. Clerks & Councils Direct – January 2020.

CORNWALL CITIZEN

Newsletter of Citizens Advice Cornwall - We're Here for Everyone

WINTER 2020



Open for Business in Bodmin!

The new Citizens Advice Bodmin offices were officially opened by Edward Bolitho, the Lord Lieutenant of Cornwall and Bodmin Mayor, Cllr Jeremy Cooper in December.

The new facilities at the Old Library in Bore Street mark the charity's return to the town centre after several temporary offices around the area.

Citizens Advice Cornwall Chief Executive, Gill Pipkin, said: "We are grateful to the management of the Old Library who made our move back into the town centre possible.

"Over the last few years, we've had a number of temporary offices out of town, which sometimes proved unsuitable for some of our clients. We're really excited about these new facilities which bring us right back into the heart of the community."

The Old Library has been developed into a community hub and includes meeting rooms, performance spaces and a café.

The new offices will open to the public on Thursday 2 January.

Gill Pipkin added: "These new premises replace the service at Cornwall Council's Chy Trevail building and we're very grateful to the council for hosting our services there for the last year."



Saltash Mayor, Cllr Gloria Challen (left) plants a new oak tree for the Citizens Advice 80th anniversary celebrations with CA Cornwall Chief Executive, Gill Pipkin, volunteer, Alison Gurdler, Service Manager, Becky Moore and HR and Facilities Manager, Bernie Buck.

Planting for Future Growth

Citizens Advice celebrated its 80th anniversary in 2019 and to mark the occasion, CA Cornwall planted commemorative trees in Saltash, Truro and Penzance.

Citizens Advice was formed in 1939, at the outbreak of the Second World War. Discussions had already taken place within Government about the need for an information service for the fledgling welfare state.

The War pushed things along and the first 200 Citizens Advice Bureaux were set-up on 4 September. By 1942 there were over a thousand bureaux, dealing with subjects such as re-housing bombed-out families, war rationing issues, locating missing servicemen and war-time regulations.

After the war, Government funding was cut but the service continued with help from charitable trusts. In 1957, there was a big increase in inquiries due to the new Rent Act and in 1960 government funding was restored.

The charity continued to expand and by 2013, more than 2 million people came to us for face-to-face advice while 12 million used our digital services across the UK.

In Cornwall, local bureaux merged to form a countywide service, helping people with new challenges such as the Universal Credit benefits system and immigration issues as well as continuing problems such as debt, housing and employment.

Bude Office

Following a successful volunteer recruitment day at Bude Library, we are now looking to expand our services in the town. We're looking for suitable premises and funding to help us offer more appointments and drop-in sessions for the town and surrounding area.

St Ives Outreach

CA Cornwall is opening a new outreach service in St Ives in January 2020. The sessions will be by appointment and take place at the town's public library. The service has been made possible with a grant from the St Ives Community Fund.

Helston Service

Our Pensionwise service has expanded to Helston and The Lizard. Appointments can now be made to see our adviser for a free, independent discussion on your pension options for anyone aged 50 or over who has a personal or workplace pension.



Welcome!

By Gill Pipkin, Chief Executive

Welcome to the Cornwall Citizen, our new quarterly newsletter which will keep you in touch with all the latest developments at Citizens Advice

Over the last year we've been looking at ways we can improve our services and reach more people who are in need of accurate, independent advice to help them find a way out of their problem.

We've launched the new Government-funded Help to Claim service to assist people with their applications for Universal Credit, extended our Pension Wise advice sessions to cover Helston and The Lizard and we're about to launch a new outreach for advice in St Ives. We also plan to introduce a webchat service in January to help even more people access our advice.

We have many more exciting and innovative plans to extend the service to reach more clients, particularly the most vulnerable sections of our society, over the next few years but, as ever, resources remain tight.

I'd like to say a big thank you to all our current funders, large and small, including Cornwall Council, the Macmillan Cancer Charity and the Devon and Cornwall Police and Crime Commissioner and all the other organisations and individuals who have kindly given us donations.

In 2020 we're planning more partnership working with other charities and service providers as well looking for new avenues of funding to keep our service going.

If you have an idea or project that Citizens Advice might get involved in please contact me for a chat.

How to Support Citizens Advice

As a charity at the heart of the local community, Citizens Advice depends on funding from a wide range of sources, including local authorities and public donations.

In the last financial year we saw almost 9,000 people with issues ranging from debts to benefits and housing to employment.

There are many ways you can help Citizens Advice. You can donate by using the Donate button on the home page of our website or send a cheque payable to Citizens Advice Cornwall to the Finance Office, Citizens Advice Cornwall, 21 Dean Street, Liskeard PL14 4AB.

We are also registered with Easyfundraising.co.uk which means if you shop online you can register us as your charity and we get a percentage of what you spend.

Work with Us

Our volunteers are the bedrock of our service. If you have time and want to put something back into the community, or you're looking for new training opportunities, we have a range of jobs at Citizens Advice. In addition to our dedicated team of advisers, we're also looking for admin workers, trustees, researchers, fundraisers and campaign volunteers. Please email volunteers@citizensadvicecornwall.org.uk for more information.



RAISING AWARENESS The Citizens Advice Cornwall Campaigning Action Group has spent the last year raising awareness about the latest phone, e-mail and doorstep scams at events across the county. Pictured is Campaigns Officer Wai M Wong with Vicki Hattam of Barclays Bank and PCSO Phil Clatworthy at an event in Barclays Chester Road Branch, Newquay.

Why we're here...

We help people from all walks of life, whatever their income or circumstances and regardless of race, religion or gender. Here we highlight just one of the hundreds of cases we see each week:

Martin suffers from multiple sclerosis and had to transfer from his existing benefit to the government's new Personal Independence Payments.

He assumed that having a lifetime award for these benefits, filling-in the form would be a formality but at his assessment, he was granted zero points by the assessor for mobility which meant he would lose his Mobility car which he was totally reliant on for travel to medical appointments and social activities.

Martin came to see one of our advisers who helped him with **all** the forms for his appeal and advice on how to approach the process. As a result, he achieved a **successful** outcome at the hearing and has been allowed to keep his car.

Martin said: **"Thankyou so much for your amazing help with my PIP claim - I could not have done it without your knowledge and experience. I have been awarded an Enhanced score for mobility after scoring zero at my assessment. Thankyou again - you were brilliant!"** (Name changed to protect client confidentiality).