



The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr Ms D L Reeve

Town Clerk: P B Bennett

See Distribution

Our Reference:
RTC/420/3/Mtg
Date:
24th July 2019

Dear Councillor

Interim Planning Committee Meeting – Monday 29th July 2019

You are summoned to attend an Interim Meeting of the Redruth Town Council Planning Committee to be held in the Council Chamber, 1st Floor, The Chambers, Penryn Street on Monday 29th July 2019, commencing at **18:30**.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'PB', with a horizontal line drawn through it.

Peter Bennett
Town Clerk

Enclosure:

1. Agenda and associated documentation

Distribution:

Cllr Mrs A Biscoe
Cllr H Biscoe
Cllr M Brown
Cllr Mrs B Ellenbroek
Cllr Ms L Eyre
Cllr Ms C Page
Cllr Ms D Reeve
Cllr J Tregunna

For Information:

All other Councillors
Cornwall Council Members
Press & Public

Redruth Town Council
Interim Planning Committee Meeting – 29th July 2019

AGENDA

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak*
4. To allow the public to put questions to the Council
5. *To reinstate Standing Orders*
6. To consider planning applications [see schedule attached]
7. To receive correspondence:
 - 7.1 Cornwall Council – PA19/05660, 3 Albany Close, Proposal to pollard sycamore
 - 7.2 Cornwall Council – Affordable and Community-Led Housing
 - 7.3 Hugafins Company Limited – Street Naming, PA18/08381, OS Field 6155 Treleigh
 - 7.4 Cornwall Council – BT Payphone Kiosk Removal
 - 7.5 Locality – Neighbourhood Planning Newsletter, Issue 6

REDRUTH TOWN COUNCIL PLANNING COMMITTEE

SUBMISSIONS FOR: Monday 29th July 2019

LIST 1 (FOR APPROVAL EN-BLOC)

Ser No	Planning App No (All PA19/ unless otherwise stated)	Details	Reply
1	05017	The Old Vicarage, Treleigh The proposal is for the conversion of existing storage and garage to create a new two bedroom dwelling with parking For Mr P Whear	Recommended for Approval
2	05221	Plot Adjacent to Tresco, Highway Lane, Mount Ambrose Reserved matters application for access, appearance, landscaping, layout and scale following outline approval PA18/02933 date 18.07.18 for demolition of part of dwelling, erection of new dwelling and associated works with variation of condition 1 in respect of PA18/07599 For Mr Ryan Stone	Recommended for Approval
3	05618	22 Fore Street Replacement of existing fascia, projecting and ATM signage, works to include the preparation and decoration of existing shopfront and replacement of existing ATM and surround For Mr J Morris	Recommended for Approval
4	05619	22 Fore Street Advertisement consent for new fascia, projecting and ATM signage to new NBS branding For Mr J Morris	Recommended for Approval
5	05945	45 Penhale Estate Works to trees covered by a Tree Preservation Order, namely for pine tree T4, remove the lowest branch on the western side of the stem to clear the roof of number 45. Remove all major dead wood greater than 3cm in diameter For Mr Anthony Curnow	Recommended for Approval

6	05980	<p>Land and Buildings South of Old Portreath Road</p> <p>Proposed conversion of redundant agricultural barns into three dwellings and associated works</p> <p>For Mr C Simmons</p>	Recommended for Approval
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LIST 2

Ser No	Planning App No <i>(All PA19/ unless otherwise stated)</i>	Details	Reply
7	05623 (Cllr Ms Reeve)	<p>Land North of Wheal Peevor, Sinns Common</p> <p>Hedgerow removal notice for proposed work to relocate 'gate 2' to 'position A' and the use existing material to rebuild hedgerow at former location</p> <p>For Miss K Stevenson</p>	
8	05666 (Cllr Ms Eyre)	<p>The Tramstop, 47 West End</p> <p>To convert existing dwelling into 2, 1 bedroom flats</p> <p>For Mrs K Cope</p>	



By email

Mr P Bennett
Clerk To Redruth Town Council
The Chambers
Penryn Street
Redruth
TR15 2SP

Your ref:
My ref: PA19/05660
Date: 3 July 2019

Dear Mr Bennett

Application PA19/05660
Proposal Proposal to pollard sycamore.
Location 3 Albany Close Redruth TR15 2HX
Applicant Mrs Hope

The above-mentioned application has been received by the Area 2 Team of Cornwall Council's Planning and Sustainable Development Service and is available for you to view online at <http://planning.cornwall.gov.uk/online-applications>.

As this application is for works to trees in a Conservation Area, it will be decided under delegated authority. There is no need for you to submit any comments to the local planning authority as this communication is merely to notify you that an application has been received.

If you have any questions or concerns please contact me on 01209 616962

Yours sincerely

Scott Jenkins

Development Officer
Planning and Sustainable Development Service
Tel: 01209 616962

Planning and Sustainable Development Service
Cornwall Council
Dolcoath Avenue Camborne Cornwall TR14 8SX
planning@cornwall.gov.uk
Tel: 0300 1234 151 www.cornwall.gov.uk

Mr Bennett
West SDA - Camborne & Redruth CNA
The Chambers
Penryn Street
Redruth
TR15 2SP

394 A



Date: 17.06.2019

Dear Mr Bennett

I am writing to introduce myself having recently started as the Rural Housing Enabler at Cornwall Council.

One of my main goals is to work with rural communities to increase the level of affordable and community-led housing in areas where there is an identified need. Since communities know their local area better than anyone they are best placed to identify suitable sites to meet local need. Communities have a real opportunity to play a leading and lasting role in solving local housing problems, creating genuinely affordable homes and strong communities. They can do so directly or work in partnership to deliver high quality homes, of the right type, in the right place.

Community-led housing is housing that is planned, designed and often owned and/or managed by the local community. It may involve groups of ordinary people taking action to refurbish existing or to build new affordable homes, creating bespoke solutions to address the particular needs of their community.

My colleagues in the Affordable Housing Team and I would like to work with communities to enable them to increase the level of affordable and community-led housing and can offer assistance in the following areas:-

- Identifying local housing need;
- Identifying/unlocking sites for development of affordable housing;
- Explaining the options available to the community to deliver new homes;
- Providing information about potential funding sources, including Cornwall Council's own loan and grant funding schemes.

I appreciate, however, not all communities have the resources and capacity to set up a dedicated housing body, or take a project through from inception to delivery themselves. Communities may consider it more appropriate to partner with specialists, whilst still having meaningful involvement in the design and delivery of the homes. This could mean working with partners such as:-

- Cornwall Community Land Trust (CCLT) – who will assist Parish Council housing working groups to plan and design small scale developments;
- Cornwall Rural Housing Association (CRHA) – who will work closely with communities that want to facilitate affordable housing in their area. They can also take on the long-term management of rented housing;
- Cornwall Council – the Council is keen to engage with communities that want to influence the development of new Council housing;
- Private Developers – private developers and landowners may want to partner with a local community in providing affordable housing, as part of their planning obligation.

Cornwall Council | Konsel Kernow

1D, Pydar House, Pydar Street, Truro, Cornwall TR1 1XU

Web: www.cornwall.gov.uk/housing/affordable-housing/

General affordable housing advice line: 0300 1234 151



There are a number of resources available to help communities deliver homes locally, a selection of which are listed below. Either click on the links or use the web address to access relevant information:-

- Community-led Homes: The Community-led Homes initiative provides advice, guidance and funding for pre-development work including project planning and feasibility studies (<https://www.communityledhomes.org/>);
- Community Housing Fund: Delivered through Homes England, the Community Housing Fund can provide both revenue (start-up grants and feasibility work) as well as capital (infrastructure, site servicing and development) (<https://www.gov.uk/government/collections/community-housing-fund>);
- Community Land Trust Revolving Loan Fund: Cornwall Council has created a £4.0m development loan fund for community land trusts which can provide competitive short-term loans to finance the build stage of a CLH project (<https://www.cornwall.gov.uk/housing/affordable-housing/community-led-housing/community-land-trust-revolving-loan-fund/>);
- Rural Toolkit: Cornwall Council produced a useful guide to the process by which communities can deliver local needs affordable housing (<https://www.cornwall.gov.uk/housing/affordable-housing/community-led-housing/rural-toolkit/>);
- Community-led Housing Toolkit: Detailed and technical guidance on aspects such as legal structures, planning and finance (<http://www.clhtoolkit.org/>)

If you are interested in Affordable and/or Community-led housing and would like to know more please get in touch. Either myself or a member of the Affordable Housing Team will be happy to set up a meeting with you and your Parish Council members.

I shall look forward to hearing from you.

Kind regards,

Noreen Jefferies | Rural Housing Enabler
Cornwall Council | Housing Service (Affordable Housing)
noreen.jefferies@cornwall.gov.uk
Tel 01872 323913 | Internal: 493913 | Mobile: 07484 937901

Cornwall Council | Konsel Kernow
1D, Pydar House, Pydar Street, Truro, Cornwall TR1 1XU
Web: www.cornwall.gov.uk/housing/affordable-housing/
General affordable housing advice line: 0300 1234 151

Abigail Hunt

From: Town Clerk <townclerk@redruth-tc.gov.uk>
Sent: 23 July 2019 10:33
To: RTC Admin (RTC Admin)
Subject: FW: STREET NAMING FOR TRELEIGH SITE

From: Denise Pascoe [REDACTED]
Sent: 23 July 2019 10:33
To: Taylor Damon; townclerk@redruth-tc.gov.uk
Subject: Re: STREET NAMING FOR TRELEIGH SITE

Hi Damon

We would like to name the site '**Treleigh Crescent**'.

Can you please let me know when the paperwork can be submitted, once the town council has approved.

Many thanks
Denise

Denise Pascoe MCMi DTLLS

Managing Director

Hugafins Company Limited

Beechwood South Drive Tehidy Camborne TR14 0EZ

Mobile: 07759 395421

On Mon, Jul 22, 2019 at 12:54 PM Taylor Damon <Damon.Taylor@cornwall.gov.uk> wrote:

Information Classification: CONTROLLED

Hi Denise,

Either proposed names are acceptable

Many thanks

If I can be of further assistance then please do not hesitate to contact me.

Damon Taylor

Address Management Officer

Planning & Sustainable Development Service - Economic Growth & Development

Internal: 464275 External: 01209 614275 E: damon.taylor@cornwall.gov.uk

Ground Floor, East Wing, Council Offices, Dolcoath Avenue, Camborne TR14 8SX

www.cornwall.gov.uk 'Onen hag oll' Please Note: I am not available on Thursdays

Alternatively please contact Address Management Team

T: 01872 327667 E: addressmanagement@cornwall.gov.uk

Please consider the environment. Do you really need to print this email?

Please let us know if you need any particular assistance from us, such as facilities

to help with mobility, vision or hearing, or information in a different format.

From: Denise Pascoe [REDACTED]

Sent: 22 July 2019 10:00

To: Taylor Damon <Damon.Taylor@cornwall.gov.uk>

Cc: townclerk@redruth-tc.gov.uk

Subject: Re: STREET NAMING FOR TRELEIGH SITE

Hi Damon

Many thanks for the information.

I have come up with two alternative options as follows:

1. Treleigh Heights
2. Treleigh Crescent

Please let me know if either are suitable?

Best regards Denise

Denise Pascoe MCMi DTLLS

Managing Director

Hugafins Company Limited

Beechwood South Drive Tehidy Camborne TR14 0EZ

Mobile: 07759 395421

On Fri, Jul 19, 2019 at 4:50 PM Taylor Damon <Damon.Taylor@cornwall.gov.uk> wrote:

Information Classification: PERSONAL CONFIDENTIAL

Hi Denise,

Thanks for the email, unfortunately the name TRELEIGH PARK is being used just around the corner, so we wouldn't be able to go with that. I have attached Cornwall Council's latest Street Naming and Numbering Guidance for your info. Just to point out section 5.2

- A variation in the last word, for example, "street", "road", "avenue", will not be accepted if the main part of the name is duplicated. For example a request for "Church Close" off an existing "Church Road" will not be allowed as this could cause confusion, which is undesirable particularly in an emergency situation.

- Cornwall Council will not approve two similar sounding names within the same local area. For example, Churchill Road and Birch Hill Road, as this could cause confusion, which is undesirable, particularly in an emergency situation.

If I can be of further assistance then please do not hesitate to contact me.

Damon Taylor

Address Management Officer

Planning & Sustainable Development Service - Economic Growth & Development

Internal: 464275 External: 01209 614275 E: damon.taylor@cornwall.gov.uk

Ground Floor, East Wing, Council Offices, Dolcoath Avenue, Camborne TR14 8SX

www.cornwall.gov.uk 'Onen hag oll' Please Note: I am not available on Thursdays

Alternatively please contact Address Management Team

T: 01872 327667 E: addressmanagement@cornwall.gov.uk

Please consider the environment. Do you really need to print this email?

Please let us know if you need any particular assistance from us, such as facilities

to help with mobility, vision or hearing, or information in a different format.

From: Denise Pascoe [REDACTED]

Sent: 18 July 2019 10:16

To: townclerk@redruth-tc.gov.uk

Cc: Taylor Damon <Damon.Taylor@cornwall.gov.uk>

Subject: STREET NAMING FOR TRELEIGH SITE

Dear Mr Bennett

Ref: OS Field 6155 Treleigh Redruth Planning Ref no: PA18/08381

In relation to the above address I am applying for a street name for the new road.

The name that my Company wants to put forward for your approval is 'Treleigh Parc'. I have attached the site plan and the council's numbering plan.

Please let me know if you require any further information.

Best regards

Denise Pascoe

Denise Pascoe MCMi DTLLS

Managing Director

Hugafins Company Limited

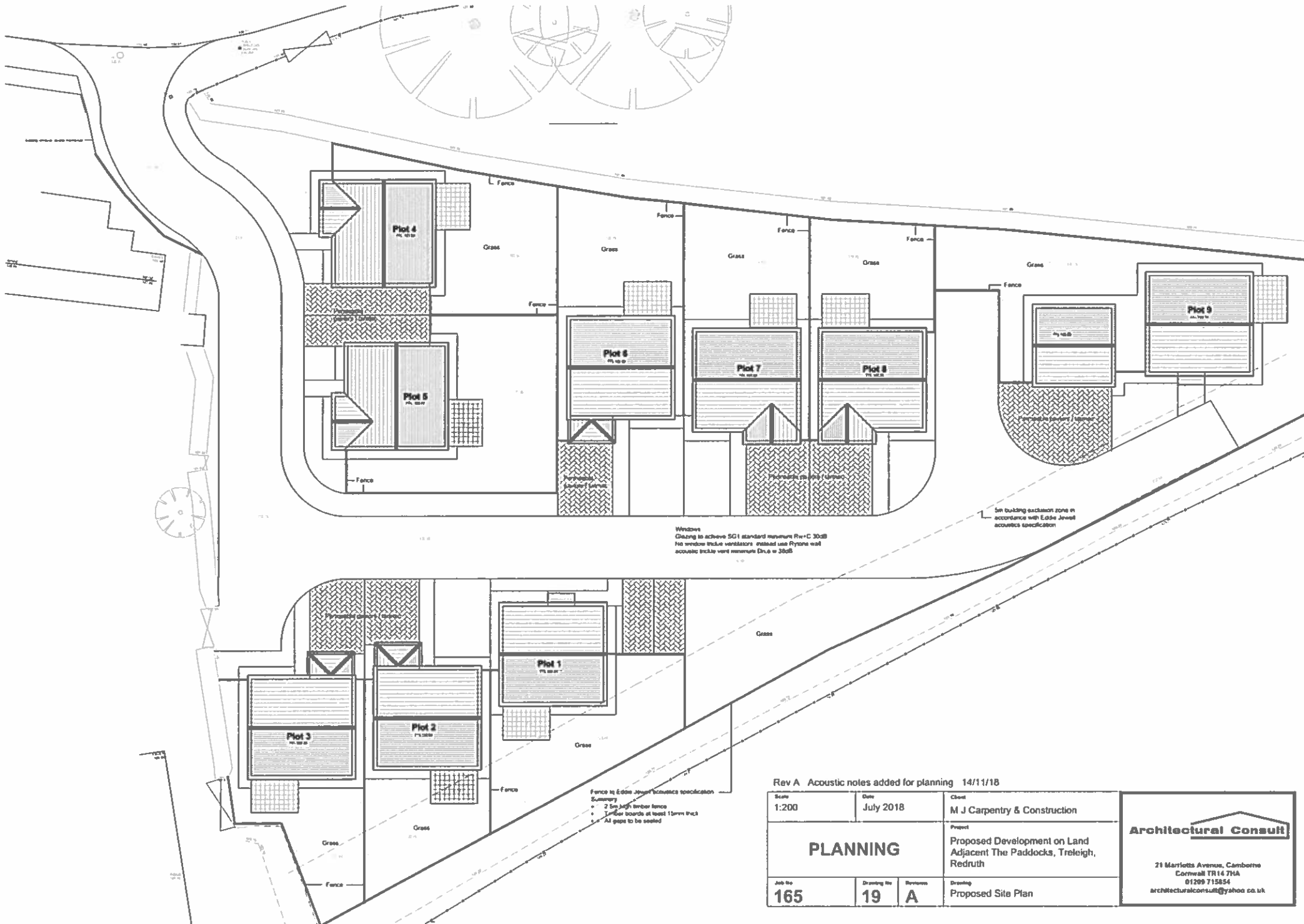
Beechwood South Drive Tehidy Camborne TR14 0EZ

Mobile: 07759 395421

This e-mail and attachments are intended for above named only and may be confidential. If they have come to you in error you must take no action based on them, nor must you copy or show them to anyone; please e-mail us immediately at enquiries@cornwall.gov.uk.

Please note that this e-mail may be subject to recording and/or monitoring in accordance with the relevant legislation and may need to be disclosed under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004.

Security Warning: It is the responsibility of the recipient to ensure that this e-mail and any attachments are virus free. The Authority will not accept liability for any damage caused by a virus.



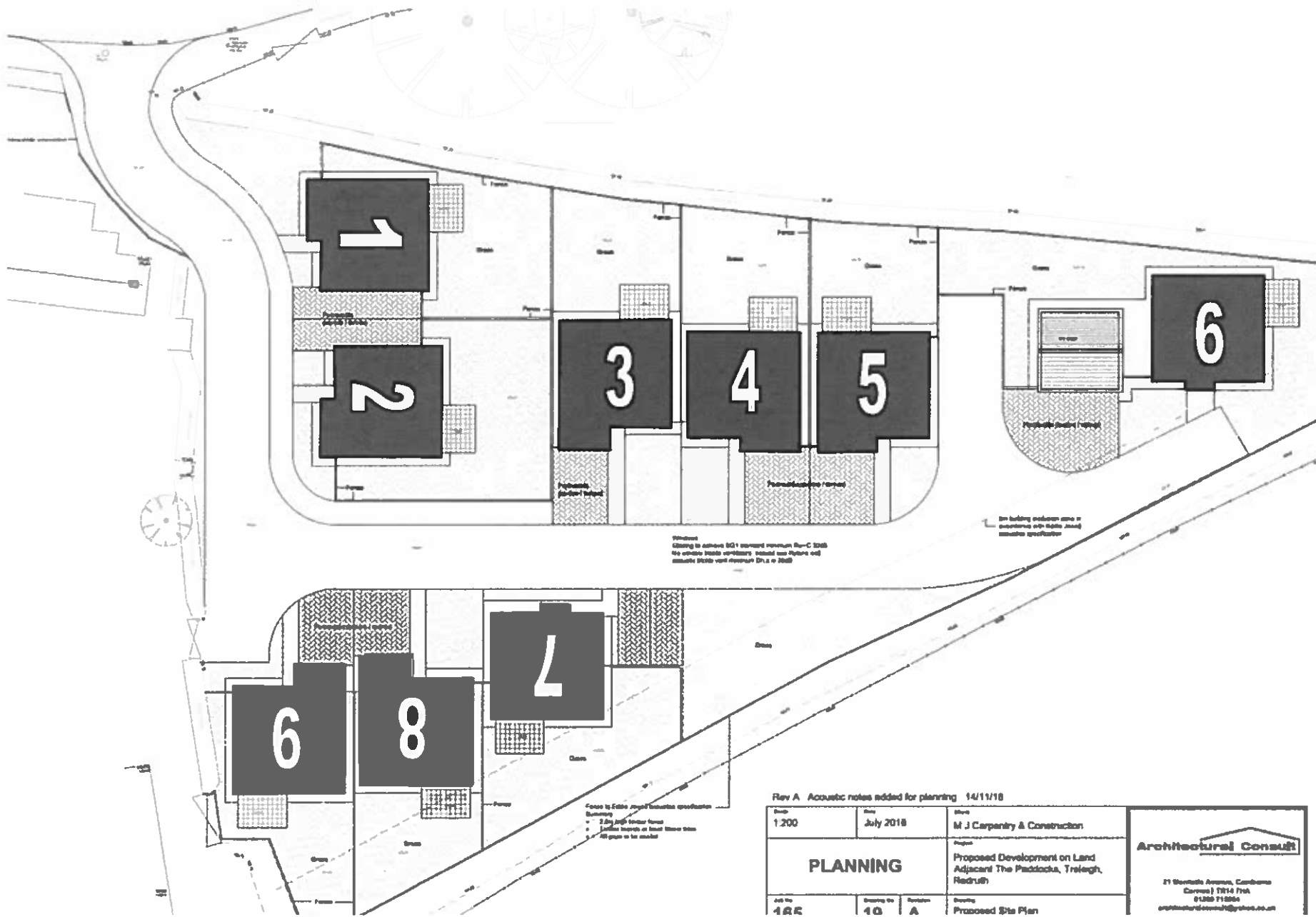
Windows
 Glazing to achieve SG1 standard minimum Rw+C 30dB
 No window frame ventilators - instead use Rytonic wall
 acoustic trickle vent minimum D1.6 @ 30dB

5m building exclusion zone in
 accordance with Edde Jewel
 acoustic specification

Fence to Edde Jewel Acoustics specification
 Summary
 • 2.5m high timber fence
 • Timber boards at least 15mm thick
 • All gaps to be sealed

Rev A Acoustic notes added for planning 14/11/18

Scale 1:200	Date July 2018	Client M J Carpentry & Construction	PLANNING	Architectural Consult
		Project Proposed Development on Land Adjacent The Paddocks, Treleigh, Redruth		
Job No 165	Drawing No 19	Revision A	Drawing Proposed Site Plan	21 Marlfields Avenue, Camborne Cornwall TR14 7NA 01209 715854 architecturalconsult@yahoo.co.uk



Rev A Acoustic notes added for planning 14/11/18

Scale 1:200	Date July 2018	Client M J Carpenry & Construction	Architectural Consult 21 Westbank Avenue, Camborne Cornwall TR14 7PB 01539 711816 architecturalconsult@shaw.co.uk
PLANNING		Project Proposed Development on Land Adjacent The Paddock, Treleigh, Redruth	
Job No 18C	Drawing No 10	Revision A	Drawing Proposed Site Plan

Abigail Hunt

From: Trebilcock Helen <Helen.Trebilcock@cornwall.gov.uk> on behalf of Cornwall Planning <planning@cornwall.gov.uk>
Sent: 12 July 2019 15:23
To: clerk@lostwithieltowncouncil.gov.uk
Subject: BT Payphone kiosk removal
Attachments: 09-07-2019_10-52-23.pdf

Categories: Planning

Dear Parish Council

Please find attached correspondence from BT regarding the potential removal of 104 public payphones in Cornwall. Cornwall Planning has no comments to make but should you wish to comment or agree / object to the ones within your parish, please do so on the attached form and return to BT bt.authorisation.team@bt.com .

Kind regards

**Helen Trebilcock | Development Technical Officer
Cornwall Council | Planning and Sustainable Development**

helen.trebilcock@cornwall.gov.uk | Tel: 01872 323501 | Int: 493501
www.cornwall.gov.uk | 'Onen hag oll'

First Floor South Wing, Chy Trevail, Beacon Technology Park, Bodmin, Cornwall, PL31 2FR

Please let us know if you need any particular assistance from us, such as facilities to help with mobility, vision or hearing, or information in a different format.

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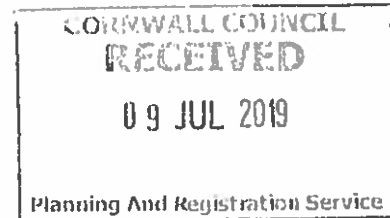
Important Notice that may affect your planning application: From 1 January 2019, Cornwall Council will be a Community Infrastructure Levy (CIL) Charging Authority, and any new development could be liable to pay a CIL. Visit www.cornwall.gov.uk/cil now to find out how CIL may affect your development.

To keep up to date with changes in the Planning & Sustainable Development Service, please check "[What's new in Planning](#)" on the cornwall.gov.uk website.

This e-mail and attachments are intended for above named only and may be confidential. If they have come to you in error you must take no action based on them, nor must you copy or show them to anyone; please e-mail us immediately at enquiries@cornwall.gov.uk. Please note that this e-mail may be subject to recording and/or monitoring in accordance with the relevant legislation and may need to be disclosed under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Security Warning: It is the responsibility of the recipient to ensure that this e-mail and any attachments are virus free. The Authority will not accept liability for any damage caused by a virus.



Chief Planning Officer
Cornwall Council County
Hall Treyew Road
Truro
TR1 3AY



09 July 2019

TIME SENSITIVE - 90 Day Consultation period end date: 07 October 2019

Dear Chief Planning Officer,

Further to our previous letter, we are writing to you as part of a formal consultation process regarding our current programme of intended public payphone removals. This letter formally starts our consultation with you and the local community.

There are currently 104 public payphones in your area which have been identified and proposed for removal by BT under the 90-day consultation process and details of these payphones are shown below.

To ensure that the local community are fully informed, we have placed consultation notices on the relevant payphones, and a sample notice is enclosed. We have also included the date we posted these notices on the payphones. The consultation period will close on 07 October 2019. Unless you contact us to agree otherwise, responses received after this date will not be accepted.

This consultation process gives your local communities the opportunity to adopt a traditional red 'heritage' phone box and make them an asset that local people can enjoy. It's really simple to do and it costs just £1 - <http://bt.com/adopt>

Overall use of payphones has declined by over 90 per cent in the last decade and the need to provide payphones for use in emergency situations is diminishing all the time, with at least 98 per cent of the UK having either 3G or 4G coverage. This is important because as long as there is network coverage, it's now possible to call the emergency services, even when there is no credit or no coverage from your own mobile provider.

You may also want to consider the recent Ofcom affordability report which found that most people do not view payphones as essential for most consumers in most circumstances -

http://stakeholders.ofcom.org.uk/binaries/research/affordability/affordability_report.pdf

On the 14th March 2006 the Office of Communications (Ofcom) published a statement following their 2005 review of universal service in the Telecommunications market, which includes a requirement for payphone provision to meet reasonable needs. Part of that statement amended our obligations with regard to the

British Telecommunications plc
Registered office:
81 Newgate Street
London EC1A 7AJ
Registered in England No 1800000
www.bt.com

removal of payphone service

https://www.ofcom.org.uk/data/assets/pdf_file/0021/34266/statement.pdf

As stated in Ofcom's 2005 review, it is the responsibility of the local authority to initiate its own consultation process to canvas the views of the local community. They would normally expect these consultations to involve other public organisations such as the Parish or Community councils and work within the terms of the Communications Act 2003. This means that you must be able to objectively justify your decisions.

Full guidance on the removal process can be viewed at:

<http://stakeholders.ofcom.org.uk/binaries/consultations/uso/statement/removals.pdf>

and a summary is available at:

http://stakeholders.ofcom.org.uk/binaries/consultations/uso/statement/removing_callboxes.pdf

The guidance also details the appeals process we must follow in case of unreasonable objections.

What you need to do next

Please complete and return the attached annex with your decision on each payphone.

If the decision is that the local community wish to 'adopt', please provide their contact details and we'll do the rest.

If you wish to 'object', you'll need to complete the last column with your reasons, having reviewed all of the factors set out in Annex 1 of Ofcom's guidance (see link above), and the information sent to you in our previous letter.

If the information is incomplete for any payphone in the list, then we'll assume you have no objection to its removal and also that you do not wish to adopt it.

The best way to respond to us is by email at btp.authorisation.team@bt.com. Please retain proof that the email was sent or apply a read receipt. If you would prefer to respond by post please use the following address and allow at least two days for postal delivery:

BT Payphones
pp 4th Floor Monument TE
11 – 13 Great Tower Street
London
EC3R 5AQ

You will need to obtain proof of postage from your local post office and be aware that we are unable to receive mail that requires a signature.

If you've got any questions then please get in touch with us by emailing btp.authorisation.team@bt.com.

Yours sincerely

Rick Thompson
Payphone Planning Officer

British Telecommunications plc
Registered office:
81 Newgate Street
London EC1A 7AJ
Registered in England No 1800000
www.bt.com

Please use this annex and return in this format to ensure that the telephone number of the kiosk is clearly shown.

A separate sheet can be used for further comments if required.

If you would like an electronic copy of this letter, please e mail bt.authorisation.team@bt.com

Corwall

	Telephone Number	Address	Post Code	Number of calls in last 12 months	Posting Completed Date	Agree/ Adopt/ Object	Comments/Reasons
1	0120872198	JNCT BEACON ROAD PCO1 PLAS NEWYDD AVENUE BODMIN	PL31 1BU	28	04/07/2019		
2	0120872913	OUTSIDE HELLAND VILLAGE HALL PCO1 HELLAND BODMIN	PL30 4PX	0	04/07/2019		
3	0120873042	OUTSIDE PUBLIC CONVENIENCES PCO1 HIGHER BORE STREET BODMIN	PL31 1JS	374	04/07/2019		
4	01208812338	PCO PCO1 WEST HILL WADEBRIDGE	PL27 7ET	15	04/07/2019		
5	01208812370	PCO PCO1 BROOMFIELD ROAD WADEBRIDGE	PL27 6AU	3	04/07/2019		
6	01208841201	PCO PCO1 ST. KEW HIGHWAY BODMIN	PL30 3DP	5	04/07/2019		
7	01208872466	PCO PCO1 NORTH STREET LOSTWITHIEL	PL22 0EF	59	04/07/2019		
8	01208872574	COTT ROAD PCO1 GRENVILLE ROAD LOSTWITHIEL	PL22 0EP	3	04/07/2019		
9	01208872693	PCO PCO1 LANLIVERY BODMIN	PL30 5BT	1	04/07/2019		
10	01209216257	PCO PCO1 SOUTHGATE STREET REDRUTH	TR15 2LY	5	03/07/2019		

CORNWALL COUNCIL
RECEIVED

09 JUL 2019

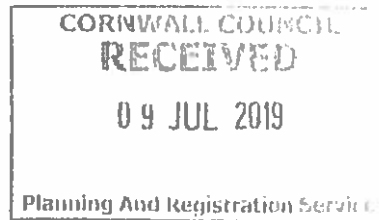
Planning And Registration Service

British Telecommunications plc
Registered office:
81 Newgate Street
London EC1A 7AJ
Registered in England No 1800000
www.bt.com

	Telephone Number	Address	Post Code	Number of calls in last 12 months	Posting Completed Date	Agree/ Adopt/ Object	Comments/Reasons
11	01209216876	BASSETT ROAD PCO1 NORTH COUNTRY REDRUTH	TR16 4AA	5	03/07/2019		
12	01209712582	PCO PCO1 THE GLEBE CAMBORNE	TR14 7ER	118	02/07/2019		
13	01209712970	PCO PCO1 PARK ROAD CAMBORNE	TR14 8QB	50	02/07/2019		
14	01209714194	PCO PCO1 TEHIDY ROAD CAMBORNE	TR14 8LJ	49	02/07/2019		
15	01209714277	O/S POST OFFICE PCO1 TOLCARNE ROAD BEACON CAMBORNE	TR14 7SF	24	02/07/2019		
16	01209820229	PCO PCO1 CROFTHANDY REDRUTH	TR16 5JB	0	03/07/2019		
17	01209820349	PCO PCO1 ALBION ROW CARHARRACK REDRUTH	TR16 5QW	1	03/07/2019		
18	01209831298	PCO PCO1 CROWAN PRAZE CAMBORNE	TR14 9NB	3	02/07/2019		
19	01209842311	PCO PCO1 CHURCHTOWN ROAD ILLOGAN REDRUTH	TR16 4SF	6	03/07/2019		
20	01209843852	PCO PCO1 PAYNTERS LANE REDRUTH	TR16 4DS	74	03/07/2019		



2 May 2019



Jane Rumble

Director Consumer Policy

publiccallboxes@ofcom.org.uk

Dear Sir/Madam,

Public call box removals

BT is currently engaged in a round of public call box removals and may be contacting you to seek your views, in accordance with regulatory obligations imposed by Ofcom. This letter gives more information about your role as a relevant local authority under those obligations and some factors you may wish to consider in your response.

Under Universal Service obligations set by Ofcom, BT must provide public call boxes in order to meet the reasonable needs of end-users in terms of geographical coverage, the number of public call boxes and the quality of call box services.

A public call box is a public pay telephone which is permanently installed on public land and to which the public has access at all times. This definition excludes many public pay telephones in locations such as stations.

If BT proposes to remove the last public call box at a site, it must notify the relevant local authority, and it cannot remove the box if the local authority objects in writing within 90 days (the 'local veto'). A site is defined as any area within a walking distance of 400 metres from that public call box. This means that a box could be nearer than 400 metres away as the crow flies, but not easily accessible because of an obstacle such as a railway line.

The process for removal of such public call boxes is set out in a Direction and Guidance published by Ofcom. We are writing to draw your attention to the Direction and Guidance and to respond to some questions that have been raised with us.

Direction: <http://stakeholders.ofcom.org.uk/binaries/consultations/uso/statement/callboxdirection.pdf>

Guidance: <http://stakeholders.ofcom.org.uk/binaries/consultations/uso/statement/removals.pdf>

Why does BT seek to remove some public call boxes?

Public call box use has been in heavy decline, and 20% of public call boxes have not been used to make a call in the last twelve months. Mobile take-up and coverage are both high - 94% of adults personally use a mobile phone and 98% of premises have 3G/4G coverage. Mobile 'roaming' for emergency calls has been in place since 2009, meaning that where a caller has no signal from their provider, a 999 call will be switched automatically to another provider's network if there is one available.

BT uses its own published criteria (www.bt.com/payphones/removals) when considering which public call boxes to remove. These are intended to ensure that boxes are retained either where they are actively used or where there is a social need for their retention.

BT's 'overriding criteria' for payphone retention are:

- No mobile coverage (from any provider);
- Suicide hotspot;
- Accident blackspot;
- Coastal location.

Its 'reasonable needs' criteria are:

- The public call box in question is the only one within 800 metres;
- There are at least 500 households within 1 kilometre;
- At least 12 calls have been made from the public call box within the previous 12 months.

If a public call box meets any of the overriding criteria or all the reasonable needs criteria, BT has stated that it will not be proposed for removal.

Can a local authority veto the removal of a public call box because it is a local landmark or on 'heritage' grounds?

Ofcom's Guidance sets out matters that local authorities should take into account when making a decision to consent or object to BT's proposal to remove the last box from a site. In particular, at Annex 1 it sets out factors which Ofcom considers relevant to the decision. The Guidance explains that local authorities should refer to these factors and publish the reasons for their decision. BT could challenge a veto that it considers to be inappropriate in the Competition Appeal Tribunal.

BT's Universal Service Obligation applies to the telephone, not the kiosk. It would therefore be inappropriate for a local authority to object to removal of a public call box because it is a local landmark or on 'heritage' grounds. However, BT has a scheme (www.bt.com/adopt) whereby kiosks can be 'adopted' by bodies such as parish councils for £1. The telephone equipment is removed, and the kiosk can then be used for another purpose such as a community book exchange.

Can a local authority veto all public call box removals in its area?

Each public call box should be considered separately. Any local authority objection to removal of a public call box should be supported by clear, objective and proportionate reasons, related to the provision of the communications service at the box in question.

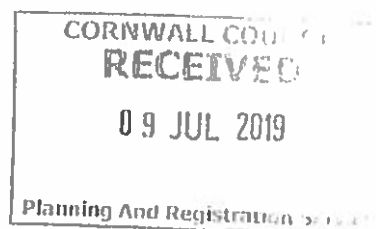
Can Ofcom give us more information about the public call boxes in our area?

Ofcom does not hold details of the locations of public call boxes or individual boxes that BT may be proposing for removal. BT will be able to give you information about the boxes in your area.

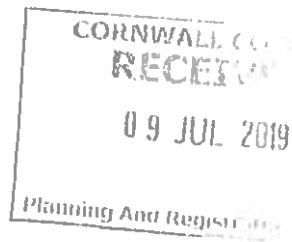
Yours faithfully,



Jane Rumble



Notice date:



PUBLIC NOTICE

Payphone kiosk removal

Hello.

Our information shows that this phone box has had very little use over a significant period of time.

We're therefore proposing to remove this phone box. There is a consultation period of 42 days from the above date.

Please contact your Local Authority if you have any comments.

If you'd like to know where the nearest alternative payphone is, or who your local authority is please contact us on:

0800 661 610 option 1

This number is only able to provide alternative payphone details and the name of your local authority.

Abigail Hunt

From: Francis Shaw, Locality [REDACTED]
Sent: 09 July 2019 09:30
To: Peter Bennett
Subject: Neighbourhood Planning newsletter - Issue 6

Categories: Neighbourhood Planning

Issue 6

No Images? [Click here](#)



Neighbourhood Planning Newsletter Issue 6

Dear Reader,

Welcome to the sixth edition of Locality's quarterly neighbourhood planning newsletter.

In this edition, we get an insider's view on neighbourhood planning from the Leeds City Council Planning Manager, Ian MacKay. You can also read some great design case studies, an overview of the Lewes Plan's ecosystem approach, and learn about digital

tools that can help you gather background evidence for your neighbourhood plan.

We also have our well known and loved features including question of the quarter (this time with a focus on neighbourhood forums) and top tips.

Neighbourhood Planning Features



Creating places you can be proud of

Jo Widdecombe has written some great short case studies on neighbourhood plans that have emphasised the importance of design.

[Read Jo's case studies here](#)



Meet the... LPA Planner

Ian Mackay, a planning manager at Leeds City Council answers our questions about neighbourhood planning in Leeds and beyond.

[Read Ian's answers here](#)

Lewes Neighbourhood Plan - Ecosystem Approach

Kirsten Firth explains how Lewes Town Council's neighbourhood plan is the first to implement an ecosystem approach.

[Read Kirsten's article here](#)



Digital mapping tools

Mike Thacker highlights some useful digital mapping tools neighbourhood planning groups may find useful.

[Read Mike's article here](#)

Question of the quarter

My neighbourhood forum designation has expired or is about to expire. What should I do?

If you have been designated as a neighbourhood forum, your designation will expire after 5 years. Your neighbourhood area designation does not expire.

If your forum designation expires and you have not yet made your neighbourhood plan, you will need to re-designate to continue making your plan to take it through the statutory stages (e.g. Regulation 14 consultation, submission to the local planning authority etc.).

Neighbourhood forum designations will typically expire after your plan has been made. In this case you may want to re-designate. Neighbourhood planning groups monitor the progress of their made neighbourhood plans. This includes the degree to which the aims and objectives are being realised and the extent to which relevant policies are being considered by the local planning authority when considering planning applications. Technically anyone can keep a check on the plan and monitor planning applications. You do not need to be a designated neighbourhood forum to do this.

However, you may still wish to re-designate. If as part of your monitoring you realise certain policies are not having the desired effect, you may decide to update your made neighbourhood plan and have it remade. In this case, only a designated forum would be able to do this.

The process for re-designation is the same as the initial designation and you will have to submit a forum designation application to your local planning authority. As five years is a long time and the make up of your area may have changed considerably (residents and employers leaving, and new ones coming in etc.), it is important that you invite new members to join the forum. This will mean that the forum membership stays truly reflective of the neighbourhood area.

Top Tips

Comissioning a planning consultant

Neighbourhood plans are community driven plans produced by local people. However, you may find that there are certain stages of plan making where you believe some

professional input will be helpful.

Neighbourhood planning groups can fund professional consultants using grant funding from Locality's neighbourhood planning programme.

Typically, groups commission a professional planner, but some groups have also hired design professionals, community facilitators and other experts. Locality can fund professionals as long as the work relates to the formulation of land use policy.

To find out more about funding criteria read our [Grants and Technical Support Guidance Notes](#).

Below are some general points worth considering before you start looking for a professional consultant.

- Think about why you want to speak to a professional and when it may be useful to have their input.
- For some groups it's useful to have a professional planner on board at an early stage, to set an understanding of what it is possible to achieve through a neighbourhood plan.
- Speaking to your LPA or a professional planner early on can help you avoid undertaking work that falls outside of the scope of neighbourhood planning.
- If it seems challenging to find a planning consultant, the Royal Town Planning Institute (RTPI) have an [online directory of accredited planners](#). However, you may find that a recommendation from a nearby neighbourhood planning group or your LPA is a good way to find someone local with neighbourhood planning experience.
- There is only a limited amount of grant funding available. Try to think about what is essential vs. what would be nice to do. Using Locality's [Project Planning Tool](#) can help you manage your workstream and budget.
- Are you aware of Locality's technical support packages? These are free packages of specific support which have no bearing on grant support. Using technical support may free up funds for professional costs not covered through technical support.
- Finally, remember that planning consultants are there to help you prepare your plan, but it is a community led plan. Stay involved and manage the process.

Resources



New! How to prepare for, and what to expect at, examination

This new toolkit is aimed at helping neighbourhood planning groups ensure they have a smooth and successful plan examination experience.

[Read the examinations toolkit](#)



Bringing forward affordable homes for sale (AHS) via an NDO

Find out how to apply for our new funding streams related to affordable housing for sale and Neighbourhood Development Orders (NDOs).

[Read the AHS and NDO guidance notes](#)



Grant and Technical Support Guidance Notes

See what support is on offer for those producing a neighbourhood plan. Anyone making an application for grant and/or technical support should read this.

[Read the support guidance notes](#)

In addition to the resources above we have a host of other toolkits and guidance, including a glossary of planning terms, as well as a range of case studies. You can find these all on our website.

Get in touch with a neighbourhood planning champion

Neighbourhood Planning Champions are people across England who have a wealth of knowledge and experience in making their communities better through neighbourhood planning and neighbourhood development orders.

If you want to get in touch with a neighbourhood planning champion, or even find out how to become a champion, go to our champions webpage by clicking below.

[Go to our Champions page](#)

Best wishes,


Francis Shaw
Neighbourhood Planning Programme Manager




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