

**REDRUTH TOWN  
COUNCIL**



**CONSEL AN DRE  
RESRUDH**

The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr Ms D L Reeve**

**Town Clerk: P B Bennett**

See Distribution

*Our Reference:*  
RTC/460/2/Mtg  
*Date:*  
28<sup>th</sup> August 2019

Dear Councillor

**Amenities Committee Meeting – 2<sup>nd</sup> September 2019**

You are summoned to attend a Meeting of the Redruth Town Council Amenities Committee to be held on Monday 2<sup>nd</sup> September 2019, at The Cornwall Centre, Alma Place, Redruth, commencing at 7 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'PB', with a long horizontal line extending to the right.

Peter Bennett  
Town Clerk

Enclosures:

Agenda and associated documentation.

Distribution:

Action:

Cllr Barnes  
Cllr Biscoe  
Cllr Mrs Biscoe  
Cllr Broad  
Cllr Brown  
Cllr Mrs Davidson  
Cllr Mrs Ellenbroek  
Cllr Ms Eyre  
Cllr Garrick  
Cllr MacCaul  
Cllr Ms Page  
Cllr Ms Reeve  
Cllr Thomas  
Cllr Tregunna

Information:

Press & Public

**Redruth Town Council**  
**Amenities Committee Meeting – 2<sup>nd</sup> September 2019**

**AGENDA**

**PART I – PUBLIC SESSION**

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak.*
4. To allow the public to put questions to the Council on any item on this agenda.
5. *To reinstate Standing Orders.*
6. To receive an update on the Green Infrastructure for Growth (GI4G) Project by Melissa Ralph, Cornwall Council.
7. Tour of the former Cornish Studies Library, prior to refurbishment.
8. To confirm the Minutes of:
  - 8.1 the Meeting of the Amenities Committee held on 1<sup>st</sup> July 2019. [Minutes attached]
9. Town Clerks Report. [See schedule attached]
10. To receive correspondence.
11. To receive a report on the work of the Facilities Departments Work. [See report attached]
12. To further consider the work by the Youth Council following the review of the towns Playground Equipment. [From last meeting]
13. Future of The Chambers post relocation.
14. To consider as new name for The Cornwall Centre.
15. Update from the Environment Working Group. [Chairman]



The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP  
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr Ms D L Reeve**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Amenities Committee held at The Chambers,  
Penryn Street, Redruth, on Monday 1<sup>st</sup> July 2019

Present: Cllr Ms D Reeve Chairman  
Cllr S Barnes  
Cllr Mrs A Biscoe  
Cllr H Biscoe  
Cllr M Brown  
Cllr Mrs J Davidson  
Cllr Ms L Eyre  
Cllr Ms C Page  
Cllr I Thomas  
Cllr J Tregunna

In attendance: Mr P B Bennett Town Clerk  
Mrs J Pascoe Administrative Assistant  
Mr A Webb Facilities and Contracts Manager

PART I - PUBLIC SESSION

**1317.1 To receive apologies for absence.**

Cllrs Mrs Ellenbroek and Garrick (family commitments); Cllr Broad (other commitments), Cllr Ms MacCaul (unwell).

**1317.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

None were declared.

**1317.3 To receive an update on the Green Infrastructure for Growth (GI4G) Project by Melissa Ralph, Cornwall Council.**

Ms Ralph had sent her apologies just before the meeting began, together with a report which the Town Clerk would circulate to the members one the following day.

Cllr Barnes joined the meeting at this point.

Cllr Biscoe commented that Knights Way was looking very good, and Cllr Tregunna further advised he had contacted Ms Ralph on how fantastic Trenoweth was now looking.

**1317.4 To confirm the minutes of the Meeting of the Committee held on 7<sup>th</sup> May 2019**

RESOLVED by Majority to accept the minutes of the meeting of the Committee held on 7<sup>th</sup> May 2019 as a true and accurate record of proceedings. [Proposed Cllr Mrs Davidson; Seconded Cllr Thomas]. Cllr Ms Eyre abstained as she had not been present at the meeting. Cllr Brown abstained as he had been present but was not a member of the committee at that time.

### 1317.5 **Town Clerk's Report**

A report had been circulated prior to the meeting. The Town Clerk advised that at the Community Emergency Plan Public Meeting held recently, no members of the public had attended. A "Community Conversations" evening was being planned for September at the Youth Café, when the item could be included again. He further advised regarding the future of The Chambers post relocation no written confirmation of interest had yet being received, and if nothing was heard by the date of the next meeting would continue without. Cllr Ms Reeve gave an update on a visit to a Community Orchard with Melissa Ralph and the CPM. The Community Orchard was seven acres in size, included a community growing space, an educational building and wood working work shop, with similarities to the Kehelland Trust. Other Town Councils were working with them receiving advice and project management, but if such a project were to start in Redruth, Melissa would be able to provide the expertise required. A full report would be prepared for the next meeting of the committee. The Town Clerk further advised a letter had been sent to the head of public affairs at GWR highlighting the issues at Redruth Railway Station. Cllr Ms Reeve advised members could also approach their local MP on the issues as she had spoken with him on the matter at Murdoch Day.

### 1317.6 **To receive correspondence**

*Keira Mayne, Treleigh School concerning plastic pollution*

A letter had been circulated prior to the meeting. The Town Clerk advised other councillors had also received letters from pupils. The CPM had passed on the information requested to the individuals for replies, and would circulate it to those who requested.

*Flood Expo – 11<sup>th</sup> and 12<sup>th</sup> September at NEC Birmingham*

An email had been circulated prior to the meeting. The Town Clerk advised Redruth Town Councillors had been provided with two free tickets, that could be transferred to any of the councillors should they wish to attend.

*Bandstand at Victoria Park*

Cllr Thomas advised that in his position as the Chair of the Friends of Victoria Park, he had been trying to gain Section 106 funding for work to the Bandstand. Works had been approved and the Friends would like it carried out by the Cornish Blacksmith Alliance, which were not on Cormac's preferred Contractors list. Cllr Thomas asked if Redruth Town Council would be bankers on this occasion, as he had been assured by John Mitchell the money would be advanced when paid by us. The Town Clerk advised this had been considered at this committee two years ago and was all approved.

1317.6.1 Resolved by MAJORITY to approve Redruth Town Council [Proposed Cllr Mrs Davidson, Seconded Cllr Brown] Cllr Thomas abstained

### 1317.7 **To receive a report on the work of the Facilities Departments Work**

A report had been circulated prior to the meeting. Cllr Thomas thanked the Facilities and Contracts Manager for sorting out some issues there had been with lights. Cllr Ms Reeve enquired if there had been any progress regarding Strawberry Fields, and was advised the FCM would be meeting with the Redruth Rugby Club the next day to discuss it. Cllr Ms Reeve queried if the architects plans for Redruth Town Council's relocation would reflect environmental issues such as green energy. Charles Green was the architect drawing the initial plans, and the Town Clerk advised it was not in the plans at present, but it could be considered and would be a decision for the Council to take. Cllr Thomas asked if there had been any reports of vandalism or anti-social behaviour, as he had noticed smashed windows in Alma Place and two persons begging in the town. The FCM had not been informed of any issues though he was aware of the vandalism, and one person begging had

moved on. He further advised that the work at St Rumon's Gardens should be completed by the end of the week, and the doors could then be re-opened. The Councillors thanked the Facilities and Contracts Manager for his good work. The report was noted.

**1317.8 To further consider the work by the Youth Council following the review of the towns Playground Equipment**

The Town Clerk advised the Youth Council were still working on the review and therefore would keep the item on the agenda for the next meeting of the Amenities Committee. Cllr Ms Reeve advised that Pennoweth School would be sending a letter to Redruth Town Council about playground equipment.

**1317.9 To consider the future of the Murdoch Flyer**

The Town Clerk reminded Councillors of the need to consider the future of the Murdoch Flyer and replica, the item being brought forward from the last meeting of the Amenities Committee. The issue was whether to leave the Murdoch Flyer at the Moseley Museum where it was looked after by Colin Saxton, or relocate it. It had been suggested it could be sited outside Kresen Kernow contained in a perspex container to preserve it for the future as an asset for the town. This would be at a cost in the region of £30,000. Cllr Mrs Davidson stated that Redruth Town Council should plan how to raise the funds and gain sponsors. Cllr Biscoe expressed concerns that a perspex container would need ventilation and also heating, and the conditions could damage the boiler. Cllr Thomas expressed doubts that it would ever move again if it were encased. There was no space within Kresen Kernow for it to be sited, and it would likely require an industrial style building due to issues with oil and mess. The Town Clerk advised it was important to plan for the future beyond the Moseley Museum, and it would be good if it were outside on view for Murdoch Day. The replica sited on the roundabout was being considered. Cllr Thomas proposed that the Murdoch Flyer remained where it was now. Cllr Mrs Davidson put forward an amendment that in addition we needed to plan for the future.

1317.9.1 Unanimously RESOLVED that the Murdoch Flyer and its replica remain where they are for now, and plans are made for the future [Proposed Cllr Mrs Davidson; Seconded Cllr Brown]

**1317.10 To consider a motion put forward from Cllr Barnes that "this Council seeks advice from Cornwall Council as to the ownership of a piece of land just the topside of the Old Workhouses at North Country; and that if practicable the Town Council look to erect a small garden there with raised beds to stop people parking and improve the amenities for residents"**

Cllr Barnes advised members that he had been contacted by residents in the area. Cars were being parked on the land turning it to mud, and what was previously a green spot was now gone. Residents were having difficulties exiting their close, and with the nearby busy garage there were many vehicles parking there making it unsightly. There was also a safety impact to consider. Cllr Barnes suggested we work with Cornwall Council to identify the land owners. Parking spaces could be marked, and a garden area created. Cllr Biscoe further suggested if funding became available and the landowners found, a Residents Association could maintain the area. Cllr Tregunna advised that there was one in existence many years ago, and would look into it further and report back.

1317.10.1 Unanimously RESOLVED that this Council seeks advice from Cornwall Council as to the ownership of a piece of land just the topside of the Old Workhouses at North Country; and that if practicable the Town Council look to erect a small garden there with raised beds to stop people parking and improve the amenities for resident [Proposed Cllr Barnes; Seconded Cllr Thomas]

**Chairman**

**Redruth Town Council**

**Town Clerks Report – Amenities Committee**

**Meeting Date: 2<sup>nd</sup> September 2019**

<b>Min No</b>	<b>Item</b>	<b>Action</b>	<b>Response</b>
1317.5	Community Emergency Plan		To be discussed in upcoming "Community Conversation" events
1317.5	Gweal-an-Top site – request for freehold transfer		Awaiting new solicitor's to commence work on matter
1317.5	Community Orchard/Growing Space		Verbal update from Chairman at meeting
1317.5	Redruth Wesley Church and associated building to Community Assets of Community Value Register		Matter under consideration by Cornwall Council
1317.6	Bandstand – Victoria Park		Meeting held with interested parties and work will hopefully commence in near future.
1317.10	Land at North Country		Awaiting to hear from Cornwall Council about land ownership

**Amenities Committee Meeting**

**Correspondence Schedule/Members Reports**

**Meeting Date: 2<sup>nd</sup> September 2019**

1. Post Office – future of Redruth Post Office, 61 Fore St.
2. Email from Maggie Mackenzie – Hanging Baskets in the town.

*All other correspondence/information is contained as a package with these papers*



«Name» - «TitlePosition»  
«Organisation»  
«Add1»  
«Add2» «Add3» «Add4»  
«Add5»  
«Postcode»

13 August 2019

Dear «u\_name»

**Redruth Post Office®**  
**61 Fore Street, Redruth, TR15 2AA**

I'm writing to let you know that we are changing the way we operate Redruth Post Office.

From November 2019 the branch will be operated by an independent franchise partner ZCO Ltd, from the current premises, offering the same great range of products and services with earlier opening on Tuesday and extended opening on Saturday afternoons.

We are making this change in order to maintain Post Office services in this location. You will be aware of unprecedented changes on our high streets and the challenges facing many retailers. The needs of our customers are evolving too. Our priority is to provide secure and commercially sustainable services in all communities, continuing to meet customer needs now and into the future. We believe the changes we are making at Redruth are the best way to secure Post Office services at this location. The vast majority of our 11500 Post Office branches, large and small, are already successfully operated by independent franchisees.

**What happens next?**

We have provided posters for display in the branch, and information leaflets will also be available to let customers know about these changes. We've also written to local representatives. If you are a local representative, it would be helpful if you could share this information with any local groups or organisations that you know within the community, for example on noticeboards, local charities and in GP surgeries, to help our customers and your constituents understand what is happening to Redruth Post Office. If you would like a supply of these posters, please let us know. Our contact details can be found at the end of this letter.

We are now engaging with customers in accordance with our Principles of Community Engagement on changes to the Post Office Network (which are annexed to this letter), and will welcome comments Wednesday 11 September 2019. We won't be responding to you individually but as we finalise plans for the branch a summary of the key issues raised and our response will be provided online and in branch.

The change in the way we operate this branch is a commercial decision for Post Office Ltd and we are not seeking feedback on this aspect of the change. However we welcome feedback and comments that can help inform our plans, particularly on the following areas:

- Do you have any comments about access into the premises?
- Do you have any comments about access to Post Office services once inside the premises?



You can share your views on the proposed change through our easy and convenient online questionnaire via [postofficeviews.co.uk](https://postofficeviews.co.uk). When entering the site you can use the search function to find the engagement for this branch. The unique code for this branch is 010555.

You can also share your views by email, post or telephone. Our contact details are below.

Thank you for considering our plans. Any information we receive will be considered as we finalise our plans for the new branch.

Yours sincerely



**Steve Blampied**  
**Head of Directly Managed Branch Network**  
**Post Office Limited**

**How to contact us:**

[postofficeviews.co.uk](https://postofficeviews.co.uk)

[comments@postoffice.co.uk](mailto:comments@postoffice.co.uk)

Call: 03452 66 01 15

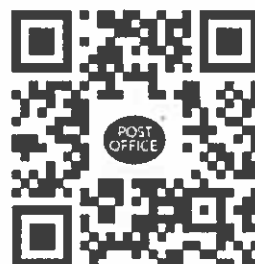
Textphone: 03457 22 33 55

FREEPOST Your Comments

**Please note this is the full address to use  
and no further address details are required.**

Want to tell us what  
you think right here  
and now? Scan here.

If you don't have a QR  
code scanner on your  
phone, you can find  
one in your app store.



Post Office Limited is committed to protecting your privacy. Information about how we do this can be found on our website at [postoffice.co.uk/privacy](https://postoffice.co.uk/privacy).

Please note that items sent by Freepost take 2 working days to arrive and don't include Saturday or Sunday. Therefore please do allow sufficient time for your comments to arrive before the end of the consultation period, as we are unable to consider feedback received after the deadline.

We are committed to engaging with and supporting our customers and their representatives as we make changes to the Post Office network. This engagement is being carried out in line with our Principles of Community Engagement which have been agreed with Citizens Advice, Citizens Advice Scotland and the General Consumer Council for Northern Ireland - the independent statutory consumer watchdogs. A copy is available at the end of this letter.

**Redruth Post Office Information Sheet**

<b>Post Office Opening hours</b>	<b>Current</b>	<b>New</b>																											
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Sat	09:00 - 17:30																												
Sun	Closed																												
<b>Products &amp; Services</b>	The same wide range of products and services will still be available.																												
<b>Serving positions</b>	There will continue to be five screened serving positions at this branch. The total number of serving positions has been based on current and future predicted business levels.																												
<b>Access and facilities</b>	Access into the branch is level. A low level serving counter, low level writing desk and hearing loop will continue to be available.																												
<b>Retail</b>	Cards and Stationery																												
<b>Proposed month of change</b>	November 2019																												

**To get this information in a different format, for example, in larger print, audio or braille, please call 03452 66 01 15 or Textphone 03457 22 33 55.**

## Town Clerk

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**From:** Abigail Hunt <admin@redruth-tc.gov.uk>  
**Sent:** 29 July 2019 09:59  
**To:** 'Town Clerk'  
**Subject:** FW: Website Inquiry Form

Peter

For your information

Julia

**From:** [REDACTED] On Behalf  
**Of** [NoReply@VisionICT.com](mailto:NoReply@VisionICT.com)  
**Sent:** 26 July 2019 19:08  
**To:** [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)  
**Subject:** Website Inquiry Form

## Comments

Detail of the comments can be seen below:

Name: Maggie Mackenzie

Organisation:

Telephone: [REDACTED]

Consent: True

Email: [REDACTED]

## Comments

Just a thank you to whoever hung the magnificent hanging baskets on the side of the beautiful ruined Assembly Room? Just stunning :0)

**1.0 SUBJECT OF REPORT: Summary of Facilities Department's progress**

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**2.0 SUMMARY OF IMPLICATIONS**

- a. Policy - No
- b. Financial - No
- c. Legal - No

**3.0 TERMS OF REFERENCE**

3.1 To report upon the responsibilities within the Facilities department.

**4.0 REPORT**

**4.1 *Relocation Project***

4.2 Charles Green (Design architect), work continues on plans... initial draft to enable primary contractor tender invitations to be drawn up for approval.

4.3 Contracts with Waldon Security, Trinity Fire Safety and Kestrel Guards in place to monitor building during period of vacancy. Daily visual checks by members of Facilities team.

**5.0 *The Chambers***

5.1 Continued issues with leaks in the roof... will require programme of repair and refurbishment once future use for the building finalised.

5.2 Pressure wash paved area to front of the building.

**6.0 *Clock Tower***

6.1 Work progressing on tower interior with refurbishment of wooden landings and staircases to remove rotting and diseased wood. Clock mechanism "mothballed" to prevent damage during works.

6.2 Scaffolding of tower completed with safety boarding attached to perimeter to deter climbing.

6.3 Ongoing negotiations to secure Capital Investment from Cornwall Council progressing well... advised by Community Network Officer to proceed with the phased works with retrospective payment possible.

**7.0 *Market Way and Market Hall***

7.1 Source of leaks to the toilet facilities in Market Hall identified and cleared (a drain on the small, enclosed area on the south-eastern elevation of the former Cornish Studies Library, into which a series of rainwater systems drain, had become blocked). Facilities team will conduct regular checks during the period before refurbishment work commences... ideas for improved drainage systems will be requested in the refurbishment work tender.

7.2 Complaints of excessive foul language by a small minority of customers on Market Way were reported... a letter to retailers was distributed requesting all to encourage more socially aware behaviour by their clientele.

- 7.3 Damage to Disabled toilet facility during Thursday Tinnors Market... controls to regulate access tightened with the co-operation of Markets organiser.
- 7.4 ASB – Significant reduction in instances of drinking and drug use in Market Hall as a result of pro-active enforcement by PCSOs covering the Redruth area.
- 8.0 *The Cornwall Centre*
- 8.1 Relocation of some events material... including Tolgus the Lamb... to Langman Room to enable festival preparation.
- 8.2 Damage to small window close to Langman Room entrance... Redruth Glass contracted to repair... incident reported to police for investigation.
- 9.0 *Redruth Town Library*
- 9.1 Regular visits for weed clearing and basic maintenance including ground floor window cleaning.
- 10.0 *Redruth Town Festivals and Markets*
- 10.1 Undertaking preparation work for the International Mining and Pasty Festival.
- 11.0 *Town Centre*
- 11.1 Cleaning and re-positioning of finger post signs scheduled for coming weeks.
- 11.2 Maintenance of street furniture and updating of "poster bins" ongoing.
- 12.0 *New Cut Car Park & Public Conveniences*
- 12.1 Revenue since last meeting- £839.80, Total Current Revenue for 2019/20 - £1555.90.
- 12.2 Issues encountered – Disabled toilet facilities closed following vandalism to the emergency alarm pull chord... Healthmatic contacted and will send an engineer. Continued theft of cleaning supplies inc. soap dispensers, toilet rolls etc. Daily attempts to prevent the security door to the Gents facilities from closing (ranging from wooden wedges to forcing large amounts of wet toilet roll into the latch mechanism and strike plate).
- 12.3 Replacement of security systems for both Ladies and Gents toilets completed.
- 12.4 Sealed window units replaced with steel louvres to increase ventilation and reduce odour levels.
- 12.5 Tiled flooring in both Ladies and Gents facilities showing excess signs of wear and exceedingly "grubby" appearance... have received a quote, via Sparkles Cleaning Services, for the installation of Altro safety flooring to cover existing floor coverings in all three toilets (see attached quote).
- 12.4 Awaiting instruction and funding approval for replacement of light fittings at The Cross, on the entrance to New Cut Car Park (see attached quote).
- 13.0 *Public Realm at Brewery Site*
- 13.1 Maintenance of green spaces areas continuing.
- 14.0 *St Rumon's Garden*
- 14.1 Daily checks with corresponding removal of litter, leaves etc.

- 14.2 Safety work to boundary walls, as detailed in attached Historic Building Pre-Application Report, completed by Regan Builders... gardens re-opened.
- 14.3 Issues encountered – Situation regarding alcohol based litter improved... possibly due to lengthy periods that the Gardens were closed.
- 15.0 Play Areas
- 15.1 Routine Play Area Surveys completed regularly and cleaning / maintenance work carried out as required.
- 15.2 Vandalism to vehicle access gate at Plain An Gwarry necessitated removal and repair by S J Andrews to make safe.
- 16.0 Allotments
- 16.1 Raymond Road Allotments – Two plots at RRA still hosting safety barriers to minimise risk to allotment holders adjacent to embankment with Park An Mengleth.
- 17.0 Facilities Department
- 17.1 Training – Contact made with Tregothnan Gardens groundcare team to carry out training in formal planting or public Parks and Green Spaces with focus on ecological benefits. Leadership and man management training booked for Facilities Supervisor (Chris Strugnell) as part of role enhancement preparation.
- 17.2 Appraisals – “One to One” meetings completed and forms submitted to Town Clerk for retention.
- 17.3 Provision of Welfare Facilities... new yard at Falmouth Road now operational. Expected full occupancy and surrender of Doctor’s Shaft Yard to landowner by end of August.
- 18.0 Liaison with Cornwall Council / CORMAC / External Organisations
- 18.1 Successful meeting request from Coastline Housing to discuss worsening situation at boundary between Raymond Road Allotments and Park-An-Mengleth. Coastline have commissioned MLJ Consulting Engineers to oversee the repair and strengthening works... continuing to monitor the situation.
- 18.2 Numerous reports of overgrown footpaths requiring attention... manpower shortages combined with extensive reactional tasking and “perfect” growing conditions have resulted in numerous LMP pathways requiring additional cuts and clearance.
- 18.3 Opened discussions with CORMAC Vehicle Leasing to outline RTC requirements commencing April 2020 (current leasing arrangements scheduled to lapse in Aug 2020). Revised vehicle specifications include flat-bed, open van with removable cage and tipping capability, beaver tail vehicle with capacity to transport ride-on mower and extension of existing lease on one existing vehicle owing to low mileage and heavy-load towing capability. Awaiting quote for 5 year lease arrangement on replacement vehicles and 2 year extension of existing lease for retained van.
- 18.4 Continuing discussions with Redruth RFC on the potential use of Strawberry Fields as an additional rugby facility.
- 19.0 Health and Safety
- 19.1 Creation of Occupational Health assessment and inoculation programme ongoing.

- 19.2 Issues with excess vibration from aging brush cutting equipment (over 10 years) due to extensive use... sourced lighter alternative achieving lowest EAV levels with intention to replace existing equipment prior to next annual inspection (Jan 2020).
- 19.3 Maintenance work in the former CSL alongside tasks on the boundary walls to St Rumons Gardens will require regular use of scaffolding towers to enable safe working as well as the ability to safely complete alterations to town centre signage (finger-posts) and hanging basket maintenance... purchase of second-hand tower being investigated and will ensure availability and regular maintenance of this safety equipment.

20.0 **RECOMMENDATIONS**

- 20.1 It is recommended the report be noted and approval granted for necessary works & purchases.

Alec J Webb  
Facilities and Contracts Manager