

**REDRUTH TOWN  
COUNCIL**



**CONSEL AN DRE  
RESRUDH**

The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP  
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr Ms D L Reeve**

**Town Clerk: P B Bennett**

*Our Reference:*  
RTC/460/2/Mtg  
*Date:*  
26<sup>th</sup> June 2019

See Distribution

Dear Councillor

**Amenities Committee Meeting – 1<sup>st</sup> July 2019**

You are summoned to attend a Meeting of the Redruth Town Council Amenities Committee to be held on Monday 1<sup>st</sup> July 2019, at The Chambers, Penryn Street, Redruth, commencing at 7 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'PB', with a horizontal line drawn through it.

Peter Bennett  
Town Clerk

Enclosures:

Agenda and associated documentation.

Distribution:

Action:

Cllr Barnes  
Cllr Biscoe  
Cllr Mrs Biscoe  
Cllr Broad  
Cllr Brown  
Cllr Mrs Davidson  
Cllr Mrs Ellenbroek  
Cllr Ms Eyre  
Cllr Garrick  
Cllr MacCaul  
Cllr Ms Page  
Cllr Ms Reeve  
Cllr Thomas  
Cllr Tregunna

Information:

Press & Public

**Redruth Town Council**  
**Amenities Committee Meeting – 1<sup>st</sup> July 2019**

**AGENDA**

**PART I – PUBLIC SESSION**

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak.*
4. To allow the public to put questions to the Council on any item on this agenda.
5. *To reinstate Standing Orders.*
6. To receive an update on the Green Infrastructure for Growth (GI4G) Project by Melissa Ralph, Cornwall Council.
7. To confirm the Minutes of:
  - 7.1 the Meeting of the Amenities Committee held on 7<sup>th</sup> May 2019. [Minutes attached]
8. Town Clerks Report. [See schedule attached]
9. To receive correspondence.
10. To receive a report on the work of the Facilities Departments Work. [See report attached]
11. To further consider the work by the Youth Council following the review of the towns Playground Equipment. [From last meeting]
12. Future of Murdoch Flyer. [From last meeting]
13. Cllr Barnes puts the motion that "this Council seeks advice from Cornwall Council as to the ownership of a piece of land just the topside of the Old Workhouses at North Country; and that if practicable the Town Council look to erect a small garden there with raised beds to stop people parking and improve the amenities for residents."



The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr Ms D L Reeve**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Amenities Committee held at The Chambers,  
Penryn Street, Redruth, on Tuesday 7<sup>th</sup> May 2019

Present:	Cllr Ms D Reeve Cllr S Barnes Cllr Mrs A Biscoe Cllr H Biscoe Cllr Mrs J Davidson Cllr Mrs B Ellenbroek Cllr C Garrick Cllr Ms C Page Cllr I Thomas Cllr J Tregunna	Chairman
In attendance:	Mr P B Bennett Ms A Hunt Cllr M Brown Miss M Richards Ms M Ralph Mr A Webb	Town Clerk Office Administrator  Redruth Youth Council Cornwall Council GI4G Project Lead Facilities and Contracts Manager

PART I - PUBLIC SESSION

**1307.1 To receive apologies for absence.**

Cllr Ms Eyre (unwell).

**1307.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

None were declared.

**1307.3 To receive a presentation on a review of the town's Playground Equipment by members of the Youth Council**

A report had been circulated prior to the meeting. The Office Administrator introduced Youth Councillor Miss Richards. Miss Richards advised that the Youth Council wanted to improve the parks in Redruth and, as part of that, had needed to review what was already going on. She advised that existing equipment tended to target primary children and there was a desire to make parks more appealing to 11-15 year olds. Miss Richards stated that there was a need to reduce vandalism and graffiti, and mend or replace broken equipment. She was also pleased to report that, in response to concerns raised with Cornwall Council by the Youth Council, the zip line was now operational again at Fairfield following a long period out of action. Cllr Barnes thanked the Youth Council for their work and advised that he had received complaints about drinking, littering and antisocial behaviour at Fairfield after dark. Miss Richards suggested better signage may help to alleviate the

problems. Cllr Mrs Davidson asked where the climbing rock featured in the report was located and was advised that it was in Newquay, although there was known to be another at Stithians Lake. Cllr Ms Reeve stated that she had recently attended a school council meeting at Pennoweth School where Plain-An-Gwarry park had been discussed. She advised that young people at that meeting had also mentioned a climbing wall, the need for better signage and concerns about graffiti. The pupils had proposed that new signs be designed by young people as they might be more effective. Cllr Ms Reeve suggested that there was a need to have the conversation more widely. Cllr Mrs Ellenbroek noted the request for green gym equipment and advised that there was potential for it to be installed at Knights Way and Treskerby. She stated that the Town Council needed to think about how it took forward the Youth Council's report and that it could be the basis of an ask as to how Redruth could enhance its offer. She suggested Councillors needed specifically to think about where s106 money was and how it could be pooled. Cllr Mrs Ellenbroek stated that the report was a really good starting point and expressed a hope that young people would be able to lead on this issue. She further pointed out that it would be useful to look at the green spaces which had not been visited, including those with no play equipment, as it was good to have multifunctional spaces. In response she was advised that the Grounds Team had also recently conducted a review of green spaces. Cllr Mrs Davidson pointed out that there was a need to look to the future, particularly with the Tolgus development coming, and suggested that the Youth Council approach young people as they would be able to get answers that the Town Council would not. Cllr Thomas thanked the Youth Council for their report and advised that some skeleton green gym equipment could be installed by Cornwall Council at Trefusis Park under the Green Infrastructure for Growth programme. Cllr Tregunna suggested that it would be useful to know which age groups were using each green space. Cllr Brown advised that a local tattoo parlour had offered to run graffiti sessions for young people and that he would be happy to follow up on this. The Town Clerk would keep this item on the Agenda for the next meeting of the Committee.

1307.4 **To receive an update on the Green Infrastructure for Growth (GI4G) Project by Melissa Ralph, Cornwall Council.**

A report had been circulated prior to the meeting. Ms Ralph further reported that four Redruth projects had been completed, with some outstanding works to be addressed. In addition, grant funding agreement for phase 2 of the project was undergoing sign off, with a launch to take place at a later date. At Treskerby, a meeting had taken place with the Friends of Treskerby and a potential future play project had been discussed. Ms Ralph would pass notes from the Great Green Spaces nature and play conference to the Office Administrator for the information of the Youth Council. At Trenoweth, a 'Spring Spruce Up' had taken place. Ms Ralph thanked all those who had taken part. Cllr Tregunna stated that he had spoken to local residents who all seemed very pleased with the work done. He further advised that a very rare orchid was to be found at Trenoweth. Ms Ralph stated that she would be pleased to know more. Enquiries were ongoing as to what could be done with the former allotment area and liaison was taking place with Environmental Protection officers in this regard. Cllr Thomas enquired as to access and was advised there was a need to make the site safe and control access before it was opened. In relation to Knights Way, Ms Ralph was awaiting a response from Pennoweth School as to a bug hotel event. The Heritage Report in relation to St Day Road Cemetery had previously been circulated to Councillors, who were advised that the author had really enjoyed producing it and would visit Kresen Kernow when it opened to obtain further records. It had also been suggested that he speak to Redruth Old Cornwall Society. The report would be launched to the public at the Bioblitz event on 30<sup>th</sup> June and Mr Bayfield would be in attendance to speak to people. A heritage board had been spoken about as a way of communicating about the war graves. A 'Spruce Up' event would take place on 17<sup>th</sup> May and it was hoped a group of children from Gwealan Tops would attend. Cllr Barnes raised an issue with access at

Trefusis Park. Ms Ralph would come back and speak to Councillors about this site at a later date. Sandy Lane was currently on hold.

**1307.5 To confirm the minutes of the Meeting of the Committee held on 4<sup>th</sup> March 2019**

RESOLVED by Majority to accept the minutes of the meeting of the Committee held on 4<sup>th</sup> March 2019 as a true and accurate record of proceedings. [Proposed Cllr Ms Page; Seconded Cllr Mrs Biscoe]. Cllr Mrs Ellenbroek abstained as she had not been present at the meeting.

**1307.6 Town Clerk's Report**

A report had been circulated prior to the meeting. The Town Clerk further advised that the venue for the Community Emergency Plan meeting on 11<sup>th</sup> June was yet to be confirmed. Cllr Ms Reeve stated that she was awaiting a meeting date with regard to the community orchard. Some clarification was sought in relation to Redruth Wesley Church and the Community Assets of Community Value Register. The Town Clerk stated that the Town Council was putting the buildings on the register on behalf of a CIC. There was no commitment made in so doing and anyone could still come in and bid. Adding property to the register protected it against developers and allowed community groups a six-month period to put forward a proposal. If after five years nothing had happened, another application could be made. Cllr Thomas stated that Mel Martin would be in contact in relation to funding for the multi-wheeled facility at East End Playing Field.

**1307.7 To receive correspondence**

*Moseley Museum - an update on the Murdoch Flyer by Mr C Saxton*

The Town Clerk reminded those present that the Town Council owned the Murdoch Flyer and its replica. There was a need to start thinking about future plans for both. Cllr Mrs Ellenbroek raised concerns about potential health and safety issues. The matter would be placed back on the Agenda at the next meeting of the Amenities Committee.

*Cornwall Funeral Services – potential sponsorship of roundabouts*

The Town Clerk advised that, although roundabouts were the responsibility of Cornwall Council, support was being sought from the Town Council. Cllr Mrs Ellenbroek advised that she had also been speaking to Cornwall Council about Barncoose roundabout and the 'boulevard' as, although assurances had been given that the original planting plan would be reinstated once work was complete, these remained in a poor state with enormous weeds.

**1307.7.1 Unanimously RESOLVED to support the offer of sponsorship of the planting and maintenance of a roundabout by Cornwall Funeral Services [Proposed Cllr Barnes; Seconded Cllr Mrs Davidson].**

*Cormac – Volunteer Week*

Councillors were asked to let the Community Partnership Officer if they knew of any suggestions for potential projects in which the initiative could get involved. Cllr Barnes suggested that work could be done at Redruth Community Centre.

**1307.8 To receive a report on the work of the Facilities Departments Work**

A report had been circulated prior to the meeting. In answer to a question from Cllr Barnes, the Facilities & Contracts Manager reported that there had been two separate incidents of arson, one of which had caused quite serious damage to one of the doors at the Library. Damage had been repaired by property services and metal sheeting had been requested as protection. In relation to the public toilets, it was reported that the Gentlemen's door was still subject to continued attacks, while the unlocking system for the Ladies door was broken. The Facilities & Contracts Manager was waiting to hear back from Healthmatic in this regard. Cllr Biscoe enquired whether charging facilities should be

removed and whether the cost of repairs outweighed the amount of money taken, however Cllr Mrs Davidson suggested that this would not stop the main problem and Cllr Thomas argued that it would be giving way to bad behaviour. The Town Clerk suggested waiting to see the costings before making any decision. In relation to provision of a changing places facility, it was suggested that the cost of a collaborative project with Choices Redruth would be high. It was pointed out that Kresen Kernow would have such a facility, in addition to there being one at Gwealan Tops and, while the real difficulties for individuals involved were understood, it was suggested that the money would be better spent on the public conveniences. Cllr Ms Reeve queried what was happening at Raymond Road allotments and was advised that there had been telephone communication to say that Coastline would deal with the issue. Site visits had taken place with the Grounds Team present and fencing was up. The Facilities & Contracts Manager would continue to chase this matter. Cllr Thomas suggested mentioning that the relevant Cornwall Councillor was concerned about damage to peoples' property and that he would be happy to pick the issue up.

- 1307.8.1 RESOLVED by Majority to respond to the individual who had raised the issue of changing places facilities, stating that the Town Council had fully considered the options and pointing out there was already such a facility at Gwealan Tops, with another coming at Kresen Kernow within 100 yards of the town centre. [Proposed Cllr Barnes; Seconded Cllr Mrs Ellenbroek] Cllr Thomas abstained.
- 1307.8.2 Unanimously RESOLVED to note the report and grant approval for necessary works. [Proposed Cllr Ms Reeve; Seconded Cllr Biscoe]
- 1307.9 **Update on providing a yard and welfare facilities for the Grounds Team**  
A report had been circulated prior to the meeting.
- 1307.9.1 Unanimously RESOLVED: (i) that the Williams Yard site is selected as the preferred location for the Facilities team yard with every effort made to secure a longer initial lease or comparable securities to protect the Council from having to find alternative facilities in the short to medium term and (ii) that the contents of the report are considered and accepted with selection of preferred landlord, contract drafting and expenditure approval. [Proposed Cllr Barnes; Seconded Cllr Biscoe]

**Chairman**

**Redruth Town Council**

**Town Clerks Report – Amenities Committee**

**Meeting Date: 1<sup>st</sup> July 2019**

<b>Min No</b>	<b>Item</b>	<b>Action</b>	<b>Response</b>
1307.3	Playground Equipment		Separate agenda item
1307.6	Green Infrastructure for Growth	Write in support of a green gym at Knight's Way	Letter sent – no reply to date.
1307.6	Community Emergency Plan		Results of public meeting to be discussed
1307.6	Gweal-an-Top site – request for freehold transfer		Matter on hold – our solicitor is retiring and awaiting him to update new solicitor
1307.6	Future of The Chambers post relocation		Awaiting written confirmation of interest
1307.6	Community Orchard/Growing Space		Verbal update from Chairman at meeting
1307.6	Redruth Wesley Church and associated building to Community Assets of Community Value Register		Forms submitted as separate bids.
Other	Improvements at Redruth Railway Station		See letter from Cornwall Council attached




**CORNWALL**  
**COUNCIL**  
*one and all • onen hag oll*

Mr P Bennett  
Redruth Town Council  
The Chambers  
Redruth  
Cornwall  
TR15 2SP

**Your ref:** RTC/801/Rgn  
**My ref:** T2094/HH  
**Date:** 18 June 2019

Dear Mr Bennett

 20/6/19

### One Public Transport System for Cornwall

I am writing in reply to your letter dated 5 February, which unfortunately I did not receive until you resent it on 6 June. I do apologise for the delay.

Cornwall Council was last involved in upgrading Redruth Station in 2003 (working as Cornwall County Council and Kerrier District Council at the time). The £276,000 scheme delivered an upgraded platform 1 building and passenger facilities.

I am disappointed to hear that the station is now in a poor state of repair. Cornwall Council does not have any funding allocated to upgrading the station as part of One Public Transport System for Cornwall. I will however be highlighting this issue to colleagues in Great Western Railway, the current leaseholders of the station, as I would expect them to be both maintaining and refreshing facilities, such as toilets, as part of their franchise commitments.

Cornwall Council and its predecessors have facilitated significant investment in our railways (since we initiated the Riviera Project in 1999 over £93m to date) and we expect our railway partners to act as good custodians of this investment. I will be making this very clear to GWR.

Yours sincerely



Nigel Blackler  
**Service Director - Transport and Infrastructure**  
Economic Growth and Development  
Tel: [REDACTED]  
Email: [REDACTED]



*Amenities Committee Meeting*

*Correspondence Schedule/Members Reports*

*Meeting Date: 1<sup>st</sup> July 2019*

1. Keira Mayne, Treleigh School concerning plastic pollution.
2. Flood Expo – 11<sup>th</sup> & 12<sup>th</sup> September 2019 at NEC Birmingham.

*All other correspondence/information is contained as a package with these papers*

Cllr Cathy Page,  
64 Wilkinson Gardens,  
Redruth,  
TR15 2FP

Treleigh C.P School,  
Treleigh,  
Redruth,  
TR16 4AY

Thursday 6<sup>th</sup> June 2019

Dear Councillor Cathy Page,

My name is Keira Moyne. I am eleven years of age and currently attend Treleigh C.P School in Redruth. I am writing to you to discuss the problem with plastic pollution. Plastic Pollution is important to me because it is killing thousands of marine creatures every year.

I am not sure of the impact you have had on plastic pollution throughout Redruth and was wondering if you could tell me?

What plans do you have for reducing the amount of plastic we use in the future?  
And how will it affect Redruth?

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I would suggest disposing of plastic knives and forks, spoons and other single use plastics.

Thankyou for your time reading this letter.  
Please consider what I have said

Yours sincerely,  
Keira Mayne

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**Abigail Hunt**

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**From:** Flood Expo [REDACTED]  
**Sent:** 21 May 2019 16:19  
**To:** admin@redruth-tc.gov.uk  
**Subject:** Your registration confirmation for Flood Expo



# **FLOOD EXPO**

Dear Matthew Brown,

Thank you for registering for your free ticket to attend Flood Expo on the 11th & 12th of September at the NEC Birmingham. Doors open at 10am both days and your tickets are valid for both days.

Your ticket and a copy of the showguide will be now posted out to the address you used to register. Should you lose your ticket you can attend with the above reference number and we can reissue your ticket on the day, however this may cause delay to your admission. If your ticket or guide do not arrive in time don't worry, we can re-print your ticket on the day and there will be show guides that can be collected at the entrance to the show.

If you are unable to print this email, please make a note of the unique reference number on your ticket and quote the number at the front desk. Alternatively, simply provide your name and the details you registered with and we will be able to find your registration and print your ticket on-site.

You can amend your booking and add additional colleagues.  
**[Edit Your Booking/Add Colleagues](#)**

**Event Dates:**

Wednesday 11 and Thursday 12 September 2019

**Location:**

NEC, Birmingham

There will be show guides available to pick up at the show entrance, you can also view the digital show guide online [here](#) so you can plan your day at the show.

For the latest updates please visit <http://www.thefloodexpo.co.uk/>.

We look forward to welcoming you to the NEC Birmingham at what's set to become the environmental event of the year.

Kind regards,  
The Flood Expo Team

**REPORT FOR: For Amenities Committee Meeting on Monday 1<sup>st</sup> July 2019**

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**1.0 SUBJECT OF REPORT: Summary of Facilities Department's progress**

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**2.0 SUMMARY OF IMPLICATIONS**

- a. Policy - No
- b. Financial - No
- c. Legal - No

**3.0 TERMS OF REFERENCE**

3.1 To report upon the responsibilities within the Facilities department.

**4.0 REPORT**

**4.1 Relocation Project**

4.2 Appointment of Charles Green as design architect, work on plans for submission to planning authority and Fire Safety Officers ongoing. Asset retention, relocation to Kresen Kernow and disposal finalised with CC. Removal of Fire Suppressant system scheduled for 26 Jun 19, removal of rolling racking system scheduled to commence 1 Jul 19.

4.3 Several meetings with representatives of Cornwall Council (departments represented included ICT, Property Services and Library Service) along with a CORMAC / OFR representatives responsible for library asset relocation and disposal.

**5.0 The Chambers**

5.1 Continued issues with leaks in the roof... will require programme of repair and refurbishment once future use for the building finalised.

5.2 Pressure wash paved area to front of the building.

**6.0 Clock Tower**

6.1 Refurbishment contract awarded... phased schedule of works to be agreed with primary contractor.

6.2 Attempts to secure Capital Investment from Cornwall Council ongoing.

**7.0 Market Way and Market Hall**

7.1 All units occupied with effect from 1 Jul 19. Unit 3 – Baby discount, Unit 11/12 – AC Mobility.

7.2 Weekly C of C Farmers' Markets in Market Hall developing well. Some interest in additional uses for Market Hall but no formal applications received.

7.3 ASB – Significant reduction in instances of drinking and drug use in Market Hall as a result of pro-active enforcement by PCSOs covering the Redruth area.

7.4 Issues with pigeon infestation continuing, discussions ongoing with neighbouring landowners regarding a joint approach.

## 8.0 The Cornwall Centre

- 8.1 Faults with fire reporting system continuing... discussions with BT / Cornwall Council regarding re-connection of monitoring service and intruder alert systems.
- 8.2 Requests for full access to building ground floor including issue of security keys, electronic pass codes etc. approved... awaiting receipt of keys etc.

## 9.0 Redruth Town Library

- 9.1 Fire alarm triggered as a result of dust debris from boiler work being blown into detection sensor... steps being taken to prevent further occurrences.
- 9.2 Regular visits for weed clearing and basic maintenance including ground floor window cleaning.

## 10.0 Redruth Town Festivals and Markets

- 10.1 Supported Events team in the preparation and safety provision for the Murdoch Day parade and market.

## 11.0 Town Centre

- 11.1 Inspection of finger posts revealed issues with accuracy and general condition. Discussions ongoing with Kresen Kernow regarding improvements and maintenance requirements.
- 11.2 Maintenance of street furniture and updating of "poster bins" ongoing.

## 12.0 New Cut Car Park & Public Conveniences

- 12.1 Revenue since last meeting- £354.25, Total Current Revenue for 2019/20 - £716.10.
- 12.2 Issues encountered – Continued theft of cleaning supplies inc. soap dispensers, toilet rolls etc.
- 12.3 Replacement of security systems for both Ladies and Gents toilets scheduled for completion during July.
- 12.4 Awaiting quote from APS Construction for the replacement of the faulty LED light at the entrance to New Cut Car Park.

## 13.0 Public Realm at Brewery Site

- 13.1 Maintenance of green spaces areas continuing.

## 14.0 St Rumon's Garden

- 14.1 Daily checks with corresponding removal of litter, leaves etc. Checks suspended during period of safety works... will resume on completion.
- 14.2 Safety work to boundary walls, as detailed in attached Historic Building Pre-Application Report, nearing completion by Regan Builders. Delays encountered owing to frequency of inclement weather during which lime mortar work was not possible.
- 14.3 Issues encountered – Situation regarding alcohol based litter improved... possibly due to lengthy periods of rain.

- 15.0 *Play Areas*
- 15.1 Routine Play Area Surveys completed regularly and cleaning / maintenance work carried out as required.
- 15.2 DJM Groundservices carried out repair work highlighted in 2018 Annual Inspection. Works included refurbishing of chain links on swings owing to normal wear & tear and replacement of worn bushes.
- 15.3 East End Playing Fields – Damage to cargo net in play area repaired by DJM Groundcare.
- 15.4 East End Playing Fields – Underground installation of utility cabling and pipework by Coastline as part of the Miners’ Row development ongoing.
- 16.0 *Allotments*
- 16.1 Raymond Road Allotments – Continued monitoring of situation at RRA but with little signs of works beginning or additional safety measures being implemented. Two plots at RRA still hosting safety barriers to minimise risk to allotment holders.
- 16.2 Meeting requested by representatives of Coastline to discuss best way forward to resolve the issue at RRA... date and time tbc.
- 17.0 *Facilities Department*
- 17.1 Training package Phase One completed with successful completion of Pole Saw certification and Tree Inspection training.
- 17.2 Appraisals – Annual appraisal meetings completed and forms submitted to Town Clerk for retention.
- 17.3 Provision of Welfare Facilities... commencement of groundworks imminent.
- 17.4 Footpaths – Work resumed, usual issues of litter, fly tipping and overgrown shrubs etc. either resolved “in house” or reported to Cornwall Council / CORMAC for resolution.
- 18.0 *Liaison with Cornwall Council / CORMAC / External Organisations*
- 18.1 Awaiting meeting request from Coastline Housing to discuss worsening situation at boundary between Raymond Road Allotments and Park-An-Mengleth.
- 18.2 Ongoing discussions with Roads & Parking department to facilitate the repair of the street level lighting fixture at the entrance to New Cut Car Park and ornamental street lighting at Market Strand entrance to Market Way.
- 18.3 Following complaints from festival visitors (Murdoch Day) we reported inappropriate disposal of cooking fat on Alma Place Redruth.
- 18.4 Continued discussions with Redruth RFC on the potential use of Strawberry Fields as an additional rugby facility.
- 19.0 *Health and Safety*
- 19.1 Occupational Health Visits planned for all staff on a voluntary basis.
- 19.2 Hepatitis B inoculation program for all Facilities team members implemented.
- 19.3 Issues with excess vibration from aging brush cutting equipment (over 10 years) due to extensive use... sourced lighter alternative achieving lowest EAV levels with intention to replace existing equipment prior to next annual inspection (Jan 2020).



20.0 **RECOMMENDATIONS**

20.1 It is recommended the report be noted and approval granted for necessary works.

Alec J Webb  
Facilities and Contracts Manager