

**REDRUTH TOWN
COUNCIL**



**CONSEL AN DRE
RESRUDH**

Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: P B Bennett

Our Reference:

RTC/460/2/Mtg

Date:

6th December 2023

See Distribution

Dear Councillor

Finance Committee Meeting – 11th December 2023

You are summoned to attend a Meeting of the Redruth Town Council Finance Committee to be held which will be held in the Langman Room, Redruth Civic Centre, Alma Place, on Monday 11th December 2023, commencing at 7 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

Peter Bennett
Town Clerk

Enclosures:

Agenda and associated documentation.

Distribution:

Action:

Cllr Barnes
Cllr Biscoe
Cllr Mrs Biscoe
Cllr Brown
Cllr Craze
Cllr Garrick
Cllr Thomas
Cllr Tremayne
RFO

Information:

All other Town Councillors
Press & Public

Redruth Town Council
Finance Committee Meeting – 11th December 2023
AGENDA

PART I – PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak.*
4. To allow the public to put questions to the Council on any item on this agenda.
5. *To reinstate Standing Orders.*
6. To confirm the Minutes of the:
 - 6.1 Meeting of the Finance Committee held on 16th October 2023. [Minutes attached]
 - 6.2 Extraordinary Meeting of the Finance Committee held on 28th November 2023. [Minutes attached]
7. To receive a Report from the Responsible Finance Officer [See report attached]
8. To review the Income and Expenditure for the period ended 30th November 2023. [See schedule attached]
9. To receive the Interim Report for the year ended 31 March 2024 from the Independent Internal Auditor, Mr S Hudson, dated 8th November 2023 [See report attached]
9. To receive a report from the Internal Audit for Q2 FY 2023-24 carried out by Cllr H Biscoe [See report attached]
10. To consider requests for financial assistance. [See schedule attached]



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Town Mayor: Cllr R S Barnes

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Finance Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 16th October 2023

Present: Cllr S Barnes
Cllr A Biscoe
Cllr H Biscoe
Cllr M Brown
Cllr B Craze
Cllr C Garrick
Cllr I Thomas

Chair

In attendance: P B Bennett
Mrs H Bardle
Cllr R Major

Town Clerk
RFO

PART I - PUBLIC SESSION

1552.1 To receive apologies for absence.

Apologies were received from Cllr Tremayne (family commitments).

1552.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

There were no declarations of interest declared.

1552.3 To confirm the Minutes of the Meeting of the Finance Committee held on 21st August 2023

1552.3.1 RESOLVED by a majority to accept the Minutes of the Meeting of the Finance Committee held on 21st August 2023 as a true and accurate record of proceedings. [Proposed Cllr H Biscoe; Seconded Cllr A Biscoe]. Cllrs Craze, Garrick and Thomas abstained as they were not present at the meeting.

1552.4 To review the Income and Expenditure for the period ended 30th September 2023.

1552.4.1 Unanimously RESOLVED that the Income and Expenditure ended 30th September 2023 meets that which would be expected for this accounting period. [Proposed: Cllr Brown; Seconded: Cllr Garrick]

1552.5 To receive a report from the Responsible Finance Officer

1552.5.1 A report from the responsible Finance Officer had been circulated prior to the meeting. The report and recommendations within were discussed in some depth.

1552.5.2 Cllrs Craze and H Biscoe agreed to carry out the Q2 internal audit checks.

- 1552.5.3 Unanimously RESOLVED that the report from the Responsible Finance Officer was accepted and the recommendations would be implemented where appropriate. [Proposed: Cllr H Biscoe; Seconded: Cllr Garrick]
- 1552.6 **Conclusion of Annual Audit of the Council Accounts for the year ended 31st March 2023.**
- 1552.6.1 Members were pleased to note that the external auditors, BDO LLP, had in their opinion and on the basis of the information in the AGAR, stated that it is in accordance with proper practices and that no matters had come to their attention that gives them cause for concern that relevant legislation and regulatory requirements have not been met by this Council.
- In other matters, they have recommended that in future the monies relating to the Trewirgie Charitable Trust Fund (TCTF) be transferred to their own account and no longer sit within the Town Council's bank accounts. This was something that was agreed at a recent meeting of the Trustees, and the RFO will make the necessary arrangements within the coming months.
- 1552.6.2 Unanimously RESOLVED that it is recommended to Council that the report be noted, and that the RFO make the necessary arrangements for the transfer of the TCTF monies to their own account. [Proposed: Cllr Barnes; Seconded: Cllr H Biscoe]
- 1552.7 **To consider requests for financial assistance.**
- 1552.7.1 The requests for financial assistance were considered and decisions made as per Annex A to these minutes.
- 1552.8 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (commercial in confidence), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed: Cllr Thomas; Seconded: Cllr Brown]
- 1552.9 **Appointment of Independent Internal Auditor for the Financial Years 2023-24 to 2025-26.**
- 1552.9.1 Unanimously RESOLVED that Mr S Hudson of Hudson Accounting be appointed as the independent internal auditor for the financial years 2023-24 to 2025-26 (inclusive). Proposed: Cllr H Biscoe; Seconded: Cllr Thomas]
- 1552.10 **To consider tenders for the work to refurbish/remodel the New Cut Toilets including provision of a Changing Places Toilet.**
- 1552.10.1 Unanimously RESOLVED that the Clerk holds further discussions with JDS Properties to endeavour to sort out anomalies in their tender submission and to clarify costings; and that further investigation is carried out regarding a potential CPT facility at the other end of New Cut Car Park. [Proposed: Cllr H Biscoe; Seconded: Cllr Brown]

Chairman

Redruth Town Council
Appeals Schedule
Meeting Date: 16th October 2023

Budget 2023-2024: £8,000		Allocated to date: £2,000	Balance available: £6,000	
No	Appellant	Amount Requested/Purpose	Recommendation	Previous Awards
1.	Food Troops CIC	£3150 towards the "Cook Grow Thrive project on a Monday and Tuesday in Victoria Gardens	Cllr Brown's proposal that as this is a just cause that benefits a large number in our community that the whole amount be approved, was not seconded. Cllr Barnes therefore proposed a donation of £2000 be made, which was seconded by Cllr Garrick. Cllr H Biscoe made an amendment to the amount of £1000 which was seconded by Cllr A Biscoe. On voting for the amendment Cllrs A Biscoe, H Biscoe, Craze and Garrick voted for the amendment with Cllrs Barnes and Brown voting against and Cllr Thomas abstaining. This became the substantive motion and it was RESOLVED by a majority the we make a donation of £1000 to the FoodTroops CIC. Cllrs A Biscoe, H Biscoe, Craze and Garrick voting in favour; Cllrs Barnes and Brown voting against, and Cllr Thomas abstaining.	NIL
2.	Heartlands Trust	£1000 towards their annual Fireworks Display to be held on 5 th November 2023	Unanimously RESOLVED that as this event contradicts the Town Council Climate Change Policy that we make no donation to the event. [Proposed: Cllr Brown; Seconded: H Biscoe]	NIL

REDRUTH TOWN COUNCIL



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Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: P B Bennett

Minutes of an Extraordinary Meeting of the Redruth Town Council Finance Committee held at
Redruth Civic Centre, Alma Place, Redruth on Tuesday 28th November 2023

Present: Cllr S Barnes
Cllr A Biscoe
Cllr H Biscoe
Cllr M Brown
Cllr I Thomas

Chair

In attendance: P B Bennett
Mrs H Bardle
Cllr R Major

Town Clerk
RFO

PART I - PUBLIC SESSION

1559.1 To receive apologies for absence.

Apologies were received from Cllrs Craze and Garrick (other commitments).

1559.2 To review the Council budget for Financial Year 2024-2025 and the level of precept to be raised, and to make a recommendation to the Full Council

1559.2.1 A report was circulated to Members prior to the meeting, outlining the proposed Council budget for FY 2024-25. This had been compiled from recommendations from the other Town Council Standing Committees. Members discussed the report in some detail.

1559.2.2 Unanimously RESOLVED that the committee recommends to Council it sets a budget for Financial Year 2024-2025 of £1,216,270, and that the level of precept raised be £1,176,015. [Proposed: Cllr H Biscoe; Seconded: Cllr Barnes]

Chairman

REPORT FOR: Meeting of Finance Committee on Monday 11th December 2023

1.0 SUBJECT OF REPORT: To update the committee on the work of the Responsible Finance Officer

2.0 SUMMARY OF IMPLICATIONS

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 TERMS OF REFERENCE

- 3.1 To provide the committee with information of the work carried out by the Responsible Finance Officer since the last meeting.

4.0 REPORT

4.1 Day-to Day Work.

- The Budget and Precept figures for 2024/25 have been approved by the Finance Committee and will be presented to Full Council on 18th December 2023.
- The November payroll was calculated to include back-pay at the new scale rates applicable from 1 April 2023.
- A number of recommendations have been made following recent audit visits;
 - Internal audit visit for Q1 – recommendation to cancel the credit card in the name of an ex-employee. This has been done.
 - External audit for year-ended 31 March 2023 – recommendation to set up a separate bank account in the name of Trewirgie Trust – I have contacted the bank to initiate this.
 - Independent internal audit – recommendation to check the VAT treatment of library income eg photocopying. I will attend a VAT training course on 7th December to clarify the correct treatment and put through an adjustment in q/e 31 December 2023 if necessary.
- I am preparing a report on approval/authorisation procedures pending the appointment of a new Town Clerk for approval by Full Council on 18th December 2023.
- I will review the Risk Assessment and Internal Controls documents for approval at the February 2024 finance meeting.

4.2 Monies due from Redruth Chamber of Commerce and others

£285.59 remains outstanding, and I have just raised an invoice for the provision of a wreath for Remembrance Sunday.

There are no other long-term balances due to the Council.

4.3 Internal Audit by Committee Members

The internal audit visit for the q/e 30 September 2023 was carried out on 5th December 2023. The next audit visit, for Q3, will be due in January/early February, ideally for a report to the next Finance Committee meeting on 19th February 2024.

4.5 RECOMMENDATION

It is recommended that that this report is noted.

Helen Bardle – Responsible Finance Officer

Detailed Income & Expenditure by Budget Heading 06/12/2023

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration-Staff Costs							
1100 Income-Miscellaneous	(28)	0	28			0.0%	
Administration-Staff Costs :- Income	<u>(28)</u>	<u>0</u>	<u>28</u>				<u>0</u>
4101 Wages/Salaries	276,925	439,667	162,742		162,742	63.0%	
4102 Tax/NIC	80,161	138,365	58,205		58,205	57.9%	
4103 Mileage	(161)	0	161		161	0.0%	
4104 Pensions	81,153	135,320	54,167		54,167	60.0%	
Administration-Staff Costs :- Indirect Expenditure	<u>438,077</u>	<u>713,352</u>	<u>275,275</u>	<u>0</u>	<u>275,275</u>	<u>61.4%</u>	<u>0</u>
Net Income over Expenditure	<u>(438,106)</u>	<u>(713,352)</u>	<u>(275,246)</u>				
102 General Administration							
1076 Income - Sponsorship	200	0	(200)			0.0%	
1100 Income-Miscellaneous	(540)	0	540			0.0%	
1176 Precept Received	1,045,261	1,099,147	53,886			95.1%	
1190 Interest Received	13,181	0	(13,181)			0.0%	
General Administration :- Income	<u>1,058,103</u>	<u>1,099,147</u>	<u>41,044</u>			<u>96.3%</u>	<u>0</u>
4201 Stationery	1,136	1,400	264		264	81.2%	
4202 Telephone/Internet	426	1,350	924		924	31.6%	
4203 Mobile Phones	3,122	3,400	278		278	91.8%	
4204 Annual Subscriptions	7,194	10,100	2,906		2,906	71.2%	1,750
4205 Photocopier Contract	1,012	1,375	363		363	73.6%	
4206 Postage	42	150	108		108	27.9%	
4207 Advertising	(50)	1,000	1,050		1,050	(5.0%)	
4208 Audit	450	3,400	2,950		2,950	13.2%	
4210 Mayor's Budget	2,629	2,000	(629)		(629)	131.5%	1,829
4211 Members Travel & Subsistence	12	0	(12)		(12)	0.0%	
4212 Development Resources	0	1,000	1,000		1,000	0.0%	
4213 Tablets	1,771	3,065	1,294		1,294	57.8%	
4214 Newspapers	421	500	79		79	84.1%	
4215 Refreshments	0	400	400		400	0.0%	
4216 Volunteer Support Fund	0	500	500		500	0.0%	
4217 Lib Events & Activities	2,931	750	(2,181)		(2,181)	390.8%	
4220 Miscellaneous Expenses	275	200	(75)		(75)	137.3%	
4221 Loan Repayment	16,670	16,670	(0)		(0)	100.0%	
4222 IT Support	5,972	12,200	6,228		6,228	48.9%	
4223 HR Outsourcing	10,288	7,500	(2,788)		(2,788)	137.2%	
4224 TIC Bulk Buy	0	1,000	1,000		1,000	0.0%	
4703 Office Equipment	75	0	(75)		(75)	0.0%	
General Administration :- Indirect Expenditure	<u>54,377</u>	<u>67,960</u>	<u>13,583</u>	<u>0</u>	<u>13,583</u>	<u>80.0%</u>	<u>3,579</u>
Net Income over Expenditure	<u>1,003,726</u>	<u>1,031,187</u>	<u>27,461</u>				
6000 plus Transfer from EMR	3,579						

Detailed Income & Expenditure by Budget Heading 06/12/2023

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	1,007,305						
201 Christmas Festival							
1077 Income - Xmas Lights	20	0	(20)			0.0%	
1101 Income - Stalls	400	0	(400)			0.0%	
Christmas Festival :- Income	419	0	(419)				0
4304 Christmas Lights	20,139	20,290	151		151	99.3%	
4305 Christmas Events	6,147	5,000	(1,147)		(1,147)	122.9%	
4404 Marketing/Advertising	966	0	(966)		(966)	0.0%	
4413 Road Closures/Licenses	164	0	(164)		(164)	0.0%	
4415 Misc Expenses	2	0	(2)		(2)	0.0%	
Christmas Festival :- Indirect Expenditure	27,419	25,290	(2,129)	0	(2,129)	108.4%	0
Net Income over Expenditure	(26,999)	(25,290)	1,709				
202 Other Events							
1076 Income - Sponsorship	1,540	0	(1,540)			0.0%	
1103 Income - Advertising	131	0	(131)			0.0%	
Other Events :- Income	1,671	0	(1,671)				0
4220 Miscellaneous Expenses	59	0	(59)		(59)	0.0%	
4311 Market Support	272	500	228		228	54.4%	
4312 Summer Events	1,501	2,500	999		999	60.0%	624
4313 Seasonal Events	369	2,000	1,631		1,631	18.5%	
4314 Lowendar Perran	400	500	100		100	80.0%	
4315 Coronation	945	5,000	4,055		4,055	18.9%	
4402 Music Acts	400	0	(400)		(400)	0.0%	
4404 Marketing/Advertising	892	0	(892)		(892)	0.0%	
4405 Equip/Toilets/Tables/Chairs	285	0	(285)		(285)	0.0%	
4408 Bunting	25	0	(25)		(25)	0.0%	
4410 Marquees	390	0	(390)		(390)	0.0%	
4415 Misc Expenses	10	0	(10)		(10)	0.0%	
4716 Remembrance	943	0	(943)		(943)	0.0%	
Other Events :- Indirect Expenditure	6,491	10,500	4,009	0	4,009	61.8%	624
Net Income over Expenditure	(4,820)	(10,500)	(5,680)				
6000 plus Transfer from EMR	624						
Movement to/(from) Gen Reserve	(4,196)						

Detailed Income & Expenditure by Budget Heading 06/12/2023

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
203 Administration Services							
1103 Income - Advertising	101	0	(101)			0.0%	
Administration Services :- Income	101	0	(101)				0
4207 Advertising	200	1,000	800		800	20.0%	
4220 Miscellaneous Expenses	42	0	(42)		(42)	0.0%	
4405 Equip/Toilets/Tables/Chairs	179	0	(179)		(179)	0.0%	
4407 First Aid	292	0	(292)		(292)	0.0%	
4413 Road Closures/Licenses	50	0	(50)		(50)	0.0%	
4703 Office Equipment	73	2,000	1,928		1,928	3.6%	
4706 Council Website	290	1,500	1,210		1,210	19.3%	
4708 Training	3,153	5,000	1,847		1,847	63.1%	
4709 Donations	3,000	8,000	5,000		5,000	37.5%	
4711 Youth Council	408	1,000	592		592	40.8%	
4715 Town Website	1,200	1,400	200		200	85.7%	
4716 Remembrance	0	1,000	1,000		1,000	0.0%	
4718 Town Guide	3,082	6,500	3,418		3,418	47.4%	
4719 C4L	0	2,500	2,500		2,500	0.0%	
4720 Plastic Champion	0	500	500		500	0.0%	
4723 Podcast	0	1,500	1,500		1,500	0.0%	
Administration Services :- Indirect Expenditure	11,968	31,900	19,932	0	19,932	37.5%	0
Net Income over Expenditure	(11,867)	(31,900)	(20,033)				
204 RIM&PF							
1101 Income - Stalls	800	0	(800)			0.0%	
1103 Income - Advertising	15	0	(15)			0.0%	
RIM&PF :- Income	815	0	(815)				0
4220 Miscellaneous Expenses	12	0	(12)		(12)	0.0%	
4401 Marshals	383	370	(13)		(13)	103.5%	
4402 Music Acts	1,070	3,000	1,930		1,930	35.7%	
4403 Street Ents	1,740	0	(1,740)		(1,740)	0.0%	
4404 Marketing/Advertising	1,752	1,500	(252)		(252)	116.8%	
4405 Equip/Toilets/Tables/Chairs	250	1,300	1,050		1,050	19.3%	
4407 First Aid	238	250	12		12	95.0%	
4408 Bunting	1,125	275	(850)		(850)	409.1%	
4410 Marquees	0	850	850		850	0.0%	
4412 Market Stalls	(10)	0	10		10	0.0%	
4413 Road Closures/Licenses	71	100	29		29	71.0%	
4414 Hospitality	0	250	250		250	0.0%	
4415 Misc Expenses	9	0	(9)		(9)	0.0%	

Detailed Income & Expenditure by Budget Heading 06/12/2023

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4416 Fun Day	0	600	600		600	0.0%	
4419 Generators	761	1,900	1,140		1,140	40.0%	
4421 Electricity	0	300	300		300	0.0%	
4422 Miners Day Activities	900	1,200	300		300	75.0%	
RIM&PF :- Indirect Expenditure	8,301	11,895	3,594	0	3,594	69.8%	0
Net Income over Expenditure	(7,486)	(11,895)	(4,409)				
205 Murdoch							
1101 Income - Stalls	567	0	(567)			0.0%	
1103 Income - Advertising	27	0	(27)			0.0%	
Murdoch :- Income	594	0	(594)				0
4401 Marshals	702	1,000	298		298	70.2%	
4402 Music Acts	1,815	1,200	(615)		(615)	151.3%	
4403 Street Ents	2,875	1,000	(1,875)		(1,875)	287.5%	
4404 Marketing/Advertising	1,852	1,000	(852)		(852)	185.2%	
4405 Equip/Toilets/Tables/Chairs	640	400	(240)		(240)	160.1%	
4407 First Aid	211	460	249		249	45.9%	
4408 Bunting	0	275	275		275	0.0%	
4410 Marquees	0	1,150	1,150		1,150	0.0%	
4411 Stage	771	900	129		129	85.7%	
4412 Market Stalls	28	1,250	1,222		1,222	2.3%	
4413 Road Closures/Licenses	663	420	(243)		(243)	157.9%	
4415 Misc Expenses	114	300	186		186	38.1%	
4417 Evening Entertainment	0	200	200		200	0.0%	
4427 Schools	1,200	1,650	450		450	72.7%	
Murdoch :- Indirect Expenditure	10,872	11,205	333	0	333	97.0%	0
Net Income over Expenditure	(10,278)	(11,205)	(927)				
206 St Piran Festival							
1101 Income - Stalls	15	0	(15)			0.0%	
St Piran Festival :- Income	15	0	(15)				0
4220 Miscellaneous Expenses	4	0	(4)		(4)	0.0%	
4401 Marshals	0	350	350		350	0.0%	
4402 Music Acts	100	3,000	2,900		2,900	3.3%	
4405 Equip/Toilets/Tables/Chairs	0	325	325		325	0.0%	
4406 Printing Programmes	0	500	500		500	0.0%	
4407 First Aid	185	0	(185)		(185)	0.0%	
4408 Bunting	0	275	275		275	0.0%	

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4413 Road Closures/Licenses	71	75	4		4	94.7%	
4414 Hospitality	3	0	(3)		(3)	0.0%	
4430 Transport	0	350	350		350	0.0%	
St Piran Festival :- Indirect Expenditure	362	4,875	4,513	0	4,513	7.4%	0
Net Income over Expenditure	(347)	(4,875)	(4,528)				
<u>207 Amenities Services</u>							
4604 Electricity	63	0	(63)		(63)	0.0%	
Amenities Services :- Indirect Expenditure	63	0	(63)	0	(63)		0
Net Expenditure	(63)	0	63				
<u>210 Other Services</u>							
1075 Income-Floral Displays	(51)	0	51			0.0%	
1080 Income-Footpaths	1,906	1,700	(206)			112.1%	
Other Services :- Income	1,856	1,700	(156)			109.2%	0
4501 Purchases & Works	3,865	7,500	3,635		3,635	51.5%	
4507 Town Clock Maintenance	999	1,750	751		751	57.1%	
4513 Play Equipment Maintenance	6	0	(6)		(6)	0.0%	
4514 CCTV Monitoring	8,603	9,900	1,297		1,297	86.9%	
4515 CCTV R&M	4,034	5,500	1,466		1,466	73.3%	
4520 Weed Control	5,680	5,750	70		70	98.8%	
4521 Vehicle Fuel	1,881	2,400	519		519	78.4%	
4522 Machinery Fuel	611	500	(111)		(111)	122.1%	
4523 Floral Displays	1,607	16,000	14,393		14,393	10.0%	
4524 GWaT Maintenance	86	4,000	3,915		3,915	2.1%	
4525 PPE	1,185	0	(1,185)		(1,185)	0.0%	
4604 Electricity	31	0	(31)		(31)	0.0%	
4610 Building Maintenance	12	0	(12)		(12)	0.0%	
Other Services :- Indirect Expenditure	28,599	53,300	24,701	0	24,701	53.7%	0
Net Income over Expenditure	(26,743)	(51,600)	(24,857)				
<u>301 The Chamber</u>							
1001 Income - Chambers Rent	7,650	10,200	2,550			75.0%	
1011 Income-Services-KCU	2,799	0	(2,799)			0.0%	
The Chamber :- Income	10,449	10,200	(249)			102.4%	0
4101 Wages/Salaries	992	0	(992)		(992)	0.0%	
4209 Insurance	7,007	7,300	293		293	96.0%	

Detailed Income & Expenditure by Budget Heading 06/12/2023

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4601 Non-domestic Business Rate	8,284	0	(8,284)		(8,284)	0.0%	
4602 Gas	664	250	(414)		(414)	265.5%	
4603 Water	(1,605)	125	1,730		1,730	(1284.1	
4604 Electricity	(9)	750	759		759	(1.2%)	
4606 Lifts	360	460	100		100	78.3%	
4610 Building Maintenance	14,488	4,000	(10,488)		(10,488)	362.2%	13,703
4611 Air Conditioning	0	935	935		935	0.0%	
4616 Security Systems	0	100	100		100	0.0%	
The Chamber :- Indirect Expenditure	30,180	13,920	(16,260)	0	(16,260)	216.8%	13,703
Net Income over Expenditure	(19,731)	(3,720)	16,011				
6000 plus Transfer from EMR	13,703						
Movement to/(from) Gen Reserve	(6,028)						
302 Market Way							
1002 Income - MW Retail	13,645	18,690	5,045			73.0%	
1100 Income-Miscellaneous	1,341	0	(1,341)			0.0%	
Market Way :- Income	14,986	18,690	3,704			80.2%	0
4209 Insurance	4,700	4,700	0		0	100.0%	
4220 Miscellaneous Expenses	17	0	(17)		(17)	0.0%	
4601 Non-domestic Business Rate	27,637	32,960	5,323		5,323	83.8%	
4602 Gas	1,184	3,200	2,016		2,016	37.0%	
4603 Water	1,804	3,200	1,396		1,396	56.4%	
4604 Electricity	14,637	16,000	1,363		1,363	91.5%	
4605 Waste	2,801	4,600	1,799		1,799	60.9%	
4606 Lifts	0	460	460		460	0.0%	
4607 Cleaning	9,944	15,000	5,056		5,056	66.3%	
4610 Building Maintenance	5,822	4,000	(1,822)		(1,822)	145.5%	
4611 Air Conditioning	590	1,000	410		410	59.0%	
4615 Hygiene Contracts	909	2,000	1,091		1,091	45.5%	
4616 Security Systems	0	1,650	1,650		1,650	0.0%	
4617 Security MW	8,143	5,000	(3,143)		(3,143)	162.9%	
4618 Security Meetings	691	2,330	1,639		1,639	29.7%	
4619 Major Items	0	5,000	5,000		5,000	0.0%	
Market Way :- Indirect Expenditure	78,879	101,100	22,221	0	22,221	78.0%	0
Net Income over Expenditure	(63,892)	(82,410)	(18,518)				

Detailed Income & Expenditure by Budget Heading 06/12/2023

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
303 Library							
1020 Income - Fines/Lost Items	43	0	(43)			0.0%	
1022 Income - Photocopy	2,166	0	(2,166)			0.0%	
1025 Income - Small Items (NonVAT)	5	0	(5)			0.0%	
1026 Income - Misc	1,740	0	(1,740)			0.0%	
1027 Income - Sale of Books	93	0	(93)			0.0%	
1028 Income - Seagull Sacks	474	0	(474)			0.0%	
1029 TIC Income	190	0	(190)			0.0%	
1100 Income-Miscellaneous	667	0	(667)			0.0%	
Library :- Income	5,377	0	(5,377)				0
4214 Newspapers	53	0	(53)		(53)	0.0%	
4220 Miscellaneous Expenses	304	0	(304)		(304)	0.0%	
4603 Water	154	0	(154)		(154)	0.0%	
4604 Electricity	148	0	(148)		(148)	0.0%	
4610 Building Maintenance	224	0	(224)		(224)	0.0%	
4724 Home Library Service	69	500	431		431	13.8%	
Library :- Indirect Expenditure	953	500	(453)	0	(453)	190.6%	0
Net Income over Expenditure	4,424	(500)	(4,924)				
304 Public Toilets							
4511 Grounds Maintenance	23	0	(23)		(23)	0.0%	
4603 Water	3,212	2,500	(712)		(712)	128.5%	
4604 Electricity	205	1,000	795		795	20.5%	
4607 Cleaning	16,814	25,200	8,386		8,386	66.7%	
4610 Building Maintenance	602	2,000	1,398		1,398	30.1%	
4615 Hygiene Contracts	319	420	101		101	76.0%	
Public Toilets :- Indirect Expenditure	21,176	31,120	9,944	0	9,944	68.0%	0
Net Expenditure	(21,176)	(31,120)	(9,944)				
305 St Rumons Gardens							
4603 Water	(36)	95	131		131	(37.8%)	
4604 Electricity	(4,218)	600	4,818		4,818	(703.0%)	
4605 Waste	1,071	920	(151)		(151)	116.4%	
4610 Building Maintenance	121	1,000	879		879	12.1%	
4615 Hygiene Contracts	40	0	(40)		(40)	0.0%	
St Rumons Gardens :- Indirect Expenditure	(3,021)	2,615	5,636	0	5,636	(115.5%)	0
Net Expenditure	3,021	(2,615)	(5,636)				

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
306 EEPF							
4511 Grounds Maintenance	221	3,400	3,179		3,179	6.5%	
4512 Play Equipment Inspections	86	275	190		190	31.1%	
4513 Play Equipment Maintenance	378	5,000	4,622		4,622	7.6%	
4529 Skate Park Maint	33,045	2,000	(31,045)		(31,045)	1652.3%	33,045
4605 Waste	1,245	1,050	(195)		(195)	118.6%	
4610 Building Maintenance	12	0	(12)		(12)	0.0%	
EEPF :- Indirect Expenditure	<u>34,987</u>	<u>11,725</u>	<u>(23,262)</u>	<u>0</u>	<u>(23,262)</u>	<u>298.4%</u>	<u>33,045</u>
Net Expenditure	<u>(34,987)</u>	<u>(11,725)</u>	<u>23,262</u>				
6000 plus Transfer from EMR	33,045						
Movement to/(from) Gen Reserve	<u>(1,941)</u>						
307 Plain-an-Gwarry							
4512 Play Equipment Inspections	86	275	190		190	31.1%	
4513 Play Equipment Maintenance	776	2,500	1,724		1,724	31.1%	
4605 Waste	766	660	(106)		(106)	116.1%	
Plain-an-Gwarry :- Indirect Expenditure	<u>1,628</u>	<u>3,435</u>	<u>1,807</u>	<u>0</u>	<u>1,807</u>	<u>47.4%</u>	<u>0</u>
Net Expenditure	<u>(1,628)</u>	<u>(3,435)</u>	<u>(1,807)</u>				
308 Facilities Yard							
4601 Non-domestic Business Rate	1,613	2,000	387		387	80.7%	
4603 Water	0	500	500		500	0.0%	
4604 Electricity	327	500	173		173	65.4%	
4607 Cleaning	24	0	(24)		(24)	0.0%	
4610 Building Maintenance	16	0	(16)		(16)	0.0%	
Facilities Yard :- Indirect Expenditure	<u>1,980</u>	<u>3,000</u>	<u>1,020</u>	<u>0</u>	<u>1,020</u>	<u>66.0%</u>	<u>0</u>
Net Expenditure	<u>(1,980)</u>	<u>(3,000)</u>	<u>(1,020)</u>				
320 Capital Expenditure							
4502 Grounds Equipment	0	2,000	2,000		2,000	0.0%	
4508 Compound Rent	1,333	2,000	667		667	66.7%	
4510 Vehicles	14,510	21,000	6,490		6,490	69.1%	
4528 Library Furniture	0	1,000	1,000		1,000	0.0%	
4531 TVF	4,865	0	(4,865)		(4,865)	0.0%	4,865
4603 Water	38	0	(38)		(38)	0.0%	
Capital Expenditure :- Indirect Expenditure	<u>20,747</u>	<u>26,000</u>	<u>5,253</u>	<u>0</u>	<u>5,253</u>	<u>79.8%</u>	<u>4,865</u>
Net Expenditure	<u>(20,747)</u>	<u>(26,000)</u>	<u>(5,253)</u>				
6000 plus Transfer from EMR	4,865						
Movement to/(from) Gen Reserve	<u>(15,882)</u>						

Detailed Income & Expenditure by Budget Heading 06/12/2023

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
401 Planning							
4721 Neighbourhood Plan	4,087	5,000	914		914	81.7%	
Planning :- Indirect Expenditure	<u>4,087</u>	<u>5,000</u>	<u>914</u>	<u>0</u>	<u>914</u>	<u>81.7%</u>	<u>0</u>
Net Expenditure	<u>(4,087)</u>	<u>(5,000)</u>	<u>(914)</u>				
999 Ear Marked Reserves							
1081 Income - s106	12,475	0	(12,475)			0.0%	12,475
Ear Marked Reserves :- Income	<u>12,475</u>	<u>0</u>	<u>(12,475)</u>				<u>12,475</u>
4902 Office Equipment EMR	0	3,480	3,480		3,480	0.0%	
4903 Elections EMR	0	19,813	19,813		19,813	0.0%	
4904 Playgrounds EMR	0	6,175	6,175		6,175	0.0%	
4905 Grounds Equipment EMR	0	5,731	5,731		5,731	0.0%	
4908 SK8 Park	2,750	17,481	14,731		14,731	15.7%	2,750
4909 Bus Shelters EMR	0	3,988	3,988		3,988	0.0%	
4910 Station Hill Site EMR	0	1,200	1,200		1,200	0.0%	
4911 Signs EMR	0	5,942	5,942		5,942	0.0%	
4912 Training EMR	0	3,481	3,481		3,481	0.0%	
4913 Website EMR	0	(588)	(588)		(588)	0.0%	
4914 Building Contingency	0	4,387	4,387		4,387	0.0%	
4915 Running Costs EMR	0	4,659	4,659		4,659	0.0%	
4917 Receptions EMR	0	650	650		650	0.0%	
4918 Tourism EMR	0	822	822		822	0.0%	
4921 Neighbourhood Plan EMR	(6,567)	6,652	13,219		13,219	(98.7%)	6,567
4924 Mayors Allowance EMR	0	6,596	6,596		6,596	0.0%	
4925 CCTV	0	6,219	6,219		6,219	0.0%	
4926 Building Maintenance EMR	0	12,162	12,162		12,162	0.0%	
4927 Public Realms	0	2,000	2,000		2,000	0.0%	
4928 Christmas Lights EMR	0	1,479	1,479		1,479	0.0%	
4929 Transition	3,600	70,803	67,203		67,203	5.1%	3,600
4930 Town Trail Leaflets	0	4,922	4,922		4,922	0.0%	
4931 Toilets	0	119,399	119,399		119,399	0.0%	
4934 Bunting/Flags	0	2,427	2,427		2,427	0.0%	
4935 Youth Council	0	1,410	1,410		1,410	0.0%	
4936 Redruth Community Centre	0	6,182	6,182		6,182	0.0%	
4937 Legacy	0	2,500	2,500		2,500	0.0%	
4938 Floral Displays	0	6,000	6,000		6,000	0.0%	
4940 Events Contingency EMR	0	18,058	18,058		18,058	0.0%	
4942 Advertising EMR	0	2,860	2,860		2,860	0.0%	
4943 Market Way EMR	0	12,976	12,976		12,976	0.0%	

Detailed Income & Expenditure by Budget Heading 06/12/2023

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4944 Library EMR	0	1,307	1,307		1,307	0.0%	
4946 CIL	0	54,633	54,633		54,633	0.0%	
4947 Staffing	0	40,100	40,100		40,100	0.0%	
4948 Climate Change	0	29,842	29,842		29,842	0.0%	
4949 TVF	0	(3,186)	(3,186)		(3,186)	0.0%	
4950 Welcome Back Fund	0	478	478		478	0.0%	
4951 Telephone Box	0	10,083	10,083		10,083	0.0%	
4952 Mobile Speed Signs	0	10,000	10,000		10,000	0.0%	
4953 GWaT	0	3,200	3,200		3,200	0.0%	
4954 TIC	0	1,800	1,800		1,800	0.0%	
4955 Plastic Champion	0	500	500		500	0.0%	
Ear Marked Reserves :- Indirect Expenditure	<u>(217)</u>	<u>508,623</u>	<u>508,840</u>	<u>0</u>	<u>508,840</u>	<u>0.0%</u>	<u>12,917</u>
Net Income over Expenditure	<u>12,692</u>	<u>(508,623)</u>	<u>(521,315)</u>				
6000 plus Transfer from EMR	6,350						
6001 less Transfer to EMR	19,042						
Movement to/(from) Gen Reserve	<u>0</u>						
Grand Totals:- Income	1,106,834	1,129,737	22,903			98.0%	
Expenditure	777,908	1,637,315	859,407	0	859,407	47.5%	
Net Income over Expenditure	<u>328,927</u>	<u>(507,578)</u>	<u>(836,505)</u>				
plus Transfer from EMR	62,166						
less Transfer to EMR	19,042						
Movement to/(from) Gen Reserve	<u>372,051</u>						



HUDSON ACCOUNTING LTD.
INTERIM INTERNAL AUDIT REPORT:
TO THE MEMBERS OF REDRUTH TOWN COUNCIL
YEAR ENDED 31ST MARCH 2024.

ISSUE DATE: 08/11/2023
ISSUED TO: TOWN CLERK & RFO

INTRODUCTION:

Internal auditing is an independent, objective assurance activity designed to improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

Scope:

The scope of the audit covers, as a minimum, the areas included in the Internal Audit Report contained in the Annual Governance & Accountability Return.

Any areas not covered at this interim stage will be included later in the year or during the final audit activity.

Approach:

Audit work is carried out in line with the Chartered Institute of Public Finance and Accountancy's Internal Audit Standards and guidance issued by the National Association of Local Councils.

Where applicable we have included reference to 'proper practice' and the associated guidance as laid out in 'Governance & Accountability for Smaller Authorities in England' which is applicable to financial years from 1st April 2023.

Selective testing was carried out and the relevant policies, procedures and controls were reviewed.

GENERAL COMMENTS:

We would like to thank the staff for their assistance and co-operation during the audit.

The matters raised in this report are only those which came to our attention during our internal audit work and are not necessarily a comprehensive statement of all the weaknesses that exist, or of all the improvements that may be required.

It should be noted that assurance can never be absolute. The most that the internal audit service can provide is a reasonable assurance that there are no major weaknesses in risk management, governance, and control processes. The audit does not guarantee that the accounting records are free from fraud or error.

We have provided a table of audit recommendations, where required that allow for the Council's response, which can be used as an ongoing monitoring tool. We would be grateful if, in due course, it was completed and returned to us.

AUDIT COMMENTARY:

Previous Recommendations

There are no recommendations requiring implementation.

Accounting Records

The accounts are maintained on RBS accounting software they were up to date and appeared free from material errors.

Financial Regulations

Financial Regulations were last reviewed in 2019.

Updated Model Regulations are due for publication and this should instigate a review by the Council.

Payments

A sample of payments was tested to establish whether the spending decision, procurement process, certification and approval for payment were in line with Financial Regulations as well as ensuring that payments were supported by invoices, VAT was correctly accounted for, and payment controls were applied.

Payments

Payments are supported by invoices and are accurately input into the accounting system.

They are certified by the RFO prior to being included on payment schedules approved by Members.

Risk

Risk Assessment

The risk assessment has yet to be reviewed this financial year.

In addition to the risk assessment a review of the effectiveness of internal controls and of internal audit should be undertaken.

Insurance

Statutory insurances are in place and the Fidelity Guarantee is adequate at £2 million.

The insurance schedule was cross checked to the asset register and there are no obvious omissions – however the asset register is very light on detail and thus any comparison is potentially flawed.

The asset register should be expanded to include more details (there is a section in the Practitioners Guide providing suggestions) and then cross referenced to the insurance schedule to ensure all assets are covered.

Investments

An Investment Strategy covering the 2023/24 financial year has been adopted.

Budgets

Setting

We reviewed the 2023/24 budget setting process as part of our final audit work in 2022/23, we will review the 2024/25 process later in the year.

Monitoring

Monitoring reports covering the first half of the year have been supplied to the Finance Committee.

Income

Systems were tested to ensure that suitable controls are in place to ensure that all income is received in a timely manner, that charges are correctly applied and that any cash received is promptly receipted and banked.

Precept

The precept received is in accord with that set by the Council.

Festival Stalls

A new system for managing the sale of festival pitches is being implemented so we will test this at the year-end.

Library

The Library income is managed via a till which is regularly reconciled. Cash items are coded to the accounting system from till reports and card payments are allocated from a spreadsheet that records the type of each transaction.

The VAT status of photocopying and seagull sack charges needs to be established.

VAT

VAT claims are up to date.

Payroll

New Starters

New employees have been issued with contracts of employment and have been paid in accordance with the Terms therein.

Re-gradings

Changes in employee terms and conditions have been duly approved by Members and accurately implemented.

Tax, NI & Pensions

PAYE and pension requirements have been met. A sample of tax codes was tested and all had been accurately applied.

Pay Award

The national pay award has just been agreed and we will test its implementation as part of the year-end audit.

Bank Reconciliation

Bank reconciliations are carried out monthly and in a timely manner and were found to be accurate.

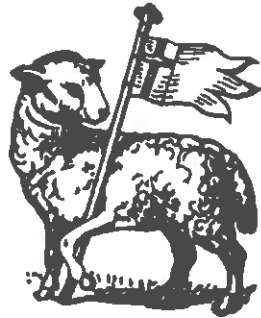
They are reviewed by another officer after completion and by Members as part of their internal control checking regime.

Electors Rights

Full Council properly approved the 2022/23 AGAR.

The opportunity for electors to examine the accounts was properly advertised and the publication requirements in respect of the 2022/23 accounts have been met.

INTERNAL AUDITS **(FINANCE)**



REDRUTH TOWN COUNCIL

ANNUAL RETURN

Section 2 – Annual Governance Statement

2. We maintain an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and review its effectiveness
6. We maintain throughout the year an adequate and effective system of internal audit of the council's accounting records and control systems
7. We took appropriate action on all matters raised in reports from internal and external audit.

Checks to be carried out during Internal Audit

	Receipts & Payments	Yes	No	Comments
RP1	Carry out a random selection of Receipts and Payments	✓		
RP2	Are all payments approved by the RFO?	✓		
RP3	Have all payments been properly authorised?	✓		
RP4	Have all Invoices been signed by the relevant number of signatories?	✓		
RP5	Have all Receipts been properly identified as to whom the payment is from and for what reason?	✓		
RP6	Has VAT been properly accounted for on all Receipts and Payments?	✓		
RP7	Have VAT returns been properly submitted to HMRC and on time?	✓		OCTOBER'S PRINT OFF SUBMISSION RECEIPT.

	Bank Reconciliation	Yes	No	Comments
BR1	Has the Bank Reconciliation been completed for the previous month end? If "No", how many months are outstanding?	✓		
	Assuming the Bank Reconciliation is current.....	✓		
BR2	Does the Balance figure on the reconciliation equal the sum of the balance figures on the statements?	✓		
BR3	Are the differences explained?			NIL DIFFERENCES
BR4	Does the reconciled difference equal nil?	✓		

	Salaries & Wages	Yes	No	Comments
SW1	Ensure that, for a sample of staff salaries, gross pay due is calculated in accordance with the approved spinal point on the NJC scale or hourly rate, and also with the contracted hours	✓		WHILE IN LINDA ASKING NEW TOWN CLERK - SUGGEST A COUNCILLOR (PERHAPS) AUTHORISES A SAMPLE OF WAGES PAYMENTS WITH BANK ACCOUNT
SW2	Ensure that appropriate tax codes are being applied to each employee	✓		
SW3	For the test sample of employees, ensure that tax is calculated appropriately	✓		
SW4	For NI, ensure that the correct deduction and employer's contributions are applied.	✓		
SW5	Check the correct treatment of Pension contributions	✓		CORRECT

5.13.12
SW1,2

SW6	Have payments to CC Pension Fund been properly submitted and on time?	✓		
SW7	Have payments to HMRC for PAYE been properly submitted and on time?	✓		

	Effectiveness of Internal Controls	Yes	No	Comments
IC1	Does the internal audit take account of both the Council's risk assessment and wider internal control arrangements?	✓		
IC2	Is the IA considered to be competent and has carried out the internal audit work ethically, with integrity and objectivity?	✓		
IC3	Have interim audits been carried out by Members of the Council	✓		
IC4	Have interim audits been recorded and presented to the Council?	✓		
IC5	Is regular budget monitoring reported to Council?	✓		
IC6	Does the Council make positive responses to the recommendations of the IA and Audit Members?	✓		
IC7	Is adequate insurance cover in place, including Public Liability and fidelity Guarantee?	✓		
IC8	Is the Asset Register adequate and up to date?	✓		ASSET REGISTER TO BE REVIEWED IN THE NEW YEAR TO INCLUDE FURNITURE
IC9	Has the Asset Register and Insurance Schedule been reconciled?	✓		COMPUTERS & FACILITIES EQUIPMENT + ENGAGEMENT TEAM PURCHASES

	Miscellaneous	Yes	No	Comments
M1	Ensure that the precept received in the accounts matches the prior year submission form to the relevant authority and the public record of precepted amounts	✓		
M2	Where free or paid for software is used, ensure that it is up to date.	✓		
M3	Physically check the petty cash	✓		
M4	Petty Cash payments are properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for	✓		PETTY CASH RECONCILED EVERY MONTH.

Any other comments:

CREDIT CARD IN NAME OF LARA MCSHEE NOW
CANCELLED FROM LAST INTERNAL AUDIT.

Print Name.....

J. H. Biscoe

Signature.....

J. H. Biscoe

Date *5-12-23*

Print Name.....

Signature.....

Date.....

Redruth Town Council
Appeals Schedule
Meeting Date: 11th December 2023

Budget 2023-2024: £8,000		Allocated to date: £3,000	Balance available: £5,000	
No	Appellant	Amount Requested/Purpose	Recommendation	Previous Awards
1.	A Band of Brothers	£5,000 towards the provision of local quest weekends, hall hire for weekly circles and community days.		NIL
2.	Drama Express	£500 towards the provision of an 'Oscar' ceremony, celebrating the achievements of the members		£300 in 2017

GRANT APPLICATION FORM

Name of Organisation: **abandofbrothers**

Organisation type <small>(Please circle one option)</small>	<input type="checkbox"/> Community Group	<input checked="" type="checkbox"/> Registered Charity <small>Yes</small>	<input type="checkbox"/> Voluntary Organisation	<input type="checkbox"/> Statutory Agency
---	--	--	---	---

Give the name and status of two representatives authorised to make the application:

Name: Nigel Lynch	Name: Alan Larkin
Address: 	Address:
Tel No:	Tel No:
Email address:	Email address:
Position Held: Fundraising coordinator	Position Held: Conductor

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Abandofbrothers offer a grassroots, social action solution to the problem of young male disaffection. We connect, inspire, and train local male volunteers to work with the most disadvantaged and most (self) destructive young men aged 18-25. Through ROP and mentoring, we help young men find out what it takes to be a man in current times. An alternative to prison, addiction and suicide, we support them to move away from crime and create a life that holds meaning, purpose and belonging. We create enduring mentoring communities woven into society, enabling men to reclaim social responsibility by stewarding local young men into healthy adulthood. Bridging the generational gap between men is the first step towards bringing young men in from the fringes of society and building a life that is good for them and good for others. We actively work with Redruth men

DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere)

Established in 2008, we offer a grass-roots led contemporary rite of passage programme specialising in mentoring young men and resourcing communities to take local ownership for the problem of young male disaffection. We have a community franchise model operating across twelve localities. Established relationships with probation, the police, leaving care team, homeless/housing projects and other support initiatives. We use a trauma-informed approach that considers the particular needs of men. Sociocratic principles enable local communities to influence organisational decision making. Two executives are BAME men and, along with 17% of our mentors, are men with lived experience of the CJS. We use Rites of Passage (ROP) weekends and ongoing mentoring to enable the changes we see in disaffected young men. Our 'Project' is the ongoing delivery of these weekends and the associated mentoring. Our costs are detailed below and in our budget attached.

Please give a detailed breakdown of the costs of your project/activity

Our budget as attached is for c.£60k per annum, this covers all of our costs from our local quest weekends to hall hire for our weekly circles and our community days where we work in the community with our young men to give them a sense of purpose. Any monies granted by Redruth TC would go towards these costs. If you would like to know a specific 'thing' that your grant has paid for we can also do that and allocate your funding to something specific within the budget.

Estimated start and end date for the project/activity: **01/01/24 - 31/12/24**

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

We fundraise locally with c.£18,500 having been raised thus far this year.
At a national level we fundraise to support all of our communities (we have 11 other communities countrywide) that are unable to raise enough funds locally. Local fundraising is becoming far more essential with the lack of funding available nationally.

Please advise which other Town and Parish Councils you have approached for funding this project, and the amounts requested:

Camborne TC £5k (applied for); Helston TC £2,500 (received)

Grant requested from Redruth Town Council:

£5,000

How do you know there is a local need for your project/activity? Please give recent evidence.

We work closely with the local police and probation service as well as other charities like Wild Young Parents Project, and absolutely know that young men in trouble with the law is a thing, and a thing that needs addressing immediately.

Who and how many people in the Redruth Parish will benefit from your project/activity?

We take referrals from various agencies, ideally the Probation service and charities like Wild, who have an opportunity to catch young men before they are too entrenched in the CJS. We work with up to 30 YM per annum locally, of which a regular percentage come from Redruth being as it is a key area of deprivation.

How long have you been fundraising for this particular project?

As the project is ongoing and has been locally for 8 years and nationally for 15 years we fundraise continually.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

No

Please attach your last set of annual accounts to this application. If you are unable to provide this information, please tell us why

Name of payee: abandofbrothers
(This should be a group or association and not an individual)

Account No:

Sort Code:

Please write here anything else you wish to say about your application:

We have never approached our local town councils for funding before as we have managed to fund through trusts and philanthropy, all the while supporting our local communities.

You will no doubt be aware that funding streams are becoming less available to all charities due to increasing need.

We understand that there are immediate urgent needs for funding, and those needs will only increase if we do not continue to do our work.

See our work as a project that reduces long term costs, investment in all of our futures, including a reduction in cost.

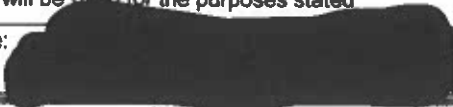
Supporting A Band of Brothers is supporting your community, directly and indirectly, it meets all of your criteria for bid acceptance.

We would also invite you to our Homecoming event at Heartlands on the 10th Jan at 7pm to see what we do in the flesh. You will be moved and humbled, I promise.

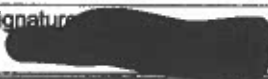
Declaration

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:



Signature:



ABANDOFBROTHERS

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Mission statement

We believe that every man has the right to a life with meaning, purpose and belonging and holds a social responsibility to be an active agent of positive change in the world. We see it as our responsibility to connect, inspire and train groups of men to collectively address the problem of young male disaffection in their local communities. Our long-term goal is to establish responsible and enduring communities resourced to meet the needs of the localities in which we work.

Public benefit

The trustees certify that they have had and paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake. This they believe is demonstrated in this report.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

We see that one of the best long-term community solutions to tackle the problem of young male disaffection is through mentoring and rite of passage work delivered by stable groups of male mentors. Our work focuses on particular localities and aims to provide a vehicle for men to pull together for a common cause and to reclaim a collective social responsibility. Our work can be broadly categorised into the following groups of programmes:

Mentoring

One-to-one and group-based mentoring, both in-person and remotely. Includes goal setting, personal accountability work, non-violent conflict transformation work, personal narrative development (especially those areas that are not working for the young men), emotional literacy and anger management.

Rite of passage work

A contemporary and intensive residential weekend including emotional breakthrough work, physical challenges and robust discussions to enable participants to discover their own positive sense of masculinity in these changing times.

Community building

It takes time, care & skill to heal the traumas of the past, change core beliefs and behaviors and even longer to establish new behavioral patterns. Regular and consistent interventions, delivered by competent, well-trained mentors who genuinely care, create a supportive framework. By establishing stable groups of trained male mentors into the fabric of a community, the young men have access to life-long support that reaches beyond our structured programs.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

ACHIEVEMENT AND PERFORMANCE

How we work

The charity delivers its charitable aims in three ways:

- through direct delivery in the community by harnessing the goodwill of groups of trained volunteers.
- through in-house direct delivery in partnership with the National Probation and Prison Services, Leaving Care and supported housing initiatives.
- through public awareness activity to engender compassion for disenfranchised young men and to highlight our social responsibilities.

Whom we work with

We work with young men aged 18-25, involved in or at heightened risk of entering the criminal justice system (CJS).

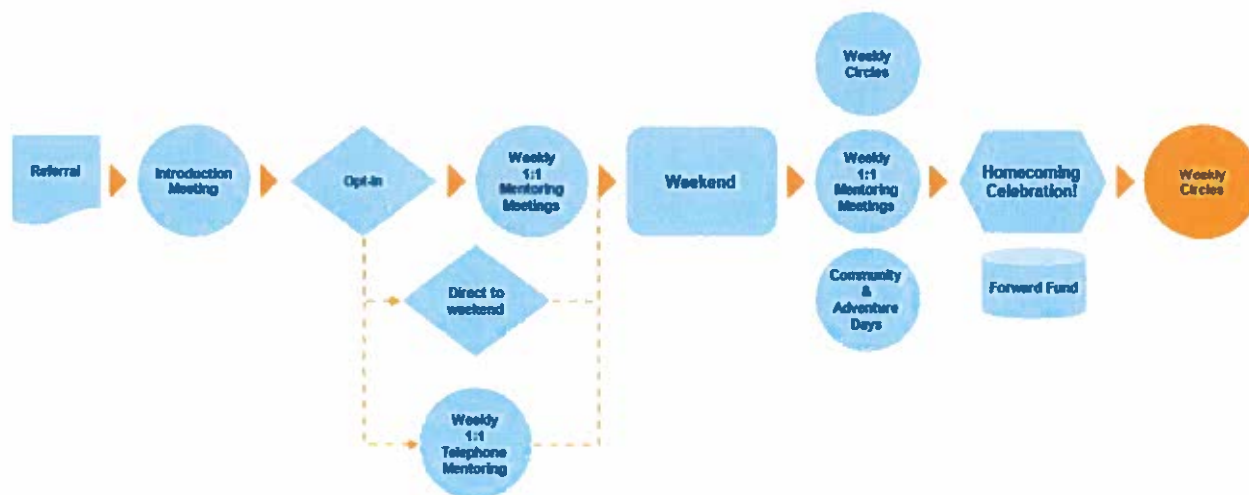
External Factors

This was another challenging year in which Covid-19 still yielded a significant influence, restricting social interactions nationally. Despite the continuing effects of the pandemic on all sectors of society, we were able to continue with our core work in supporting young men through these times of extreme difficulty.

The eventual lifting of Covid-19 restrictions allowed us to begin in-person meetings again, for many men this being the first face-to-face contact since the first lockdown. Many of our 10 communities took the opportunity to begin meeting in outdoor settings, before gradually moving back to indoor settings. Weekly circles were well-attended and the year saw the return of former volunteers and graduate young men. Many men continued to attend our online national Sunday meetings throughout the summer in addition to their own community meetings.

The National Quest Preparation Cycle (NQPC)

The journey through which our mentees go through during their time with us is indicated below:



REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

Highlights from 2021/22

Statistics

- 5 Rite of Passage weekends were successfully and safely delivered with no outbreaks of Covid-19. These weekends were accessed by nearly all of our communities (Leamington, Manchester, Eastbourne, Hastings, Bristol, Brighton, Crawley, Falmouth, and Penzance)
- A total of 84 participants attended the Rite of Passage weekends. Of these participants, 33 were young men and 51 were older men. 148 staff contributed 7,104 volunteer hours
- Quest Cycles started in Brighton, Eastbourne, Hastings, Bristol, Leamington, Falmouth, and Penzance and a new cohort of mentors started in Manchester
- 24 men attended mentor training
- 10 men attended supervisor training
- Across 10 communities we had 191 referrals to our National Quest Preparation Cycle (NQPC). Of those, 135 young men engaged in the pre-quest mentoring, 90 young men completed the pre-quest mentoring and 33 young men went on to complete the Rite of Passage weekends
- Across 10 communities we had 97 referrals to our Mentor Introduction Training (MIT). Of those, 53 men completed the MIT programme and 51 attended Rites of Passage weekends

Evaluation

A specifically funded wide-ranging impact measurement (IM) project was launched to evaluate the efficacy of the current programmes. Some of the highlights of the quantitative data from the pilot impact measurement survey are:

- Hope, motivation, and possibility were improved for 100% of men interviewed
- 86% of men interviewed felt that abandobrothers helped them to feel more responsible and accountable
- 86% of men interviewed felt that abandobrothers helped them to feel part of a local community
- It was reported that abandobrothers helped with 8 wellbeing measures 84% of the time

A lot was learnt from the pilot. To gain greater uptake, it was decided that surveys needed to be introduced as part of a weekly IM meeting and for IM to become an integral part of the 1:1 weekly mentor meeting. A greater focus needed to be given to IM across all spheres of the organisation's operational infrastructure.

The Communities

We now have ten communities: Eastbourne, Crawley, Portsmouth, Falmouth, Penzance, Manchester, Leamington, Oxford, Bristol, and Brighton and a London taskforce has been created with a view to introducing an emerging London community. Additional funding was secured to enable us to employ two community mentors whose role it is to support community engagement, oversee the quality of program delivery and look for opportunities to form new communities. By adding community mentors to our team, we are looking to increase the number of young men that we work with and provide a stronger foundation for existing and potential new communities.

Equality, Diversity, and Inclusion (EDI) training

Improving our organisational understanding of and engagement in EDI is something that we feel to be significantly important for the organisation as a whole. We believe it is important to gain the required depth in understanding of the issues that many of our young men face, to enable engagement of a larger number of young men from minority groups and to support the building of bridges between our mentors and mentees. Therefore, we formed an EDI sub-committee to create a bespoke training plan that would achieved the desired results. For many people, traditional EDI training had resulted in the feeling of separation rather than connection and in the training we developed, we interrogated power dynamics from personal, historical and 'here and now' perspectives to help understand why working with identity, belonging, and difference can trigger certain responses. In addition to this we built internal resources, and conversational structures to ensure a safe space for real learning to take place. We held our pilot weekend in March 2022 and are looking to roll this out in the future.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

FINANCIAL REVIEW

Our Financial Position and Looking Forward

During the year, the net funds raised from charitable trusts, wealthy individual donors, corporations, statutory bodies and the general public was just over £360,000. This included a contribution to salary expenditure of just over £25,000 via the government furlough scheme. We carried forward just under £275,000 of funds from the previous financial year (2020/21) and spent just under £414,000 in 2021/22.

With lockdown restrictions easing during the year we were able to ramp up the scope of our programs once again, correspondingly increasing operating expenditure versus the prior year. We continue to work closely with funding partners to match funding with the required needs of the charity in a fast-changing environment and carried forward just over £221,000 of funds into the financial year 2022/23.

We have established a sufficient funding pipeline to meet the needs of the charity as we enter the next financial year 2022/23, with £175k of unrestricted and £87k of restricted funds committed at the year end from multi-year grants, regular direct debits, and wealthy individual investors.

Investment policy and objectives

The Memorandum of Association allows the trustees to deposit or invest funds in any manner (but to invest only after obtaining advice from a financial expert and having regard to the suitability of investments and the need for diversification).

Reserves policy

We regularly review the finances and spending of the charity and have examined the charity's requirements for reserves in light of the main risks to the organisation. We have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of expected operating costs offset by restricted funds eligible to be used as a contribution against them. We are confident that at this level, we will be able to continue the charity's current activities in the event of a significant drop in funding. The status of unrestricted reserves net of fixed assets as at the year end stood at £120,000 which falls within the target band towards the lower end of the range.

FUTURE PLANS

We are seeking to develop greater collaboration between other intentional groups, including women's groups. Plans are in place for the first coming together of a joint festival this summer.

As highlighted in the organisational strategic review (see structure, governance, and management), we believe we would benefit from a larger, more diverse, trustee board. We plan to start a recruitment campaign and to have onboarded several new trustees by the end of 2022.

We recognise the benefits that the two recently employed community mentors have brought to the organisation. As a result, we are looking to increase the number of community mentors to provide this level of support to more of our communities. This will include London to increase our reach and effectiveness across the capital, with an emphasis on working with mentors with lived experience and young men from minority ethnic groups.

We will roll out the new in-house EDI training throughout abandofbrothers, and we would also like to see it made available to other organisations.

We will continue to build partnerships to help establish three regional and purpose-built sites to host our rite of passage weekends and mentor training programmes in the South-East, Cornwall and Midlands. We will draw up a concept and business plan to develop an eight-acre woodland site in Sussex over which we hold a long-term lease. An essential part includes making the sites available to social enterprise and community initiatives for nature-based activities.

We will continue to enhance the way in which we measure the impact of our work to improve our decision-making and the quality of the work we do.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Abandofbrothers was incorporated on 19th February 2007 (registered company number 6113676).

It received charitable status on 18th February 2008 (registered charity number 1122852).

Charity constitution

The charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 19th February 2007 as amended by special resolution dated 14th December 2007.

Recruitment and appointment of new trustees

The directors/trustees are listed in this report.

The number of directors shall not be less than 3 (unless otherwise determined by ordinary resolution) shall not be subject to any maximum.

At each annual general meeting one thirds of the directors or, if their number is not three or a multiple of three, the number nearest to one third must retire. A director retiring may stand for re-election.

Organisational structure

The trustees of abandofbrothers commissioned an external consultant to carry out a strategic review of the organisation in order to accelerate our services and to have an even greater impact. We recognised the need to review the organisation's challenges, strengths, and any barriers that might exist.

Decision making

Decisions are made by a simple majority, and if there is an equality of votes, whether as a show of hands or on a poll, the person who is chairing the meeting shall have a casting vote in addition to any other vote he or she may have.

Tasks are delegated to the core team who report to the directors each quarter. Progress is monitored by the directors at each meeting.

Induction and training of new trustees

Most trustees are familiar with the practical work of the charity. They are encouraged to attend a contemporary rite of passage experience either on our 'Quest for Community' (QfC) rite of passage weekend residential training or an alternate but comparable training for our female trustees. All male trustees are encouraged to staff our QfC weekend once a year. All trustees are encouraged to attend at least a community 'Homecoming' celebration annually, marking the end of the QfC programme.

Additionally, new trustees are invited to partake in the mentor training and be mentored by one of our volunteers and mentor one of our young male beneficiaries.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Voluntary help and gifts in kind

The trustees are deeply grateful to the hundreds of volunteers who have helped through mentoring young men, staffing our programmes, coordinating local operations, local fund development and in particular, our community conductors who lead on and oversee the integrity of local programmes. Each of our community projects has a team of around 25 volunteers and would be unable to operate without their generosity and commitment.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06113676 (England and Wales)

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

Registered Charity number
1122852

Registered office
44 Grand Parade
Brighton
East Sussex
BN2 9QA

Trustees
S C Sanham
R S Williams
R E Alcroft (resigned 6/12/2022)
K I F Khan
N M Roberts
J C Andrews (appointed 7/12/2022)
T J Blundell (appointed 7/12/2022)
S Calder (appointed 7/12/2022)
S Chinnery (appointed 7/12/2022)
Ms M D'Arcy (appointed 7/12/2022)
A K R Hampel (appointed 7/12/2022)
M P N Hyltoft (appointed 7/12/2022)
N S Tyrrell (appointed 7/12/2022)

Independent Examiner
John Thacker FCA DChA
Institute of Chartered Accountants in England and Wales
Chariot House Limited
Chartered Accountants
44 Grand Parade
Brighton
East Sussex
BN2 9QA

Solicitors
Bates Wells Braithwaite
10 Queen Street Place
London
EC4R 1BE

ABANDOFBROTHERS**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	37,854	24,662	62,516	45,676
Charitable activities	4				
Programme delivery		125,144	148,480	273,624	235,602
Investment income	3	49	-	49	155
Other income		<u>24,458</u>	<u>-</u>	<u>24,458</u>	<u>100,333</u>
Total		<u>187,505</u>	<u>173,142</u>	<u>360,647</u>	<u>381,766</u>
 EXPENDITURE ON					
Raising funds	5	16,695	-	16,695	17,253
Charitable activities	6				
Programme delivery		<u>162,971</u>	<u>234,138</u>	<u>397,109</u>	<u>260,080</u>
Total		<u>179,666</u>	<u>234,138</u>	<u>413,804</u>	<u>277,333</u>
 NET INCOME/(EXPENDITURE)					
Transfers between funds	17	7,839 <u>(41,618)</u>	(60,996) <u>41,618</u>	(53,157) <u>-</u>	104,433 <u>-</u>
Net movement in funds		(33,779)	(19,378)	(53,157)	104,433
 RECONCILIATION OF FUNDS					
Total funds brought forward		<u>154,639</u>	<u>119,724</u>	<u>274,363</u>	<u>169,930</u>
 TOTAL FUNDS CARRIED FORWARD		<u>120,860</u>	<u>100,346</u>	<u>221,206</u>	<u>274,363</u>

The notes form part of these financial statements

BALANCE SHEET
31 MARCH 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	13	1,976	-	1,976	1,055
Investments	14	<u>100</u>	<u>-</u>	<u>100</u>	<u>100</u>
		2,076	-	2,076	1,155
CURRENT ASSETS					
Debtors	15	244	-	244	41,000
Cash at bank		<u>120,641</u>	<u>100,347</u>	<u>220,988</u>	<u>234,485</u>
		120,885	100,347	221,232	275,485
CREDITORS					
Amounts falling due within one year	16	<u>(2,102)</u>	<u>-</u>	<u>(2,102)</u>	<u>(2,277)</u>
NET CURRENT ASSETS		<u>118,783</u>	<u>100,347</u>	<u>219,130</u>	<u>273,208</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>120,859</u>	<u>100,347</u>	<u>221,206</u>	<u>274,363</u>
NET ASSETS		<u>120,859</u>	<u>100,347</u>	<u>221,206</u>	<u>274,363</u>
FUNDS	17				
Unrestricted funds				120,859	154,639
Restricted funds				<u>100,347</u>	<u>119,724</u>
TOTAL FUNDS				<u>221,206</u>	<u>274,363</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

ABANDOFBROTHERS**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022****15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022	2021
	£	£
Trade debtors	<u>244</u>	<u>41,000</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Other creditors	802	977
Accrued expenses	<u>1,300</u>	<u>1,300</u>
	<u>2,102</u>	<u>2,277</u>

17. MOVEMENT IN FUNDS

	At 1/4/21 £	Net movement in funds £	Transfers between funds £	At 31/3/22 £
Unrestricted funds				
General fund	154,639	7,838	(41,618)	120,859
Restricted funds				
Eastbourne Homes	7,740	(9,266)	1,526	-
Brighton	9,314	(16,021)	6,707	-
Crawley	13,326	(7,829)	-	5,497
Eastbourne	11,791	(8,688)	673	3,776
Brighton Food	306	-	-	306
Dulverton Trust	27,000	(27,000)	-	-
Cornwall	2,329	14,001	833	17,163
Harringey	-	(937)	937	-
Oxford	308	(11,712)	11,404	-
Bristol Fund	7,837	(12,654)	4,817	-
Hastings Fund	7,700	(14,053)	6,353	-
Leamington fund	25,653	(217)	-	25,436
Manchester	-	(3,688)	3,688	-
Portsmouth	-	(4,600)	4,680	80
National	920	9,722	-	10,642
Wellbeing	2,000	(1,676)	-	324
Sussex	3,500	(3,500)	-	-
Impact Measurement	-	8,589	-	8,589
Franchise Development	-	6,475	-	6,475
Restart Youth Project	-	10,000	-	10,000
Community Mentors	-	12,059	-	12,059
	<u>119,724</u>	<u>(60,995)</u>	<u>41,618</u>	<u>100,347</u>
TOTAL FUNDS	<u>274,363</u>	<u>(53,157)</u>	<u>-</u>	<u>221,206</u>

GRANT APPLICATION FORM

Name of Organisation: Drama Express

Organisation type (Please circle one option)	Community Group	Registered Charity Yes	Voluntary Organisation	Statutory Agency
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Give the name and status of two representatives authorised to make the application:

Name: Simon Allison

Name: Karen Bryan

Address

Address

Tel No:

Tel No:

Email address:

Email address:

Position Held: Artistic Director / Founder

Position Held: Trustee

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Drama Express provides opportunities for children and young people with complex disabilities to access the performing arts within Redruth and surrounding areas. Drama Express recognizes the importance of creating, developing and sustaining peer group friendships through a shared experience of drama. This aims to end the isolation of many children and young people with complex disabilities, linking the benefits of drama to maintaining positive mental health.

There is a current membership of twenty-five children and young people with disabilities including autism and asperser's syndrome, sensory impairments, cognitive processing deficits, epilepsy, restricted/limited mobility, learning difficulties, genetic disorders, dyspraxia and chronic neurological conditions.

Volunteers from Redruth and surrounding areas are equipped with specialist skills to provide dedicated support. Drama Express is a regular contributor on the performance arts circuit at venues including the Hall for Cornwall, Minack Theatre and Redruth Community Centre.

Through access to Drama Express there are a wide range of skills and knowledge opportunities available. These are focused on singing, dancing, acting, costume design, script writing, improvisation and technical production.

DETAILS OF THE PROJECT/ACTIVITY

Drama Express will be celebrating the fantastic achievements of the children and young people at an 'Oscars' event to be held on Sunday 28th January 2024. The event will recognise the value of children and young people with complex disabilities within the community of Redruth and their outstanding achievements.

Each child and young person will receive a replica Oscar statue and certificate highlighting their achievements. Examples include skills demonstrated specific to singing, dancing, acting and associated skills in the performing arts.

The event will be attended by local dignitaries, drama express trustees and proud family members of the children and young people.

The Oscars event will raise the confidence of each child and young person as they are given recognition for their enthusiasm, dedication and commitment to Drama Express. As part of the Oscars celebration volunteers will also receive recognition for their services in supporting the children and young people.

Please give a detailed breakdown of the costs of your project/activity

Expenditure-

Item or activity	Cost
Venue Hire of Penventon Hotel	£350
Cream Tea for guests	£320
Sound tech and assisted technology	£200
Oscar Award Statues	£130
Taxi and transport	£100
Total	£1100

Estimated start and end date for the project/activity: Sunday 28th January

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

Income –

MFPA Trust	£250 C
Drama Express On-Line Auction	£250 C
Drama Express Bag Pack	£100 C
Redruth Town Council	£500 A
A-Applied C-Confirmed	
Total	£1100

Please advise which other Town and Parish Councils you have approached for funding this project, and the amounts requested:

n/a

Grant requested from Redruth
Town Council:

£500

How do you know there is a local need for your project/activity? Please give recent evidence.

Drama Express has a fundamental focus on the improvement of the mental health of each child and young person in the group. A study by the foundation of people with learning disabilities found that an average of 80% of children and young people with complex disabilities experience challenges around their emotional well-being. The study also highlighted that children and young people on the autistic spectrum are far more likely to experience emotional disorders.

One of the major obstacles associated with disabled people struggling with mental health is the sense of isolation and being judged by their condition. Through access to Drama Express children and young people can build strong bonds with their peers and create a sense of community in Redruth and surrounding areas.

The Oscars celebration is an opportunity to celebrate the difference Drama Express makes in enabling children and young people with complex disabilities to access the performing arts.

Who and how many people in the Redruth Parish will benefit from your project/activity?

Twenty-five children and young people with disabilities including autism and asperser's syndrome, sensory impairments, cognitive processing deficits, epilepsy, restricted/limited mobility, learning difficulties, genetic disorders, dyspraxia and chronic neurological conditions

Fifteen Volunteers to support the children and young people

How long have you been fundraising for this particular project?

Within Drama Express we are very proactive in raising monies towards projects. Both committee members and young people recognise the responsibility to continually source opportunities to obtain funds. Drama Express has its own fundraising committee which also plans events in the local Redruth community and virtually on line. For the past six months we have been fundraising for this project.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

2017 for £300

Please attach your last set of annual accounts to this application. If you are unable to provide this information, please tell us why

Name of payee: [REDACTED]

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code: [REDACTED]

Bank: HSBC

Declaration

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:

[REDACTED]

Signature:

[REDACTED]

Drama Express CIO		Charity No	1188250	
		Company No		
Period start date	28/02/2021	To	Period end date	31/03/2022

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Income (Note 3)						
Income and endowments from:						
Donations and legacies	S01	46,950	16,250	-	63,200	-
Charitable activities	S02	-	-	-	-	-
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	46,950	16,250	-	63,200	-
Expenditure (Notes 6)						
Expenditure on:						
Raising funds	S08	402	-	-	402	-
Charitable activities	S09	13,556	-	-	13,556	-
Separate material expense item	S10	295	-	-	295	-
Other	S11	-	-	-	-	-
Total	S12	14,253	-	-	14,253	-
Net income/(expenditure)	S13	32,697	16,250	-	48,947	-

before tax for the reporting period

Tax payable

Net income/(expenditure) after tax before investment gains/(losses)

Net gains/(losses) on investments

Net income/(expenditure)

Extraordinary items

Transfers between funds

Other recognised gains/(losses):

Gains and losses on revaluation of fixed assets for the charity's own use

Other gains/(losses)

Net movement in funds

Reconciliation of funds:

Total funds brought forward

Total funds carried forward

S14	-	-	-	-	-
S15	32,697	16,250	-	48,947	-
S16	-	-	-	-	-
S17	32,697	16,250	-	48,947	-
S18	-	-	-	-	-
S19	-	-	-	-	-
S20	-	-	-	-	-
S21	-	-	-	-	-
S22	32,697	16,250	-	48,947	-
S23	-	-	-	-	-
S24	32,697	16,250	-	48,947	-