



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT  
Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr A Biscoe**

**Town Clerk: C Williams**

See Distribution

***Our Reference:***  
RTC/Finance Comm  
***Date:***  
14<sup>th</sup> January 2026

Dear Councillor

**Finance Committee Meeting – 19<sup>th</sup> January 2026**

You are summoned to attend a meeting of the Finance Committee to be held in The Langman Room, Redruth Civic Centre, Alma Place on Monday 19<sup>th</sup> January 2026. Proceedings will commence at 7:00pm.

The Agenda and associated papers are included for your reference and information.

Yours sincerely

*Charlotte Williams*

Charlotte Williams  
Town Clerk

Enclosures

Agenda and associated documentation

Distribution:

Action:

Cllr Barnes  
Cllr Allen  
Cllr A Biscoe  
Cllr H Biscoe  
Cllr Broad  
Cllr Morrison  
Cllr Reeve  
Cllr Thomas  
Cllr Tremayne

Information:

All other Councillors  
Cornwall Council Members  
Press & Public

**Redruth Town Council**  
**Finance Committee Meeting – 19<sup>th</sup> January 2026**  
**AGENDA**

**PART I – PUBLIC SESSION**

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. To enable the public to put questions to the Council on any item on this agenda.
4. To confirm the Minutes of the meeting of the Finance Committee held on 20<sup>th</sup> October 2025. [Minutes attached]
5. To confirm the Minutes of the Extraordinary meeting of the Finance Committee held on 8<sup>th</sup> December 2025. [Minutes attached].
6. To review the Management Report for the nine months ended 31<sup>st</sup> December 2025. [See schedule attached].
7. To receive the report from the Responsible Finance Officer (RFO) for the period ended 31 December 2025 [See report attached].
8. To receive the interim Internal Audit report for 2025/26 [see report attached].
9. To receive the Committee's internal audit report for Q1 2025/26 [see report attached].
10. To receive a report from the Business Liaison Manager for Q4 2025/26, including a strategy for 2026/27 [see report attached].
11. To consider an Asset Register and Disposals Policy for approval [see report attached].
12. To consider grant applications received to 31 December 2025 [see schedule attached].



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Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr A Biscoe**

**Town Clerk: C Williams**

**Minutes of a Meeting of the Finance Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 20<sup>th</sup> October 2025**

Present: Cllr S Barnes  
Cllr E Allen  
Cllr A Biscoe  
Cllr H Biscoe  
Cllr P Broad  
Cllr B Ellenbroek  
Cllr R Jolly  
Cllr J Morrison  
Cllr D Reeve  
Cllr I Thomas  
Cllr W Tremayne

(Chair)

In attendance: Mrs C Williams  
Mrs H Bardle  
Mrs C Rundle  
Mr J Malloy  
A Local Resident was also in attendance.

Town Clerk  
RFO / Deputy Town Clerk  
HR Manager  
Consultant Asset Manager

**PART I – PUBLIC SESSION**

**1636.1 To receive apologies for absence.**

None were received.

**1636.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

None were declared.

**1636.3 Public participation session – to enable members of the public to put questions to the Council relating to any items on the agenda.**

The Local resident attending the meeting did not wish to speak.

**1636.4 To confirm the Minutes of the Meeting of the Finance Committee held on 14<sup>th</sup> July 2025.**

1636.4.1 RESOLVED by the Majority to confirm the minutes of the Finance meeting held on Monday 14<sup>th</sup> July as a true and accurate record of proceedings. [Proposed Cllr H Biscoe; Seconded Cllr S Barnes. Cllr Ellenbroek did not vote as she did not attend the meeting]

**1636.5 To review the Management Report for the quarter ended 30<sup>th</sup> September 2025.**

1636.5.1 The Responsible Finance Officer explained the details of the summary report circulated prior to the meeting. Confirming that the Precept is the total sum of taxes collected for the year, as the first payment is made in April, and the second payment in September, explaining that there would be no further income from the precept.

The Responsible Finance Officer confirmed that the finances were on budget, confirming that the Summary sheet was the cover sheet for all the different cost centres, including Core, Asset Management, Library, Communications and Projects.

Cllr Jolly asked for clarification of the figures for Murdoch Day, as she has been previously informed that only 50% of the budget had been used.

The Responsible Finance Officer confirmed that invoices were still being submitted for Murdoch Day, and that the budget had been set in October 2024, and it was hoped that some of the budget for Murdoch Day would have been raised through sponsorship. Although this has not been achieved fully, the Communication Manager had kept within budget with "In Kind" sponsorship, and that the overall event was near forecast.

Cllr Allen raised a question about the line within the report referring to Event Personnel costs, suggesting that should all be included under the different cost centres

The Responsible Finance Officer pointed out that these costs were in relation to First Aid cover, Security and staff overtime costs and included national insurance and tax implications.

Cllr Allen suggested that this had already been covered under the original precept Staff cost. The Responsible Finance Officer responded that this was not correct and the only overtime accounted for was for meetings. The previous events budget had no breakdown regarding staff costs, and there was a requirement to find alternative security for this event at short notice.

Cllr Reeve requested that the Summary be broken down to read Actual; Predicted and Budget columns. Cllr Thomas suggested a forecast, predicted spend.

The Responsible Finance Officer confirmed that this could be done, but that she would also accrue for anticipated costs, which could then be adjusted once received.

1636.5.2 RESOLVED by the Majority to note the report [Proposed Cllr Barnes; Seconded Cllr H Biscoe; Against: Cllr Allen Abstained: Cllr Jolly]

## **1636.6 To agree a future format for the Management Reports, detailed Management reports, and Budget.**

1636.6.1 The Responsible Finance Officer had investigated what to include in management reports and budgets following comments made at the previous full council meeting, and emails received from members. Members were asked three questions:

1636.6.2 Question1 – Would members like to see Salaries combined on the report or separated. Cllr Allen suggested that both options would be preferable.

1636.6.3 Question 2 – Would members like to see the Christmas lights budget shown separately? Members agreed that they would like to see this budget line shown separately.

1636.6.4 Question 3 – Would members like to see Grants received shown separately? Cllr Allen commented that she was confused between the EMR (Earmarked reserve) and the Grants lines, specifically the Youth Festival. The Responsible Finance Officer confirmed that the EMR are for a specific purpose similar to the concept of ringfencing. Cllr Reeve commented that it was helpful seeing the EMR information. Members agreed to show the grant money separately.

1636.6.5 Question 4 – Would members like to see Grants paid out separately. They are shown in the detailed reports but could also be included on the summary page which is presented to Full Council. Members supported this option.

1636.6.6 Cllr Ellenbroek commented that the clarity of the breakdowns was appreciated to give the information validation. The Town Clerk suggested that members think of the EMR as ringfenced money to cover a specific purpose.  
The Responsible Finance Officer confirmed that the Full Council papers will show amended figures for September, and that members would have an opportunity to feedback their thoughts. Cllr Allen mentioned Legal Fees relating to CCTV cost centre, asking if they will be recharged. The Responsible Finance Officer confirmed that the CCTV costs overall will be recharged in part to the other Councils, and that as the service was just starting, salary recharges will take place. Cllr Allen suggested that this was deceptive, and that a real figure was needed. The Responsible Finance Officer disagreed that this was deceptive, and that the EMR had been used legitimately to get the service off the ground.  
Cllr Thomas asked if Redruth Town Council were still holding money for a third party. The Responsible Finance Officer confirmed that this was the case and that this was shown on the balance sheet as a creditor, A full list of creditors is available for members to see.

1636.6.7 Unanimously RESOLVED to action the responses to Questions 1-4 as answered during the meeting. [Proposed Cllr Barnes; Seconded Cllr H Biscoe]

**1636.7 To receive a report from the Responsible Finance Officer (RFO) for the period ended 30<sup>th</sup> September 2025, including an update on the Budget for 2026/27**

1636.7.1 A report had been circulated prior to the meeting. The Responsible Finance Office proceeded to explain the content of her report, confirming that the Business Liaison Manager would be commencing work in the Industrial estates in November.

1636.7.2 Unanimously RESOLVED to approve the proposed budget timetable outlined in 2.3 of the report and note the remainder of the report. [Proposed Cllr Barnes; Seconded Cllr H Biscoe]

**1636.8 To receive the final External Audit report for 2024/25.**

1636.8.1 A report had been circulated prior to the meeting and the Responsible Finance Officer confirmed that the previous recommendation received from the External auditor regarding Treverage Trust had now been dealt with.

1636.8.2 Unanimously RESOLVED to note the report. [Proposed Cllr Barnes; Seconded Cllr H Biscoe]

**1636.9 To agree dates with Councillors' internal audit for Q1 and Q2**

1636.9.1 The Responsible Finance Officer stated that due to the fact that the two Cllrs who were supposed to do the Quarter One audit had unfortunately not responded to her, she needed two more to step forward to do this. It was agreed that Cllr Reeve and Cllr Morrison would undertake the Q1 Internal audit and that Cllr Barnes and Cllr Tremayne would undertake the Q2 Internal audit. Both audits would be undertaken as soon as possible.  
Cllr Allen informed the meeting that she would not be able to undertake any internal audits on health grounds and that she wished to be removed from this duty until further notice.

**1636.10 To review the Financial Risk Assessment for 2025**

1636.10.1 A report had been circulated prior to the meeting, and the Responsible Finance Officer asked members to review the risk assessment to ensure the Town Councils needs were met through the document. Cllr H Biscoe asked the Town Clerk if she were happy with the content of the Risk assessment. The Town Clerk confirmed that there were still some issues relating to DBS checks having not been completed, but that she recommends the risk assessment be approved subject to all completing their DBS checks.

1636.10.2 Unanimously RESOLVED to approve the Risk assessment of Financial management and approve that it meets the current needs of Redruth Town Council. [Proposed Cllr Barnes; Seconded Cllr H Biscoe]

**1636.11 To review and confirm the effectiveness of internal controls.**

1636.11.1 Cllr Allen commented that she found it difficult to follow the information in retrospect and there should be a summary of tasks. Cllr Reeve confirmed that a sheet is presented in the minutes showing all of the Internal control audit information during the year, which was available for the previous year. This year's internal audits had not been completed so the information was unable to be submitted. The Responsible Finance Officer confirmed that it is widely advertised that any member of the public can see most of the Financial records during a specific period, and this is advertised on the website.

1636.11.2 RESOLVED by the Majority that the Town Council has an effective system of internal controls applicable to the year ended 31<sup>st</sup> March 2025. [Proposed Cllr A Biscoe; Seconded Cllr Thomas; Abstained Cllr Allen]

**1636.12 To approve transfer of funds to the CCLA account.**

1636.12.1 Unanimously RESOLVED to approve the transfer of funds to the CCLA account as recommended by the Responsible Finance Officer. [Proposed Cllr A Biscoe; Seconded Cllr S Barnes]

**PART II – PRIVATE SESSION**

**1636.13 The council is invited to pass the following resolution: - That pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting for the following item of business, by reason of the confidential nature of the business to be transacted.**

1636.13.1 Unanimously RESOLVED to pass the following resolution: - That pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting for the following item of business, by reason of the confidential nature of the business to be transacted. [Proposed Cllr Thomas; Seconded Cllr Broad]

**1636.14 To receive an update on the Clock Tower**

1636.14.1 RESOLVED by the Majority to consider the recommendation on next steps. [Proposed Cllr Thomas; Seconded Cllr Broad]

**Chair**



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**Town Mayor: Cllr A Biscoe**

**Town Clerk: C Williams**

Minutes of an Extraordinary Meeting of the Finance Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 8<sup>th</sup> December 2025

Present: Cllr S Barnes  
Cllr E Allen  
Cllr A Biscoe  
Cllr H Biscoe  
Cllr P Broad  
Cllr R Jolly  
Cllr J Morrison  
Cllr D Reeve  
Cllr I Thomas  
Cllr W Tremayne

(Chair)

In attendance: Mrs C Williams  
Mrs H Bardle  
Mrs J Turner  
Ms L Ackerman  
A number of local residents, business and stakeholders were also present.

Town Clerk  
RFO / Deputy Town Clerk (DTC)  
Senior Library Officer  
Community Liaison Officer

**PART I – PUBLIC SESSION**

Prior to the meeting commencing Cllr Barnes read out a statement about civility and respect and informed the meeting that the Town Council would be making an audio recording of the meeting for the purposes of minute taking. In line with Standing Orders, he asked those present to declare if they were also intending to make a recording and to state if it was visual or audio. Cllr Allen confirmed that she was audio recording the meeting.

**1644.1 To receive apologies for absence.**

None were received.

**1644.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

None were declared.

**1644.3 Public participation session – to enable members of the public to put questions to the Council relating to any items on the agenda.**

A local resident, Jessie Leigh circulated and subsequently read out a public letter from representatives of the business community, co-ordinated by Totally Locally and the town's cultural and creative sector, co-ordinated by the Cultural Consortium.

The content of the letter welcomed and endorsed the proposal to uplift the town's annual investment in festivals and events. It also asked the Council to consider inviting the Redruth

Cultural Consortium to lead a development process reporting back to the Council with recommendations on how to maximise return on investment, before decisions are taken on how the uplift is spent.

The Town Clerk asked the RFO/DTC to clarify some of the budget figures as the Christmas grotto figure was in fact £1,000 not £8050. The RFO explained that the figures had been recirculated prior to the meeting and that the two duplicate grotto lines should have read St Piran's festival and Sundry Events respectively. She apologised for the inaccuracy.

It was confirmed that this request would be considered in the budget part of the meeting.

Kate Sidwell from Young People Cornwall spoke as a follow up to young people from the town's youth café who had attended the previous Full Council meeting. She spoke of the importance and impact of quality youth work in developing young people's skills. She said that open access youthwork can have very positive impacts on antisocial behaviour, isolation and enabling young people to have a voice.

**1644.4 To receive a report on the draft budget and precept calculation for 2026/7.**

1644.4.1 The RFO/DTC began by explaining that to fund all current and ongoing activities, this would result in a precept calculation of 9.9%, which would mean an additional cost of £29.54 per year per Band D household. She then went on to explain what a precept is and that by law, we need a resolution on the final figure to present to Cornwall Council by latest end January 2026. Cornwall Council are the collection authority for the precept.

She went on to explain the new expenditure proposals as tabled in Schedule 1 with the associated rationale for each area, as annotated. These new areas of expenditure are a culmination of needs identified through the various committees and Full Council discussions.

She said that for most larger Councils, staffing is a significant proportion of the budget, as the staff are the ones that enact the Council objectives. She paid note to the fact that the council staff team have brought in £440,000 of new grant funding this year and that the team are planning to seek more grant funding in the next year. She also tabled a list of all staff posts, which highlighted that although there are a total of 38 staff, 27.2 are Full time equivalents.

She also updated that she will be bringing a report to the January Finance Committee which outlines the strategic approach to sponsorship/income generation which the Business Liaison Manager's role is focused on. A key area of attention will be the industrial estates in the parish. She also drew Councillors attention to the fact that the Elections reserve has been wiped out this year so that needs rebuilding along with the General Reserve, in line with good practice and the Financial Regulations.

Councillors commented as follows;

Cllr Tremayne – ASB can either be criminal or a fear of crime. He said that youthwork and play work can be positively preventative and referred to the Office of the Police and Crime commissioner as a potential source of funding.

Cllr Reeve – suggested for the ASB provision, we explore alternative ways of addressing this. Was also querying whether the proposed new Facilities Technician would be necessary for the proposed parks devolution.

She further asked if the amount proposed for the youth organisations could be given to the two that the Council is aware need most support.

Cllr Allen – raised concern about the precept increase over the last four years. She was concerned that there was little left for discretionary funding to help community organisations who needed core funding.

Cllr Broad – stated this new expenditure was a wish list and needed to be trimmed down. He supported the two new posts of Library Information Assistant and Finance Assistant (both part time posts).

Cllr Jolly – asked for clarification on whether the £50k to youth organisations was a grant or more general support.

Cllr Morrison – stated that he is awaiting the grants scheme overhaul meeting as he is confident that with the experience available, the Council can be reassured that the redesign will ensure parity and due diligence.

1644.4.2 In response to the above comments, the RFO/DTC explained that the increase over the last four years, was in part due to the fact that four years ago, there was no precept increase and reserves were used, which is not good practice. She explained that the precept has risen with inflation and last year, a restructure, all of which has enabled the Council to deliver more services for the community.

The Town Clerk responded that in terms of whether the support for youth organisations is grant or general support, she recognised that the issue is revenue sustainability and that groups can often access capital but not core costs, the detail is yet to be determined but it could be either as long as due diligence was followed. This was also commented upon, by Cllr Allen who said that unrestricted support is what was needed by youth groups, to help them flourish. The RFO/DTC said that we need to be sure that the recipient of the funding has some reasonable longevity and that the money is not just going to be given to an organisation who may fold anyway in a few months' time. This was acknowledged.

1644.4.3 Following debate, the following decisions were made on Schedule 1 new expenditure proposals;

RESOLVED by the Majority to fund two new posts, Library and Information Assistant and the Finance Assistant. [Proposed Cllr Broad; Seconded Cllr A Biscoe; 8 in favour, 1 Abstained: Cllr Tremayne]

RESOLVED by the Majority to fund ASB provision to the sum of £20,000. [Proposed Cllr Barnes; Seconded Cllr Tremayne; 4 in favour, 4 against, 1 Abstained: Cllr Thomas, Chairman used casting vote in favour.]

RESOLVED by the Majority to reject the increase to the Grants scheme and to retain it at the level of £16k per year. [Proposed Cllr H Biscoe, Seconded Cllr Broad; 5 in favour, 3 against, 1 Abstained: Cllr Barnes]

RESOLVED by the Majority to fund support for Youth Organisations to the sum of £40,000. [Proposed Cllr Thomas; Seconded Cllr Broad; 4 in favour, 4 against, 1 Abstained: Cllr H Biscoe, Chairman used casting vote in favour.]

Unanimously RESOLVED that should sponsorship for replacement of old diesel equipment not be forthcoming, to use an ear marked reserve to fund this activity. [Proposed Cllr Reeve; Seconded Cllr H Biscoe]

RESOLVED by the Majority to increase the Christmas lights budget by an additional £20,000. [Proposed Cllr Allen; Seconded Cllr A Biscoe; 7 in favour, 2 against]

Unanimously RESOLVED to increase the budget available for the Youth Council to £1500 to enable them to raise funds for an international visit with a twinning town. [Proposed Cllr Tremayne; Seconded Cllr Reeve]

RESOLVED by the Majority to increase the festivals budget to a sum of £30,000 and to add the cost of the proposed Events and Marketing Supervisor role to this budget to total £70,357. [Proposed Cllr Morrison; Seconded Cllr Allen; 6 in favour, 2 against, 1 Abstained: Cllr Barnes]

Unanimously RESOLVED to provide a budget for the work of the Community Liaison Manager to the total of £11,200. [Proposed Cllr Broad; Seconded Cllr A Biscoe.]

Unanimously RESOLVED to increase reserves by £50,000 as set out in the proposal. [Proposed Cllr Allen; Seconded Cllr Reeve]

The result of the above decisions is to increase the precept by 28.6% which equates to an additional £85.67 per year on a Band D property, or £1.65 per week. This was then voted on as follows;

RESOLVED by the Majority to recommend the above to the Full Council on 15<sup>th</sup> December 2025. [Proposed Cllr Thomas; Seconded Cllr Allen; 2 Abstained: Cllr Broad and Cllr H Biscoe]

**1644.5 To receive a report on piloting a new approach to festival budget setting.**

1644.5.1 The Town Clerk tabled a report on piloting a commissioning model of curating festivals, with the proposal being to trial this for Murdoch Day.

After discussion and in light of the letter presented at the meeting during the public participation session, it was agreed that this item be deferred until the Full Council meeting on 15<sup>th</sup> December 2025.

Chair

Redruth Town Council Management Accounts December 2025						
<b>GENERAL FUNDS</b>	2025-26 Actuals - Year to Date		2025-26 Budget - Year to Date		2025-26 Forecast - Full Year	
	£	£	£	£	£	£
<b>PRECEPT AND OTHER INCOME</b>						
Precept		1,381,718		1,381,718		1,381,718
Income Generation		5,068		41,669		11,068
Interest Income		20,314		28,000		32,314
<b>TOTAL INCOME</b>		<b>1,407,100</b>		<b>1,451,387</b>		<b>1,425,100</b>
<b>COST CENTRES</b>						
<b>CORE COSTS</b>						
Salaries and on-costs		215,502		211,719		284,008
Other employment costs		24,963		28,935		29,086
Office costs		49,358		43,178		62,219
Governance costs		19,183		19,975		19,975
RTC Grant Sceme		3,638		8,000		16,000
<b>Total Core Costs</b>		<b>312,644</b>		<b>311,807</b>		<b>411,288</b>
<b>LIBRARY</b>						
Library income		(4,144)		(2,610)		(5,034)
Salaries and on-costs		202,868		202,810		261,195
Library costs		2,538		6,525		3,780
<b>Total Library Costs</b>		<b>201,262</b>		<b>206,725</b>		<b>259,942</b>
<b>ASSET MANAGEMENT</b>						
Income from assets		(41,363)		(32,225)		(55,363)
Salaries and on-costs		194,412		191,069		271,426
Facilities Team costs		43,210		47,833		51,302
Cost of Buildings		129,583		125,805		171,518
Cost of Public Realm		12,746		17,608		17,924
Christmas Lights		1,814		25,000		1,814
<b>Total Asset Management Costs</b>		<b>340,402</b>		<b>375,090</b>		<b>458,620</b>
<b>COMMUNITY</b>						
Strategic Projects salaries and on-costs		66,737		67,244		79,473
Strategic Projects other costs		398		0		398
Communications salaries and on-costs		74,677		81,761		104,430
Communications net costs		18,677		11,563		29,549
Festivals and Events net costs		35,863		41,550		45,763
CCTV Income		(16,074)		(60,362)		(34,615)
CCTV salaries and on-costs		26,762		60,095		52,643
CCTV other costs		3,207		13,592		8,806
<b>Total Community Costs</b>		<b>210,246</b>		<b>215,442</b>		<b>286,446</b>
<b>NET COSTS OF OPERATIONS</b>		<b>1,064,554</b>		<b>1,109,063</b>		<b>1,416,296</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>342,547</b>		<b>342,324</b>		<b>8,804</b>
						<b>0</b>

**Redruth Town Council**  
**Management Accounts**  
**December 2025**

	<b>2025-26 Actuals - Year to Date</b>	<b>2025-26 Budget - Year to Date</b>	<b>2025-26 Forecast - Full Year</b>	<b>2025-26 Budget - Full Year</b>	Notes
	£	£	£	£	
Other sponsorship from businesses	0	18,619	6,000	24,825	Sponsorship requests have only started in Q4
Christmas Lights sponsorship/income	0	6,250	0	6,250	Sponsorship requests have only started in Q4
Floral baskets sponsorship/income	4,760	16,800	4,760	16,800	Sponsorship requests have only started in Q4
Other income	308	0	308	0	
<b>Income Generation</b>	<b>5,068</b>	<b>41,669</b>	<b>11,068</b>	<b>47,875</b>	
<b>Interest Received</b>					
Bank interest received	20,314	21,000	29,314	30,000	Fall in interest rate
CCLA Deposit Account interest	0	7,000	3,000	10,000	CCLA account monies not transferred until Q4
	20,314	28,000	32,314	40,000	

Redruth Town Council Management Accounts December 2025					
<u>CORE COSTS - STAFF</u>	2025-26 Actuals - Year to Date	2025-26 Budget - Year to Date	2025-26 Forecast - Full Year	2025-26 Budget - Full Year	Notes
	£	£	£	£	
<b>Salaries and on-costs</b>					
Wages and Salaries	158,148	157,714	208,025	207,591	
Employers NIC	19,851	20,015	26,072	26,236	
Employers Pension	34,827	33,990	45,735	44,898	
Temporary staff	2,676	0	4,176	0	To cover sickness absence
	<b>215,502</b>	<b>211,719</b>	<b>284,008</b>	<b>278,725</b>	
<b>Other Employment Costs</b>					
Mileage and other expenses	906	750	1,156	1,000	
Other staff costs	613	660	828	875	
DBS Fees	761	500	761	500	
Occupational Health	720	1,125	1,095	1,500	
Parking	3,612	3,750	4,862	5,000	
Recruitment	2,573	5,000	3,000	5,000	
HR Outsourcing	6,385	7,500	6,385	7,500	
Employee Benefits Scheme	733	2,250	1,000	3,000	
Training	8,662	7,400	10,000	10,000	
	<b>24,963</b>	<b>28,935</b>	<b>29,086</b>	<b>34,375</b>	

**Redruth Town Council**  
**Management Accounts**  
**December 2025**

<b>CORE COSTS</b>	<b>2025-26</b>	<b>2025-26</b>	<b>2025-26</b>	<b>2025-26</b>	<b>Notes</b>
	<b>Actuals - Year to Date</b>	<b>Budget - Year to Date</b>	<b>Forecast - Full Year</b>	<b>Budget - Full Year</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
<b>Office Costs</b>					
Stationery and printing	2,933	1,125	3,308	1,500	Higher requirements than expected
Telephone/Internet	682	1,624	2,252	2,194	
Mobile phones	4,339	3,900	4,939	5,400	
Annual subscriptions	4,973	4,000	5,000	5,000	
Insurance	12,714	14,050	12,714	14,050	
Photocopier contract	1,650	1,400	2,250	2,000	
Postage	17	60	32	75	
Confidential shredding	60	0	120	0	
Mayor's Budget	730	1,600	1,130	2,000	
Civic events	650	0	650	0	
Members' IT	2,213	2,700	3,113	3,600	
Members' training	535	0	535	0	
Members' expenses	19	0	19	0	
Refreshments	480	225	555	300	
IT Support	7,484	4,345	13,684	5,545	Includes additional cost of Cloud Server
Software	7,515	6,124	9,315	7,924	Includes additional cost of Microsoft licences
Security - meetings	853	1,125	853	1,500	No longer required
Office Equipment	1,511	900	1,750	1,000	Higher requirements than expected
	<b>49,358</b>	<b>43,178</b>	<b>62,219</b>	<b>52,088</b>	

**Redruth Town Council**  
**Management Accounts**  
**December 2025**

<b><u>CORE COSTS</u></b>	<b>2025-26</b> <b>Actuals -</b> <b>Year to</b> <b>Date</b>	<b>2025-26</b> <b>Budget -</b> <b>Year to</b> <b>Date</b>	<b>2025-26</b> <b>Forecast -</b> <b>Full Year</b>	<b>2025-26</b> <b>Budget -</b> <b>Full Year</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>Governance</u></b>				
Audit	2,550	2,550	3,000	3,000
Loan Repayment	16,096	16,200	16,096	16,200
Bank charges	422	225	497	300
Professional fees	115	0	115	0
Neighbourhood Plan Statement	0	1,000	0	1,000
	<b>19,183</b>	<b>19,975</b>	<b>19,708</b>	<b>20,500</b>
Grants paid out	3,638	8,000	16,000	16,000
	<b>3,638</b>	<b>8,000</b>	<b>16,000</b>	<b>16,000</b>

**Redruth Town Council**  
**Management Accounts**  
**December 2025**

<b>LIBRARY</b>	<b>2025-26</b>	<b>2025-26</b>	<b>2025-26</b>	<b>2025-26</b>
	<b>Actuals - Year to Date</b>	<b>Budget - Year to Date</b>	<b>Forecast - Full Year</b>	<b>Budget - Full Year</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>Library Income</u></b>				
Income - Photocopy	2,974	2,610	3,864	3,500
Sale of goods	915	0	915	0
Fines and lost items	60	0	60	0
Other income	195	0	195	0
	<b>4,144</b>	<b>2,610</b>	<b>5,034</b>	<b>3,500</b>
<b><u>Salaries and On-costs</u></b>				
Wages and Salaries	156,830	156,503	202,016	201,689
Employers NIC	17,958	16,953	22,685	21,680
Employers Pension	28,080	29,354	36,494	37,768
	<b>202,868</b>	<b>202,810</b>	<b>261,195</b>	<b>261,137</b>
<b><u>Library Costs</u></b>				
Stationery and equipment	264	75	289	100
PRS cost	0	1,800	0	1,800
Newspapers	375	520	555	700
Volunteer expenses	81	110	621	650
Lib Events & Activities	783	1,900	1,000	2,000
Stock for resale	936	1,320	1,116	1,500
Library Marketing & Comms	0	500	100	600
Subscriptions	100	300	100	300
	<b>2,538</b>	<b>6,525</b>	<b>3,780</b>	<b>7,650</b>

**Redruth Town Council**  
**Management Accounts**

**December 2025**

<b>Asset Management</b>	2025-26	2025-26	2025-26	2025-26	<b>Notes</b>
	Actuals - Year to Date	Budget - Year to Date	Forecast - Full Year	Budget - Full Year	
	£	£	£	£	
<b>Salaries and On-costs</b>					
Wages and Salaries	127,390	146,934	180,000	219,694	Reduced to unfilled posts in year
Employers NIC	14,719	16,693	20,000	25,627	
Employers Pension	23,106	27,442	35,000	41,300	
Consultancy	16,926	0	21,426	0	Consultant Asset Manager and H&S review
Temporary staff	12,271	0	15,000	0	To cover long-term sickness absence
	<b>194,412</b>	<b>191,069</b>	<b>271,426</b>	<b>286,621</b>	
<b>Facilities Team</b>					
Vehicle Insurance	2,465	2,750	2,465	2,750	
Small tools and equipment	1,640	2,250	2,390	3,000	
Grounds Equipment	970	0	970	0	
Vehicle Leasing	13,941	14,268	19,173	19,500	
Vehicle Fuel	1,138	2,250	1,888	3,000	
Machinery Fuel	450	750	700	1,000	
Floral Displays	18,369	16,800	18,369	16,800	Watering costs higher than budgeted
PPE	2,420	1,640	2,780	2,000	Better quality equipment purchased for staff
Waste	276	0	276	0	
Weed Control	0	4,875	0	6,500	
Equipment Maintenance	1,540	2,250	2,290	3,000	
	<b>43,210</b>	<b>47,833</b>	<b>51,302</b>	<b>57,550</b>	

Redruth Town Council Management Accounts December 2025					
<u>Asset Management</u>	2025-26 Actuals - Year to Date	2025-26 Budget - Year to Date	2025-26 Forecast - Full Year	2025-26 Budget - Full Year	Notes
	£	£	£	£	
<u>Income from Properties</u>					
<u>Rental Income</u>					
Chambers	8,723	7,650	12,223	10,200	Includes recharged utilities
Market Way	30,391	22,500	40,891	30,000	Higher rents from Unit 5&6 plus recharged utilities
<u>Other income</u>					
LMP agreement	2,081	2,075	2,081	2,075	
Wayleaves	168	0	168	0	
<b>Total Income</b>	<b>41,363</b>	<b>32,225</b>	<b>55,363</b>	<b>42,275</b>	

Redruth Town Council Management Accounts December 2025					
<u>Cost of Buildings</u>	Total				Notes
	2025-26 Actuals - Year to Date	2025-26 Budget - Year to Date	2025-26 Forecast - Full Year	2025-26 Budget - Full Year	
	£	£	£	£	
<b>Costs</b>					
Security	5,999	5,850	7,949	7,800	
Non-domestic Business Rates	36,529	33,165	47,584	44,220	Higher than expected due to Chambers plus 5&6 MW
Gas	6,275	3,120	7,315	4,160	Q3 and Q4 to be recharged for Chambers
Water	6,608	6,169	8,664	8,225	
Electricity	26,061	20,438	32,873	27,250	Q3 and Q4 to be recharged for Chambers and MW
Waste	4,331	1,834	4,942	2,445	Not recharged to MW tenants as expected
Lifts	0	600	200	800	
Cleaning	20,426	33,375	31,551	44,500	No cleaning at Civic Centre
Building Maintenance	10,367	13,463	14,854	17,950	
Health and Safety audit work	4,625	0	4,625	0	
Heating & Air Conditioning	1,547	1,628	2,090	2,170	
Fire Alarm Maintenance	2,363	600	2,563	800	Control panel replaced at Civic Centre - cost £2k
Equipment Maintenance	728	1,073	1,085	1,430	
Hygiene Contracts	3,335	3,176	4,394	4,235	
Security Systems	391	1,316	829	1,755	
	<b>129,583</b>	<b>125,805</b>	<b>171,518</b>	<b>167,740</b>	

Redruth Town Council Management Accounts December 2025		Total			
<u>Cost of Public Realm</u>	2025-26 Actuals - Year to Date	2025-26 Budget - Year to Date	2025-26 Forecast - Full Year	2025-26 Budget - Full Year	
	£	£	£	£	
<b>Costs</b>					
Rent	1,654	1,763	2,242	2,350	
Non-domestic Business Rates	1,852	1,650	2,402	2,200	
Water	432	420	572	560	
Electricity	379	1,013	717	1,350	
Waste	1,414	2,025	2,089	2,700	
Grounds Maintenance	2,311	3,863	3,599	5,150	
Play Equipment Inspections	240	300	340	400	
Play Equipment Maintenance	3,760	4,875	4,760	6,500	
Skate Park Maintenance	0	1,500	500	2,000	
Equipment Maintenance	208	200	208	200	
	496	0	496	0	
	<b>12,746</b>	<b>17,608</b>	<b>17,924</b>	<b>23,410</b>	

Redruth Town Council Management Accounts December 2025					
<u>ASSET MANAGEMENT</u>	2025-26 Actuals - Year to Date	2025-26 Budget - Year to Date	2025-26 Forecast - Full Year	2025-26 Budget - Full Year	Notes
	£	£	£	£	
<u>Christmas Lights</u>					
Cost of lights and installation	1,814	25,000	1,814	25,000	Cost covered by TRIP funding
	<b>1,814</b>	<b>25,000</b>	<b>1,814</b>	<b>25,000</b>	

**Redruth Town Council**  
**Management Accounts**  
**December 2025**

<b><u>STRATEGIC PROJECTS</u></b>	<b>2025-26 Actuals - Year to Date</b>	<b>2025-26 Budget - Year to Date</b>	<b>2025-26 Forecast - Full Year</b>	<b>2025-26 Budget - Full Year</b>
<b><u>Salaries and On-costs (exc CCTV)</u></b>				
Wages and Salaries	50,224	50,628	59,996	60,400
Employers NIC	6,557	6,692	7,607	7,742
Employers Pension	9,957	9,924	11,871	11,838
	<b><u>66,737</u></b>	<b><u>67,244</u></b>	<b><u>79,473</u></b>	<b><u>79,980</u></b>
<b><u>Strategic Projects and Community Liaison</u></b>				
ASB Measures		0	0	0
Emergency Plan		0	0	0
Climate Action Plan		0	0	0
Community Liaison	398	0	398	0
Volunteer Network		0	0	0
Resident Survey		0	0	0
Promotional Materials for events etc		0	0	0
Qualtrix software		0	0	0
Best practice visits		0	0	0
	<b><u>398</u></b>	<b><u>0</u></b>	<b><u>398</u></b>	<b><u>0</u></b>

Redruth Town Council						
Management Accounts						
December 2025						
<b>COMMUNICATIONS</b>	<b>2025-26 Actuals - Year to Date</b>	<b>2025-26 Budget - Year to Date</b>	<b>2025-26 Forecast - Full Year</b>	<b>2025-26 Budget - Full Year</b>		Notes
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>		
<b>Communications Income</b>						
Sponsorship	2,490	-	2,490	-		
Advertising income	17	500	(483)	-		
Other income	500	-	500	-		
	<b>3,007</b>	<b>500</b>	<b>2,507</b>	<b>-</b>		
<b>Salaries and on-costs</b>						
Wages and Salaries	56,467	62,024	79,642	82,698		One member of staff changed to part-time
Employers NIC	6,973	7,654	9,524	10,205		
Employers Pension	11,237	12,083	15,264	16,111		
	<b>74,677</b>	<b>81,761</b>	<b>104,430</b>	<b>109,014</b>		
<b>Communications costs</b>						
Town Council Website	478	1,875	2,500	2,500		
Discover Redruth website	115	1,875	2,500	2,500		
Publications	1,133	3,750	2,383	5,000		
Design and branding	6,675	0	10,675	0		Part of cost replaces reduced hours in staff team
Subscriptions	618	0	618	0		
Advertising	764	0	764	0		
Travel, networking etc	447	0	447	0		
Research	244	563	432	750		
Market Support		450	150	600		
Other costs	5,333	1,500	5,333	2,000		Cost of purchasing radios for events
Local Hero Awards	2,748	800	2,748	800		
Youth Council	123	750	1,000	1,000		
	<b>18,677</b>	<b>11,563</b>	<b>29,549</b>	<b>15,150</b>		

# Redruth Town Council

## Management Accounts

December 2025

<b>FESTIVALS and EVENTS</b>	<b>2025-26</b>	<b>2025-26</b>	<b>2025-26</b>	<b>2025-26</b>
	<b>Actuals -</b>	<b>Budget -</b>	<b>Forecast -</b>	<b>Budget -</b>
	<b>Year to</b>	<b>Year to</b>	<b>Full Year</b>	<b>Full Year</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Festival and Event income</b>				
Murdoch Day	1,259	0	1,259	0
Youth Festival	360	0	360	0
Fun Day August		0	0	0
International Mining & Pasty Festival	860	0	860	0
Redruth in Lights	770	0	770	0
St Piran's		0	850	0
	<b>3,249</b>	<b>0</b>	<b>4,099</b>	<b>0</b>
<b>Grant Income - Youth Festival</b>	<b>12,663</b>	<b>15,000</b>	<b>12,663</b>	<b>15,000</b>
<b>Festival and Event costs</b>				
Murdoch Day	10,582	13,000	10,582	13,000
Youth Festival	13,023	15,000	13,023	15,000
Fun Day August	0	1,300	0	1,300
International Mining & Pasty Festival	10,310	12,000	10,310	12,000
Remembrance Day	1,157	750	1,157	750
Redruth in Lights	16,391	10,000	16,391	10,000
Christmas Grotto		0	0	0
St Pirans	312	0	11,062	6,500
Other events		4,500	0	4,500
	<b>51,775</b>	<b>56,550</b>	<b>62,525</b>	<b>63,050</b>
<b>NET FESTIVAL COSTS</b>	<b>35,863</b>	<b>41,550</b>	<b>45,763</b>	<b>48,050</b>

**Redruth Town Council**  
**Management Accounts**  
**December 2025**

<b><u>CCTV Operations</u></b>	<b>2025-26 Actuals - Year to Date</b>	<b>2025-26 Budget - Year to Date</b>	<b>2025-26 Forecast - Full Year</b>	<b>2025-26 Budget - Full Year</b>	<b>Notes</b>
<b><u>INCOME</u></b>					
<b>Recharges to other Councils</b>					
Truro	8,459	30,362	22,000	40,483	Recharges started October 2025
Camborne	5,115	22,500	7,615	30,000	Recharges started October 2025
Perranzabuloe	2,500	7,500	5,000	10,000	Recharges started October 2025
	<b>16,074</b>	<b>60,362</b>	<b>34,615</b>	<b>80,483</b>	
<b><u>EXPENDITURE</u></b>					
<b>Salaries and On-costs (exc CCTV)</b>					
Wages and Salaries	21,111	44,645	39,111	71,435	Staff didn't start until August 2025
Employers NIC	2,666	6,695	5,867	10,715	
Employers Pension	2,985	8,755	7,666	14,002	
Holiday and sickness cover @ 20%	0	0	-	0	
	<b>26,762</b>	<b>60,095</b>	<b>52,643</b>	<b>96,152</b>	
<b><u>Other Costs</u></b>					
Equipment and leased line	1,355	8,400	1,355	8,400	Set-up costs
Operating costs	392	1,250	1,142	2,000	
Enerveo maintenance	1,460	3,942	6,309	6,309	
	<b>3,207</b>	<b>13,592</b>	<b>8,806</b>	<b>16,709</b>	
<b>CCTV Net Costs</b>	<b>13,895</b>	<b>13,325</b>	<b>26,834</b>	<b>32,378</b>	

Redruth Town Council											
Management Accounts											
December 2025			Grant Income			Expenditure					
<u>Ear-Marked Reserves</u>		Opening Balance	Actual - year to date	Projected to year-end	Budget	Actual - year to date	Projected to year-end	Budget	Transfers	Projected Closing Balance	
		£	£	£	£	£	£	£		£	
Town Clock EMR		(4,074)	15,000	15,000		30,348	30,348	9,024	19,422	0	
Office Equipment EMR		3,480							(3,480)	0	
Elections EMR		19,813				21,300	21,300	10,000	1,487	0	
Playgrounds EMR		6,175								6,175	
Grounds Equip EMR		7,731								7,731	
Sk8 Park EMR		26,046	28,500	28,500						54,546	
Bus Shelters EMR		3,988								3,988	
Station Hill EMR		1,200								1,200	
Signs EMR		5,942								5,942	
Training EMR		3,481								3,481	
Building Contingency EMR		5,346						5,346	(5,346)	0	
Tourism EMR		822						822	(822)	0	
Neighbourhood Plan EMR		9,332				6,932	6,932			2,400	
CCTV EMR		6,219				31,528	31,528			25,309	
Public Realms EMR		2,000								2,000	
Christmas Lights EMR		1,479								1,479	
Transition EMR		51,753				30,838	30,838	56,678	(17,571)	3,344	
Town Trail/Leaflets EMR		4,922						4,922		4,922	
Toilets EMR		99,399								99,399	
Bunting/Flags EMR		2,427						2,427		2,427	
Youth Council EMR		1,410								1,410	
Redruth Community Centre EMR		6,182								6,182	
Grant Scheme EMR		3,013								3,013	
Events Contingency EMR		17,434						1,401		17,434	
Advertising EMR		2,272						2,272		2,272	
Market Way EMR		12,976						12,976		12,976	
Library EMR		1,307								1,307	
CIL		41,583	14,235	14,235		798	798	41,583	(19,422)	35,598	
Mobile Speed Signs		10,000						10,000		10,000	
GWaT		3,200				3,794	3,794			594	0
TIC		1,800						1,800	(1,800)	0	

Redruth Town Council													
Management Accounts													
December 2025		Grant Income				Expenditure							
<u>Ear-Marked Reserves</u>		Opening Balance	Actual - year to date	Projected to year-end	Budget	Actual - year to date	Projected to year-end	Budget			Projected Closing Balance		
		£	£	£	£	£	£	£			£		
Staff costs		94,672				28,599	35,865				58,807		
Climate Change		30,842									30,842		
Floral Displays		6,000									6,000		
Town Accelerator Fund EMR		8,250	8,250	8,250	8,250	18,129	18,129	16,500			1,629		
Youth Festival - Community Fund		20,000	360	360		13,023	13,023	15,000					
Town of Culture 2028		0				5,640	5,640						
CLUP Funding - Community Centre		0	15,248	91,837	estimated	107,085	107,085						
TRIP Funding - Town Centre		0	29,752	125,873	estimated	155,625	155,625						
		518,422	111,345	284,055	8,250	453,639	460,905	194,231			0		
Additional S106 monies to be paid in 2025/26				139,626	East End								
Additional S106 monies to be paid in 2025/26				11,366	Skate Park								
Total grant income generated in 2024/25				435,047									

## REDRUTH TOWN COUNCIL

### REPORT FOR: Meeting of Finance Committee on Monday 19<sup>th</sup> January 2026

**SUBJECT OF REPORT: To update the committee on the work of the Deputy Town Clerk/Responsible Finance Officer**

#### SUMMARY OF IMPLICATIONS

- a. Policy - Yes
- b. Financial - Yes
- c. Legal - No

#### 1.0 TERMS OF REFERENCE

- 1.1 To inform the committee about work carried out by the DTC/RFO since the last meeting.

#### 2.0 REPORT

##### 2.1 Update on priorities presented to the October 2025 meeting

<b><u>ITEM</u></b>	<b><u>UPDATE</u></b>
Complete documentation of finance procedures and expand training on Xero.	Procurement procedures have been documented, and training for staff on procurement and Xero will commence in February 2026
Complete budget and precept calculations for 2026/27	Budget and precept approved at Full Council in December 2025, and precept notified to Cornwall Council before 31 December 2025.
Review management accounts format	Management accounts for December 2025 have been prepared in the same format as the 2026/27 budget, with additional columns for Budget-to-date and Forecast income/expenditure at the year-end.
Carry out appraisals/probation interviews for all direct reports.	All completed, except for 2 <sup>nd</sup> and 3 <sup>rd</sup> probation interviews planned for newly appointed staff.
Set income generation targets for Business Liaison Manager and agree programme of activity	Agenda item
Maintain the organisation of the filing of documents and certificates for all assets.	A new system, Civic.ly, will be reviewed with the Facilities Manager and temporary Office Manager shortly, with the aim of implementing before the year-end.
Establish an audit system for the Asset Management Committee to check certification and actions arising for each property.	To be presented to Finance Committee at the April meeting, ready for Q1 2026/27 internal audit.
Manage the Administrators to prepare an inventory of all equipment stored at the Facilities yard and at the Civic Centre and ensure it is shared with the relevant staff members.	To be updated onto the new Asset management system when implemented.

Work with the Christmas Lights working party and Facilities Team as determined at their meetings.	Christmas Lights work for 2025 completed, except for the removal of the lights (waiting for approval of street-works from Cornwall Council). Planning meeting for 2026 lights to be held on 2 February 2026.
Prepare a Disposals policy for consideration at the October Committee meeting.	Agenda item
Report to the Town Clerk with a list of recommendations for replacing the servers, moving onto Cloud-based IT systems, updating the telephone system and commencing the Cyber Essentials accreditation	This has all been actioned, and will be implemented by 31 March 2026, with the cost included in 2025/26 projected costs presented in the management accounts for December 2025..

## 2.2 Priorities for Q4 2025/26

My priorities for the next three months are;

- Implement the updated procurement procedures and provide training for key staff on Xero.
- Work with temporary Office Manager to implement Asset Management system.
- Review Market Way licences, and agree updated terms and conditions with current licencees.
- The East End Park project has been re-defined as a Strategic Project, and will be managed by the Strategic Projects Officer with the Facilities Manager.
- Review of grants scheme, including additional Youth Organisations grant budget
- Work with Business Liaison Manager to engage with businesses across the Town, to ensure income generation targets for Q4 2025/26 are met.
- Work with Town Clerk to ascertain the prospect of a Post office returning to the Town Centre.
- Work on the Strategic Plan for 2026 – 2031.
- Start studying for the CILCA qualification in February 2026.

## 3.0 RECOMMENDATION

It is recommended that this report is noted.

Helen Bardle – Deputy Town Clerk and Responsible Finance Officer



HUDSON ACCOUNTING LTD.  
INTERIM INTERNAL AUDIT REPORT:  
TO THE MEMBERS OF REDRUTH TOWN COUNCIL  
YEAR ENDED 31ST MARCH 2026.

ISSUE DATE: 02/12/2025  
ISSUED TO: TOWN CLERK & RFO

**INTRODUCTION:**

Internal auditing is an independent, objective assurance activity designed to improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

**Scope:**

The scope of the audit covers, as a minimum, the areas included in the Internal Audit Report contained in the Annual Governance & Accountability Return.

Any areas not covered at this interim stage will be included later in the year or during the final audit activity.

**Approach:**

Audit work is carried out in line with the Chartered Institute of Public Finance and Accountancy's Internal Audit Standards and guidance issued by the National Association of Local Councils.

Where applicable we have included reference to 'proper practice' and the associated guidance as laid out in 'Governance & Accountability for Smaller Authorities in England' which is applicable to financial years from 1<sup>st</sup> April 2025.

Selective testing was carried out and the relevant policies, procedures and controls were reviewed.

**GENERAL COMMENTS:**

We would like to thank the staff for their assistance and co-operation during the audit.

The matters raised in this report are only those which came to our attention during our internal audit work and are not necessarily a comprehensive statement of all the weaknesses that exist, or of all the improvements that may be required.

It should be noted that assurance can never be absolute. The most that the internal audit service can provide is a reasonable assurance that there are no major weaknesses in risk management, governance, and control processes. The audit does not guarantee that the accounting records are free from fraud or error.

We have provided a table of audit recommendations, where required to allow for the Council's response which can be used as an ongoing monitoring tool. We would be grateful if, in due course, it is completed and returned to us.

## AUDIT COMMENTARY:

### Previous Recommendations

**There are no previous recommendations requiring action.**

### Accounting Records

**The accounts are maintained on Xero accounting software they were up to date and appeared free from material errors.**

**The change of accounting system appears to have been smoothly implemented.**

### Financial Regulations

**Financial Regulations were last reviewed in May 2025.**

### Payments

A sample of payments was tested to establish whether the spending decision, procurement process, certification and approval for payment were in line with Financial Regulations as well as ensuring that payments were supported by invoices, VAT was correctly accounted for, and payment controls were applied.

#### *Payments*

**Testing revealed that payments are supported by invoices and that the relevant controls are consistently applied.**

**One error was found; the VAT on the Insurance Inspection Contract has been missed. Correcting the mistake will save the Council £131.44.**

#### *Grants*

**Grants paid to date were checked to Member approvals and all was found to be in order.**

### Risk

#### *Risk Assessment*

**The Council reviewed its risk assessment and reviewed the effectiveness of its internal controls in October 2025.**

**A regime of quarterly Member internal control checks is in place.**

#### *Insurance*

**Statutory insurances are in place and the Fidelity Guarantee is adequate at £2 million.**

#### *Investments*

**An Investment Strategy covering the 2025 financial year was adopted in January.**

### Budgets

#### *Setting*

**We reviewed the 2025/26 budget setting process as part of our final audit work last year and we will review the 2026/27 process later in the year.**

#### *Monitoring*

**Quarterly budget monitoring reports are provided to the Finance Committee.**

### Income

Systems were tested to ensure that suitable controls are in place to ensure that all income is received in a timely manner, that charges are correctly applied and that any cash received is promptly receipted and banked.

#### *Precept*

**The precept received is in accord with that set by the Council.**

#### *Floral Displays*

**A booking system is in place, clients are invoiced in line with the agreed scale of charges and adequate arrangements are in place to ensure payment.**

*Market Way Units*

**Rents are levied in accordance with Member approvals. Adequate arrangements are in place to ensure payment.**

*VAT*

**VAT claims are up to date.**

### **Payroll**

*New Starters*

**New employees have been issued with contracts of employment and have been paid in accordance with the Terms therein.**

*Tax, NI & Pensions*

**The September payroll was tested and there are no issues to report; but clarification of the approval process for the change in the terms and conditions of four employees is still awaited.**

*Pay Award*

**The national pay award has been accurately implemented.**

### **Bank Reconciliation**

**Monthly bank reconciliations are carried out accurately and in a timely manner; they are reviewed by the Town Clerk and by Members as part of the internal control checking regime.**

### **Electors Rights**

**Full Council did not properly approve the 2024/25 AGAR as it was approved as one item whereas the Annual Governance Statement should be approved before the Accounting Statements and the Minutes should reflect this.**

**Approval also took place before the final internal audit was undertaken, whilst this is not prohibited it does not reflect best practice. There were, however, no issues that arose as a result.**

**The opportunity for electors to examine the accounts was properly advertised and the publication requirements in respect of the 2024/25 accounts have been met.**

# INTERNAL AUDITS (FINANCE)



REDRUTH TOWN COUNCIL

## ANNUAL RETURN

### **Section 2 – Annual Governance Statement**

2. We maintain an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and review its effectiveness
  
6. We maintain throughout the year an adequate and effective system of internal audit of the council's accounting records and control systems
  
7. We took appropriate action on all matters raised in reports from internal and external audit.

## Checks to be carried out during Internal Audit

	<b>Receipts &amp; Payments</b>	Yes	No	Comments
RP1	Carry out a random selection of Receipts and Payments	✓		
RP2	Are all payments approved by the RFO?	✓		
RP3	Have all payments been properly authorised?	✓		See note
RP4	Have all Invoices been signed by the relevant number of signatories?	✓		
RP5	Have all Receipts been properly identified as to whom the payment is from and for what reason?	✓		Acronyms? i.e. Payments
RP6	Has VAT been properly accounted for on all Receipts and Payments?	✓		
RP7	Have VAT returns been properly submitted to HMRC and on time?	✓		

	<b>Bank Reconciliation</b>	Yes	No	Comments
BR1	Has the Bank Reconciliation been completed for the previous month end? If "No", how many months are outstanding?	✓		Current / Deposit / Credit card. Stripe A/C.
	Assuming the Bank Reconciliation is current.....			
BR2	Does the Balance figure on the reconciliation equal the sum of the balance figures on the statements?	✓		
BR3	Are the differences explained?			N/A
BR4	Does the reconciled difference equal nil?	✓		

	<b>Salaries &amp; Wages</b>	Yes	No	Comments
SW1	Ensure that, for a sample of staff salaries, gross pay due is calculated in accordance with the approved spinal point on the NJC scale or hourly rate, and also with the contracted hours	✓		No written for DT going SCP 8. on file.
SW2	Ensure that appropriate tax codes are being applied to each employee	✓		
SW3	For the test sample of employees, ensure that tax is calculated appropriately	✓		
SW4	For NI, ensure that the correct deduction and employer's contributions are applied.	✓		
SW5	Check the correct treatment of Pension contributions	✓		

SW6	Have payments to CC Pension Fund been properly submitted and on time?	✓	Submission to be printed
SW7	Have payments to HMRC for PAYE been properly submitted and on time?	✓	15/5 12/6 11/7.

	<b>Effectiveness of Internal Controls</b>	Yes	No	Comments
IC1	Does the internal audit take account of both the Council's risk assessment and wider internal control arrangements?	✓		Annual - new column? Change from -
IC2	Is the IA considered to be competent and has carried out the internal audit work ethically, with integrity and objectivity?	✓		Done next week.
IC3	Have interim audits been carried out by Members of the Council	✓		1st in
IC4	Have interim audits been recorded and presented to the Council?	✓		next meeting.
IC5	Is regular budget monitoring reported to Council?	✓		Working group to look at what is wanted.
IC6	Does the Council make positive responses to the recommendations of the IA and Audit Members?	✓		Access to Xero.
IC7	Is adequate insurance cover in place, including Public Liability and fidelity Guarantee?	✓		Yes checked by External Auditor. £5 million.
IC8	Is the Asset Register adequate and up to date?		✓	Adequate but not up to date (phones)
IC9	Has the Asset Register and Insurance Schedule been reconciled?		✓	See above comment re phones.

Pre phones. & check how they have been insured? Update

	<b>Miscellaneous</b>	Yes	No	Comments
M1	Ensure that the precept received in the accounts matches the prior year submission form to the relevant authority and the public record of precepted amounts	✓		
M2	Where free or paid for software is used, ensure that it is up to date.	✓		
M3	Physically check the petty cash			Usually £50-£100.
M4	Petty Cash payments are properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for	✓		

Any other comments:

CURS now approving all payments

checks of HTS - fine checks

Contracts/CPD/Annual Reviews

Print Name D. REEVE Signature D. Reeve Date 24/10/25

Print Name J. MORISON Signature J. Morison Date 24/10/25

# REDRUTH TOWN COUNCIL

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## REPORT FOR: Meeting of Finance Committee on Monday 19<sup>th</sup> January 2026

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### SUBJECT OF REPORT: Business Liaison Manager's priorities for 2026

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#### SUMMARY OF IMPLICATIONS

- a. Policy - Yes
- b. Financial - Yes
- c. Legal - No

#### 1.0 TERMS OF REFERENCE

- 1.1 To outline the Business Liaison Manager's priorities for 2026.

#### 2.0 REPORT

##### 2.1 Context

The priorities of the Business Liaison Manager's role are:

1. Establish links and channels of communication with local businesses, directly and via networking and other membership organisations.
2. To work with the RFO/Deputy Town Clerk to develop a scheme to encourage local businesses to support the work of the Town Council, through financial support, provision of volunteers, services, and goods in kind.
3. Develop an effective customer relationship management system (CRM) which captures the information for Redruth parish businesses and Redruth Town Council suppliers, and provides tracking of all business interactions, to ensure strong and effective relationship management.
4. Agree targets for income generation and sponsorship as part of the annual budget process and promote those opportunities to businesses.
5. To regularly attend meetings and events organised by local business groups.
6. Procure external funding through effective bid writing.

##### 2.2 Priorities for Quarter 4 2025/26

1. **To launch Red Buzz News in January 2026.** This is an emailed Mailchimp newsletter which will be sent to all businesses currently on our database. The mailing list will be expanded each month as we visit more businesses on the industrial estates. The newsletter will include pertinent information relevant to the business sector, for example festival information, sponsorship opportunities, Town Council improvements around the town etc. It will also feature/showcase businesses so the communication is two-way and relevant to needs. We aim to publish monthly as a minimum.
2. **To attend Redruth Business group meetings** i.e. Redruth Chamber of Commerce and Totally Locally on a monthly basis and Redruth Revival/Town Markets on an ad-hoc basis
3. **To set up a business customer relationship management system (CRM)** which captures information on financial support, provision of volunteers, services and goods in kind for 2026/27 for Redruth Town Council related activities. The aim is to get this live from April 2026 so we will be able to produce reporting from it going forward in 2026/ 27.

4. **To identify Redruth Town Council sponsorship /business income opportunities for 2026/27** focusing on the hanging baskets/ planter sponsorship as the first priority. Income targets are included in the management accounts.
5. **Visit businesses on the Industrial Estates** to start building relationships, listen to their business needs and experiences, sign them up for Red Buzz News and talk about sponsorship and other opportunities. Aim to be spending a minimum of two mornings per week visiting businesses by the end of the financial year.

## 2.3 Priorities for 2026 / 27

1. **To extend the distribution of the Red Buzz newsletter.**
2. **To continue to attend Redruth Business networking meetings**, with a view to listening to businesses, understanding their current priorities and reporting back to see what infrastructure needs may be addressed through the Strategic Project Officer's remit, and the internal bid writing team capacity.
3. **To further develop the business customer relationship management system**, to ensure that it is being utilised for maximum impact.
4. **To further develop the Redruth Town Council Sponsorship** opportunities so we have an annual programme to offer across all the service areas of the Council's portfolio.
5. **To encourage take-up of sponsorship opportunities** with income targets set based on needs and the budget requirements.
6. **To continue to visit the Industrial estates** to add to the contact list for the businesses we have in the Parish of Redruth, build relationships and sign them up for Red Buzz News and encourage take up of sponsorship opportunities, ensuring two-way mutual benefits.
7. **Suppliers.** To work with the RFO/TDC to review the current Supplier base to the Town Council and identify opportunities where local supply chains can be developed, in line with our procurement strategy and Climate pledge. This will also include promotion of opportunities to local suppliers.

## 3.0 RECOMMENDATION

- 3.1 It is recommended that this report is noted.

Mel Martin Business Liaison Manager



**REDRUTH TOWN COUNCIL**

**ASSET REGISTER AND DISPOSAL POLICY**

**Civic Centre**

**Alma Place**

**REDRUTH**

**Cornwall TR15 2AT**

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## **ASSET REGISTER AND DISPOSALS POLICY**

### **1. Introduction**

Local councils must maintain an asset register to ensure fixed assets are appropriately safeguarded. This includes items of a capital nature where values tend to be high and which have a useful life of more than one-year used by the council to deliver its services (Governance and Accountability for Local Councils: A Practitioner's Guide (England). Fixed assets are also known as non-current assets. Fixed assets acquired in any year should be added to the asset register for management purposes. The Council's Financial Regulations, section 16 refers to the custody of Assets, Properties and Estates..

### **2. Scope of Asset Register**

In order to ensure transparency and reasonableness, the following items are included in the Council's asset register, whether purchased, gifted or otherwise acquired, together with their holding location;

- land and buildings held freehold or on long term lease in the name of the Council
- community assets
- vehicles, plant and machinery
- assets considered to be portable, attractive or of community significance
- other assets estimated or known to have a minimum purchase or resale value of £500
- long term investments, shares and loans made by the Council
- assets held on trust

The values indicated in the asset register will inform the 'total fixed assets' section of the Annual Return, excluding the assets held on trust which do not form part of the assets of the Council.

The following items fall outside the definition for inclusion and are therefore excluded from the Council's asset register;

- land and buildings held on short term lease or rented
- land and buildings maintained or serviced, but not owned by the Council
- assets rented by or loaned to the Council
- stock items intended for resale
- stationery and other consumable items
- boundaries of land owned (e.g. fences, hedges and gates)
- floor or land surfaces and drainage
- plants and trees

- assets with a purchase or resale value of less than £500 (other than items listed as for inclusion in the asset register)
- repairs
- cash, short term investments and other current assets
- intangible assets (e.g. trademarks, internet domain names, contingent assets, broadcast rights)
- ‘negative’ assets (e.g. provisions, borrowings, creditors and contingent liabilities)

A separate section of the asset register will contain a schedule of disposals. All asset disposals must comply with the Asset Disposal Procedure referenced within this policy.

### **3. Valuation of Assets**

Once recorded on the asset register, the value of assets must not change from year to year until disposal. Concepts of depreciation and impairment adjustments are not appropriate for local councils (Governance and Accountability for Local Councils: A Practitioner’s Guide (England)).

Assets must be valued by one of the following means based on available information;

- ideally, apply the purchase price (net of VAT if VAT has been reclaimed);
- otherwise, apply the purchase price (gross of VAT if VAT has not been reclaimed or where the VAT status of the purchase is unclear)
- Where it is not possible to trace the purchase price of the asset the insurance valuation should be applied. As a last resort, a nominal value of £1 may be applied. This should also be used for assets gifted to the Council.

There is no guidance where land or buildings have been subject to substantial renovation and improvement to such an extent that the new market value bears no relation to the original purchase cost. In order to avoid renovation and improvement work being separately recorded on the asset register and in these exceptional circumstances only, a market value supplied by a qualified surveyor may be entered.

### **4. Procedure for Updating the Asset Register**

The start point is the asset register that has been agreed for the end of the previous financial year. The financial ledger should be reviewed for all purchases made during the year. A discussion should be held with all Council officers to identify any assets that have been gifted to the Council. Any new assets which fall in the categories stated at 2. above should be added to the asset register, with their values recorded at the purchase price (net of VAT if VAT is being reclaimed or at £1 if gifted to the Council).

The financial ledger should also be reviewed for all asset sales made during the year. A discussion should be held with all Council officers to identify any assets that have been lost, disposed of or gifted by the Council. Any assets which fall in the categories stated at 2. above should be removed from the asset register and recorded in the schedule of

disposals. The asset register should record any assets loaned by the Council, including the person or organisation borrowing the asset, its location and the date when the loan period ends.

It is the Council's responsibility to ensure that a 'stock take' of asset register items should occur to ensure that all asset register items can be physically verified. Any assets which cannot be located should be removed from the asset register and recorded in the schedule of disposals. The disposal procedure must be carried out in accordance with the procedure stipulated in section 6.

The asset register, schedule of disposals and this policy shall be reviewed annually and approved by the Council.

## **5. The Asset Register and Insurance**

For insurance purposes, the asset register shall include a column to record the replacement value of each asset.

The Asset Register will be used to inform the insurers of Council assets. For the purposes of insurance, the value to be used is the replacement value of items and not the purchase price as per the Asset Register. The Council should ensure land and building are valued accurately for insurance purposes. Buildings should therefore be valued every five years to ensure the appropriate insurance is held.

## **6. Asset Disposal Procedure**

Asset disposals must be referred to the Finance Committee for consideration and recommendation to the Full Council. Where any asset still has value in the asset register in excess of £100 then the decision in regards to its disposal must be referred to Full Council following a recommendation from the Finance Committee.

All proceeds from such disposal are the property of the Town Council and must be accounted for and reported to the Full Council. Asset disposal decisions, and the reasons for taking them, should be documented to assist with audit process and other examinations.

## **7. Value for Money**

The best value outcome to the Council must be a major consideration when disposing of assets. Goods should only be disposed of after checks have been made to ensure that the item could not be utilised by other areas of the Council. Disposal should be based on a fair market value for each item. The price established should be based on;

- current market value
- condition of the item
- age of the item

- an assessment of the usefulness of the item. Using external evaluation services should be required in case of IT equipment. All data storage devices must be reformatted prior to disposal to delete any data they may contain.

## **8. Reasons for disposal**

Items can be available for disposal because they are;

- required to be disposed of under a particular policy eg. motor vehicles
- no longer required due to changed procedures, functions or usage patterns;
- occupying storage space and not being needed in the foreseeable future;
- no longer complying with health and safety standards;
- beyond repair but able to be sold for scrap.

A list of suggested assets for disposal should be presented to the Finance Committee by the Responsible Finance Officer for approval, together with a written reason of disposal.

Special consideration should be given to items of potentially hazardous or pollutant items which are likely to have an impact on the environment.

## **9. Options for the Disposal of Assets**

Assets identified for disposal may be dispensed with using the procedures listed below;

- Sale by public tender
- Donated to a community service or organisation
- Scrap

Choice of the most appropriate disposal option will normally be influenced by the nature of the goods for disposal and market value. In all cases, assets disposed of should be reported on an 'Asset Disposal' form to ensure they are removed from the Council's asset register and recorded in the disposals register.

### **a) Sale by tender**

External tenders should be advertised using the appropriate channels and sealed bids sought. Assets should be sold as seen and no warranty should be given or implied. In both cases, at least two officers should be appointed to witness the opening, scrutiny and acceptance of the offers made. In all cases, the payment should be received in full prior to the equipment being released.

### **b) Sale to Staff or Councillors**

Items cannot be purchased by staff or Councillors for the purpose of managing conflict of interests and fair offering.

### **c) Donations**

Where the Council has determined that goods have no residual value, and where their disposal is therefore unlikely to produce sufficient revenue, it may authorise the

donation of the goods to another organisation within the parish area such as schools, charities and volunteer organisations. Donations must be recommended by the Finance Committee and approved by the Full Council.

**d) Scrap**

Where items have negligible value or where the cost and time involved in managing the sale process would exceed the financial benefit, the equipment may be scrapped.

**10. Asset Disposal Forms and the Asset Register**

It is important that any asset disposals are correctly handled to ensure transparency and accountability. The asset disposal form should be used to record the authorisation of the disposal by the appropriate staff/committee within the Council and the value or values achieved by it.

The Responsible Finance Officer is responsible for updating of the Council's asset register following the appropriately authorised Asset Disposal Request. All asset disposals will be recorded in the Asset Disposals Register for audit purposes.

**Adopted by Council: 19<sup>th</sup> January 2026**

**Planned Review Date: January 2027**

Redruth Town Council  
 Grant Application Summary  
 Meeting Date: 19<sup>th</sup> January 2026

Budget 2025-2026: £16,000		Allocated to date: £3,638		Balance available: £12,362		Based in Redruth?
No	Applicant	Purpose	Amount Applied for	Decision	Previous Awards	
1	Four Lanes Snooker Club	Four Lanes and Pencloys Snooker Club plays a vital role in the community of Redruth by offering numerous benefits including: social, youth engagement, skill development, mental health, community events and economic impact. This application is seeking funding to undertake essential repairs and upgrades and will include running hot water, new kitchen, damp proofing, general repairs and the pool table. These upgrades are for maintaining the club as a welcoming and functioning community space continuing to provide a hub for the residents of Redruth.	£3000		Nil	No
2	YMCA Cornwall	YMCA Cornwall is an independent registered charity that provides supported accommodation for vulnerable young people aged 16-24 who are homeless or at risk of homelessness. They are based in Penzance, but figures show a number of Redruth residents use their services. Their specialist team support young people to build confidence and life skills and fulfil their potential. Their accommodation is consistently full, and they have recently been granted planning permission to create 4 new self-contained studio flats which they plan to deliver in 2026.	£1000		Nil	No

3	Redruth School Duke of Edinburgh	<p>The school has an Area Resource Base attached to it where a number of students with SEND receive their education. They are looking to expand their student profile by including these pupils and helping them achieve the Duke of Edinburgh Bronze Award. To this end they are looking to purchase two larger 5 man tents to allow them all to camp in the same tent and have a little more space to assist those with sensory issues.</p> <p>In addition, if they could access further funds, they are aiming to try and open up the award to more students from relatively poor backgrounds under the pupil premium scheme. To this end they are trying to build a supply of loan clothing, specifically waterproofs, and torches which tend to be a major cost for the families concerned</p>	£522		Nil	Yes
4	Clifford's Kingdom	<p>Clifford's Kingdom is a locally based Community Group They are seeking funding for a project titled Promoting Well-Being through Equine (horse) Activities and Community Engagement. The project provides free, non-judgemental and inclusive equine activities to improve the physical and mental well-being of the community, especially those who struggle to engage with traditional forms of exercise or need accessible mental health support. They use interaction with the rare breed Suffolk Punch horses to offer tangible projects and skill building. The activities will include horse care, use of horses through history, riding and carriage driving all whilst incorporating physical activity by interacting with the horses and their environment. Any grant money would be used on equipment (costing</p>	£3,716		Nil	Yes

		£2383) to enable the project to be delivered safely and for advertisement costs (£1333).				
5	Redruth Town Band	Redruth Town Band is a registered charity that provides music, musical education and brass band instruments to enable members to perform to the local community by taking part in various concerts, parades and services. They are looking to form a new training band to involve young and older people from the local community to ensure the ongoing continuity of the band for future generations. In particular they are looking to fund the purchase of new music stands for both the current and proposed new training band and would be grateful for any contribution towards this.	£1,300		£500	Yes
6	Make it Better (MITBER) CIC	Make it Better (Mitber) CIC supports communities to live well through the arts. They believe creative activity is a vital, often overlooked human right that helps us connect, contribute, and care for our diverse cultures. Their work in Redruth is important because they tackle issues like digital poverty, social isolation, and poor mental or physical health. They offer joyful and meaningful ways to creatively explore technology together. They are inspired by taking notice of the world around us and they think giving attention to looking helps us to externalise our thoughts and adjust our perspective. Their Active Looking Project (ALP) will support individuals in Redruth who are most affected by health inequalities because of their social, economic or cultural status by offering creative opportunities to learn about wellbeing.	£500		Nil	No but project will be
7	RJ Working	RJ Working is a children and young people's charity based in Redruth. Since 2017 they have worked with Redruth School and have strong relationships with	£500		Nil	Yes

		local Primary Schools including Trewirgie Juniors and St Day and Carharrack. Their main purpose is reducing inequality through using “Restorative” approaches to strengthen relationships between children and young people in their peer groups, and intergenerationally with adults. Restorative simply means ‘making things better’ so can be used for lots of different purposes, working together in circles gets everyone’s voice heard, and engages young people more deeply. We are especially concerned to include those who might be marginalised or left out and those who are struggling with issues such as not enough money at home, or parents who are so stressed that they don’t have the resources to provide positive coaching. This work benefits communities through increased cohesion and understanding. RJ Working will partner with Redruth School, and feeder Primaries to develop an annual Youth Conference at Kresen Kernow, starting in 2026 on the theme of Climate and Nature. They will involve and co-create this with Redruth Youth Council, using the Restorative model. We are already partners at Camborne Youth Conference which is held annually. This would include delivering two dedicated members of the RJ Working team providing a total of 9 workshops. These young people will then be supported to develop their own presentation for the Conference which will involve an exchange of learning on various relevant themes e.g. school food gardens, beekeeping, rewilding. Redruth Youth Councillors will be invited to be involved in planning and evaluation of the event.				
8	Lowender	Lowender is a registered charity that exists to promote Cornish culture and heritage. They hold an annual Celtic festival in Redruth. The festival had a fallow year in 2025 to have a management rethink. In 2026,	£2,500		Nil	Yes

		Lowender will return with a stronger, umbrella structure delivering four key programming areas: the Community Centre, Redruth Wesley, Buttermarket, and civic spaces. A freelance coordinator will connect with local businesses and community groups, ensuring a cohesive town-wide festival. They will lead a sustained marketing campaign and grow sponsorship and fundraising for long-term sustainability. The festival will have a bigger footprint through street performances and “painting the town tartan,” encouraging businesses to create themed displays, host entertainment, and run Celtic-inspired events as part of an integrated programme. Alongside high-profile touring acts, they will continue community outreach to schools, library, and care homes. As a registered charity seeking funding from other sources, this uplift can also be used as match to draw further funding into the town / festival. They are already using funding secured for other projects, e.g. the Youth Folk Ensemble, Youth Dance Mash Up and talent development projects, to help part-fund festival activities				
9	Gwealan Tops	<p>Gwealan Tops is a registered charity whose core service is free adventure playground sessions for 7-16s after school, weekends and school holidays all year round. They provide free healthy meals throughout school holidays. Various other services nest within their main purpose including learning support groups for those not in school; 13-19s youth group; community meal; parents/carers and toddlers' group; plus over 13s volunteer programme. Whilst some people travel from all over Cornwall to visit over 75% of their 1100+ beneficiaries are local.</p> <p>The cost of running an all-year-round provision open 50 weeks a year and 5 days a week exceeds £160,000. Whilst it has always been a challenge to</p>	£2,000		£500	Yes

		fundraise this amount and maintain a free play service, in the current challenging economic climate with more charities chasing fewer funding streams and costs increasing this has proven difficult to achieve in recent times. In order to provide a basic offer to 7–16-year-olds through the coming year they need funding for staffing, play resources and running costs.				
10	Redruth Memory Café	Redruth Memory Café is a Voluntary Organisation that has been running for 14 years and supports 45 plus members living with dementia, memory loss and loneliness. Thanks to the previous grant from RTC they have been able to purchase wheelchairs and have first aid trained volunteers. They are now applying for a grant to help pay for coach trips planned for July and October 2026.	£500		£1329	Yes
11	Fluxus	Fluxus Cornwall CIC is a community-driven organisation based in Redruth, focused on making STEAM (Science, Technology, Engineering, the Arts and Maths) learning accessible, practical, and engaging for local residents. Their longer-term aim is to re-establish regular STEAM activities in the town centre and contribute to Redruth's growing reputation as a creative and inventive place, where local people can learn, create, and take part in exciting, community-led projects. This project will enable Fluxus Cornwall CIC to continue and expand its community STEAM activities in Redruth by purchasing two refurbished Windows 11 laptops for use during workshops, pop-up sessions, and public-facing events. The laptops will be shared equipment, used to support a range of hands-on activities including coding, electronics, game and interactive project development, animation workshops for children, and creative digital making. They will also be required to operate existing tools such as our laser	£500		£500	Yes

		cutter and 3D printer, which are no longer compatible with older versions of Windows. Almost all of our current laptops are Windows XP-era and cannot run modern software or safely support these activities.				
12	Grow Box CIC	<p>The Grow Box CIC is a community-interest company based in the heart of Redruth, dedicated to keeping our high street alive by connecting people through good food, local produce, and shared experiences. The Grow Box is a friendly community hub tackling isolation and building confidence. They host events such as community suppers, quiz nights, and film evenings, alongside volunteer opportunities in their café, shop, and allotment.</p> <p>They are seeking funding to support new external signage, window graphics, and updated branding materials for the shop, café, and allotment sites in Redruth. As their community business has grown and evolved since becoming a CIC, the current signage no longer reflects the full scope of what they do or the welcoming, inclusive space they've created. The project will include professionally designed and installed exterior signs for our premises, along with cohesive branding to use across print, digital, and community materials.</p> <p>This rebrand represents an investment in Redruth's high street by helping them strengthen their presence, increase footfall, and continue offering meaningful opportunities for local people.</p>	£500		Nil	Yes
13	Mayes Creative	Mayes Creative produces creative engagement opportunities for Cornwall and Isles of Scilly. In partnership with heritage, science and technology partners, we aim to bring exciting events, activities &	£775		Nil	No but project will be

	<p>experiences to communities, whilst constantly seeking new and innovative ways to share and explore inspiring ideas through collaboration. They aim to illuminate and surprise, making apparently complex or difficult ideas fun and accessible to everyone.</p> <p>This application is to extend the Story of Steam project (created to celebrate the 200-year anniversary of passenger rail travel) to create a community film with schoolchildren and other members of the community. Redruth Town Council funding will pay for materials and artist time to deliver two filmmaking sessions with community members, using heritage filmmaking equipment and eco-friendly plant-based developers. The activity will take place at Redruth Library and also at the train station/Moseley Museum where they can film the model steam railway and Murdoch Flyer to remind people of the wonderful steam engines which used to join our communities. We will also highlight the 2025/6 200-year anniversary of the Redruth and Chasewater Railway. This activity will be led by Joanna Mayes and St Ives Film which will both produce short films for sharing on social media but also give an introduction to the pathways for learning filmmaking locally, with the aim of developing opportunities for people to develop skills, especially young people with an interest in film and social media.</p>			
	Total of applications	<b>£17,313</b>		

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: Four Lanes & Pencloys Snooker Club

Organisation type (Please circle one option)	Community Group	Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:			V	
Give the name and status of two representatives authorised to make the application:				
Name: Gareth Bennett		Name: Ian Tolchard		
				
Tel No: 		Tel No: 		
Email address: 		Email address: 		
Position Held: Club Secretary		Position Held: Club Treasurer		

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

Four Lanes and Pencloys Snooker Club plays a vital role in the community of Redruth by offering numerous benefits:

**Social Hub:** The club serves as a social gathering point where people of all ages can come together, fostering a sense of community and belonging. This is especially important in smaller villages like Four Lanes and Pencloys.

**Youth Engagement:** By providing a safe and structured environment, the club helps keep young people engaged in positive activities, reducing the likelihood of anti-social behaviour and promoting healthy lifestyles.

**Skill Development:** Members have the opportunity to develop their snooker skills, which can boost confidence and provide a sense of achievement. This can be particularly beneficial for young people and those looking to improve their mental focus and strategic thinking.

**Mental Health:** The social interaction and recreational activities offered by the club can significantly contribute to mental well-being, helping to combat loneliness and isolation, which are common issues in rural areas

**Community Events:** The club can host various events, tournaments, and social gatherings, which can bring the community together and provide entertainment and enjoyment for all.

**Economic Impact:** By attracting visitors and hosting events, the club can contribute to the local economy, supporting nearby businesses and services.

#### **DETAILS OF THE PROJECT/ACTIVITY**

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

We are seeking funding to undertake essential repairs and upgrades at Four Lanes and Pencoyds Snooker Club. Our goal is to elevate our facility to the same high standard achieved during our previous renovation two years ago. The specific improvements we aim to accomplish include:

**Running Hot Water:** Installation of a reliable hot water system to enhance hygiene and comfort for all users.

**New Kitchen:** Upgrading our kitchen facilities to better serve members and guests, enabling us to host more community events and activities.

**Damp Proofing:** Addressing damp issues within the building to protect the structure and create a healthier environment.

**General Repairs:** Conducting necessary repairs both inside and outside the facility to maintain safety and improve the overall appearance.

**Pool Table:** Reconditioning the pool table, ensuring our equipment meets the expectations of our members and attracts new players.

These upgrades are crucial for maintaining the club as a welcoming and functional space for the community. By investing in these improvements, we aim to continue providing a valuable social and recreational hub for the residents of Redruth, Cornwall.

Please give a detailed breakdown of the costs of your project/activity

#### **Scope of Work**

##### **Preparation**

Strip back inside wall covering down to the concrete wall.

Make good where necessary.

##### **Damp Proofing**

Apply two coats of tanking slurry.

Fit Newtonlite lath DPC membrane (or similar) to external walls per manufacturer's specification.

## Wall Construction

Construct new studwork wall using:  
47 x 47 mm tantalised timber at 400 mm centres.  
Rigid Celotex-type insulation between studs.

## Finishing

Fit 12.5 mm plasterboard with skim finish.  
Fit new skirtings where necessary.  
Install white plastic window cills.

## Estimated Cost Breakdown

Task	Estimated Cost
<b>Preparation</b> (strip back wall, make good)	£974.60
<b>Damp Proofing</b> (tanking slurry, DPC membrane)	£2,436.50
<b>Studwork Wall Construction</b> (timber, insulation)	£2,923.80
<b>Finishing</b> (plasterboard, skim finish)	£1,949.20
<b>Skirtings and Window Cills</b>	£1,461.90

Estimated start and end date for the project/activity: 01/12/2025 – 01/03/2026

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

To fund our project, we are pursuing a multi-faceted approach:

**Grant Applications:** We are actively applying for grants from both local and national organisations to secure the necessary funding for our improvements.

**Fundraising Events:** We have successfully organized two fundraising events, which have garnered significant support and contributions from the village community.

**Community Support:** The village community has shown strong support for our club, both in terms of participation in events and financial contributions.

**Subscription Costs and Table Fees:** Our ongoing income from membership subscriptions and table fees provides a steady stream of revenue to support our activities and maintenance.

**Labour:** The cost of labour for the project is significantly reduced, thanks to the many club members who work in the building and trade industry and are willing to volunteer their skills and time. As they did for the previous renovation project of the main Snooker room.

These combined efforts demonstrate our commitment to securing the necessary funds and our proactive approach to ensuring the sustainability and enhancement of our club.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

We plan on approaching Carn Brea Parish Council for a Grant. We haven't submitted that application yet.

Grant requested from Redruth Town Council:	£3000
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How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

The Four Lanes and Pencoy Snooker Club is a vital part of the Redruth community, as evidenced by our strong and diverse membership base. We currently have over 60 paid members, ranging from under 18 to 80 years old, and including both male and female participants. This wide age range and gender diversity highlight the club's appeal and importance to various segments of the community.

**Community Engagement:** Our members actively participate in club activities, events, and tournaments, demonstrating a high level of engagement and commitment. This active participation underscores the club's role as a key social and recreational hub in the area.

**Positive Feedback:** We regularly receive positive feedback from members and the wider community, praising the club for providing a safe, welcoming, and enjoyable environment. This feedback is a strong indicator of the club's value and the need for its continued operation and improvement.

**Youth Involvement:** The club plays a crucial role in engaging local youth, offering them a constructive and supervised environment to develop their skills and socialise. This is particularly important in reducing anti-social behaviour in the community.

**Community Support:** The strong turnout and support for our fundraising events further demonstrate the community's investment in the club's success. The willingness of local residents to contribute their time, skills, and financial resources is a testament to the club's significance.

These points collectively illustrate the local need for our project and the positive impact it has on the community. By securing funding for our improvements, we aim to continue providing a valuable service to the residents of Four Lanes & Pencloys and the wider community.

Who and how many people in the Redruth Parish will benefit from your project/activity?

The Four Lanes and Pencloys Snooker Club's project will benefit a wide range of people within the Redruth Parish:

**Club Members:** With over 60 paid members, including both males and females ranging from under 18 to 80 years old, our existing members will directly benefit from the improved facilities and enhanced environment.

**Local Youth:** The club provides a safe and engaging space for young people, helping them develop skills, socialise, and stay active. This is crucial for their personal development and well-being.

**Older Adults:** Older members of the community will benefit from the social interaction and recreational opportunities the club offers, helping to combat loneliness and promote mental health.

**General Public:** The improved facilities will attract new members and visitors, increasing community engagement and participation in club activities.

**Local Economy:** By hosting events and attracting visitors, the club will support local businesses and services, contributing to the economic vitality of the area.

In total, we estimate that hundreds of people within the Redruth Parish will benefit from our project, either directly through membership and participation or indirectly through the positive impact on the community and local economy.

How long have you been fundraising for this particular project?

We have been actively fundraising for this project for the past six months. During this time, we have organized two successful fundraising events and have received strong support from the village community. This ongoing effort demonstrates our commitment to improving the club and ensuring its sustainability for the benefit of all members and the wider community.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

No

**Please attach your last set of annual accounts to this application**

**Annual Accounts attached to Application.**

Name of payee: Four Lanes Snooker Club

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code: [REDACTED]

Please attached a copy of the following:

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please tell us anything else you wish to say in support of your application:

Our club has a strong online presence, with nearly 400 followers on Facebook and over 140 on Instagram. This extensive engagement highlights the community's interest and support for our activities. We regularly share match results, renovation updates, and other club news on these platforms, keeping our members and followers informed and connected.

Maintaining and improving our facilities is vital for the sport of snooker to stay relevant in our community. By ensuring our club remains a vibrant and appealing venue, we can continue to support and grow our local leagues, providing opportunities for players of all ages and skill levels to participate and compete.

The positive feedback and active participation we receive on social media further demonstrate the club's importance to the community. By securing funding for our project, we can continue to offer a valuable service, promote the sport of snooker, and strengthen the social fabric of Redruth Parish.

**Declaration**

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:

Signature:

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: YMCA Cornwall

Organisation type (Please circle one option)	Community Group	<u>Registered Charity</u>	Voluntary Organisation	Statutory Agency
Company/Charity number:		1073674		

Give the name and status of two representatives authorised to make the application:

Name: Helen Wilson-Prowse	Name: Gregg Davies
Address  YMCA Cornwall, The Orchard, Penzance, TR18 4TE	Address  YMCA Cornwall, The Orchard, Penzance, TR18 4TE
Tel No: 01736 334820	Tel No: 01736 334820
Email address: Helen.Wilson- Prowse@ymcacornwall.org	Email address: Gregg.Davies@ymcacornwall.org
Position Held: Head of Operations	Position Held: Financial Controller

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

**YMCA Cornwall is an independent registered charity that provides supported accommodation for vulnerable young people, aged 16-24, who are homeless or at risk of homelessness.**

**The young people we support are often at a crisis point in their lives, having suffered various traumas including family breakdown, loss, disadvantage, neglect and, in some cases, abuse.**

Although based in Penzance, we provide supported housing for homeless and at risk young people from across the county. Figures change monthly, however our last official figures show that around 5% of the young people in our supported accommodation were from Redruth, with 3% from the surrounding area. Redruth residents are also on our waiting list and people from the Redruth area regularly using our free housing advice service.

We believe that young people reaching their full potential impacts positively upon the wider Redruth community in many ways. By giving at-risk young people from our local area a solid foundation we help them to engage with opportunities to learn, train, secure employment and affordable, good quality housing for their future, which helps to reduce levels of crime and unemployment, and alleviates pressure on in-demand community organisations such as foodbanks and night shelters.

## DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

**Our experience has shown us that the young people we support are resilient and when offered a safe and secure home, with support from our specialist team, they are able to make huge positive changes - building their confidence and life skills and taking important steps like enrolling in college or finding employment. We support them in a range of ways to reach their full potential, to identify and manage issues which are preventing them progressing and help them access specialist help from other agencies.**

**YMCA Cornwall owns 50 of the 170 supported housing places available across the whole county. Sadly, the need is such that our accommodation is consistently full, with a (growing) waiting list of around 40 young people in urgent need of a safe and supported home.**

**We are delighted to have recently received planning permission from Cornwall Council to adapt existing spaces within our main site in Penzance to create 4 new self-contained, fully equipped studio flats, which we plan to deliver in 2026 and that will help to address this increasing demand for our services.**

**The project is supported by Prince William through The Duke of Cornwall's Charitable Foundation.**

Please give a detailed breakdown of the costs of your project/activity

**The total cost of the project is £250,000, which comprises:**

**£42,000 for insulation and roofing**

**£15,000 for fire safety**

**£8,000 for kitchens**

**£6,000 for bathrooms**

**£15,000 for windows**

**£10,000 for furniture**

**£8,000 for flooring**

**£35,000 for electrics**

**£15,000 for plumbing**

**£96,000 for materials and labour**

**We are working closely with local businesses and suppliers to reduce this cost and secure items and services on a pro-bono basis.**

**Since starting our fundraiser, "Your Help, Their Future" we have raised just over £140,000 and a further £5000 of in-kind support has been confirmed to date.**

**We have a strong pipeline of potential local and national funders in place, and are confident that we will achieve our fundraising target, with support from local councils, business and trusts and foundations focused on young people and homelessness.**

**Estimated start and end date for the project/activity: Start date 01/09/2025. Completion date 31/08/2026.**

**Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:**

**To date, YMCA Cornwall has secured just over £140,000, including:**

- £70,000 from the Duke of Cornwall's Charitable Foundation**
- £4,363.58 from Penzance Town Council**

- £5k from the Charles Reynolds Foundation
- £20,000 from a private individual
- £19,800 from Awards for all
- Cadent Gas £23,000
- General donations from local people, other donors and church and community groups

Given the significant cost of the project, we have applied to or are in the process of applying to all town and parish councils in Cornwall. We are also working closely with Cornwall Community Foundation to apply to a variety of locally focused funds, trusts and foundations.

We are applying to larger corporate foundations and national funders. Examples include the Arnold Clark Community Foundation, The Big Give, the B&Q Foundation, The Screwfix Foundation, The Laing Family Trusts, The Garfield Weston Foundation, the Clothworkers Foundation and the Sedel Collings Foundation.

We are also running a fundraising campaign within the local area, to generate support from individual donors, community groups and businesses, which includes various events over the next 3-6 months.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

Penzance Town Council - £4,363.58 secured.

St Just-in-Penwith Town Council - £5,000 requested.

Carn Brea Parish Council - £donation requested.

Sancreed Parish Council - £donation requested.

St Day Parish Council – £donation requested.

St Buryan, Larmorna & Paul Parish Council - £donation requested

Sennen Parish Council - - £donation requested

We are working through applying to others as resources permit.

Grant requested from Redruth Town Council:	£1000
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How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

Please see earlier answers for details of the local need for YMCA's supported housing services.

(15 words)

Who and how many people in the Redruth Parish will benefit from your project/activity?

Figures change monthly however our last official figures show that approximately 5% of our young residents were from the Redruth area.

How long have you been fundraising for this particular project?

Our campaign commenced in June 2025.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

**Yes, YMCA Cornwall was fortunate to secure funding of £500 in 2024 to help with our appeal to replace a roof, thus saving 20 homes.**

**Please attach your last set of annual accounts to this application**

**Name of payee: YMCA Cornwall**

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code: [REDACTED]

**Please attach a copy of the following:**

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

**Please tell us anything else you wish to say in support of your application:**

**We would be delighted to send a representative to present to the Council at the meeting where the grant application will be considered, should this be desired.**

**Declaration**

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature: [REDACTED]

Signature: [REDACTED]

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: Redruth School Duke of Edinburgh Award

Organisation type (Please circle one option)	<b>Community Group</b>	Registered Charity	Voluntary Organisation	Statutory Agency
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Company/Charity number:

Give the name and status of two representatives authorised to make the application:

Name: Steven Annis	Name: Sarah Clemence
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Address Redruth School Tolgus Vean Redruth TR15 1TA	Address Redruth School Tolgus Vean Redruth TR15 1TA
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Tel No: 01209 203700	Tel No: 01209 203700
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Email address: <a href="mailto:Sannis@redruth.cornwall.sch.uk">Sannis@redruth.cornwall.sch.uk</a>	Email address: <a href="mailto:Sclemence@redruth.cornwall.sch.uk">Sclemence@redruth.cornwall.sch.uk</a>
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Position Held: DofE Assistant	Position Held: DofE Manager
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Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

We are a self-funded organisation affiliated through Redruth School. We aim to encourage as wide a range of young people as possible to engage in experiencing outdoor pursuits such as camping and walking, to expand their physical exercise and to volunteer within the local community. We work with 13-15 year old pupils from the local area.

#### DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

The school has an Area Resource Base attached to it where a number of students with SEND receive their education. We are looking to expand our student profile by including these pupils and helping them achieve the Duke of Edinburgh Bronze Award. To this end we are looking to purchase two larger 5 man tents to allow them all to camp in the same tent and have a little more space to assist those with sensory issues.

In addition, if we could access further funds we are aiming to try and open up the award to more students from relatively poor backgrounds under the pupil premium scheme. To this end we are trying to build a supply of loan clothing, specifically waterproofs, and torches which tend to be a major cost for the families concerned

Please give a detailed breakdown of the costs of your project/activity

2 x Rydall 500 5person tent @ £149 = £298

3 sets of male waterproof trousers and jackets @£34 = £102

3 sets of female waterproof trousers and jackets @£34= £102

10 x torches @£2 = £20

Estimated start and end date for the project/activity:Start September 25, Expedition End July 26

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

Hopefully the grant will help with the costs otherwise we will have to rely on our own funds which will delay the project for 1-2 years until we can fund raise.

The clothing will be delayed further which will limit the accessibility for pupil premium students to access the award for 2-3 years until we can source other funding streams.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

We have approached the DofE head office and achieved funding towards GPS trackers for the groups.

We also have a funding application in through Tesco's which we are hoping to use towards footwear and extra tents.

Grant requested from Redruth Town Council:	£522
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How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

Since joining the school three years ago we have grown the scheme from 20 pupils a year to its present total of 90 students. We see potential to grow, especially amongst the more under-privileged students and those with SEND, where the more funding we can access the less equipment families have to purchase themselves so limiting costs.

Who and how many people in the Redruth Parish will benefit from your project/activity?

Initially 10 students from the ARB per year. In addition other students on the scheme will benefit from the larger tents meaning they can also camp as one whole group.

The waterproof clothing will enable us to offer 6 low income students per expedition (up to 18 per year) with the equipment needed to stay dry and warm without them having to finance it themselves.

How long have you been fundraising for this particular project? 3 years

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

no

**Please attach your last set of annual accounts to this application**

Name of payee: Redruth School

(This should be a group or association and not an individual)

Account No:

Sort Code:

Please attached a copy of the following;

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please tell us anything else you wish to say in support of your application:

**Declaration**

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:

Sannis

Signature:

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: Cliffords Kngdom's Community Interest Company

Organisation type (Please circle one option)	Community Group	Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:	15913869			

Give the name and status of two representatives authorised to make the application:

Name: Jessica Miller	Name: Mel Prett
Address The little green hut The Old Portreath rd. Redruth. TR16 4JA	Address [REDACTED] [REDACTED] [REDACTED]
Tel No: [REDACTED]	Tel No: [REDACTED]
Email address: cliffordskingdomcic@gmail.com	Email address: [REDACTED]
Position Held: Creator, Owner & Manadger	Position Held:Sectry

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

Promoting Well-being Through Equine Activities and Community Engagement

Clifford's Kingdom (CK) offers a powerful approach to health and wellness through equine-based activities that foster both physical and emotional well-being.

A Non-Judgmental Path to Physical Activity

The project is designed to appeal specifically to those who find commercial gyms or traditional forms of exercise unappealing. CK provides physical exercise in a non-judgmental, inclusive, and recreational setting. Visitors are invited to participate in the hard, practical labor of caring for the rare breed Suffolk Punch horses, naturally integrating physical work into a meaningful purpose.

Mental Health Support and Skill Building

Within a safe and inclusive environment, participants engage in a range of activities that provide significant benefits for mental health and well-being:

Physical Labor: Joining the team to clean stables, muck out, and maintain paddocks and access areas.

Equine Learning: Taking part in equine learning activities and studying the history of the Suffolk Punch as a plough horse and a War Horse pulling artillery.

Harnessing & Carriage Driving: Learning the skill of harnessing up for carriage driving—a valuable activity and sport that is becoming increasingly rare.

Direct Interaction: Participating in carriage rides, walks out with the horses, and the crucial work of training young stock and riding.

#### **DETAILS OF THE PROJECT/ACTIVITY**

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

That's a fantastic, detailed description of your project. Now, you need to condense it into a \*\*brief summary\*\* (Max 300 words) for the grant application, as requested in your first prompt.

Here is a draft that incorporates all the key elements of your provided text, focusing on the "what," "who," and "why" of the project, while including the required mention of resources ("tools needed") and outreach ("promotion needed").

**\*\*Project Title: Promoting Well-being Through Equine Activities and Community Engagement\*\***

This project provides \*\*free, non-judgmental, and inclusive equine activities\*\* to improve the physical and mental well-being of the community, especially those who struggle to engage with traditional forms of exercise or need accessible mental health support.

**\*\*Clifford's Kingdom (CK)\*\*** uses interaction with the rare breed Suffolk Punch horses to offer tangible projects and skill-building. Activities include **\*\*horse care\*\*** (stabling, mucking out, and paddock maintenance), **\*\*equine learning\*\*** (history and husbandry), **\*\*riding, and carriage driving\*\***—a valuable and increasingly rare skill. Participants naturally integrate meaningful **\*\*physical labor\*\*** into their day, fostering a sense of purpose and accomplishment.

The grant is requested to ensure the project can be delivered safely and effectively. Specific needs include acquiring necessary specialized **\*\*tools and equipment\*\*** for horse care and carriage driving tuition, and funding a targeted **\*\*promotion and outreach strategy\*\*** to ensure vulnerable community members are aware of and can access these free well-being activities. Ultimately, CK provides a safe, compassionate, and beautiful environment where participants actively contribute to their own health and the preservation of a critically rare breed. (198 words)

Please give a detailed breakdown of the costs of your project/activity

### Clifford's Kingdom: Essential Equipment and Staffing Costs

To maintain operations, ensure safety, and complete necessary projects, Clifford's Kingdom requires immediate funding for essential equipment and staffing.

#### I. Essential Equipment List

The total cost for the following tools and supplies is £2,383.

Wheelbarrows £140 each. 4 needed. £560

Two-wheel design for stability with heavy loads.

Heavy Duty Sweeping Brushes

£30

4 needed. TOTAL £120

Durable brushes necessary for extreme wear and tear.

Shovels for Mucking Out @ £25 each

4 needed £100

Standard stable equipment.

Pitch Forks @ £20 each x2 = £40

Standard stable equipment.

Haynets

£14

22 needed

£308

Necessary for leading the 11 horses out on the public highway

Staff Hi-Viz Jackets (with CK logo)

£75 @ £225

Essential safety wear for staff on and off-site.

Participant Hi-Viz Vests (with CK logo)

£400 Crucial safety requirement for all members when adventuring off-site with horses.

Dewalt Tool Kit

1 £630 Complete set (drills, jigsaw, grinder, etc.) to handle yard maintenance and ongoing projects.

**TOTAL EQUIPMENT COST**

£2,383

ADVERTISING and promotion... £1333

### III. Future Development Goals

While immediate funds are sought for equipment and staffing, CK has identified other areas for development, including an indoor facility to offer services year-round, regardless of weather. Funding for this, along with improvements to the bathroom and staff room, will be sought through separate applications, such as the National Lottery.

Estimated start and end date for the project/activity: Continuing

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

NO funding yet received.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

Clifford's Kingdom (CK) is an established rare breed horse facility in Redruth, Cornwall—a socially deprived area—dedicated to therapeutic equine engagement. The project is rapidly growing, running weekly community sessions powered by 11 dedicated volunteers, with plans to introduce free Thursday sessions to address affordability barriers.

CK aims to expand its reach through a targeted marketing plan engaging care homes, schools, and health professionals across Cornwall. The goal is to provide inclusive community activities that specifically benefit individuals excluded from mainstream fitness programs, promoting skills like teamwork, responsibility, and fostering a crucial sense of belonging and wellbeing.

To facilitate meaningful participation and sustainable growth, CK urgently requires funding for essential equipment like shovels and wheelbarrows, which are currently in short supply and shared among volunteers.

The project is led by expert Jessica Miller (riding license, equine management) and supported by qualified social worker Mel Prett. With site stability and planning permission secured, CK is ready to expand its inclusive, socially prescribed interventions, which are vital for promoting mobility, reducing isolation, and improving mental and physical well-being in the local community.

Grant requested from Redruth Town Council:

How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

The project's local need is supported by multiple recent findings and strategies that directly address the high demand for mental health and fitness interventions in the Redruth area.

**\*\*Recent Local Evidence (2024/2025):\*\***

\* **\*\*Council Priorities:\*\*** Redruth Town Council is a signatory to the **\*\*Mental Health Challenge\*\*** (Source 1.3), committing the Council to support positive mental health in the community and work with partners on projects. A Councillor is appointed as a Mental Health Champion, demonstrating a clear strategic priority.

\* **\*\*Wider Cornwall Strategy:\*\*** The **\*\*Cornwall Adult Mental Health Strategy (2020-2025)\*\*** (Source 2.2) and the **\*\*'On the Move' Leisure Framework (2024-2034)\*\*** (Source 3.5) both emphasise the need for holistic, community-based solutions to tackle mental health issues with the same priority as physical health, and encourage local groups to increase activity opportunities, especially in areas of high inequality.

\* **\*\*Identified Local Problem:\*\*** Studies relevant to Cornwall show that the prevalence of all mental health disorders is **\*\*predicted to increase\*\*** until at least 2030 (Source 3.3). Furthermore, a feasibility study in Cornwall job centres found that a high percentage of unemployed people accessing support had probable depression and/or anxiety at baseline, highlighting a significant need for wellbeing support among local residents (Source 1.5).

\* **\*\*Physical Activity Link:\*\*** National research from **\*\*March 2024\*\*** shows that while **\*\*82% of UK adults\*\*** acknowledge the importance of physical activity for mental health, just **\*\*16% of those with a mental health condition\*\*** feel able to meet recommended activity guidelines (Source 1.4, 3.2). This disparity confirms that a project combining mental health and fitness provides a direct, evidence-based solution.

This project, which aims to address both poor mental health and physical fitness, directly aligns with the stated priorities and documented challenges of Redruth and the wider Cornwall region.

Who and how many people in the Redruth Parish will benefit from your project/activity?

The project aims to benefit a significant portion of the **\*\*Redruth Parish population, which was 15,626 in the 2021 Census.\*\***

We anticipate the project will directly benefit hundreds of individuals annually, with a focus on two key groups who are disproportionately affected by the need for mental health and fitness support:

**### 1. Direct Beneficiaries (Estimated at \$\\mathbf{1,000+} people)**

This number is based on the local prevalence of need:

\* \*\*Individuals with Limiting Long-Term Illnesses (Including Mental Health):\*\* In Redruth Parish, \*\*22.1% of the population\*\* have a limiting long-term illness, which is significantly higher than the England average of 17.3% (Source 3.4). Applying this percentage to the population suggests over \*\*3,400 people\*\* in the parish are living with such a condition, many of which are mental health-related.

\* \*\*Target Group (General Mental Health Need):\*\* Cornwall-wide data indicates that \*\*1 in 4 adults\*\* experience a diagnosable mental health problem in any given year (Source 3.2). Applying this to the Redruth adult population suggests over \*\*3,900 people\*\* are in need of mental wellbeing support.

The project is designed to be a crucial early intervention step for those experiencing poor mental health who are not yet accessing specialist services, which are heavily oversubscribed in Cornwall (Source 3.3). Our goal is to provide regular, supported physical activity and wellbeing sessions to a minimum of \*\*20 people per week\*\*, leading to \*\*1,040 individual sessions\*\* per year.

#### ### 2. Indirect/Wider Community Beneficiaries (\$\mathbf{15,626}\$ people)

The entire parish will benefit through:

\* \*\*Improved Community Resilience:\*\* The project will foster a stronger, more connected community, addressing the reported issue of loneliness, especially among older generations (Source 4.1).

\* \*\*Reduced Pressure on Health Services:\*\* By promoting preventative mental and physical health, the project helps mitigate the predicted increase in mental health disorders in Cornwall until 2030 (Source 3.1), reducing the burden on overstretched local health services.

\* \*\*Focus on Deprivation:\*\* A key ward, Redruth North, is in the \*\*top 10% most deprived wards in the country\*\* (Source 3.4). By concentrating our efforts in areas of highest need, the project delivers targeted social benefit to the most vulnerable residents.

How long have you been fundraising for this particular project?

\*\*\*The dedicated fundraising for this particular project has only recently commenced. While the need for this support has been long-standing, the formalized public fundraising efforts began in [Insert Month, Year, or a specific date/season, e.g., 'October 2025' or 'Autumn 2025'].

\*\*This recent start is due to the owner, Jessica Miller, previously dedicating all her time to the essential, hands-on care of the 11 horses. With the invaluable collaboration of the newly positioned secretary, Mell Prett, we have been able to effectively manage the necessary clerical duties and move forward with launching a concerted fundraising campaign.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

NO

**Please attach your last set of annual accounts to this application**

Name of payee: Cliffords Kingdom

(This should be a group or association and not an individual)

Please attached a copy of the following:

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please tell us anything else you wish to say in support of your application:

#### Why This Funding Is So Important for Clifford's Kingdom

This is far more than an investment in metal and wood; it is a direct investment in community capacity, animal welfare, and human well-being at Clifford's Kingdom.

The requested essential equipment—wheelbarrows, shovels, sweeping brushes, pitchforks, and a DeWalt multi-tool—forms the fundamental infrastructure needed to maintain a safe, clean, and functional environment for our horses and the community members who care for them.

Simply put, without reliable, fit-for-purpose tools, the dedicated volunteers who come here cannot effectively perform the core work of stable management—mucking out, cleaning yards, and routine maintenance. This funding guarantees that our equine residents receive the highest standard of care they deserve, ensuring their welfare is protected.

#### The Positive Impact: A Ripple Effect of Well-being and Community Spirit

This funding will generate a powerful, multi-layered positive impact across both our operations and our community:

##### 1. Empowering Community Participation and Purpose

Currently, our free community days are limited by our insufficient and often broken supply of basic tools. This funding changes that immediately.

**Active Engagement:** Every person who comes to help—from school children to seniors—will have the right tool for the job. This removes a critical barrier to entry, allowing more people to join in and experience the joy and satisfaction of meaningful, hands-on work.

**A Sense of Purpose:** Participating in stable management and maintenance offers volunteers a profound sense of purpose and responsibility. They are not just sweeping a floor; they are directly contributing to the well-being of a horse and the smooth running of a vital community asset.

##### 2. Increasing Well-being and Mental Health

The activities at Clifford's Kingdom are a proven antidote to isolation and inactivity. The tools will directly facilitate these therapeutic benefits:

Keeping People Active: Mucking out and general stable work are excellent forms of physical exercise, helping to keep people active and healthy.

Mental Health Boost: Engaging in repetitive, mindful tasks outdoors, and the unique connection with animals, is a powerful way to increase well-being and improve mental health—reducing stress, anxiety, and feelings of loneliness.

### 3. Infrastructure and Sustainability

The DeWalt multi-tool is a critical item for long-term sustainability. It enables our team to quickly and safely perform essential repairs and carry out ongoing projects (e.g., fence mending, stable fixes, small carpentry work). This reduces maintenance costs, extends the life of our facilities, and allows us to dedicate more resources directly to our core mission.

By funding these essential items, you are not just purchasing tools; you are enabling stable welfare, sparking community spirit, promoting mental and physical health, and securing the sustainable future of Clifford's Kingdom as a vital, active hub for all.

This is a request for the foundational elements that will allow our current community programs to flourish and ensure the highest standard of care for our horses every single day.

#### **Declaration**

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:

Jessica Miller

Signature:

Mell Prett

We are looking to form a training band to involve young and older people from the local community to ensure the ongoing continuity of

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM				
Name of Organisation: Redruth Town Band				
Organisation type (Please circle one option)	Community Group	<input checked="" type="checkbox"/> Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:		294430		
Give the name and status of two representatives authorised to make the application:				
Name: Kevin Barden		Name: Sarah Johns		
Address [REDACTED] [REDACTED] [REDACTED] [REDACTED]		Address [REDACTED] [REDACTED] [REDACTED] [REDACTED]		
Tel No: [REDACTED]		Tel No: [REDACTED]		
Email address: <a href="mailto:redruthb@gmail.com">redruthb@gmail.com</a>		Email address: [REDACTED]		
Position Held: Events Secretary and Trustee		Position Held: Vice Chair, Assistant Treasurer and Trustee		
Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:  We provide music, musical education, and brass band instruments to enable our members to perform to the local community by taking part in various concerts, parades and services. We give a purpose and sense of belonging and well-being to our members, and the hope of enjoyment to all that hear us play.				
<b>DETAILS OF THE PROJECT/ACTIVITY</b>				

We are looking to form a training band to involve young and older people from the local community to ensure the ongoing continuity of

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

We are looking to form a training band to involve young and older people from the local community to ensure the ongoing continuity of the band for future generations.

In particular we are looking to fund the purchase of new music stands for both the current and proposed new training band. We would require a quantity of 30 at a cost of £56.50 each (total £11,696.50) and would be grateful for any contribution towards this.

We are looking to form a training band to involve young and older people from the local community to ensure the ongoing continuity of

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## K&M 107 Music Stand Extra Sturdy, L



£56.50

ADD TO BASKET

✓ 13 in stock

We are looking to form a training band to involve young and older people from the local community to ensure the ongoing continuity of

Please give a detailed breakdown of the costs of your project/activity

Quantity 30 x £56.50 each. Total £1,696.50

Estimated start and end date for the project/activity: January 2026 and ongoing.

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

Funding to be requested through grant applications.

We have managed to secure a grant of £466.40 already from Redruth Charity Trust Community Award in October 2025.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

Redruth Charity Trust £466.40

We are looking to form a training band to involve young and older people from the local community to ensure the ongoing continuity of

Grant requested from Redruth Town Council:	£1,300.00
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How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

Many brass bands throughout Cornwall are benefiting from having training and youth bands to ensure the ongoing continuity of their organisations for future generations.

Who and how many people in the Redruth Parish will benefit from your project/activity?

Potentially all those with an interest in music, arts and entertainment.

How long have you been fundraising for this particular project?

Since August 2025.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

Not recently to my knowledge.

**Please attach your last set of annual accounts to this application**

Name of payee: Redruth Town Band

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code: [REDACTED]

Please attached a copy of the following:

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

We are looking to form a training band to involve young and older people from the local community to ensure the ongoing continuity of

Please tell us anything else you wish to say in support of your application:

**Declaration**

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:

K Barden

Signature:

S Johns

## REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: Make It Better (mitber) CIC

Organisation type (Please circle one option)	<b>Community Group</b>	Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:	11049790			
Give the name and status of two representatives authorised to make the application:				
Name: ruth purdy		Name: pete doubleday		
Address		Address		
   		  		
Tel No: 		Tel No: 		
Email address: ruth@mitber.com		Email address: 		
Position Held: exec director		Position Held: director		

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

Make it Better (Mitber) CIC supports communities to live well through the arts. We believe creative activity is a vital, often overlooked human right that helps us connect, contribute, and care for our diverse cultures.

Our work in Redruth is important because we tackle issues like digital poverty, social isolation, and poor mental or physical health. We offer joyful and meaningful ways to creatively explore technology together. We are inspired by taking notice of the world around us and we think giving attention to looking helps us to externalise our thoughts and adjust our perspective.

The ALP will support individuals in Redruth who are most affected by health inequalities because of their social, economic or cultural status by offering creative opportunities to learn about wellbeing. The ALP uses the 5 ways of wellbeing as a reflective tool that helps builds resilience against poor health.

Our Active Looking Project ALP uses looking to create change, helping individuals in Redruth to take small steps to support their wellbeing or take part in larger collaborative partnership activities that shape communities.

#### DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

The Active Looking Project uses creative activities like photography to support good mental health and empower people; it has 3 pathways.

1. ALP Community – Monthly photography meetups, workshops, online challenges and volunteering opportunities.
2. ALP Call Outs – The ALP community selects creatives to run monthly workshops, from July next year these facilitators will be offered mentoring and training opportunities.
3. ALP Partnership Programme – We collaborate with organisations to introduce creative activities supporting wellbeing and expression in the last year we have worked with 11 partners. <https://mitber.com/catalogue/> From July 2026 our partners will be Cornwall Mental Health Trust, , International Women's centre group, Carefree Cornwall, Inspiring Women's Network and the Pain Café Network. These disadvantaged beneficiaries often live with chronic pain, trauma, exclusion and isolation. Our workshops offer places for inclusive and creative support, using visible spaces to help reduce these inequalities. Our partners will be available at our workshops to support individuals with emotional wellbeing, practical advice and guidance. Our activities will take place at Redruth and Camborne Libraries and CPR community hubs, wider services will be encouraged to visit and engage with our beneficiaries.

We produce a public exhibition and catalogue each year, this documents our communities creativity and the details of our partners. It is shared in libraries and at GP surgeries. From July 26 the curation of these events will be undertaken by community volunteers.

#### Please give a detailed breakdown of the costs of your project/activity

Here is the budget for the first year, which is then repeated for a further 2 years without the yellow highlights.

ALP community			
Lead Facilitator for 11 active looking photo meet ups @ £150/day			1650
Lead facilitators for How to run a photo meet up guide (volunteer community collab sessions) x 4 @ £250 each			1000
Community selection of early career designers 5 x proposals @£250 each			1250
Final commision of meet up guide (in lanyard)			1000
Print of guide, distributed to VCSE partners			1000
Lead Facilitator for 11 active looking online challenges @ £150/day	1650		
Lead Facilitator for 11 active looking community workshops (using library education service or community hub venues) adults one of these could be editing the show @ £150/day	1650		
Lead facilitators (@£150/day) + Support Facilitators (@£80/day) for 11 active looking community workshops (using library education service or community hub venues) children and young people (one of these could be editing the show).	2530		
One off all day event for social prescribing , community hubs and libraries	1000		
ALP celebrations			
Lead facilitators for ALP catalogue (community co-lab sessions) 4 days @£250/day	1000		
ALP catalogue, community selection of early career designer: 5 x designer proposal @£250 each			1250
ALP final commision for catalogue			1000
ALP catalogue print	1000		
ALP final comission for leaflet			1000

ALP leaflet print			1000	
ALP exhibition printing	500			
ALP exhibition hang technicians 2x @ £250/day	500			
ALP exhibition celebration event (catering)	500			
<b>ALP call outs</b>				
11 active looking call outs	2200			
training for ALP call outs -MFA	550			
Facilitator for ALP in-house training - 5 actions for health and happiness 2x @ £250/day	500			
ALP training attendance 11 x facilitator @£150/day	1650			
<b>ALP partners</b>				
11 active looking partnership workshops adults (Cornwall Mental Health Trust) 11 x partner @£150/day	1650			
11 active looking partnership workshops adults (Cornwall Mental Health Trust)11x lead facilitators @ £150/day 11x support facilitators @£80/day	2530			
11 active looking partnerships refugees and asylum seekers 11 x partner @£150/day	1650			
11 active looking partnerships refugees and asylum seekers 11x lead facilitators @ £150/day 11x support facilitators @£80/day	2530			
11 active looking partnership workshops (pain clinic network) 11x partner @£150/day	1650			
11 active looking partnership workshops (pain clinic network)11x lead facilitators @ £150/day 11x support facilitators @£80/day	2530			
11 active looking partnership workshops for children (home ed network) at libraries 11 x partner @£150/day	1650			
11 active looking partnership workshops for children (home ed network) at libraries 11x lead facilitators @ £150/day 11x support facilitators @£80/day	2530			
ALP activity materials 88 x £30 per sess	2640			
ALP activity refreshments 88 x £15 per sess	1320			
Wellbeing wheel mat - proof of concept	1500			
ALP evaluation (including devising of questions)	5000			
Volunteer costs 88 x £10 session	880			
Staff training (cost of training courses)	500			
Staff development (training attendance) for 4 staff @£160 day each	640			
Travel	2760			
Venue hire 77 sessions @£30 each	1050	1260		
Interns	2000			
<b>Staffing</b>				
Project management safeguarding and delivery 0.6FTE	26000		13000	
book keeper and finance 0.2FTE	8320			
Marketing freelancer 0.2 FTE	8320			
Marketing plan			2000	
Admin freelancer 0.2 FTE	8320			
DBS - staff x 3	202.5			
Salary overheads (pension only)	900			
Insurance	500			
Website hosting and updates	500			
app subs	1570.2			
microcomms fees	2500			
<b>equipment</b>				
5x4 camera kit and darkroom			1500	
neg scanner			1000	
light boxes for animation 12 x £20 each			240	
<b>TOTAL</b>	80822.7	9860	44340	

Estimated start and end date for the project/activity: ongoing until July 2029

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

The third year of this project finishes end of June 2026 it is funded by The National Lottery.

We are currently applying for funding to deliver the second iteration of the project which has been developed with our community. We have been asked to be more specific about where we work by The National Lottery, In the last year we have supported 898 people the majority of those live in TR15 and TR14 hence our future project will be based here.

The second iteration of the ALP is more ambitious and a much larger 3 year project. It will allow us to engage more creative freelancers in the area as I move away from delivering much of this programme.

A crowdfunder is currently live until New Years Eve, we have match secured through Cornwall Councils Inclusion fund. We aim to raise £5000 and have raised £1172 so far with 42 supporters, people have donations have varied from £1 from direct beneficiaries to £250 from Dr Nancy Ann Roth

[https://www.crowdfunder.co.uk/p/qr/Dy42KmQW?utm\\_campaign=sharemodal&utm\\_medium=referral&utm\\_source=shortlink](https://www.crowdfunder.co.uk/p/qr/Dy42KmQW?utm_campaign=sharemodal&utm_medium=referral&utm_source=shortlink)

If Redruth Town council were able to support our crowdfunder that would really help, Camborne Town Council are trying to do the same. We recognise that our new project falls at the end of your 6 month deadline but we think that your acknowledgement of our future project (by generously supporting us now) will help us with larger bids currently being written.

**If we do not achieve the full project ask it will still go ahead but each pathway will run at a reduced size.**

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

We have approached all the Councillors in CPR through our crowdfunder, and community link officer Helen Neale is chasing this up for us.

Grant requested from Redruth Town Council:	£500
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How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

We have designed our project with the people of Redruth and the knowledge we have learnt through recent community engagement in TR15.

We conducted a survey in August 2025 and found high demand for creative, wellbeing-focused activities accessible by public transport. Respondents highlighted isolation, mental health challenges and a lack of inclusive cultural opportunities.

We also continue to see increasing self-referrals for our project as non-clinical support.

Many residents in Redruth have long term health conditions and as such are more likely to be digitally excluded. Most of our beneficiaries live or have lived with anxiety, depression or social isolation, this makes 'showing up' intimidating. We offer low pressure creative activities that offer a sense of community and support.

Cornwall Council's Wellbeing Strategy (2024–2025) prioritises arts engagement to address mental health inequalities.

New arrivals often speak different languages, have different religious practises and other cultural differences, this makes it hard to access services.

Refugee Week 2025 data shows a growing population of displaced families in Cornwall seeking cultural connection and belonging while distressingly hate crime increases by 30% over the last year.

By providing nuanced activities, run by facilitators our beneficiaries choose, ALP opportunities resonate with communities and allow marginalised voices to be heard.

The ALP acknowledges the meeting place of identity and experience, enabling individuals to begin to share their stories, build connections across differences and have their say in the wider community.

As a creative organisation, we are excited to collaborate with people whose diverse identities, experiences, and traditions intersect in unique ways, offering perspectives and narratives that are playful, inclusive and challenge restrictive norms.

Our findings align with documents created by Safer Cornwall such as 'know your area'.

<https://www.cornwall.gov.uk/media/iiie31kc/know-your-area-north-kerrier-and-east-penwith.pdf>

Who and how many people in the Redruth Parish will benefit from your project/activity?

If we run 99 creative events annually, 44 of these for our partnerships pathway, the rest for the community in CPR. Last year our average event engaged 11 people, with some repeat attendance and some people living in surrounding areas.

As such I would estimate 594 beneficiaries from Redruth each year.

How long have you been fundraising for this particular project?

We have been planning the project since August with our community and are now writing funding bids.

Our expression of interest for The National Lottery was completed last month and last week I completed Common Ground.

I am now working on an Arts Council England and Cornwall Community Foundation applications which I hope to get in before Xmas. We are also seeking support from NHIR and others

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

No

**Please attach your last set of annual accounts to this application -**

Name of payee: Make It Better (mitber) CIC

(This should be a group or association and not an individual)

Account No:

[REDACTED]

Sort Code:

[REDACTED]

Please attached a copy of the following;

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please tell us anything else you wish to say in support of your application:

I am hoping you will demonstrate a commitment to this project financially at its start, to show that we have local support, Many thanks

**Declaration**

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:

[REDACTED]

Signature:

[REDACTED]

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: Lowender

Organisation type (Please circle one option)	Community Group	Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:		1200724		

Give the name and status of two representatives authorised to make the application:

Name: Jowdy Davey	Name: Lamorna Dudding
Address	Address
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
Tel No: [REDACTED]	Tel No: [REDACTED] [REDACTED]
Email address: jowdy@lowender.co.uk	Email address: [REDACTED]
Position Held: Trustee	Position Held: Trustee

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

Lowender exists to promote Cornish culture and heritage through:

- A digital hub signposting information and sharing community updates.
- A youth programme working with primary schools and running the Cornwall Youth Folk Ensemble for ages 13–19.
- Support for artists through training, mentoring, and opportunities for emerging talent.
- An annual Celtic festival held in Redruth.

The festival is our flagship event and a focal point for celebration with over 300 performers from Cornwall, Brittany, Ireland, the Isle of Man, Scotland and Wales. It benefits communities in Redruth through:

- Celebrating Heritage – Showcasing Cornish traditions alongside other Celtic cultures, reinforcing local identity and fostering cross-cultural friendships.
- Inclusive Programming – Music, dance, song and other activities for all ages.
- Volunteering Opportunities – Residents can participate as volunteers, strengthening community connections and festival ownership.
- Revitalising Public Spaces – Using multiple venues in Redruth making the town vibrant.

- Boosting Local Businesses – Attracting visitors locally, nationally and internationally, increasing spend in shops, cafés, and accommodation.
- Workshops and Learning – Dance, music, song and language workshops give residents new skills and creative outlets.
- Local Outreach – Artists perform in schools, Redruth library and local care homes. We look forward to working with the Town Council to extend this reach further.

#### DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

We are seeking funding to support the re-launch of the Lowender Celtic Festival in Redruth by:

- Boosting visitor numbers through a wider-reaching marketing campaign.
- Creating a bigger presence in the town with more businesses and organisations involved.

To achieve this, we need an uplift in our marketing budget and capacity to reach wider audiences and attract more visitors, increasing footfall and economic benefit for Redruth, alongside increased awareness in the local community of the benefits the festival brings.

2025 has been a fallow year while we reviewed how best to deliver the festival for community benefit. Since moving to Redruth in 2022, the festival has grown, but with limited volunteer capacity this led to burnout. To be sustainable, we needed to rethink management.

In 2026, Lowender will return with a stronger, umbrella structure delivering four key programming areas: the Community Centre, Redruth Wesley, Buttermarket, and civic spaces. A freelance coordinator will connect with local businesses and community groups, ensuring a cohesive town-wide festival. They will lead a sustained marketing campaign and grow sponsorship and fundraising for long-term sustainability.

The festival will have a bigger footprint through street performances and “painting the town tartan,” encouraging businesses to create themed displays, host entertainment, and run Celtic-inspired events as part of an integrated programme. Alongside high-profile touring acts, we will continue community outreach to schools, library, and care homes.

As a registered charity seeking funding from other sources, this uplift can also be used as match to draw further funding into the town / festival. We are already using funding secured for other projects, e.g. our Youth Folk Ensemble, Youth Dance Mash Up and talent development projects, to help part-fund festival activities.

Please give a detailed breakdown of the costs of your project/activity

The festival costs are as follows:

- Performer Costs (including community groups and visiting touring acts) - £12,000
- Venue Costs (including hire costs, stage and lighting and dressing the space) - £3,500

- Boosting Local Businesses – Attracting visitors locally, nationally and internationally, increasing spend in shops, cafés, and accommodation.
- Workshops and Learning – Dance, music, song and language workshops give residents new skills and creative outlets.
- Local Outreach – Artists perform in schools, Redruth library and local care homes. We look forward to working with the Town Council to extend this reach further.

#### DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

We are seeking funding to support the re-launch of the Lowender Celtic Festival in Redruth by:

- Boosting visitor numbers through a wider-reaching marketing campaign.
- Creating a bigger presence in the town with more businesses and organisations involved.

To achieve this, we need an uplift in our marketing budget and capacity to reach wider audiences and attract more visitors, increasing footfall and economic benefit for Redruth, alongside increased awareness in the local community of the benefits the festival brings.

2025 has been a fallow year while we reviewed how best to deliver the festival for community benefit. Since moving to Redruth in 2022, the festival has grown, but with limited volunteer capacity this led to burnout. To be sustainable, we needed to rethink management.

In 2026, Lowender will return with a stronger, umbrella structure delivering four key programming areas: the Community Centre, Redruth Wesley, Buttermarket, and civic spaces. A freelance coordinator will connect with local businesses and community groups, ensuring a cohesive town-wide festival. They will lead a sustained marketing campaign and grow sponsorship and fundraising for long-term sustainability.

The festival will have a bigger footprint through street performances and “painting the town tartan,” encouraging businesses to create themed displays, host entertainment, and run Celtic-inspired events as part of an integrated programme. Alongside high-profile touring acts, we will continue community outreach to schools, library, and care homes.

As a registered charity seeking funding from other sources, this uplift can also be used as match to draw further funding into the town / festival. We are already using funding secured for other projects, e.g. our Youth Folk Ensemble, Youth Dance Mash Up and talent development projects, to help part-fund festival activities.

Please give a detailed breakdown of the costs of your project/activity

The festival costs are as follows:

- Performer Costs (including community groups and visiting touring acts) - £12,000
- Venue Costs (including hire costs, stage and lighting and dressing the space) - £3,500

<ul style="list-style-type: none"> <li>Freelance Co-ordinator Fee - £5,000</li> <li>Marketing (including print, design, advertising and digital marketing) - £3,500</li> <li>Overheads and Administration (including insurance, accounts, licenses etc.) - £2,000</li> </ul>
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Estimated start and end date for the project/activity: 01/02/2026 – 31/10/2026
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Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:
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Arts Council England Grassroots Music Fund (£10,000 – percentage) – Secured

This is for mentoring, training and development support for local musicians. While not all the funding can be directed to the festival, a small proportion of this will be able to contribute to festival costs.

AsOne towards Youth Folk Ensemble (£9,000 – percentage) – Confirmed

To support Youth Folk Ensemble activities. As above, a small proportion of this funding will be able to support festival activities e.g. Youth Folk Ensemble involvement in the event.

FEAST towards Youth Dance Project (£5,000 – percentage) – Confirmed

As above, a small proportion of this will support festival activities e.g. costs of performance at the festival as part of the programme.

#### Ticket Sales

A large proportion of event costs will be reliant on income from ticket sales.

#### Sponsorship

We have previously secured generous in-kind support from the Penventon Hotel and look forward to working with them again.

We are also in discussion with Cornish Metals about support of the festival, and plan to approach local breweries and drinks suppliers. The co-ordinator will be responsible for approaching potential sponsors.

#### Fundraising

We run a raffle and do collections alongside street performances to help cover festival costs.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:
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We have not approached any other Town or Parish Councils.

We are investigating approaching local Cornwall Councillors through the Community Chest programme

Grant requested from Redruth Town Council:	£2,500
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How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

The Redruth Neighbourhood Development Plan and Destination Redruth report identify a strong need for cultural regeneration and community engagement. Redruth has experienced economic and social challenges following industrial decline, leaving many historic buildings underused and the town centre in need of revitalisation.

Like many towns across the UK the high street is struggling, and we are collectively looking at creative ways we can make the town vibrant again.

Consultation findings highlight a clear appetite for imaginative, community-led events that celebrate local identity and create reasons for people to visit and stay longer.

The Plan also emphasises the importance of supporting independent businesses and improving the vibrancy of the town centre. Cultural events are identified as key drivers for economic resilience, attracting visitors and increasing spend in local shops, cafés, and accommodation.

We have previously worked with various venues, businesses and community organisations in the town with good feedback, and we look forward to working with the Town Council to help build on and grow these relationships in the years to come.

These have included:

- Kresen Kernow
- Redruth Library
- Miners Court & The Green Care Homes
- Redruth School and local primary schools
- Cornwall Neighbourhoods for Change
- The Drapery, the Oxford, St Rumons Social Club, the Albany Club
- The Buttermarket
- Redruth Wesley
- St Andrew's Church
- The Ladder
- Redruth Community Centre
- Krowji

Who and how many people in the Redruth Parish will benefit from your project/activity?

We know from previous festivals around 2,000 people have actively benefited from the festival.

With a more sustainable model for delivery from 2026 and greater emphasis on increasing visitor numbers we expect this figure to rise next year.

How long have you been fundraising for this particular project?

As an annual event, fundraising for the festival is ongoing.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

We applied for a grant in 2023 and were awarded £1,400.

**Please attach your last set of annual accounts to this application**

Attached

Name of payee: Lowender

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code: [REDACTED]

Please attach a copy of the following:

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please tell us anything else you wish to say in support of your application:

A presentation about the Lowender Celtic Festival was also given at the full Town Council meeting on Monday 24<sup>th</sup> November.

#### **Declaration**

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature: [REDACTED]

Signature: [REDACTED]

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: Gwealan Tops Adventure Playground

Organisation type (Please circle one option)	Community Group	Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:		1177542		

Give the name and status of two representatives authorised to make the application:

Name: Bridget Handscomb	Name: Elizabethe Williams
Address:  Gwealan Tops Adventure Playground  School Lane  Redruth  TR15 2ER	Address:  [REDACTED]  [REDACTED]  [REDACTED]  [REDACTED]
Tel No: 01209 697717	Tel No: [REDACTED]
Email address: playgroundmanager@gwealantops.org	Email address: liz@gwealantops.org
Position Held: Manager	Position Held: Chair of Trustees

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Play is essential in children's lives, helping them to make sense of themselves and the world around them. At Gwealan Tops children are encouraged to choose what they would like to do, how they would like to do it, how they want to use the resources and space available to them and who they want to be with. By having an environment where they are encouraged to explore, experiment, engage in challenging play and take risks they experience a mixture of physical activities, try new things, gain confidence, improve health and self-awareness and widen their experiences, networks and skills.

Our core service is free adventure playground sessions for 7-16s after school, weekends and school holidays all year round. We provide free healthy meals throughout school holidays. Various other services nest within our main purpose including learning support groups for those not in school; 13-19s youth group; community meal; parents/carers and toddlers group; plus over 13s volunteer programme.

Benefits are many and various including supporting Children's Rights (especially Article 31); aiding community cohesion; combatting discrimination; alleviating the impact of poverty; building health and wellbeing; broadening horizons; and much more. Whilst some people travel from all over Cornwall to visit us over 75% of our 1100+ beneficiaries are local.

**DETAILS OF THE PROJECT/ACTIVITY**

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

The cost of running an all year round provision open 50 weeks a year and 5 days a week exceeds £160,000. Whilst it has always been a challenge to fundraise this amount and maintain a free play service, in the current challenging economic climate with more charities chasing fewer funding streams and costs increasing this has proven difficult to achieve in recent times. In order to provide a basic offer to 7-16 year olds through the coming year we need funding for staffing, play resources and running costs. We are asking for support from Redruth Town Council to help us run a minimum of one 2.5hour session a week after school at £100 per week for 20 weeks during termtime between mid-Feb to July totals £2,000.

Please give a detailed breakdown of the costs of your project/activity

2 Playworkers @ £15ph x 3 hours = £90 x 20 = £1800

20 sessions @ £10 contribution towards resources = £200

Estimated start and end date for the project/activity: 9<sup>th</sup> Feb – 24<sup>th</sup> July 2026

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

This can only take place within the context of the venue costs, admin, management, insurance, wider service and other organisational expenses being supported by our core funders and anticipated donations totalling over £33k termtime.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

None approached as yet

Grant requested from Redruth Town Council:	£2000
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How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

The adventure playground site is the heart of our organisation. All the other services we offer spring from the need for children to play and have their own spaces. We have regularly carried out surveys, sought comments, received spontaneous feedback, held open days and interviewed people over the last 9 and a half years. Our latest survey has just been completed and shows how much children, young people and their families value this amazing place. They want us to keep making it the welcoming, playful and fun experience it is and 100% of respondents would recommend it to others. Feedback from our recent 2025 parents survey included:

“The whole premise of Gwealan Tops is unique and special. It's a safe space where kids want to hang out. There is so little unstructured and un monitored free time in a child's life these days so Gwealan is so important to facilitate a little of this.”

“Gives them a chance for safe independent play without parents around.”

“It's a safe and fun environment where they meet friends when we adults can't make that happen. They feel right at home there.”

“The independence she has gained improving her wellbeing.”

“Is a fantastic opportunity for my daughter to be herself away from home, she's at an age where she wants to do things without us and this is a wonderful safe space.”

Our review and reflection processes with staff, trustees, partner organisations and various stakeholders have also valued our unique approach that respects children and young people's competence, freedoms, rights and creativity. We offer novel experiences that are totally different from other places.

In the children's own words:



Who and how many people in the Redruth Parish will benefit from your project/activity?

The main user group are 7-16 year olds. Although with our range of clubs and events we also have 0-6 year olds, 16-19 year olds and the wider group of family members plus other local schools and community organisations. Last year we had over 1000 individual direct beneficiaries and more than 8000 attendances from all economic, social and educational backgrounds. Over 80% are local plus over 10% are home schooled and more than 22% have additional support needs. We relaunch our registration system in April each year and currently have over 1100 individuals on our books (higher than previous years at this time). We work with people who live in the wards with highest deprivation indices in Cornwall and 2 of these wards are just across the road from us.

How long have you been fundraising for this particular project?

We have been seeking funding for 2026 for over 18 months. The last 6 months have seen a less than 10% success rate from grant givers compared to over 70% in previous years.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

Yes. We applied and were successful in getting £500 last May towards the costs of building and enhancing play structures.

**Please attach your last set of annual accounts to this application**

Attached

Name of payee: Gwealan Tops AP

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code: [REDACTED]

Please attached a copy of the following;

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please tell us anything else you wish to say in support of your application:

Children, young people and families in Redruth come from many different backgrounds and the nature of our provision (all year round, regular opening times, able to drop in, approachable team, etc) helps people to experience diversity and meet people they wouldn't otherwise have met. We foster independence, equality, friendships and respect as well as being trusted adults in regular contact with people over time.

We appreciate your consideration of our application.

**Declaration**

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:



B.Handscomb

Signature:



E.Williams

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: **REDRUTH MEMORY CAFE**

Organisation type (Please circle one option)	Community Group	Registered Charity	<input checked="" type="radio"/> Voluntary Organisation	Statutory Agency
Company/Charity number:	NOT FOR PROFIT CONCERN			

Give the name and status of two representatives authorised to make the application:

Name: <b>ALISON WATSON</b>	Name: <b>SUE PHILLIPS</b>
Address [REDACTED]	Address [REDACTED]
Tel No: [REDACTED]	Tel No: [REDACTED]
Email address: [REDACTED]	Email [REDACTED] ss: [REDACTED]
Position Held: <b>TREASURER</b>	Position Held: <b>SECRETARY</b>

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words **THE CAFE HAS BEEN RUNNING FOR 14 YEARS SUPPORTED BY VOLUNTEERS, HELD AT THE COMMUNITY CENTRE TWICE A MONTH. WE HAVE 45 MEMBERS LIVING WITH DEMENTIA, MEMORY LOSS, AND LONELINESS. THE CAFE ALLOWS THEM TO SOCIALISE AND INTERACT WITH FAMILIAR FACES AND MAKE FRIENDS GIVING RESPITE TO CARERS & FAMILY.**

**DETAILS OF THE PROJECT/ACTIVITY**

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

**DUE TO PREVIOUS GENEROSITY OF THE TOWN COUNCIL OVER THE LAST TWO YEARS WE HAVE BEEN ABLE TO OPERATE. TO PURCHASE ESSENTIALS TO ALLOW US <sup>TO</sup> OPERATE, I.E. WHEEL CHAIRS, <sup>4</sup> FIRST AID TRAINED VOLUNTEERS, AND A PRIVACY SCREEN, AS WELL AS HELP WITH COACH TRAVEL.**

WITH 2026 COACH TRIPS ALREADY BEING LOOKED FORWARD TO BY OUR MEMBERS, ON THIS OCCASION WE WOULD LIKE TO APPLY FOR A GRANT TO HELP WITH COACH TRAVEL FOR July & October 2026.

Please give a detailed breakdown of the costs of your project/activity

- who have been awarded £350 for travel to Leach Pottery St. Ives (Quotation attached)
- £265 for travel to Chancery Garden Centre (Quotation to follow).

Estimated start and end date for the project/activity: July '26 to Oct '26

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

Additional funding for afternoon tea on Coach trips have yet to be received but will be achieved through Coffee mornings and donations from family members.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

To date for 2026 we have not approached any other (Town and Parish Councils) for support.

Grant requested from Redruth Town Council:	£500-00
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How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words  
Our members really enjoy the chance to take trips out of the town in a safe environment with familiar faces, for most JK is the highlight of their year.

Who and how many people in the Redruth Parish will benefit from your project/activity?

Between 45 to 50 members  
with numbers rising all the time.

How long have you been fundraising for this particular project?

Having used our 2025 funding this is the  
start of our fund raising for 2026.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

Yes on two previous occasions

£1329-00 31/1/25

£1023-00 2024

Please attach your last set of annual accounts to this application

Accounts Attached year ended 31<sup>st</sup> March 2025

Name of payee: REDRUTH MEMORY CAFE

(This should be a group or association and not an individual)

Account No:

Sort Code:

Please attach a copy of the following:

- Constitution including date of incorporation ✓
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

These should all be on record but can be available upon request.  
Can be supplied in Feby/Oct once carried out.

Please tell us anything else you wish to say in support of your application:

I understand that there will be a Finance meeting on the 19<sup>th</sup> January 2026 and will attend to answer any further questions regarding our request.  
Also attending will be a daughter whose Mum attends the cafe to explain the difference

UK makes Ko her Mum and what a life line

UK is Ko all the concerned family.

**Declaration**

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:

Signature:

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: Fluxus Cornwall CIC

Organisation type (Please circle one option)	<input checked="" type="radio"/> Community Group	Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:	Company Registration No. 14288170 (England and Wales)			
Give the name and status of two representatives authorised to make the application:				
Name: Paddy Deakin		Name: Tina Varcoe		
   		   		
Tel No: 		Tel No: 		
Email address: paddy@fluxuscornwall.co.uk		Email address: 		
Position Held: Director		Position Held: Director		

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

Fluxus Cornwall CIC is a community-driven organisation based in Redruth, focused on making STEAM (Science, Technology, Engineering, the Arts and Maths) learning accessible, practical, and engaging for local residents.

We are best known for our hands-on Invention Club activities, where participants explore electronics, coding, game design, mechanics, and creative making through interactive and arcade-style projects. These activities are designed to be welcoming and intergenerational, encouraging young and older people to learn alongside one another and share skills, experience, and ideas.

Although we have had to pause our regular Invention Club due to the lack of a suitable long-term space, we continue to deliver more focused workshops and events in Redruth, including children's animation workshop. These have demonstrated clear local demand, but have also highlighted ongoing barriers, such as limited access to suitable laptops and digital tools.

Our longer-term aim is to re-establish regular STEAM activities in the town centre and contribute to Redruth's growing reputation as a creative and inventive place, where local people can learn, create, and take part in exciting, community-led projects.

## DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

This project will enable Fluxus Cornwall CIC to continue and expand its community STEAM activities in Redruth by purchasing two refurbished Windows 11 laptops for use during workshops, pop-up sessions, and public-facing events.

The laptops will be shared equipment, used to support a range of hands-on activities including coding, electronics, game and interactive project development, animation workshops for children, and creative digital making. They will also be required to operate existing tools such as our laser cutter and 3D printer, which are no longer compatible with older versions of Windows. Almost all of our current laptops are Windows XP-era and cannot run modern software or safely support these activities.

Over the next six months, the laptops will be used across a variety of locations, including The Art Room, temporary or pop-up venues in Redruth, community spaces, and public exhibitions or events. This flexible approach allows us to continue delivering activities despite not currently having access to a permanent workshop space.

Many participants do not own suitable laptops, and the availability of shared equipment is essential to ensuring activities remain inclusive and accessible. By providing reliable, up-to-date devices, we can remove a significant barrier to participation and ensure that workshops are practical, engaging, and safe to run.

The use of refurbished business-grade laptops represents good value for money and aligns with our commitment to sustainability. This project will directly support local residents to develop digital, creative, and technical skills, while helping Fluxus Cornwall CIC maintain momentum and continue contributing to Redruth's growing creative and inventive community.

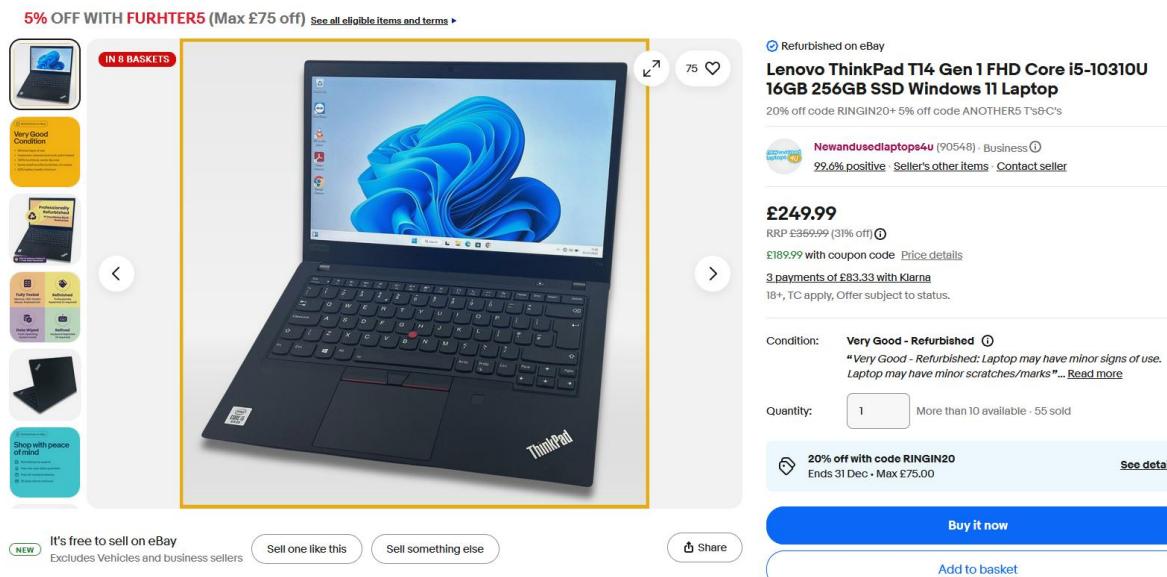


Please give a detailed breakdown of the costs of your project/activity

**£240** – Refurbished Lenovo ThinkPad T14 Gen 1 laptop  
(Intel i5, 16GB RAM, 256GB SSD, Windows 11)

**£240** – Refurbished Lenovo ThinkPad T14 Gen 1 laptop  
(Intel i5, 16GB RAM, 256GB SSD, Windows 11)

**£20** – Protective cases and accessories



Refurbished laptop availability and pricing can fluctuate. Fluxus Cornwall CIC will use existing organisational funds to cover any small variations in cost and ensure the total grant request from Redruth Town Council is not exceeded. A current example listing has been provided as evidence of typical pricing.

The laptops will be purchased from a reputable refurbisher we have used previously and include a 1 year warranty, helping to ensure reliability and value for money.

Estimated start and end date for the project/activity: Start within 1 month of grant approval. Six months following purchase and deployment of the equipment.

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

Fluxus Cornwall CIC is applying to Redruth Town Council for £500 to fund this project. Any small fluctuations in the cost of refurbished equipment will be covered using existing organisational funds to ensure the grant request is not exceeded.

Alongside this application, we are exploring additional funding opportunities to support further equipment purchases and future activities. Our longer-term focus is on securing a suitable venue in Redruth to allow regular STEAM workshops to resume. In the meantime, this project will enable us to continue delivering activities

using temporary and pop-up spaces, and the equipment purchased will be used within a permanent venue should one become available.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

No other Town or Parish Councils or funding bodies have been approached for this specific project.

Grant requested from Redruth Town Council:	£500
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How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

Fluxus Cornwall CIC has seen strong and consistent local demand for hands-on STEAM and creative technology activities in Redruth. Over the past year, we have brought hundreds of people into Redruth through workshops, events, and exhibitions, engaging residents of all ages and backgrounds.

Our regular Invention Club sessions, prior to being paused due to the lack of a suitable long-term space, were well attended and demonstrated clear enthusiasm for practical making, coding, electronics, and interactive projects. Even during this pause, demand has continued. We have delivered more focused workshops, such as children's animation sessions, which required borrowing Windows laptops in order to run essential software. This has highlighted a clear and ongoing need for access to modern, reliable digital equipment.

Our exhibitions have shown a strong public interest in locally made, interactive and creative work, and reinforced the value of providing opportunities for people to showcase skills developed through informal learning.

Participants include young people, families, adults, and a growing number of retired residents who bring valuable skills, experience, and enthusiasm. Many participants do not own suitable laptops or digital tools, and the availability of shared equipment is essential to enabling inclusive participation.

This project directly responds to these needs by removing barriers to access, allowing activities to continue in temporary and pop-up venues, and ensuring that Fluxus Cornwall CIC can maintain momentum while working towards securing a permanent space in Redruth.

Who and how many people in the Redruth Parish will benefit from your project/activity?

This project will directly benefit approximately 50–100 residents of the Redruth Parish over a six-to-twelve-month period through participation in workshops, pop-up sessions, and focused creative activities supported by the shared laptops.

Participants will include young people, families, adults, and retired residents, many of whom do not have access to suitable digital equipment at home.

In addition, the project will indirectly benefit a wider audience of over 300 people through public exhibitions, demonstrations, and community events where work created during workshops is shared. These public-facing activities help raise awareness of local creativity, encourage wider participation, and contribute to Redruth's reputation as a creative and inventive town.

By supporting inclusive access to digital tools, the project enables people of different ages and skill levels to learn from one another, develop confidence with technology, and take part in community-led creative activity.

How long have you been fundraising for this particular project?

This specific project has been developed during the current year in response to the failure of older laptops and the increasing need for equipment that can support modern software and tools used in our workshops. While Fluxus Cornwall CIC has been fundraising more broadly since 2022 to support the long-term development of Invention Club activities in Redruth, the need to replace outdated laptops has become a more immediate priority.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

Yes. Fluxus Cornwall CIC was awarded a £500 grant in early 2025 to support a mini-exhibition of interactive and arcade-related work created by local makers. The exhibition took place at 89 Fore Street around Redruth's St Piran's Day celebrations and successfully attracted a large and diverse audience. The project was delivered as proposed, and the grant was fully accounted for through the Council's evaluation process.

**Please attach your last set of annual accounts to this application**

Our most recent completed accounts are for the 2023–2024 financial year and are attached. Accounts for the 2024–2025 year are currently being prepared by our accountant, as the year end was in August, and are not yet finalised.

0. Accounts attached.

Name of payee: Fluxus Cornwall CIC

(This should be a group or association and not an individual)

[REDACTED] [REDACTED] [REDACTED] [REDACTED]

Please attached a copy of the following:

1. Constitution including date of incorporation
2. Public Liability Certificate
3. Safeguarding policy
4. Equality & Diversity policy
5. Health & Safety policy
6. Risk Assessments (if you are applying for funding for events or activities involving the public)  
Risk assessments are in place for workshops and events and will be provided as required once activities and venues are confirmed.

Please tell us anything else you wish to say in support of your application:

This project builds directly on the success of our previous Redruth Town Council-supported exhibition and responds to a clear, practical barrier we are currently facing: access to suitable digital equipment. While we continue to work towards securing a permanent space for regular activities, this equipment will allow us to maintain momentum, deliver inclusive workshops, and remain active in the town through temporary and pop-up venues.

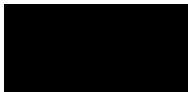
The laptops will be shared community equipment, used to support local residents of all ages to take part in creative, technical, and hands-on activities. They will also form part of the equipment used in a permanent venue should one become available, ensuring long-term value from the Council's investment.

We are committed to delivering high-quality, well-managed projects that benefit Redruth and its residents, and we appreciate the Council's continued support in helping us do so.

**Declaration**

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature: P Deakin



Signature: Tina Varcoe



REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: The Grow Box CIC

Organisation type (Please circle one option)	Community Group	Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:	16349173			

Give the name and status of two representatives authorised to make the application:

Name: Fran Hitchcock	Name: Robert Lamberton
Address [REDACTED] [REDACTED] [REDACTED]	Address [REDACTED] [REDACTED] [REDACTED]
Tel No: [REDACTED]	Tel No: [REDACTED]
Email address: fran@thegrowbox.co.uk	Email address: [REDACTED]
Position Held: Director	Position Held: Director

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Max 200 words

**The Grow Box CIC** is a community-interest company based in the heart of Redruth, dedicated to keeping our high street alive by connecting people through good food, local produce, and shared experiences. Our shop and café champion Cornish growers, farmers, and makers, offering fresh fruit, vegetables, meat, and other essentials that support local livelihoods and reduce food miles.

Beyond being a place to shop, The Grow Box is a friendly community hub tackling isolation and building confidence. We host events such as community suppers, quiz nights, and film evenings, alongside volunteer opportunities in our café, shop, and allotment. These activities bring people together, nurture skills, and create meaningful connections.

We also partner with local schools, charities, and support organisations to offer work experience for people facing barriers to employment, helping them gain confidence and practical skills in a supportive environment.

Through everything we do, The Grow Box CIC celebrates community, sustainability, and inclusion — helping Redruth grow together in every sense.

## DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

**Project Title:** *The Grow Box Rebrand and Community Signage Project*

The Grow Box CIC is seeking funding to support new external signage, window graphics, and updated branding materials for our shop, café, and allotment sites in Redruth. As our community business has grown and evolved since becoming a CIC, our current signage no longer reflects the full scope of what we do or the welcoming, inclusive space we've created.

The project will include professionally designed and installed exterior signs for our premises, along with cohesive branding to use across print, digital, and community materials. This will help clearly communicate our identity as a community-interest company, highlight our commitment to local produce, and attract both residents and visitors to engage with our shop, café, and events.

Improved visibility will enable us to reach more people who might benefit from our activities — including those who are isolated, seeking volunteer or work experience opportunities, or simply looking for affordable local food. Clearer signage will also make our space more accessible and easier to find, supporting participation in community meals, workshops, and social events.

This rebrand represents an investment in Redruth's high street — helping us strengthen our presence, increase footfall, and continue offering meaningful opportunities for local people. By making The Grow Box more visible, we can better fulfil our social purpose of connecting community through food, conversation, and shared growth.

Please give a detailed breakdown of the costs of your project/activity

**Project Title:** *The Grow Box Signage and Rebranding Project*

Item	Description	Cost
<b>Sign design and artwork</b>	Professional design of updated logo layout, shopfront signage, and window graphics in line with our CIC identity	£120
<b>Main shopfront sign</b>	Production and installation of weatherproof exterior sign (using existing board frame)	£230

<b>Window decals and lettering</b>	Vinyl decals for café windows and door to highlight 'Community Café', 'Local Produce', and CIC information	£100
<b>Brand materials</b>	Printing of updated posters and community event signage for interior display	£50
<b>Total project cost</b>		<b>£500</b>

Estimated start and end date for the project/activity: February 2026- May 2026

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

The Grow Box CIC will fund this project through a combination of this grant request and in-kind support. We are applying to the Town Council for £500, which would cover the full cost of design, signage, and window graphics.

At present, no other funding has been secured specifically for this project, and we have not submitted other applications. The CIC itself will contribute volunteer time to assist with installation and preparation, reducing overall costs and ensuring the project delivers maximum value to the community.

This approach ensures the project is fully funded, achievable, and delivers a clear benefit to Redruth's town centre and local residents.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

None requested

Grant requested from Redruth Town Council:	£500
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How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

**Who and how many people in the Redruth Parish will benefit from your project/activity?**

The Grow Box signage and rebranding project will benefit the whole Redruth parish. Our primary beneficiaries are local residents who use the shop, café, and allotment space — approximately 1,500–2,000 people visit or engage with The Grow Box each year.

The project will also support volunteers, work experience participants, and community groups by making the premises more visible, welcoming, and easier to access. By improving awareness of our activities and facilities, we anticipate reaching an even wider audience, including residents who may be socially isolated, families, and older people who may not yet be aware of the community services we offer.

In addition, increased footfall and visibility will have a positive “ripple effect” on Redruth town centre. More visitors to The Grow Box are likely to explore other local shops, cafés, and services, supporting the high street economy and fostering a stronger, more connected community. This project therefore benefits not only those directly engaging with The Grow Box but the wider parish by helping create a vibrant and thriving town centre.

**How long have you been fundraising for this particular project?**

We have been fundraising for this project as part of our wider transition into a Community Interest Company. Between April and July 2025, we ran a successful Crowdfunder campaign to support the CIC set-up, which helped cover initial costs and build awareness of The Grow Box in Redruth. This project — signage and rebranding — is the next step in that ongoing development, ensuring the community can easily identify and access our shop, café, and activities.

**Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?**

No

**Please attach your last set of annual accounts to this application**

Name of payee: The Grow Box CIC

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code: [REDACTED]

Please attach a copy of the following:

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please tell us anything else you wish to say in support of your application:

#### **Demonstrating Local Need for The Grow Box Signage and Rebranding Project**

Recent community engagement and local development initiatives underscore the demand for accessible, community-oriented spaces in Redruth. The Redruth Resident Survey 2025, launched by the Town Council, invites residents to share their views on the town's future direction, highlighting the community's active participation in shaping local services and amenities. [Discover Redruth](#)

Additionally, the Redruth Neighbourhood Development Plan 2020–2030, which received approval in October 2025, reflects a collective vision for the town's growth. This plan emphasizes the importance of community hubs and local businesses in revitalising the town centre and fostering social cohesion. [redruth-tc.gov.uk](#)

The Redruth High Street Heritage Action Zone (HSHAZ) programme, concluded in March 2024, invested in restoring historic buildings, aiming to boost footfall and community engagement. An independent evaluation reported increased foot traffic and heightened appreciation for the town's heritage, indicating a positive response to such initiatives. [roseregeneration.co.uk](#)

Furthermore, local residents have expressed a need for daytime social activities. A post in the Camborne, Pool & Redruth Facebook group highlighted this gap, with a resident seeking adult daytime groups in Redruth, indicating a demand for inclusive social spaces. [Facebook](#)

These developments underscore a community eager for accessible, inclusive spaces that promote social interaction and local engagement. The Grow Box CIC's signage and rebranding project aligns with these needs, aiming to enhance visibility and attract more residents to participate in community activities.

<p><b>Declaration</b></p> <p>We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated</p>	
Signature: F L Hitchcock	Signature: R Lamberton

REDRUTH TOWN COUNCIL GRANT APPLICATION FORM

Name of Organisation: Mayes Creative

Organisation type (Please circle one option)	Community Group	Registered Charity	Voluntary Organisation	Statutory Agency
Company/Charity number:	11755422	Not for Profit Company		

Give the name and status of two representatives authorised to make the application:

Name: Joanna Mayes	Name: Carolyn Kennett
Address: [REDACTED]	Address: [REDACTED]
Tel No: [REDACTED]	Tel No: 01736 763030
Email address [REDACTED]	Email address: carolyn@mayescreative.com
Position Held: Managing Director	Position Held: Finance Director

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:

Mayes Creative produces creative engagement opportunities for Cornwall and Isles of Scilly. In partnership with heritage, science and technology partners, we aim to bring exciting events, activities & experiences to communities, whilst constantly seeking new and innovative ways to share and explore inspiring ideas through collaboration. We aim to illuminate and surprise, making apparently complex or difficult ideas fun and accessible to everyone.

Mayes Creative works hard to share creative ideas and new experiences with communities and artists, working with partners to deliver the highest quality experiences through participation. Joanna Mayes has worked with the communities of Redruth since her 2015 community filmmaking project, working with Murdoch House, Redruth 200, local community groups and Pennoweth School to share the story of William Murdoch and his innovation in gaslighting. This innovative approach to learning takes fascinating local heritage stories and shares them with the wider public through creative activities. Redruth has important stories to share, both for the direct benefit of local people but also to raise the profile of the importance of the area nationally and internationally.

**DETAILS OF THE PROJECT/ACTIVITY**

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere) Max 300 words

This application is to extend the Story of Steam project (created to celebrate the 200 year anniversary of passenger rail travel) to create a community film with schoolchildren and other members of the community. Redruth Town Council funding will pay for materials and artist time to deliver two filmmaking sessions with community members, using heritage filmmaking equipment and eco-friendly plant-based developers. The activity will take place at Redruth Library and also at the train station/Moseley Museum where we can film the model steam railway and Murdoch Flyer to remind us of the wonderful steam engines which used to join our communities. We will also highlight the 2025/6 200 year anniversary of the Redruth and Chasewater Railway.

We are also hoping to develop the filmmaking activities to Camborne and Hayle with support from other local councils, with our film bringing together the communities along the Hayle Railway through film. If successful, films will be shared in local libraries along the route of the railway.

This activity will be led by Joanna Mayes and St Ives Film which will both produce short films for sharing on social media but also give an introduction to the pathways for learning filmmaking locally, with the aim of developing opportunities for people to develop skills, especially young people with an interest in film and social media.

Please give a detailed breakdown of the costs of your project/activity

**Redruth/Hayle Railway Filmmaking Activity**

2 x filmmaking activity @ £200 per session (artist fee plus equipment hire) = £400

1 x project management/administration = £100

Filmmaking and film processing materials (lower cost due to using recycled/eco materials) = £100

1 x hand processing and telecine = £175

**Total: £775**

**Pennoweth School Printmaking and intergenerational Railway Heritage activity**

This is part of the project for which the below Redruth funding has already been agreed:

Printmaking, railway trip and railway heritage visit activity with Pennoweth School - £500

Contributing print outcomes to the Hayle Daycare Centre poster wall - £970

Total: £1,470

Estimated start and end date for the project/activity: February 2026 – May 2026

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

We have been successful in our application to GWR Community Fund for the wider project around Trevithick and the Hayle Railway. This story includes Redruth and we are working with Pennoweth School to investigate the story and built heritage of the Hayle Railway (which ran from Redruth to Camborne and Hayle). Children are travelling on the train to visit Hayle, research their railway heritage, followed by the Hayle Daycare Centre and carry out intergenerational printmaking activities which will lead to a

If successful with parish/town council funding we will also apply for match funding from Heritage Fund and/or ACE libraries fund to extend the project further to include activities/sharing opportunities at Railway Station Cafes and local libraries, to include community building to support community awareness and safety at railway stations. This would include more detailed research into the Redruth and Chacewater Railway.

Please advise which other Town and Parish Councils/sources of funding you have also approached to provide funding this project, and the amounts requested and secured:

GWR Community Fund: £1470 (agreed)

We will be applying to Hayle Town Council for £1000 to extend the filmmaking project to Hayle and support additional costs of the Hayle DayCentre Poster Wall.

Grant requested from Redruth Town Council:	£775
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How do you know there is a local need for your project/activity? Please give recent evidence. Max 300 words

We already delivered a Story of Steam community printmaking activity at Redruth Library. This was very successful and all places were very popular and quickly fully booked. We were asked by Redruth Library for any further Story of Steam activities as the high quality of our creative activities and the railway heritage stories were very popular with their community. We have also been complimented on the intergenerational nature of the project, as well as the way in which we are working between the communities of Redruth, Camborne and Hayle. Town councillor Deborah Reeve was involved in the design of the overall project, along with the head of Pennoweth School, giving letters of support for the project, especially around the intergenerational nature of the overall project and the emphasis on important local railway heritage.

Town Councillor Ellie Allen encouraged us to apply to the Redruth Council fund, especially for the quality of inclusion within the project and our strong track record for producing projects with high quality community engagement.

At a difficult time economically and socially we are aware of the challenges to community cohesion. Community creative activities such as this are essential for bringing people together to enjoy and celebrate their shared heritage.

Analogue filmmaking is having a resurgence of interest and we are keen to offer an opportunity to those who would like to have a taster of this way of working, using recycled equipment and eco-aware film developers. Analogue filmmaking is rare in the way in which it equally engages older and younger people, as well as having a strong neurodiverse representation in previous workshops. St Ives Film is offering opportunities for local young people and artists to develop skills, low priced or free, to support the development of a supportive community within the area.

Who and how many people in the Redruth Parish will benefit from your project/activity?

30 young people from Pennoweth School plus those older people who attend Hayle DayCare Centre (we have been told there are some older people from Redruth who use this service).

5 older people from Moseley Museum share their enthusiasm and skills with our young people.

8 community filmmakers create short films and have a taster of eco-aware filmmaking at Redruth Library.

How long have you been fundraising for this particular project?

The wider project has been fundraising for over a year.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

No

**Please attach your last set of annual accounts to this application**

Name of payee: Mayes Creative Ltd

(This should be a group or association and not an individual)

Account No: [REDACTED]

Sort Code: [REDACTED]

Please attach a copy of the following;

- Constitution including date of incorporation
- Public Liability Certificate
- Safeguarding policy
- Equality & Diversity policy
- Health & Safety policy
- Risk Assessments (if you are applying for funding for events or activities involving the public)

Please tell us anything else you wish to say in support of your application:

Wet signatures are available on request.

Risk Assessments will be made in association with the library (as previously).

Joanna Mayes – workshop leader public liability certificate

Copies of policies attached.

#### **Declaration**

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:

Joanna Mayes

Signature:

Carolyn Kennett