REDRUTH TOWN COUNCIL

CONSEL AN DRE RESRUDH

The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr T H Biscoe** **Town Clerk: P B Bennett**

*Our Reference:*
RTC/400/1/Mtg
*Date:*
22nd March 2017

See Distribution

Dear Councillor

**Monthly Meeting of the Council – 27th March 2017**

You are summoned to attend the Monthly Meeting of the Redruth Town Council to be held in the Council Chamber, 1st Floor, The Chambers, Penryn Street, on Monday 27th March 2017. Proceedings will commence at 7:00 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

Peter Bennett
Town Clerk

Enclosures

Agenda and associated documentation.

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public
Cornwall Councillors (Redruth EDs)
President, Redruth Chamber of Commerce
A/Inspector J Hannaford, Devon & Cornwall Constabulary

# Monthly Meeting of the Redruth Town Council
# 27th March 2017
# AGENDA

PART I - PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak.*
4. To allow the public to put questions to the Council.
5. *To reinstate Standing Orders.*
6. To receive a presentation from the Youth Council on their work over the last year.
7. To deal with local Police issues:
   - 7.1 To receive a Police report. [If available]
8. To receive reports from the Cornwall Council Ward Members covering the Redruth parish.
9. To receive a report from the Community Link Officer, Ms Charlotte Caldwell. [See report attached]
10. To receive the Town Mayor's announcements.
11. To confirm the Minutes of the:
    - 11.1 Monthly Meeting of the Council held on 27th February 2017. [Minutes attached]
12. To receive the Town Clerk's report. [Report attached]
13. To receive Correspondence. [See schedule attached]
14. To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within of the:
    - 14.1 Interim Planning Committee – 27th February 2017. [Minutes attached]
    - 14.2 Planning Committee – 13th March 2017. [Minutes attached]
    - 14.3 Amenities Committee – 6th March 2017. [Minutes attached]
15. To receive and approve the dates of Council Meetings for Municipal Year 2017-2018. [See schedule attached]
16. To receive and approve the Schedule of Accounts. [Schedule attached]

# Community Link Officer's report for Redruth Town Council
March 2017

**Charlotte Caldwell:**
07741 304606
charlotte.caldwell@cornwall.gov.uk

**Thursdays at Redruth Town Council**

**General Update**

- Due to the forthcoming Elections, the next Community Network Panel meeting will take place on Tuesday 14th June at 7:00-9:00pm at Pool Innovation Centre. The topics will include the Reed in Partnership Work Routes project presentation followed by a presentation on the new Red Cross project which will support individuals in the CPIR area.
- The expected sign off date for the Local Devolution Fund application is end of March, so I expect to see the payment being made to Redruth TC very soon after. The grant will be a total of £7,000.00 for the Redruth Heritage Project.
- I attended the monthly Board meeting of the Redruth Revival CIC, and the acquisition of the Butter Market is nearing completion. The Board are planning a launch event in June and in due course they will communicate this with the TC.
- The 'Money Skills for Life' debt project is still keen to attract new beneficiaries who will receive six free life coaching sessions which are worth £300. ***NB: *A poster is attached so that you can promote this to your area.***
- The Citizenship for Life project's next session is on Friday 31st March and will take place at the Burrell Theatre, Truro where they will compose and practise their presentations for the Celebration event. The final Celebration event takes place on the evening of Friday 21st April, so if you would like an invite, please make contact with me direct. Thank you!
- I attended a meeting with Cornwall Cllrs Ian Thomas and Lisa Dolley, with

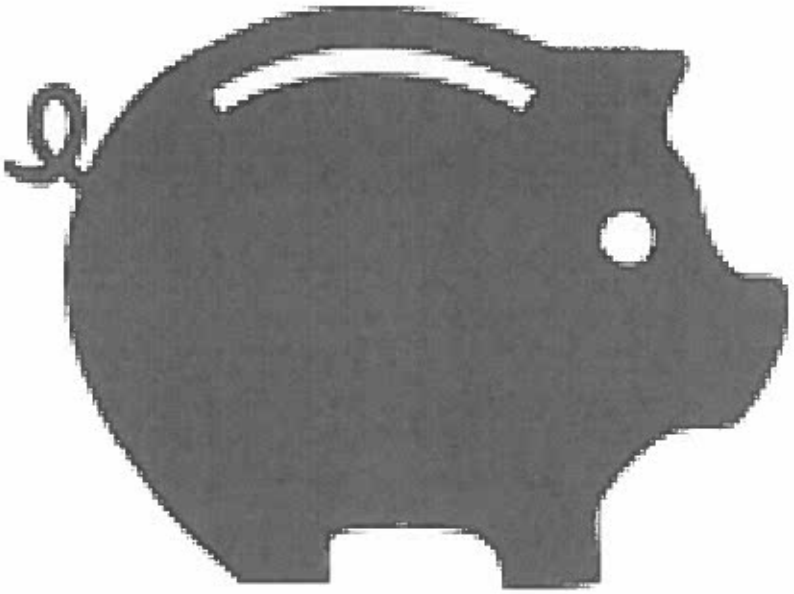
the Property team at Cornwall Council to discuss the issues arising from the public consultation on the Murdoch & Trevithick site which has been allocated for housing. The main issues raised were infrastructure including parking, traffic impact on Drump Road and the type and number of housing proposed. All the concerns raised are being seriously looked at by the Council's property team.

- I met with the manager of the Red Cross and they are embarking on a new project which will benefit people in the CPIR area. It is Co-Op funded and is aimed at tackling Loneliness through the employment of two part-time staff called "Community Connectors" for a period of two years. They will support individuals within our communities for a period of 12 weeks, they are funded to support the following target individuals; new Mums, recently bereaved, recently divorced, older people and people with limiting long term health conditions. They will be supporting the people through befriending and helping people reach simple goals they set themselves. They will be making a presentation at the next CN Panel meeting and as this project looks set to benefit many local people, once it is launched, your help and assistance in promoting it would be greatly appreciated.

***Charlotte Caldwell -***
***Community Link Officer***

# Book your free life and money coaching...

**Six hours of free one to one sessions worth £300 to help you keep on top of your life**



**Independent and confidential programme exclusive to the Camborne - Pool - Redruth Community Network area**

**Contact: ms4l@citizensadvicecornwall.org.uk**

citizens advice Cornwall

Coastline housing

CORNWALL COUNCIL

LOTTERY FUNDED

REDRUTH TOWN COUNCIL

CONSEL AN DRE RESRUDH

The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr T H Biscoe** **Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council held in The Council Chamber, The Chambers, Penryn Street, Redruth on Monday 27th February 2017

| | | |
|---|---|---|
| Present: | Cllr H Biscoe | Town Mayor |
| | Cllr Mrs A Biscoe | |
| | Cllr M Chappell | |
| | Cllr Mrs J Davidson | |
| | Cllr M Eddowes | |
| | Cllr Mrs B Ellenbroek | |
| | Cllr Ms L Eyre | |
| | Cllr Ms D Reeve | |
| | Cllr I Thomas | |
| | Cllr W Tremayne | |
| In attendance: | Mr P B Bennett | Town Clerk |
| | Ms A Hunt | Administrator |
| | Ms C Caldwell | Community Link Officer |
| Public: | Mr D Eyles | Resident |

PART I – PUBLIC SESSION

1178.1 **Apologies for absence.**

Cllrs Barnes (unwell) and Broad (other commitments).

1178.2 **Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

None were declared.

1178.3 **To deal with local Police issues:**

1178.3.1 **To receive a report on the Police Liaison Group meeting on 13th February 2017.**

A report had been circulated prior to the meeting. Cllr Mrs Ellenbroek advised that she was aware of two recent instances of charity boxes being stolen from shops in the town. She believed that both incidents had been reported to the Police and the Chamber of Commerce had also been informed. Cllr Chappell offered to e-mail the Sector Inspector in relation to this matter. Councillors were requested to warn shop staff and ask them to be mindful.

1178.4 **To receive reports from the Cornwall Council Ward Members covering the Redruth parish**

No reports were received.

1178.5 **To receive a report from the Community Link Officer, Ms C Caldwell**

A report had been circulated prior to the meeting. Ms Caldwell further advised that more beneficiaries were being sought for the Money Skills for Life debt project. If Councillors were aware of anyone in moderate debt who could benefit from six one-hour sessions, they were asked to let her know. Cllr Mrs Ellenbroek thanked Ms Caldwell on behalf of the Friends of Clinton Road Surgery CIC for the work that she had done on their behalf.

1178.6 **To receive the Town Mayor's Announcements:**

The Town Mayor reminded Councillors that it was the St Piran's Festival on Saturday. He hoped that all Councillors would turn up to support the event.

1178.7 **To confirm the minutes of the:**

1178.7.1 *Monthly Meeting of the Council held on 30th January 2017*

RESOLVED by Majority to confirm the minutes of the Monthly Meeting of the Council held on 30th January 2017 as a true and accurate record of proceedings. [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Davidson] Cllrs Ms Eyre and Tremayne abstained as they had not been present at the meeting.

1178.8 **To receive the Town Clerk's report**

The Town Clerk's report was circulated prior to the meeting.

1178.8.1 Unanimously RESOLVED that the Annual Town Meeting take place at 6pm on Monday 24th April 2017. [Proposed Cllr Biscoe; Seconded Cllr Ms Reeve]

1178.9 **To receive correspondence**

*Cllr T Nicholls – Letter of Resignation*

1178.9.1 Unanimously RESOLVED to (i) accept the resignation of Cllr Nicholls, (ii) not to seek to fill the vacancy and (iii) write a letter of thanks to Cllr Nicholls. [Proposed Cllr H Biscoe; Seconded Cllr Tremayne]

1178.9.2 *Redruth and Plumergat et Meriadec Twinning Association*

1178.9.3 Unanimously RESOLVED to approve the expenditure of up to £50 towards a civic gift to be presented to the Maire, payable against receipt from RADTA. [Proposed Cllr Mrs Ellenbroek; Seconded Cllr Mrs Davidson]

1178.10 **To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within of the:**

1178.10.1 *Interim Planning Committee – 30th January 2017*

Unanimously RESOLVED that the minutes of the Interim Planning Committee Meeting held on 30th January 2017 are received and the recommendations and resolutions are approved. [Proposed Cllr Tremayne; Seconded Cllr Mrs Davidson]

1178.10.2 *Planning Committee – 13th February 2017*

Unanimously RESOLVED that the minutes of the Planning Committee Meeting held on 13th February 2017 are received and the recommendations and resolutions are approved. [Proposed Cllr Tremayne; Seconded Cllr Mrs Davidson]

1178.10.3 *General Purposes Committee – 6th February 2017*

Unanimously RESOLVED that the minutes of the General Purposes Meeting held on 6th February 2017 are received and the recommendations and resolutions are approved. [Proposed Cllr Tremayne; Seconded Cllr Mrs Davidson]

1178.11 **To consider and approve the Town Council's Risk Assessment of Financial Management**

A report was circulated prior to the meeting.

1178.11.1 Unanimously RESOLVED to approve that the risk assessment meets current needs. [Proposed Cllr Mrs Ellenbroek; Seconded Cllr Tremayne]

1178.12 **To receive and approve the Schedule of Accounts**

1178.12.1 Unanimously RESOLVED that in accordance with its powers under Section 137 of the Local Government Act 1972, the Council approves the expenditure listed under items 20, 21 and 23 of the accounts schedule, believing it to be in the interests of the area or its inhabitants and likely to benefit them in a manner commensurate with expenditure; and that the remaining items on the accounts schedule be approved. [Proposed Cllr Tremayne; Seconded Cllr Ms Reeve]

1178.13 **Unanimously RESOLVED to exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Mrs Ellenbroek; Seconded Cllr Mrs Davidson]**

1178.14 **To further discuss the statutory request from M Harding (Grounds Staff) for reduced working hours**

1178.14.1 Unanimously RESOLVED to endorse Mr Harding's decision to reduce his terms and conditions to 15 hours per week with effect from 1 April 2017 [Proposed Cllr Thomas; Seconded Cllr Ms Reeve]

1178.14.2 Unanimously RESOLVED to approve the recruitment of an additional full-time grounds staff person [Proposed Cllr Thomas; Seconded Cllr Mrs Davidson]

**Town Mayor**

***Redruth Town Council***
***Schedule of Payments***
***Meeting Date: 27th February 2017***

| Ser No | Date | Payee Name | Cheque | Gross | VAT | Acct | Centre | Nett | Transaction Details |
|---|---|---|---|---|---|---|---|---|---|
| 1 | 27/01/2017 | Cormac Solutions Ltd | FP361 | 97.54 | 16.26 | 4517 | 210 | 81.28 | Repairs |
| 2 | 27/01/2017 | Cumbria Clock Company Ltd | FP362 | 150.00 | 25.00 | 4703 | 210 | 125.00 | Annual Service |
| 3 | 27/01/2017 | Mr Electric | FP363 | 247.20 | 41.20 | 4919 | 999 | 206.00 | Repairs |
| 4 | 30/01/2017 | H&A Recycling Ltd | DDR | 67.34 | 11.22 | 4605 | 301 | 56.12 | Waste Contract |
| 5 | 30/01/2017 | UK Fuels Ltd | DDR | 62.61 | 10.43 | 4712 | 210 | 41.70 | Vehicle Fuel |
| | | | | | | 4713 | 210 | 10.48 | Machinery Fuel |
| 6 | 31/01/2017 | Staff Costs | FP364-372 | | | | | MEMBERS ONLY (See separate sheet) | |
| 7 | 01/02/2017 | Cornwall Council | DDR | 611.00 | | 4601 | 301 | 257.00 | NDBR |
| | | | | | | 4517 | 210 | 354.00 | NDBR |
| 8 | 01/02/2017 | South West Water | DDR | 242 | | 4603 | 301 | 238.50 | Water Charges |
| | | | | | | 4603 | 305 | 3.50 | Water Charges |
| 9 | 03/02/2017 | Bray's & K's | FP373 | 93.75 | | 4210 | 102 | 93.75 | Xmas Giveaways |
| 10 | 03/02/2017 | Primary Times | FP374 | 336.00 | 56.00 | 4207 | 201 | 280.00 | Advert |
| 11 | 03/02/2017 | Redborne Printers | FP375 | 120.00 | | 544 | | 120.00 | Printing |
| 12 | 06/02/2017 | UK Fuels Ltd | DDR | 122.87 | 20.47 | 4712 | 210 | 92.04 | Vehicle Fuel |
| | | | | | | 4713 | 210 | 10.36 | Machinery Fuel |
| 13 | 07/02/2017 | HMRC | FP376 | 3631.00 | | 4102 | 101 | 3631.00 | Tax/NIC |
| 14 | 07/02/2017 | CC Pension Fund | FP377 | 3525.65 | | 4104 | 101 | 3525.65 | Monthly Contributions |
| 15 | 08/02/2017 | UK Fuels Ltd | DDR | 1.20 | 0.20 | 4510 | 320 | 1.00 | Guard Card |
| 16 | 09/02/2017 | British Telecomms | DDR | 356.84 | 59.47 | 4203 | 102 | 297.37 | Mobile Phones |
| 17 | 13/02/2017 | UK Fuels Ltd | DDR | 13.43 | 2.24 | 4713 | 210 | 11.19 | Machinery Fuel |
| 18 | 13/02/2017 | Dowling Dodd | FP378 | 720.00 | 120.00 | 4929 | 999 | 600.00 | Valuation |
| 19 | 16/02/2017 | Lloyds Bank | CC | 10.50 | | 4204 | 102 | 6.00 | Monthly Fee |
| | | | | | | 4469 | 206 | 4.50 | SPF |
| 20 | 17/02/2017 | Cwll Int Male Choral Fest | 302 | 200.00 | | 4301 | 201 | 200.00 | Donation |
| 21 | 17/02/2017 | Helston Town Myr Fund | 303 | 56.00 | | 4312 | 201 | 56.00 | Spring ball |
| 22 | 17/02/2017 | Argos Fire Protection Ltd | 304 | 36.00 | 6.00 | 4616 | 301 | 30.00 | Fire Ext |
| 23 | 17/02/2017 | RAGA | 305 | 508.82 | | 4301 | 201 | 508.82 | Donation |
| 24 | 17/02/2017 | Total Gas & Power Ltd | DDR | 797.22 | 37.96 | 4602 | 301 | 759.26 | Gas Charges |
| 25 | 17/02/2017 | Contract Sign Systems | FP379 | 61.20 | 10.20 | 4911 | 999 | 51.00 | Signs (Toilets) |
| 26 | 17/02/2017 | Cormac Solutions Ltd | FP380 | 1988.87 | 331.47 | 4510 | 320 | 840.43 | Vehicle Lease |
| | | | | | | 4517 | 210 | 816.97 | Cleaning/Locking |
| 27 | 17/02/2017 | Cornwall Council | FP381 | 148.00 | 8.00 | 4212 | 102 | 140.00 | DBS Checks |
| 28 | 17/02/2017 | ITEC Connect Ltd | FP382 | 57.40 | 9.57 | 4205 | 102 | 47.83 | Photocopier |
| 29 | 17/02/2017 | K F Bartlett Ltd | FP383 | 660.00 | 110.00 | 4611 | 301 | 550.00 | Air Con Contract |

***Redruth Town Council***
***Schedule of Payments***
***Meeting Date: 27th February 2017***

| Ser No | Date | Payee Name | Cheque | Gross | VAT | Acct | Centre | Nett | Transaction Details |
|---|---|---|---|---|---|---|---|---|---|
| 30 | 17/02/2017 | Martin Luck Group Ltd | FP384 | 576.90 | 19.98 | 4201 | 102 | 87.81 | Stationery |
| | | | | | | 4607 | 301 | 12.11 | Cleaning |
| | | | | | | 4464 | 206 | 457.00 | Leaflets |
| 31 | 17/02/2017 | Macsalvors Ltd | FP385 | 88.10 | 14.68 | 4517 | 210 | 22.99 | Materials |
| | | | | | | 4704 | 210 | 50.43 | Materials |
| 32 | 17/02/2017 | A S Falkner | FP386 | 100.00 | | 4460 | 206 | 100.00 | SPF Ents |
| 33 | 20/02/2017 | UK Fuels Ltd | DDR | 50.00 | 8.33 | 4712 | 210 | 41.67 | Vehicle Fuel |
| | | **Total Payments** | | **15737.44** | **918.68** | | | **14818.76** | |

***Redruth Town Council***
***Town Clerks Report***
***Meeting Date: 27th March 2017***

| Mtg Ser No | Item | Action | Response |
|---|---|---|---|
| 1178.8 | Transfer of School Crossing Patrols | | Still awaiting completion of transfer under TUPE |

***Redruth Town Council***
***Correspondence Schedule/Members' Reports***
***Meeting Date: 27th March 2017***

None at time of printing.

*All other correspondence/information is contained as a package with these papers*

REDRUTH TOWN COUNCIL

CONSEL AN DRE RESRUDH

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Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr T H Biscoe** **Town Clerk: P B Bennett**

Minutes of an Interim Meeting of the Redruth Town Council Planning Committee held in the Council Chamber, The Chambers, Penryn Street, Redruth, on Monday 27th February 2017

| | | |
|---|---|---|
| Present: | Cllr W Tremayne | Chairman |
| | Cllr H Biscoe | |
| | Cllr Mrs A Biscoe | |
| | Cllr M Chappell | |
| | Cllr Mrs B Ellenbroek | |
| | Cllr Ms L Eyre | |
| | Cllr Ms D Reeve | |
| In attendance: | Ms A Hunt | Administrator |
| | Cllr I Thomas | |

PART I – PUBLIC SESSION

1177.1 **To receive apologies for absence**

Cllr Barnes (unwell).

1177.2 **Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

None were declared.

1177.3 **Unanimously RESOLVED to suspend Standing Orders to allow the public to speak [Proposed Cllr Chappell; Seconded Cllr Mrs Biscoe]**

Mr Thomas advised that the site was situated down a narrow stone track. He expressed concerns as to a potential increase in traffic along that lane and advised that it was a dangerous track to exit. Mr Thomas further gave some background as to the history of development on the site and expressed concerns that, if the conditions were relaxed, there might be further planning applications made as a result.

1177.5 **Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr Mrs Biscoe; Seconded Cllr Chappell]**

1177.6 **To consider planning applications**

1177.6.1 The Planning Applications on List 1 and 2 were dealt with in accordance with the attached Annex A to these Minutes.

WT

1177.7 **To receive correspondence**

1177.7.1 *Cornwall Council – Treleigh Local Safety Scheme Consultation*

The correspondence was noted.

1177.7.2 *Cormac Solutions – Traffic Regulation Orders Project Plan and Drump Road Draft Proposal*

1177.7.2.1 Unanimously RESOLVED to proceed as set out in the project plan. [Proposed Cllr Mrs Ellenbroek; Seconded Cllr Ms Reeve]

**Chairman**

**REDRUTH TOWN COUNCIL – PLANNING SCHEDULE** **ANNEX A**

All references for PA17/ unless otherwise stated

**Meeting: 27th February 2017**

| REF NO | CC REF | SITE | PROPOSAL | DECISION |
|---|---|---|---|---|
| **LIST 1**<br>Unanimously RESOLVED that all recommendations on List 1 be supported en-bloc. [Proposed Cllr Chappell; Seconded Cllr Biscoe] | | | | |
| 773 | 01100 | 6B Trevingey Road | Works to a tree subject to a tree preservation order. Crown reduction and thinning of beech tree. | Recommended for Approval |
| 774 | 10522 (PA16) | Land at Treleigh Industrial Estate | Proposed construction of 6 no. B1 Office and Light Industrial units (previous planning PA12/10103) | Recommended for Approval |
| 775 | 10608 (PA16) | 84 Falmouth Road | Alterations to windows and doors, new decking and carport | Recommended for Approval |
| **LIST 2** | | | | |
| 776 | 00858 | 83 Fore Street | Proposed two storey managers accommodation at the rear of property | RESOLVED by Majority to Recommend for Approval [Proposed Cllr Mrs Biscoe; Seconded Cllr Biscoe] Cllr Ms Eyre abstained having entered the meeting midway through discussion of the application |

| | | | | |
|---|---|---|---|---|
| 777 | 00958 | Land North of Greenways, Sandy Lane | Outline planning permission with all matters reserved: construction of up to six new dwellings with associated works | Unanimously RESOLVED to Recommend for Refusal on the grounds that this represents non-sustainable sporadic development in open countryside and that the infrastructure will not support further development [Proposed Cllr Mrs Biscoe; Seconded Cllr Mrs Ellenbroek] |
| 778 | 01081 | Old Nursery, Wheal Mary | Removal of Planning Obligation attached to Decision Notice PA11/02993 for the unrestricted occupation of the dwelling | RESOLVED by Majority to Recommend for Approval [Proposed Cllr H Biscoe; Seconded Cllr Tremayne] Cllrs Mrs Ellenbroek and Chappell voted against. |

REDRUTH TOWN COUNCIL

CONSEL AN DRE RESRUDH

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Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr T H Biscoe** **Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Planning Committee held in the Council Chamber, The Chambers, Penryn Street, Redruth, on Monday 13th March 2017

| | | |
|---|---|---|
| Present: | Cllr W Tremayne | Chairman |
| | Cllr S Barnes | |
| | Cllr Mrs A Biscoe | |
| | Cllr H Biscoe | |
| | Cllr M Chappell | |
| | Cllr Mrs B Ellenbroek | |
| | Cllr Ms L Eyre | |
| In attendance: | Ms A Hunt | Administrator |
| | Cllr I Thomas | |
| | Cllr Mrs L Dolley | Cornwall Council |

PART I – PUBLIC SESSION

1180.1 **To receive apologies for absence**

Cllr Ms Reeve (unwell)

1180.2 **Members to declare any personal and prejudicial interests (including details thereof) in respect of any item(s) on this Agenda**

None were declared.

1180.3 **To suspend Standing Orders to allow the public to speak**

1180.3.1 Unanimously RESOLVED to suspend Standing Orders to allow the public to speak [Proposed Cllr Chappell; Seconded Cllr Mrs Biscoe].

1180.4 **To allow the public to put questions to the Council on any matters relating to this Agenda**

Cllr Mrs Dolley advised that she had spoken to the Cornwall Council Planning Officer in relation to PA17/01477 and that the intention was to move the application through as quickly as possible. She further advised that she had visited the site of PA17/01350 and had extreme reservations about both the look and potential use of the buildings. Cllr Mrs Dolley stated that people would not walk to the site, the spur link to the Coast-to-Coast trail was nowhere near and the vehicle access was dreadful. She asked from where the flow of customers for a café would come? In addition, she stated that there was a view from some that the buildings looked more like chalets. The planning application was purely for a change of use, however Cllr Mrs Dolley suggested that this was not accurate. The buildings appeared to be new constructions. Cllr Mrs Dolley expressed further

concerns about what appeared to be a residential caravan on the site. She intended to raise this with Cornwall Council.

1180.5 **To reinstate Standing Orders**

1180.5.1 Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr Mrs Biscoe; Seconded Cllr Biscoe].

1180.6 **To consider the planning applications**

1180.6.1 The Planning Applications were dealt with in accordance with the attached Annex A to these Minutes.

1180.7 **To confirm the Minutes of the following meetings:**

1180.7.1 *Meeting of the Planning Committee held on Monday 13th February 2017:*

Unanimously RESOLVED that the Minutes of the Planning Committee held on Monday 13th February 2017 be accepted as true and accurate records of the proceedings.

[Proposed Cllr Mrs Biscoe; Seconded Cllr Chappell]

1180.7.2 *Interim Meeting of the Planning Committee held on 27th February 2017:*

RESOLVED by Majority that the Interim Minutes of the Planning Committee held on Monday 27th February 2017 be accepted as true and accurate records of the proceedings.

[Proposed Cllr Mrs Biscoe; Seconded Cllr Chappell] Cllr Barnes abstained as he had not been present at the meeting.

1180.8 **To receive Town Clerk's Report, circulated prior to the meeting.**

The report was noted by Members.

1180.9 **Correspondence**

1180.9.1 *Decision Notice Schedule*

The schedule was noted by Members.

1180.9.2 *Enforcement Notice Schedule*

The application was noted by Members.

1180.9.3 *Licensed Premises Schedule*

The schedule was noted by Members.

**Chairman**

**REDRUTH TOWN COUNCIL – PLANNING SCHEDULE** **ANNEX A**

All references for PA17/ unless otherwise stated

**Meeting: 13th March 2017**

| REF NO | CC REF | SITE | PROPOSAL | DECISION |
|---|---|---|---|---|
| **LIST 1**<br>Unanimously RESOLVED that Recommendations on list 1 are supported en bloc. [Proposed Cllr Chappell; Seconded Cllr H Biscoe] | | | | |
| 780 | 01477 | Kresen Kernow, Little Vauxhall | Non-material amendment (NMA 1) for minor amendments to masonry and fenestration as annotated on the drawings in respect of PA15/02246 | Recommended for Approval |
| 781 | 01530 | 43 Drump Road | Conversion of front garden into off-street parking, providing one parking space | Recommended for Approval |
| 782 | 01720 | Vacant Land, Pengover Parc | Non-material amendment (1) to provide level entry to all the flats, hard surfacing of the private amenity areas and omit masonry piers between railings in respect of decision notice PA13/02506 – extension of time in respect of planning application PA08/01770/FM (Erection of ten dwellings, including five affordable) | Recommended for Approval |
| **LIST 2** | | | | |
| 783 | 01228 | 5 St Day Road | Application for change of use of land to residential use (garden area) and for the retention of two wooden sheds | Unanimously RESOLVED to Recommend for Approval [Proposed Cllr Chappell; Seconded Cllr H Biscoe] |
| 784 | 01977 | 1 Turnpike Quarry, Sandy Lane | For the change of use of land to garden area and the retention of a chalet for ancillary use | Unanimously RESOLVED to Recommend for Approval [Proposed Cllr Chappell; Seconded Cllr Barnes] |

| | | | | |
|---|---|---|---|---|
| 779 | 01350 | Building adj. to Linda House, Gilberts Coombe, New Portreath Road | Change of use from B1 (business), B2 (general industrial) and B8 (storage or distribution) to A3 (restaurants and cafes) | Unanimously RESOLVED to Recommend for Refusal on the grounds of increased traffic into a new business with dangerous access/egress and that the proposed use is not sustainable [Proposed Cllr Tremayne; Seconded Cllr Biscoe] Unanimously RESOLVED to ask Cornwall Council to justify when Linda House and the adjoining structure received planning permission and to ask that Sunnyside Stores be demolished before any other development takes place [Proposed Cllr Tremayne; Seconded Cllr Chappell] |

REDRUTH TOWN COUNCIL

CONSEL AN DRE RESRUDH

The Chambers, Penryn Street, Redruth, Cornwall TR15 2SP
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr T H Biscoe** **Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Amenities Committee held at The Chambers, Penryn Street, Redruth, on Monday 6th March 2017

| | | |
|---|---|---|
| Present: | Cllr Ms D Reeve | Chairman |
| | Cllr Mrs A Biscoe | |
| | Cllr H Biscoe | |
| | Cllr Mrs J Davidson | |
| | Cllr Mrs B Ellenbroek | |
| | Cllr Ms L Eyre | |
| | Cllr I Thomas | |
| | Cllr W Tremayne | |
| In attendance: | Mr P B Bennett | Town Clerk |
| | Ms A Hunt | Administrator |
| | Miss S Hoare | Facilities & Contracts Manager |
| | Cllr M Chappell | |

PART I - PUBLIC SESSION

1179.1 **To receive apologies for absence.**

Cllr Broad (other commitments).

1179.2 **Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

None were declared.

1179.3 **To confirm the Minutes of the Meeting of the Committee held on 9th January 2017**

RESOLVED by Majority to accept the minutes of the meeting of the Committee held on 9th January 2017 as a true and accurate record of proceedings. [Proposed Cllr Biscoe; Seconded Cllr Mrs Biscoe.] Cllr Ms Eyre abstained as she had not been present at the meeting.

1179.4 **Town Clerks Report**

The Town Clerk advised that the tender in relation to East End Playing Fields would be put out in mid-April. Cllr Thomas confirmed that no response had yet been received from Wheal Harmony Ltd. The Town Clerk further advised that floral display figures this year were looking promising. Orders were able to be taken up to approximately the end of April.

1179.5 **To receive correspondence**

Two items of correspondence sent by The North Coast Cluster Group to Cornwall Council had been circulated prior to the meeting. Councillors were advised that approximately £1300 was currently received for the maintenance of 29km of footpaths.

1179.5.1 Unanimously RESOLVED to write to Cornwall Council in support of the position taken by the North Coast Cluster Group in relation to the lack of increase in annual Public Footpath and Street Cleaning Agreements since 2007 [Proposed Cllr H Biscoe; Seconded Cllr Mrs Davidson].

1179.6 **To receive a report from the Facilities & Contracts Manager on her work to date**

A report had been circulated prior to the meeting. Cllr Mrs Ellenbroek asked whether there was any progress in relation to the possible installation of UV lighting in the public toilets and was advised that the Facilities & Contracts Manager hoped to be in a position to report further at the next meeting of the Amenities Committee. Cllr Chappell offered to e-mail the Police with regard to the damage occurring at the public toilets. In response to a question from Cllr H Biscoe, it was confirmed that annual PAT testing was obligatory. The Town Clerk advised that the intention was to contact Clear Flow in the first instance, rather than Cormac, should any further problems arise with the drains at the public toilets. The Facilities & Contracts Manager stated that the Grounds Team were not in a position to carry out comprehensive repairs to the flooring at Plain-An-Gwarry play area. Cormac had done some work, but it had failed again. The Facilities & Contracts Manager was looking into reclaiming the cost of that work and also gathering quotes. Cllr H Biscoe advised that the Grounds Team were doing a great job with the town furniture. He further advised that a brief conversation had taken place regarding a volunteer group clearing the war graves and the possibility of a project being carried out on the history of the graves. Cllr Thomas asked whether there had been any progress with resolving the lighting of the wooden cross at New Cut car park and was advised that the Facilities & Contracts Manager was arranging for an electrician to come out. The report was noted.

1179.6.1 Unanimously RESOLVED to approve (i) that qualified employees conduct routine inspections of playing areas and that Cormac be given notice; (ii) the ability to make material adaptations to play areas if deemed as required for safety implications and (iii) the ability to begin the process of initiating health surveillance for the Grounds Team as a preventative measure [Proposed Cllr Mrs Biscoe; Seconded Cllr Tremayne].

1179.7 **Transfer of assets/services from Cornwall Council to the Town Council – an update:**

1179.7.1 **Redruth Community Centre and Plain-an-Gwarry Play Area**

The Town Clerk advised that the survey had now been carried out.

1179.7.2 Unanimously RESOLVED that Redruth Town Council donate a further £500 to the cost of the survey of Redruth Community Centre [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Ellenbroek].

1179.7.3 **Redruth Library**

A report had been circulated prior to the meeting. Cllrs Tremayne and H Biscoe questioned whether a site supervisor was in fact needed. Cllr H Biscoe further asked whether the Town Council still had the option to state that it did not want to take over the library and was advised that it did. It was pointed out that Redruth was a strategic library and that Cornwall Council was obliged to run a library service. The Town Clerk and Cllr Ms Reeve agreed to raise the subject at the next Library meeting. The report was noted.

1179.8 **Town Clock Structural Report and advised measures**

A report had been circulated prior to the meeting. The Facilities & Contracts Manager advised that at present the timber was being compromised. The priority was to deal with

the health and safety issues. The vandalism to the clock face was an issue of aesthetics and would be dealt with as routine maintenance. The report was noted.

1179.8.1 Unanimously RESOLVED to approve: (i) the supplier and quote sourcing process with a view in the first instance to repair the water drainage system as per point 6.1; (ii) the requirement to employ a timber and damp specialist as per point 6.2; (iii) the roof and lead work to be repaired as proposed and general debris and gutter clearance; (iv) the creation of a medium to longer term schedule of repair regarding all metal work in the tower and refurbishment of the clock faces; (v) the immediate instruction of a Health & Safety consultant to address all aspects of health and safety within the Clock Tower, including specialist reports and further risk assessment advice and implementation; (vi) the implementation of a strict procedure for health and safety purposes that the Tower is used for minimal and essential storage only with restricted access via authorised persons only and (vii) that any quotations needed will be discussed with the Town Clerk, Town Mayor and Chair of the Amenities Committee for approval prior to the next meeting of the Amenities Committee. [Proposed Cllr Tremayne; Seconded Cllr Mrs Davidson]

1179.9 **Purchase of Storage Unit for Amenities Storage Yard**

A report had been circulated prior to the meeting. The Facilities & Contracts Manager agreed to re-check the dimensions set out in the report. Cllr Tremayne asked whether shipping containers had been considered and was advised that they had been. The report was noted.

1179.9.1 Unanimously RESOLVED to approve the purchase of a storage unit as deemed appropriate up to the sum of £2000 + VAT [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Davidson]

1179.10 **Proposed and Recommended Training and Qualifications for Redruth Town Council Employees**

A report had been circulated prior to the meeting. The report was noted.

1179.10.1 Unanimously RESOLVED to approve: (i) the training of up to ten employees in the Principles of Manual Handling CIEH Level 2 on site at The Chambers at the current approximate cost of £400 ex VAT; (ii) members of the Grounds Team and a limited number of other appropriate persons to complete a Ladder Awareness course at the current approximate cost of £375 ex VAT; (iii) two members of the Management Team to attend Risk Assessment Principles and Practitioner CIEH Level 3 at the current approximate cost of £200 per person ex VAT; (iv) the Facilities & Contracts Manager to complete the comprehensive CIEH Level 4 Award in Leading Workplace Health & Safety at the current approximate cost of £650 ex VAT; (v) lone working staff who are not currently qualified in Emergency First Aid at Work to complete this course off-site at the current approximate cost of £72 ex VAT per person and (vi) ROSPA training through Council avenues [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Davidson].

1179.11 **Environmental Growth Strategy and Green Infrastructure for Growth:**

1179.11.1 **Cornwall Council Environmental Growth Strategy 2015-2065**

The Town Clerk advised Councillors that the strategy had been approved recently and was something of which they needed to be aware, particularly as part of the Neighbourhood Plan.

1179.11.2 **Green Infrastructure for Growth**

Correspondence had been circulated prior to the meeting. The Town Clerk advised that he had yet to see anything from Cornwall Council about their plans. He stated that the Town Council would not know the impact until notified which sites would be affected. Cllr Thomas advised that he had received a reply from John Mitchell stating that there would be a detailed consultation. The project would be delivered between September 2017 and

October 2019, with completion in December 2019. It would not hold up any current devolution packages unless that was wanted by the local community. The correspondence was noted.

1179.12 **Unanimously RESOLVED to exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (contracts in confidence), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Mrs Biscoe; Seconded Cllr Tremayne.]**

1179.13 **To consider Weed Control Treatment within the Parish for Financial Year 2017-2018**

1179.13.1 Unanimously RESOLVED to employ Complete Weed Control of St Austell to carry out weed control treatment for the parish for financial year 2017-2018 [Proposed Cllr H Biscoe; Seconded Cllr Tremayne].

**Chairman**

# *Redruth Town Council*
## *Table of Council and Committee Meetings 2017/2018*

| | May | June | July | August | September | October | November | December | January | February | March | April |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Full Council** | **15 (AGM)** | **26** | **31** | | **25** | **30** | **27** | **18** | **29** | **26** | **26** | **30** |
| **Amenities Committee** | **-** | | **3** | | **4** | | **6** | | **8** | | **5** | |
| **General Purposes Committee** | | **5** | | **7** | | **2** | | **4** | | **5** | | **9** |
| **Audit & Accounting Governance** | | | **17** | | | **16** | | | **22** | | | **23** |
| **Planning Committee** | **22** | **12** | **10** | **14** | **11** | **9** | **13** | **11** | **15** | **12** | **12** | **16** |
| **Planning Committee (Interim)** | **30 (Tues)** | **26** | **31** | **29 (Tues)** | **25** | **30** | **27** | | **29** | **26** | **26** | **30** |
| **Neighbourhood development** (subject to change) | **-** | **19** | **24** | **21** | **18** | **23** | **20** | **-** | **23 (Tues)** | **19** | **19** | **24 (Tues)** |

**All meetings are held in The Chambers, Penryn Street, Redruth, commencing at 7:00 pm (excepting Interim Planning & Neighbourhood Planning meetings which will commence at 6.30pm). During the Monthly Meeting of the Council there is a Public Participation Period where members of the Public can put any matter to the Council.**

***Redruth Town Council***
***Schedule of Payments***
***Meeting Date: 27th March 2017***

| Ser No | Date | Payee Name | Cheque | Gross | VAT | Acct | Centre | Nett | Transaction Details |
|---|---|---|---|---|---|---|---|---|---|
| 1 | 24/02/2017 | EDF Energy Ltd | FP387 | 1818.96 | 303.16 | 4604 | 301 | 1515.80 | Electricity Charges |
| 2 | 24/02/2017 | Exco Fire & Safety Control Ltd | FP388 | 102.00 | 17.00 | 4616 | 301 | 85.00 | Annual Fire Check |
| 3 | 24/02/2017 | King Harry Coaches | FP389 | 250.00 | | 4461 | 206 | 250.00 | SPF Shuttle |
| 4 | 24/02/2017 | Inland Art Festival | FP390 | 800.00 | | 4301 | 201 | 800.00 | Donation |
| 5 | 24/02/2017 | Kernow Music Foundation | FP391 | 70.00 | | 4460 | 206 | 70.00 | SPF - Equipment |
| 6 | 24/02/2017 | Stimson & Tieken | FP392 | 3540.00 | 590.00 | 4901 | 999 | 2950.00 | Survey |
| 7 | 24/02/2017 | Vision ICT Ltd | FP393 | 510.00 | 85.00 | 4913 | 999 | 425.00 | Website Upgrade |
| 8 | 27/02/2017 | H&A Recycling Ltd | DDR | 67.34 | 11.22 | 4605 | 301 | 56.12 | Waste Contract |
| 9 | 27/02/2017 | UK Fuels Ltd | DDR | 150.00 | 25.00 | 4712 | 210 | 50.00 | Vehicle Fuel |
| | | | | | | 4510 | 320 | 75.00 | Annual Card Fee |
| 10 | 28/02/2017 | Staff Costs | FP394-402 | | | MEMBERS ONLY (See separate sheet) | | | |
| 11 | 01/03/2017 | Cornwall Council | DDR | 611.00 | | 4601 | 301 | 257.00 | NDBR |
| | | | | | | 4517 | 210 | 354.00 | NDBR |
| 12 | 01/03/2017 | South West Water | DDR | 242.00 | | 4603 | 301 | 238.50 | Water Charges |
| | | | | | | 4603 | 305 | 3.50 | Water Charges |
| 13 | 01/03/2017 | Aquam Water Services | FP403 | 2.30 | 0.38 | 4704 | 210 | 1.92 | Standpipe Service |
| 14 | 03/03/2017 | Cormac Solutions Ltd | FP404 | 97.54 | 16.26 | 4517 | 210 | 81.28 | Toilet Repairs |
| 15 | 03/03/2017 | N Rimell | FP405 | 72.99 | | 4501 | 203 | 72.99 | Computer Repair |
| 16 | 03/03/2017 | Redborne Printers | FP406 | 2070.00 | | 4718 | 203 | 2070.00 | Town Guide |
| 17 | 03/03/2017 | South West Water | FP407 | 633.00 | | 4517 | 210 | 633.00 | Water Charges |
| 18 | 03/03/2017 | Zurich Management Services | FP408 | 36.00 | 6.00 | 4912 | 999 | 30.00 | LCAS Seminar |
| 19 | 03/03/2017 | Screech Owl Sanctuary | FP409 | 240.00 | 40.00 | 4460 | 206 | 200.00 | Festival Ents |
| 20 | 03/03/2017 | Mill Signs | FP410 | 68.98 | 11.50 | 4466 | 206 | 57.48 | Signs SPF |
| 21 | 03/03/2017 | A S Falkner | FP411 | 300.00 | | 4460 | 206 | 300.00 | SPF Ents |
| 22 | 03/03/2017 | John Brady Agencies | FP412 | 211.68 | 35.28 | 4460 | 206 | 176.40 | Flags |
| 23 | 07/03/2017 | HMRC | FP413 | 3367.64 | | 4102 | 101 | 3367.64 | Tax/NIC |
| 24 | 07/03/2017 | CC Pension Fund | FP414 | 3367.23 | | 4104 | 101 | 3367.23 | Monthly Contributions |
| 25 | 08/03/2017 | UK Fuels Ltd | DDR | 1.20 | 0.20 | 4510 | 320 | 1.00 | Guard card |
| 26 | 10/03/2017 | Cormac Solutions Ltd | FP415 | 1953.91 | 325.65 | 4517 | 210 | 816.97 | Cleaning Etc |
| | | | | | | 4510 | 320 | 811.29 | Lease (Feb17) |
| 27 | 10/03/2017 | British Telecomms | FP416 | 93.00 | 15.50 | 4202 | 102 | 77.50 | Internet |
| 28 | 10/03/2017 | Hudson Accounting Ltd | FP417 | 350.00 | | 4208 | 102 | 350.00 | Audit 1617 |
| 29 | 10/03/2017 | ITEC Connect Ltd | FP418 | 12.31 | 2.05 | 4205 | 102 | 10.26 | Photocopier |
| 30 | 10/03/2017 | CALC | FP419 | 30.00 | 5.00 | 4912 | 999 | 25.00 | Training |
| 31 | 12/03/2017 | British Telecomms | DDR | 351.36 | 58.56 | 4203 | 102 | 292.80 | Mobile Phones |
| 32 | 13/03/2017 | UK Fuels Ltd | DDR | 163.36 | 27.23 | 4712 | 210 | 124.66 | Vehicle Fuel |
| | | | | | | 4713 | 210 | 11.47 | Machinery Fuel |

***Redruth Town Council***
***Schedule of Payments***
***Meeting Date: 27th March 2017***

| Ser No | Date | Payee Name | Cheque | Gross | VAT | Acct | Centre | Nett | Transaction Details |
|---|---|---|---|---|---|---|---|---|---|
| 33 | 17/03/2017 | Falmouth TC | 306 | 60.00 | | 4312 | 201 | 60.00 | Charity Ball |
| 34 | 17/03/2017 | Total Gas & Power Ltd | DDR | 718.61 | 34.22 | 4602 | 301 | 684.39 | Gas Charges |
| 35 | 17/03/2017 | Bagas Crowd | FP420 | 100.00 | | 4460 | 206 | 100.00 | Bagas Crowd |
| 36 | 17/03/2017 | Clear-flow Ltd | FP421 | 216.00 | 36.00 | 4517 | 210 | 180.00 | Water Jetting |
| 37 | 17/03/2017 | Clearview Window Cleaning | FP422 | 285.00 | | 4468 | 206 | 250.00 | Bunting |
| | | | | | | 4607 | 301 | 35.00 | Windows |
| 38 | 17/03/2017 | Cormac Solutions Ltd | FP423 | 1008.51 | 168.08 | 4510 | 320 | 840.43 | Vehicle Lease |
| 39 | 17/03/2017 | Cornwall Shed Company Ltd | FP424 | 200.00 | | 4929 | 999 | 200.00 | Deposit |
| 40 | 17/03/2017 | Euro Tool Hire & Sales | FP425 | 158.10 | 26.35 | 4460 | 206 | 131.75 | Signs/Cones |
| 41 | 17/03/2017 | Exco Fire & Safety Control Ltd | FP426 | 86.40 | 14.40 | 4616 | 301 | 72.00 | Annual Fee |
| 42 | 17/03/2017 | Marshals 4 Cornwall | FP427 | 22.50 | | 4467 | 206 | 22.50 | SPF Marshalling |
| 43 | 17/03/2017 | Macsalvors Ltd | FP428 | 86.88 | 14.47 | 4704 | 210 | 72.41 | Materials |
| 44 | 17/03/2017 | Redruth Town Band | FP429 | 100.00 | | 4460 | 206 | 100.00 | Redruth Town Band |
| 45 | 17/03/2017 | Tutorcare Ltd | FP430 | 708.00 | 118.00 | 4912 | 999 | 590.00 | Training (1718) |
| | | **Total Payments** | | **25333.80** | **1986.51** | | | **23347.29** | |

# ***Redruth Town Council***

## *Correspondence/Information For Councillors*

**Redruth Town Council**

***Publications Recently Received – March 2017***

[Available in Council Office]

1. NALC – DIS Extra Issue 902-903.
2. Clerks & Councils Direct – March 2017.