



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr R S Barnes**

**Town Clerk: P B Bennett**

*Our Reference:*

RTC/400/1/Mtg

*Date:*

25<sup>th</sup> October 2023

See Distribution

Dear Councillor

**Monthly Meeting of the Redruth Town Council – 30<sup>th</sup> October 2023**

You are summoned to attend a Meeting of the Redruth Town Council to be held in The Langman Room, Redruth Civic Centre, Alma Place on Monday 30<sup>th</sup> October 2023. Proceedings will commence promptly at 7:00 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to be 'PB', followed by a long horizontal line.

Peter Bennett  
Town Clerk

Enclosures

Agenda and associated documentation.

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

President, Redruth Chamber of Commerce

Inspector W Hick, Devon & Cornwall Constabulary

**Monthly Meeting of the Redruth Town Council**  
**30<sup>th</sup> October 2023**  
**AGENDA**

**PART I - PUBLIC SESSION**

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak (if required)*
4. To allow the public to put questions to the Council regarding items on this agenda.
5. *To reinstate Standing Orders (if required).*
6. On-road parking issues around the Raymond Road park area. [See email from Mr Prisk attached]
7. To discuss Police matters. (If applicable)
8. To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish. [Reports to follow]
9. To receive the Town Mayor's announcements. [Report to follow]
10. To confirm the Minutes of the:
  - 10.1 Monthly Meeting of the Council held on 25<sup>th</sup> September 2023. [Minutes attached]
  - 10.2 Council Meeting held on 9<sup>th</sup> October 2023. [Minutes attached]
11. To receive the Town Clerk's report. [Report attached]
12. To receive Correspondence. [See schedule attached]
13. To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within of the minutes of the:
  - 13.1 Operations Committee Meeting – 2<sup>nd</sup> October 2023. [Minutes attached]
  - 13.2 Finance Committee – 16<sup>th</sup> October 2023. [Minutes attached]
14. To consider the planning applications [See Planning Schedule attached]
15. Street Trading Renewal Applications:
  - 15.1 Mr R Chapman trading as Luvly Jubblys at Jon Davey Drive, Treleigh Industrial Estate, Redruth
  - 15.2 Mr A Rollason trading as Paul's Lunchbox at Cardrew Industrial Estate (opposite Frame Homes), Redruth
16. To receive feedback from the recent "Meet your Councillor" event. [Cllr Mrs Ellenbroek and Cllr Tremayne]
17. Report on current situation regarding the Public Realm CCTV. [Engagement Officer – see report attached]

***Continued overleaf***

18. Conclusion of Annual Audit of the Council Accounts for the year ended 31<sup>st</sup> March 2023.  
[Chair, Finance Committee - see report attached]
19. To consider and approve the Schedule of Payments. [See schedule attached]

## Peter Bennett (Town Clerk)

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**From:** Nathan Prisk [REDACTED]  
**Sent:** [REDACTED]  
**To:** Peter Bennett (Town Clerk)  
**Subject:** Fwd: W232053031 - Parking Graham Road & Raymond Road, Redruth

You don't often get email from n.prisk@gmail.com. [Learn why this is important](#)

Good Morning,

I Live on the Graham Rd estate and am one of the directors of the residents association. I raised an issue with Highways over issues with onroad parking around the Raymond Rd park area.

The directors have had a large number of complaints from residents around very dangerous parking on raymond road causing major traffic issues when turning into the estate and leaving.

The issue is that clubs are now using the space for football club training along with other club type activity (this is to be applauded) but the build up of cars on the left now forces drivers turning into the estate onto the right hand side of the road which is also compounded by the parking on the corners of the junction with zero sightlines both cars are now forced into a single lane and in some case are then forced to reverse out into Raymond Rd.

The council responded below so hence this email.

I would welcome a discussion on how the residents can work with the Town council to improved this risky situation.

Regards

Nathan Prisk  
[REDACTED]  
[REDACTED]

Director Graham Rd Residents Association

----- Original Message -----

Subject: W232053031 - Parking Graham Road & Raymond Road, Redruth

Date: 2023-09-14 16:07

From: Cornwall Highways Enquiries <[enquiries@cornwallhighways.co.uk](mailto:enquiries@cornwallhighways.co.uk)>

To: [REDACTED]

Information Classification: CONTROLLED

Dear Nathan

Thank you for your recent enquiry.

The Council has introduced a new Community Area Partnerships (CAP) Highways Scheme programme, allowing highway improvements such as this to be considered. Any new requests need to be proposed to and supported by local representatives who sit on the panel. Your local representatives include your Cornwall Councillor Barbara Ellenbroek [1] and Redruth Town Council [2]. Therefore, you may wish to raise your concerns with them for consideration through this programme. We will also keep a copy of your request on file for future reference. Details of how the CAP highways programme works can be found via the following link: Local Transport Plan - Cornwall Council [3]

It should be borne in mind that the allocation of the limited funding available for the current financial year is already fully committed. Whilst funding will be available again from April 2024, the panel will need to set its priorities accordingly and I cannot give assurances that your concerns will be addressed through this route.

I trust I have fully explained the Council's position on the matter.

Yours sincerely

Jack Thomas EngTech MICE | Highways Manager

Cornwall Highways | Highways

[enquiries@cornwallhighways.co.uk](mailto:enquiries@cornwallhighways.co.uk) 0300 1234 222

Western Group Centre, Radnor Road, Scorrier, TR16 5EH

A service of Cornwall Council | [www.cornwall.gov.uk](http://www.cornwall.gov.uk) [4]

Report a problem with a road or pavement - Cornwall Council [5]

Links:

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[1] <https://democracy.cornwall.gov.uk/mgUserInfo.aspx?UID=4986>

[2] <https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/camborne-pool-illogan-redruth-mining-villages-hayle-and-gwinear-gwithian/#tp>

[3] <https://www.cornwall.gov.uk/transport-parking-and-streets/local-transport-plan/#CNP>

[4] <http://www.cornwall.gov.uk/>

[5] <https://www.cornwall.gov.uk/transport-parking-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-or-pavement/>



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr R S Barnes**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council held at Redruth Civic Centre, Alma Place,  
Redruth on Monday 25<sup>th</sup> September 2023

Present: Cllr S Barnes Chairman  
Cllr A Biscoe  
Cllr H Biscoe  
Cllr M Brown  
Cllr B Ellenbroek  
Cllr R Major  
Cllr C Garrick  
Cllr D Reeve  
Cllr C Skinner  
Cllr I Thomas

In attendance:	Mr P Bennett	Town Clerk
	Ms A Hunt	Operations Officer
	Mrs H Bardle	Responsible Finance Officer
	Miss S White	Engagement Officer
	Miss K O'Dell	Administration Assistant
	Mr C Bonds	Headteacher, Redruth School
	Mr P Warrington	The Bearded Farmers

**1549.1 To receive apologies for absence**

Apologies were received from Cllrs Broad, Craze and Tremayne (other commitments) and Cllr Smith (family commitments).

**1549.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**

Cllr H Biscoe declared an interest in Item 19, serial item 58 on the Agenda and signed accordingly.

**1549.3 To suspend Standing Orders to allow the public to speak**

**1549.3.1** Unanimously RESOLVED to suspend Standing Orders to allow the public to speak [Proposed Cllr Thomas; Seconded Cllr H Biscoe].

**1549.4 To allow the public to put questions to the Council**

Mr Warrington introduced himself as one of The Bearded Farmers, who were based at Grambler Farm. He advised that the long-term plan was to create a site with fresh, local, affordable produce, a café and animals that families could interact with. Mr Warrington added that they were keen to get involved with the local community. In response to a question from Cllr Ellenbroek about advertising, Mr Warrington said that the Bearded Farmers had attended several Town Markets, used social media and had also sold products through Redruth Revival. Cllr Barnes suggested that the Redruth Record could also be used to advertise. Mr Warrington thanked Councillors for their time.

**1549.5 To reinstate Standing Orders**

1549.5.1 Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr Thomas; Seconded Cllr H Biscoe].

**1549.6 A formal welcome to Mr Craig Bonds, Headteacher at Redruth School, and to receive a short presentation on the work of the school**

Mr Bonds thanked Councillors for the invitation to the meeting. He stated that he was now in his second term as Headteacher. The school was rated 'Good' rating by Ofsted and had approximately 1500 students, aged 11 to 16. It was currently the second most oversubscribed school in the county. Councillors were advised that an Area Resource Base (ARB) was being built which would allow local children with physical and learning disabilities to stay in their local community. The ARB would have ten pupils initially and be based in the building at the bottom of the site, which was being converted. Mr Bonds stated that he had been a teacher for 22 years, was himself an ex-student and from the community. He stated that the school had high standards of uniform and behaviour, with its main values being to support and inspire. The school had always worked closely with families and built strong relationships in the community. He wanted students to respect their community and advised that the school was open to working with the Town Council and other local agencies. One of the key things the school was currently pushing was reading and literacy. As part of this, every pupil read for 30 minutes per day to encourage independent reading.

Cllr Barnes said that he had been very impressed with the school and the positive attitude of the students when attending a recent awards ceremony. Mr Bonds stated that celebration of achievement was important to the school.

Cllr Ellenbroek asked if the school was working with Redruth Library. The school itself had a good library, but the Engagement Officer would liaise with the school's Literacy Lead to determine if there were ways in which the Town Council and school could work together in this regard. The Operations Officer pointed out that a number of the volunteers for the Summer Reading Challenge were pupils at Redruth School. Cllr Ellenbroek suggested investigating whether the Summer Reading Challenge could be extended to older children.

Cllr Thomas asked a question relating to Redruth Town Band. Mr Bonds stated he would welcome Cllr Thomas to have a meeting with the music department.

Mr Bonds thanked Councillors again for the invitation and suggested that a school tour could be arranged once the ARB was open. Councillors thanked Mr Bonds for his time and he left the meeting at this point.

**1549.7 To receive reports from the Cornwall Council Ward Members on their work within the Redruth Parish**

Cllr Ellenbroek had provided a written report which had been circulated prior to the meeting. Cllr Brown asked for an update regarding the Cornwall Council trial buildout and crossing on Blowinghouse Hill as even on the way to the meeting people had complained to him about it. Cllr Ellenbroek confirmed that a decision had been made not to continue with the scheme. Instead, dropped kerbs would be installed to aid people crossing the road. The report was noted.

Cllr Barnes had provided a written report which had been circulated prior to the meeting. The report was noted.

No report had been received from Cornwall Cllr Donnithorne.

**1549.8 To receive the Town Mayor's announcements**

A report had been circulated prior to the meeting. The report was noted.

Cllr Ellenbroek stated she had enjoyed the Mayor's Civic Service but was disappointed that more Members were not there. Cllr Barnes agreed. He said that Members should try to fulfil their role and could not pick and choose their duties. He added that after Christmas he wanted to look at reinstating the Planning Committee.

**1549.9 To confirm the Minutes of the:**

**1549.9.1 Monthly Meeting of the Council held on 31<sup>st</sup> July 2023**

RESOLVED by Majority to confirm the minutes of the Monthly Meeting of the Council held on the 31<sup>st</sup> July 2023 as a true and accurate record of proceedings. [Proposed Cllr H Biscoe; Seconded Cllr Brown]. Cllrs Garrick and Major abstained as they had not been present at the meeting.

**1549.9.2 Extraordinary Council Meeting held on 14<sup>th</sup> August 2023**

RESOLVED by Majority to confirm the minutes of the Extraordinary Council Meeting held on the 14<sup>th</sup> August 2023 as a true and accurate record of proceedings. [Proposed Cllr Thomas; Seconded Cllr Brown]. Cllrs A Biscoe, H Biscoe, Garrick, Major, Reeve and Skinner abstained as they had not been present at the meeting.

**1549.9.3 Council Meeting held on 11<sup>th</sup> September 2023**

RESOLVED by Majority to confirm the minutes of the Council Meeting held on the 11<sup>th</sup> September 2023 as a true and accurate record of proceedings. [Proposed Cllr Brown; Seconded Cllr Thomas]. Cllrs H Biscoe, A Biscoe, Ellenbroek and Skinner abstained as they had not been present at the meeting.

**1549.10 To receive the Town Clerk's report**

A report had been circulated prior to the meeting. The Town Clerk had been in touch with Cornwall Council in the last week in relation to resurfacing of the car park at Gwealan Tops. Cllr Thomas advised that a different location was being considered for the water refill station to keep costs down. It was agreed that Town Clerk would remove this item from the report for the time being. The Town Clerk further advised that he had written to GWR advising of the Town Council's concerns about the closure of ticket offices but had received no response. He had also written advising of the Town Council's support for the countywide 20mph speed limit and had received an acknowledgement. Finally, the Town Clerk had written to Cornwall Council stating opposition to the disposal of Dolcoath, but the decision had been taken to proceed with disposal. The report was noted.

**1549.11 To receive Correspondence**

Correspondence had been circulated prior to the meeting in relation to road and highway issues, St Day Road Chapel and the Mid-Cornwall Climate and Ecological Hub. This correspondence was noted.

In addition, the Town Clerk read aloud a letter to Councillors advising them of his decision to retire at the end of the year. Councillors offered their congratulations and thanked the Town Clerk for his service.

**1549.12. To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within the minutes of the:**

**1549.12.1 Engagement Committee Meeting held on 7<sup>th</sup> August 2023**

Unanimously RESOLVED that the minutes of the Engagement Committee Meeting held on the 7<sup>th</sup> August 2023 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Garrick; Seconded Cllr H Biscoe]



#### **1549.12.2 Finance Committee Meeting held on 21<sup>st</sup> August 2023**

Unanimously RESOLVED that the minutes of the Finance Committee Meeting held on the 21<sup>st</sup> August 2023 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Barnes; Seconded Cllr A Biscoe]

#### **1549.12.3 Operations Committee Meeting held on 4<sup>th</sup> September 2023**

Unanimously RESOLVED that the minutes of the Operations Committee Meeting held on the 4<sup>th</sup> September 2023 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr A Biscoe; Seconded Cllr H Biscoe]

#### **1549.12.4 Staffing Committee Meeting held on 18<sup>th</sup> September 2023**

Unanimously RESOLVED that the minutes of the Staffing Committee Meeting held on the 18<sup>th</sup> September 2023 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Garrick; Seconded Cllr Brown]

#### **1549.13 To consider the planning applications**

1549.13.1 The planning applications were dealt with in accordance with the attached Annex A to these minutes.

#### **1549.14 To consider Cornwall Council's Statement of Licensing Policy at its 5-year review point and make comments as necessary**

As the deadline for responses was 20<sup>th</sup> November, the Town Clerk asked Councillors to read the email which had been circulated prior to the meeting. This item would then be added to the agenda for the next meeting of the Full Council.

#### **1549.15 To receive feedback from the recent "Meet your Councillor" event**

Cllr Thomas had previously circulated an email containing feedback, having attended the most recent Meet Your Councillor event, timed to coincide with the Redruth International Mining and Pasty Festival. He noted that there was clearly confusion with regard to the powers of the Town Council, Cornwall Council and central Government. Cllr Thomas was thanked for his feedback.

#### **1549.16 Report on outputs of work funded by Town Vitality Fund**

A report had been circulated prior to the meeting. The Engagement Officer stated that all work had now been completed and was in the public domain.

1549.16.1 Unanimously RESOLVED to adopt the outcomes of the consultants' work. [Proposed Cllr Barnes; Seconded Cllr Ellenbroek]

#### **1549.17 Cllr Garrick moves that "Redruth Town Council writes to Great Western Railway and the Department for Transport to state the economic importance and the social value of the weekday Cornish Riviera Sleeper Service to the town of Redruth and surrounding areas, requesting that we receive assurances from both that the weekday service is not to be withdrawn once overnight engineering work is completed".**

1549.17.1 Unanimously RESOLVED to write to Great Western Railway and the Department for Transport to state the economic importance and the social value of the weekday Cornish Riviera Sleeper Service to the town of Redruth and surrounding areas, requesting that we receive assurances from both that the weekday service is not to be withdrawn once overnight engineering work is completed. [Proposed Cllr Garrick; Seconded Cllr H Biscoe]

#### **1549.18 To further consider funding for an ASB Officer for Redruth & Camborne.**

The Engagement Officer stated that there was no update from the Home Office, but that Camborne Town Council had accepted the proposal.

1549.18.1 Unanimously RESOLVED to agree to committing to funding an ASB Officer in 2025/26 subject to a satisfactory experience in the previous years. [Proposed Cllr Garrick; Seconded Cllr H Biscoe]

Cllr H Biscoe left the meeting at this point, having previously declared an interest.

**1549.19 To consider and approve the Schedule of Payments**

1549.19.1 Unanimously RESOLVED that the Schedule of Payments be approved [Proposed Cllr Barnes; Seconded Cllr Brown].

Cllr H Biscoe returned to the meeting at this point.

**Chairman**

**REDRUTH TOWN COUNCIL - PLANNING SCHEDULE****ANNEX A**

All references for PA23/ unless otherwise stated.

**Meeting: Monday 25<sup>th</sup> September 2023**

<b>REF NO</b>	<b>CC REF</b>	<b>SITE</b>	<b>PROPOSAL</b>	<b>DECISION</b>
<b>LIST 1</b> Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr H Biscoe; Seconded Cllr A Biscoe]				
1	06568	Thornleigh, Sinns Common	Proposed new outside toilet adjacent to existing stable block	Supported
2	06938	Chaffins Wholesale Food, Unit 5B, Cardrew Industrial Estate	Non material amendment in relation to decision notice PA23/00918 dated 06.04.23	Supported
<b>LIST 2</b>				
NIL				

Date: 19/09/2023

Time: 15:00

**Redruth Town Council 2023-2024**

**Current/High Interest Accounts**

**List of Payments made between 26/07/2023 and 18/09/2023**

<b>Date Paid</b>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>
<b>Credit card</b>				
16/08/2023	Lloyds Bank CC	CCJ&A	67.70	Lloyds Bank cc J & A
<b>Direct Debit</b>				
30/07/2023	Biffa Waste Services Ltd	DD02	369.00	522C42607/Biffa Waste Services
30/07/2023	Biffa Waste Services Ltd	DD03	98.16	522C42605/Biffa Waste Services
26/07/2023	Total Energies Gas & Power Lim	DD13	79.93	306431493/23/Total Energies Ga
26/07/2023	Vodafone	DD15	587.42	691557992025/Vodafone
01/08/2023	Cornwall Council	DD16	1,035.00	NDR The Chambers
01/08/2023	Cornwall Council	DD17	161.00	NDR Market Place
01/08/2023	Cornwall Council	DD18	3,174.00	NDR Cornwall Centre
01/08/2023	Cornwall Council	DD19	202.00	NDR Unit 14 The Yard
01/08/2023	Xerox Finance Ltd	DD20	324.72	Photocopier Hire
07/08/2023	UK Fuels Ltd	DD21	15.00	Fuel
01/08/2023	South West Water	DD22	1.00	DD
02/08/2023	Hewlett Packard	DD23	276.57	Laptop contract
02/08/2023	Hewlett Packard	DD24	254.88	Laptop contract
15/08/2023	Opie Oils Ltd	DD25	59.63	Derv
16/08/2023	Sage UK Ltd	DD26	164.40	Monthly subscription
21/08/2023	UK Fuels Ltd	DD27	7.20	Fleet control and insights
22/08/2023	British GasTrading Limited	DD28	46.68	Electricity for Yard
22/08/2023	Total Energies Gas and Power L	DD29	1,298.30	Electricity-Cornish Studies Li
24/08/2023	Total Energies Gas & Power Lim	DD30	19.49	Electricity Invoice
24/08/2023	Total Energies Gas & Power Lim	DD31	12.77	Electricity Invoice
24/08/2023	Total Energies Gas and Power L	DD32	16.13	Electricity Invoice
24/08/2023	Total Energies Gas & Power Lim	DD33	544.71	Electricity Invoice
24/08/2023	Total Energies Gas and Power L	DD34	23.92	Electricity Invoice
29/08/2023	UK Fuels Ltd	DD35	131.23	Fuel

Date: 19/09/2023

Time: 15:00

# **Redruth Town Council 2023-2024**

## **Current/High Interest Accounts**

### **List of Payments made between 26/07/2023 and 18/09/2023**

<b>Date Paid</b>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>
04/09/2023	Biffa Waste Services Ltd	DD36	108.00	Recycling Waste - Alma Place
04/09/2023	Biffa Waste Services Ltd	DD37	370.19	General Waste - Market Way
25/08/2023	Vodafone	DD38	586.60	Bill for 20 mobiles
04/09/2023	UK Fuels Ltd	DD39	121.31	Diesel
01/09/2023	Cornwall Council	DD40	1,035.00	Business rates 2023/24
01/09/2023	Cornwall Council	DD41	161.00	Business rates 2023/24
01/09/2023	Cornwall Council	DD42	3,174.00	Business rates 2023/24
01/09/2023	Cornwall Council	DD43	202.00	Business rates 2023/24
01/09/2023	South West Water	DD44	1.00	Monthly payment
04/09/2023	Hewlett Packard	DD45	276.57	Tablet rental
04/09/2023	Hewlett Packard	DD46	254.88	Tablet rental
15/09/2023	Opie Oils Ltd	DD47	59.52	Fuel
18/09/2023	UK Fuels Ltd	DD48	7.20	Fuel
18/09/2023	Sage UK Ltd	DD49	164.40	Software subscription
<b>Faster Payments</b>				
28/07/2023	South West Loos	FP298	99.00	Toilet Hire IMPF
28/07/2023	Clearview Window Cleaning	FP299	20.00	Window cleaning/Civic Centre
28/07/2023	MacSalvors Ltd	FP300	247.18	screwdriver set/cutter gloves
28/07/2023	GW Shelter Solutions Ltd	FP301	772.31	Repairs to existing shelter
28/07/2023	Cosmic Images	FP302	300.00	art workshop & materials
28/07/2023	Lowender	FP303	1,400.00	Grant agreed FC1535.9.1
28/07/2023	Staff salaries - see separate schedule	FP304 - FP328	33,041.89	Net wages - July 2023
04/08/2023	Acronyms Ltd	FP329	471.00	IT Services
04/08/2023	Aquam Water Services Ltd	FP330	4.64	Meter Readings
04/08/2023	Mayor's Travel/Subsistence All	FP331	80.32	Correct amount posted
04/08/2023	Cornwall Council	FP332	97.00	Seagull Sacks
04/08/2023	Corserv Limited	FP333	786.00	Chapter 8 Training

Date: 19/09/2023

Time: 15:00

**Redruth Town Council 2023-2024**

**Current/High Interest Accounts**

**List of Payments made between 26/07/2023 and 18/09/2023**

<b>Date Paid</b>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>
04/08/2023	Corserv Facilities Limited	FP334	1,469.10	Cleaning Charges
04/08/2023	Cormac Solutions Ltd	FP335	1,847.39	Hire Charges
04/08/2023	Home Library Service	FP336	16.80	Travel Allowance
04/08/2023	Greens News	FP337	76.60	Newspapers
04/08/2023	Cornish Hedger/Environmental C	FP338	950.00	Town Clock Winding
11/08/2023	Barbara Blake	FP339	5.60	Home library service
11/08/2023	Redruth Town Band	FP340	250.00	Town Band Murdoch Day
11/08/2023	SJ Andrew and Sons Ltd	FP341	7.61	basket ball hoop repair
11/08/2023	South West Loos	FP342	120.00	disabled access portable toile
11/08/2023	HMRC	FP343	8,561.83	PAYE and NI July
11/08/2023	Skylite Associates Ltd	FP344	846.00	HR Support Services
11/08/2023	Total Energies Gas & Power Ltd	FP345	87.30	Gas-Cornish Studies Library
11/08/2023	TalkmoreCornwall	FP346	130.00	Makaton Workshop Level 1 x 2
11/08/2023	Pennon Water Services Ltd	FP347	38.44	Water
11/08/2023	Lee Searle Photography	FP348	495.00	Commercial Photo Session
11/08/2023	PJD Martin Ltd	FP349	78.00	Call out fee for boiler
11/08/2023	Greens News	FP350	58.90	Newspapers for Library
11/08/2023	Mr A H Jones t/a Complete Weed	FP351	3,408.00	Weed control 1 of 2
11/08/2023	Warrior Warehouses	FP352	26.00	Refuse Sacks
11/08/2023	Pennon Water Services Ltd	FP353	618.34	Water for New Cut Toilets
11/08/2023	ITEC Connect Limited	FP354	26.10	photocopier rental
11/08/2023	Total Energies Gas & Power Lim	FP355	148.71	Electricity Invoice
11/08/2023	Cornwall Pension Fund	FP356	9,444.71	Pension contributions July
18/08/2023	Redruth Community Centre	FP357	3,600.00	FinCom 1479.10.1
18/08/2023	B&Q - Camborne	FP358	16.44	Roll of turf
18/08/2023	Pennon Water Services Ltd	FP359	86.01	Water for Alma Place
18/08/2023	BES Commercial Electricity Ltd	FP360	24.47	3MW electricity to 8/8
18/08/2023	Warrior Warehouses	FP361	8.88	Items for Facilities Team

Date: 19/09/2023

Time: 15:00

**Redruth Town Council 2023-2024**

**Current/High Interest Accounts**

**List of Payments made between 26/07/2023 and 18/09/2023**

<b>Date Paid</b>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>
18/08/2023	Annie Grace Kitto	FP362	2,100.00	Cleaning toilets
18/08/2023	Truro Tractors Ltd	FP363	69.55	Helmet
18/08/2023	The Green Waste Company	FP364	24.00	Green Waste Min load charge
18/08/2023	SJ Andrew and Sons Ltd	FP365	75.93	Items for Facilities Team
18/08/2023	MacSalvors Ltd	FP366	191.85	Items for Facilities Team
18/08/2023	Relyon Guarding & Security Ser	FP367	1,197.12	Security services July 23
18/08/2023	Rewind Radio Ltd	FP368	600.00	Promote/Attend Pasty Festival
23/08/2023	Northback Ltd	FP369	467.96	Gazebo (Bulhawk) for events
25/08/2023	Corseval Facilities Limited	FP370	1,469.10	Cleaning Civic Cent-Monthly
25/08/2023	Plumbtastic (Cornwall) Ltd	FP371	420.47	replace 3 taps/new cut toilets
25/08/2023	Penryn Town Council	FP372	70.00	Tickets for event - Biscoes
25/08/2023	Corseval Facilities Limited	FP373	1,847.39	Vehicle Hire Charges
25/08/2023	B&Q - Camborne	FP374	29.01	Rough sawn treated timber
25/08/2023	David Reynolds Building Preser	FP375	2,796.00	Damp Proofing Gwealan Tops
25/08/2023	Trinity Fire and Security Syst	FP376	210.00	Annual m'nance of Fire Alarm
25/08/2023	Cllr Matthew Brown	FP377	12.40	CALC Mtg Redruth/Bodmin travel
25/08/2023	Sam Bradbury Art	FP378	60.00	Art Workshop
25/08/2023	JDS Properties & Developments	FP379	180.00	site access repair library drs
25/08/2023	TDP Limited	FP380	1,393.56	Picnic tables Wheelchair acces
30/08/2023	Staff salaries - see separate schedule	FP381-FP405	34,241.71	Net wages - August 2023
01/09/2023	Aquastorage System Cleansing L	FP406	95.76	Monthly Temperature Checks
01/09/2023	Cornwall Council	FP407	56.00	Maria, Library DBS Check
01/09/2023	OfficeSMart	FP408	300.41	Stationery
08/09/2023	South West Water	FP409	346.97	Water-RTC/Market Way/M Strand
08/09/2023	Relyon Guarding & Security Ser	FP410	953.52	Security Services Aug'23
08/09/2023	Propest Solutions Ltd	FP411	180.00	Pest Control,monthly contract
08/09/2023	PJD Martin Ltd	FP412	2,182.80	Fit new water heater/Civic Cen
08/09/2023	Barbara Blake	FP413	5.60	Mileage 14 miles at 40p

Date: 19/09/2023

Time: 15:00

**Redruth Town Council 2023-2024**

**Current/High Interest Accounts**

**List of Payments made between 26/07/2023 and 18/09/2023**

<b>Date Paid</b>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>
08/09/2023	Mill Signs	FP414	57.48	Pasty Festival Materials
08/09/2023	Kestrel Guards Security Servic	FP415	30.60	Credit on Kestrel account 2022
08/09/2023	Krowji Ltd	FP416	166.67	Rent for Unit 14 Yard
08/09/2023	ITEC Connect Limited	FP417	41.87	Photocopier meters
08/09/2023	HMRC	FP418	8,037.68	PAYE/NI for month 5
08/09/2023	Greens News	FP419	61.80	Newspapers for Library
08/09/2023	Fernbank Advertising Limited	FP420	583.20	2 panels for adverts
08/09/2023	Control Print Limited	FP421	69.60	PVC Banner for Pasty Fest
08/09/2023	Celebration Pyrotechnics	FP422	600.00	Engine House Smoking
08/09/2023	Cornwall Pension Fund	FP423	9,543.24	Pension Contributions Aug 23
08/09/2023	Bagas Crowd Fiddle Group	FP424	120.00	Music for Pasty Day
08/09/2023	Acronyms Ltd	FP425	412.20	IT Support 01/09-30/09
08/09/2023	Skylite Associates Ltd	FP426	846.00	HR Services August 23
18/09/2023	Ellis Event Power Services Ltd	FP427	912.60	Generator Hire IMPF
18/09/2023	Maids of Melody	FP428	50.00	Performance at Pasty Festival
18/09/2023	Jumping Out	FP429	120.00	Performance at Pasty Festival
18/09/2023	Kernow Education Arts Partners	FP430	400.00	The Story Republic - Pasty Day
18/09/2023	The Green Waste Company	FP431	24.00	Waste charges
18/09/2023	Truro Tractors Ltd	FP432	72.00	Strimmer heads for team
18/09/2023	3007903790 Total Energies Gas	FP433	143.68	Electricity
18/09/2023	3007903790 Total Energies Gas	FP434	77.47	Monthly Gas - Library
18/09/2023	Tee Electrical Ltd	FP435	285.60	supply/install new led light
18/09/2023	5044354501 Pennon Water Servic	FP436	86.83	Water & Sewerage - Alma Place
18/09/2023	5030282201 Pennon Water Servic	FP437	71.57	Water and Sewerage
18/09/2023	Relyon Guarding & Security Ser	FP438	39.00	Alarm Response
18/09/2023	MacSalvors Ltd	FP439	382.53	Items for Facilities Team
18/09/2023	JDS Properties & Developments	FP440	708.48	Bi-annual maintenance check
18/09/2023	Holman-Climax Male Voice Choir	FP441	150.00	Performance at IMPF



Date: 19/09/2023

Time: 15:00

**Redruth Town Council 2023-2024**

**Current/High Interest Accounts**

**List of Payments made between 26/07/2023 and 18/09/2023**

<b>Date Paid</b>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>
18/09/2023	Aquastorage System Cleansing L	FP442	95.76	Monthly temperature checks
<b>Paypal</b>				
10/08/2023	adobe systems software ireland	Paypal1	34.58	Creative Cloud All Apps 100GB
12/09/2023	adobe systems software ireland	Paypal2	34.58	Adobe software
<b>Petty Cash</b>				
09/08/2023	Current/High Interest Accounts	PC7	180.00	Petty cash banked
16/08/2023	Sam White	PC8	12.00	Halloween items
09/08/2023	Kelly O'Dowd	PC9	1.85	Postage reimbursed
29/08/2023	Maria Moreno-Felstead	PC10	3.00	Pencils for library
25/08/2023	Alice Lamming	PC11	4.00	String for IMPF
30/08/2023	Current/High Interest Accounts	PC12	105.00	Petty cash banked
07/09/2023	Petty Cash	PC13	13.00	Youth Council refreshments
13/09/2023	Katy Teare	PC15	10.85	Get Crafty materials
			<u>161,423.91</u>	



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr R S Barnes**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council held at Redruth Civic Centre, Alma Place,  
Redruth on Monday 9<sup>th</sup> October 2023

Present: Cllr S Barnes Chairman  
Cllr A Biscoe  
Cllr H Biscoe  
Cllr B Ellenbroek  
Cllr R Major  
Cllr D Reeve  
Cllr C Skinner  
Cllr I Thomas  
Cllr W Tremayne

In attendance: Ms A Hunt Operations Officer  
Mr & Mrs M Curtis Local Residents

**1551.1 To receive apologies for absence**

Apologies were received from Cllrs Broad, Brown, Craze, Garrick and Smith (other commitments).

**1551.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**

None were declared.

**1551.3 To consider the planning applications**

1551.3.1 The planning applications were dealt with in accordance with the attached Annex A to these minutes.

**1551.4 Clerk's Report**

A report had been circulated prior to the meeting. Cllr Ellenbroek had watched the recording of the Cornwall Council Planning Committee at which PA22/10410 had been approved. She advised that the application had been decided in a couple of minutes and that it demonstrated how important it was to have a representative at these meetings to put across the Town Council's view. The outcome was disappointing, particularly when it appeared nothing had changed and that there was no justification for the change in Cornwall Council's position. The report was noted.

**1551.5 To receive correspondence:**

**1551.5.1 Decision Notice Schedule**

There were a number of types of application on which the Town Council was not consulted. Efforts were made by the Clerk to keep Councillors up-to-date, however a list of all pre-applications would be included in the meeting papers from this point forward, in

order that Councillors could better understand the complete picture as to what was happening in the parish. The correspondence was noted.

1551.5.2 *Licenced Premises Schedule*

The correspondence was noted.

1551.5.3 *Cornwall Council – WCA 728 Preliminary Consultation, Application for Modification of Definitive Map and Statement of Rights of Way*

The correspondence was noted.

1551.5.4 *Cornwall Council – WCA 729, Preliminary Consultation, Application for Modification of Definitive Map and Statement of Rights of Way*

The correspondence was noted.

1551.5.5 *JJ Jones & Sons (St Austell) Ltd – New Site Redruth, 102 Southgate Street TR15 2ND*

1551.5.5.1 Unanimously RESOLVED to raise no objection to the proposed naming of the above site as ‘Teg Lowarth’.

1551.5.6 *Cornwall Council – PA23/00023/NDP, Carn Brea Neighbourhood Development Plan*

The correspondence was noted.

**Chairman**

## REDRUTH TOWN COUNCIL - PLANNING SCHEDULE

### ANNEX A

All references for PA23/ unless otherwise stated.

Meeting: Monday 9<sup>th</sup> October 2023

REF NO	CC REF	SITE	PROPOSAL	DECISION
<b>LIST 1</b> Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr H Biscoe; Seconded Cllr A Biscoe]				
1	07134	5 Henvor Close, Roseland Gardens	Dormer loft conversion and porch	Supported
<b>LIST 2</b>				
2	07440	Winterfell, 4 Langarth Court	Works to trees under a tree preservation order (TPO) namely: T1 and T2: Sycamores – fell. T3: Sycamore – pollard 3ft from top. x2 Sycamores to the rear of the property – I believe one tree has already had a TPO lifted to fell due to disease which is now lapsed and out of date – we have recently moved to the property. Both trees are cause for concern for the following reasons: 1. shade to property – I now have to have the	Unanimously RESOLVED to support the application on the proviso that: (i) the Tree Officer makes no objection to the proposals and (ii) that within one year of the felling of any tree(s) permitted, each felled tree is replaced by one

			<p>lights on all day as there is extremely limited natural light; 2. the patio area is extremely slippery and very dangerous to walk over as the tree drips sap and sheds so many leaves – even after pressure hose use I often have my elderly father here and elderly mother in law which is also a cause for concern. It's proven impossible to keep these areas “safe” when accessing the property from the back gate. 3. the roots are too close to the property as are the branches and the recent high winds have caused the trees to become even more unstable. 4. extremely difficult to crown/top and the branches are less than 2 metres from the property therefore I feel there is potential risk of damage to the property foundations, sewerage and electrical works. 5. the amount of leaves is proving impossible for the grass to grow and just creates mud in the garden, the roots are also preventing any shrubs from developing. 6. the tree closest to the property is now leaning to get more light</p>	<p>1.75m - 2m high feathered whip maiden Sessile Oak, planted within 5 metres of the stump of the felled tree. The replacement tree(s) shall be retained and if it/they are removed, become seriously damaged, diseased or die within 5 years of planting, it/they shall be replaced with the same species and specification [Proposed Cllr H Biscoe; Seconded Cllr Tremayne]</p>
3	06537	Land adj to West Haven, Sandy Lane	Proposed erection of a single storey dwelling with an integral garage and the installation of a septic tank	<p>RESOLVED by Majority not to support the application on the grounds that development to the South side of Sandy Lane is not supported by the emerging Redruth Neighbourhood Development Plan [Proposed Cllr Reeve; Seconded Cllr Major] Cllrs H Biscoe and A Biscoe abstained</p>

**Redruth Town Council**  
**Town Clerks Report**  
**Meeting Date: 30<sup>th</sup> October 2023**

<b>Mtg Ser No</b>	<b>Item</b>	<b>Action</b>	<b>Response</b>
1541.19	Disposal of Cornwall Council offices in Dolcoath Avenue	Write to CC stating RTC is opposed to disposal	CC Transformation Team to give presentation to Council at our Meeting of 13 <sup>th</sup> November concerning disposal
1549.14	Cornwall Council's Statement of Licensing Policy – 5 Year Review		Closing date 20 <sup>th</sup> November for comments
1549.17	Potential cessation of GWR Night Sleeper	Write to GWR expressing our concerns that any plans to cease the overnight PZ-Paddington sleeper should not be considered	Awaiting reply

**Redruth Town Council**  
**Correspondence Schedule**  
**Meeting Date: 30<sup>th</sup> October 2023**

1. Cornwall Council – Notice of Polling Districts and Polling Places Review



## Notice of Polling Districts and Polling Places Review

1. Notice is hereby given that in accordance with Section 18C of the Representation of the People Act 1983 Cornwall Council (the Council) is to carry out a review of its polling districts, polling places and polling stations.

2. The (Acting) Returning Officer (ARO) for the Parliamentary Constituencies of St Ives, Camborne and Redruth, Truro and Falmouth, St Austell and Newquay, South East Cornwall and North Cornwall will comment on the proposals and those representations will be published on the Council's website and will be available for inspection at those council offices set out in Appendix A below and in accordance with the timetable set out below.

3. Electors within the County of Cornwall may make a representation. We invite comments from all electors regarding the convenience of voting at polling stations currently used for elections and would welcome suggestions for alternative sites.

4. The Council would also welcome the views of all residents, particularly disabled residents, or any person or body with expertise in access for persons with any type of disability, on the proposals, ARO's representations or any other related matters.

5. Anybody making representations should, if possible, give alternative places that may be used as polling places.

6. Comments and representations may be submitted as follows:

**By post:** Polling Review, Electoral Services, Cornwall Council, 4S County Hall, Treyew Road, Truro, TR1 3AY

**By email:** [polling.review@cornwall.gov.uk](mailto:polling.review@cornwall.gov.uk)

**By completing** the online feedback form at: <https://letstalk.cornwall.gov.uk/polling-stations-review>

7. Documents relating to the review can be inspected on the Council's website at [www.cornwall.gov.uk/review](http://www.cornwall.gov.uk/review) or at the libraries and information services (including the mobile library) as set out in Appendix A of this notice.

### 8. Timetable for the Review

Date	Detail
2 October 2023	Publication of notice and commencement of the review Publication of (Acting) Returning Officer's comments Public consultation period begins
6 November 2023	Public consultation ends
30 January 2024	Final proposals considered at Constitution and Governance Committee meeting
1 February 2024	Publish revised register of electors

**Dated: 2 October 2023**

**Kate Kennally, Chief Executive, Cornwall Council**



## Appendix A

### Libraries and Information Services where hard copy documents relating to the review can be inspected for the local Parliamentary constituency

Location	Constituency
Bodmin Library and Information Service, Chy Trevail, Beacon Technology Park, Bodmin PL31 2FR	North Cornwall
Bude Library and Information Service, The Wharf, Bude EX23 9LG	North Cornwall
Camborne Information Service, The Basset Centre, Basset Road, Camborne, TR14 8SL	Camborne and Redruth
Camelford Library and Information Service, Town Hall, Market Place, Camelford PL32 9PD	North Cornwall
Falmouth Library, Municipal Offices, The Moor, Falmouth TR11 3QA	Truro and Falmouth
Hayle Library and Information Service, Commercial Road, Hayle TR27 4DE	Camborne and Redruth
Helston Library and Information Service, Trengrouse Way, Helston TR13 8AG	St Ives
Launceston Library and Information Service, Bounsalls Lane, Launceston PL15 9AB	North Cornwall
Liskeard Information Service, Luxstowe House, Greenbank Road, Liskeard PL14 3DZ	South East Cornwall
Looe Library and Information Service, Millpool, Looe PL13 2AF	South East Cornwall
Newquay Library and Information Service, Marcus Hill, Newquay TR7 1BD	St Austell and Newquay
Penryn Library and Information Service, St Thomas Street, Penryn TR10 8JN	Truro and Falmouth
Penzance Library and Information Service, St John's Hall, Alverton Street, Penzance TR18 2QW	St Ives
Redruth Library and Information Service, Redruth Civic Centre, Alma Place, Redruth TR15 2AT	Camborne and Redruth
Saltash Library and Information Service, Callington Road, Saltash PL12 6DX	South East Cornwall
St Austell Library, 2 Carlyon Road, St Austell PL25 4LD	St Austell and Newquay
St Columb Library, The Town Hall, Market Place, St Columb TR9 6AN	St Austell and Newquay
St Ives Library and Information Service, Gabriel Street, St Ives TR26 2LX	St Ives
Torpoint Library and Information Service, Fore Street, Torpoint PL11 2AG	South East Cornwall
Truro Community Library, Union Place, Truro TR1 1EP	Truro and Falmouth
Wadebridge Library and Information Service, Southern Way, Wadebridge, PL27 7BX	North Cornwall
The mobile library will carry an information pack for all six constituencies	

# **ELECTORAL REGISTRATION AND ADMINISTRATION ACT 2013 (Section 17)**

## **Review of Parliamentary Polling Districts and Polling Places**

**Camborne & Redruth County Constituency**

**Report of the Acting Returning Officer concerning  
the Polling Districts and Polling Places Review  
2023/24**

Kate Kennally  
Acting Returning Officer  
Camborne & Redruth County Constituency  
County Hall  
Truro  
TR1 3AY

2 October 2023

# Electoral Division: Redruth Central, Carharrack & St Day

## Polling District: Redruth-Central CRC

### POLLING STATION LOCATION:

Former Gweal-an-Top School, East End

### RETURNING OFFICER COMMENTS:

Location & suitability	Well known building located within that polling district. The site has been used for many years as a polling station. The old school is convenient for the majority of electors but a number will have to use some form of transport to vote. The facilities for staff and electors are good and are superior to those at the children's centre which is on the same site.
Parking	Car Park and off-road parking.
Access	Level access into building.
Facilities for staff	Toilet and kitchen facilities available.
Recommendation	<b>Should remain as the polling station for the area.</b>

### OTHER RELEVANT INFORMATION:

ALTERNATIVE LOCATIONS:	REASONS FOR NOT USING PREMISES
Children's Centre	Previous polling station on same site as above but facilities are better for staff and electors at the old school.

### RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:

No reason to change this polling station as it is suitable for electors and staff.  
CRS3 will also vote here.  
It will remain in the Camborne and Redruth Constituency

Current Electorate (in person)	2,235 (1,819)
2028 Forecast Electorate	2,282
Division Turnout May 2021	42.64%
Constituency Turnout December 2019	72%

**Electoral Division: Redruth North****Polling District: Redruth-North CRN1****POLLING STATION LOCATION:**

Redruth Community Centre, Foundry Row, Redruth

**RETURNING OFFICER COMMENTS:**

Location & suitability	Well known building which is located in Redruth. Has been used as the polling station for the area for many years. The polling station is convenient for the electors as it is situated in a residential area. The facilities for staff are good.
Parking	Car park.
Access	Level access into building.
Facilities for staff	Toilet and kitchen facilities available.
Recommendation	<b>Should remain as the polling station for the area.</b>

**OTHER RELEVANT INFORMATION:****ALTERNATIVE LOCATIONS:****REASONS FOR NOT USING PREMISES**

The Old Sunday School, Plain an Gwarry

The current polling station is acceptable.

**RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:**

No reason to change this polling station as it is suitable for electors and staff.  
It will remain in the Camborne and Redruth Constituency

<b>Current Electorate (in person)</b>	<b>1,908 (1,636)</b>
<b>2028 Forecast Electorate</b>	<b>2,700</b>
<b>Division Turnout May 2021</b>	<b>27.17%</b>
<b>Constituency Turnout December 2019</b>	<b>72%</b>

**Electoral Division: Redruth North****Polling District: Redruth-North CRN2****POLLING STATION LOCATION:**

Redruth Rugby Club, The Recreation Ground, Redruth

**RETURNING OFFICER COMMENTS:**

Location & suitability	Well known building which is located in Redruth. Has been used as the polling station for the area for many years. The polling station is convenient for the electors as it is situated in a residential area. The facilities for staff are good.
Parking	Car park.
Access	Level access into building.
Facilities for staff	Toilet and kitchen facilities available.
Recommendation	<b>Should remain as the polling station for the area.</b>

**OTHER RELEVANT INFORMATION:****ALTERNATIVE LOCATIONS:****REASONS FOR NOT USING PREMISES**

The Old Sunday School, Plain an Gwarry

This is the old polling station but it is in the adjoining electoral division and it does have parking issues. The new premises are more acceptable.

**RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:**

No reason to change this polling station as it is suitable for electors and staff.  
It will remain in the Camborne and Redruth Constituency

<b>Current Electorate (in person)</b>	<b>1,651 (1,429)</b>
<b>2028 Forecast Electorate</b>	<b>1,774</b>
<b>Division Turnout May 2021</b>	<b>27.17%</b>
<b>Constituency Turnout December 2019</b>	<b>72%</b>

**Electoral Division: Redruth North****Polling District: Redruth-North CRN3****POLLING STATION LOCATION:**

Radnor Golf and Leisure, Radnor Road, Treleigh

**RETURNING OFFICER COMMENTS:**

Location & suitability	Well known building which is located at Radnor. Has been used as the polling station for the area for many years. The polling station is on the far end of the polling district but there are no suitable premises in North Country so the majority of electors will have to use some form of transport to vote because of the rural nature of the polling district. The facilities for staff are good.
Parking	Car Park
Access	Level access into building.
Facilities for staff	Toilet and kitchen facilities available.
Recommendation	<b>Should remain as the polling station for the area.</b>

**OTHER RELEVANT INFORMATION:****ALTERNATIVE LOCATIONS:****REASONS FOR NOT USING PREMISES**

The Inn for All Seasons

This has been used in the past, but you need to cross a busy road. The current polling station is acceptable.

**RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:**

No reason to change this polling station as it is suitable for electors and staff.  
It will remain in the Camborne and Redruth Constituency

<b>Current Electorate (in person)</b>	<b>804 (670)</b>
<b>2028 Forecast Electorate</b>	<b>837</b>
<b>Division Turnout May 2021</b>	<b>27.17%</b>
<b>Constituency Turnout December 2019</b>	<b>72%</b>

# Electoral Division: Redruth South

## Polling District: Redruth-South CRS1

### POLLING STATION LOCATION:

Carn Brea Village Institute, Carn Brea Village

### RETURNING OFFICER COMMENTS:

Location & suitability	Well known building which is located in Carn Brea Village. Has been used as the polling station for the area for many years. Neither the parking arrangements nor the access to the building are ideal but the building is well situated. The polling station is convenient for the majority of electors but a number will have to use some form of transport to vote because of the rural nature of the polling district. The facilities for staff are good.
Parking	Small car park for staff and off-road parking available.
Access	Level access into building.
Facilities for staff	Toilet and kitchen facilities available.
Recommendation	<b>Should remain as the polling station for the area.</b>

### OTHER RELEVANT INFORMATION:

### ALTERNATIVE LOCATIONS:

None identified.

### REASONS FOR NOT USING PREMISES

### RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:

No reason to change this polling station as it is suitable for electors and staff.  
CFL3 will also vote here.  
It will remain in the Camborne and Redruth Constituency

Current Electorate (in person)	1,035 (859)
2028 Forecast Electorate	1,035
Division Turnout May 2021	32.25%
Constituency Turnout December 2019	72%

**Electoral Division: Redruth South****Polling District: Redruth-South CRS2****POLLING STATION LOCATION:**

Redruth Bowling Club, Victoria Park, Park Road

**RETURNING OFFICER COMMENTS:**

Location & suitability	Well known building which is located in Redruth. Has been used as the polling station for the area for a few years. The polling station is convenient for the electors as it is situated in a residential area.
Parking	Car parking available.
Access	Level access into building.
Facilities for staff	Toilets and kitchen facilities available.
Recommendation	<b>Should remain as the polling station for the area.</b>

**OTHER RELEVANT INFORMATION:****ALTERNATIVE LOCATIONS:****REASONS FOR NOT USING PREMISES**

Trewirgie Junior School Annexe	Former polling station but not ideal due to having to install a purpose-built ramp due to steep slope and steps. The current polling station is more suitable.
--------------------------------	--

**RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:**

No reason to change this polling station as it is suitable for electors and staff.  
It will remain in the Camborne and Redruth Constituency

<b>Current Electorate (in person)</b>	<b>2,788 (2,314)</b>
<b>2028 ? Forecast Electorate</b>	<b>2,788</b>
<b>Division Turnout May 2021</b>	<b>32.25%</b>
<b>Constituency Turnout December 2019</b>	<b>72%</b>



## Electoral Division: Redruth South

### Polling District: Redruth-South CRS3

**POLLING STATION LOCATION:**

Former Gweal-an-Top School, East End

**RETURNING OFFICER COMMENTS:**

Location & suitability	Well known building located within that polling district. The site has been used for many years as a polling station. The old school is convenient for the majority of electors but a number will have to use some form of transport to vote. The facilities for staff and electors are good and are superior to those at the children's centre which is on the same site.
Parking	Car Park and off-road parking.
Access	Level access into building.
Facilities for staff	Toilet and kitchen facilities available.
Recommendation	<b>Should remain as the polling station for the area.</b>

**OTHER RELEVANT INFORMATION:**

<b>ALTERNATIVE LOCATIONS:</b>	<b>REASONS FOR NOT USING PREMISES</b>
Children's Centre	Previous polling station on same site as above but facilities are better for staff and electors at the old school.

**RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:**

No reason to change this polling station as it is suitable for electors and staff.  
 CRC will also vote here.  
 It will remain in the Camborne and Redruth Constituency

<b>Current Electorate (in person)</b>	<b>1,086 (931)</b>
<b>2028 Forecast Electorate</b>	<b>1,086</b>
<b>Division Turnout May 2021</b>	<b>32.25%</b>
<b>Constituency Turnout December 2019</b>	<b>72%</b>



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr R S Barnes**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Engagement Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 2<sup>nd</sup> October 2023

Present: Cllr C Garrick Chair  
Cllr H Biscoe  
Cllr A Biscoe  
Cllr S Barnes  
Cllr P Broad  
Cllr M Brown  
Cllr R Major  
Cllr D Reeve  
Cllr I Thomas

In attendance: Ms S White	Engagement Officer
Ms A Lamming	Acting Community Projects Manager
Mrs H Bardle	Responsible Finance Officer
Miss K O'Dell	Administration Assistant
Sue Hill	Local resident
Penny MacBeth	Local Resident

PART I – PUBLIC SESSION

**1550.1 To receive apologies for absence.**

Apologies were received from Cllrs Skinner, Smith Craze, (other commitments) and Ellenbrook (work commitments)

**1550.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

None declared.

**1550.3 To receive a Presentation from Sue Hill on a proposal for creating a new costume for the Town Crier**

Ms Hill introduced herself to councillors and gave a presentation proposing several local artists joining together and making a bespoke Town Crier outfit for Max Morrison. They proposed making an outfit fit for a 21<sup>st</sup> Century Town Crier that will last for decades to come by using clever techniques to allow for the fit to be altered to fit any shape and size person. Ms Hill proposed that the outfit will be weatherproof and alterable for both summer and winter weather. The plan is to use many artists and make it a legacy piece over time by adding patches all telling a different story about Redruth and its incredibly rich history. The materials used will be great quality and authentic. One artist uses copper and tin in dyes which councillors found very interesting. Ms MacBeth told councillors a story about seven sacred metals which the artists hope to incorporate. A miniature design was passed around for councillors to see as well as samples of artwork and materials which will be similar to the fabrics and designs used. Ms Hill modelled a prototype that had been made out of

curtains and Ms MacBeth demonstrated to councillors how the sizes could be altered easily using pleats. Cllr Barnes remarked that it reminded him of a drover coat and the ladies agreed that it is meant to be of similar design. Cllr Thomas thought the use of copper and tin in the dye is a marvellous idea but wished to point out that it would be good to include the Redruth Town Red which is on all council property. Ms Hill took a photograph of the colour. Cllr Brown suggested it would be a good idea to contact the Guild of Town Criers as their input would be valuable. It is believed Max has become a member of the guild. The Engagement Officer will keep the presentation and make it available for councillors to view again if they request to do so.

Cllr Garrick thanked Ms Hill and Ms MacBeth for their time.

Ms Hill and Ms MacBeth left the meeting at this point.

**1550.4 To confirm the minutes of the Engagement Committee Meeting held on 7<sup>th</sup> August 2023**

1550.4.1 Unanimously RESOLVED that the minutes of the Engagement Committee Meeting held on the 7<sup>th</sup> August 2023 are as a true and accurate record of proceedings. [Proposed Cllr Thomas; Seconded Cllr H Biscoe].

**1550.5 Town Clerk's Report.**

The report was circulated prior to the meeting. The Town Centre Hub is slowly moving forward, and the Engagement Officer will keep councillors updated.

**1550.6 To receive correspondence.**

None received.

**1550.7 To receive a verbal update from President of Redruth & District Chamber of Commerce on the work of the Chamber.**

Due to illness the President was unable to attend the meeting. Cllr Reeve gave a verbal update on his behalf. Shopping week will take place over the 21<sup>st</sup> and 22<sup>nd</sup> October, including a window dressing competition, Make A Mends shop trail, and Wooden Block Race. On the Sunday workshops are to be held at Murdoch House and the Art Room. There will also be an evening event at The Drapery. Some events coincide with FLAMM which is to be held on the same dates. Further details on all events are in the Redruth Record.

The report was noted.

**1550.8 Report from the Engagement Officer on her department's work to date.**

1550.8.1 A report was circulated prior to the meeting. Since that report the Engagement Officer added that she had walked around the town centre with representatives from Link and the Post Office. They agreed that a post office is instrumental for Redruth and their priority is to get a postmaster and premises sorted as the old building is no longer suitable. It was agreed that it needs to be situated on Fore Street.

The Engagement Officer stated that the current Nationwide Building Society would be in direct competition with any Link hubs, but it will be investigated whether the current part time opening hours are sufficient going forwards.

Cllr Barnes asked why the old post office building could not remain as the post office. The Engagement Officer explained that due to the size of the building the business rates are exceptionally high meaning no-one wants to take it on.

Cllr Thomas stated that not all post offices deal with all services and wanted reassurance a town centre post office would be able to offer them. The Engagement Officer stated the conversation had not reached that depth; however, the indication was a town centre post office should offer all services.

The report was noted.

**1550.8.2 Report from the Acting Community Projects Manager on her work to date.**

A report was circulated prior to the meeting. Cllr Garrick mentioned that there were no activities for bonfire night. The Acting Community Projects Manager explained that fireworks were very expensive for one event and not everyone enjoys them. Instead, the focus will be on Halloween and falling in with the half term week which increases engagement amongst children and the footfall in the library. Cllr Brown also pointed out that fireworks are not great from a sustainability point of view.

The Acting Community Projects Manager stated that this year's Wassail will be happening at an earlier time and a shorter route. Cllr Biscoe commented that the landlord from the Miner's Arms would like to feel included.

Cllr Thomas asked why there were only two Christmas Markets pencilled in for December when there are potentially four dates before Christmas. The Engagement Officer explained that customer feedback is that most shoppers are out in late November rather than December and there is not enough footfall to justify more dates.

The report was noted.

**1550.8.3 Verbal update on the work of the Library from the Library and Information Service Team Leader**

The Library and Information Service Team Leader was unable to attend due to illness. The Engagement Officer stated that there had been a very successful summer, especially the summer reading challenge. They are now moving into Autumn/Winter activities with lots planned for both Halloween and Christmas.

**1550.9 Update from Climate Working Group**

Cllrs Reeve and Brown pointed out that since the group was first set up both councillors and staff members have left the Town Council so there is no-one representing us.

Cllr Garrick stated the group needs to be reconstituted and asked the Engagement Officer to investigate. The Engagement Officer replied she was in the middle of the recruitment process, once that is complete this will be revisited, and she will update councillors at the next meeting.

**1550.10 To consider the budget for the Engagement Committee for FY 24/25 and to make recommendations to the Finance Committee**

The budget was circulated prior to the meeting. The Engagement Officer went through the additions and explained the budget breakdown to councillors.

Councillors discussed areas of the budget including the Town Hub, CCTV, and the Home Library Service. Cllr Brown expressed concern at the proposed cost of the Town Crier's outfit and stated although what was presented was great, it needed to be value for money for the people of Redruth, and he would recommend quotes were obtained for a professionally made outfit.

**1550.10.1 RESOLVED** by Majority to hold in abeyance the Town Crier outfit until other quotes have been obtained and seen by this committee. [Proposed Cllr A Biscoe; Seconded Cllr Thomas] Cllrs Reeve and Broad abstained.

**1550.10.2 Unanimously RESOLVED** to accept the proposed budget subject to the amendment previously stated regarding the Town Crier's outfit. [Proposed Cllr Brown; Seconded Cllr H Biscoe].

**Chairman**



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr R S Barnes**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Finance Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 16<sup>th</sup> October 2023

Present: Cllr S Barnes  
Cllr A Biscoe  
Cllr H Biscoe  
Cllr M Brown  
Cllr B Craze  
Cllr C Garrick  
Cllr I Thomas

Chair

In attendance: P B Bennett  
Mrs H Bardle  
Cllr R Major

Town Clerk  
RFO

PART I - PUBLIC SESSION

**1552.1 To receive apologies for absence.**

Apologies were received from Cllr Tremayne (family commitments).

**1552.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

There were no declarations of interest declared.

**1552.3 To confirm the Minutes of the Meeting of the Finance Committee held on 21<sup>st</sup> August 2023**

**1552.3.1** RESOLVED by a majority to accept the Minutes of the Meeting of the Finance Committee held on 21<sup>st</sup> August 2023 as a true and accurate record of proceedings. [Proposed Cllr H Biscoe; Seconded Cllr A Biscoe]. Cllrs Craze, Garrick and Thomas abstained as they were not present at the meeting.

**1552.4 To review the Income and Expenditure for the period ended 30<sup>th</sup> September 2023.**

**1552.4.1** Unanimously RESOLVED that the Income and Expenditure ended 30<sup>th</sup> September 2023 meets that which would be expected for this accounting period. [Proposed: Cllr Brown; Seconded: Cllr Garrick]

**1552.5 To receive a report from the Responsible Finance Officer**

**1552.5.1** A report from the responsible Finance Officer had been circulated prior to the meeting. The report and recommendations within were discussed in some depth.

**1552.5.2** Cllrs Craze and H Biscoe agreed to carry out the Q2 internal audit checks.

- 1552.5.3 Unanimously RESOLVED that the report from the Responsible Finance Officer was accepted and the recommendations would be implemented where appropriate. [Proposed: Cllr H Biscoe; Seconded: Cllr Garrick]
- 1552.6 **Conclusion of Annual Audit of the Council Accounts for the year ended 31<sup>st</sup> March 2023.**
- 1552.6.1 Members were pleased to note that the external auditors, BDO LLP, had in their opinion and on the basis of the information in the AGAR, stated that it is in accordance with proper practices and that no matters had come to their attention that gives them cause for concern that relevant legislation and regulatory requirements have not been met by this Council.
- In other matters, they have recommended that in future the monies relating to the Trewirgie Charitable Trust Fund (TCTF) be transferred to their own account and no longer sit within the Town Council's bank accounts. This was something that was agreed at a recent meeting of the Trustees, and the RFO will make the necessary arrangements within the coming months.
- 1552.6.2 Unanimously RESOLVED that it is recommended to Council that the report be noted, and that the RFO make the necessary arrangements for the transfer of the TCTF monies to their own account. [Proposed: Cllr Barnes; Seconded: Cllr H Biscoe]
- 1552.7 **To consider requests for financial assistance.**
- 1552.7.1 The requests for financial assistance were considered and decisions made as per Annex A to these minutes.
- 1552.8 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (commercial in confidence), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed: Cllr Thomas; Seconded: Cllr Brown]
- 1552.9 **Appointment of Independent Internal Auditor for the Financial Years 2023-24 to 2025-26.**
- 1552.9.1 Unanimously RESOLVED that Mr S Hudson of Hudson Accounting be appointed as the independent internal auditor for the financial years 2023-24 to 2025-26 (inclusive). Proposed: Cllr H Biscoe; Seconded: Cllr Thomas]
- 1552.10 **To consider tenders for the work to refurbish/remodel the New Cut Toilets including provision of a Changing Places Toilet.**
- 1552.10.1 Unanimously RESOLVED that the Clerk holds further discussions with JDS Properties to endeavour to sort out anomalies in their tender submission and to clarify costings; and that further investigation is carried out regarding a potential CPT facility at the other end of New Cut Car Park. [Proposed: Cllr H Biscoe; Seconded: Cllr Brown]

**Chairman**

**Redruth Town Council**  
**Appeals Schedule**  
**Meeting Date: 16<sup>th</sup> October 2023**

Budget 2023-2024: £8,000		Allocated to date: £2,000	Balance available: £6,000	
No	Appellant	Amount Requested/Purpose	Recommendation	Previous Awards
1.	Food Troops CIC	£3150 towards the "Cook Grow Thrive project on a Monday and Tuesday in Victoria Gardens	Cllr Brown's proposal that as this is a just cause that benefits a large number in our community that the whole amount be approved, was not seconded. Cllr Barnes therefore proposed a donation of £2000 be made, which was seconded by Cllr Garrick. Cllr H Biscoe made an amendment to the amount of £1000 which was seconded by Cllr A Biscoe. On voting for the amendment Cllrs A Biscoe, H Biscoe, Craze and Garrick voted for the amendment with Cllrs Barnes and Brown voting against and Cllr Thomas abstaining. This became the substantive motion and it was RESOLVED by a majority the we make a donation of £1000 to the FoodTroops CIC. Cllrs A Biscoe, H Biscoe, Craze and Garrick voting in favour; Cllrs Barnes and Brown voting against, and Cllr Thomas abstaining.	NIL
2.	Heartlands Trust	£1000 towards their annual Fireworks Display to be held on 5 <sup>th</sup> November 2023	Unanimously RESOLVED that as this event contradicts the Town Council Climate Change Policy that we make no donation to the event. [Proposed: Cllr Brown; Seconded: H Biscoe]	NIL

# REDRUTH TOWN COUNCIL

## PLANNING SUBMISSIONS FOR: Monday 30<sup>th</sup> October 2023

### LIST 1 (FOR APPROVAL EN-BLOC)

Ser No	Planning App No (All PA23/ unless otherwise stated)	Details	Ward	Reply
1	08461	<p>Penlan, Radnor Road, Scorrier</p> <p>Non material amendment in relation to decision notice PA23/05859 dated 08/09/2023. Proposal to change flat roof over extension (as approved) to pitched roof. Proposed updates to window/door locations. Use of timber style external cladding</p> <p>For Mr and Mrs Smith 26 Claremont Road</p>	North	Supported
2	08491	<p>Works to a tree in a Conservation Area for Leylandii (T1) – remove tree. Tree is of very poor form and in a location that renders it hardly visible until under the tree, thus having low amenity value</p> <p>For Thomas Pugh</p>	North	Noted
3	06049	<p>Redruth Health Clinic, Chapel Street</p> <p>Works to trees subject to a Tree Preservation Order. T3 Sycamore prune epicormic growth to achieve statutory 5.2m height clearance over the highway in accord with BS3998. Currently epicormic growth is hindering access and visibility along the road and footway up to a height of approximately 4m. Currently at 2m. T4, T5, T6 and G1 all Sycamore prune canopy to achieve statutory 5.2m height clearance over the highway in accord with BS3998. Currently there are examples of low branches at 3m obstructing the required clearance ref photos G1e. Elm there is one self-seeded Elm in this small road side group that has died and must now be planned to be felled to remove risk of failure in to the highway</p> <p>For Mrs Joanne Pascoe, Cormac Ltd</p>	North	Supported



## LIST 2

<b>Ser No</b>	<b>Planning App No</b> (All <b>PA23/</b> unless otherwise stated)	<b>Details</b>	<b>Ward</b>	<b>Reply</b>
4	06975 (Cllr Garrick)	Whites Farm, North Country  Demolition of existing buildings and stationing of seven residential mobile homes  For Mr G Richards	North	
5	07531 (Cllrs Skinner & Thomas)	Ciao Bellissimo, 58 Fore Street  Proposed conversion of residential unit to form studio flats For Blue Fox Developments Ltd	North	
6	07794 (Cllr A Biscoe)	Little Stars Nursery, Ground Floor Shop, Warmstar House, Chapel Street  Change of Use from D1 to Residential (C3) of the ground floor nursery to a single bedroom flat  For Mr T Lunt, Warmstar House	North	

## OPS (Redruth Town Council)

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**From:** Peter Bennett (Town Clerk)  
**Sent:** 10 October 2023 12:57  
**To:** Admin (Redruth Town Council)  
**Cc:** OPS (Redruth Town Council)  
**Subject:** FW: Street Trading Renewal Application - Mr Roger Chapman - Jon Davey Drive, Treleigh Industrial Estate, Redruth - LI23\_005872  
**Attachments:** LI23\_005872\_101023c.pdf

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**From:** [REDACTED]  
**Sent:** Tuesday, October 10, 2023 12:51 PM  
**To:** Peter Bennett (Town Clerk) <[townclerk@redruth-tc.gov.uk](mailto:townclerk@redruth-tc.gov.uk)>; Cllr Stephen Barnes <[cllr.stephen.barnes@cornwall.gov.uk](mailto:cllr.stephen.barnes@cornwall.gov.uk)>; Highways & Environment West <[handew@cornac Ltd.co.uk](mailto:handew@cornac Ltd.co.uk)>; Cornwall Streetworks <[streetworks@cornwall.gov.uk](mailto:streetworks@cornwall.gov.uk)>; Community and Environmental Protection <[communityandenvironmentalprotection@cornwall.gov.uk](mailto:communityandenvironmentalprotection@cornwall.gov.uk)>; Cornwall Council - Waste Management <[wastemanagement@cornwall.gov.uk](mailto:wastemanagement@cornwall.gov.uk)>; [REDACTED] Business Compliance <[businesscompliance@cornwall.gov.uk](mailto:businesscompliance@cornwall.gov.uk)>; Cornwall Planning <[planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk)>; Public Health Desk <[phdesk@cornwall.gov.uk](mailto:phdesk@cornwall.gov.uk)>; Fire Service - Support <[firesupport@fire.cornwall.gov.uk](mailto:firesupport@fire.cornwall.gov.uk)>; Environment Service <[EnvironmentService@cornwall.gov.uk](mailto:EnvironmentService@cornwall.gov.uk)>; Cornwall Council Parking <[parking@cornwall.gov.uk](mailto:parking@cornwall.gov.uk)> [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** Street Trading Renewal Application - Mr Roger Chapman - Jon Davey Drive, Treleigh Industrial Estate, Redruth - LI23\_005872

Information Classification: CONFIDENTIAL

Dear Consultees

We have received a renewal application from Roger Chapman trading as Luvly Jubblys to continue trading at Jon Davey Drive, Treleigh Industrial Estate.

Further details from the application are:-

\*\*\*\*\*GENERAL\*\*\*\*\*

**Application to trade from a white VW van with catering trailer - Length 8ft, Height 8ft, Width 6.5ft**

Where the vehicle, stall or container will be stored when not in use:- **home address**

Proposed Trading months – **January to November 2024**

Proposed trading days of the week – **Monday to Friday**

Proposed trading times – **08:00-14:00**

Articles applied for – **Bacon, Sausage, Burgers, Baps etc**

The following Council Policy comes into force on 1 January 2022:- **“Single use and non-recyclable plastics must not be used by traders.”**

Traders are being asked to provide evidence of collection and recycling of their plastic products, this applicant has responded as follows:-

## No detail provided

Traders are also being asked to provide details of how they will support Cornwall Council's climate and health commitments, this applicant has confirmed the following:-

### 'Local sourced food, vegetarian/vegan food'

Applicant has confirmed they have registered as a food business with Cornwall Council.

Applicant has obtained £10,000.000 Public Liability Insurance cover.

Application dated: **5 October 2023**

Additional information: **None**

When considering the application, this Council will have regard to any comments that have been received as part of the consultation process and will also take into account the street trading conditions and the Council's policy.

Please be aware that in accordance with the EU Services Directive, any refusal by the Council must be justified by an "overriding reason relating to the public interest". Examples of this are public safety, public health, protection of consumers, combating fraud and protection of the environment. It should be noted that refusing an application on the grounds that there are already enough shops/traders in an area can no longer be used. Legal advice obtained in January 2021 confirms that the Provision of Services Regulations, which were introduced in 2009 and implemented the EUSD into UK law, continue to apply in the context of Licensing including street trading.

**Should you have any comments, please let me know by 31 October 2023. If I do not hear from you by this date, I shall assume you have no objections.**

**With the current situation we are trying to process street trading applications quicker in order to 'Help Business' but if you need a longer consultation period, please let me know urgently.**

Should valid objections be received in relation to the application, these will be notified to the applicant and the application may be referred to the Council's Street Trading Sub-Committee for a decision. The applicant and objectors will be invited to take part in the hearing.

Kind regards

[Redacted Signature]

[Redacted Name]

Licensing Officer

Public Protection | Cornwall Council

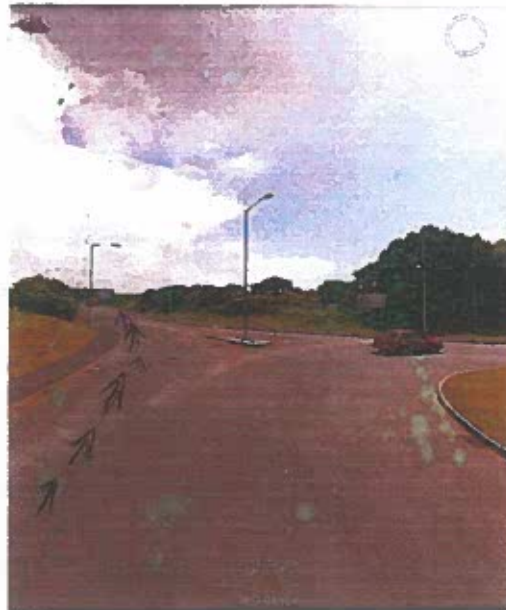
[Redacted Address]

Tel: 01872 322222

[www.cornwall.gov.uk](http://www.cornwall.gov.uk) 'Onen hag oll' [www.businessregulatorysupport.co.uk](http://www.businessregulatorysupport.co.uk)



(A) My SNACKVAN ON the  
Right  
03 OCT 2023



➔ John DAVERY drive  
TRELEIGH INDUSTRIAL ESTATE

## OPS (Redruth Town Council)

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**From:** Peter Bennett (Town Clerk)  
**Sent:** 11 October 2023 09:20  
**To:** Admin (Redruth Town Council)  
**Cc:** OPS (Redruth Town Council)  
**Subject:** FW: Street Trading Renewal application - Mr Antony Rollason - Paul's Lunchbox - Cardrew Industrial Estate opposite Frame Homes - LI23\_005874

**From:** [REDACTED]  
**Sent:** Wednesday, October 11, 2023 9:17 AM  
**To:** Peter Bennett (Town Clerk) <[townclerk@redruth-tc.gov.uk](mailto:townclerk@redruth-tc.gov.uk)>; cllr.connor.donnithorne <[cllr.connor.donnithorne@cornwall.gov.uk](mailto:cllr.connor.donnithorne@cornwall.gov.uk)>; Highways & Environment West <[handew@cornacitd.co.uk](mailto:handew@cornacitd.co.uk)>; Cornwall Streetworks <[streetworks@cornwall.gov.uk](mailto:streetworks@cornwall.gov.uk)>; Community and Environmental Protection <[communityandenvironmentalprotection@cornwall.gov.uk](mailto:communityandenvironmentalprotection@cornwall.gov.uk)>; Cornwall Council - Waste Management <[wastemanagement@cornwall.gov.uk](mailto:wastemanagement@cornwall.gov.uk)>; [REDACTED] Business Compliance <[businesscompliance@cornwall.gov.uk](mailto:businesscompliance@cornwall.gov.uk)>; Cornwall Planning <[planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk)>; Public Health Desk <[phdesk@cornwall.gov.uk](mailto:phdesk@cornwall.gov.uk)>; Fire Service - Support <[firesupport@fire.cornwall.gov.uk](mailto:firesupport@fire.cornwall.gov.uk)>; Environment Service <[EnvironmentService@cornwall.gov.uk](mailto:EnvironmentService@cornwall.gov.uk)>; Cornwall Council Parking <[parking@cornwall.gov.uk](mailto:parking@cornwall.gov.uk)>; [REDACTED]  
**Subject:** Street Trading Renewal application - Mr Antony Rollason - Paul's Lunchbox - Cardrew Industrial Estate opposite Frame Homes - LI23\_005874

Information Classification: CONFIDENTIAL

Dear Consultees

We have received a **renewal application** from **Mr Antony Rollason** trading as **Paul's Lunchbox** to continue trading at **Cardrew Industrial Estate (opposite Frame Homes)**.

Further details from the application are:-

\*\*\*\*\*GENERAL\*\*\*\*\*

Application to trade from a **catering trailer (L 12ft x W 8.ft x H 10ft)**

Where the vehicle, stall or container will be stored when not in use:- **Stored in private yard**

Proposed trading months – **1 January 2024 to 31 December 2024**

Proposed trading days of the week – **Mondays to Fridays**

Proposed trading times – **07:00 – 15:00**

Articles applied for – **Hot and cold food and beverages**

The following Council Policy came into force on 1 January 2022:- **“Single use and non-recyclable plastics must not be used by traders.”**

Traders are being asked to provide evidence of collection and recycling of their plastic products, this applicant has responded as follows:-

***‘Collection of general and re-cycling collected by BIFFA Waste’.***

Traders are also being asked to provide details of how they will support Cornwall Council's climate and health commitments, this applicant has confirmed the following:-

***'Buying ingredients and packaging from local businesses where possible to reduce on carbon emissions.***

***'Forward thinking when ordering products to reduce delivery amounts'.***

Applicant has confirmed they have registered as a food business with Cornwall Council.

Applicant will obtain £10,000.000 Public Liability Insurance cover.

Application dated: **3 October 2023**

Additional information: None

When considering the application, this Council will have regard to any comments that have been received as part of the consultation process and will also take into account the street trading conditions and the Council's policy.

Please be aware that in accordance with the EU Services Directive, any refusal by the Council must be justified by an "overriding reason relating to the public interest". Examples of this are public safety, public health, protection of consumers, combating fraud and protection of the environment. It should be noted that refusing an application on the grounds that there are already enough shops/traders in an area can no longer be used. Legal advice obtained in January 2021 confirms that the Provision of Services Regulations, which were introduced in 2009 and implemented the EUSD into UK law, continue to apply in the context of Licensing including street trading.

**Should you have any comments, please let me know by 1 November 2023. If I do not hear from you by this date, I shall assume you have no objections.**

**With the current situation we are trying to process street trading applications quicker in order to 'Help Business' but if you need a longer consultation period, please let me know urgently.**

Should valid objections be received in relation to the application, these will be notified to the applicant and the application may be referred to the Council's Street Trading Sub-Committee for a decision. The applicant and objectors will be invited to take part in the hearing.

Kind regards

[Redacted Signature]

[Redacted Name]

**Licensing Officer**

**Public Protection | Cornwall Council**

[Redacted Address]

Tel: 01872 322222

[www.cornwall.gov.uk](http://www.cornwall.gov.uk) 'Onen hag oll' [www.businessregulatorysupport.co.uk](http://www.businessregulatorysupport.co.uk)

**REPORT FOR: Meeting of the Council on Monday 30<sup>th</sup> October 2023**

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**1.0 SUBJECT OF REPORT: Report on current situation with Public Realm CCTV**

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**2.0 SUMMARY OF IMPLICATIONS**

- |    |           |   |     |
|----|-----------|---|-----|
| a. | Policy    | - | No  |
| b. | Financial | - | Yes |
| c. | Legal     | - | No  |

**3.0 TERMS OF REFERENCE**

3.1 To provide Council with further information on the plans for CCTV coverage in town.

**4.0 REPORT**

**4.1 Background**

Members will recall that Cornwall Fire & Rescue are proposing to close the CCTV Control Centre at Tolvaddon and have been communicating with the affected towns to develop an alternative solution.

Members will also recall that Redruth & Camborne have been allocated funding under Safer Streets 5; some of which it was proposed would be used for CCTV.

That funding is now confirmed and so the project is moving on to scoping out what our new CCTV provision might look like.

**4.2 CCTV Cover Plan**

Our current aspiration, and the plan we are working towards, is that Redruth and Camborne establish a combined stand-alone CCTV control room with a dedicated operator. The control room might be located in the Old Chambers at least on a temporary basis but other venues could be explored. We are working with a company called Infinitus who have already established a control room for Falmouth, and we are following that model when discussing our needs.

Each town currently has 8 cameras, and it is possible that number may increase but we will also audit our existing cameras to ensure they are fit for purpose and pointing in the right direction first. The new controls may mean the cameras do not have to be fixed in position so we will have more flexibility in terms of the images captured.

It is anticipated that the controller will be fully vetted and a direct link with the police will be established using Airwave as well as being able to upload information to GoodSam. Being in the Old Chambers also means there will be proximity to the police when they use the rooms there.

**4.3 Costs**

The grant from Safer Streets 5 for the CCTV element is £78,925 in total which will need to cover the costs of setting up the control room and any camera enhancements. The ongoing costs will be funded jointly by Camborne & Redruth which at this stage we anticipate outsourcing to Infinitus. There may also be costs due to Cornwall Council for the line into Silver Command at County Hall but we are working on options for this.

4.4 **Next steps**

Confirmation on funding was only received last week and the project team met for the first time on Friday 20<sup>th</sup> October. Our next steps are:

4.4.1 Confirmation of set up costs from Infinitus

4.4.2 Confirmation of contribution or otherwise from Cornwall Council

4.4.3. Discussion around physical location of the control room

4.4.4 Confirmation of arrangements for receiving funds from OPPC

Council will be updated on the progress of this project as and when necessary.

4.6 **RECOMMENDATION**

4.7 It is recommended that this report is noted.

Sam White  
Engagement Officer



## REDRUTH TOWN COUNCIL

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### REPORT FOR: Meeting of the Council on 30<sup>th</sup> October 2023

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#### 1.0 **SUBJECT OF REPORT: Conclusion of the Annual Audit of the Town Council Accounts for year ending 31<sup>st</sup> March 2023**

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#### 2.0 **SUMMARY OF IMPLICATIONS**

- |    |           |   |     |
|----|-----------|---|-----|
| a. | Policy    | - | Yes |
| b. | Financial | - | No  |
| c. | Legal     | - | Yes |

#### 3.0 **TERMS OF REFERENCE**

- 3.1 Members will recall that at the Council Meeting in April we approved the Town Council Accounts for the year ending 31<sup>st</sup> March 2023 and completed the Annual Governance & Accounting Return (AGAR). This in turn with additional supplementary information was forwarded to BDO LLP, our appointed external auditors. This report outlines their findings.

#### 4.0 **REPORT**

- 4.1 The annual audit of the Town Councils Accounts has now been completed, and our AGAR has been returned to us. Attached is a copy of Section 3 of the AGAR which is the external auditor's certificate and opinion. Members will note that the external auditors, BDO LLP, have in their opinion and on the basis of the information in the AGAR, stated that it is in accordance with proper practices and that no matters have come to their attention that gives them cause for concern that relevant legislation and regulatory requirements have not been met by this Council.
- 4.2 In other matters, they have recommended that in future the monies relating to the Trewirgie Charitable Trust Fund (TCTF) be transferred to their own account and no longer sit within the Town Council's bank accounts. This was something that was agreed at a recent meeting of the Trustees, and the RFO will make the necessary arrangements within the coming months.
- 4.3 The outcome of this audit has been publicly advertised on the Council Notice Boards, and a complete copy of the AGAR, External Auditor's Certificate, and Notice of Conclusion of Audit is available to view and download from the Town Council website.

#### 5.0 **CONCLUSION**

- 5.1 It is the opinion of BDO LLP, our appointed external auditors that the Town Council Accounts for the year ending 31<sup>st</sup> March 2022 have been completed in accordance with all current Accounting and Audit Regulations, and it is their opinion that the Statement of Accounts is a true representation of the Council's financial situation at that time, and that no matters have come to their attention that gives them cause for concern, and that all relevant legislation and regulatory requirements have been met by this Council. They have recommended in other matters that the Trewirgie Charitable Trust Funds are allocated their own bank account.

6.0 **PROPOSAL**

6.1 On behalf of the Finance Committee I make the following proposal:

“that the report be noted, and that the RFO make the necessary arrangements for the transfer of the TTCF monies to their own account.

Cllr R Barnes  
Chair, Finance Committee

## Section 3 – External Auditor's Report and Certificate 2022/23

In respect of

EN Redruth Town Council

### 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2023; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

### 2 External auditor's limited assurance opinion 2022/23

Except for the matters reported below on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

The Town Council are holding charitable funds on behalf of Trewirgie Playing Field Charity in their bank account. We recommend that a separate bank account is opened for his charity. The council should not administer charities through their accounts.

### 3 External auditor certificate 2022/23

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

External Auditor Name

BDO LLP Southampton

EXTERNAL AUDITOR

External Auditor Signature

DocuSigned by:

BDO LLP

F88E8F3322FA4B1

SIGNATURE REQUIRED

Date

27 September 2023

**Redruth Town Council 2023-2024**  
**Current/High Interest Accounts and Petty Cash**  
**List of Payments made between 19/09/2023 and 19/10/2023**

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
<b>Direct Debits</b>				
21/09/2023	3006437764 Total Energies Gas	DD48	1,269.28	Electricity
22/09/2023	British GasTrading Limited	DD49	44.35	Gas for yard
25/09/2023	UK Fuels Ltd	DD50	242.07	Fuel
26/09/2023	Vodafone	DD51	589.69	monthly bill 20 mobiles
27/09/2023	3006437720 Total Energies Gas	DD52	16.31	Electricity for public mural
27/09/2023	3006437742 Total Energies Gas	DD53	26.94	Electricity
27/09/2023	3006437731 Total Energies Gas	DD54	19.63	Electricity
27/09/2023	3006455870 Total Energies Gas	DD55	17.89	Electricity for 3 Market Way
27/09/2023	3006730210 Total Energies Gas	DD56	12.37	Electricity
04/10/2023	3001434810 Total Energies Gas	DD57	30.51	Gas for The Chambers
02/10/2023	Biffa Waste Services Ltd	DD58	135.00	General Waste - For Alma Place
02/10/2023	Biffa Waste Services Ltd	DD58A	411.85	General Waste - Market Way
02/10/2023	South West Water	DD59	1.00	DD
02/10/2023	Cornwall Council	DD60	1,035.00	Business rates
02/10/2023	Cornwall Council	DD61	161.00	Business rates
02/10/2023	Cornwall Council	DD62	3,174.00	Business rates
02/10/2023	Cornwall Council	DD63	202.00	Business rates
04/10/2023	Hewlett-Packard Int Bank	DD65	254.88	Tablet rental
04/10/2023	Hewlett-Packard Int Bank	DD66	276.57	Tablet rental
09/10/2023	UK Fuels Ltd	DD67	35.11	Fuel
11/10/2023	Adobe Systems Software	DD68	34.58	Adobe subs monthly
29/09/2023	Bank charges	DR	1.20	Manual credit charge
29/09/2023	Unity Trust Bank	DR	1.00	Manual credit charge
30/09/2023	Unity Trust Bank	DR	75.30	Service charges
<b>Faster Payments</b>				
22/09/2023	Cornwall Council	FP443	3,674.54	Waste Management Contract
22/09/2023	LTC Training Services Ltd	FP444	600.00	IPAF Operator courses

**Redruth Town Council 2023-2024**  
**Current/High Interest Accounts and Petty Cash**  
**List of Payments made between 19/09/2023 and 19/10/2023**

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
22/09/2023	Truro Tractors Ltd	FP445	201.01	WORKSHOP REPAIR
22/09/2023	Imelda Martin, Project Manager	FP446	363.50	24.25HRS RNP
22/09/2023	Krowji Ltd	FP447	166.67	Rent for Unit 14 YARD
22/09/2023	Annie Grace Kitto	FP448	2,100.00	Cleaning New cut/Mkt way pcs
22/09/2023	KEWBANDA	FP449	150.00	Mining and Pasty Festival
22/09/2023	Hotch Potch Performance	FP450	420.00	Performances at Pasty Festival
22/09/2023	Gregzilla Window and Cleaning	FP451	1,100.00	Bunting
22/09/2023	Corserv Facilities Limited	FP452	1,469.10	Monthly Cleaning Civic Centre
22/09/2023	Control Print	FP453	300.00	Order of Service - Civic
22/09/2023	COBWEB TOURS	FP454	400.00	IMPF activities
22/09/2023	Carn Brea Morris	FP455	100.00	Performance at IMPF
22/09/2023	Brays and K's Pasties	FP456	262.50	50pasties/50cupcakes mayors cs
22/09/2023	BES Commercial Electricity Ltd	FP457	113.66	Electricity charges
22/09/2023	Creative Kernow	FP458	1,000.00	Donation re FLAMM
28/09/2023	Staff salaries - per separate schedule	FP459 - 482	34,159.47	Net salaries for September
29/09/2023	BDO LLP	FP483	2,520.00	Limited Assurance Review 2023
29/09/2023	Trent Furniture	FP484	2,761.44	Chairs & Trolley
29/09/2023	Control Print Limited	FP485	461.20	Stickers and banners
29/09/2023	Coach Frank Skate School	FP486	640.00	Skateboard Coaching
29/09/2023	St John Ambulance	FP487	285.12	First Aid for Pasty Festival
29/09/2023	Warrior Warehouses	FP488	24.93	cleaner for pc & 6 low wattag
29/09/2023	B&Q - Camborne	FP489	37.40	Turf and topsoil
06/10/2023	Control Print Limited	FP490	45.00	a5 flyer x 250-seasonal events
06/10/2023	Blachere Illumination UK Ltd	FP491	7,278.46	Installation xmas lights
06/10/2023	Warrior Warehouses	FP492	20.46	2 x hacksaws & padlock
06/10/2023	Cormac Solutions Ltd	FP493	1,847.39	Hire charges for van & equipm
06/10/2023	Cornwall Arts Marketing Ltd/Co	FP494	198.00	Halfpage what's on-pasty
06/10/2023	HMRC	FP495	9,208.77	PAYE/NI month 6 - Sept
06/10/2023	Cornwall Pension Fund	FP496	9,826.16	Pension Cont'ns Sept
06/10/2023	ITEC Connect Limited	FP497	26.83	Photocopier Meter Readings

**Redruth Town Council 2023-2024**  
**Current/High Interest Accounts and Petty Cash**  
**List of Payments made between 19/09/2023 and 19/10/2023**

<b>Date Paid</b>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>
06/10/2023	Cornwall ALC Limited	FP498	36.00	Finance Training for H Bardle
06/10/2023	Aquam Water Services Ltd	FP499	4.64	Standpipe 22mm & check valve
13/10/2023	Cornwall Council	FP500	1,541.68	First Aid training - Alice
13/10/2023	5044354501 Pennon Water Servic	FP501	74.25	Water & Sewerage-Alma Place
13/10/2023	Annie Grace Kitto	FP502	2,100.00	Cleaning new cut/m way toilets
13/10/2023	Imelda Martin, Project Manager	FP503	330.00	32hrs on N .Plan
13/10/2023	Krowji Ltd	FP504	166.67	Rent for Unit 14 Yard
13/10/2023	Redruth Community Association	FP505	81.76	Donations from Civic Service
13/10/2023	Christopher J Nixon	FP506	150.00	Performance fee-miners/pasty
13/10/2023	Relyon Guarding & Security Ser	FP507	1,447.68	Security for Market Way and Pasty Fest
13/10/2023	The Green Waste Company	FP508	48.00	2 x loads green waste
13/10/2023	5030282201 Pennon Water Servic	FP509	27.28	Water & Sewerage-The Chambers
13/10/2023	James Contracting Ltd	FP510	3,300.00	Install Telescopic Posts
13/10/2023	MacSalvors Ltd	FP511	552.72	M Way sundry items
13/10/2023	Contacta Systems Limited	FP512	160.20	Gen Maintenance work-Chambers
13/10/2023	Truro Tractors Ltd	FP513	45.00	Strimmer Cord
<b>Paypal</b>				
27/09/2023	Hobbycraft via Paypal	PP3	18.25	Items for library/Get Crafty
<b>Petty Cash</b>				
27/09/2023	Katy Teare/Keira Anderson	PC16	12.00	Halloween decs and Get Crafty
28/09/2023	Keira Anderson	PC17	5.40	Halloween decs
03/10/2023	Market Way Mobiles	PC18	90.00	Mobile phone screen repair