



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: P B Bennett

Our Reference:

RTC/400/1/Mtg

Date:

26th July 2023

See Distribution

Dear Councillor

Monthly Meeting of the Redruth Town Council – 31st July 2023

You are summoned to attend a Meeting of the Redruth Town Council to be held in The Langman Room, Redruth Civic Centre, Alma Place on Monday 31st July 2023. Proceedings will commence promptly at 7:00 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

Peter Bennett
Town Clerk

Enclosures

Agenda and associated documentation.

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

President, Redruth Chamber of Commerce

Inspector W Hick, Devon & Cornwall Constabulary

Monthly Meeting of the Redruth Town Council
31st July 2023
AGENDA

PART I - PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak (if required)*
4. To allow the public to put questions to the Council regarding items on this agenda.
5. *To reinstate Standing Orders (if required).*
6. To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential or sensitive information, and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act.

PART II – PRIVATE SESSION

7. To discuss local Policing issues with Chief Inspector James Honeywill, W Cornwall Local Policing Area.
8. To allow press and public re-admittance to the meeting.

PART III – PUBLIC SESSION

9. To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish. [Reports attached and to follow]
10. To receive the Town Mayor's announcements. [See report attached]
11. To confirm the Minutes of:
 - 11.1 the Monthly Meeting of the Council held on 26th June 2023. [Minutes attached]
 - 11.2 Council Meeting – 10th July 2023. [Minutes attached]
12. To receive the Town Clerk's report. [Report attached]
13. To receive Correspondence. [See schedule attached]
14. To receive feedback from the recent "Meet your Councillor" event.
15. To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within of the minutes of the:
 - 15.1 Operations Committee – 3rd July 2023. [Minutes attached]
 - 15.2 Interim Engagement Committee – 3rd July 2023. [Minutes attached]
 - 15.3 Staffing Committee – 17th July 2023. [Minutes attached]
16. To consider the planning applications [See Planning Schedule attached]
17. To consider Licensing Submissions. [See schedule attached]

Continued overleaf

18. To consider the Council response to the proposed Countywide 20 mph Speed Limits – Phase 2 – CPIR. [See documents attached]
19. Cllr Barnes puts the motion that “this Council is opposed to disposal of Cornwall Council’s Dolcoath Office building and site, and we have concerns regarding any proposal to redevelop the site which currently houses key employers in the area including Cornwall Council and NHS staff.”
20. Introduction of policies relating to Co-option, and Induction and Training of Councillors. [See report attached]
21. To consider and approve the Schedule of Payments. [See schedule attached]
22. To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential and sensitive information, and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act.

PART IV – PRIVATE SESSION

23. To consider and approve the recommendations in the Cornwall Council Assessment Decision Notice – Referral for Action other than Investigation. [See Decision Notice attached]

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council 31st July 2023

1.0 **SUBJECT OF REPORT: Report from C. Cllr R S Barnes – Redruth (North) ED**

2.0 **SUMMARY OF IMPLICATIONS**

a.	Policy	-	No
b.	Financial	-	No
c.	Legal	-	No

3.0 **REPORT**

- 3.1 Monday the 3rd of July was RTC Operations Committee.
- 3.2 Tuesday the 4th was a Cornwall Council Devolution De-Briefing followed by a Chairmans Cream Tea for members. I think members thought that we were going to be told a lot of information about what was going to happen next. It turns out The Monitoring Officer wanted to know what we thought of the process so far. He was soon put right as to what members thought about it. Most members were only voting for it because they were told that they had to. After a lot of steam was let off, we needed that Cream Tea.
- 3.3 Wednesday the 5th I met with residents from Park Tolvean. There are a few problems with the NHS firm building the housing pod onsite for staff. It seems that the firm have walked off-site, and nobody knows what is going on. The building is partly finished and there is a trench going across the road. The only thing I know for certain is that the road to Park Tolvean is not adopted at all.
- 3.4 Thursday the 6th was the day that there were at least two attempted murders in Redruth. There was a lot of Police activity including Police helicopters and armed officers roaming the streets. Plus, they brought one huge Police dog with them which if it did nothing else it kept the drinkers in The Red Lion within the confines of the bar. The Police have arrested four men from the area, and they are due to appear at Truro Crown Court on the 1st of August. It would be better if the Police could brief local members about what was going on, rather than having to ask around for information.
- 3.5 On Friday the 7th I went on a tour of the incinerator at St Dennis. I was delighted to see that a Redruth firm has the contract to haul a lot of the rubbish to be burnt.
- 3.6 Monday the 10th was the Full Council planning meeting.
- 3.7 On Monday the 17th I had a South West Water meeting. It was to do with environmental schemes. In the evening I had a RTC Staffing meeting.
- 3.8 On the 18th I had a CAP meeting for Cornwall Councillors. Then I had a Customers OSC meeting.
- 3.9 Wednesday the 19th I went to my eldest daughter's graduation ceremony at Tremough. My daughter received her award from Dawn French. Her mother was ready to go up if my daughter had stage fright. Proudly my daughter was able to manage on her own. We are all very proud of my daughter.

- 3.10 Friday the 21st I attended a Miscellaneous Licensing at Bodmin. Getting to Bodmin via Chiverton Cross is such a painful experience. I have asked the committee to consider alternating the venues for these meetings, between County Hall and Bodmin, whilst the roadworks exist.
- 3.11 Monday the 24th I had to attend the West Cornwall Planning Committee. I had to speak about the next phase of the Tolgus Development.
- 3.12 Tuesday the 25th this is a Cornwall Council full Council. It should be quite a quick one as they all want to go and play cricket afterwards.
- 3.13 Wednesday the 26th Colin and myself are going to do an Audit Check at Redruth Town Council.
- 3.14 Every Thursday I attend a Senior Management briefing of Redruth Town Council. I have ensured that Cllr Alison Biscoe is invited to attend as well.
- 3.15 Friday the 28th I have an All Members Briefing about the Good Growth Programme.

Cllr Stephen Barnes
Redruth Town Council & Cornwall Council - Redruth North

REPORT FOR: Meeting of the Council 31st July 2023

1.0 SUBJECT OF REPORT: Report from C. Cllr Mrs B Ellenbroek – Redruth (South) ED

2.0 SUMMARY OF IMPLICATIONS

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 REPORT

3.1 Trewirgie Junior School

Many congratulations to Trewirgie Junior School on becoming the first school in the UK to achieve the Raising Attainment with Wellbeing Gold award. This was featured on BBC Spotlight last week.

The Raising Attainment with Wellbeing Gold award, established by Microlink and Teaching Times, aims to celebrate schools that prioritize both academic excellence and the mental and emotional well-being of their students.

This recognition highlights the school's commitment to fostering a supportive and nurturing environment while achieving outstanding academic results. We have worked incredibly hard to achieve this award, which would usually take an academic year in only 4 months.

3.2 Transformation CPR

As you may know I am a trustee of the Food Bank, and I went to visit last Friday in Camborne. This is a wonderful organisation which does so much more than just supply food, and I am hoping to attend once a month to help clients with any "council" questions that they may have.

3.3 Cornwall Fire & Rescue Service

This year is the 75th Anniversary of the Cornwall Fire and Rescue Service. The following invitation has been sent out by Chief Fire Officer, Katherine Billing:

"The 75th anniversary of our fire services is a significant milestone that deserves recognition and celebration. It is a testament to the dedication, bravery, and selflessness of all the firefighters, professional people, friends and families who have served and supported us throughout the years.

There will be a range of celebrations taking place over the next 12 months across many of our community fire stations. It will be an opportunity to reminisce about the past, honour the achievements of our fire service family, and pay tribute to those who have dedicated their lives to protecting our communities.

Our 75th Anniversary Open Days will be a showcase of our current fire engines and capabilities and at some there will be memorabilia, pictures and many stories being told from across the decades. The dates and locations of our open days are:

Penzance fire station – 24 September

Tolvaddon fire station – 29 September

Hayle fire station – 19 August
Mullion fire station – 18 August
Padstow fire station – 27 August
Wadebridge fire station – 5 August
Bodmin fire station – 12 August
Delabole fire station – 23 August
Bude fire station – 27 August
Looe fire station – 5 August
Saltash fire station – 26 August
Truro fire station – 2 September
Newquay fire station – 29 August
St Columb fire station – 5 August
St Austell fire station – 6 August
St Dennis fire station – 7 August

All are welcome to attend.”

3.4 Local Bus Network

There are due to be some changes to the Bus Network in September, and I am sure that Cllr Donnithorne will be able to give more detail. However, I am delighted to advise that the Number 34 Route will include Sandy Lane, so at least there will be a service available again. Thanks to the Transport Team for organising this.

Barbara
C.Cllr Barbara Ellenbroek
Cornwall Council - Redruth South ED

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council 31st July 2023

1.0 **SUBJECT OF REPORT: Town Mayor's Announcements**

2.0 **SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 **TERMS OF REFERENCE**

- 3.1 Please see below a report from the Town Mayor on his activities since the last meeting.

4.0 **REPORT**

4.1 Seed Swap Event

On Saturday the 1st of July I went to Krowji for a Seed swap event. I came home with some seeds, and I am now growing a "Kentucky Field" pumpkin. I also won a £20 voucher in the raffle from "The Bearded Farmers" who live at Grambler Farm in Sandy Lane. I chose some excellent beefburgers from their wonderful range.

4.2 Fuchsia Society Show

Sunday was the fantastic Fuchsia Society Show at the Redruth Community Centre. The Hall was a sea of colour, it was fantastic as always. There were plants be judged and sold. There were many bargains to be had. This is one of Redruth's best hidden secrets and all in full sight.

4.3 Helston Mayor Making

Sunday the 9th I went to Helston Mayor Making. We went from The Guildhall to the Wesley Chapel and back again afterwards. The service was bespoke and had a female singer who was exceptional. Helston Band finished off the service with the traditional "Furry Dance". The conductor of the band knew each other from old as we had both served as postmen on Redruth Railway Station many years ago. As Private Fraser would have said "A cold and barren place".

4.4 Redruth School Art Exhibition

On the 18th I went to Krowji for Redruth Schools Art Exhibition which was very good. There are without doubt a lot of talented youngsters at Redruth School, and the teachers are doing a good job in inspiring them.

4.5 Cornwall Mayors Online

Thursday the 20th I tried to get into the Cornwall Mayors online meeting but was unable to do so. It seems that I was not the only one having problems on that day.

5.0 **RECOMMENDATIONS**

- 5.1 It is recommended that the rest of this report should be noted.

Cllr Stephen Barnes
Redruth Town Mayor



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council held in the Redruth Civic Centre, Alma Place, Redruth, on Monday 26th June 2023

Present:	Cllr S Barnes Cllr A Biscoe Cllr H Biscoe Cllr Broad Cllr Brown Cllr Garrick Cllr Reeve Cllr Skinner Cllr Smith Cllr Thomas	Chair
In attendance:	Mr P B Bennett Ms A Hunt Ms S White Mrs H Bardle Miss K O'Dell Inspector W Hick Mr T Blazevic Ms R Major Mr I Wills-Heath Mr P Alison Ms M Parkes Mr A Davies Mrs J Jenkin	Town Clerk Operations Officer Engagement Officer Responsible Finance Officer Administrative Assistant Devon & Cornwall Police Local Resident Local Resident Local Resident Guild of Friends Camborne & Redruth Community Hospital

A minute's silence was observed in memory of the late Sue Fowler, Town Councillor (1999-2007) and Town Mayor (2002-2003), and Sallie Dinham, Town Councillor (1999-2004) and Mayor's Consort (2004-2005).

1536.1 To receive apologies for absence

Apologies were received from Cllrs Craze and Ellenbroek (other commitments) and Tremayne (unwell).

1536.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

Cllr H Biscoe declared an interest in relation to agenda item 17, serial no. 95.

1536.3 To suspend Standing Orders to allow the public to speak

Unanimously RESOLVED to suspend Standing Orders to allow the public to speak [Proposed Cllr Brown; Seconded Cllr A Biscoe].

1536.4 To allow the public to put questions to the Council regarding items on this agenda

- 1536.4.1 Mr Davies stated that there was a piece of land adjacent to Gladstone Terrace which used to be closed off with bollards, however people had removed the bollards and started parking there. Whilst no cars were parked, he had tidied the area and planted some flowers. The plants had then been pulled up and Mr Davies stated that he had received verbal and online abuse as a result. He had previously contacted Cornwall Cllr Barnes about the site and appealed for the Town Council to help further. Cllr Barnes confirmed he was still working on this issue and was arranging a site visit with Cornwall Cllr Donnithorne.

Mrs Jenkin attended the meeting on behalf of The Camborne and Redruth Community Hospital Guild of Friends. She wished to thank the Town Council for their support over many years. The Guild had been able to support patients to celebrate the Jubilee last year and also the recent Coronation. Patient lockers, bariatric beds and much more had also been purchased. Mrs Jenkins stated that the Guild of Friends was still very active and would love to have volunteers and continued support from Redruth.

Ms Parkes spoke about rubbish on Green Lane. Due to the collection time being early in the morning, many residents put their rubbish out on the previous evening. The seagulls were then ripping the bags open, leaving rubbish everywhere. It was stated that this was not just an issue in Green Lane. Insp. Hick expressed concern at how far Cornwall Council were behind other councils in providing proper bins for households to use. Ms Parkes added that the problem has increased significantly in recent months. Cllr Broad advised that seagull sacks were available to purchase. These were large and very effective. Cllr Biscoe confirmed with the Town Clerk that seagull sacks cost £3.50 and were available from the library. Cllr Reeve stated that Cornwall Council would be introducing a new system where each household would be issued with one bin for food waste and another for household waste. It was also mentioned that the team from Biffa generally did a great job of cleaning up the mess.

Mr Alison expressed concern at the lack of facilities to leave a bike securely in the town centre. The only racks in town were outside betting shops and Cash Converters used one rack when they had bikes for sale, which did not leave much room for others. He had previously used the trolley area outside Wilko, but it was not ideal. Mr Alison suggested that as The Buttermarket was currently being refurbished, it would be a good opportunity to put a rack there. He explained that there were no bike racks in car parks and the one on Alma Place had a discarded bike which needed removal. Mr Alison stated that outside the Post Office and Iceland would be good locations for racks. Cllr Broad advised that there were bike racks at the train station. Cllr Brown mentioned that Cornwall Council had recently started a green travel scheme and it might be worth checking to see what they had planned for cyclists.

Ms Major said that she had plotted the bins in Redruth on a map. There were not many missing, but some were hard to find or access. Many bins were missing reference numbers making them impossible to report. She suggested that the bins should be better placed, for example larger bins in areas near the schools and smaller

bins where fewer people walked past. Ms Major wanted to know whether bins were insured or if there was a strategy to replace those that were damaged. She would email her findings to Cornwall Cllr Ellenbroek.

Cllr Barnes thanked those local residents who had attended for their time and thoughts. Mr Alison, Ms Parkes, Mr Davies, and Mrs Jenkin left the meeting at this point.

1536.5 To reinstate Standing Orders

Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr A Biscoe; Seconded Cllr H Biscoe].

1536.6 To further discuss Police matters.

Insp. Hick thanked the Town Council for inviting him to the meeting. He informed Councillors another PCSO would be joining the Redruth team and reiterated that any issues should be reported. The Engagement Officer advised that to support Antisocial Behaviour Week there would be a stand at the next town market on 1st July. Cllr A Biscoe expressed concerns regarding traffic and safety outside Pennoweth School and was advised that the police were aware of the concerns and would continue patrols in this area.

1536.7 To receive reports from the Cornwall Council Ward Members on their work in the Redruth Parish

Cllr Ellenbroek had provided a written report which had been circulated prior to the meeting. Cllr Brown agreed that using social media to increase awareness of planning applications would be a good idea. The Town Clerk stated that all the information was included in the papers which were uploaded to the Town Council website. The report was noted.

Cllr Donnithorne had provided a written report which had been circulated prior to the meeting. Cllr H Biscoe noted that there were still no updates regarding the Roseland Gardens play park. He had visited the site recently and noticed the fencing was very dilapidated. The Town Clerk stated there were ownership issues involved. Cllr Thomas said that there was no update regarding the Sandy Lane buses and hoped that Cllr Donnithorne would provide an update for the next meeting. The report was noted.

Cllr Barnes had provided a written report which had been circulated prior to the meeting. The report was noted.

1536.8 To receive a report from Helen Kneale, the Community Link Officer (CLO) for CPIR

A report had been circulated prior to the meeting. The Town Clerk informed Councillors that this would be the last monthly report, but that the CLO was willing to attend meetings as necessary. The report was noted.

1536.9 To receive the Town Mayor's announcements.

The Town Mayor advised that the previous Saturday he had had a busy but very enjoyable day, attending both Mazey Day in Penzance and the Windrush celebrations at Kresen Kernow.

1536.10 To confirm the minutes of:

1536.10.1 *Annual General Meeting of the Council held on 15th May 2023.*

RESOLVED by Majority to confirm the minutes of the Annual General Meeting of the Council held on 15th May 2023 as a true and accurate record of proceedings. [Proposed Cllr Brown; Seconded Cllr Thomas] Cllr Broad abstained as he had not been present at the meeting.

1536.10.2 *Monthly Meeting of the Council held on 15th May 2023*

RESOLVED by Majority to confirm the minutes of the Monthly Meeting of the Council held on 15th May 2023 as a true and accurate record of proceedings. [Proposed Cllr Thomas; Seconded Cllr A Biscoe] Cllr Broad abstained as he had not been present at the meeting.

1536.10.3 *Council Meeting held on 12th June 2023*

RESOLVED by Majority to confirm the minutes of the Council Meeting held on 12th June 2023 as a true and accurate record of proceedings. [Proposed Cllr Thomas; Seconded Cllr Brown] Cllrs A Biscoe, H Biscoe, Garrick, Reeve and Skinner abstained as they had not been present at the meeting.

1536.11 To receive the Town Clerk's Report

A report had been circulated prior to the meeting. The Town Clerk confirmed he was still in discussion with Cornwall Council regarding the resurfacing of the car park at Gwealan Tops. Cllr Barnes advised that he planned to leaflet the area in relation to speeding traffic along New Portreath Road. He was also in discussion with Highways to extend the 30mph limit further along the road. Cllr Thomas had no update with regard to the proposed provision of a free water refill station at Victoria Park. The remainder of the report was noted.

1536.12 To receive Correspondence

Correspondence relating to the lease at Clijah Croft Playing Field had been circulated prior to the meeting. The correspondence was noted.

1536.13 To receive feedback from the recent 'Meet your Councillor' events.

Cllr Brown stated that approximately 12 people had attended the first session and raised a variety of topics, while on Murdoch Day enquiries had been about the festival itself. The Operations Officer advised that Meet Your Councillor was a learning process. A roller banner advertising the event had been ordered to improve visibility and it had become clear that Councillors needed to be located more prominently, while retaining space for private conversations if necessary. Cllr Barnes had held a separate 'Q&A with the Mayor' session on Murdoch Day which he advised had been poorly attended.

1536.14 To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within the minutes of the:

1536.14.1 *Staffing Committee held on 22nd May 2023*

Unanimously RESOLVED that the minutes of the Staffing Committee held on 22nd May 2023 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr Brown; Seconded Cllr Garrick].

1536.14.2 *Engagement Committee held on 5th June 2023*

Unanimously RESOLVED that the minutes of the Engagement Committee held on 5th June 2023 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr Reeve; Seconded Cllr Smith].

1536.14.3 *Finance Committee held on 19th June 2023*

Unanimously RESOLVED that the minutes of the Finance Committee held on 19th June 2023 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr Barnes; Seconded Cllr Garrick].

1536.15 **To consider the planning applications**

1536.15.1 The planning applications were dealt with in accordance with the attached Annex A to these minutes.

1536.16 **We the undersigned wish to rescind a decision taken at a meeting of the Council held on 30th May 2023 in accordance with Redruth Town Council standing orders 8.1, and to review PA23/03636 – Prior Notification for proposed 5G telecoms installation; H3G 15m street pole and additional equipment cabinets; Albany Road Street Works, Albany Road, Redruth again, as a matter of urgency. [Signed by Cllrs Barnes, Ellenbroek, Brown, Tremayne, Skinner, and Smith]**

1536.16.1 Unanimously RESOLVED to rescind the decision taken at a meeting of the Council held on 30th May 2023 in accordance with Redruth Town Council standing orders 8.1, and to review PA23/03636 – Prior Notification for proposed 5G telecoms installation; H3G 15m street pole and additional equipment cabinets; Albany Road Street Works, Albany Road, Redruth. [Proposed Cllr Barnes; Seconded Cllr Brown]

1536.16.2 Unanimously RESOLVED not to support application PA23/03639 on the grounds of the siting of the mast in a conservation area [Proposed Cllr Barnes; Seconded Cllr H Biscoe].

Cllr H Biscoe left the meeting at this point having previously declared an interest.

1536.17 **To consider and approve the Schedule of Payments**

1536.17.1 Unanimously RESOLVED that the Schedule of Payments be approved. [Proposed Cllr Barnes; Seconded Cllr Thomas]

Cllr H Biscoe re-joined the meeting at this point.

1536.18 **To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (candidate interviews), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act.**

1536.18.1 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (candidate interviews), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Barnes; Seconded Cllr A Biscoe]

1536.19 **To consider applications to fill the casual vacancy in Redruth (North) Ward and to interview candidates to determine a suitable person to be co-opted to the Town Council.**

1536.19.1 RESOLVED by Majority that Ruth Major be co-opted onto Redruth Town Council as Member for the Redruth (North) Ward.

1536.20 **To reinstate Standing Orders allowing the press and public admittance to the meeting.**

1536.20.1 Unanimously RESOLVED to reinstate Standing Orders. [Proposed Cllr Barnes; Seconded Cllr A Biscoe]

1536.21 **To receive the Declaration of Acceptance of Office from the newly co-opted Member for the Redruth (North) Ward.**

Ms Ruth Major took her Declaration of Acceptance before all Members, witnessed by the Town Clerk.

Cllr Barnes thanked all those that had applied and stated that although not successful on this occasion, this should not deter them from applying in the future.

Chairman

REDRUTH TOWN COUNCIL - PLANNING SCHEDULE**ANNEX A**

All references for PA23/ unless otherwise stated.

Meeting: Monday 26th June 2023

REF NO	CC REF	SITE	PROPOSAL	DECISION
LIST 1 Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Barnes; Seconded Cllr H Biscoe]				
1	03913	Land adj. to 24 Cardrew Close	Construction of 1 house	Supported
2	03841	Land Rear of Harding Terrace, Shallow Adit	Proposed residential development of four dwellings (two x three bed semi-detached pairs)	Supported
3	04437	44 Raymond Road	Proposed single storey rear extension to replace existing conservatory	Supported
4	03612	The Caravan, Radnor Road	Replacement of existing lawfully established caravan with a detached dwelling, including a self-contained annexe	Supported

LIST 2

5	04549	Land adj. to The Plantation Harris Mill Illogan	Proposed new detached dwelling and associated works	Unanimously RESOLVED to support the application [Proposed Cllr Barnes, Seconded Cllr Brown]
6	04523	Land North West of Aldi Supermarket, Avers Roundabout	Prior notification of proposed development by telecommunications code system operators for proposed 5G telecommunications installation: Proposed monopole and additional ancillary equipment cabinets and associated ancillary works	RESOLVED by Majority to support the application on the proviso that the proposed mast is set slightly further back down the road towards Treleigh [Proposed Cllr Barnes; Seconded Cllr H Biscoe] Cllrs Reeve and Thomas abstained

Redruth Town Council
Schedule of Payments
Meeting Date: 26th June 2023

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	09/05/2023	UK Fuels Ltd	DDR	69.00	11.50	4521	210	57.50	Vehicle Fuel
2	12/05/2023	Aquastorage Sys Cleaning Ltd	FP098	47.88	7.98	4615	302	39.90	Legionella Checks
3	12/05/2023	Aquastorage Sys Cleaning Ltd	FP098A	47.88	7.98	4615	304	39.90	Legionella Checks
4	12/05/2023	Ellis Event Power Services Ltd	FP099	222.00	37.00	4405	202	185.00	Generator
5	12/05/2023	ITEC Connect Ltd	FP100	23.53	3.92	4205	102	19.61	Photocopier
6	12/05/2023	Kestrel Guards	FP101	1112.90	185.48	4610	302	927.42	Security
7	12/05/2023	Lee Searle Photography	FP102	295.00		4404	205	295.00	Mrd Photography
8	12/05/2023	Mrs L Francis	FP103	10.40		4724	303	10.40	HLS mileage
9	12/05/2023	Skylite Associates Ltd	FP104	846.00	141.00	4223	102	705.00	HR Services
10	15/05/2023	Opie Oils	DDR	298.90	49.82	4522	210	249.08	Vehicle Fuel
11	15/05/2023	UK Fuels Ltd	DDR	5.40	0.90	4521	210	4.50	Guard card
12	15/05/2023	Fluid Branding Ltd	FP105A	600.00	100.00	4404	205	500.00	Wristbands
13	16/05/2023	Lloyds Bank	CC	502.27		4204	102	107.88	Canva Subscription
						4415	205	106.39	Stationery
						4220	102	25.20	Train Tickets
						4405	205	146.82	Materials
						4415	202	9.98	Name cards
						4204	102	100.00	Library Training
						4204	102	6.00	Monthly fee
14	16/05/2023	Sage UK Ltd	DDR	156.00	26.00	4222	102	130.00	IT Support
15	19/05/2023	Truro Tractors Ltd	F120	53.29	8.88	4610	302	44.41	Harness
16	19/05/2023	Mr M Brown	FP105	99.71		4210	102	99.71	Mayors Allowance
17	19/05/2023	AGK Cleaning	FP106	2100.00		4607	304	2100.00	Toilet Cleaning
18	19/05/2023	BES Commercial	FP107	210.42	10.02	4604	302	200.40	Electricity Charges
19	19/05/2023	Cornwall Council	FP108	56.00	3.00	4204	102	53.00	DBS Charges
20	19/05/2023	Cornwall Fabrication	FP109	330		4513	307	330	Repairs
21	19/05/2023	JDS Properties & Dev Ltd	FP110	102.00	17.00	4610	302	85.00	Repairs
22	19/05/2023	Kestrel Guards	FP111	66.60	11.10	4610	302	55.50	Security
23	19/05/2023	nPower Ltd	FP112	697.51	116.25	4604	302	581.26	Electricity Charges
24	19/05/2023	Portreath Garden Machinery Ltd	FP113	22.68	3.78	4610	302	18.90	Materials
25	19/05/2023	PBWC Architects	FP114	5838.00	973.00	4531	320	4865.00	TVF
26	19/05/2023	Skylite Associates Ltd	FP115	846.00	141.00	4223	102	705.00	IT Support
27	19/05/2023	Pennon Water Servs Ltd	FP116	112.77	18.80	4603	301	93.97	Water - Chambers
28	19/05/2023	Pennon Water Servs Ltd	FP117	86.42		4603	302	86.42	Water - Civic Centre
29	19/05/2023	Tanist Ltd	FP118	126.14	21.02	4202	102	56.12	Telephony Services
						4222	102	49.00	FTTP Service

Redruth Town Council
Schedule of Payments
Meeting Date: 26th June 2023

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
30	19/05/2023	Total Gas & Power Ltd	FP119	266.16	12.67	4602	302	253.49	Gas Charges
31	19/05/2023	UK Safety Management	FP121	564.20	94.03	4610	302	470.17	PAT Testing 23/24
32	19/05/2023	Whippetree	FP122	150.00		4402	205	150.00	Murdoch Ents
33	23/05/2023	British Gas	BACS	57.94	2.76	4604	308	55.18	Electricity Charges
34	25/05/2023	Total Gas & Power Ltd	DDR	1897.27	316.21	4604	302	1581.06	Electricity Charges
35	25/05/2023	Vodafone Ltd	DDR	586.60	97.77	4203	102	488.83	Mobile Phones
36	26/05/2023	Total Gas & Power Ltd	DDR	229.60	38.27	4604	301	191.33	Electricity Charges
37	26/05/2023	Total Gas & Power Ltd	DDR	16.50	0.78	4604	305	15.72	Electricity Charges
38	26/05/2023	Total Gas & Power Ltd	DDR	27.10	1.29	4604	304	25.81	Electricity Charges
39	26/05/2023	Total Gas & Power Ltd	DDR	14.61	0.70	4604	302	13.91	Electricity Charges
40	26/05/2023	Total Gas & Power Ltd	DDR	596.05	99.34	4604	301	496.71	Electricity Charges
41	26/05/2023	Total Gas & Power Ltd	DDR	11.97	0.57	4604	302	11.40	Electricity Charges
42	26/05/2023	Control Print Ltd	FP123	171.00	6.00	4201	102	30.00	Business cards
						4404	204	135.00	Redruth Record
43	26/05/2023	Cornwall Council	FP124	193.00		4201	102	193.00	1st Aid Training
44	26/05/2023	Kestrel Guards	FP125	44.40	7.40	4610	302	37.00	Security
45	26/05/2023	MillSigns Ltd	FP126	114.96	19.16	4404	205	95.80	Murdoch Day Signs
46	26/05/2023	RGB Building Supplies	FP127	8.82	1.47	4610	302	7.35	Materials
47	26/05/2023	SouthWest Loos	FP128	120.00	20.00	4315	202	100.00	Murdoch Toilets
48	26/05/2023	Total Gas & Power Ltd	FP129	148.56	7.07	4604	302	141.49	Electricity Charges
49	26/05/2023	Fire Crest Fire Protection Ltd	FP130	308.43	51.40	4610	301	257.03	Annual Tests
50	30/05/2023	Biffa Waste Services Ltd	DDR	98.16	16.36	4605	302	81.80	Waste Contract
51	30/05/2023	Biffa Waste Services Ltd	DDR	327.34	54.56	4605	302	272.78	Waste Contract
52	30/05/2023	Staff Costs	FP131-153						MEMBERS ONLY (See separate sheet)
53	01/06/2023	South West Water	DDR	1.00		4603	305	1.00	Water Charges
54	01/06/2023	Cornwall Council	DDR	1035.00		4601	301	1035.00	NDBR
55	01/06/2023	Cornwall Council	DDR	161.00		4601	302	161.00	NDBR
56	01/06/2023	Cornwall Council	DDR	3174.00		4601	302	3174.00	NDBR
57	01/06/2023	Cornwall Council	DDR	202.00		4601	308	202.00	NDBR
58	02/06/2023	Macsavors Ltd	FP154	445.94	74.32	4610	302	171.27	Materials
						4607	304	14.37	Materials
						4610	210	12.34	Materials
						4610	304	33.41	Materials
						4610	305	4.96	Materials
						4511	306	85.08	Materials
						4513	307	50.19	Materials

Redruth Town Council
Schedule of Payments
Meeting Date: 26th June 2023

Ser No	Date	Payee Name	Cheque	Gross	VAT	Acct	Centre	Nett	Transaction Details
59	02/06/2023	Banana Moon Workshop Ltd	FP155	312.30	52.05	4711	203	260.25	YC Hoodies
60	02/06/2023	Mr C Nixon	FP156	650.00		4427	205	500.00	Murdoch workshop
						4402	202	150.00	Coronation Day
61	02/06/2023	Cornwall Council	FP157	50.00		4413	204	50.00	T.E.N.
62	02/06/2023	Liftman UK Ltd	FP158	216.00	36.00	4606	301	180.00	Lifts Service
63	02/06/2023	Office Smart	FP159	213.46	35.58	4201	102	177.88	Stationery
64	02/06/2023	Redruth Town Band	FP160	250.00		4402	202	250.00	Coronation Band
65	02/06/2023	SouthWest Loos	FP161	240.00	40.00	4315	202	200.00	Festival toilets
66	05/06/2023	UK Fuels Ltd	DDR	31.42	5.24	4521	210	26.18	Vehicle Fuel
67	05/06/2023	Hewlett-Packard Int Bank	DDR	276.57		4222	102	276.57	Lease
68	05/06/2023	Hewlett-Packard Int Bank	DDR	254.88		4222	102	254.88	Lease
69	09/06/2023	Aquastorage Sys Cleaning Ltd	FP162	95.76	15.96	4615	302	39.90	Legionella Checks
						4615	304	39.90	Legionella Checks
70	09/06/2023	Aquam Water Services	FP163	1188.00	198.00	4501	210	990.00	Standpipe
71	09/06/2023	Blachere Illumination UK Ltd	FP164	11652.42	1942.07	4304	201	9710.35	Christmas Lights
72	09/06/2023	Control Print Ltd	FP165	264.00	44.00	4404	205	220.00	Banners
73	09/06/2023	Cormac Solutions	FP166	1847.39	307.90	4510	320	1539.49	Vehicle Lease
74	09/06/2023	Cornwall Council	FP167	501.60	45.60	4204	102	456.00	DBS Checks
75	09/06/2023	ITEC Connect Ltd	FP168	30.52	5.08	4205	102	25.44	Photocopier
76	09/06/2023	Imelda Martin	FP169	326.25		4721	401	326.25	RNP Work
77	09/06/2023	JDS Properties & Dev Ltd	FP170	14693.21	2448.87	4610	302	360.00	Service
						4610	301	11884.34	Repairs
81	09/06/2023	Kestrel Guards	FP171	1120.70	186.78	4617	302	933.92	Security
82	09/06/2023	Krowji Ltd	FP172	166.67		4613	210	166.67	Yard Rental
83	09/06/2023	Portreath Garden Machinery Ltc	FP173	77.04	12.84	4501	210	64.20	Machinery repairs
84	09/06/2023	Propest Solutions	FP174	180.00	30.00	4610	302	150.00	Pest Control
85	09/06/2023	Playsafety Ltd	FP175	307.80	51.30	4512	306	85.50	Inspection
						4512	307	85.50	Inspection
						4524	210	85.50	Inspection
86	09/06/2023	SLCC	FP176	10.00		4708	203	10.00	CILCA
87	09/06/2023	Sophia Halling	FP177	100.00		4315	202	100.00	Coronation Ents
88	09/06/2023	St John Ambulance	FP178	126.72	21.12	4315	202	105.60	1st Aid Cover
89	09/06/2023	Tanist Ltd	FP179	353.40	58.90	4222	102	294.50	IT Services
90	09/06/2023	Cornwall Pension Fund	FP180	9283.78		4104	101	9283.78	Mthly Contributions
91	09/06/2023	HMRC	FP182	9000.82		4102	101	9000.82	PAYE/NI May

Redruth Town Council
Schedule of Payments
Meeting Date: 26th June 2023

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
92	16/06/2023	Lloyds Bank	DD	603.49	96.07	4405	203	166.64	Tables
						4405	203	12.37	Materials
						4711	203	82.50	Minibus Rental
						4201	102	45.00	Office shredding
						4711	203	7.52	Fuel for minibus
						4413	205	166.39	Road Closure signs
						4413	205	21.00	T.E.N.
						4204	102	6.00	Mthly Charges
93	16/06/2023	Cobweb Tours	FP183	1000.00		4403	205	1000.00	Georgian Fayre
94	16/06/2023	Control Print Ltd	FP184	263.00		4404	205	263.00	Redruth Record
95	16/06/2023	Clearview Window Cleaning	FP185	20.00		4607	302	20.00	Window Cleaning
96	16/06/2023	Ellis Event Power Services	FP186	592.20	98.70	4405	205	493.50	Generator
97	16/06/2023	Fernbank Advertising	FP187	568.80	94.80	4404	205	474.00	Advertising
98	16/06/2023	Christopher Nixon	FP188	700.00		4427	205	700.00	Mrd Workshop
99	16/06/2023	Ringrose Fabric	FP189	300.00		4315	202	300.00	Community Flags -
100	16/06/2023	South West Water	FP190	411.56		4603	302	411.56	Water Charges
101	16/06/2023	Tanist Ltd	FP191	67.20	11.20	4202	102	56.00	Telephony Services
102	16/06/2023	Total Energies	FP192	177.43	8.45	4602	302	168.98	Gas Charges
103	16/06/2023	Trial Balance Consulting Ltd	FP193	3519.98	586.66	4223	102	2933.32	Recruitment
104	16/06/2023	Tanist Ltd	FP194	58.80	9.80	4202	102	49.00	FTTP Service
105	19/06/2023	UK Fuels Ltd	DDR	115.95	19.32	4521	210	96.63	Vehicle Fuel
Total Payments				88175.43	9279.85	78895.58			



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council held at Redruth Civic Centre, Alma Place,
Redruth on Monday 10th July 2023

Present: Cllr S Barnes Chairman
Cllr M Brown
Cllr B Craze
Cllr B Ellenbroek
Cllr C Garrick
Cllr D Reeve
Cllr I Thomas
Cllr W Tremayne

In attendance: Ms A Hunt Operations Officer
Miss K O'Dell Administration Assistant
Cornwall Cllr C Donnithorne
Sgt S Flowerday Devon & Cornwall Police
Mr J Sweet Antisocial Behaviour Case Worker
Mrs A Douglas Local Resident
Mr L Shannon Local Resident
Mr N Harrow Local Resident
3 other members of the public were also in attendance.

1539.1 To receive apologies for absence

Apologies were received from Cllrs A Biscoe, H Biscoe (unwell), Broad, Major, Skinner, and Smith (other commitments).

1539.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1539.3 To suspend Standing Orders to allow the public to speak

Unanimously RESOLVED to suspend Standing Orders to allow the public to speak [Proposed Cllr Reeve; Seconded Cllr Ellenbroek].

1539.4 To allow the public to put questions to the Council

Mr Shannon wished to object to planning application PA22/11187. He said there had been a number of developments nearby in recent years, each of which had caused issues with parking in the area. Mr Shannon stated that parking limitations needed to be considered. He suggested that double yellow lines on both sides along the length of Treskerby would be the best solution.

Mr Harrow also objected to PA22/11187, he raised concerns about the location being on a greenfield site of prime agricultural land. He also agreed that parking was an issue, with current residents already struggling to park safely. Mr Harrow further stated that the road infrastructure was unsuitable for further development, with an increase in housing and

commercial traffic, residential areas were becoming rat runs. With an ageing population in the area, he could envisage lots of accidents.

Mrs Douglas advised that a number of local residents had already objected to PA23/03784 and she was acting as their representative. Mrs Douglas stated that the applicant had lived onsite in a caravan since early 2020. She suggested that the wording of the application was ambiguous as it did not state that it related to residential use. Mrs Douglas read out correspondence received from the World Heritage Site and stated that there was concern about the amount of paraphernalia in the setting of the WHS, as well as the harm caused by ad-hoc development. She further suggested that it was misleading to state the land in question was being used for agriculture. Mrs Douglas pointed out that the site had already been subject to a Cornwall Council enforcement notice and that the caravan was easily visible from the lane.

Cllr Barnes thanked those local residents who had spoken for their time and comments.

1539.5 To reinstate Standing Orders

Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr Thomas; Seconded Cllr Garrick].

1539.6 To welcome Mr Jon Sweet, Anti-Social Behaviour Caseworker (Camborne, Pool, Redruth, Hayle & St Ives) and to discuss antisocial behaviour within the Parish.

Mr Sweet thanked Councillors for inviting him to the meeting. He advised that he was new to the post, which involved co-ordinating action from a Cornwall Council point of view. Mr Sweet was working out of Camborne Police Station and had a background in community policing and fire safety education, with experience in tackling antisocial behaviour, restorative justice, communication and communities. He advised that a lot of anti-social behaviour was influenced by other factors which also needed targeting. Some of the interventions available were warning letters, visits, referrals to any necessary support and the use of civil legislation. In response to a question from Cllr Thomas, Mr Sweet stated that there was a need to deal both with crime and behaviour, and that behaviour was unlikely to change if there was no connection with the individuals involved or the wider community. He handed all Councillors a leaflet with details of organisations that they could refer to as necessary and asked that they not hesitate to contact him by email if they had any questions. Mr Sweet was thanked for his time and left the meeting at this point.

1539.7 To consider the planning applications

1539.7.1 The planning applications were dealt with in accordance with the attached Annex A to these minutes.

1539.8 To exclude the press and public from the meeting for the following item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (sensitive and confidential matters), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12(A) of the 1972 Local Government Act

1539.8.1 RESOLVED by Majority to exclude the press and public from the meeting for the following item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (sensitive and confidential matters), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12(A) of the 1972 Local Government Act. [Proposed Cllr Brown; Seconded Cllr Ellenbroek] Cllrs Thomas and Garrick abstained.

1539.9 To receive an update from the local Neighbourhood Police Team

An update in relation to recent crime in the town was provided to Councillors by the local Neighbourhood Police Team.

1539.10 To re-instate Standing Orders allowing the press and public admittance to the meeting

1539.10.1 Unanimously RESOLVED to re-instate Standing Orders allowing the press and public admittance to the meeting [Proposed Cllr Brown; Seconded Cllr Thomas].

Cornwall Cllr Donnithorne and Sgt Flowerday left the meeting at this point.

1539.11 Clerks Report

A report had been circulated prior to the meeting. Cllr Barnes had still not been able to arrange a site visit to Bellevue with Cornwall Cllr Donnithorne. He suggested that the Town Council contact Cornwall Cllr Donnithorne and ask that he attend the next meeting of the Council or provide a written report advising of progress.

1539.12 To receive correspondence:

1539.12.1 *Decision Notice Schedule*

The correspondence was noted.

1539.12.2 *Licensed Premises Schedule*

The correspondence was noted.

1539.12.3 *Cornwall Council – PA23/05259, 3 Albany Close, Works to trees in a conservation area (CA), works include to re-pollard one Sycamore.*

The correspondence was noted.

1539.12.4 *Cornwall Council – PA23/05147, 57 Green Lane, Works to trees within a conservation area (CA): Horse Chestnut, to the side initially I would like to take right back. All other trees located at the front of the property (Green Lane) via the pedestrian access from Green Lane, thin out these trees.*

The correspondence was noted.

Chair

REDRUTH TOWN COUNCIL - PLANNING SCHEDULE**ANNEX A**

All references for PA23/ unless otherwise stated.

Meeting: Monday 10th July 2023

REF NO	CC REF	SITE	PROPOSAL	DECISION
LIST 1 Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Barnes; Seconded Cllr Brown]				
1	04613	OS Field 3371, Bridge Hill, Bridge	To install an additional 3 rd wire on the High Voltage System to provide 3-phase. An additional pole to be installed at the substation position to allow for a larger capacity transformer	Supported
2	04930	61 Clinton Road	Rebuilding existing rear garage with first floor extension	Supported
3	05038	Churchside, Churchtown	Application for a certificate of lawfulness for the existing installation of windows and doors	Supported
LIST 2				
4	11187 (PA22)	Land North West of Treskerby Farm, Treskerby	Proposed Affordable Housing	Unanimously RESOLVED not to support the application on the grounds that revisions made to the plans do not address

				those concerns raised by the Town Council in its comment dated 31st January 2023 [Proposed Cllr Ellenbroek, Seconded Cllr Garrick]
5	03784	Windy Ridge, Radnor Road	Retention of static caravan and associated attachments, timber sheds and hardcore access track for agricultural purposes, and proposed cladding of caravan	Unanimously RESOLVED not to support the application on the grounds that the proposal is likely to harm the settings of the World Heritage Site and Scheduled Monument at Wheal Peevor, conflicting with Cornwall Local Plan Policy 2 (Spatial Strategy) & Policy 24 (Historic Environment) and National Planning Policy Framework Section 16 (Conserving and Enhancing the Historic Environment). [Proposed Cllr Reeve, Seconded Cllr Brown]

Redruth Town Council
Town Clerks Report
Meeting Date: 31st July 2023

Mtg Ser No	Item	Action	Response
1536.11	Resurfacing of Car park at Gweal-an-Top and issues with boundary infringements		CC have made arrangements for possible funding of car park and hopefully we can proceed with work imminently; have recently issued letters to adjoining properties advising them of potential trespass and safeguarding issues.
1536.11	Speeding traffic along New Portreath Road and introduction of community speed watch		Update from Cllr Barnes, and agreement in principle for seven locations for mobile speed signs – once staff completed training, they will be put to use.
1536.11	Proposed provision of a free water refill station at Victoria Park, in support of the Friends of Victoria Park		Update from Cllr Thomas

Redruth Town Council
Correspondence Schedule
Meeting Date: 31st July 2023

1. Cornwall Council – Kerb line re-alignment at Station Road, Redruth.
2. GWR – Consultation on changes to ticket offices.
3. DLHC – outcome of Community Ownership Fund Expression of Interest (EOI).

From: Lee Quinney [REDACTED]
Sent: Tuesday, July 11, 2023 10:36 AM
To: Cllr Stephen Barnes [REDACTED]; Admin (Redruth Town Council)
Subject: Bus stop - opp Redruth Train Station

Information Classification: CONTROLLED

Dear Cllr Barnes / Redruth Town Council,

We have some recent communication from a disabled wheelchair user who regularly uses the buses to travel to/from Redruth. They have brought to our attention some difficulties they experience in accessing the boarding platform at the bus stop opposite Redruth Railway Station.

Upon investigation with the bus companies and with our highways colleagues, it has been identified that the approach kerb to the bus stop protrudes into the desired line for buses which results in buses missing/struggling to align with the boarding area. When we have a second bus approach this is made worse which results in the rear of the second bus overhanging and restricting the main road.

In liaison with the bus company/CC highways, Cormac have investigated the issue and have put forward the attached plan of works which looks to alter the kerb line slightly at the bus stop. This would then provide a much better access line for buses using the stop and would make it better for customers, in particular those in wheelchairs and with buggies to access buses.

Kind regards

Lee

Lee Quinney | Public Transport Assets and Systems Manager

Cornwall Council | Transport Coordination Service

[REDACTED] | Mobile: [REDACTED]

www.cornwall.gov.uk | 'Onen hag oll'

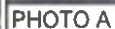
[Transport for Cornwall | Buses, trains, public transport information](#)





CONSTRUCTION, MAINTENANCE, OPERATION, DECOMMISSIONING AND DEMOLITION PHASES

1. This drawing should be read in conjunction with the Pre-Construction Information and any existing Health and Safety File(s) produced.
 2. In preparation of the construction method statements consideration should be given to the close proximity of any structures that may be affected by construction.
 3. The contractor shall refer to statutory undertakers' C2 layout drawings provided and identify locations of existing underground services prior to carrying out excavation works.
- 3.1 National Gnd - plant in area
3.2 BT - plant in area
3.3 SWW - Plant in area - Distribution man, surface water and foul
3.4 WUW - Plant in area
3.5 Virgin media - plant in area.
4. Refer to the designer's risk register and the works information for full details of the residual risks associated with this work. Significant residual risks are listed here and referenced on the drawing
- 4.1 Working adjacent to pedestrian and vehicular areas.
4.2 Working near live services (see 3 above).



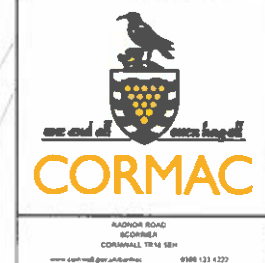
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1. Do not scale from this drawing. If in doubt, ask.
2. This drawing should be read in conjunction with all other scheme drawings.
3. Site teams must carry out appropriate checks and investigations to confirm locations of utility plant shown on C2 plans before commencing work.
4. New carriageway works to match specification in Cornwall Council's Highway Construction Specification.
5. All new kerbs to be laid as per CQC HCD 11/2 and 11/5.
6. All diagram numbers refer to T5RGD 2016.

Issue for client approval

Checked: C. J. [illegible]		Approved: [illegible]
0	15/05/23	Original
Rev	Date	Notes Of Revision



**STATION ROAD, REDRUTH
CORNWALL**

Project

**INTEGRATED TRANSPORT
INFRASTRUCTURE PROGRAMME 2
2023**

Drawing Title

**REDRUTH TRAIN STATION
GENERAL ARRANGEMENT**

Project Manager	A. HOFFMANN
Organization	S. T. A. M. A. O.
Site	1 100 @ A3
Drawing No.	CTD 1.05 WATERGUTS 001
Revision	0

Consultation on changes to ticket offices



We are consulting on proposals to move ticket office staff into other areas of the station where they can help more customers, as transactions from ticket offices drop below 15%.

The consultations are happening as part of an industry-wide set of proposals that would mean ticket office staff would work on station platforms and concourses where they can be closer to customers. Subject to consultation, ticket offices could be phased out over a number of years.

Ticket office staff would be freed up to work in other areas of the station where they are closer to customers and better placed to help, in line with models already in place at some Great Western Railway stations such as Newbury or Reading Green Park.

Our Passenger Assist programme – which helps disabled and mobility-impaired customers navigate stations and board trains – will not be affected by the changes. The proposals are designed to increase staff trained and available to help customers at stations across the network, including those with additional accessibility needs.

What will happen to ticket offices?

Subject to consultation, ticket office staff would transition to multi-skilled roles – similar to those already in place at GWR since 2007. This would allow staff to help more customers with a wider range of issues, including helping them to buy tickets, wherever they are on the station.

This will, however, mean changes to how our station teams are organised, and some ticket offices will close as the new roles are introduced.

GWR is consulting with the public on an individual station-by-station basis. This includes publication of Equality Impact Assessments for each proposal and is independently run by industry watchdogs Transport Focus and London TravelWatch.

Why is this happening?

Digital tickets have made it easier and faster for customers to buy and manage tickets online, which means fewer people than ever are using ticket offices.

The approach would help bring station retailing up-to-date from 1996, when the rules on how to sell tickets were set and before the invention of the smartphone. Back then, 82% of all tickets were sold at ticket offices nationally, compared to less than 15% on average today. Bringing staff out from offices would allow the railway to respond to the generational shift in customer behaviour, in common with many other industries and organisations that have long since done so such as Transport for London, most airlines and many banks and supermarkets.

How can I comment?

If you would like to comment on these proposals contact Transport Focus, the independent transport user watchdog, or – for stations in London – London TravelWatch, by **Wednesday 26 July 2023** using the details below:

Transport Focus for all stations except London Paddington, Castle Bar Park, Slough and Windsor & Eton Central

For more information: <https://www.transportfocus.org.uk/ticketoffices>

Email: TicketOffice.GWR@transportfocus.org.uk

Freepost: RTEH-XAGE-BYKZ, Transport Focus, PO Box 5594, Southend-on-Sea, SS1 9PZ

London TravelWatch for London Paddington, Castle Bar Park, Slough and Windsor & Eton Central

For more information: <https://www.londontravelwatch.org.uk/great-western-railway-ticket-office-consultation>

Email: GWR.Consultation@londontravelwatch.org.uk

Freepost: RTEH-XAGE-BYKZ, London TravelWatch, PO Box 5594, Southend-on-Sea, SS1 9PZ.

More information about local ticket offices

To find out how this may affect ticket offices, download:

[Changes to Ticket Retailing at GWR Stations](#) 



Department for Levelling Up,
Housing & Communities

**Department for Levelling Up,
Housing and Communities**

4th Floor, Fry Building
2 Marsham Street
London SW1P 4DF

www.gov.uk/dluhc

[REDACTED]
Redruth Town Council
Samantha White

Email: [REDACTED]

19 July 2023

Dear Samantha White,

Outcome of Community Ownership Fund Expression of Interest (EOI)

The Department for Levelling Up, Housing and Communities (DLUHC) would like to thank you for expressing your interest in applying to the Community Ownership Fund (COF).

We are pleased to inform you that your EOI application has indicated that you are likely to be eligible for the Fund, and we would like to invite you to submit a full application. **Your unique reference number is [REDACTED]**. Please make a note of your unique reference number as you will need to provide this at full application.

Support is now available to applicants via the [My Community](#) website which includes an enquiry form as well as a range of helpful documents and webinars

Please note that we are not currently accepting full applications to the Community Ownership Fund. You are therefore invited to make an application from the next bidding window onwards. We expect to announce the dates of the next bidding window shortly. We will share details of the dates of this bidding window on gov.uk and write to you with a link to the new application form.

Thank you again for your interest in the Community Ownership Fund.

Yours sincerely,

The Community Ownership Fund team



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Operations Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 3rd July 2023

Present: Cllr A Biscoe
Cllr S Barnes
Cllr H Biscoe
Cllr M Brown
Cllr B Craze
Cllr B Ellenbroek
Cllr R Major
Cllr D Reeve
Cllr C Skinner
Cllr I Thomas

In attendance: Ms A Hunt
Ms C Coomber
Mr C Strugnell

Operations Officer
Administration Manager
Facilities Supervisor

PART I - PUBLIC SESSION

1538.1 To receive apologies for absence.

Apologies were received from Cllrs Broad. Garrick, Smith (other commitments) and Cllr Tremayne (unwell).

1538.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1538.3 To Confirm the Minutes of the Meeting of the Operations Committee held on 2nd May 2023

RESOLVED by the Majority to accept the Minutes of the Meeting of the Operations Committee held on 2nd May 2023 as a true and accurate record of proceedings. [Proposed Cllr Reeve; Seconded Cllr Thomas] Cllrs A Biscoe, H Biscoe and Major abstained as they had not attended the meeting

1538.4 Clerks Report

A report had been circulated prior to the meeting.

The Clerk started by updating members of the current situation regarding the potential closure of Redruth Post Office. The Engagement, and Operations Officers both visited Redruth Post Office in person to obtain more detail of the situation. The Operations Officer read out the Official statement from the Post Office. As far as Redruth Town

Council is concerned, it is essential that a form of Post Office services remains in the Town Centre. Any further updates received will be relayed to Members.

1418.3 Strawberry Fields – The Clerk asked members how they wished to proceed as not further information had been received from Cornwall Council. Cllr Barnes suggested the Clerk to speak to the Town Clerk to confirm who had been contacted previously, and another letter be written. Cllr Thomas asked if the Town Clerk could also clarify the conditions of the Lease regarding sub leasing.

1426.9.1 Adoption of Former red telephone kiosk outside the old London Inn – Cllr Reeve asked what information had been received from the community consultation undertaken on Murdoch Day. The Operations officer confirmed that a popular idea was a book swap, although that would not necessarily be the final option. Cllr Reeve wished to note that Make-a-mends shop had suggested a project they were keen to work on. The Operations officer suggested that the consultation may be opened for further discussion. The report was noted

1538.5 To receive correspondence.

Correspondence had been circulated prior to the meeting;

Cornwall Highways – Request for supplying of Salt Bin - The Operations officer confirmed that the Town Clerk had listed several reasons why Redruth Town Council would not be able to support the supplying of salt bins for the following (but not limited to) reasons, (i) There is no budget for the purchase or maintenance of salt bins (ii) Concerns over Health & Safety aspects (iii) Shovels would not be provided (iv) Dumping of litter / waste in Salt Bin (v) Theft / Anti-social behaviour (vi) Liability for insurance purposes. Cllr Ellenbroek commented that it would be useful for Cornwall Councillors to have a policy from Redruth Town Council that can be forwarded to residents regarding the Salt Bin provision. Cllr Barnes asked if it would be possible to find out the costs of a Salt bin.

1538.5.1 RESOLVED by the Majority that (i) the request to supply a salt bin, not be supported based on the recommendations by the Town Clerk. (ii) To ask the Town Clerk to produce a Policy regarding Redruth Town Councils position on Salt Bin provision for Cornwall Council. [Proposed Cllr Brown; Seconded Cllr H Biscoe] Against – Cllr Barnes

1538.6 To receive a report on the work of the Facilities Department

A report had been circulated prior to the meeting.

1538.6.1 Unanimously RESOLVED to approve a budget increase for next year to spend money on the Chambers to bring the building up to a better energy efficiency level. [Proposed Cllr Ellenbroek; Seconded Cllr H Biscoe]

Cllr Ellenbroek asked if it would be possible to provide an estimate for the short term, medium term and long-term works required, as that could potentially affect the budget. It was also suggested that there be a Priority statement for works.

Cllr Reeve asked for an update on the Murdoch Flyer replica works. The Facilities supervisor confirmed that we are awaiting Cornwall Council to carry out works on the roundabout to make it safe for the facilities team to be able to access and make the relevant repairs. The Administration manager confirmed that Cornwall Council have been contacted but that we are as yet to receive a response. Cllr Thomas commented that as a key entrance point to the Town the general condition of the roundabout and the replica is incredibly poor. The report was noted.

1538.7 To receive an update on the current position relating to the Town's public conveniences.

A report had been circulated prior to the meeting. Cllr Ellenbroek asked what had happened regarding the funding for the Changing Places. The Operations Officer confirmed that the Town Clerk had mentioned that the predicted dates for the work to commence would be sometime in November / December. Cllr Ellenbroek wished it to be noted that the grant needs to be spent within the deadline of the original funding application. The Facilities Supervisor confirmed that he is awaiting quotations for UV lighting to be fitted in the public conveniences, and that the changing of opening hours seemed to be preventing some of the anti-social behaviour. Cllr Barnes asked if the police had been advised of the anti-social behaviour. The Operations officer confirmed that there had been repeated reports to the Police, even at the time of the incident. These reports provided to the police are often treated as information. Cllr Ellenbroek suggested contacting Oliver Baylis from the Safety Partnership, who may be able to help provide some guidance. The Facilities supervisor asked Councillors to advise how they wished the team to move forward in relation to the closure of New Cut public conveniences advising that once the UV lighting and plumbing work had been completed, they would be able to reopen.

1538.7.1 Unanimously RESOLVED to take a wider discussion regarding New Cut and Market Hall public conveniences to a future Full Council meeting, with a view to reopening New Cut once the works have been completed, including a new sign advising people that Market Hall public conveniences are available. [Proposed Cllr Brown; Seconded Cllr H Biscoe]

Cllr Ellenbroek asked if there had been a conversation with Cornwall Council regarding replacing the trees in Fore Street. The Operations Officer confirmed that following recent incidents, now would be a good time to have that conversation.

1538.7.2 Unanimously RESOLVED that a formal request be made by Redruth Town Council to Cornwall Council asking to investigate the options of replacing the trees with more appropriate trees which do not leak sap. [Proposed Cllr Ellenbroek; Seconded Cllr Barnes]

1537.8 To receive a report on the work of the Administration Department

A report had been circulated prior to the meeting. The Administration manager gave an overview of the report and asked for any questions. The report was noted.

Chair



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Interim Engagement Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 3rd July 2023

Present: Cllr D Reeve
Cllr S Barnes (from point mentioned)
Cllr A Biscoe
Cllr H Biscoe
Cllr M Brown
Cllr B Craze
Cllr B Ellenbroek
Cllr R Major
Cllr C Skinner (from point mentioned)
Cllr I Thomas

In attendance: Mr P Bennett	Town Clerk
Ms A Hunt	Operations Officer
Ms C Coomber	Administration Manager
Miss A Lamming	Acting Community Projects Manager

PART I - PUBLIC SESSION

1537.1 To receive apologies for absence.

Apologies were received from Cllrs Broad. Garrick, Smith (other commitments)

1537.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1537.3 Town Clerks Report

A report had been circulated prior to the meeting. Regarding the Town Centre hub, identification of a location and funding were in progress, and there would be a further update the next Engagement meeting. The report was noted.

1537.4 To receive correspondence

No correspondence had been received

1537.5 Report from the Engagement Officer on her departments work to date.

A report had been circulated prior to the meeting. Cllr Ellenbroek asked why Lowender had not been included on the list of Festivals. The Acting Community Project Manager confirmed that the list was specific to Redruth Town Council organised events. Cllr Ellenbroek also asked why there was a need for an interim Engagement meeting. The

Town Clerk confirmed that it had been decided at an Engagement meeting at the end of last year to have an interim meeting as a catch-up meeting specifically for Festivals.

In reference to point 4.8 The Banking hub Cllr H Biscoe asked why it would not be possible to have a standalone cash machine in the town centre. The Town Clerk confirmed that The Banking Hub would be used by different banks through Link. The Operations officer confirmed that conversations had taken place, and that there was a requirement for access to a much wider range of banking services. The operations officer confirmed that conversations are ongoing with a nearby Council who have successfully started a Banking Hub. Cllr Reeve informed members that on a recent visit to Nationwide Building society in Redruth, staff had confirmed that the existing cash machine will be refilled on a more regular basis. Cllr Thomas asked why “Spooky Redruth” was not taking place during the week of Halloween. The Acting Community projects manager confirmed that this was because the previous week is half term and there are going to be activities held in both the Langman Room and the Library. Cllr Reeve wished to congratulate all involved with Murdoch Day, commenting that there has been lots of good feedback, specifically around the events in St Rumons Gardens.

Cllrs Barnes & Skinner arrived at 18:49

The Town Clerk referred to point 4.7 *Rural England Prosperity Fund* advising members that there were discussions regarding applying for a grant for improvement works for the community centre, and also Tourist information centre area within the Civic centre. The report was noted.

Chair



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Staffing Committee held in the Redruth Civic Centre on Monday 17th July 2023

Present: Cllr M Brown
Cllr R S Barnes
Cllr A Biscoe
Cllr H Biscoe
Cllr C Garrick
Cllr D Reeve
Cllr I Thomas

Chair
From the point mentioned

In attendance: P B Bennett
Ms S White
Ms C Coomber
Mrs L Cantrill

Town Clerk
Engagement Officer
Administration Manager
Skylite Associates

PART I – PUBLIC SESSION

1540.1 To receive apologies for absence

Apologies were received from Cllr Tremayne (unwell), and Ms Hunt, Operations Officer (family commitments).

1540.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1540.3 To confirm the Minutes of the Meeting of the Staffing Committee held on 22nd May 2023

1540.3.1 Unanimously RESOLVED that the minutes of the Meeting of the Staffing Committee held on 22nd May 2023 be accepted as true and accurate record of proceedings. [Proposed Cllr Thomas; Seconded Cllr H Biscoe]

1540.4 Cllr Barnes entered the meeting.

1540.5 To exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act

1540.5.1 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Reeve; Seconded Cllr Garrick]

1540.6 To receive an update on the current staffing position within the Operations Team

A report had been circulated prior to the meeting, covering the Administration Team, Facilities Team Youth Engagement, and other minor topics. Councillors asked a number of questions in relation to these matters which the operations Officer addressed to Members satisfaction.

1540.6.1 Unanimously RESOLVED that the report be noted. [Proposed: Cllr Garrick; Seconded: Cllr H Biscoe]

1540.7 To receive an update on the current staffing position within the Engagement Team

A report had been circulated prior to the meeting outlining the current staffing position within the Engagement team. The Engagement Officer provided clarification in response to questions from Councillors.

1540.7.1 Unanimously RESOLVED that the report be noted. [Proposed: Cllr H Biscoe; Seconded: Cllr A Biscoe]

1540.8 To receive update on HR/Staffing processes from Louise Cantrill, Skylite Associates

A report had been circulated prior to the meeting. Ms Cantrill outlined the general situation concerning Staff Appraisals, further benchmarking and other lesser topics relating to the HR/staffing processes.

1540.8.1 Unanimously RESOLVED that the report be noted. [Proposed: Cllr Garrick; Seconded: Cllr Brown]

1540.9 To consider benchmarking recommendations of some junior management posts

A report had been circulated prior to the meeting recommending that some posts at junior management level receive a minor increase in pay scales to ensure that they relate to national and regional levels. It also recommended the creation of a Deputy Library Manager position from within the existing staff structure.

1540.9.1 RESOLVED by a majority that:

- a. the Library & Information Service Team Leader role to be renamed Library Manager and the pay scales increased from SCPs 9-12 (£23194 - £24496) to SCPs 17-21 (£26845 - £28900)
- b. the Facilities Supervisor to be renamed Facilities Manager and pay scales increased from SCPs 12-15 (£24496 - £25878) to SCPs 17-21 (£26845 - £28900)
- c. a new Deputy Library Manager role be created from within existing resources on the SCPs 13 - 17 (24,948 - £26,845), and that Sarah Bolton be offered this appointment subject to the successful completion of the normal six-month probationary period, and that all future internal appointments are subject to a robust scrutiny, being open and transparent.

And that all these changes become effective from 1 August 2023.

[Proposed: Cllr Brown; Seconded: Cllr H Biscoe] Cllrs Reeve and Thomas abstained.

Chairman

REDRUTH TOWN COUNCIL

PLANNING SUBMISSIONS FOR: Monday 31st July 2023

LIST 1 (FOR APPROVAL EN-BLOC)

Ser No	Planning App No (All PA23/ unless otherwise stated)	Details	Ward	Reply
1	05812	4 Knights Way, Mount Ambrose Front extension, partial first floor extension and re-roofing and replacement sun roof extension For Mr & Mrs M Clapp Penlan, Radnor Road	Central	Supported
2	05859	Demolition of existing garage and rear conservatory to be replaced with garage and extension For Mr & Mrs M J Smith The Caravan, Radnor Road	North	Supported
3	03612	Replacement of existing residential caravan with dwelling, including a self-contained annexe, and change of use of land to domestic garden For Mr & Mrs Michael Lawry The Old Vicarage, Treleigh	North	Supported
4	03926	Conversion of existing garage/stables to form additional bedrooms to accommodation above For Fraser & Gina Gould 8 Trewirgie Road	North	Supported
5	05479	Works to trees in a conservation area (TCA), works to 2 metre trim to the lime tree that is too close to the roof and gutter where it would cause damage if left Mrs Denise Trayte	South	Noted

LIST 2

Ser No	Planning App No (All PA23/ unless otherwise stated)	Details	Ward	Reply
6	03502 (Cllr Thomas)	The Old Forge, Forge, Mawla Replacement of an existing agricultural building (with an approved Class Q permission) with a new dwelling For Mr & Mrs G Viant	North	
7	03560 (Cllrs Tremayne & Garrick)	Town Farm House, Falmouth Road Two storey side extension to create an annex For Mr Jeremy Rainford	South	
8	05701 (Cllrs Barnes & Skinner)	Former 102 Southgate Street Application for Non-Material Amendment to PA22/05348 for residential development of 10 houses, namely 1) reduce finished floor level of plots 3, 4, 5 and 6 by 450mm; 2) internal changes to floor plans and 3) elevation changes with amendment to window sizes and introduction of timber porch For Mr Paul Jones, JJ Jones and Sons Ltd	South	
9	05394 (Cllrs A Biscoe & Smith)	79 Albany Road Demolition of existing garage and construction of dwelling without compliance of condition 2 in relation to decision notice PA20/10512 dated 15/10/2021 For Mr Anthony Basnett	South	

REDRUTH TOWN COUNCIL
LICENSING SUBMISSIONS FOR:
Monday 31st July 2023

Ser No	License No <i>(All LI23/ unless otherwise stated)</i>	Details
10	LI23_003800	Scorrier Filling Station Variation: Amend layout, additional hour for the sale of alcohol and amendment to conditions For S And M Tyres Ltd, Elite Garages



Your ref:

My ref: Infra22-070-CPIR

Date: 10/07/2023

Dear Sir / Madam

Countywide 20mph Speed Limits - Phase 2 - CPIR CNA

Cornwall Council intends to implement a 20mph Speed Limit on most residential streets within Camborne, Redruth, Barrripper, Bridge, Carharrack, Carn Brea, Brea, Penhallick, Carnkie, Four Lanes, Cusgarne, Frogpool, Illogan, Illogan Highway & Pool, Kehelland, Lanner, North Country, Penponds, Portreath, St Day, Stithians, Tolvaddon and Troon (in most locations the existing speed limit is currently 30mph). These settlements, which are part of the Camborne, Pool, Illogan & Redruth (CPIR) Community Network Area, have previously expressed strong local support for this. 30mph buffers will also be implemented leading up to these, where deemed necessary. Please see additional documentation for further details of settlements affected and proposed extents.

It is considered that implementing a reduced speed limit (20mph) on roads within these areas will make a major contribution towards improving road safety, especially for vulnerable road users, and traffic using these roads. This, in turn, will aid in the achievement of the Council's 'Vision Zero' goal – working towards the prevention of all fatal and serious injuries on the county road network.

The imposition of 20mph speed limits in these locations, should also improve the amenity of these areas and assist in encouraging a transition towards individuals using active travel, particularly for local journeys, resulting in increased journey time reliability and healthier communities. Severance by traffic will also be reduced, facilitating a greater use of local community facilities and enabling more liveable streets. As well as encouraging more social interaction, this may also be beneficial to the local economy.



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The wider roll-out of 20mph speed limits is also likely to reduce noise and air pollution, via the reduced need for motor vehicles to use harsh breaking and/or acceleration, providing additional positive health benefits for both visitors and residents alike.

It is also proposed to implement waiting restrictions on New Portreath Road, to improve visibility at the access to Jacquemand Industrial Estate.

To see which streets are covered by the proposed speed limits, plans showing the proposals can be viewed either online at www.cornwall.gov.uk/TrafficConsult or in person at New County Hall, Treyew Road, Truro, TR1 3AY.

If you have any comments to make on the proposals, I would be grateful to receive these no later than:

4th August 2023

To respond to this consultation, you can either:

1. Use Cornwall Council's Consultation finder, an on-line facility for viewing and responding to traffic consultations. This can be accessed by visiting www.cornwall.gov.uk/TrafficConsult. Once registered you will be able to submit responses to this and other current traffic consultations.
2. E-mail Infrastructure Design on traffic@cormacltd.co.uk, quoting the scheme name and reference, and indicating your support or objection to the proposals.
3. Respond in writing using the attached Consultation Response Form, indicating your support or objection to the proposals. Please return the form to the address shown at the foot of it.

If you wish to discuss any aspect of this scheme, please do not hesitate to contact me.

Yours sincerely

Annan Birkett
Project Manager/Engineer
Cormac Infrastructure (Regulatory)
Tel: 01872 327 250
Email: traffic@cormacltd.co.uk



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Infrastructure Design Consultation Response Form

Scheme Name: Countywide 20mph Speed Limits - Phase 2 - CPIR CNA
 Scheme Reference: Infra22-070-CPIR
 Designer Name: Annan Birkett
 Start of Consultation: 10/07/2023
 End of Consultation: 04/08/2023

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other ☐

Name:

Please print in block capitals

Organisation:

Address:

Postcode:

E-mail:

Date:

DD / MM / YYYY

What is your view on this scheme?

1. (please tick one)

Support ☐

Object ☐

2. Please use the box below to provide any comments you have with regards to this scheme. If you wish to object to the proposal, you **must** state your reasons for doing so.

Please continue overleaf if necessary

Please return this form to:

Infrastructure Design, CORMAC Solutions Ltd,
Radnor Road, Scorrier, Redruth, Cornwall, TR16 5EH



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COUNCIL COMPANY

Privacy Information

CORMAC Solutions Ltd collects personal information from you when you register a consultation response. We will use this information to assist in collating feedback and to respond to you if we require clarification or further information on the response you have provided. The secure management of your information is very important to us and work has been undertaken to ensure that the Company is GDPR compliant.

Please note that any personal information collected from you as part of the consultation process will be securely destroyed within 12 weeks of completion of the scheme. However, you have the right to request that your information is removed at an earlier point, by using the contact details provided in this letter.

If you choose not to provide your address with your response or withdraw your personal information before completion of the scheme, we regret that we may be unable to consider your response in regard to a particular aspect of it. Nonetheless, any points made will still be considered as general comments.

You can find out more information about how your information is used, how we maintain the security of your data and your rights in regard to the information we hold about you on our website: <https://www.corservltd.co.uk/privacy-and-cookie-policy/>

If you have any other queries regarding the use of your data, you can contact the Data Protection Officer at CORSERV Ltd, Western Group Centre, Radnor Road, Scorrier, Redruth, Cornwall TR16 5EH or phone 01872 323 313.

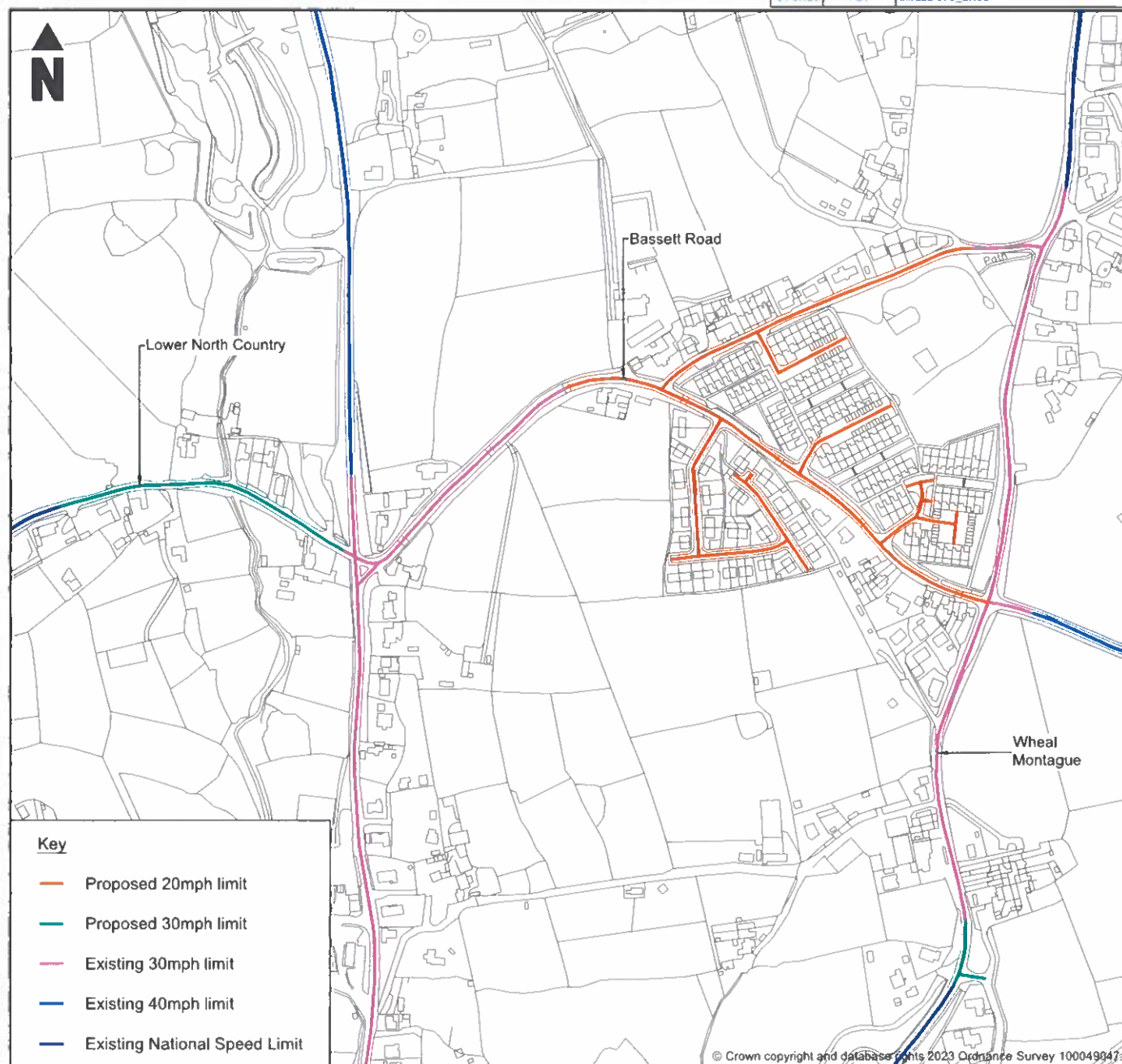


PROPOSAL

CORMAC Consultancy,
on behalf of Cornwall Council is inviting comment on the following proposal
Infra22-070 Countywide 20mph Speed Limits - Phase 2
North Country



Date	Originator	Document ref.
04/07/23	TGT	Infra22-070_SN05



To respond, please send any comments or objections, specifying the grounds on which they are made, via email or in writing to:

**Infrastructure Design, CORMAC Consultancy,
Radnor Road, Scorrier, Redruth, TR16 5EH.**

Alternatively, please scan the **QR Code** to respond online using the Consultation Finder service or visit:

www.cornwall.gov.uk/TrafficConsult

To arrive no later than: 04/08/2023

QR Code is a registered trademark of DENSO WAVE INCORPORATED.



Copies of the draft proposals and plans are available for public inspection during normal office hours at:

New County Hall, Treyew Road, Truro TR1 3AY

Please contact us using the details below to obtain further information.

Telephone:

01872 327 250

Email:

traffic@cormacltd.co.uk

Please quote reference: Infra22-070_SN05

Privacy Notice

CORMAC Solutions Ltd requests personal information when you respond to this consultation for the purposes of collating feedback and/or responding to any comments received. This information is destroyed within 12 weeks of the scheme's completion, although you may request this earlier by contacting us. If you choose not to provide an address or other personal information, or withdraw these before the scheme's completion, we regret that we may be unable to consider your response in regards to a particular aspect of the scheme. In line with the GDPR you can find further details on how CORMAC may use any information you supply, how we maintain the security of your data and your rights in regard to the information we hold about you on our web-site: <https://www.corservltd.co.uk/privacy-and-cookie-policy/>

Please note that it may also be necessary to include any information you provide in publicly available documents or to disclose it to third parties under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Please contact the below if you have any concerns or queries regarding the processing of your information

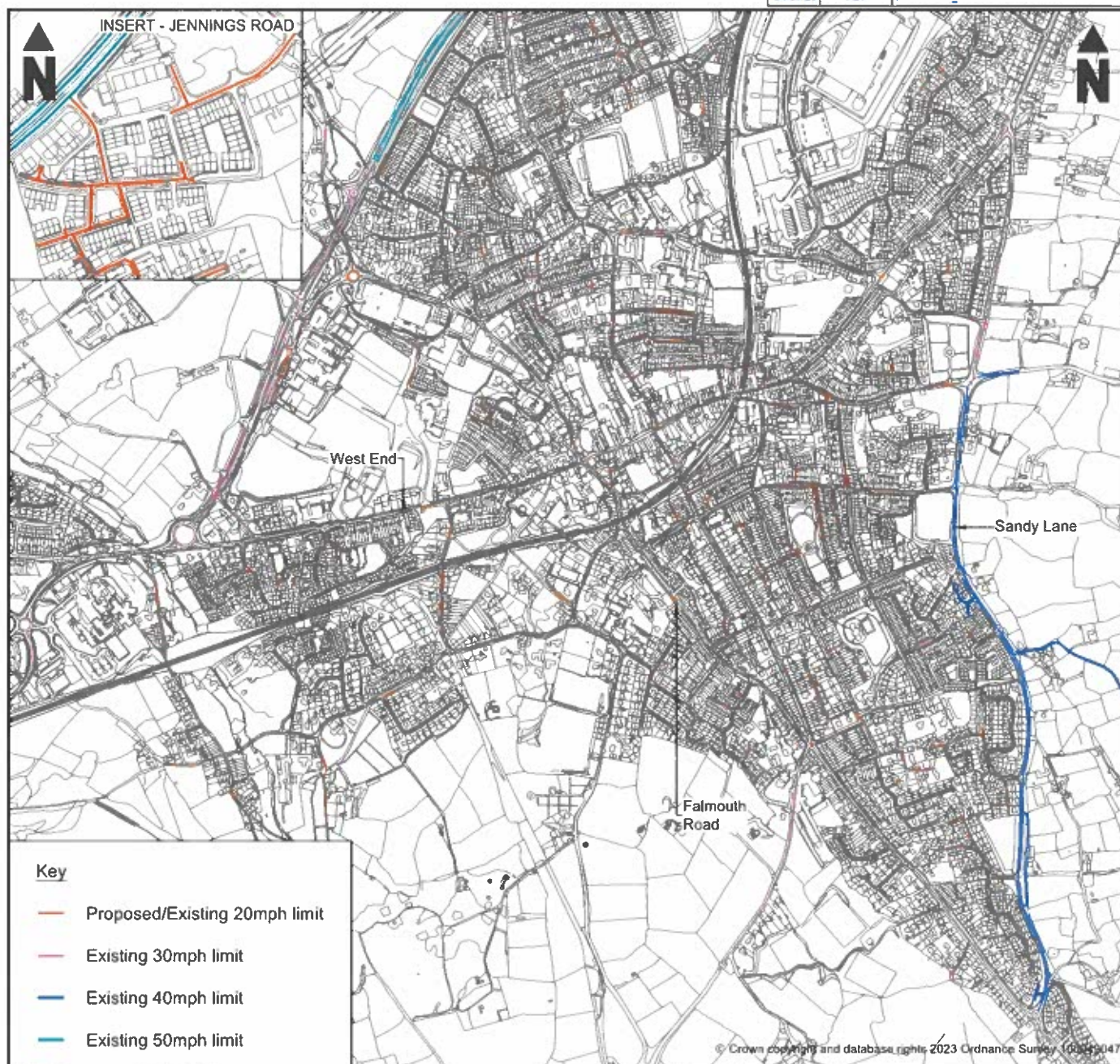
Data Protection Officer, CORMAC Ltd, Western Group Centre, Radnor Road, Scorrier, Redruth, Cornwall, TR16 5EH

PROPOSAL

CORMAC Consultancy,
on behalf of Cornwall Council is inviting comment on the following proposal
Infra22-070 Countywide 20mph Speed Limits - Phase 2
Redruth



Date	Originator	Document ref.
04/07/23	TGT	Infra22-070_SN06



To respond, please send any comments or objections, specifying the grounds on which they are made, via email or in writing to:

**Infrastructure Design, CORMAC Consultancy,
Radnor Road, Scorrier, Redruth, TR16 5EH.**

Alternatively, please scan the QR Code to respond online using the Consultation Finder service or visit:

www.cornwall.gov.uk/TrafficConsult

To arrive no later than: 04/08/2023

*QR Code is a registered trademark of DENSO WAVE INCORPORATED.



Copies of the draft proposals and plans are available for public inspection during normal office hours at:

New County Hall, Treyew Road, Truro TR1 3AY

Please contact us using the details below to obtain further information.

Telephone:

01872 327 250

Email:

traffic@cormacltd.co.uk

Please quote reference: Infra22-070_SN06

Privacy Notice

CORMAC Solutions Ltd requests personal information when you respond to this consultation for the purposes of collating feedback and/or responding to any comments received. This information is destroyed within 12 weeks of the scheme's completion, although you may request this earlier by contacting us. If you choose not to provide an address or other personal information, or withdraw these before the scheme's completion, we regret that we may be unable to consider your response in regards to a particular aspect of the scheme. In line with the GDPR you can find further details on how CORMAC may use any information you supply, how we maintain the security of your data and your rights in regard to the information we hold about you on our web-site: <https://www.corservltd.co.uk/privacy-and-cookie-policy/>

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Data Protection Officer, CORSEV Ltd, Western Group Centre, Radnor Road, Scorrier, Redruth, Cornwall, TR16 5EH

PROPOSAL

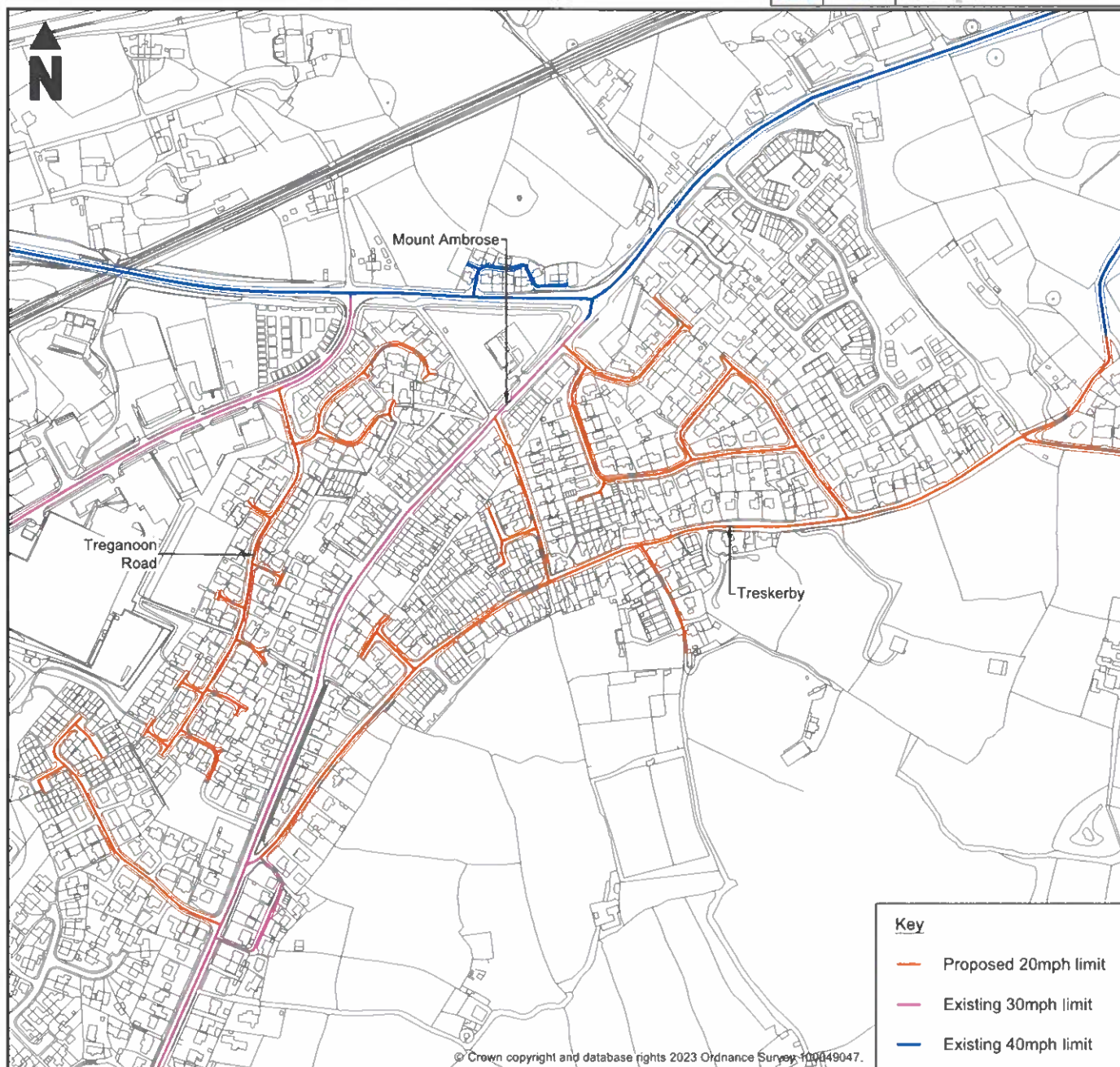
CORMAC Consultancy,

on behalf of Cornwall Council is inviting comment on the following proposal

Infra22-070 Countywide 20mph Speed Limits - Phase 2 Mount Ambrose



Date	Originator	Document ref.
04/07/23	TGT	Infra22-070_SN17



To respond, please send any comments or objections, specifying the grounds on which they are made, via email or in writing to:

**Infrastructure Design, CORMAC Consultancy,
Radnor Road, Scorrier, Redruth, TR16 5EH.**

Alternatively, please scan the **QR Code** to respond online using the Consultation Finder service or visit:

www.cornwall.gov.uk/TrafficConsult

To arrive no later than: **04/08/2023**

*QR Code is a registered trademark of DENSO WAVE INCORPORATED.



Copies of the draft proposals and plans are available for public inspection during normal office hours at:

New County Hall, Treyew Road, Truro TR1 3AY

Please contact us using the details below to obtain further information.

Telephone:

01872 327 250

Email:

traffic@cormacltd.co.uk

Please quote reference: **Infra22-070_SN17**

Privacy Notice

CORMAC Solutions Ltd requests personal information when you respond to this consultation for the purposes of collating feedback and/or responding to any comments received. This information is destroyed within 12 weeks of the scheme's completion, although you may request this earlier by contacting us. If you choose not to provide an address or other personal information, or withdraw these before the scheme's completion, we regret that we may be unable to consider your response in regards to a particular aspect of the scheme. In line with the GDPR you can find further details on how CORMAC may use any information you supply, how we maintain the security of your data and your rights in regard to the information we hold about you on our web-site: <https://www.corservltd.co.uk/privacy-and-cookie-policy/>

Please note that it may also be necessary to include any information you provide in publicly available documents or to disclose it to third parties under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Please contact the below if you have any concerns or queries regarding the processing of your information.

Data Protection Officer, CORSEWYV Ltd, Western Group Centre, Radnor Road, Scorrier, Redruth, Cornwall, TR16 5EH

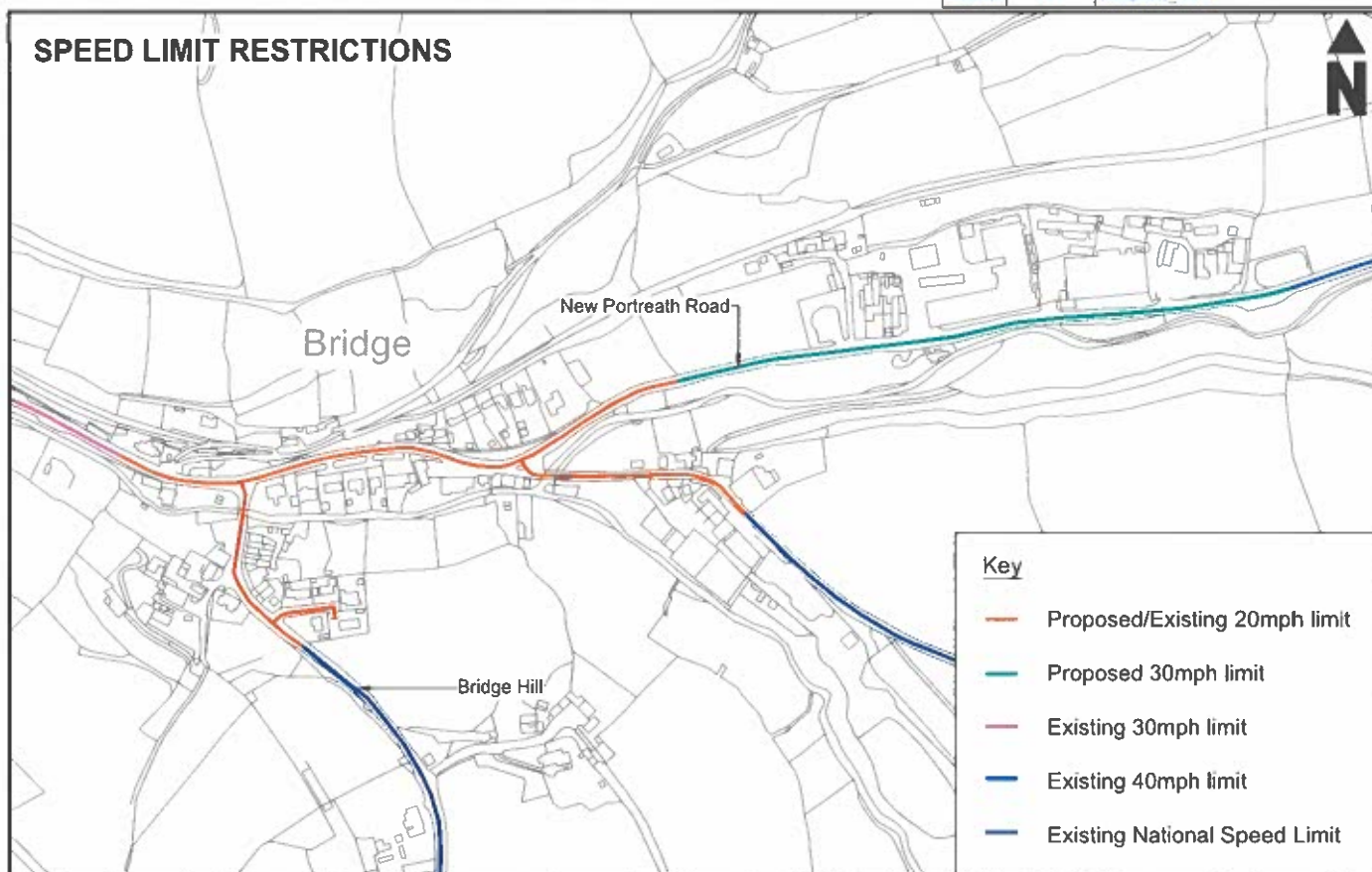
PROPOSAL

CORMAC Consultancy,
on behalf of Cornwall Council is inviting comment on the following proposal
Infra22-070 Countywide 20mph Speed Limits - Phase 2
Bridge



Date	Originator	Document ref
04/07/23	TGT	Infra22-070_SN18

SPEED LIMIT RESTRICTIONS



INSET - ADDITIONAL WAITING RESTRICTIONS



To respond, please send any comments or objections, specifying the grounds on which they are made, via email or in writing to:
**Infrastructure Design, CORMAC Consultancy,
Radnor Road, Scorrier, Redruth, TR16 5EH.**

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Data Protection Officer, CORSEV Ltd, Western Group Centre, Radnor Road, Scorrier, Redruth, Cornwall, TR16 5EH

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council on 31st July 2023

1.0 **SUBJECT OF REPORT: Introduction of policies relating to Co-option, Induction and Training of Councillors**

2.0 **SUMMARY OF IMPLICATIONS**

- a. Policy - No
- b. Financial - No
- c. Legal - No

3.0 **TERMS OF REFERENCE**

To provide the Council with draft policies relating to the co-option, induction and training of Councillors.

4.0 **REPORT**

Councillors will be aware that I have for some time been working on draft policies relating to the processes undergone by new and prospective Councillors, as well as the ongoing training of existing Councillors. These efforts have coincided with conversations at various committee meetings where Councillors have also suggested that there was a need to consider how the Town Council deals with these matters. Attached are three draft policies:

- Co-option Policy
- Councillor Induction Policy
- Councillor Training & Development Policy

The overarching themes of each policy have been providing all Councillors with the information and support needed to carry out their role to the best of their ability, while also setting clear and reasonable expectations, particularly for prospective and new Councillors. I have undertaken extensive research as to how other local Councils deal with these subjects, as well as looking at guidance as to best practice.

4.1 **Co-option Policy**

I am suggesting a number of changes to the way the Town Council has previously co-opted Councillors. These relate firstly to the provision of a greater degree of information to prospective candidates about the role of a Councillor and the Town Council, including their being encouraged to attend a Council or Committee meeting prior to submitting an application. I am also suggesting that the co-option process is determined in a public session, that applications are considered even if the candidates are unable to attend the relevant Council meeting, and that voting for candidates takes place by ballot paper rather than by the raising of hands. These changes will align the Town Council more closely with other Councils and common practice. They will also allow for greater transparency within the process.

4.2 **Councillor Induction Policy**

At present, the Town Council has no formal induction process for new Councillors. This carries the risk of Councillors being left without support and receiving no official 'welcome' to the Council. To address this, the draft policy builds on the initial meeting which all new Councillors have with the Town Clerk.

I have put together an Induction Pack to be handed to new Councillors (and existing Councillors, should they so desire) which includes key information. The pack also includes a copy of the Good Councillor's Guide produced by NALC. Additionally, I have incorporated a brief site tour of the Civic Centre and introductions to officers into the process. I have also suggested a scheme whereby each new Councillor will be allocated a peer mentor able to provide ongoing support and information as the familiarisation process takes place. Both the Induction Pack and Mentor Allocation were trialled as part of the most recent co-option process and appear to have been working well.

Finally, the policy formalises initial training requirements and reiterates that the training programme will continue throughout the individual's time as a Town Councillor.

4.3 Councillor Training & Development Policy

The policy recognises the need for ongoing training and development of Councillors, combining required training with utilising existing guidance from organisations such as NALC and Cornwall Council. Suggested training programmes will enable all councillors to be effective in their role, while flexibility is built into the policy, enabling individuals to identify additional opportunities. It is anticipated that training and development will take a number of forms, with the most appropriate option taken in each case.

5.0 **RECOMMENDATIONS**

It is recommended that the following policies are adopted by Redruth Town Council with immediate effect:

- (i) Co-option Policy
- (ii) Councillor Induction Policy
- (iii) Councillor Training & Development Policy

Abigail Hunt
Operations Officer



Co-option Policy

Redruth Town Council

1. Principles of Co-option

The Town Council is committed to a process which is fair, open and transparent and complies with the Equalities Act 2010, in which the successful candidate is selected upon merit.

2. Notification

Upon receipt of written notification from the Electoral Officer at Cornwall Council that a casual vacancy may be filled by co-option, the Town Clerk will publish the vacancy within 21 days of receipt of the written notification.

3. The Co-option Notice

The co-option notice / advert will include the following details:

- The method by which applications can be made
- The closing date for all applications
- A contact point to obtain more information (ordinarily this will be the Town Clerk)
- How to find further information either electronically or in paper format

4. Promotion of the vacancy

To support an open and transparent process, the Town Council will publicise the opportunity as widely as possible within the parish, using a range of media.

- The co-option notice will be placed on all noticeboards and in local printed media
- An advert will be posted on the Town Council social media pages and the Council's website and its widespread sharing will be encouraged
- Councillors are encouraged to share information about the vacancy

Interested individuals will be invited to a meeting with the Town Clerk, at which they will be provided with an eligibility form, application form, person specification, a copy of this policy, background information on the Council and the role of a Councillor. They will also be provided with a list of upcoming meeting dates and encouraged to attend a meeting prior to submitting an application.

5. Eligibility

Eligibility is determined primarily by the Local Government Act 1972. Details of eligibility will be provided on the advert and assessed by application form. The Town

Clerk will be responsible for determining eligibility based upon the information provided.

6. Applications

- Individuals will be given at least 14 days' notice to make an application to the Council.
- Other than the completed application form, applicants should not submit any other supporting paperwork and they should not lobby any individual councillor. A breach of this rule could result in the candidate being excluded.
- The precise dates and times for submission will be included in the application pack. As far as possible the deadline shall be at least 7 days prior to the Council meeting at which a decision is due to be made.
- Late applications will not be accepted.
- Copies of the applicants' application forms will be circulated to all Councillors by the Clerk, along with the summons to attend the next Full Council meeting following the application deadline.
- Applications will be considered as strictly confidential papers as they will likely contain personal information relating to the candidate. The sharing of personal information must always be in accordance with data protection legislation and Council policies.

7. Decision Making Process

- All eligible candidates will be invited to attend the Full Council meeting at which co-options will be considered.
- If candidates are unable to attend this meeting, their application will still be considered in their absence (unless it is withdrawn).
- No alternative date or time for a meeting will be arranged.
- The co-option process will be determined in a public session of Council and a specific agenda item will be set aside for applicants to make a brief, verbal presentation to Council in support of their application.
- A maximum of five minutes will be allowed per candidate.
- The Council may ask questions of the candidates following their presentations.
- To ensure fairness, candidates will be excluded from the meeting for the duration of all presentations other than their own.
- Following the conclusion of all presentations, there will be no discussion of the presentations and the Council will proceed to voting.
- The initial vote will be to decide whether to proceed with co-option, having regard to the person specification and submissions made by the candidates.
- If there is more than one vacancy, this question shall be asked after each round of voting.
- Should the Council resolve that there are suitable candidates and to proceed, the Council will vote for individual candidates in alphabetical order.
- All voting will be by ballot papers previously prepared by the Town Clerk.

- Councillors are still bound to declare an interest if they related to or have a close relationship to an individual candidate and must withdraw from the meeting for any vote relating to that candidate.
- A successful candidate must have received an absolute majority vote by those Councillors present.
- If there are more than two candidates for one vacancy and not one of them at the first count receives a majority over the aggregate votes given to the rest, the Chairman must strike off the candidate with the least number of votes and the remainder must then be put to the vote again until an absolute majority is achieved.
- In accordance with Standing Orders, the Chairman may exercise his/her right to use a casting vote.
- If there is more than one vacancy and the number of candidates equals the number of vacancies, all the vacancies may be filled by a single composite resolution, but if the number of candidates exceeds the number of vacancies each vacancy must be filled by a separate vote or series of votes.
- The Council is not obliged to fill all or any vacancies, but will take steps to advertise for further co-options.
- The outcome of the ballot shall remain confidential and candidates will only be advised as to who has been successful.
- Successfully co-opted candidates become Councillors in their own right, with immediate effect (subject to the signing of the declaration of acceptance of office)
- The co-opted members will be asked to sign a Declaration of Acceptance of Office before or at the first meeting of the Town Council after their election and to agree to be bound by the Council's adopted Code of Conduct. They may then take their seat at Council and will have the ability to be appointed to committees and / or become a representative to local organisations.
- Any newly co-opted members will be provided with a welcome pack and invited to undertake an induction programme. This should take place where possible before the next Full Council meeting.

Date of Adoption:	
Minute Number:	
Date of Next Review:	



Councillor Induction Policy

Redruth Town Council

1. Purpose

Redruth Town Council recognises the importance of welcoming new Members to the Council and ensuring that they have the support necessary to carry out their new role. To this end, every Councillor will undertake an introductory induction process on joining the Town Council. The content of this induction training will include information on the Council, its role, structures, future plans for development, the role and responsibilities of a Councillor and expectations as to behaviour.

2. Initial Meeting with the Town Clerk

On joining Redruth Town Council, an appointment will be made for each new Councillor to meet with the Town Clerk and, where possible, their allocated peer mentor. This meeting should take place at the earliest opportunity following successful election or co-option to the Council and, in any event, before the next scheduled meeting of the Council or any of its Committees.

At this meeting, the Town Clerk will provide the Councillor with an induction pack, including details of their allocated peer mentor. The Town Clerk will further:

- Provide a formal welcome to the Council;
- Ensure that all necessary paperwork is completed and all legal/procedural obligations complied with;
- Provide information in relation to Redruth Town Council, its role, mission, vision and values;
- Offer initial information in relation to the role and responsibilities of a Town Councillor;
- Provide an introduction to the information contained within the induction pack, including the Code of Conduct, Officer Member Protocol and procedures of the Council;
- Issue equipment, where applicable, such as a computer tablet;
- Lead a brief site tour of Redruth Civic Centre and facilitate introductions to officers.

3. Allocation of a Peer Mentor

In order to facilitate an ongoing induction process and the sharing of information, every Councillor joining Redruth Town Council will be allocated a peer mentor. The peer mentor will be an existing Town Councillor, allocated on the basis of a pre-agreed rota. The peer mentor will be the first port of call for any questions and will assist the new Councillor to familiarise themselves both with their new role and the workings of the Council. Should the peer mentor be unable to attend the initial meeting with the Town Clerk, they should make every effort to contact their mentee at the earliest opportunity and arrange a separate meeting.

4. Induction Pack

An induction pack will be issued to all new Councillors at their initial meeting with the Town Clerk. It will also be sent electronically to their Redruth Town Council email address. The contents of the pack may change from time to time, but will include:

- Contact details for the Town Council, senior officers and fellow Councillors
- Code of Conduct
- Redruth Town Council's Mission, Vision and Values
- Civility & Respect Pledge
- Officer Member Protocol
- Details of Standing Orders
- Committee Structure and meeting dates
- Staff Structure Chart
- Parish Ward Map
- Useful Contact Information

5. Formal Training Programme

Each new councillor will also undertake a formal training programme. This programme will continue throughout their time as a Redruth Town Councillor. Depending on the subject matter, training may be delivered in-house, through one of the Council's partners, or by an external party.

Initial training will include:

- The role and responsibilities of a Councillor
- Code of Conduct
- Officer Member Protocol and the Civility & Respect Project
- Confidentiality & GDPR

Date of Adoption:	
Minute Number:	
Date of Next Review:	



Councillor Training & Development Policy

Redruth Town Council

1. Introduction

Redruth Town Council is committed to the ongoing training and development of its Members. It is essential that Councillors are given the opportunity to develop their knowledge and skills in order to become effective councillors and lead a modern and progressive Town Council.

Councillors should actively take part in Council meetings and help make council decisions. Council meetings must run effectively, efficiently, and legally. In order to achieve this, and to assist the Council in achieving its aims, objectives, priorities and vision, it is desirable for all Councillors to receive training so that they can fully understand what is expected of them and can demonstrate to the electorate that they carry out their duties to a high standard and to the best of their ability. Training and development will:

- Enhance performance
- Widen skills and experience
- Provide opportunities to network
- Provide the skills to confront challenges
- Encourage innovation
- Raise the standards of the Town Council

There are a number of training sessions that Councillors will be expected to attend within three months of taking office, due to their importance in guiding and protecting Councillors and the Council. Councillors will further be expected to complete refresher and additional training courses in a timely manner as required during their term in office.

2. Purpose

There are a number of reasons why training is important to the Council. These include:

- Gaining a better understanding of Council meeting procedures and decision making
- Gaining a clear understanding of the role and duties of the Council
- Understanding the legal duties & responsibilities of Town Councillors
- Keeping abreast of changes in legislation
- Improving communication
- Improving and refreshing essential skills

3. Types of Training

Redruth Town Council will demonstrate a commitment to ongoing training and development through use of blended training solutions depending on what is available and where possible accommodating needs of Councillors. These solutions may include:

- In-house training events or briefings delivered by the officers, Councillors or external support
- External courses offered by County Associations of Local Councils

- E-learning solutions
- Remote/virtual training sessions delivered via Teams or Zoom platforms
- Conferences and seminars
- Information sharing meetings with other town councils, local authorities, partners and stakeholders.

4. Training Programme

The Council will put in place a number of training opportunities which Councillors will be expected to undertake. The core training programme is attached to this policy at Annex A.

5. Additional Training Needs

Individual councillors may identify training needs and opportunities which would benefit themselves and the Council as a whole. Such needs should be identified to the Clerk who will endeavour to source appropriate training. Where this exceeds the Councillor training budget it will need to be considered by the Council.

6. Record Keeping

A training log of all training undertaken will be kept by the Town Clerk and Senior Management Team. A list of training completed will be published on an annual basis. An individual training register will be set up for all Councillors to sign to confirm training has been made available to them and to record the training that has been completed.

Each Councillor will also be asked to complete a skills audit form and identify any additional areas of training outside that detailed in the policy which they would like to be considered.

All training undertaken will be subsequently evaluated by the Council to gauge its relevance, content and appropriateness. Any additional training needs highlighted as a result will be brought into the training identification process. Training will be reviewed in the light of changes to legislation or any applicable regulations relevant to the Council. This will include any complaints received or incidents which highlight training needs.

Date of Adoption:	
Minute Number:	
Date of Next Review:	

To be undertaken by	Training	Time Frame	Supporting Documentation
All Councillors elected to the Council following Town Council elections	Full Induction Programme (new councillors)	Programme to commence at the earliest opportunity	Induction Pack The Good Councillor's Guide The Good Councillor's Guide to Cyber Security
	Refresher Programme (existing councillors) To include Code of Conduct, Officer Member Protocol, Equal Opportunities and Data Protection	Within 3 months of taking office	
New Councillors elected or co-opted during a Council Term	Full Induction Programme	Programme to commence at the earliest opportunity following election/co-option	Induction Pack
Mayor, Deputy Mayor & All Councillors appointed as a Chair or Vice Chair of a Council Committee	Chairpersonship	Within 6 months of being elected as Chair	
Planning Committee / all Councillors considering planning matters	Local Council Planning Training	Within 6 months of taking on responsibility	
Finance Committee	Finance for Councillors	Within 6 months of joining the Committee	The Good Councillor's Guide to Finance & Transparency

Staffing Committee	Redruth Town Council as an Employer	Within 6 months of joining the Committee	The Good Councillor's Guide to Employment
Operations Committee			
Engagement Committee	Community engagement	Within 6 months of joining the Committee	The Good Councillor's Guide to Community Business

Redruth Town Council
Schedule of Payments
Meeting Date: 31st July 2023

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	21/06/2023	Bagas Crowd Fiddle Group	FP195	60.00		4402	205	60.00	Murdoch - Music Performance
2	21/06/2023	Charlotte Penaluna - Rocketts	FP196	150.00		4402	205	150.00	Murdoch Day - Music
3	21/06/2023	Steve Gribble - Cloud 9	FP197	140.00		4402	205	140.00	Murdoch Day - Music
4	21/06/2023	Kerry Hackworth	FP198	130.00		4402	205	130.00	Murdoch Day - Music
5	21/06/2023	Michael Beckett - Sugar Bullet	FP199	300.00		4402	205	300.00	Murdoch Day - Music
6	21/06/2023	Freddy Zapp	FP200	350.00		4403	205	350.00	Murdoch Day - compere
7	21/06/2023	Paul Jenkin	FP201	100.00		4402	205	100.00	Murdoch Day - Music
8	21/06/2023	Blystra Arts CIC	FP202	450.00		4403	205	450.00	Murdoch Day - Bubble bikes
9	22/06/2023	British Gas	DDR	44.40	2.11	4604	308	42.29	Electricity Charges
10	22/06/2023	Total Gas & Power Ltd	DDR	1453.12	242.19	4604	302	1210.93	Electricity Charges
11	23/06/2023	Total Gas & Power Ltd	DDR	29.89	1.42	4604	304	28.47	Electricity Charges
12	23/06/2023	Total Gas & Power Ltd	DDR	16.63	0.79	4604	207	15.84	Electricity Charges
13	23/06/2023	Total Gas & Power Ltd	DDR	19.49	0.92	4604	302	18.57	Electricity Charges
14	23/06/2023	Total Gas & Power Ltd	DDR	12.37	0.59	4604	302	11.78	Electricity Charges
15	23/06/2023	Total Gas & Power Ltd	DDR	583.01	97.17	4604	301	485.84	Electricity Charges
16	23/06/2023	Cornwall Council	FP203	12059.45	1930.57	4413	205	476.00	Use of Flowerpot carpark -MD
						4515	210	1050.00	OSCCTV BT circuit 4/23-3/24
						4514	210	8602.88	CCTV 8 cameras minitoring
17	23/06/2023	123-req Ltd	FP204	24.00	4.00	4501	210	20.00	Green Waste
18	23/06/2023	Office Smart	FP205	89.17	14.86	4201	102	74.31	Stationery
19	23/06/2023	Pennon Water Servs Ltd	FP206	93.82		4603	302	93.82	Water Charges
20	23/06/2023	Annie Grace Kitto	FP207	2100.00		4607	304	2100.00	Toilet cleaning
21	23/06/2023	BES Commercial	FP208	162.35	7.73	4604	302	154.62	Electricity Charges
22	23/06/2023	Pennon Water Servs Ltd	FP209	1990.10		4603	304	1990.10	Water Charges
23	23/06/2023	Pennon Water Servs Ltd	FP210	47.68		4603	301	47.68	Water Charges
24	23/06/2023	Berrymans Bakery	FP211	40.35		4412	205	40.35	MD - refreshments for stalls
25	23/06/2023	Kestrel Guards	FP212	66.60	11.10	4617	302	55.50	Security
26	23/06/2023	Maids of Melody	FP213	75.00		4402	205	75.00	Murdoch Day - singing
27	23/06/2023	Total Gas & Power Ltd	FP214	142.72	6.80	4604	302	135.92	Electricity
28	23/06/2023	Portreath Garden Machinery Ltc	FP215	47.98	8.00	4525	210	39.98	Neck Guards
29	23/06/2023	National Allotment Society	FP216	42.00		543		42.00	RRAA Membership 2023
30	23/06/2023	Barbara Blake	FP217	5.60		4724	303	5.60	Mileage - HLS
31	27/06/2023	Total Gas & Power Ltd	DDR	140.44	6.69	4602	301	133.75	Gas Charges
32	27/06/2023	Vodafone Ltd	DDR	586.60	97.76	4203	102	488.84	Mobile Phones
33	27/06/2023	Groundspeak Inc	FOREIGN	599.95		4312	202	599.95	Discover Redruth Adventure
34	27/06/2023	Unity Trust Bank	FOREIGN	24.00		4312	202	24.00	Charges for Foreign Payment
35	29/06/2023	Staff Costs	FP218-241						MEMBERS ONLY (See separate sheet)

Redruth Town Council
Schedule of Payments
Meeting Date: 31st July 2023

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
36	30/06/2023	Biffa Waste Services Ltd	DDR	286.86	47.81	4605	302	239.05	Waste Contract
37	30/06/2023	Biffa Waste Services Ltd	DDR	56.51	9.42	4605	302	47.09	Waste Contract
38	30/06/2023	Biffa Waste Services Ltd	DDR	52.08	8.68	4605	302	43.40	Waste Contract
39	30/06/2023	Unity Trust Bank	DDR	2.50		4220	102	2.50	Bank charges to 3/6/2023
40	30/06/2023	Unity Trust Bank	DEBIT	73.50		4220	102	73.50	Bank charges to 03/06/2023
41	30/06/2023	Aquastorage Sys Cleaning Ltd	FP242	576.00	96.00	4615	302	480.00	Cleaning
42	30/06/2023	Early Rise Scaffolding	FP243	903.00	132.00	4411	205	771.00	Staging for Murdoch Day
43	30/06/2023	The Golowan Band	FP244	260.00		4402	205	260.00	Murdoch Day Parade - band
44	30/06/2023	Hotch Potch	FP245	950.00		4403	205	950.00	Workshop/Performa Murdoch
45	30/06/2023	Kestrel Guards	FP246	301.73	50.29	4617	302	251.44	Security to Market Way
46	30/06/2023	Mac salvors Ltd	FP247	641.92	107.04	4501	210	213.24	Materials
						4523	210	131.86	Materials
						4525	210	94.43	Materials
						4610	301	34.91	Materials
						4607	302	19.38	Materials
						4610	302	35.85	Materials
						4610	303	5.21	Materials
47	30/06/2023	Office Smart	FP248	98.77	16.46	4201	102	82.31	Office stationery
48	30/06/2023	PPL PRS Ltd	FP249	1913.09	318.85	4217	102	1594.24	Music Licence to 23/05/2024
49	30/06/2023	Vicki Aimers	FP250	1000.00		4217	102	1000.00	Art Residency Vicki Aimers
50	01/07/2023	Cornwall Council	DDR	202.00		4601	308	202.00	NDBR
51	01/07/2023	Cornwall Council	DDR	3174.00		4601	302	3174.00	NDBR
52	01/07/2023	Cornwall Council	DDR	161.00		4601	302	161.00	NDBR
53	01/07/2023	Cornwall Council	DDR	1035.00		4601	301	1035.00	NDBR
54	03/07/2023	South West Water	DDR	1.00		4603	305	1.00	Water Charges
55	04/07/2023	Hewlett-Packard Int Bank	DDR	276.57		4222	102	276.57	Tablets
56	04/07/2023	Hewlett-Packard Int Bank	DDR	254.88		4222	102	254.88	Tablets
57	07/07/2023	Aquastorage System Cleansing	FP251	95.76	15.96	4615	302	39.90	Legionella Checks
						4615	304	39.90	Legionella Checks
58	07/07/2023	Clearview Window Cleaning	FP252	20.00		4607	302	20.00	Cleaning
59	07/07/2023	Cormac Solutions Ltd	FP253	1847.39	307.90	4510	320	1539.49	Vehicle Lease
60	07/07/2023	Cornwall Council	FP254	579.40		4708	203	273.00	Fire Warden training
						4220	303	304.00	Seagull sacks
					9.00	4220	102	159.00	DBS fees
					-27.60	4220	102	-138.00	refund part DBS fees
61	07/07/2023	Kestrel Guards Security Serv	FP255	102.00	17.00	4617	302	85.00	Call outs
62	07/07/2023	Krowji Ltd	FP256	166.67		4613	210	166.67	Rent Unit 14 yard

Redruth Town Council
Schedule of Payments
Meeting Date: 31st July 2023

Ser No	Date	Payee Name	Cheque	Gross	VAT	Acct	Centre	Nett	Transaction Details
63	07/07/2023	Mining Villages Regeneration G	FP257	100.00		4204	102	100.00	MVRG annual subs
64	07/07/2023	Portreath Garden Machinery	FP258	114.50	19.08	4501	210	95.42	Repairs
65	07/07/2023	The Red River Singers	FP259	100.00		4402	205	100.00	MD Red River Singers
66	07/07/2023	Sophia Halling	FP260	100.00		4402	205	100.00	MD Raise the Ruth
67	07/07/2023	Society of Local Council Clerk	FP261	50.00		4708	203	50.00	CILCA referral fee
68	07/07/2023	Skylite Associates Ltd	FP262	1410.00	235.00	4223	102	1175.00	HR Support
69	07/07/2023	Tanist Ltd	FP263	353.40	58.90	4222	102	294.50	Monthly IT support
70	07/07/2023	Total Gas & Power	FP264	96.14	4.58	4602	302	91.56	Gas Charges
71	07/07/2023	B&Q - Camborne	FP265	18.95	3.16	4523	210	15.79	Materials
72	07/07/2023	HMRC	FP266	9103.07		4102	101	9103.07	PAYE/NI for month 3
73	07/07/2023	Cornwall Pension Fund	FP267	9527.67		4104	101	9527.67	Pension - month 3
74	10/07/2023	UK Fuels Ltd	DD5	129.04	21.51	4521	210	107.53	Fuel Charges
75	11/07/2023	Cormac Contracting Limited	FP268	38260.73	6376.79	4529	306	31883.94	East End PF pathway
76	11/07/2023	Millennium Plants (Cornwall) L	FP269	1735.80	289.30	4523	210	1446.50	Planted baskets
77	11/07/2023	Barbara Blake	FP270	5.60		4724	303	5.60	Mileage - HLS
78	14/07/2023	Blachere Illumination UK Ltd	FP271	1710.00	285.00	4304	201	1425.00	Xmas Lights
79	14/07/2023	Control Print Limited	FP272	87.00	14.50	4703	102	72.50	Meet Councillor banner
80	14/07/2023	Cornwall ALC Limited	FP273	160.80	26.80	4708	203	134.00	Training
81	14/07/2023	Cornwall Council	FP274	20.00		4708	203	20.00	Training
82	14/07/2023	First for Safety Ltd	FP275	754.74	125.79	4525	210	628.95	T-shirts, fleeces, sweatshirts
83	14/07/2023	Greens News	FP276	114.50		4214	102	114.50	Newspapaers
84	14/07/2023	ITEC Connect Limited	FP277	39.79	6.63	4205	102	33.16	Photocopier - June
85	14/07/2023	Imelda Martin, Project Manager	FP278	262.50		4721	401	262.50	RNP
86	14/07/2023	Sarah Perry t/a Make A Mends	FP279	50.00		4220	102	50.00	Alterations
87	14/07/2023	Relyon Guarding & Security Ser	FP280	1969.76	328.30	4617	302	791.00	Security
						4618	302	148.66	Security
						4415	205	701.80	Security
88	14/07/2023	RGB Building Supplies	FP281	34.50	5.75	4610	304	28.75	Materials
89	14/07/2023	Samba Cambada	FP282	125.00		4403	205	125.00	MD performance
90	14/07/2023	Skylite Associates Ltd	FP283	846.00	141.00	4223	102	705.00	HR support
91	14/07/2023	St John Ambulance	FP284	253.44	42.24	4407	205	211.20	MD First Aid Cover
92	14/07/2023	Tanist Ltd	FP285	73.78	12.29	4202	102	61.49	Cloud telephony service
93	14/07/2023	Total Energies Gas & Power Lin	FP286	152.00	7.24	4604	302	144.76	Electricity Charges
94	14/07/2023	B&Q - Camborne	FP287	38.95	6.49	4523	210	12.46	Materials
						4610	304	20.00	Toilet seat

Redruth Town Council
Schedule of Payments
Meeting Date: 31st July 2023

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
95	15/07/2023	Opie Oils Ltd	DD4	31.16	5.19	4522	210	25.97	Machinery Fuel
96	17/07/2023	UK Fuels Ltd	DD6	126.84	21.14	4521	210	105.70	Vehicle Fuel
97	20/07/2023	British Gas Trading Limited	DD7	40.38	1.92	4604	308	38.46	Electricity Charges
98	21/07/2023	A2M Safety Ltd	FP288	510.00	85.00	4610	302	425.00	Training
99	21/07/2023	Annie Grace Kitto	FP289	2,100.00		4607	304	2,100.00	Cleaning
100	21/07/2023	B&Q - Camborne	FP290	8.45	1.41	4610	304	7.04	Materials
101	21/07/2023	Cornwall Council	FP291	4,493.68	748.95	4204	102	2,750.00	Occupational Health Services
								994.73	CCTV Maintenance
102	21/07/2023	Corserv Facilities Limited	FP292	4,407.30	734.55	4604	302	3,672.75	Cleaning
103	21/07/2023	Euro Tool Hire & Sales South W	FP293	36.72	6.12	4610	301	30.60	Materials
104	21/07/2023	OfficeSMart	FP294	57.83	9.64	4201	102	48.19	Stationery
105	21/07/2023	Portreath Garden Machinery	FP295	47.98	8.00	4501	210	39.98	Materials
106	21/07/2023	Pennon Water Services Ltd	FP296	102.39		4603	302	102.39	Water Charges
107	21/07/2023	Pennon Water Services Ltd	FP297	70.98		4603	301	70.98	Water Charges
108	24/07/2023	Total Energies Gas and Power L	DD1	1313.58	218.93	4604	302	1094.65	Electricity Charges
109	24/07/2023	UK Fuels Ltd	DD14	118.60	19.76	4521	210	98.84	Vehicle Fuel
110	25/07/2023	Total Energies Gas and Power L	DD10	15.79	0.75	4604	207	15.04	Electricity Charges
111	25/07/2023	Total Energies Gas & Power Lin	DD11	541.18	90.20	4604	301	450.98	Electricity Charges
112	25/07/2023	Total Energies Gas and Power L	DD12	27.21	1.30	4604	304	25.91	Electricity Charges
113	25/07/2023	Total Energies Gas & Power Lin	DD8	19.50	0.93	4604	302	18.57	Electricity Charges
114	25/07/2023	Total Energies Gas & Power Lin	DD9	11.57	0.55	4604	302	11.02	Electricity Charges
Total Payments				119087.15	13506.20			105580.95	

Redruth Town Council
Schedule of Petty Cash Payments
Meeting Date: 31st July 2023

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	06/07/2023	Helen Bardle	PC1	2.00		4201	102	2.00	Invoice book for petty cash
2	11/07/2023	Jo Pelham-Wales	PC2	7.10		4206	102	7.10	Stamps for office, postage
3	18/07/2023	Paid to Bank	PC3	130.00		201		130.00	Petty cash banked
4	19/07/2023	Iceland	PC4	10.75		4711	203	10.75	Refreshments for YC
5	19/07/2023	Katy	PC5	3.65		4217	102	3.65	Get Crafty materials
Total Payments				119240.65	13506.20			105734.45	