



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: P B Bennett

Our Reference:

RTC/400/2/Mtg

Date:

29th November 2023

See Distribution

Dear Councillor

Meeting of the Engagement Committee – 4th December 2023

You are summoned to attend a Meeting of the Redruth Town Council Engagement Committee which will be held in the Langman Room, Redruth Civic Centre, Alma Place, on Monday 4th December 2023, commencing at 7p.m.

The Agenda and associated documentation are attached for your information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'PB', with a long horizontal line extending to the right.

Peter Bennett
Town Clerk

Enclosures:

Agenda and associated documentation.

Distribution:

Action:

Cllr S Barnes	Cllr C Garrick
Cllr H Biscoe	Cllr D Reeve
Cllr A Biscoe	Cllr I Thomas
Cllr P Broad	Cllr B Craze
Cllr M Brown	Cllr B Ellenbroek
Cllr C Skinner	
Cllr R Major	

Information:

All other Town Councillors
Cornwall Council Members
Redruth & District Chamber of Commerce
Press & Public

Redruth Town Council
Engagement Committee Meeting – 4th December 2023

AGENDA

PART I – PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak.*
4. To allow the public to put questions to the Committee relating to any items on this agenda.
5. *To reinstate Standing Orders.*
6. Presentation from Sue Hill on further proposals for creating a new costume for the Town Crier
7. To confirm the minutes of the meeting of:
 - 7.1 the Engagement Committee held on 2nd October 2023 [Minutes attached]
8. Town Clerks Report. [See report attached]
9. To receive correspondence. [None at time of publication]
10. To receive a verbal update from President of Redruth & District Chamber of Commerce on the work of the Chamber
11. Reports from Members/Officers:
 - 11.1 Report from the Engagement Officer on her department's work to date. [See report attached]
 - 11.2 Report from the Events & Marketing Manager on her work to date. [See report attached]
 - 11.3 Verbal update on the work of the Library from the Library & Information Service Team Leader. [Report to follow]
12. Report on dates and plans for Town Festivals in 2024
13. Update from Climate Working Group



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr R S Barnes

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Engagement Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 2nd October 2023

Present: Cllr C Garrick Chair
Cllr H Biscoe
Cllr S Barnes
Cllr A Biscoe
Cllr P Broad
Cllr M Brown
Cllr R Major
Cllr D Reeve
Cllr I Thomas

In attendance: Ms S White Engagement Officer
Ms A Lamming Acting Community Projects Manager
Mrs H Bardle Responsible Finance Officer
Miss K O'Dell Administration Assistant
Sue Hill Local resident
Penny MacBeth Local Resident

PART I – PUBLIC SESSION

1550.1 To receive apologies for absence.

Apologies were received from Cllrs Skinner, Smith, Craze, (other commitments) and Ellenbroek (work commitments)

1550.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None declared.

1550.3 To receive a Presentation from Sue Hill on a proposal for creating a new costume for the Town Crier

Ms Hill introduced herself and gave a presentation proposing several local artists joining together and making a bespoke Town Crier outfit. They proposed making an outfit fit for a that will last for decades, using clever techniques to allow for the fit to be altered to fit any shape and size person. Ms Hill suggested that the outfit would be weatherproof and alterable for both summer and winter weather. The proposal is to use many artists as possible to make it a legacy piece, adding patches over time, telling a different story about Redruth and its rich history. One artist uses copper and tin in dyes which councillors found very interesting. Ms MacBeth gave examples about potential artwork. An example of a possible design was passed around for councillors to see, as well as samples of artwork and materials which will be similar to the fabrics and designs used. Ms Hill modelled a prototype that had been made out of curtains, and Ms MacBeth demonstrated to councillors how the sizes could be altered

using pleats. Cllr Barnes remarked that it reminded him of a drover coat and the ladies agreed that it is meant to be of similar design. Cllr Thomas thought the use of copper and tin in the dye is a great idea but suggested it would be good to include the Redruth Town Red colours. Cllr Brown suggested contacting the Guild of Town Criers for their input. It is believed the current town Crier Max Morrison has become a member of the Town Criers Guild. The Engagement Officer will keep the presentation and make it available for councillors.

Cllr Garrick thanked Ms Hill and Ms MacBeth for their time. Ms Hill and Ms MacBeth left the meeting at this point.

1550.4 To confirm the minutes of the Engagement Committee Meeting held on 7th August 2023

1550.4.1 Unanimously RESOLVED that the minutes of the Engagement Committee Meeting held on the 7th August 2023 are as a true and accurate record of proceedings. [Proposed Cllr Thomas; Seconded Cllr H Biscoe].

1550.5 Town Clerk's Report.

The report was circulated prior to the meeting. The Engagement Officer confirmed that the Town Centre Hub plans are slowly moving forward and will keep councillors updated. The report was noted.

1550.6 To receive correspondence.

None received.

1550.7 To receive a verbal update from President of Redruth & District Chamber of Commerce on the work of the Chamber.

Due to illness the President Mr Hernandez was unable to attend the meeting. Cllr Reeve gave a verbal update on his behalf. Plans were well underway for shopping week to take place during the weekend of 21st and 22nd October, including a window dressing competition. Make A Mends shop trail, and Wooden Block Race. Workshops are planned are to be held at Murdoch House and the Art Room on the Sunday. There will also be an evening event at The Drapery. Some events coincide with FLAMM which is to be held on the same dates in the Town. The report was noted.

1550.8 Report from the Engagement Officer on her department's work to date.

1550.8.1 A report was circulated prior to the meeting. The Engagement Officer added that she had walked around the town centre with representatives from Link and the Post Office. Having agreed that a post office is essential for Redruth, the priority is to get a postmaster and premises resolved as the old building is no longer suitable. It was agreed that it needs to be situated on Fore Street.

The Engagement Officer stated that there were concerns regarding the current Nationwide Building Society being in direct competition with any Link hubs, but it will be investigated whether the current part time Nationwide opening hours are sufficient going forwards.

Cllr Barnes asked why the old post office building could not remain as the post office. The Engagement Officer explained that due to the size of the building the business rates are exceptionally high meaning no-one wants to take it on.

Cllr Thomas stated that not all post offices deal with all services, and wanted some reassurance that a town centre post office would be able to offer all services. The Engagement Officer stated the conversation had not reached that level of depth; however, the indication was a town centre post office should offer all services. The report was noted.

1550.8.2 Report from the Acting Community Projects Manager on her work to date.

A report was circulated prior to the meeting. Cllr Garrick asked why there were no activities for bonfire night. The Acting Community Projects Manager explained that in her opinion

fireworks were very expensive for one event and not everyone enjoys them. Instead, the focus would be on Halloween, and as it falls within the half term week, it would increase engagement amongst children and the footfall in the library. Cllr Brown pointed out that fireworks are also not great from a sustainability point of view.

The Acting Community Projects Manager stated that this years' Wassail will be taking place from an earlier time and a shorter route.

Cllr Thomas asked why there were only two Christmas Markets for December when there are potentially four dates before Christmas. The Engagement Officer explained that customer feedback was that most shoppers are out in late November rather than December and there is not enough footfall to justify more dates. The report was noted.

1550.8.3 Verbal update on the work of the Library from the Library and Information Service Team Leader

The Library and Information Service Team Leader was unable to attend due to illness. The Engagement Officer stated that there had been a very successful summer, especially the summer reading challenge. They are now moving into Autumn/Winter activities with lots planned for both Halloween and Christmas. The report was noted.

1550.9 Update from Climate Working Group

Cllrs Reeve and Brown pointed out that since the group was first set up both councillors and staff members have left the Town Council so there is no-one representing us.

Cllr Garrick stated the group needs to be reconstituted and asked the Engagement Officer to investigate. The Engagement Officer replied she was in the middle of the recruitment process, once that is complete this will be revisited, and she will update councillors at the next meeting.

1550.10 To consider the budget for the Engagement Committee for FY 24/25 and to make recommendations to the Finance Committee

The budget was circulated prior to the meeting. The Engagement Officer went through the additions and explained the budget breakdown to councillors.

Councillors discussed areas of the budget including the Town Hub, CCTV, and the Home Library Service. Cllr Brown expressed concern at the proposed cost of the Town Crier's outfit and stated although what was presented was great, it needed to be value for money for the people of Redruth.

1550.10.1 RESOLVED by Majority to hold in abeyance the Town Crier outfit until other quotes have been obtained and seen by this committee. [Proposed Cllr A Biscoe; Seconded Cllr Thomas] Cllrs Reeve and Broad abstained.

1550.10.2 Unanimously RESOLVED to accept the proposed budget subject to the amendment previously stated regarding the Town Crier's outfit. [Proposed Cllr Brown; Seconded Cllr H Biscoe].

Chairman

Redruth Town Council
Engagement Committee
Town Clerks Report
Meeting Date: 4th December 2023

Min No	Item	Action	Response
1522.4	Town Centre Hub	Work with police & other agencies to improve provision for young people	Extended outreach provision undertaken; planning to start Jan 24 for Hub premises

REPORT FOR: Meeting of Engagement Committee on Monday 4th October 2023

1.0 **SUBJECT OF REPORT: To update the committee on the work of the Engagement Officer**

2.0 **SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 **TERMS OF REFERENCE**

3.1 To provide the committee with information of the work carried out by the Engagement Officer & her team since the last meeting.

4.0 **REPORT**

4.1 **Staffing**

Alice Lamming has now been confirmed as our new Events & Marketing Manager and as I write, we will soon be interviewing for a new Events & Marketing Co-ordinator to complete the team.

We will also soon be advertising for a new Library & Information Assistant (17.5 hours per week) and this will complete the reorganisation of the Library rota to ensure consistent cover across the week and to build resilience.

4.2 **Organisation of community events**

Dates for 2023

- Festive Saturdays – Saturday 2nd, 9th and 16th December

Dates for 2024

- St Piran's Festival – Saturday 2nd March
- Easter Activities – Wednesdays 3rd and 10th April
- Murdoch day – 15th June

4.3 **Festivals & Events**

We are now reaching the conclusion of a year packed with great festivals and events. As well as the four main town festivals, other events such as Lowender, Flamm and Hellfire Kernow have really added to a festive vibe in the town. We have learned a lot this year as some events such as the Pasty Festival and Redruth in Lights went ahead with a full programme for the first time in our tenure and with Alice now in position, we are planning evolutions for 2024.

We have been asked to contribute feedback for both Lowender and Flamm and we will be taking an active part in the new Cultural Consortium being planned as a successor to the HSHAZ-funded project.

4.4 **Redruth Festivals Discussion Groups**

We continue to get useful feedback from these meetings and so will continue to arrange them. Our next one will be in January when we will look forward to 2024.

4.5 **Future Redruth Drop In Day**

A little more time is required to fully evaluate the responses to the Drop In Day and develop some thoughts for how we can implement the ideas. The Town Hub, funding for which has been proposed for next year's budget was an idea that was welcomed.

4.6 **Community Ownership Fund**

We have had notification that the next bidding window will open in December although as work is still ongoing with architects and energy consultants evaluating options for the Community Centre, we may not be in a position to apply during this window. Working closely with Mel Martin on this project means we'll be able to apply as soon as we are able.

4.7 **Banking Hub/Post Office**

I was pleased to welcome representatives from both Link and Post Office to town recently to assess our current situation. They both agreed that there is an urgent need in Redruth for an improved financial services offering but are focusing in the first instance on reinstating the Post Office in town. A further verbal update will be given in the meeting.

4.8 **CCTV**

As previously discussed, a new solution to CCTV provision is required following the withdrawal of CFRS. Work is ongoing to design a new system in partnership with Camborne using a Safer Streets grant and updates will be provided as often as possible.

4.9 **Town Accelerator Fund**

Members will recall that in 2021, we were allocated £75,000 from the Town Vitality Fund that meant we were able to commission a range of consultants to produce reports on various subjects. Those reports are now hosted on the website and Council agreed to adopt the outcomes in September.

Members will also recall that I applied to the Rural Communities Fund to develop our Visitor Information Centre but this was unsuccessful because Redruth is not considered a rural area.

A new opportunity has arisen for further funding from Vitality Towns called the Town Accelerator Fund which can provide 25% of the original Town Vitality Fund allocation to take forward elements of the recommendations in the Town Vitality reports. I have therefore revisited the Visitor Information Centre proposal as it would deliver recommendations contained within the 'Destination Redruth' and 'Vision & Investment' reports. The proposal was presented to the HSHAZ Board as the Town Team in this context and received unanimous support. The Chair of the HSHAZ Board, myself and Jack Morrison then presented the proposal to the Vitality Towns Team at Cornwall Council and we are now awaiting a decision.

4.10 **Town Development Fund**

This is another funding opportunity that has arisen recently. An Extraordinary Board Meeting of the HSHAZ Board has been convened for Wednesday 6th December to discuss ideas that could be put forward for this.

4.11 **Signage**

The final part of the HSHAZ project is to update the signage around the town so Tamsin Daniel and I are working on a project that will:

- Replace the town map signs outside the station, in Flowerpot Chapel car park and in New Cut Car park
- Update the fingerposts as required and redirect those that are correct but pointing in the wrong direction – at the corner of Alma Place and outside Warrens (the one at Cross Street is correct and doesn't need replacing).

Work on this project has been commissioned and the new fingerposts are now in production. There has been some delay in receiving designs for the maps but these are now with the HSHAZ board and will come to Council as soon as possible.

It is still hoped that the new signs can be in place early in the new year, with the fingerposts ideally sooner.

4.12 **Telephone Box**

The former Telephone Box has now found its new use as a Book Swap which was the most popular suggestion when we surveyed attendees on Murdoch Day. Thank you to the Facilities Team for making a set of bespoke shelves for the books. We will now see how it goes and review next year whether this is the box's permanent use.

4.13 **Police engagement and liaison**

We continue to have a good relationship with the Neighbourhood Beat Managers and they have continued to support us during various events. We look forward to welcoming our new Sector Inspector in January.

Adverts have been out for our new ASB Officer so we are hopeful that that person will be in post soon.

4.14 **Parking at Lemin's Court**

During a recent meeting regarding this, a number of new TRO options were proposed which would help solve the problems. None are currently budgeted for so it will in the next financial year at the earliest that anything can be done but in the meantime we are assessing the options and possible funding sources.

4.15 **Engagement with town centre businesses**

All businesses were contacted in the run up to Redruth in Lights with information on plans for the day. We continue to attend Redruth & District Chamber of Commerce meetings where possible.

4.16 **Any other task as directed by the Town Council or Town Clerk.**

I have now received my CiLCA certificate and myself and the RFO are investigating the possibility of SLCC membership going forward.

I have also been fulfilling my responsibilities as part of the Senior Management Team and we are now actively planning for after the Town Clerk retires.

4.17 **CONCLUSION**

As the Engagement Officer I have been working with accordance to the agreed roles and responsibilities for the position, in addition to continuing existing projects and developing other tasks as and where appropriate.

4.18 **RECOMMENDATION**

4.19 It is recommended that that this reported is noted.

Sam White – Engagement Officer

1.0 **SUBJECT OF REPORT: To update the committee on the work of Events and Marketing Manager**

2.0 **SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 **TERMS OF REFERENCE**

3.1 To provide the committee with information of the work carried out by the Events and Marketing Manager since the beginning of the contract of employment.

4.0 **REPORT**

4.1 **Organisation of community events**

Dates for 2023

- Spooky Redruth 23rd – 27th October
- Remembrance Sunday 12th November
- Redruth in Lights 25th November
- Festive Saturdays 2nd/9th December

4.2 **Redruth Festival Discussion**

These have been a useful tool in our planning for 2023, helping to create stronger relationships with community groups and share our plans. The next meeting date will be in the new year on: Thursday 18th January 2024.

4.3 **Spooky Redruth**

This year, we made some changes to our Halloween program using experience learned from the previous year. The main changes this year were:

- Increasing the number of activities available throughout the week by outsourcing to a local Artist Sam Bradbury.
- Increasing the number of places at our pumpkin carving sessions because of last year's demand.
- We hosted all of the activities in Redruth Library.
- Planned all the drop-in activities for the morning as this is usually the busiest time for the library.
- Including the Library's regular Lego Club in our competitions to encourage more people to attend.

All of these changes led us to almost double the number of children attending our activities:

	2022	2023
Overall participants	85 (not including adults)	163 (not including adults)
Sweet jar entrants	153	201
Stamp competition entrants	25	40

Activities

Skeleton Collages with Sam Bradbury - Monday 23rd October

Throughout this session we had 35 children, and 19 adults attended.

Spooky cupcake decorating – Tuesday 24th October

Unlike last year this proved to be our most successful activity. We ended up using all 60 cupcakes in the first 30 minutes of the session and had to replenish stocks for other people wanting to take part.

Throughout this session, 120 cupcakes were decorated by 46 children and 27 adults.

Hanging Bats Crafting with Sam Bradbury – Wednesday 25th October

Throughout this session we had 42 children, and 29 adults attend.

Pumpkin Carving (three sessions of 15) – Thursday 26th October

Initially, we planned to do two pumpkin carving sessions but after selling all the tickets in just a couple of days we added a third that sold out in 4 hours.

Competitions

We ran two competitions, the first was a guessing game where visitors could take a guess at how many sweets were in the Halloween jar that we filled. This proved very popular with 201 people submitting guesses.

The second competition involved collecting stamps on a competition card at each of our activities. By collecting two or more stamps, participants could enter the prize draw. For the prizes, we reached out to Merlin Cinema who own the Regal, and they kindly donated three pairs of tickets to give away. 40 people submitted their cards to the prize draw. Of these, 29 collected 2 stamps, 8 collected 3 stamps, and 3 collected 4 stamps.

4.4 Remembrance Sunday

The annual Remembrance Day parade saw a brilliant turnout of attendees including dignitaries, community groups and service groups. The parade and service ran smoothly aided by members of the Redruth Town Council team.

4.5 Christmas events

Redruth in Lights

The annual Christmas Festival returned on Saturday 25th November in its full scale, after being hampered by Covid-19 and storms in previous years, it was firmly back on the calendar this year. Weather conditions were perfect for the event and the crowds were bustling. The day started with the opening of the Winter Woodland grotto at Redruth Community Centre which welcomed 280 children through the door, a festive market, Library events, festive music and entertainment before the lantern parade gathered at the top of town. The evening concluded with the lights being switched on, the

Mummers play and Redruth Wassail. We felt the day was a great success and far busier than we imagined, we are looking at ways to manage the space and logistics of this in the following year and at other festivals.



4.6

Festive Saturdays

We have planned for three Festive Saturday events in Redruth over the Christmas period working with Redruth Library and community groups. The events and activities will include a Christmas market, street entertainment, musical performances, continuation of the grotto and a Yuletide celebration. These will take place over December 2nd, 9th and 16th.

2024 Event planning

The team have begun planning for next year's festivals, our first being St Piran's on March 2nd. We are going to look at the logistics and layout of the parades and gathering point of the Miner Statue for future events and a potential change to the International Mining and Pasty Festival – see separate report. We are currently working on a save the date campaign.

Dates for 2024

- St Piran's Festival – Saturday 2nd March
- Easter Activities – Wednesdays 3rd and 10th April
- Murdoch day – 15th June

4.7 **Any other task as directed by the Town Council or Town Clerk**

Publications

The Christmas Festival Guide was released on November 17th and covers the Christmas events in Redruth in November and December.

The Winter Redruth Record will be released in early January 2024.

Social Media

Our social media presence has been steadily growing since July 2021 which the team are very proud of.

Discover Redruth Facebook – 877 new followers (Total 5,590)

Redruth Town Council Facebook – 552 new followers (Total 1,161)

Discover Redruth Instagram – 420 new followers (Total 2,106)

LinkedIn – 171 new followers (Total 184)

We've had some fantastic engagement on posts in the last year. The posts with the most reach and engagement in the last 90 days were the ones about the bunting being back, and the build up to the Christmas festival. These posts had a reach (individually) of 13,700 with 121 organic interactions.

Discover Redruth website

The Discover Redruth website is growing in page visits and new users, year on year and especially around festival times. In October 2023, there were 3,980 page views – a 45.53% increase from 2022 and 1,055 users on the site. In November 2023, there were 2,713 page views – a 18.95% increase from 2022 and 1,481 users on the site.

4.8 **CONCLUSION**

As the Events and Marketing Manager, I have been working with accordance to the agreed roles and responsibilities for the position, in addition to continuing existing projects and developing other tasks as and where appropriate.

4.9 **RECOMMENDATION**

5.0 That this reported is noted.

Alice Lamming – Events and Marketing Manager

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of Engagement Committee on Monday 4th December, 2023

1.0 **SUBJECT OF REPORT: To update the committee on the work of the Redruth Library and Information Service**

2.0 **SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 **TERMS OF REFERENCE**

- 3.1 To provide the committee with information of the work carried out by the Redruth Library and Information Service since the last report.

4.0 **REPORT**

Since my last report, I have reviewed four sets of performance data – July – October, 2023. The latest data for October I have included in this report. I hope that committee members are finding the monthly online reporting data helpful and that the “real-time” access to the whole reporting database gives a balanced overview of our performance.

I would like to take this opportunity to thank Rosemary Phillips, our Client Relationship Officer, for all of her hard work and support in getting us past devolution and to the point we are now – a thriving, engaging and extremely successful Library and Information Service. Rosemary will be leaving Cornwall Library Service at the end of this month, and we wish her every success in the future. Our new Library and Outreach Coordinator is Cerys Tyson and I hope to catch up with her this month. I really look forward to working with Cerys to further the work of the library and to ensure that we have a strong connection across the Library Partnership.

Performance report – October 2023

October data				
	Oct-19	Oct-22	Oct-23	% growth
All books issued	8,159	8,151	7,710	-12.04%
Computer Usage	401	307	340	10.75%
	As of 01/10/23	New borrowers	% growth	
Borrowers	2,947	113	3.83%	
Door Counter	6,256			
	Oct-22	Oct-23		
Enquiries	257	207		

Signposting Further Assistance	30	84
	-	1

The table below illustrates our footfall figures over a 12-month period, highlighting how the service was operating. We recorded **71,111** visits to the Library and Information Service – showing that we are holding a steady 71,000 plus visitors over a year.

Monthly Footfall Figures	Total
November 2022	5,860
December 2022	5,461
January 2023	5,874
February 2023	6,117
March 2023	6,180
April 2023	4,780
May 2023	5,278
June 2023	5,992
July 2023	6,507
August 2023	7,144
September 2023	5,662
October 2023	6,256
Footfall over 12-month period	71,111

4.1 **Drop-ins / Surgeries**

Our community drop-ins and surgeries are continuing to grow. We now host regular drop-ins with the following organisations;

Veteran's Hub / Military Charities Network	Providing Military Veterans with debt counselling and financial support and signposting.
Healthwatch Cornwall	Helping individuals to get information, advice and support about available NHS services – feeding back to the NHS about how services are working.
DWP / Careers Service	Supporting individuals to return to work / start work and explaining DWP payments available.
Volunteer Cornwall	Providing information on volunteer placements in Cornwall and volunteer recruitment.
Children's Hospice SW	Providing information on the work of the charity and the hospital across the county.

This strand of our work is growing at a steady pace, ensuring that the library becomes the Community Hub we envisioned.

4.2 **Junior Library Offer**

Our Junior Library offer continues to grow – ensuring that local schools, nurseries and community groups have the opportunity to experience a tailored library visit to support their curriculum / topic or just to see what we do!

During November and December, we will have hosted;



Monthly Flying Start Nursery visits.



3 x class visits from Trewirgie Infants.



Redruth Squirrel's (4- and 5-year-olds – younger group of Cubs and Beavers).



1st Redruth Guides and Rangers.

This is in addition to our regular Rhymetime slots, crafting activities and Christmas Festival.

Sarah is also working on a school transition programme ready for next year with Nursery to School settings. This will ensure that the library is part of the transition process, encouraging parents / carers to become familiar with our Library offer as part of the starting school programme.

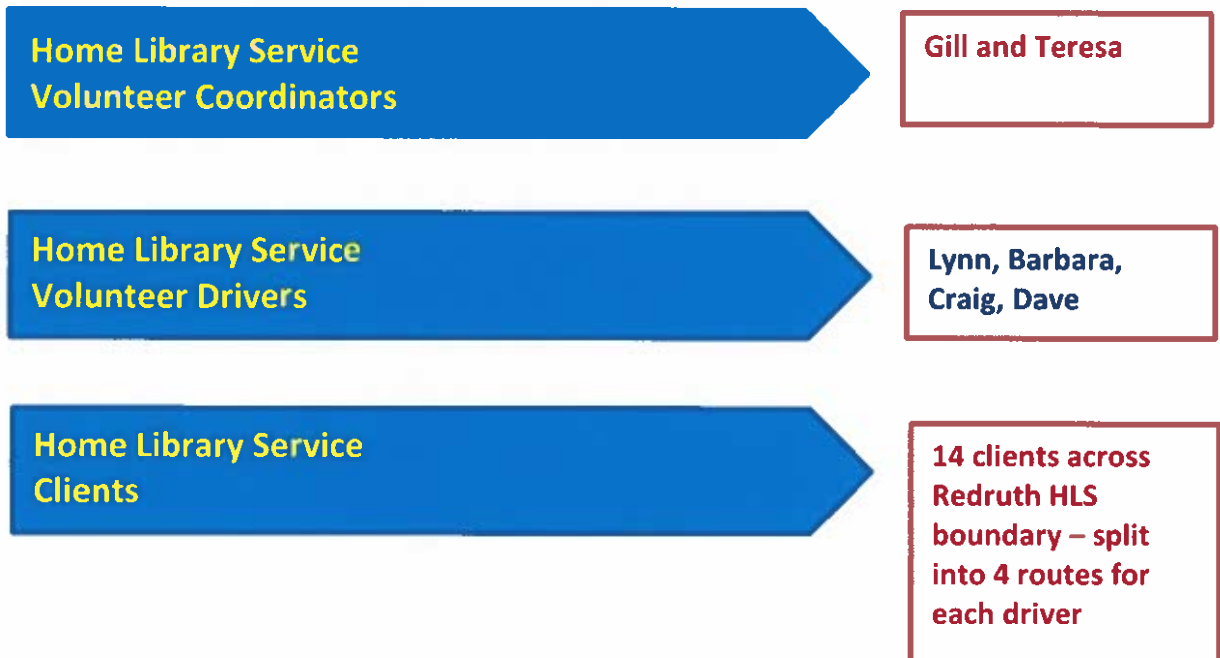
As well as encouraging groups to visit the library, our library offer also focuses on outreach – especially with the catchment schools on the periphery. We are keen to take our offer out to those groups who find it harder to get in – ensuring our Library offer is current and inclusive.

4.3 **Home Library Service**

Our Home Library Service continues to go from strength to strength. I host a bi-monthly meeting with all of our HLS volunteers – coordinators and drivers – and this is working really well. We get a chance to discuss how the service is working, any issues drivers are facing with accessing clients and promoting the service.

We are just about to launch our HLS newsletter to help to promote the service across our current users and across social prescribers working in our area. As soon as it's ready, I will send you all out a copy via email so that you can get a taste of what it feels like for our clients.

Below is an overview of how the service is operating. We are trying to promote the service to a wider audience with the messaging that the service isn't just for the elderly but for anyone who cannot access library services from home.



4.4 Read-Ruth – our Library newsletter October 2023

Please find below the October edition of our Library newsletter – highlighting our engagement activity over the Autumn.



REDRUTH TOWN COUNCIL

READ-RUTH

the newsletter from Redruth Library



GREEN FINGERS

For our first Get Crafty session after the summer break we got stuck into some gardening! The session was run by one of our group members and we upcycled old teacups into beautiful succulent displays. The Get Crafty group at Redruth Library meets 10:00-12:00 on the 1st and 3rd Wednesday of the month at Redruth Library. Sessions are free and open to all.

PASTY FESTIVAL

As part of the Pasty Festival celebrations in Redruth, the Library hosted some pasty related crating and we welcomed nearly 400 people into the library. We also entered a team in the inaugural Pasty Relay and you can see Sarah and Caro pictured receiving their prize of a hamper from Cllr Stephen Barnes, Redruth Town Mayor.



HISTORY OF CORNWALL

We were delighted to welcome The Cornish Caretakers and their History of Cornwall back to Redruth Library. Years 4 and 5 from Lanner School enjoyed a performance full of lots of interesting facts about Cornwall and some jokes too! A big thank you to Cornwall Libraries and the Cornish Caretakers for bringing this show back to Redruth again. Don't forget if you attended a History of Cornwall performance you can come and collect your copy of the book.



READING CHALLENGE FINISHED!

With 396 children completing the challenge, we really were blown away with the number of children taking part in the Summer Reading Challenge this year. It was fantastic to hear all about the books you had been reading and our winners podium was very busy with children receiving their medals! Watch out for certificates arriving in school very soon. If you are home educated please come and see us in the library to collect your certificate.

DIGITAL CHAMPION SPOTLIGHT

Do you, or someone you know, need assistance with completing tasks online? Redruth Library have a Digital Champion, Tamsyn, who can offer help getting online. Tamsyn can help with tasks like Blue Badge applications, Homechoice applications, accessing benefits, setting up email, online job searches and accessing digital skills training.



ACTIVITIES & GROUPS



Our regular activities and clubs include:

- Lego Club**
- Coding Club**
- Rhymetime & Little Story Seekers**
- Get Crafty**
- Book Clubs**
- Writers Group**

Please ask in the Library for more information on activities.

4.5 **Policy on the Sale of Raffle Tickets / Collecting Tins**

We always support the Poppy Appeal every year and are one of the major fundraisers in the town for the appeal. We are starting to be asked if we can host individuals from other organisations to sell charity raffle tickets or have other collecting tins. We do not currently have a policy for doing this, but we would like members of this committee to discuss the following principles / recommendations;

- Should we allow the sale of raffle tickets / collecting tins at all?
- Could we have a 12-month rota that allows one organisation per month to fundraise in the building? This would be on a rolling rota and would come with conditions.
 1. The charity would be responsible for the safety of their collecting tin – not members of staff.
 2. In line with the Gambling Commission's guidelines, charity raffle tickets must be printed with the charity name and number and each organisation needs their own licence.
 3. There will not be a strong "selling" presence with the sale of raffle tickets – especially in an area used for drop-ins, surgeries and our Warm Space.

4.6 **Any other task as directed by the Town Council or Town Clerk.**

Nothing to report.

4.7 **CONCLUSION**

Our Christmas Festival promises to be a good one – with inclusive activities for everyone and, as always, some festive fun! We are looking forward to another action-packed new year – continuing to build our Library offer and outreach service. The LIS team has done an exceptional job this year, ensuring that our service continues to develop and grow to best serve our community. I shall take this opportunity, on behalf of the LIS team and myself, to wish you all a Happy and Healthy Christmas and we look forward to seeing what 2024 has to bring for us all!

4.8 **RECOMMENDATION**

It is recommended that the committee:

- a. Consider the options for a policy to allow charity collections by third parties in the Library

And that the remainder of this this report is noted.

Claire Waterhouse

Library Manager

1.0 **SUBJECT OF REPORT: Report on plans for Town Festivals in 2024**

2.0 **SUMMARY OF IMPLICATIONS**

a.	Policy	-	No
b.	Financial	-	No
c.	Legal	-	No

3.0 **TERMS OF REFERENCE**

3.1 To provide the committee with information on proposed dates for the Town Festivals in 2024

4.0 **REPORT**

4.1 **Background**

Now that we are at the end of a successful, and relatively uninterrupted, year of Town Festivals, we can look ahead to 2024. Members will recall that we came to Council last December with a proposal to move the International Mining & Pasty Festival and whilst that was not agreed, we now have more data and feedback and would like members to review that decision.

In addition, 2024 is a leap year which means some dates might be earlier or later than usual so we have included a list of provisional dates for all festivals throughout the year.

4.2 **International Mining and Pasty Festival**

Members will recall that our proposal last year was to move the International Mining & Pasty Festival to mid-October. In light of the feedback from the Committee at the time and having met with The Cornish Pasty Association and the Community and Inclusion team at Redruth School, we are now proposing that we move the date of the IMPF to the third weekend in September 2024 instead, (date being 20 & 21st September) and that the Redruth Fun Day be separate from the event and on the August bank holiday weekend (25th August 2024).

There are several reasons why we believe this would be better for the town.

- Feedback we received from those who attended the festival this year that they really missed the competition element of the event and would like to see it return.
- We will be able to get more engagement from bakers within the town and the Cornish Pasty Association. Feedback from shops and the CPA said that they struggle to be involved due to the date being at the beginning of September, and having staff working extremely hard over the summer, many businesses are still recovering from the summer holidays meaning they do not have staff to cover/support with the event. The Pasty Association would like to be back on board with the event if we are able to move the date; this year there was no pasty making tent or stalls which we would be able to reinstate if the festival was later.
- Scope to grow the pasty competitions into a bigger event now that the Eden Project is no longer holding this. The CPA have encouraged us to continue with this area of this festival and are keen to support us with sponsorship as they see this as a huge opportunity for Redruth. By being slightly later in September more of their members would be able to attend and judge sections of the competition and present prizes.
- We will be able to get more school engagement as the schools are only just returning after the summer holidays if the date remains the same. This year they had hoped to incorporate the festival into their timetable but the timings of it proved too close to the terms returning. Redruth School believe by shifting the date by a few weeks, they would have more scope to engage in the festival.

4.3 **Other dates for 2024**

The dates we are planning for 2024 are:

St Piran's Day – Saturday 2nd March

Easter Library activities – 3rd & 10th April

Murdoch Day – Saturday 15th June

Redruth Fun Day – Sunday 25th August

International Mining & Pasty Festival – Friday 20th and Saturday 21st September

Spooky Halloween -28th October – 1st November

Redruth in Lights – Saturday 30th November

Festive Saturdays – 7th and 14th December

4.4 **CONCLUSION**

Moving the International Mining & Pasty Festival to later in September and scheduling the Fun Day over the August Bank Holiday weekend will allow us to maximise the opportunity that wider engagement gives Redruth.

4.5 **RECOMMENDATION**

4.6 It is recommended that Members consider the report and that the Engagement Committee agrees to moving the International Mining & Pasty Festival to 20th and 21st September.

Alice Lamming – Events and Marketing Manager