



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

See Distribution

Our Reference:

RTC/400/1/Mtg

Date:

22nd March 2023

Dear Councillor

Monthly Meeting of the Council – 27th March 2023

You are summoned to attend the Monthly Meeting of the Redruth Town Council which will be held in the Langman Room, Redruth Civic Centre, Alma Place, on Monday 27th March 2023 commencing at 7:00 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'P Bennett', with a long horizontal line extending to the right.

Peter Bennett
Town Clerk

Enclosures

Agenda and associated documentation.

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

President, Redruth Chamber of Commerce

Inspector W Hick, Devon & Cornwall Constabulary

Monthly Meeting of the Redruth Town Council
27th March 2023
AGENDA

PART I - PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak (if required)*
4. To allow the public to put questions to the Council.
5. *To reinstate Standing Orders (if required).*
6. To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish. [Reports to follow]
7. To receive a report from Helen Kneale, the Community Link Officer (CLO) for CPIR. [See report attached]
8. To receive the Town Mayor's announcements. [See report attached]
9. To confirm the Minutes of the:
 - 9.1 Monthly Meeting of the Council held on 27th February 2023. [Minutes attached]
10. To receive the Town Clerk's report. [Report attached]
11. To receive Correspondence. [See schedule attached]
12. To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within of the minutes of the:
 - 12.1 Interim Planning Committee – 27th February 2023. [Minutes attached]
 - 12.2 Operations Committee – 6th March 2023. [Minutes attached]
 - 12.3 Planning Committee – 13th March 2023. [Minutes attached]
 - 12.4 Finance Committee – 20th March 2023. [Minutes attached]
13. To receive an update on the CCTV monitoring provision provided by CFRS, Cornwall Council.
14. Re-introduction of Councillor Surgeries. [See report attached]
15. To nominate a Town Mayor and Deputy Town Mayor for Municipal Year 2023-2024.

The Town Council at its Annual General Meeting is required by statute to elect a Chairman of the Council (who is entitled to use the title "Town Mayor"). The Council may, but it is not required, to elect a Vice Chairman ("Deputy Town Mayor") at the Annual General Meeting. It has been the practice of this Council to nominate a Town Mayor and Deputy Town Mayor in advance of the Annual General Meeting to enable continuity and a smoother transition. These nominations have no standing in law and do not bind the Annual General Meeting but will enable civic planning for the coming year. The Council is therefore requested to nominate a Town Mayor and Deputy Town Mayor for the forthcoming 2023-2024 Municipal Year.
16. To consider and approve the Schedule of Payments. [See schedule attached]

REPORT FOR: Meeting of the Council 27th March 2023

1.0 SUBJECT OF REPORT: Report from C. Cllr Mrs B Ellenbroek – Redruth (South) ED

2.0 SUMMARY OF IMPLICATIONS

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 REPORT

3.1 Time2Move Easter - activities booking site is now open.

I have sent the details to the Town Clerk, for more information.

For more information on the Time2Move Holiday Programme call 01872 323335 or email TimeMove2Move.HolidayProgramme@cornwall.gov.uk or visit [Time2Move Holiday Programme – Active Cornwall](#) to see what provision is available close to you.

3.2 Curriculum Kernewek

At the Children and Families Overview and Scrutiny Committee on 8th March one of the items on the Agenda was the draft proposal for the Curriculum Kernewek. This is an exciting proposal which is linked to the Council's Equality, Diversity and Inclusion plan and objectives, particularly with regard to supporting Cornish National Minority status.

The project also links to the devolution agenda, and it reports on progress and developments to the Cornish National Minority Working Group as part of the Council's work in supporting, celebrating, and protecting Cornish identity.

Curriculum Kernewek is a project that sits at the heart of the Cultural belonging strand . It aims to create the opportunity for children and young people in Cornwall to express, preserve, share and develop their distinct culture and identity. The aim is to shift away from the 'additional, experiential curriculum enhancement' model to an 'embedded content' model, i.e. Curriculum Kernewek becomes part of the warp and weft of the curriculum, not a commissioned or bought-in additional experience (although there is still a valuable place for such activities). It is to be a Kernow-centric curriculum and intended to stop Cornwall and Cornish culture being seen as marginal.

For those who wish to find out more there is more detail on CC website.

3.3 Staying on a "Cornish theme"

Many congratulations to Goldentree who celebrated the delivery of Go Cornish at Kresen Kernow on the 3rd of March.

3.4 Southgate street junction with Falmouth Road

I recently met with Cormac to discuss the issues with speeding and making it easier to cross the road on foot.

Whilst these plans are in the very early stages they are starting to be "worked up". As soon as I have further news, I will let you know.

3.5 **Trengweath Planning Application**

This was approved last Monday. I attended the meeting as local member to express both my support for the scheme which will bring a care home and some specialist beds to the site, and also to raise some concerns about traffic movements.

I asked for the plan to be decided at Committee because I felt that the Traffic Management Plan was both overoptimistic and did not address concerns that I had about how the one-way system would work. I am afraid that even though the claim was made that this was the system used when the site was under occupation before (30? years ago), it did not always work then as it should have. Some of us will remember the traffic problems that it caused before with vehicles attempting to exit onto Penryn Street. I also recall the holdups that were caused when vehicles attempting to access the site from Penryn Street/West End held up traffic flow whilst attempting to cross the traffic flow to enter.

Whilst the Committee were sympathetic to my concerns (and some remembered the previous problems) it was approved. I hope that the one-way system will work, but I would ask that if traffic movements to and from the site cause problems that you let me know, so that I can keep a log. This area was one of those that was an Air Quality hotspot before, and again I would hope that this does not recur due to this development.

3.6 **Cornwall Devolution Deal**

This will be discussed at an extra Cabinet meeting on 5th April. As usual the meeting will be live streamed and therefore available for all to watch.

Barbara
C.Cllr Barbara Ellenbroek
Cornwall Council - Redruth South ED

Community Link Officer's Report for Redruth Town Council

March 2023



Helen Kneale:
07873 704048

helen.kneale@cornwall.gov.uk

General Update

- The final Community Network Panel for CPIR & Mining Villages will take place at 6pm on 26th April 2023 at Dolcoath Council Offices and via Teams. The agenda will be sent out in due course and at least a week prior to the meeting. The Community Area Partnership (CAP) will officially commence in May 2023 with the vision to "Bring local organisations and people together to tackle the issues that matter to communities, so that everyone can start, live and age well." To view a map of the new geography of the CAP's, please click here: [Community Network Review The Future of Cornwall's Area Partnerships - Appendix 3.pdf](#)
- I supported the Police visit to Redruth alongside Chief Superintendent Ben Deer, Sector Inspector Wayne Hick, Councillor Mould, Simon Mould – Head of Resilient Communities, Olly Bayliss – Community Safety Officer (West), Stephen Lennon – Anti-Social Behaviour Case Worker and Redruth Councillors Ellenbroek and Barnes on 24th February.
- I organised and attended the engagement session for the Community Levelling Up, Good Growth Framework on 27th February ensuring that those issues that impact the Redruth area were considered and are part of the Framework for funding for the next 2 financial years.
- I attended the CPIR Place Shaping Board where a presentation on the Shared Prosperity Fund was given as well as an update on the feasibility work to improve the old A3047. In May 2023 there will be the first stakeholder engagement session on the A3047 improvements.
- I organised and attended the CPIR levelling up and inward investment growth meeting with local County Councillors, Economy and Skills Service and MP George Eustice.
- I attended the Redruth HSHAZ Board Meeting and the public Redruth Festival discussions, making contacts with the local organisations and providing feedback.

- I continue to look for a suitable solution to the Lemmins Court access issue, bringing together prior knowledge from services and identifying what opportunities are available to solve this issue.
- I am linked into the discussion on youth provision for Redruth and look forward to working with the partners to establish a way forward. I continue to link this with the work of the Safer Redruth Town work.
- The community chest funding deadline has now passed for 2022/23. The next round of funding for next financial year will open again in May 2023.
- I continue to work with partner organisations who operate across this Network area and have regular meetings with Housing Associations, Family Partnership, Safer Towns, Police, Redruth Revival, Redruth Heritage Action Zone, Redruth Cultural consortium etc.

Helen Kneale -

Community Link Officer

Camborne, Pool, Illogan, Redruth & the Mining Villages (Carharrack, Chacewater, Gwennap, Lanner, Portreath, St Day, Stithians.)

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council 27th March 2023

1.0 **SUBJECT OF REPORT: Town Mayor's Announcements**

2.0 **SUMMARY OF IMPLICATIONS**

a.	Policy	-	No
b.	Financial	-	No
c.	Legal	-	No

3.0 **TERMS OF REFERENCE**

3.1 Please see below a report from the Town Mayor on his activities since the last meeting.

4.0 **REPORT**

4.1 *Introduction*

Good evening, Councillors. With a month and a half until the end of the civic year, things are starting to wrap up, but I would note the below:

4.2 *St. Piran's Festival*

I was absolutely gutted that I was unable to make this year's St Piran's Festival, my final major festival as Mayor, due to a chest infection that knocked me out for the best part of a week. Special thanks go to Cllr Barnes, who ably stood in for me.

I've heard plenty of feedback, and it's clear that the day was a resounding success, in no small part thanks to our Engagement Team and the hard work they put in, alongside the volunteers and stallholders who made the day possible. It was Jenn's last hurrah as Community Projects Manager, and I was glad that she was able to leave the job on such a great high.

4.3 *Mineral Point High School Visit*

Last Monday morning, I welcomed students from Mineral Point High School, in our twinned city in the United States. We spoke about the bond between their mining community and ours, and our prominent shared history, alongside the role of the Mayor and Council.

The group left for a brief tour of the town with Cobweb Tours, before heading to Murdoch House and then on to Lanhydrock, and in their time in Cornwall will be visiting many prominent locations, including the Eden Project, St. Michael's Mount, and our own Heartlands.

I hope they enjoy the experience and hope that the bond between our two communities strengthens, as it has done in recent years in Brittany and Mexico.

5.0 **RECOMMENDATIONS**

5.1 It is recommended that the rest of this report should be noted.

Cllr Matthew Brown
Redruth Town Mayor



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council held in the Redruth Civic Centre on Monday
27th February 2023

Present: Cllr M Brown Town Mayor
Cllr S Barnes
Cllr A Biscoe
Cllr H Biscoe
Cllr P Broad
Cllr L Collins
Cllr B Craze
Cllr D Reeve
Cllr C Skinner
Cllr I Thomas
Cllr W Tremayne

In attendance: P B Bennett Town Clerk
Ms S White Engagement Officer
Ms A Hunt Operations Officer
Ms C Coomber Administration Manager
Mrs J Pelham-Wales Administration Assistant
Miss K O'Dell Administration Assistant
Ms R Major Local Resident
3 Reps from Redruth Youth Council

1515.1 To receive apologies for absence.

Apologies were received from Cllr Garrick (other commitments) and Cllr Smith (family commitments)

1515.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1515.3 To suspend Standing Orders to allow the public to speak.

Unanimously RESOLVED to suspend Standing Orders to allow the public to speak
[Proposed by Cllr. Reeve; Seconded by Cllr. Broad]

1515.4 To allow the public to put questions before the council.

1515.4.1 Ms Major reported that the skate park was being kept very nice and clean, the users were cleaning up after themselves, so not much rubbish.

Ms Major reported that the verge along Bassett Road does not require mowing, as it difficult to pick up the chopped-up litter. Cllr Brown commented that this area is not within the remit of Redruth Town Council and is the responsibility of Cornwall Council. Cllr Barnes suggested that the verge may be cut due to lack of visibility, and so that pedestrians can

walk along the verge as there are no pathways on either side of the road. Cllr Brown asked Cllr Barnes to investigate further with the Cornwall Council Highways surveyor.

Ms Major continued that there is only one litter bin located along the length of pavement between Barncoose Terrace and Agar Road, and the bin is full. Cllr Brown again confirmed that this area is outside of the parish, suggesting Ms Major report to Cornwall Council and their contractor Biffa.

Ms Major commented on the recent Redruth Town Council litterpick organised by the Community Projects Officer. The litterpick followed a footpath down to Drump Road. Ms Major asked whether the litter picks could be advertised better, to encourage more participants. Ms Major also noted that there was no litterbin along the footpath.

Cllr Brown thanked Ms Major for her efforts and her time.

1515.5 To re-instate Standing Orders.

Unanimously RESOLVED to re-instate Standing Orders [Proposed by Cllr H Biscoe; Seconded by Cllr A Biscoe].

1515.6 To receive a presentation on the current work of the Redruth Youth Council.

A report was given by three representatives of the Redruth Youth Council, who introduced themselves and explained their roles. The representatives talked about the things that they had done since the last time they attended a Full Council meeting.

The Youth Council held their annual elections and now have a new Chair, Vice Chair, Treasurer, Secretary and PR Champion

Candidates were interviewed for last year's summer intern role within the Town Council.

Youth Councillors attended several town events participating in the parades and carrying out surveys on plastic waste and public town priorities.

Youth Councillors reviewed their meeting rules, to ensure that everyone is respected, and each voice is heard.

Youth Councillors shortlisted the 'Most Redruth Image' category for StreetDraw 24

The Town Mayor was invited to a Youth Council meeting to discuss his role along with, other discussions on issues such the (i) town centre and Kresen Kernow site; (ii) having free Wi-Fi across the town centre (iii) personal safety (iv) the possibility of the Town Council acting as a hygiene bank to give people access to the basics they need to stay clean.

Youth Councillors worked with Cornwall Council on the Cornwall Local Heritage List Pilot Project and met with Jenn and discussed Plastic-Free Redruth. Youth Councillors were encouraged to give their thoughts on the Town festivals to Jenn and Josh from RIFT

Youth Councillors had met with Sarah from the Library to discuss the Summer Reading Challenge, resulting in several Youth Councillors volunteering in the library over the summer.

Youth Councillors had met with other town councils who are thinking of starting their own Youth Councils to tell them about their own experience and offer them advice.

The Redruth Youth Council then spoke about what was coming up for them in the future:

- Building a more formal relationship with Redruth School, hoping to work with the student council to see how they could act together on projects and issues.
- To continue to build a relationship with Agents for Change to support each other with making progress on things such as personal safety in Redruth.
- Organising a trip to St. Michael's Mount (thanks to Cllr. Barnes) and having a visit from their Education Officer at their next meeting.

- Looking to arrange a visit to the recycling centre as part of a long-term running campaign to have recycling bins installed in the town centre. Youth council request the Town Council's support in making this happen.
- Suggested a Chalkathon to the Community Projects Manager, to hopefully bring people into the town centre and express their creativity.
- Suggested several ideas for the Town Council phone box when it is reinstated, including a Cornish jukebox.

Other things they plan to keep discussing are:

- The price of sanitary products and getting charity bins installed in town.

The Youth Council representatives then asked a direct question to the Councillors, "how can the Town Councillors help them"?

The Youth Council noticed that the Town Council refers to its male Councillors by their surname, but female Councillors frequently have their title included. The Youth Councillors suggested this is an issue that should be addressed.

Cllr Brown thanked the Youth Councillors for their presentation and expressed his gratitude for all the work they had done. With regard to the title referencing, Cllr Brown confirmed that he has not realised this was an issue himself, until it was pointed out, and that he would try to be mindful of this in future. Members and officers agreed to take this into consideration, and it be addressed.

1515.7 To receive reports from the Cornwall Council Ward Members on their work within the Redruth Parish

1515.7.1 A written report from Cllr Barnes had been circulated prior to the meeting. The report was noted.

1515.7.2 A written report from Cllr Donnithorne had been circulated prior to the meeting. Cllr Thomas requested more information on the Heritage funding, particularly regarding Fair Meadow car park and the Former Library. Cllr Brown and Cllr Reeve confirmed that there is due to be an announcement imminently. The report was noted.

1515.7.3 No report had been received from Cllr Ellenbroek received due to recent bereavement. Condolences had been sent to Cllr Ellenbroek.

1515.8 To receive a report from Helen Kneale, the Community Link Officer (CLO) for CPIR.

A written report from the Community Link Officer had been circulated prior to the meeting. The report was noted.

1515.9 To receive the Town Mayor's announcements.

The Town Mayor gave a verbal update regarding the recent Place shaping board meeting he attended. Cllr Reeve who also attended the Place shaping board meeting, suggested that it may be pertinent for the Town Clerk to request the presentations slides from the meeting, to be circulated to members, as they would give a comprehensive overview of the information and costs involved.

The Town Mayor had recently attended a Murdoch 2000 board meeting and wished to express his thanks specifically to Mary Shepherd and Mike Kiernan for all the hard work they have done for Murdoch House.

The Town Mayor confirmed that he was looking forward to taking part in the re-opening of Murdoch House and the St Pirans Festival parade on Saturday 4th March 2023. The report was noted.

1515.10 To confirm the Minutes of the:

1515.10.1 *Monthly Meeting of the Council held on 30th January 2023.*

Unanimously RESOLVED to confirm the minutes [Proposed by Cllr.H Biscoe; Seconded by Cllr.Reeve].

1515.11 To receive the Town Clerks report.

A report had been circulated prior to the meeting. The report was noted.

1510.11 Resurfacing of car park at Gweal-an-Tops and issues with boundary infringements- No further update on the resurfacing. Cllr Tremayne advised that there is a significant pothole in the gateway entrance which needs to be repaired urgently. A discussion regarding boundary infringements would be had with Cllr Tremayne and Cornwall Council.

1510.11 Speeding traffic along New Portreath Road, and introduction of Community speed watch. Cllr Barnes is awaiting a 20's plenty meeting to find out which areas within the parish are covered by the new scheme.

1510.11 Proposed provision of free water refill station at Victoria Park, in support of FoVP No further update available.

1510.12.3 Tamar Toll Action Group – Letter of support sent to Tamar Toll Action Group.

1515.12 To receive Correspondence.

The Town Clerk had received and circulated correspondence from Mr. McEvoy confirming his resignation with immediate effect. Further to this resignation a by-election has now been called and the deadline for nominees is 7th March 2023. The correspondence was noted.

1515.13 To receive the Minutes as reports of the following committee meetings, and to accept and approve the recommendations.

1515.13.1 Interim Planning Committee held on 30th January 2023

Unanimously RESOLVED that the minutes of the Interim Planning Committee held on 30th January 2023 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr H Biscoe; Seconded Cllr Tremayne]

1510.134.2 Planning Committee held on 13th February 2023

Unanimously RESOLVED that the minutes of the Planning Committee held on 13th February 2023 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr H Biscoe; Seconded Cllr Tremayne]

1510.13.3 Staffing Committee held on 20th February 2023

Unanimously RESOLVED that the minutes of the Planning Committee held on 20th February 2023 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr Brown; Seconded Cllr Reeve]

1515.14 To approve the dates for the Council and Committee Meetings for Municipal Year 2023-24

Unanimously RESOLVED that the dates for the Council and Committee Meetings for the Municipal Year 2023-2024 are approved [Proposed Cllr H Biscoe; Seconded Cllr Craze].

1515.15 To Consider and approve the Schedule of payments.

Unanimously RESOLVED that the Schedule of Payments be approved [Proposed Cllr Barnes; Seconded Cllr H Biscoe]

Chairman

Redruth Town Council
Schedule of Payments
Meeting Date: 27th February 2023

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	25/01/2023	Vodafone Ltd	DDR	513.79	85.63	4203	102	428.16	Mobile phones
2	27/01/2023	BES Commercial	FP748	228.01	10.86	4604	302	217.15	Electricity Charges
3	27/01/2023	Cornwall Arts Marketing Ltd	FP749	336.00	56.00	4207	102	280.00	Advertising
4	27/01/2023	JDS Properties & Dev Ltd	FP750	258.00	43.00	4610	302	215.00	Repairs/Service
5	27/01/2023	Kestrel Guards	FP751	59.40	9.90	4610	302	49.50	Security
6	27/01/2023	MillSigns Ltd	FP752	114.96	19.16	4305	201	95.80	St Pirans Day
7	27/01/2023	Mr Electric	FP753	1348.80	224.80	4610	302	789.00	Repairs
						4507	210	335.00	Repairs
8	27/01/2023	Parish Online	FP754	270.00	45.00	4204	102	225.00	Digital Mapping
9	27/01/2023	Trinity Fire & Security System	FP755	583.20	97.20	4610	302	486.00	Fire alarm fault
10	30/01/2023	Biffa Waste Services Ltd	DDR	84.19	14.03	4605	302	70.16	Waste Contract
11	30/01/2023	Biffa Waste Services Ltd	DDR	312.74	52.12	4605	302	260.62	Waste Contract
12	30/01/2023	Staff Costs	FP756-776						MEMBERS ONLY (See separate sheet)
13	01/02/2023	South West Water	DDR	1.00		4603	305	1.00	Water Charges
14	01/02/2023	Pennon Water Servs Ltd	DDR	117.00	19.50	4603	301	97.50	Water Charges
15	01/02/2023	Hewlett-Packard Int Bank	DDR	276.57		4222	102	276.57	Tablets
16	01/02/2023	Hewlett-Packard Int Bank	DDR	384.72		4222	102	384.72	Tablets (Old)
17	02/02/2023	Xerox Finance Ltd	DDR	384.72	64.12	4205	102	320.60	Photocopier Lease
18	02/02/2023	Badges Ltd	DDR	162.83	27.14	4217	102	135.69	Library Consumables
19	03/02/2023	Annie Kitto Cleaning	FP777	2100.00		4607	304	2100.00	Toilet Cleaning - Jan
20	03/02/2023	CEC Ltd	FP778	873.60	145.60	4511	306	728.00	Footpath Design
21	03/02/2023	Cormac Solutions	FP779	1847.39	307.90	4510	320	1539.49	Vehicle Lease
22	03/02/2023	Kestrel Guards	FP780	59.40	9.90	4610	302	49.50	Security
23	03/02/2023	Krowji Ltd	FP781	166.67		4508	320	166.67	Yard Rent
24	03/02/2023	Office Smart	FP782	165.72	27.62	4201	102	138.10	Stationary
25	03/02/2023	Tanist Ltd	FP783	3012.10	502.02	4222	102	443.50	Cloud storage/Support & IT
						4703	102	2066.58	Hardware &
26	13/02/2023	HMRC	FP784	7758.63		4102	101	7758.63	Jan P32
27	13/02/2023	Cornwall Pension Fund	FP785	7892.26		4104	101	7892.26	Monthly Pension
28	13/02/2023	Cormac Solutions	FP786	1847.39	307.90	4510	320	1539.49	Vehicle Hire
29	13/02/2023	Control Print Ltd	FP787	204.00		4404	204	204.00	Redruth Record
30	13/02/2023	MML Marketing Ltd	FP788	349.01	58.17	4528	320	181.54	Quilted Mat 2m x 2m
						4528	320	109.30	Storage Unit
31	13/02/2023	Euro Tool Hire & Sales	FP789	51.84	8.64	4512	307	43.20	Fence - Hire
32	13/02/2023	ITEC Connect Ltd	FP790	25.15	4.19	4205	102	20.96	Photocopier Lease

Redruth Town Council
Schedule of Payments
Meeting Date: 27th February 2023

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
33	13/02/2023	JDS Properties & Dev Ltd	FP791	300.00	50.00	4610	302	250.00	Removal of sign
34	13/02/2023	Kestrel Guards	FP792	1000.00	166.67	4610	302	833.33	Security
35	13/02/2023	Redruth 2000	FP793	500.00		4709	203	500.00	Grant Donation
36	13/02/2023	nPower Ltd	FP794	1004.08	167.35	4604	302	836.73	Electric
37	13/02/2023	SW Playground Inspections	FP795	6720.00	1120.00	4904	999	2800.00	Repairs
						4513	307	2800.00	Repairs
38	13/02/2023	St Day Parish Council	FP796	38.00		4404	204	38.00	Advertsiting
39	13/02/2023	Trinity Fire & Security System	FP797	781.22	130.20	4610	302	651.02	Annual maintenance
40		Not used	FP798						Not used
41	13/02/2023	WF Education Group	FP799	203.04	33.84	4528	320	169.20	Library Displays
42	16/02/2023	Sage UK Ltd	DDR	156.00	26.00	4222	102	130.00	IT Support
42	16/02/2023	Lloyds Bank PLC	CC	342.82		4610	302	54.00	Shredding
						4413	206	21.00	TEN - St Pirans
						4217	102	40.30	Get crafty materials
						4207	102	221.52	Advertising
						4204	102	6.00	Monthly fee
44	17/02/2023	Aquastorage Sys Cleaning Ltd	FP800	95.76	15.96	4615	304	39.90	Legionella Checks
						4615	302	39.90	Legionella Checks
45	17/02/2023	Control Print Ltd	FP801	249.60	41.60	4404	206	208.00	St Pirans Banners
46	17/02/2023	Lee Searle Photography	FP802	295.00		4210	102	295.00	Local Heroes Ceremony
47	17/02/2023	Pennon Water Servs Ltd	FP803	87.98		4603	302	87.98	Water charges
48	17/02/2023	Pennon Water Servs Ltd	FP804	53.67		4603	302	53.67	Water Charges
49	17/02/2023	Rabart Decorators Merchants LI	FP805	73.67	12.28	4610	302	61.39	Paint
50	17/02/2023	Skylite Associates Ltd	FP806	1692.00	282.00	4223	102	1410.00	HR Support
51	17/02/2023	Tanist Ltd	FP807	67.34	11.22	4202	102	56.12	Internet
52	17/02/2023	Total Gas & Power Ltd	FP808	387.23	64.54	4602	302	322.69	Gas Charges
53	20/02/2023	UK Fuels Ltd	DDR	5.40	0.90	4521	210	4.50	Vehicle Fuel
Total Payments				45841.90	4262.96			41578.94	

Redruth Town Council
Town Clerks Report
Meeting Date: 27th March 2023

Mtg Ser No	Item	Action	Response
1515.11	Resurfacing of Car park at Gweal-an-Top and issues with boundary infringements		In discussion with CC around possible funding of car park and hopefully we can proceed with work imminently; have taken matter of boundary infringements up with CC
1515.11	Speeding traffic along New Portreath Road and introduction of community speed watch		Update from Cllr Barnes
1515.11	Proposed provision of a free water refill station at Victoria Park, in support of the Friends of Victoria Park		Update from Cllr Thomas
1515.12	Casual Vacancy in Redruth (South) Ward		Date for call for by-election now passed and did not have requisite numbers calling for one to be held. Vacancy to be filled by co-option – closing date for applications 14 th April 2023 with interviews at Council Meeting on 24 th April 2023.
Other	Change of date of Planning Committee Meeting		Please be advised that following NALC advice we are unable to hold our Planning Committee Meeting scheduled for Tuesday 11 th April 2023. This will now be held on Wednesday 12 th April 2023 – but note that in order to meet the “three clear days” rule, papers for this meeting will be issued on Friday 31 st March 2023.

Redruth Town Council
Correspondence Schedule
Meeting Date: 27th March 2023

1. "Agents4Change" – general letter to Redruth, currently circulating through the recently published Redruth Story Book.

Dear Redruth,

You may know us as the Agents 4 change, we built a skatepark, starred in a music video and dived into the history of our beloved town. But really, we're just worried and scared local youth screaming for change, fighting for change to come to this remote dumping ground.

Our Journey so far:

The start, eight youths, brought together for the same reason; our love for our *home*. We planned, argued, agreed, filmed and fought over our town, all with one thing in common, *change*. Then Covid hit, but we pushed through it, zoomed the rest of the way. We got the amazing news that at the end of all our hard work we were going to get our skatepark. That we had changed our town for the good.

Then the agents broke apart. Originals were sucked into GCSEs, college and school life and by the time the call went back out, Agents 4 Change were nearly extinct.

We were called back to breathe life into rubble Redruth, to plan a festival for our *community*, our *home*, but only one thing came to light. Between the poems and the creative exercises, between the discussion and the agreements we kept circling back to one phrase, one problem, one fear.

We don't feel safe in our own town, in our *home!*

We fought about it, gained new members all with the same message; 'Make our streets safe again.'

Redruth is our *home* but it's also a place of fear, of dark alleys and antisocial behaviour that makes young people second guess their safety. We looked at our town, with nowhere safe, no quiet place to go that we feel comfortable. We talked about our own experiences, and how youths our age have been chased by people older than us and forced into shops like *Wilko* where we feel safe. How generational problems in our town have gotten parks' nicknames like 'rough park' where even parents fear to send their children. The Agents learnt that we had to reclaim our childhood, because life in Redruth took that from us, unable to be safe on streets where we feel threatened and fearful.

Redruth has such a vast history, some can be seen in the alleys, but even with the colours and art being plastered over them we still don't feel *safe*. Alleys are places many people our age fear, and we shouldn't, because they're quick and easy shortcuts to get us around our *home*, but because we don't feel *safe* we don't use them, we fear to use them.

Dear Redruth, we are youth, your youth, part of your community, your future and your history.

Dear councillors and Cornwall council, we are your citizens, your kids and workers, your school goers and soon to be working people and we don't feel safe. We need your help. Will you leave us stranded, or will you help us fight?

Dear Mayor of Redruth, can you help us feel safe? Can you help us not live in fear? Can you help us reclaim our town, reclaim our childhood, reclaim our lives?

Dear Redruth and the community, we love our *home*, we love our *community*, but our love doesn't stretch far when we fear walking down your streets, passing you by and walking with you. Change needs to happen, because the youth of Redruth are begging, and if we don't get the change we want, the change we need, we will fight for it. We will fight for our town, for our safety. And Redruth, you better know that we are coming for you, coming for change. And we will get it.

To making our streets safe again. To making Redruth a better place. To Agents 4 Change, fighting for the change this toppling town needs.

Thank You.



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Interim Planning Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 27th February 2023

Present: Cllr H Biscoe Chairman
Cllr S Barnes
Cllr A Biscoe
Cllr M Brown
Cllr L Collins
Cllr B Craze
Cllr W Tremayne

In attendance: Ms A Hunt Operations Officer
Ms C Coomber Administration Manager
Mrs J Pelham-Wales Administration Assistant
Miss K O'Dell Administration Assistant
Cllr I Thomas

PART I – PUBLIC SESSION

1514.1 To receive apologies for absence.

Apologies were received from Cllr Smith (family commitments)

1514.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1514.3 To consider the planning applications.

The planning applications were dealt with in accordance with the attached Annex A to these minutes.

1514.4 To receive correspondence:

1514.5.1 Cornwall Council – Proposed Response to Planning Prospectus and NPF

This correspondence was noted.

1514.5.2 Cornwall Council – Notification of Planning Committee Meeting

Three applications that were previously considered by the planning committee would be presented to Cornwall Council Planning Committee on 6th March at 10am at Dolcoath Road. The Councillors were asked to inform the Clerk if they were interested in attending.

A handwritten signature in black ink, consisting of a large, stylized 'S' shape with a long horizontal stroke extending to the right.

Chair

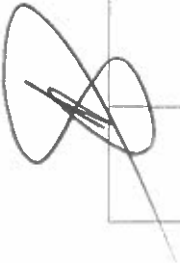
REDRUTH TOWN COUNCIL - PLANNING SCHEDULE

ANNEX A

All references for PA23/ unless otherwise stated

Meeting: Monday 27th February 2023

REF NO	CC REF	SITE	PROPOSAL	DECISION
LIST 1 Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Barnes; Seconded Cllr A Biscoe]				
1	00918	Chaffins Wholesale Food, Unit 5B Cardrew Industrial Estate, Cardrew Way	Change of use of industrial building from B8 storage and distribution to B2 general industry (seafood processing facility), together with extension and external alterations, including the formation of a loading dock, complete with reconfiguration of servicing areas of the site and remarking of existing car park, plus installation of external plant equipment associated with the processing facility.	Unanimously RESOLVED to support the application on the proviso that Environment Agency recommendations regarding noise and odour pollution are followed
2	01082	56 Mount Ambrose	Proposed first floor extension, garage, and front parking area.	Supported
LIST 2				
NONE				





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Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Operations Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 6th March 2023

Present: Cllr A Biscoe Chair
Cllr S Barnes
Cllr H Biscoe
Cllr L Collins
Cllr B Craze
Cllr C Garrick
Cllr D Reeve
Cllr E Smith
Cllr I Thomas

In attendance: Ms A Hunt Operations Officer
Miss S White Engagement Officer
Mr C Strugnell Facilities Supervisor
Ms C Coomber Administration Manager
Miss K O'Dell Administration Assistant
Cllr Skinner

PART I - PUBLIC SESSION

1517.1 To receive apologies for absence.

Apologies were received from Cllrs Tremayne, & Broad (work commitments) and Cllr Brown (unwell).

1517.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1517.3 To confirm the Minutes of the Meeting of the Operations Committee held on 9th January 2023

1517.3.1 RESOLVED by the majority to accept the Minutes of the Meeting of the Operations Committee held on 6th January 2023 as a true and accurate record of proceedings [Proposed Cllr Reeve; Seconded Cllr Garrick] Cllr Smith abstained as was not present at the meeting.

1517.4 Clerk's Report

A report had been circulated prior to the meeting.

The Clerk confirmed that the Tender for works on the East End playing field pathway had been released. The Engagement Officer confirmed that meetings with Contractors to obtain quotations had already commenced.

The Engagement Officer confirmed that Redruth Town Council are looking at the possibility of enhancing the lighting in Market Way, by installing festoon lighting. The funding for this work would be coming from the HSHAZ, with the aim to brighten the area prior to the completion of works in the Buttermarket. Blachere Illumination, (the same contractor used for the Christmas lights) has been approached to quote.

Cllr Barnes asked if there was any further information regarding the removed telephone kiosk. The Engagement Officer confirmed that following removal, the kiosk is currently being refurbished. Due to the scaffolding on the building next door, Historic England have given permission to delay the kiosks return and reinstallation. The report was noted.

1517.5 To receive correspondence.

None received.

1517.6 To receive a report on the work of the Facilities Department

A report had been circulated prior to the meeting.

The Facilities Supervisor confirmed that a new Facilities Technician had been successfully recruited and is due to commence work on the 7th of March 2023.

A proposal for continuing to improve and maintain all areas of St Rumons Gardens had been circulated prior to the meeting. The Facilities supervisor advised that the ivy and other vegetation will be removed from both St Rumons Gardens and the Civic Centre. Cllr Reeve confirmed that the mural was previously located in the offices at Penryn Street. Comments were made by several members regarding the different areas of the Gardens including the stage and shrubbery in front of the stage. Cllr Smith suggested that it may be helpful to install signage, explaining the history of the gardens and area. The Engagement Officer suggested putting Perspex into the windows to help reduce traffic noise, and make the area look more attractive. Cllr Collins suggested decorative glass, or something that can be installed and removed as necessary.

The Facilities Supervisor confirmed that there is still lighting in the gardens, but that it needed to be checked to confirm if it is still connected and safe to use.

Cllr Reeve asked if the area could be used as a function space that Redruth Town Council could charge for. The Operations Officer confirmed that it is an option being investigated along with other Council owned spaces as a priority. The Engagement Officer mentioned that now people are allowed to get married outdoors the gardens could potentially be used as a wedding venue.

1517.6.1 Unanimously RESOLVED for the Facilities Supervisor to investigate the cost for the removal and repair of the mural, and to investigate options for Perspex glass for the windows. [Proposed Cllr Reeve; Seconded Cllr Collins] The report was noted.

1517.7 To receive a report on the work of the Administration Department.

A report had been circulated prior to the meeting. The report was noted.

1517.8 To consider a request for purchase of Redruth Town Council land at East End Playing Field.

A report had been circulated prior to the meeting.

Cllr Biscoe commented that the land had been gifted to the Children of Redruth many years ago therefore he would agree with the Town Clerks recommendation that we refuse the request to sell the land.

RESOLVED by majority to refuse the request to sell the small area of land to the left of the entrance to East End Playing Fields on the grounds of future potential impact to

Redruth Town Council operations for access improvements, and the likely additional costs involved to Redruth Town Council. [Proposed Cllr H Biscoe; Seconded Cllr Reeve] Cllr Thomas abstained. The report was noted.

1517.9 To consider future use of Units 11 and 12, Market Way.

A report had been circulated prior to the meeting.

The Operations Officer stated that six months ago it was agreed by the committee that Units 11 & 12 Market Way would be used as pop-up shops. Initially the units were well used, but since Christmas the take up has been very low. The Operations Officer suggested that a potential solution would be to let the builder's company who are working on the Buttermarket, rent the units on a long-term lease until the Buttermarket building works have been completed. This would ensure a regular rent, and they would not be affected by the current footfall in Market Way. It would ensure a regular presence overlooking Market Hall. Cllr H Biscoe agreed that the Town Council needs to make the best financial gain from the space, so agreed it was a good solution.

Cllr Collins expressed his concern that it would be a shame to lose more retail space and may be setting a precedent for less retail in the town centre. Cllr Smith also raised concerns about the space not being used for retail and asked the Engagement Officer how well the units were advertised. The Engagement Officer confirmed that advertising for the units had been widely circulated by the Engagement Team, but reminded Councillors that it is a sign of current financial struggles affecting businesses. Few can grow a retail business, therefore leasing to the builders offers a pragmatic solution.

1517.9.1 RESOLVED by majority to approve the use of Units 11 & 12 as a site office for those carrying out the building works at The Buttermarket. [Proposed Cllr H Biscoe; Seconded Cllr Barnes] Cllr Collins and Cllr Smith voted against the proposal. The report was noted.

1517.10 To consider options for the Redruth floral display 2023.

A report had been circulated prior to the meeting.

The Operations officer confirmed that the previous maintenance contractor has decided not to continue their involvement in the Redruth floral displays. The Operations Manager and Facilities Supervisor have made repeated attempts to locate a new contractor, who would be willing to take on the maintenance of the floral display. The Facilities Team does not have the capacity to bring the maintenance of the full floral display in-house. Due to the timescales involved in organising the display, the Operations officer confirmed that there is no further time available to continue the search for a suitable contractor for this year.

The only viable options for 2023 would be (i) No floral display or (ii) have a reduced display with the baskets only being placed on property owned by the Town Council. The Facilities team would make temporary scheduling amendments to maintain the reduced display. Cllr H Biscoe suggested that as the floral displays are so popular, would be better to have a reduced display. Floral Baskets could be offered to retailers who wish to maintain them themselves. The Operations officer confirmed that could be an option, however the Town Council would need to be very clear with regard to Liability insurance.

1517.10.1 Unanimously RESOLVED to approve a reduced floral display for 2023, with any surplus baskets offered to retailers on the proviso that they maintain them themselves and have suitable insurance. [Proposed Cllr H Biscoe; Seconded Cllr Collins]. The report was noted.

1517.11 To consider strategic objectives for the Operations team for the year 2023-2024.

A report had been circulated prior to the meeting.

The Operations Officer commented that as the Operations team moves towards the end of the current Council year, the team are intending to set new objectives for the forthcoming

year. Explaining that it would greatly assist and benefit the team at this point if the Operations Committee could be able to advise of its priorities, as it sees them, and the Operations team are looking to understand three objectives at a strategic level.

The Operations Officer confirmed that they would like the Operations Team to be less reactive and more proactive within their work and would like ideas for all Redruth Town Council owned spaces, with East End Playing Field and St Rumons Gardens already being prioritised.

Following a discussion by committee members it was generally agreed that the Town Council need to maximise use of all available spaces even on weekdays. Potentially looking at renting our spaces for use as entertainment venues. Cllr Reeve suggested strengthening partnerships with other Town Councils and sharing equipment and resources would benefit the team and the Town Council. Cllr Reeve also commented that there was a requirement to ensure that the Town Council are being sustainable and environmentally friendly whilst also meeting our climate priorities. Cllr Thomas suggested that accessibility of the play areas be looked at, as access is restricted at some entry points. The report was noted.

1517.12 To exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (commercial in confidence), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act.

1517.12.1 Unanimously RESOLVED to exclude the press and the public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (commercial in confidence), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Reeve; Seconded Cllr H Biscoe]

PART II PRIVATE SESSION

1517.13 To consider a Cornwall Council consultation on a property asset in Redruth Parish.

1517.13.1 RESOLVED by the Majority to instruct the Clerk to respond to Cornwall Council consultation on a property asset in Redruth Parish [Proposed Cllr A Biscoe; Seconded Cllr H Biscoe] Cllr Thomas abstained.

Chairman



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Planning Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 13th March 2023

Present: Cllr H Biscoe
Cllr S Barnes
Cllr A Biscoe
Cllr W Tremayne

Chairman

In attendance: Ms A Hunt
Mrs J Pelham-Wales
Cllr I Thomas

Operations Officer
Administration Assistant

PART I – PUBLIC SESSION

1518.1 To receive apologies for absence

Apologies were received from Cllrs Brown, Collins, Craze and Smith (other commitments).

1518.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1518.3 To consider the planning applications

The planning applications were dealt with in accordance with the attached Annex A to these minutes.

1518.4 To confirm the Minutes of the following meetings:

1518.5.1 Meeting of the Planning Committee held on Monday 13th February 2023

Unanimously RESOLVED to confirm the minutes of the Meeting of the Planning Committee held on Monday 13th February 2023 as a true and accurate record of proceedings. [Proposed Cllr Tremayne; Seconded Cllr A Biscoe]

1518.5.2 Interim Meeting of the Planning Committee held on 27th February 2023

Unanimously RESOLVED to confirm the minutes of the Interim Meeting of the Planning Committee held on 27th February 2023 as a true and accurate record of proceedings. [Proposed Cllr Barnes; Seconded Cllr A Biscoe]

1518.6 To receive the Clerk's report.

The Clerk reported that no further response had been received from Cornwall Cllr Donnithorne regarding parking concerns at Bellevue.

A local resident had raised concerns with Cllr Barnes regarding speeding at Radnor. Cllr Barnes updated the Committee on discussions which had taken place.

The report was noted.

1518.7 To receive correspondence:

1518.7.1 *Decision Notice Schedule*

The schedule was noted.

1518.7.2 *Licenced Premises Schedule*

The schedule was noted.

1518.7.3 *Cornwall Council – Street Trading Renewal Application LI23_000844, Leanne Geach, Fore Street*

Unanimously RESOLVED to support the application. [Proposed Cllr Barnes; Seconded by Cllr A Biscoe]

1518.7.4 *Cornwall Council – 2023 Off-Street Parking Order*

Unanimously RESOLVED not to support the proposed 2023 Off-Street Parking Order and to recommend that parking charges or conditions remain as they currently are. [Proposed Cllr H Biscoe; Seconded Cllr Barnes]

1518.7.5 *The Planning Inspectorate - Appeal Decision, APP/D0840/W/22/3298986, Land at Buller Hill, Buller Downs*

The correspondence was noted.

1518.7.6 *Classic Builders – Street Naming, Development for Coastline Housing at North Country*

Councillors had been asked to suggest street names for the above development. The following names were put forward by the Committee:

Plumergat et Meriadec Street

Eddowes Street

Northcliff View

Hector's Street

Chair

REDRUTH TOWN COUNCIL - PLANNING SCHEDULE

ANNEX A

All references for PA23/ unless otherwise stated

Meeting: Monday 13th March 2023

REF NO	CC REF	SITE	PROPOSAL	DECISION
<p>LIST 1 Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Tremayne; Seconded Cllr A Biscoe]</p>				
1	01374	2 Langarth Court	Works to trees under a tree preservation order (TPO) namely: T1-9, Ash – fell. T10, Sycamore – remove single branch. T11-13, Sycamore – reduce and reshape. T14 – reduce and reshape	Supported
2	01658	St Stephen’s Church, Treleigh	Works to trees subject to a tree preservation order (TPO). See enclosed schedule (G32). For clarity works proposed: Fell single, semi mature, medium sized, declining Elm within G32	Supported
3	00675	Shop 1 Alma Place	Change of use from retail (A1), office (B1) and storage (B8) to retail (A1) and residential (C3) use, including converting ground, first and second floors to three studio flats, three 1-bed flats, communal spaces and one staff bedroom. External works to rear courtyard and Station Road side including demolition of existing glazed extension and restoration of façade with new windows to match existing windows. Opening up of entry between Station Road and rear courtyard without compliance with condition 2 of decision notice PA20/06204 dated 20.10.2020	Supported

LIST 2

4	00619	2 Summer Chapel, North Country	Fence to be erected on top of 0.9m block wall. Gap cut in to wall and full height gate installed. All to a height of 2m	RESOLVED by Majority not to support the application on the grounds that the increased height of the fence prevents vehicles emerging from the side lane by further constraining emerging visibility. [Proposed Cllr A Biscoe: Seconded Cllr Tremayne] Cllr Barnes abstained.
5	05181 (PA22)	Land South West of Trefula Farm, Sandy Lane	Outline application with all matters reserved for an Affordable Led Housing Scheme on Land Adjacent to the town of Redruth	Unanimously RESOLVED not to support the application on the grounds that: (i) the site is outside the settlement boundary proposed in the emerging Neighbourhood Development Plan; (ii) the land in question is a greenfield site and (iii) the plans represent overdevelopment.

				[Proposed Cllr.H Biscoe; Seconded Cllr A Biscoe]
6	01630	The Flat, 1 West End	Removal of existing single-glazed timber windows, replacing with white wood-grained double-glazed UPVC	Unanimously RESOLVED to support the application. It is suggested that the applicant contact the Redruth High Street Heritage Action Zone team as funding may be available to assist with works to the windows. [Proposed Cllr Tremayne; Seconded Cllr Barnes]



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Finance Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 20th March 2023

Present: Cllr S Barnes Chair
Cllr Mrs A Biscoe
Cllr H Biscoe
Cllr M Brown
Cllr Ms D Reeve
Cllr I Thomas

In attendance: P B Bennett Town Clerk

PART I - PUBLIC SESSION

1519.1 To receive apologies for absence.

Apologies were received from Cllr Craze (other commitments) and Cllr Tremayne (family commitments)..

1519.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None declared.

1519.3 To confirm the Minutes of the Meeting of the Finance Committee held on 21st November 2022

1519.3.2 Unanimously RESOLVED to accept the Minutes of the Meeting of the Finance Committee held on 21st November 2022 as a true and accurate record of proceedings. [Proposed Cllr Thomas; Seconded Cllr Reeve].

1519.4 To receive correspondence:

1519.4.1 *National Employers for Local Government Services – Local Government Pay 2023.*

The latest update from the national Employers for Local Government Services on the Local Government Pay award for 2023 was noted.

1519.4.2 *Chief Fire Officer, CFRS – Future of CCTV Monitoring Provision*

Members discussed the letter from the Chief Fire Officer, CFRS on the future of CCTV monitoring provision. Expressing their disappointment, Members agreed to sign up to the letter from all affected Town and Parish Councils.

1519.4.3 Unanimously RESOLVED that Redruth Town Council agree to be one of the signatories on the combined letter about the future of CCTV monitoring provision by CFRS. [Proposed: Cllr Biscoe; Seconded: Cllr Brown]

- 1519.6 **To receive a report from Committee Members responsible for carrying out Internal Control checks for Q3 2022-2023**
- 1519.6.1 A report on the Internal Controls carried out by Cllrs Mrs Biscoe and Thomas was circulated prior to the meeting. They were thanked for their work and for preparing the report which was discussed in some depth.
- 1519.6.2 Unanimously RESOLVED that the report on the internal controls for the 3rd Quarter of Financial Year 2022-23 with recommendations be accepted. [Proposed: Cllr Mrs Biscoe; Seconded: Cllr Thomas]
- 1519.6 **To further consider Market Way rent levels during the period of closure of The Buttermarket**
- 1519.7.1 A report had been circulated prior to the meeting requesting that Members review the rent reduction applied to the units in market Way during the refurbishment of the Buttermarket. Members agreed that the reduction should apply for the whole period of refurbishment.
- 1519.7.2 Unanimously RESOLVED that:
- a. This rent reduction be implemented until the date on which access from The Buttermarket into Market Hall is restored; and
 - b. The reduction be reviewed further by the Finance Committee in twelve months' time, should works still be ongoing at this point.
- [Proposed: Cllr Biscoe; Seconded: Cllr Mrs Biscoe]
- 1519.11 **To consider requests for financial assistance.**
- 1519.11.1 Requests for financial assistance we dealt with as shown at Appendix 1 to these minutes.

Chairman

Budget 2022-2023: £8000		Allocated to date: £6950	Balance available: £1050	
No	Appellant	Amount Requested/Purpose	Recommendation	Previous Awards
1.	Grow Cornwall CIC (Re-submitted application)	£990 towards United Cornwall FC, a Community Football Group at Cornwall College, which meets weekly and provide a positive space for males to come together. Whether that is to lose weight, improve their wellbeing or just to fill spare time, it doesn't matter to them. The sessions will provide space for individuals to build important social and support networks, to be used in times of need away from the football pitch. We aim to work with around 50 individuals in year one.	Unanimously RESOLVED that on this occasion we make no donation to this group. [Proposed: Cllr Brown; Seconded: Cllr Mrs Biscoe]	NIL

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council on 27th March 2023

SUBJECT OF REPORT: Re-introduction of Councillor Surgeries

SUMMARY OF IMPLICATIONS

a.	Policy	-	No
b.	Financial	-	No
c.	Legal	-	No

TERMS OF REFERENCE

To consider the introduction of rebranded Councillor Surgeries.

REPORT

For some time, we have been discussing the possible reintroduction of rebranded Councillor Surgeries and the value they could provide, both to those who live and/or work in the Parish and to the Town Council itself.

Whilst we are aware that Councillor Surgeries have been tried before, it is felt that, in light of the Town Council's relocation to Redruth Civic Centre, the increased responsibilities it has taken on, and the findings of the organisational review, it is now an appropriate time to reassess the benefits such surgeries could provide. In particular, they would enable:

- Local residents to have direct access to their elected representatives and an opportunity to raise any concerns or provide feedback.
- Councillors to be more visible to their electorate and understand those issues important to residents of the Parish.
- The Town Council to communicate better its role in the community, assist in promoting its work and vision for the parish and assist in achieving its mission of being at the heart of the community.
- Increased partnership-working
- Ongoing community consultation to understand the priorities of residents and businesses.

It is suggested that the surgeries be rebranded as 'Meet Your Councillor' events and held on a monthly basis. The Engagement Team would take responsibility for a campaign to advertise the events and ensure that the public were aware of the opportunity to attend (although we would, as always, ask that individual Councillors also publicise the events through their own networks). Each event would be attended by three Town Councillors, allocated on the basis of a pre-agreed annual rota. It is hoped this would ensure that all Councillors were involved on an equal basis and were given adequate notice of their presence being required. With three Councillors attending every event, each should be allocated a maximum of three events to attend over the course of a year.

The Meet Your Councillor events would primarily take place on Saturday mornings in the Langman Room. It is believed that Saturday mornings offer the best opportunity to engage with the public and, from a security point of view, the building is open to the general public at this time with the Library team present on site. The room is a large space where multiple (and, if necessary, confidential) conversations can take place simultaneously. There remains, though, the possibility of considering other venues on an ad-hoc basis, for example having a stall in the town centre if scheduling the surgery to tie in with another town event, such as one of the festivals, or a using a community space further out of the town centre to engage with a different audience.

It is anticipated that partner organisations and individuals would be invited to attend the 'Meet Your Councillor' events, either on a regular basis, or ad-hoc to address specific issues. These partners could include those Cornwall Councillors representing Redruth, Highways/Cormac, Safer Cornwall, and the Police. Officers would produce leaflets, displays and other material to promote the work of the Town Council, clarify responsibilities, and assist Councillors to correctly signpost residents to the support available to them.

A proposed timetable for Meet Your Councillor events over the forthcoming Council year is attached to this report. Events have primarily been scheduled for the third Saturday of each month, allowing those present to report back to Full Council shortly afterwards, share information with their colleagues, and make proposals for action where appropriate.

RECOMMENDATION

It is recommended that Members:

- a. approve the introduction of 'Meet Your Councillor' events to be held on a monthly basis from May 2023 in accordance with the proposed schedule, and
- b. agree to advise the Town Council Administration Team by Monday 3rd April of any proposed dates on which they would be unable to attend such an event

Senior Management Team

Peter Bennett
Town Clerk

Abigail Hunt
Operations Officer

Sam White
Engagement Officer

Meet Your Councillor Schedule 2023-2024
(Draft)

All to be held at Redruth Civic Centre from 10:30am – 12:30pm, unless advised otherwise

Date	Attendees
Saturday 20 th May 2023	
Saturday 17 th June 2023 (Murdoch Day)	
Saturday 15 th July 2023	
Saturday 19 th August 2023	
Saturday 9 th September 2023 (Redruth International Mining & Pasty Festival)	
Saturday 21 st October 2023	
Saturday 18 th November 2023	
Saturday 16 th December 2023	
Saturday 20 th January 2024	
Saturday 17 th February 2024	
Saturday 16 th March 2024	
Saturday 20 th April 2024	

Redruth Town Council
Schedule of Payments
Meeting Date: 27th March 2023

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	24/02/2023	Tatto 4 Kids	PayPal	5.25		4711	203	5.25	YC Stickers
2	24/02/2023	Total Gas & Power Ltd	DDR	19.68	0.94	4604	305	18.74	Electricity Charges
3	24/02/2023	Total Gas & Power Ltd	DDR	27.57	1.31	4604	304	26.26	Electricity Charges
4	24/02/2023	Total Gas & Power Ltd	DDR	11.35	0.54	4604	302	10.81	Electricity Charges
5	24/02/2023	Total Gas & Power Ltd	DDR	43.94	2.09	4604	302	41.85	Electricity Charges
6	24/02/2023	Total Gas & Power Ltd	DDR	816.03	38.86	4604	302	777.17	Electricity Charges
7	24/02/2023	Total Gas & Power Ltd	DR	12.37	0.59	4604	302	11.78	Electricity Charges
8	24/02/2023	AGK Cleaning	FP810	2100.00	350.00	4607	304	1750.00	Toilet Cleaning
9	24/02/2023	Baqas Crowd	FP811	100.00		4403	206	100.00	SPF Ents
10	24/02/2023	BES Commercial	FP812	270.35	12.87	4604	302	257.48	Electricity Charges
11	24/02/2023	Control Print Ltd	FP813	113.00		4404	206	113.00	SPF Guide
12	24/02/2023	Cormac Solutions	FP814	1847.39	307.90	4510	320	1539.49	Vehicle Lease
13	24/02/2023	Corserv Ltd	FP815	1431.72	238.62	4607	302	1193.10	Cleaning services
14	24/02/2023	Drillserv Ltd	FP816	2950.20	491.70	4610	308	2458.50	Phone Box Refurb
15	24/02/2023	John Brady Agencies	FP817	57.60	9.60	4408	206	48.00	SPF Flags
16	24/02/2023	Kestrel Guards	FP818	118.80	19.80	4610	302	99.00	Security
17	24/02/2023	OFR Ltd	FP819	300.00	50.00	4610	302	250.00	Office Chairs
18	24/02/2023	Ms CA Latham-Jones	FP820	100.00		4403	206	100.00	SPF Obby Oss
19	24/02/2023	Redborne Printers	FP821	2944.00		4718	203	2944.00	Redruth town
20	24/02/2023	Southwest Playground Insp	FP822	7260.00	1210.00	4513	306	6050.00	Playpark repairs
21	24/02/2023	Tanist Ltd	FP823	58.80	9.80	4222	102	49.00	FTTP Service
22	24/02/2023	Worknest Ltd	FP824	900.00	150.00	4204	102	750.00	E-Learning - Year 3
23	24/02/2023	Miss B Blake	FP825	11.20		4103	101	11.20	HLS Mileage
24	27/02/2023	UK Fuels Ltd	DDR	90.00	15.00	4521	210	75.00	Fuel Card Charges
25	27/02/2023	Vodafone Ltd	DDR	513.79	85.63	4203	102	428.16	Mobile Phones
26	27/02/2023	Staff Costs	FP826-848						MEMBERS ONLY (See separate sheet)
27	28/02/2023	Total Gas & Power Ltd	DDR	368.29	17.54	4602	301	350.75	Gas - Chambers
28	28/02/2023	Hewlett-Packard Int Bank	DDR	254.88		4222	102	254.88	Laptops
29	01/03/2023	South West Water	DDR	1.00		4603	305	1.00	Water
30	01/03/2023	Pennon Water Servs Ltd	DDR	117.00		4603	301	117.00	Water
31	01/03/2023	Hewlett-Packard Int Bank	DDR	276.57		4222	102	276.57	Tablets
32	01/03/2023	Hewlett-Packard Int Bank	DDR	384.72		4222	102	384.72	Tablets (Old)
33	03/03/2023	Cormac Solutions	FP849	685.66	114.28	4511	306	571.38	Gnds Maint
34	03/03/2023	Corserv Ltd	FP850	1431.74	238.62	4607	302	1193.12	Monthly Cleaning
35	03/03/2023	Ellis Electrical	FP851	243.60	40.60	4405	206	203.00	SPF Generator

Redruth Town Council
Schedule of Payments
Meeting Date: 27th March 2023

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36	03/03/2023	Flower Power	FP852	88.00		4401	206	88.00	Flower Power
37	03/03/2023	Lee Searle Photography	FP853	295.00		4430	206	295.00	SPF Photography
38	03/03/2023	Kestrel Guards	FP854	59.40	9.90	4610	302	49.50	Security
39	03/03/2023	Krowji Ltd	FP855	166.67		4508	320	166.67	Rent
40	03/03/2023	Imelda Martin	FP856	292.50		4721	401	292.50	NDP Work
41	03/03/2023	Macsalvors Ltd	FP857	1749.94	291.45	4610	302	429.67	Materials
						4607	304	7.46	Materials
						4610	305	62.58	Materials
						4511	306	38.50	Materials
						4511	307	11.04	Materials
						4502	320	909.24	Materials
42	03/03/2023	Maverick Industries	FP858	14970.00	2495.00	4529	306	12475.00	Skatepark
43	03/03/2023	Propest Solutions	FP859	180.00	30.00	4610	302	150.00	Pest Control
44	03/03/2023	Redruth Revival CIC	FP860	1000.00		4709	203	1000.00	Book Feast Donation
45	03/03/2023	Pennon Water Servs Ltd	FP861	69.69		4603	302	69.69	Water
46	03/03/2023	Tanist Ltd	FP862	508.20	84.70	4222	102	110.00	Server maintenance
						4222	102	313.50	IT Support
47	03/03/2023	Total Gas & Power Ltd	FP863	147.57	7.03	4604	302	140.54	Electricity Charges
48	03/03/2023	Total Gas & Power Ltd	FP864	816.03	136.00	4604	301	680.03	Electricity Charges
49	03/03/2023	South West Play	FP865	0.60	0.10	4513	306	0.50	repairs
50	03/03/2023	Ecosurface	FP866	10800.00	1800.00	4513	307	3381.00	New playsurface
						4904	999	5619.00	
51	06/03/2023	UK Fuels Ltd	DDR	124.84	20.81	4521	210	104.03	Fuel
52	06/03/2023	Biffa Waste Services Ltd	DDR	98.16	16.36	4605	302	81.80	Waste Contract
53	06/03/2023	Biffa Waste Services Ltd	DDR	397.12	66.19	4605	302	330.93	Waste Contract
54	10/03/2023	Berrymans	FP867	42.00		4415	206	42.00	Refreshments
55	10/03/2023	Christopher Nixon	FP868	250.00		4402	206	250.00	Redruth Festival
56	10/03/2023	Control Print Ltd	FP869	433.60	59.60	4311	202	253.00	Mrkt Banners
						4311	202	76.00	Welcome Pack
						4311	202	45.00	Information Hub
57	10/03/2023	Cormac Solutions	FP870	1847.39	307.90	4510	320	1539.49	Vehicle Lease
58	10/03/2023	Euro Tool Hire & Sales	FP871	18.00	3.00	4405	206	15.00	Fencing panels
59	10/03/2023	Fire Crest Fire Protection Ltd	FP872	1335.06	222.52	4610	302	1112.54	Site & Ext Inspection
60	10/03/2023	Hotch Potch	FP873	650.00		4402	206	650.00	St Pirans

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61	10/03/2023	Dr S Perrv	FP874	50.00		4217	102	50.00	Get craftv
62	10/03/2023	Sailflacs	FP875	492.60	82.10	4311	202	410.50	Feather flac
63	10/03/2023	SJ Andrew & Sond	FP876	66.35	11.06	4610	302	55.29	PPE
64	10/03/2023	Truro Tractors Ltd	FP877	83.99	1.15	4610	302	82.84	PPE
65	10/03/2023	T Clarke Contracting Ltd	FP878	302.64	50.44	4616	302	252.20	Annual maintenance
66	10/03/2023	Pennon Water Servs Ltd	FP879	467.40		4603	304	467.40	Water - Toilets
67	10/03/2023	Cornwall Pension Fund	FP880	8429.48		4104	101	8429.48	Monthly Contributions
68	10/03/2023	HMRC	FP881	8270.74		4102	101	8270.74	Feb P32
69	16/03/2023	Lloyds Bank	DDR	116.00		4204	102	6.00	Monthly Fee
						4419	204	110.00	Microphone (GAK)
70	17/03/2023	Citizenship for Life	FP882	5000.00		4709	203	5000.00	Donation
71	17/03/2023	Aquastorage Sys Cleaning Ltd	FP883	95.76	15.96	4615	304	39.90	Legionella Checks
						4615	302	39.90	Legionella Checks
72	17/03/2023	BES Commercial	FP884	214.39	10.21	4604	302	204.18	Electricity Charges
73	17/03/2023	Claire Ingleheart	FP885	150.00		4402	206	150.00	SPF Ents
74	17/03/2023	Cornish Marquee Hire Ltd	FP886	960.00	160.00	4410	202	800.00	Marquee Hire
75	17/03/2023	D.J. Wothers Inspection	FP887	200.00		4523	210	200.00	Murdoch Flyer
76	17/03/2023	The Green Waste Company	FP888	24.00	4.00	4605	302	20.00	Green waste
77	17/03/2023	ITEC Connect Ltd	FP889	28.42	4.74	4205	102	23.68	Photocopier
78	17/03/2023	Kestrel Guards	FP890	1000.00	166.67	4610	302	833.33	Security
79	17/03/2023	nPower Ltd	FP891	2588.02	431.34	4604	302	2156.68	Electricity Charges
80	17/03/2023	Macsalvors Ltd	FP892	280.01	45.26	4610	302	193.03	Materials
						4610	304	21.70	Materials
						4610	305	20.02	Materials
81	17/03/2023	Skylite Associates Ltd	FP893	846.00	141.00	4223	102	705.00	HR Support
82	17/03/2023	Tanist Ltd	FP894	184.94	30.82	4202	102	56.12	IT Services
						4222	102	98.00	IT Services
83	17/03/2023	Total Gas & Power Ltd	FP895	344.19	57.36	4602	302	286.83	Gas Charges
84	17/03/2023	Trinity Fire & Security System	FP896	1680.00	280.00	4610	302	1400.00	Fire System repairs
85	17/03/2023	Warrior Warehouse	FP897	26.00	4.33	4610	302	21.67	Black bags
86	17/03/2023	Miss B Blake	FP898	5.60	0.93	4103	101	4.67	HLS Mileage
Total Payments				94112.80	10454.22			83658.58	