



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr M J Brown**

**Town Clerk: P B Bennett**

*Our Reference:*

RTC/400/1/Mtg

*Date:*

26<sup>th</sup> October 2022

See Distribution

Dear Councillor

**Monthly Meeting of the Council – 31<sup>st</sup> October 2022**

You are summoned to attend the Monthly Meeting of the Redruth Town Council which will be held in the Langman Room, Redruth Civic Centre, Alma Place, on Monday 31<sup>st</sup> October 2022 commencing at 7:00 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'PB', followed by a horizontal line.

Peter Bennett  
Town Clerk

Enclosures

Agenda and associated documentation.

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

President, Redruth Chamber of Commerce

Inspector S Curtis, Devon & Cornwall Constabulary

**Monthly Meeting of the Redruth Town Council**  
**31<sup>st</sup> October 2022**  
**AGENDA**

**PART I - PUBLIC SESSION**

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak (if required)*
4. To allow the public to put questions to the Committee relating to any items on this agenda.
5. *To reinstate Standing Orders (if required).*
6. To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish. [Reports to follow]
7. To receive a report from the Community Link Officer for CPIR, Vanessa Luckwell. [Report to follow]
8. To receive the Town Mayor's announcements. [See report attached]
9. To confirm the Minutes of the:
  - 9.1 Monthly Meeting of the Council held on 26<sup>th</sup> September 2022. [Minutes attached]
10. To receive the Town Clerk's report. [Report attached]
11. To receive Correspondence. [See schedule attached]
12. To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within of the minutes of the:
  - 12.1 Interim Planning Committee – 26<sup>th</sup> September 2022. [Minutes attached]
  - 12.2 Planning Committee – 10<sup>th</sup> October 2022. [Minutes attached]
  - 12.3 Operations Committee – 5<sup>th</sup> September 2022. [Minutes attached]
  - 12.4 Engagement Committee – 3<sup>rd</sup> October 2022. [Minutes attached]
  - 12.5 Staffing Committee – 17<sup>th</sup> October 2022. [Minutes attached]
13. To declare that Cllr Andrew Bishop's seat has become vacant, due to his disqualification as a Member of the Council for failing to attend any meetings of the Council for six consecutive months, in accordance with the Local Government Act 1972, Section 85(1).
14. The Town Mayor puts the motion that "Redruth Town Council believes that the way Cornwall is governed is extremely important to our local residents. We note the emerging proposals for a possible change to a powerful Mayor of Cornwall with their own staff, budget, and choice of Cabinet. We believe that such a system should only be implemented if the people of Cornwall support it. We call on Cornwall Council and our local Cornwall Councillors to ensure that there is a referendum of all voters in Cornwall on whether to introduce this significant change, as set out in the relevant legislation." [Also see email attached]
15. To provide the Council with briefing information on the future of the Home Library Service contract. [See report attached]
16. To lay out plans for Redruth Local Hero Awards 2023. [See report attached]
17. To consider and approve the Schedule of Payments. [See schedule attached]

## REDRUTH TOWN COUNCIL

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### REPORT FOR: Meeting of the Council 31<sup>st</sup> October 2022

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#### 1.0 **SUBJECT OF REPORT: Report from C. Cllr Mrs B Ellenbroek – Redruth (South) ED**

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#### 2.0 **SUMMARY OF IMPLICATIONS**

a.	Policy	-	No
b.	Financial	-	No
c.	Legal	-	No

#### 3.0 **REPORT**

##### 3.1 Cost of Living/ Community Hubs

I have been sending to Sam every piece of information that I receive about Warm Hubs etc, so hopefully members will be able to ask her what is available. This Friday there is an All-Member Briefing at 1pm which will cover the most up to date information.

I know that as a Community Network we (Cornwall Councillors) have been working with Vanessa to compile information for our residents. One of the consequences of this current crisis is that more people will no longer be using the internet, and therefore we need to have information in written form rather than just relying on Social Media etc.

The Community and Voluntary Sector are taking a lead on this, so I am aware that there is an "official" Hub at The Elms

However, I am attaching a couple of pieces of information which may be helpful.

From October, community hubs across Cornwall will be offering winter support – a local solution to provide warm, safe places for support, socialising and activities through the colder months and beyond. Community hubs are for everyone. Whether you're looking for a safe space to keep warm, access to food and beverages, advice or support, pop along to a hub for some friendly company as the winter months draw closer.

You can [find out more about community hubs](#) on the Cornwall Voluntary Sector Forum website.

[See the map for your nearest community hub](#), when it's open and what's on offer there.

##### 3.2 Household Support Fund

This will run along very similar lines to last time, and details are shown in the press release below. However, there will be a payment of £80 to all pensioners who are in receipt of Pension Credit and also £80 for each child who is entitled to Free School Meals. The way in which this will be distributed will, I believe, be the same as last time.

"Struggling households in Cornwall will benefit from a new £4.5m hardship fund to help them with the cost-of-living crisis.

Cornwall Council has secured the money through the Department for Work and Pensions (DWP) Household Support Fund (HSF).

The fund will primarily be used to provide one-off cash payments to pensioners in receipt of pension credit and to families with children eligible for free school meals.

The remaining money will be used by the Council and partner organisations such as Volunteer Cornwall, Disability Cornwall and Community Energy Plus to help support those most in need.

The total for this round of funding (October 2022 to March 2023) roughly matches the sum made available to the Council in the last round (April 2022 to September 2022).

In the last round, approximately 15,000 pensioners and the families of 15,000 schoolchildren benefited from the cash payments.

Details on how people can access the fund will be made available in the coming weeks.

In the meantime, a range of support is already available through a number of organisations and schemes, which can be found on the Council's Cost of Living support webpages.

This spans everything from debt advice and job-seeking to emergency food provision, council tax discounts and crisis grants for people who suddenly find themselves struggling.

The Council and other members of the Cornwall and Isles of Scilly Leadership Board have already pledged to work even more closely to help people following the Cost-of-Living Summit held in Penryn last month."

### 3.3 EV (Electric Vehicle) Points

We have been informed that there will be 7 points installed in New Cut Car park, which will complement the EV point in Flowerpot Car park

### 3.4 Shared Prosperity Fund

The first meeting has taken place of the Economic Prosperity Board which looks at all the applications. Whilst the information remains commercially sensitive until final "sign off" we have a good number of applications and some exciting potential projects.

I would encourage anyone who has an idea for a project to fill in an Expression of Interest on the website <https://ciosgoodgrowth.com/>

This does not have to be a fully worked up plan, as advice will be given as to which criteria the idea may fit. If you don't ask, you won't know if you could get some money.

### 3.5 Investment Zones

Under the Liz Truss Government, Cornwall Council were invited to put in a bid at very short notice. Now we have a new Prime Minister and Cabinet no one is sure whether these are going ahead or not.

Barbara

Cllr Barbara Ellenbroek

Redruth Town Council & Cornwall Council - Redruth South ED



# Community Link Officer's Report for Redruth Town Council

October 2022

Vanessa Luckwell:  
07896 417780

[vanessa.luckwell@cornwall.gov.uk](mailto:vanessa.luckwell@cornwall.gov.uk)

## General Update

- I have been involved in setting up the Community Capacity and Facilitation Fund which is part of the Shared Prosperity Fund. This fund will be going live in February 2023. It will provide funds for communities to carry out feasibility studies, community consultations and any other project development work that might help communities to be ready to make applications for larger Shared Prosperity funds. There will be staff support.

The Community levelling up Fund is going live soon. Information about it will be on this page. [Funding Opportunities - Shared Prosperity Fund \(ciosgoodgrowth.com\)](https://ciosgoodgrowth.com)

- The Network Review is nearing conclusion with various aspects of the suggestions that have come from workshops being open to consultation until the 18<sup>th</sup> of November. Geographically the proposed options for this area are to stay as it is, or to have the addition of Gwinear & Gwithian Parish. The suggestion is that the role of the panels will be enhanced, with more powers and specific role in delivering the community capacity fund and Community Levelling up Programme locally.

Views can be sent back to me or to [localism@cornwall.gov.uk](mailto:localism@cornwall.gov.uk). All documents can be [found here](#).

- I have been promoting the new Shared Prosperity Funds to local organisations and am happy to sit down to discuss project ideas and guide project groups through the info that we have received. The website is pretty good but there are further strands of the funds that will be available in the near future.
- The Camborne Youth Conference on the 7<sup>th</sup> went well. Would it be useful to make it a CPIR wide event next year?
- The next Community Network Panel meeting is set for the 25<sup>th</sup> off

January. I will be an agm so please consider putting yourself forward or nominating somebody. It is also likely that we will have an update and discussion on the Cornwall devolution Deal, The Red River Project, The Dolcoath Building Transformation project, possibly an update from the local school forums, as well as the CPIR Climate change group

- Jo Knuckey is keen to work with anybody organising community events for families. She runs works for the Literacy Trust for the CPIR area providing many types of free support to improve literacy. She can be contacted on Jo Knuckey [jo.knuckey@literacytrust.org.uk](mailto:jo.knuckey@literacytrust.org.uk) or 07902401926
- Lea Thomas has recently joined Cormac as the Community & Partnership Officer for the West. Lea has taken over the role that Danny Konick used to do. She can work with Town or Parishes or local community groups involved in environmental project such as parks or gardens. She can provide funds for tools, loan the tool trailer and provide plants and materials as well as expertise. It is limited to sites that are owned by Cornwall Council. Might be useful for Friends of Victoria Park maybe? She can also help with setting up a group.

Lea can be contacted on [Lea.Thomas@cormacltd.co.uk](mailto:Lea.Thomas@cormacltd.co.uk) or 07563 252740.

- I continue to work with partner organisations who operate across this Network area and have regular meetings with Housing Associations, Family Partnership, Safer Towns, Police, Redruth Revival, Redruth Heritage Action Zone, Redruth Cultural consortium etc.
- Back Garden Tree Project. We have had to shift this back to the Saturday the 3<sup>rd</sup> of December as the trees aren't ready for Nov. Cllr Reeves can update further.
- The next Place Shaping Board will be on November 28<sup>th</sup> with Cllr Barbara Ellenbroek as the Chair. This meeting will be an opportunity to have an update on the 10 prioritised derelict sites across CPIR.
- Cornwall Councillors still have community some chest funds left in this area. Contact them in the first place to discuss ideas and then I can send you a form.
- I am still helping with St Ives projects covering James Hardy. But do prioritise work in the CPIR area.

**Vanessa Luckwell -  
Community Link Officer**

Camborne, Pool, Illogan, Redruth & the Mining Villages (Carharrack, Chacewater, Gwennap, Lanner, Portreath, St Day, Stithians.)

## REDRUTH TOWN COUNCIL

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### REPORT FOR: Meeting of the Council 31<sup>st</sup> October 2022

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#### 1.0 **SUBJECT OF REPORT: Town Mayor's Announcements**

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#### 2.0 **SUMMARY OF IMPLICATIONS**

- |    |           |   |    |
|----|-----------|---|----|
| a. | Policy    | - | No |
| b. | Financial | - | No |
| c. | Legal     | - | No |

#### 3.0 **TERMS OF REFERENCE**

- 3.1 Please see below a report from the Town Mayor on his activities since the last meeting.

#### 4.0 **REPORT**

##### 4.1 Introduction

Good evening, and welcome to our regular Full Council meetings. We've seen the rescheduled Mining and Pasty Festival, alongside a lot of other buzz in the community.

##### 4.2 Redruth International Mining and Pasty Festival

Saturday 1<sup>st</sup> marked our "Cocktail Pasty Festival", which saw the streets of Redruth fill with those enjoying the day's offerings. The Deputy Mayor and I judged the entries into the competitions, and I was impressed by the array of entries and the different mediums chosen by those taking part in the "Crafty Pasty" category. Anyone who saw will also appreciate how much Jenn loved the pasty beard.

My thanks, as ever, to the Engagement Team, the Markets group, and all of the partners who worked to make the day a success, alongside Cobweb Tours for an enjoyable evening walk to Wheal Uny Mine.

##### 4.3 Mayor of Falmouth's Charity Ball

I attended this year's charity Ball at the Greenbank Hotel, where funds were being raised for Sports For All Kids, an organisation that provides sports kits for children to enable them to take part in PE and sports clubs where their families may not otherwise be able to provide.

I am not sure of the amount raised, but given some auction items were going at £500 apiece, I dare say it will be in the thousands of pounds.

##### 4.4 Active Plus – Positive People

Verbal update to be given at meeting.

##### 4.5 Lowender Perran

Verbal update to be given at meeting.

#### 5.0 **RECOMMENDATIONS**

- 5.1 It is recommended that the rest of this report should be noted.

Cllr Matthew Brown  
Redruth Town Mayor



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr M J Brown**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council held at Redruth Civic Centre, Alma Place,  
Redruth on Monday 26<sup>th</sup> September 2022

Present:	Cllr M Brown	Town Mayor	Chair
	Cllr S Barnes		
	Cllr A Biscoe		
	Cllr H Biscoe		
	Cllr P Broad		
	Cllr D Reeve		
	Cllr C Garrick		
	Cllr C Skinner		
	Cllr I Thomas		
	Cllr W Tremayne		

In attendance:	Mr P B Bennett	Town Clerk
	Ms A Hunt	Operations Officer
	Miss S White	Engagement Officer
	Ms C Coomber	Administration Assistant
	Cllr B Ellenbroek	Cornwall Council Ward Member
	Cllr C Donnithorne	Cornwall Council Ward Member
	Ms R Major	Local Resident
	Mr R Jenkins	Local Resident
	Mrs M Tremayne	Local Resident
	Mr M McEvoy	

**PART I - PUBLIC SESSION**

- 1489.1 **A Minutes' Silence in Honour of Her Majesty Queen Elizabeth the Second was observed.**
- 1489.2 **To receive apologies for absence**  
Apologies were received from Cllrs Bishop, Craze and Collins (other commitments).
- 1489.3 **Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**  
None were declared.
- 1489.4 **To suspend Standing Orders to allow the public to speak**
- 1489.4.1 Unanimously RESOLVED to suspend Standing Orders to allow the public to speak [Proposed Cllr Reeve; Seconded Cllr Thomas]
- 1489.5 **To allow the public to put questions to the Council relating to any items on this agenda**



- 1489.5.1 Mr Russell Jenkins was invited to speak to members. Mr Jenkins attended the meeting as a resident of Moreton House, Nettles Hill, Redruth. He went into detail about his concerns regarding the Condition of the property, the management of the Company running the property and the Duty of care to existing residents.

Cllr Brown confirmed that Redruth Town Council cannot comment specifically on Moreton House, or the Company running the property. Mr Jenkins will need to contact Cornwall Council as it is their responsibility. Cllr Brown confirmed to Mr Jenkins, that there have been no recent planning applications regarding Moreton House, put before Redruth Town Council.

- 1489.5.2 Mrs Tremayne, representing Gweal-an-Tops Adventure centre requested an update from members on the situation regarding the resurfacing of the car park at Gweal-an-Tops. Although it had been given the go ahead in April, the work has yet to commence.

The Town Clerk confirmed that RTC are awaiting confirmation that the relevant lease has been signed before committing to the commencement of works. Cllr Ellenbroek confirmed that she is very much on the case and chasing the relevant parties at Cornwall Council.

- 1489.5.3 Ms Major was invited to speak to members. Ms Major informed members that the broom is being used at the skate park and there is hardly any litter. Ms Major asked if it would be possible to provide litter pickers, which could be placed in the same tube as the brooms. Ms Major asked if it would be possible to put a litter bin closer to the children playpark at East End, and the bin at School Lane needs moving. Mrs Major stated that the road from Tolgus toward the junction with the South West Water layby was full of litter.

A request was made if it would be possible, to have some litter hubs with litter pickers around the town in community areas.

Cllr Brown thanked Ms Major for bringing the information to full council. Cllr Brown confirmed that the Operations Officer would speak to the Facilities Supervisor regarding the skate park. Cornwall Council Highways would need to be contacted regarding the litter. The Engagement Officer would pass on the idea of Litter hubs to the Community Project Manager to discuss further.

#### 1489.6 **To reinstate Standing Orders**

- 1489.6.1 Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr H Biscoe; Seconded Cllr Mrs Biscoe].

#### 1489.7 **To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish**

- 1489.7.1 A written report from Cllr Ellenbroek was circulated prior to the meeting. The report was noted.

Cllr Ellenbroek provided the members with some additional information regarding the creation of Warm Hubs, and a variety of different information leaflets which will be available for the Library and Information service to hand out.

- 1489.7.2 Cllr Donnithorne submitted a verbal report to members. Cllr Donnithorne had recently met with Andrew George MP to discuss the proposed development of housing at Treskerby. The planning application is due to be submitted and there will be surveys and public meetings to consult with public.

Cornwall Council are having meetings with Open spaces regarding Treskerby Playpark. There are some questions around technical information.

Cllr Donnithorne provided more information to members about the recent cost of living summit held by Cornwall council, and the Warm hubs. Cllr Donnithorne advised members that there were some changes ahead with the Community Network panel.

Cllr Reeve asked when the next Network panel review will be taking place? Cllr Donnithorne responded that this is currently unknown, but he would advise as soon as a date was available.

A discussion with members continued regarding the reduction of public transport services and concerns raised by residents.

1489.7.3 Cllr Barnes was circulated prior to the meeting. The report was noted.

1489.8 **To receive a report from the Community Link Officer for CPIR, Vanessa Luckwell**

A written report from the Community Link Officer was circulated prior to the meeting. The report was noted.

Cllr Reeve asked if it would be possible to invite the Community Link officer to the Youth Council to speak about the Regeneration Forum, Youth Conference.

1489.9 **To receive the Town Mayor's announcements**

A report had been circulated prior to the meeting. The report was noted.

The Mayor wished to express his thanks to Officers and the group Band who arranged the Proclamation of the King at short notice.

1489.10 **To confirm the Minutes of the Monthly Meeting of the Council held on 25<sup>th</sup> July 2022**

1489.10.1 RESOLVED by Majority to accept the Minutes of the Monthly Meeting of the Council held on 25<sup>th</sup> July 2022 as a true and accurate record of proceedings [Proposed Cllr Tremayne; Seconded Cllr Barnes]. Cllrs Broad, Garrick and McEvoy abstained as they had not been present at the meeting.

1489.11 **Town Clerk's Report**

A report had been circulated prior to the meeting. The report was noted.

Dangerous parking on Middleton row has been reported by C. Cllr Mrs Ellenbroek to Cornwall Council. The Yellow box issues in Station Hill / Penryn Street has also been raised.

There is no update on the speeding traffic along New Portreath Road,

There is no update on the provision of a free water refill station at Victoria Park

Resurfacing of car park at Gwel-an-top (Please refer to 1489.5.2 of these minutes)

The Engagement officer confirmed to members that a smaller version of the Pasty festival will be taking place on Saturday 1<sup>st</sup> October 2022. Radio Cornwall has carried a feature on it, and posters have been delivered to local businesses.

1489.12 **To receive correspondence**

1489.12.1 *C Cllr Mrs Ellenbroek – Details on new bus shelter to be installed on St Day Road.* - Noted

1489.12.2 *Chief Fire Officer, Cornwall Council – Fire Control Centre & CCTV* – Noted

1489.12.3 *Mr J Rickard, CFRS Critical Control Centre Firefighter – Fire Control Centre* - Noted

1489.13 **To receive the Minutes as reports of the following committee meetings, and to accept and approve the recommendations and resolutions contained within of the minutes of the:**

1489.13.1 *Interim Planning Committee – 25<sup>th</sup> July 2022*

Unanimously RESOLVED that the minutes of the Interim Meeting of the Planning Committee held on 25<sup>th</sup> July 2022 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr H Biscoe; Seconded Cllr Tremayne].

1489.13.2 *Planning Committee – 8<sup>th</sup> August 2022*

Unanimously RESOLVED that the minutes of the Meeting of the Planning Committee held on 8<sup>th</sup> August 2022 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr H Biscoe; Seconded Cllr Tremayne].

1489.13.3 *Interim Planning Committee – 22<sup>nd</sup> August 2022*

Unanimously RESOLVED that the minutes of the Meeting of the Interim Planning Committee held on 22<sup>nd</sup> August 2022 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr H Biscoe; Seconded Cllr Tremayne].

1489.13.4 *Engagement Committee – 1<sup>st</sup> August 2022*

Unanimously RESOLVED that the minutes of the Meeting of the Engagement Committee held on 1<sup>st</sup> August 2022 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr Reeve; Seconded Cllr Tremayne].

1489.13.5 *Staffing Committee – 15<sup>th</sup> August 2022*

Unanimously RESOLVED that the minutes of the Meeting of the Staffing Committee held on 15<sup>th</sup> August 2022 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr H Biscoe; Seconded Cllr Reeve].

1489.14 **To approve a letter be sent on behalf of the residents of the parish, to His Majesty King Charles III, expressing our condolences to him and the Royal Family on the passing of Queen Elizabeth II.**

1489.14.1 Unanimously RESOLVED To approve a letter be sent on behalf of the residents of the parish, to His Majesty King Charles III, expressing our condolences to him and the Royal Family on the passing of Queen Elizabeth II. [Proposed Cllr H Biscoe; Seconded Cllr Garrick]

1489.15 **Conclusion of the Annual Audit of the Town Council Accounts for year Ending 31<sup>st</sup> March 2022**

A report was circulated prior to the meeting.

1489.15.1 Unanimously RESOLVED To approve the conclusion of the Annual Audit of the Town Council Accounts for year ending 31<sup>st</sup> March 2022. [Proposed Cllr Barnes; Seconded Cllr H Biscoe]

1489.16 **Option to opt out of the Smaller Authorities' Audit Appointments (SAAA) central external auditor appointment arrangements.**

A report was circulated prior to the meeting.

1489.16.1 Unanimously RESOLVED to accept the Town Clerks recommendation to remain "opted-in" to the SAAA scheme for the central appointment of external auditors for the next five financial years to 31<sup>st</sup> March 2027. [Proposed Cllr H Biscoe; Seconded Cllr Reeve]

1489.17 **To consider requests for financial assistance**

The requests for financial assistance were dealt with as per the attached appeals schedule.

1489.18 **To consider and approve the Schedule of Payments**

Unanimously RESOLVED that the schedule of payments be approved [Proposed Cllr Barnes; Seconded Cllr Biscoe]

1489.19 **To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (Casual Vacancy), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12(A) of the 1972 Local Government Act.**

1489.19.1 Unanimously RESOLVED To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (Casual Vacancy), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12(A) of the 1972 Local Government Act. [Proposed Cllr Reeve; Seconded Cllr Biscoe]

## PART II – PRIVATE SESSION

1489.20 **To consider applications to fill the casual vacancy in Redruth (South) Ward and interview candidates to determine a suitable candidate to be co-opted onto the Town Council.**

RESOLVED by the Majority that Mr Matthew McEvoy be co-opted onto Redruth Town Council as Member for Redruth (South). [Proposed Cllr Barnes; Seconded Cllr Reeve] Against Cllr H Biscoe, Cllr A Biscoe, Cllr I Thomas

1489.21 **To re-admit the press and public for the remainder of the meeting.**

Unanimously RESOLVED to re-admit the press and public for the remainder of the meeting. [Proposed Cllr Reeve; Seconded Cllr H Biscoe]

## PART III – PUBLIC SESSION

1489.22 **To receive the Declaration of Acceptance of Office from the newly co-opted Member of Redruth (South) Ward**

Mr Matthew McEvoy gave confirmation of acceptance of Office before Redruth Town Council.

**Chairman**

**Redruth Town Council**  
**Appeals Schedule**  
**Meeting Date: 26<sup>th</sup> September 2022**

<b>Budget 2022-2023: £8000</b>		<b>Allocated to date: £2200</b>	<b>Balance available: £5800</b>	
<b>No</b>	<b>Appellant</b>	<b>Amount Requested/Purpose</b>	<b>Recommendation</b>	<b>Previous Awards</b>
1.	Heartlands	£1000 towards the annual bonfire and fireworks event.	Unanimously RESOLVED to Decline the request. [Proposed Cllr Tremayne; Seconded Cllr H Biscoe]	NIL
2.	Kernow Education Arts Partnership	£500 towards The Redruth Story Book - a book drawing together and celebrating the projects in and around Redruth which have focussed on community stories.	Unanimously RESOLVED to grant the £500 toward this request for financial assistance. [Proposed Cllr Brown; Seconded Cllr Thomas]	NIL

**Redruth Town Council**  
**Schedule of Payments**  
**Meeting Date: 26th September 2022**

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	18/07/2022	UK Fuels Ltd	DDR	200.62	33.44	4521	210	167.18	Vehicle Fuel
2	18/07/2022	Sage UK Ltd	DDR	156.00	26.00	4204	102	130.00	Sage Cover
3	18/07/2022	LLOYDS CREDIT CARD	DDR	346.60		4204	102	346.60	Monthly Charge
4	22/07/2022	Total Gas & Power Ltd	DDR	1181.96	196.99	4604	302	984.97	Electricity Charges
5	22/07/2022	Tanist Ltd	FP263	72.33	12.06	4202	102	60.27	Service charges
6	22/07/2022	Skylite Associates Ltd	FP264	1128.00	188.00	4223	102	940.00	HR Support
7	22/07/2022	Kestrel Guards	FP265	118.80	19.80	4610	302	49.50	Security
						4610	302	49.50	Security
8	22/07/2022	Euro Tool Hire & Sales	FP266	220.20	36.70	4511	306	183.50	Tool Hire
9	22/07/2022	Cornwall Council	FP267	981.61	163.60	4514	210	818.01	CCTV Maintenance
10	22/07/2022	Cormac Solutions	FP268	342.83	57.14	4512	306	285.69	Gnds Maintenance
11	22/07/2022	BES Commercial	FP269	134.78	6.42	4604	302	128.36	Electricity Charges
12	22/07/2022	Redruth Community Association	FP270	2400.00		4709	203	2400.00	Donation
13	22/07/2022	Redruth North Girl Guides	FP271	250.00		4709	203	250.00	Donation
14	22/07/2022	Total Gas & Power Ltd	FP272	143.62	6.84	4602	302	136.78	Gas Bill
15	25/07/2022	Total Gas & Power Ltd	DDR	14.35	0.68	4604	305	13.67	Electricity Charges
16	25/07/2022	Total Gas & Power Ltd	DDR	26.26	1.25	4604	304	25.01	Electricity Charges
17	25/07/2022	Total Gas & Power Ltd	DDR	14.63	0.70	4604	302	13.93	Electricity Charges
18	25/07/2022	Total Gas & Power Ltd	DDR	21.06	1.00	4604	302	20.06	Electricity Charges
19	25/07/2022	Total Gas & Power Ltd	DDR	434.95	72.49	4604	301	362.46	Electricity Charges
20	25/07/2022	Total Gas & Power Ltd	DDR	4.13	0.20	4604	302	3.93	Electricity Charges
21	25/07/2022	British Gas	DDR	18.34	0.87	4604	308	17.47	Electricity Charges
22	26/07/2022	Total Gas & Power Ltd	DDR	84.47	4.02	4602	301	80.45	Gas Charges
23	26/07/2022	Vodafone Ltd	DDR	513.79	85.63	4203	102	428.16	Mobile Phones
24	28/07/2022	Staff Costs	FP273-293						MEMBERS ONLY (See separate sheet)
25	29/07/2022	S J Andrew & Sons	FP294	168.43	28.07	4511	306	36.54	Materials
						4501	210	103.82	Materials
26	29/07/2022	Aquastorage Sys Cleaning Ltd	FP295	95.76	15.96	4615	304	39.90	Legionella Checks
						4615	302	39.90	Legionella Checks
27	29/07/2022	Cloth of Gold South West	FP296	25.60		4404	205	25.60	Display materials
28	29/07/2022	Kestrel Guards	FP297	1039.20	173.20	4610	302	866.00	Security
29	29/07/2022	Macsaviors Ltd	FP298	280.69	46.77	4610	302	7.21	Materials
						4501	210	81.97	Materials
						4610	301	76.35	Materials
						4513	307	4.67	Materials
						4511	306	63.72	Materials

**Redruth Town Council**  
**Schedule of Payments**  
**Meeting Date: 26th September 2022**

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
30	29/07/2022	P J D Martin Ltd	FP299	290.40	48.40	4610	302	242.00	Radiator Repair
31	29/07/2022	St John Ambulance	FP300	259.20	43.20	4407	205	216.00	First Aid Cover
32	29/07/2022	Tor Mark	FP301	207.79		4224	102	207.79	TIC Visitor Books
33	29/07/2022	Total Gas & Power Ltd	FP302	468.78	22.32	4604	302	446.46	Electricity Charges
34	29/07/2022	UK Safety Management	FP303	495.08	82.51	4610	302	412.57	PAT Testing
35	01/08/2022	Biffa Waste Services Ltd	DDR	204.72	34.12	4605	302	170.60	Waste Collection
36	01/08/2022	Biffa Waste Services Ltd	DDR	346.33	57.72	4605	302	288.61	Waste Collections
37	01/08/2022	South West Water	DDR	8.01		4603	305	8.01	Water Charges
38	01/08/2022	Pennon Water Servs Ltd	DDR	117.00		4603	301	117.00	Water Charges
39	01/08/2022	Cornwall Council	DDR	1073.00		4601	301	1073.00	NDBR
40	01/08/2022	Cornwall Council	DDR	174.00		4601	302	174.00	NDBR
41	01/08/2022	Xerox Finance Ltd	DDR	324.72	54.12	4205	102	270.60	Photocopier Lease
42	04/08/2022	Hewlett-Packard Int Bank	DDR	255.32		4213	102	255.32	Tablets
43	05/08/2022	Euro Tool Hire & Sales	FP304	166.80	27.80	4511	306	139.00	Tool hire
44	05/08/2022	Aquastorage Sys Cleaning Ltd	FP305	654.00	109.00	4615	302	545.00	Legionella Checks
45	05/08/2022	Aquam Water Services	FP306	27.67	4.61	4501	210	23.06	Standpipe charges
46	05/08/2022	Harveys of Bond Street	FP307	26.80		4214	102	26.80	Newspapers
47	05/08/2022	Cormac Solutions	FP308	1847.39	307.90	4510	320	1539.49	Vehicle Hire Cormac
48	05/08/2022	Cornwall Council	FP309	303.00		1028	303	303.00	Seagull Sacks
49	05/08/2022	Krowji Ltd	FP310	166.67		4508	320	166.67	Rent
50	05/08/2022	Warrior Warehouse	FP311	5.98	1.00	4610	302	4.98	Repairs
51	05/08/2022	INDEED JOBS	FP312	109.67		4207	102	109.67	Advertising
52	05/08/2022	Golden Tree Productions CIC	FP313	21600.00	3600.00	4531	320	18000.00	TVF
53	05/08/2022	Tanist Ltd	FP314	376.20	62.70	4222	102	313.50	IT Support
54	05/08/2022	Cornwall Heating Contrctrs Ltd	FP315	354.00	59.00	4530	210	295.00	Repairs
55	05/08/2022	Complete Weed Control (SW)	FP316	3240.00	540.00	4520	210	2700.00	Weed Control
56	05/08/2022	Corserv Ltd	FP317	915.40	152.57	4101	101	762.83	Staffing
57	05/08/2022	PKF Littlejohn LLP	FP318	2400.00	400.00	4208	102	2000.00	Audit 21-22
58	05/08/2022	Imelda Martin	FP319	191.25		4721	401	191.25	NDP Work
59	05/08/2022	Cornwall Council	FP320	192.00		4601	308	192.00	NDBR
60	05/08/2022	Cornwall Council	FP321	3072.00		4601	302	3072.00	NDBR
61	05/08/2022	Total Gas & Power Ltd	FP322	101.84	4.85	4602	302	96.99	Gas Charges
62	05/08/2022	Evergreen Gardening Contracto	FP323	2500.00		4523	210	2500.00	Floral Displays
63	09/08/2022	Paypal	DDR	7.00		4207	203	7.00	Advertising

**Redruth Town Council**  
**Schedule of Payments**  
**Meeting Date: 26th September 2022**

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
64	11/08/2022	Cornwall Training & Cons	FP324	517.92	86.32	4312	202	431.60	Event 1st Aid
65	11/08/2022	Corserv Ltd	FP325	1431.72	238.62	4607	302	1193.10	Cleaning
66	11/08/2022	Keith Larby	FP326	125.00		4210	102	125.00	Photos of Local
67	11/08/2022	HMRC	FP327	7568.11		4102	101	7568.11	Tax/NIC Jul 22
68	11/08/2022	Pennon Water Servs Ltd	FP328	373.46	62.24	543		311.22	Water Charges
69	11/08/2022	ITEC Connect Ltd	FP329	13.22	2.20	4205	102	11.02	Photocopier
70	11/08/2022	MBA Consulting	FP330	2100.00	350.00	4531	320	1750.00	TVF
71	11/08/2022	Make Amends Workshop	FP331	200.00		4312	202	200.00	Workshop for jubilee
72	11/08/2022	Cornwall Pension Fund	FP332	7686.38		4104	101	7686.38	Jul 22 Contributions
73	15/08/2022	Opie Oils	DDR	34.84	1.66	4521	210	33.18	Machinery Fuel
74	15/08/2022	UK Fuels Ltd	DDR	5.40	0.90	4521	210	4.50	Guard card
75	16/08/2022	Sage UK Ltd	DDR	156.00	26.00	4222	102	130.00	Sage Cover
76	16/08/2022	Lloyds Credit Card	DDR	870.78		4204	102	762.44	CC Parking
						4204	102	-18.21	CC Parking Refund
						4204	102	6.00	Monthly Fee
						4210	102	10.88	Placecards
						4207	102	109.67	Advertising
77	16/08/2022	Corserv Ltd	FP333	4295.16	715.86	4607	302	3579.30	Cleaning
78	19/08/2022	Falmouth TC	BACS	70.00		4210	102	70.00	Charity Ball Meal
79	19/08/2022	Aquastorage Sys Cleaning Ltd	FP334	95.76	15.96	4615	304	39.90	Legionella Checks
						4615	302	39.90	Legionella Checks
80	19/08/2022	Celebration Pyrotechnics	FP335	600.00	100.00	4422	204	500.00	Engine House Smoke
81	19/08/2022	Control Print Ltd	FP336	52.00		4207	203	52.00	Market Flyers
82	19/08/2022	Cormac Solutions	FP337	342.83	57.14	4513	306	285.69	Gnds Maintenance
83	19/08/2022	Corserv Ltd	FP338	1431.72	238.62	4607	302	1193.10	Cleaning
84	19/08/2022	Corserv Ltd	FP339	138.70	23.12	4101	101	115.58	Staffing
85	19/08/2022	Cornwall Arts Marketing Ltd	FP340	336.00	56.00	4207	203	280.00	Advertising
86	19/08/2022	Euro Tool Hire & Sales	FP341	36.00	6.00	4501	210	30.00	Generator Hire
87	19/08/2022	Kestrel Guards	FP342	178.20	29.70	4610	302	148.50	Security
88	19/08/2022	MillSigns Ltd	FP343	91.97	15.33	4413	204	76.64	Signs
89	19/08/2022	Pennon Water Servs Ltd	FP344	500.75		4603	304	500.75	Water Charges
90	19/08/2022	Penventon Park Hotel	FP345	1525.00	254.17	4210	102	1270.83	Local Awards Dinner
91	19/08/2022	Rural Services Partnership	FP346	156.00	26.00	4204	102	130.00	RMTG Membership
92	19/08/2022	Skylite Associates Ltd	FP347	1410.00	235.00	4223	102	1175.00	HR Support
93	19/08/2022	Tanist Ltd	FP348	462.15	77.02	4222	102	275.00	IT Support -
						4202	102	61.13	Telephony
						4202	102	49.00	Internet Charges



**Redruth Town Council**  
**Schedule of Payments**  
**Meeting Date: 26th September 2022**

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94	19/08/2022	Macsavors Ltd	FP349	303.35	50.57	4501	210	84.90	Materials
						4610	301	32.05	Materials
						4610	302	74.04	Materials
						4610	304	4.13	Materials
						4511	306	12.88	Materials
						4513	306	44.78	Materials
95	19/08/2022	Krowii Ltd	FP350	333.34		4508	320	333.34	Rent
96	22/08/2022	Biffa Waste Services Ltd	DDR	78.41	13.07	4605	302	65.34	Waste Contract
97	22/08/2022	British Gas	DDR	39.65	1.89	4604	308	37.76	Electricity Charges
98	23/08/2022	Total Gas & Power Ltd	DDR	14.94	0.71	4604	305	14.23	Electricity Charges
99	23/08/2022	Total Gas & Power Ltd	DDR	27.26	1.30	4604	304	25.96	Electricity Charges
100	23/08/2022	Total Gas & Power Ltd	DDR	1313.89	218.98	4604	302	1094.91	Electricity Charges
101	23/08/2022	Total Gas & Power Ltd	DDR	11.96	0.57	4604	302	11.39	Electricity Charges
102	23/08/2022	Total Gas & Power Ltd	DDR	456.96	76.16	4604	301	380.80	Electricity Charges
103	23/08/2022	Total Gas & Power Ltd	DDR	12.18	0.58	4604	302	11.60	Electricity Charges
104	24/08/2022	Pablo Aquilar	FP360	525.00		4403	204	525.00	Mariachi Band
105	25/08/2022	Vodafone Ltd	DDR	513.79	85.63	4203	102	428.16	Mobile Phones
106	26/08/2022	Total Gas & Power Ltd	DDR	60.35	2.87	4602	301	57.48	Gas Charges
107	26/08/2022	BES Commercial	FP351	116.34	5.54	4604	302	110.80	Electricity Charges
108	26/08/2022	Corserv Ltd	FP352	138.70	23.12	4101	101	115.58	Staffing
109	26/08/2022	Cornwall Council	FP353	3108.34	518.06	4605	305	914.17	Waste Management
						4605	306	1030.65	Waste Management
						4605	307	645.46	Waste Management
110	26/08/2022	Euro Tool Hire & Sales	FP354	67.20	11.20	4529	306	56.00	Hire of Toilets
111	26/08/2022	JDS Properties & Dev Ltd	FP355	489.95	81.66	4610	302	408.29	Repairs
112	26/08/2022	nPower Ltd	FP356	813.86	135.64	4604	302	678.22	Electricity Charges
113	26/08/2022	Pennon Water Servs Ltd	FP357	174.52		4603	302	174.52	Water Charges
114	26/08/2022	Total Gas & Power Ltd	FP358	4.04	0.19	4604	302	3.85	Electricity Charges
115	26/08/2022	Visit Cornwall	FP359	102.00	17.00	4204	102	85.00	Membership
116	30/08/2022	UK Fuels Ltd	DDR	134.03	22.34	4521	210	111.69	Vehicle Fuel
117	30/08/2022	Biffa Waste Services Ltd	DDR	84.19	14.03	4605	302	70.16	Waste Contract
118	30/08/2022	Biffa Waste Services Ltd	DDR	347.46	57.91	4605	302	289.55	Waste Contract
119	30/08/2022	Staff Costs	FP361-382						MEMBERS ONLY (See separate sheet)
120	02/09/2022	Sam Bradbury Art	BACS	76.39		4416	204	76.39	Workshop
121	02/09/2022	Complete Business Solutions UK	FP383	156.37	26.06	4201	102	130.31	Stationery
122	02/09/2022	Control Print Ltd	FP384	187.20	31.20	4404	204	156.00	Banners

**Redruth Town Council**  
**Schedule of Payments**  
**Meeting Date: 26th September 2022**

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123	02/09/2022	Corserv Ltd	FP385	277.40	46.23	4101	101	115.58	Staffing
						4101	101	115.59	Staffing
124	02/09/2022	Cormac Solutions	FP386	1847.39	307.90	4510	320	1539.49	Vehicle Hire
125	02/09/2022	K Dumont Engineering	FP387	100.00		4416	204	100.00	Workshop
126	02/09/2022	Jon Martin Maqic	FP388	200.00		4416	204	200.00	Funday Maqic Show
127	02/09/2022	Kestrel Guards	FP389	1000.00	166.67	4610	302	49.50	Security
						4610	302	783.83	Security
128	02/09/2022	Krowii Ltd	FP390	166.67		4508	320	166.67	Rent
129	02/09/2022	Lavigne Lonsdale	FP391	6000.00	1000.00	4531	320	2000.00	Redruth Vision
						4531	320	3000.00	Redruth Vision
130	02/09/2022	Keeping it Vintage Ltd	FP392	84.00	12.00	4416	204	72.00	Coconut Shy
131	02/09/2022	Phil Jones Associates Ltd	FP393	4184.38	697.40	4531	320	3486.98	Parking & Access Study
132	02/09/2022	Rewind Radio Ltd	FP395	600.00	100.00	4404	204	500.00	Advertising
133	02/09/2022	Abbotts Event Hire	FP396	148.00	8.00	4405	204	40.00	Table Hire
						4405	204	100.00	Refundable Deposit
134	05/09/2022	UK Fuels Ltd	DDR	141.00	23.50	4521	210	117.50	Vehicle Fuel
135	05/09/2022	Facebook	DDR	3.00		4207	102	3.00	Advertisement
136	05/09/2022	Hewlett-Packard Int Bank	DDR	254.88		4213	102	254.88	Tablets
137	07/09/2022	Facebook	DDR	7.00		4207	102	7.00	Facebook Ads
138	09/09/2022	Facebook	DDR	7.00		4207	102	7.00	Facebook Ads
139	12/09/2022	UK Fuels Ltd	DDR	36.08	6.01	4521	210	30.07	Vehicle Fuel
140	12/09/2022	Cornwall Games Hire	DDR	175.00	29.17	4403	204	145.83	Redruth Fun Day
141	13/09/2022	Facebook	DDR	7.00		4207	102	7.00	Facebook Ads
142	13/09/2022	Cornwall Pension Fund	FP397	7421.15		4104	101	7421.15	Monthly Contributions
143	13/09/2022	HMRC	FP398	7527.69		4102	101	7527.69	Monthly Contributions
144	13/09/2022	Cornwall Council	FP399	192.00		4601	308	192.00	NDBR
145	13/09/2022	Cornwall Council	FP400	3072.00		4601	302	3072.00	NDBR
146	13/09/2022	Rich Pearson	FP401	1500.00		4312	202	1500.00	Display Show
147	13/09/2022	Evergreen Gardening Contracto	FP402	2625.00		4523	210	2625.00	Floral Displays
148	13/09/2022	Tanist Ltd	FP403	376.20	62.70	4222	102	313.50	IT Support
149	13/09/2022	Kestrel Guards	FP404	59.40	9.90	4610	302	49.50	Security
150	13/09/2022	Aquam Water Services	FP405	46.13	7.69	4501	210	38.44	Water Charges
151	13/09/2022	Control Print Ltd	FP406	30.00	5.00	4404	204	25.00	Marketing
152	13/09/2022	B&Q	FP406A	19.00	3.17	4523	210	15.83	Materials
153	13/09/2022	Phil Jones Associates Ltd	FP406B	12487.20	2081.20	4531	320	10406.00	Redruth Vision
154	16/09/2022	Control Print Ltd	FP407	382.20	9.20	4404	204	327.00	RIMPF Marketing
						4404	204	46.00	RIMPF Marketing

**Redruth Town Council**  
**Schedule of Payments**  
**Meeting Date: 26th September 2022**

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155	16/09/2022	Cornish Marquee Hire Ltd	FP408	360.00	60.00	4410	204	300.00	RIMPF Fee
156	16/09/2022	Corserv Ltd	FP409	1431.72	238.62	4607	302	1193.10	Monthly Cleaning
157	16/09/2022	Corserv Ltd	FP410	277.39	46.23	4101	101	231.16	Library Agency
158	16/09/2022	Demon Clothing Co	FP411	30.00	5.00	4404	204	25.00	RIMPF T-Shirts
159	16/09/2022	EDF Energy Ltd	FP412	997.47	47.50	4604	305	949.97	Electricity Charges
160	16/09/2022	Euro Tool Hire & Sales	FP413	51.48	8.58	4610	302	42.90	Plant Hire
161	16/09/2022	Hotch Potch	FP414	900.00		4422	204	900.00	RIMPF Acts
162	16/09/2022	Imelda Martin	FP415	322.50		4721	401	322.50	NDP
163	16/09/2022	Claire Ingleheart	FP416	150.00		4403	204	150.00	RIMPF Choir
164	16/09/2022	ITEC Connect Ltd	FP417	31.49	5.25	4205	102	26.24	Photocopier
165	16/09/2022	JDS Properties & Dev Ltd	FP418	114.00	19.00	4610	302	95.00	Building Repairs
166	16/09/2022	Kestrel Guards	FP419	199.14	33.19	4610	302	165.95	Security
167	16/09/2022	Make Amends Workshop	FP420	42.00		4210	102	42.00	Black Armbands
168	16/09/2022	nPower Ltd	FP421	956.29	159.38	4604	302	796.91	Electric
169	16/09/2022	Propest Solutions	FP422	576.00	96.00	4610	302	480.00	Pest control
170	16/09/2022	Tanist Ltd	FP423	68.17	11.36	4202	102	56.81	IT Support
171	16/09/2022	Total Gas & Power Ltd	FP424	84.53	4.02	4602	302	80.51	Gas Charges
172	16/09/2022	Total Gas & Power Ltd	FP425	138.08	6.58	4604	302	131.50	Electricity Charges
173	16/09/2022	Tough Dough CIC	FP426	500.00		4422	204	500.00	RIMPF Workshops
174	16/09/2022	Trinity Fire & Security System	FP427	151.20	25.20	4610	302	126.00	Fire Panel Callout
175	16/09/2022	Warrior Warehouse	FP428	5.49	0.92	4610	302	4.57	Materials
176	16/09/2022	Cllr M Brown	FP429	84.83		4210	102	84.83	Mileage/Parking
<b>Total Payments</b>				<b>153846.32</b>	<b>16146.36</b>			<b>137699.96</b>	

**Redruth Town Council**  
**Town Clerks Report**  
**Meeting Date: 31<sup>st</sup> October 2022**

<b>Mtg Ser No</b>	<b>Item</b>	<b>Action</b>	<b>Response</b>
1489.5.2	Resurfacing of Car park at Gweal-an-Top		Still awaiting confirmation that lease with Lowen Harts is complete and we can proceed with work
1489.11	Community Defibrillators	Compile list and publish	Work on list on going
1489.11	Dangerous parking on Middleton Row		C.Cllr Mrs Ellenbroek to update
1489.11	"Yellow Box" issues at Station Hill/Penryn St		Update from C.Cllr Mrs Ellenbroek
1489.11	Re-siting of waste bins on footpath between Tesco and Redruth School		Cllr Barnes to update
1489.11	Speeding traffic along New Portreath Road		Update from Cllr Barnes
1489.11	Proposed provision of a free water refill station at Victoria Park, in support of the Friends of Victoria Park		Update from Cllr Thomas

**Redruth Town Council**  
**Correspondence Schedule**  
**Meeting Date: 31<sup>st</sup> October 2022**

1. Cornwall Council – Consultation on Community Network Panels.

## Community Network Review

### The Future of Cornwall's Area Partnerships – Seeking Your Views: Executive Summary

**Purpose:** This paper summarises the detailed engagement paper on the review of Cornwall's area partnerships, the Community Network Panels ("CNPs").

- 1.1 Cornwall Council's Cabinet has commissioned a review of the Community Networks, as part of a programme to transform how the Council works in place with partners and communities. Cabinet's ambition is to create new, improved "Community Area Partnerships" ("CAPs") - to replace and build on the work of the CNPs – that are better able to act and drive change on the major issues that matter to communities, and help how we connect and work with the people of Cornwall.
- 1.2 The paper sets out proposals for the role, geography and broad governance of the CAPs. These proposals have been developed with CNP Chairs & Vice-Chairs ("CN Chairs"). The Council is now seeking views on the proposals, via the Community Network Panels, to inform a final decision, to be made by early 2023. It is proposed that the new CAPs will start meeting in May 2023.
- 1.3 Community Network Panels are asked to discuss the proposals and feedback their views via their Community Link Officer by 18 November 2022. The paper will be circulated to Cornwall Councillors, Town & Parish Councils and other partners in each Community Network so they can feed their views into their CNP's discussion.
2. **Community Area Partnerships: The case for change**
  - 2.1 Section 2 of the paper explains why the Council is proposing this change. In summary, these are: **(1)** the area partnerships need to be better empowered and equipped to tackle the priority issues for our communities, whether specific to local areas or common across Cornwall; **(2)** the Council has an ambitious business plan to address these common, strategic issues and needs stronger area partnerships to help it progress these, together with the Government's levelling up missions; **(3)** stronger area partnerships are essential to help improve connectivity and joint working with communities; **(4)** the current structure of 19 networks cannot sustainably and effectively be supported, in the context of the significant, ongoing global resource pressures; **(5)** the opportunity to build on the CNPs' successes and strengths, and need to improve their consistency of approach.
3. **Function: Draft Proposed Vision for Community Area Partnerships (CAPs)**
  - 3.1 Section 3 of the paper **seeks views** on a vision for the CAPs, developed with CN Chairs. The overall vision, supported by more detailed themes, is: **"Bringing together local organisations and people to tackle the issues that matter to communities so that everyone can start, live and age well."**
4. **Function: Draft Proposed Objectives for the Community Area Partnerships (CAPs)**
  - 4.1 Section 4 **seeks views** on proposed objectives for the CAPs. These build on the draft vision, feedback from CN Chairs and the current Community Network Panel objectives. In turn, they form a building block for the proposed new roles of the CAPs.
  - 4.2 In overview, the objectives cover: **(1)** taking and influencing action to meet community priorities; **(2)** improving connectivity and engagement with partners and communities; **(3)** supporting community action, self-resilience and capacity building; **(4)** shaping and co-designing services; **(5)** supporting Members in their local leadership roles; **(6)/(7)** championing and facilitating the work of town & parish councils and the voluntary, social & community enterprise sector; **(8)** facilitating joint working between the Council and partner organisations; **(9)** joint working between CAPs; **(10)**

promoting sharing of skills, assets, learning and solutions between partners across Cornwall; **(11)** advising the Council and partner organisations on issues of local interest/concern; **(12)** leading/supporting community projects; **(13)** producing area priorities/action plans; **(14)** having a say on local service delivery, strategies and projects; **(15)** promoting community wellbeing, cohesion, equality & diversity; **(16)** prioritising devolved budgets; **(17)** bidding for funding.

## 5. Function: Proposed specific roles for the Community Area Partnerships (CAPs)

5.1 Section 5 **seeks views** on specific new/improved roles for the CAPs. In overview, these are:

(A1) Development and delivery of **CAP Area Priorities and Action Plans ("CAP Plans")**. These will be evidence-based plans, bringing together local priorities, Cornwall Council and levelling up missions. They will be developed through engagement with local stakeholders and communities. They will feed into Cornwall Council's policy/budget-setting processes and will be shared with partner organisations.

(A2) An important role on the **Good Growth Shared Prosperity Fund Investment Plan 2022-25**, particularly in relation to the following two programmes. These proposals are currently in development and subject to formal approvals under the Good Growth programme.

- The Community Levelling Up Programme (CLUP). A £11.49m programme to help communities develop their place-shaping ambitions and empower them to drive the changes they need. In 2022/23 ("Year 1"), the CNPs will input into the development of Local Good Growth Delivery Frameworks to underpin delivery of the programme in 2023-25 (Years 2&3). In Years 2&3, it is proposed the CAPs will have a devolved budget to implement their Delivery Framework (on the basis that there are 12 CAP areas as proposed below, the current draft estimated budget for each CAP is £400,000). They will also be able to apply to a central "performance reserve" to bring forward more/larger projects; and draw on support from the CLUP facilitation and project development support team, which will assist applicants through the process and drive delivery of key strategic projects.
- The Community Capacity & Facilitation Fund (CCFF) is a £2m programme to support and build the capacity of communities to develop project proposals for larger projects so they potentially secure larger-scale delivery funds (from any SPF programme and other sources), expanding on the existing Town Vitality funding programme. CNPs/CAPs will be able to draw on support from the CCFF team, which will be in place by January 2023, funded from the programme budget. The team will focus on building capacity and directly supporting communities to bring forward project proposals. In Years 2/3, it is proposed that each CAP will have an allocated budget to support programme objectives (the total delegated budget for this period across Cornwall is £1.255m). It is proposed there will be a performance reserve for larger, more ambitious projects.

(A3) An enhanced **community engagement** role. The key elements will be: (i) engaging communities on their CAP Plans; (ii) advising Cornwall Council/partners on their approach to community engagements in their CAP area; (iii) promoting community capacity building, by overseeing work undertaken by officers and working in closer partnership with the Voluntary Community and Social Enterprise Sector (VCSE).

(A4) An enhanced role in **engaging and supporting Town & Parish Councils**. CN Chairs have developed this proposal, emphasising that Town & Parish Councils' place at the heart of our area partnerships is critical and that there are opportunities to build on the CNPs' work in this respect. They consider that CAPs should *"champion Town & Parish Councils and act as the go to: PLACE where they can get support, the PLATFORM where they can share best practice, and a PATHWAY to progress and seek funding for projects and ideas"*. If the principle of this proposal is supported, CN Chairs have emphasised the importance of working with the Town & Parish Council sector to develop the details of exactly what would be most helpful to them.

- (B1) **CAP Devolution Programme:** CAPs would oversee and prioritise the devolution programme for their areas, including associated capital funding.
- (B2) **External Funding:** CAPs would seek external funding to help support CAP Plan delivery, with this activity carried out on their behalf by officers within a defined offer.
- (B3) **Participatory Budgeting (PB):** CAPs would have the ability to use PB processes, where appropriate, to decide how to distribute funding allocated to or secured by the CAPs.
- (B4) Members would have discretion to align some of their **Community Chest** to CAP Plan priorities.
- (B5) **Cornwall Council Budget:** CAPs would have a formal role in being engaged on the forthcoming year's Council budget consultation (historically, CNPs have done this on an ad hoc basis).
- (B6) **Business Plan and Budget implementation:** Each CAP would have a defined role in assessing, challenging and advising on how the Council is implementing its strategies and spending its budgets within its area, including in comparison with other CAP areas to support Levelling Up.
- (B7) **Place-based services:** Each CAP would have a defined role in assessing, challenging and advising on service provision in comparison with other areas to support Levelling Up.
- (B8) **Planning:** CAPs would have defined roles: to be (i) engaged on development of statutory planning policy i.e. the Local Plan; (ii) engaged on planning briefs (e.g. where of interest to a significant part of the CAP); (iii) a forum for parishes to engage on developing Neighbourhood Development Plans.
- (B9) A defined role in engaging **children & young people**, including links to Cornwall's Annual Conversation.
- (B10) CN Chairs have asked that, as in the pandemic, **Cabinet Members** be assigned to each CAP, to strengthen connectivity between the CAPs and Cornwall Council.
- (B11) **Local issues/service changes:** CAPs would, at the request of local Members, be engaged on local issues/service changes that would significantly impact the whole or a significant part of their area.
- (B12) **Scrutiny referral:** To introduce an appropriate mechanism for CAPs to request the Council's Overview & Scrutiny committees to consider carrying out scrutiny of issues that are common across several CAPs.

## 6. Form: Geography for the Community Area Partnerships, and Broad Governance Model

- 6.1 Section 6 **seeks views** on the geography and broad governance model of the CAPs. CN Chairs have worked together to create a **draft geography** for the CAPs, so that this can be discussed, improved and refined through the engagement via Community Network Panels.
- 6.2 CN Chairs were asked to do this work based on an upper limit of 12 CAP areas, the upper number of areas the Council considers it can effectively and sustainably resource. CN Chairs also had regard to a list of principles (set out in the full paper). Within these parameters, they achieved a fairly broad consensus on a draft CAP geography. This is summarised at Annex 1 of this Executive Summary; maps have also been circulated with these papers. **The Council is seeking views, via Community Network Panels, on the draft CAP geography. Any suggested amendments on the draft geography are welcome. These should be based on the limit of 12 CAP areas and should have regard to the principles in the full paper.**
- 6.3 CN Chairs decided to use the current Community Network Area (CNA) boundaries as the basis for their work, as these are broadly coherent economically, socially, culturally and geographically, and reflect current communities of identity and interest. Details on their method are in the full paper.
- 6.4 The Chairs reached consensus on 7 CAP areas. For the other 5 areas, grouped in two distinct parts of Cornwall, CN Chairs put forward 2 options. These two distinct parts of Cornwall are referred to in the table below as "West Cornwall and Camborne Pool Illogan & Redruth area" and "South Restormel area." For the "South Restormel" area, Option 1 is the CN Chairs' preferred option.



6.5 Broad Governance Model: The CNPs are local forums operating as partnerships. It is proposed that the CAPs also operate on a partnership model, as this is a good fit to support the proposed vision, objectives and specific roles. The proposed components of the CAP governance model are a **partnership meeting** (replacing the CNP) and a **public forum** (linking to the partnership meeting).

6.6. The final sections of the paper briefly cover:

- (1) Supporting the CAPs to build their own **capacity** through training, development and practical support.
- (2) **Remuneration**: The Cornwall Council Independent Remuneration Panel has recently commenced a review of the Member Allowances scheme. It has agreed to consider whether there is a potential case for recommending a Special Responsibility Allowance for Chairs/Vice-Chairs of the CAPs.
- (3) Summary of review **progress and next steps**

#### Feedback:

6.7 Community Networks are asked to feedback their views via their Community Link Officer

**Bodmin:** Sarah Sims [sarah.sims@cornwall.gov.uk](mailto:sarah.sims@cornwall.gov.uk)

**Bude:** Chris Sims [chris.sims@cornwall.gov.uk](mailto:chris.sims@cornwall.gov.uk)

**Camborne Pool Illogan Redruth & Mining Villages:** Vanessa Luckwell [vanessa.luckwell@cornwall.gov.uk](mailto:vanessa.luckwell@cornwall.gov.uk)

**Camelford:** Roger Gates [roger.gates@cornwall.gov.uk](mailto:roger.gates@cornwall.gov.uk)

**Caradon:** Catherine Thomson [catherine.thomson@cornwall.gov.uk](mailto:catherine.thomson@cornwall.gov.uk)

**China Clay:** Roger Gates [roger.gates@cornwall.gov.uk](mailto:roger.gates@cornwall.gov.uk)

**Cornwall Gateway:** Catherine Thomson [catherine.thomson@cornwall.gov.uk](mailto:catherine.thomson@cornwall.gov.uk)

**Falmouth & Penryn:** Esther Richmond [esther.richmond@cornwall.gov.uk](mailto:esther.richmond@cornwall.gov.uk)

**Helston & South Kerrier:** Maxine Hardy [maxine.hardy@cornwall.gov.uk](mailto:maxine.hardy@cornwall.gov.uk)

**Hayle & St Ives:** Maxine Hardy (St Ives cover) [maxine.hardy@cornwall.gov.uk](mailto:maxine.hardy@cornwall.gov.uk)

**Launceston:** Chris Sims [chris.sims@cornwall.gov.uk](mailto:chris.sims@cornwall.gov.uk)

**Liskeard & Looe:** Sarah Sims [sarah.sims@cornwall.gov.uk](mailto:sarah.sims@cornwall.gov.uk)

**Newquay & St Columb:** Helen Fincham [helen.fincham@cornwall.gov.uk](mailto:helen.fincham@cornwall.gov.uk)

**St Agnes & Perranporth:** Esther Richmond [esther.richmond@cornwall.gov.uk](mailto:esther.richmond@cornwall.gov.uk)

**Truro & the Roseland:** Helen Nicholson [helen.nicholson@cornwall.gov.uk](mailto:helen.nicholson@cornwall.gov.uk)

**Wadebridge & Padstow:** Helen Fincham [helen.fincham@cornwall.gov.uk](mailto:helen.fincham@cornwall.gov.uk)

**St Austell & Mevagissey:** Caitlin Lord [caitlin.lord@cornwall.gov.uk](mailto:caitlin.lord@cornwall.gov.uk)

**St Blazey Fowey & Lostwithiel:** Caitlin Lord [caitlin.lord@cornwall.gov.uk](mailto:caitlin.lord@cornwall.gov.uk)

**West Penwith:** Helen Nicholson (cover) [helen.nicholson@cornwall.gov.uk](mailto:helen.nicholson@cornwall.gov.uk)

**Localism team manager:** Steve Foster [stephen.foster@cornwall.gov.uk](mailto:stephen.foster@cornwall.gov.uk)

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### Annex 1: Draft Geography: Further Details

#### A: Maps (circulated separately):

CN Chairs & Vice-Chairs (CN Chairs) reached consensus on 7 CAP areas. For the other 5 CAP areas, grouped in two distinct parts of Cornwall, CN Chairs put forward 2 options. These two distinct parts of Cornwall are referred to in the table below as “West Cornwall and Camborne Pool Illogan & Redruth area” and “South Restormel area.” For the “South Restormel” area, the Option 1 maps show CN Chairs’ preferred option.

#### Option 1:

- “Option 1 Parishes” - Draft Community Area Partnership boundaries, also showing parish boundaries
- “Option 1 Electoral Divisions” - Draft Community Area Partnership boundaries, also showing electoral division boundaries

#### Option 2:

- “Option 2 Parishes” - Draft Community Area Partnership boundaries, also showing parish boundaries
- “Option 2 Electoral Divisions” - Draft Community Area Partnership boundaries, also showing electoral division boundaries

#### B: Further details about CAP areas

Where Electoral Division crosses two CAP areas it is notionally shown as 0.5 of a Division in each CAP

Community Area Partnership Area Proposals/Options	Proposed area comprises (CN = Community Network Area)	Population <sup>1</sup> (2020 Estimate)	Number of Electoral Divisions*	Number of Parishes
<b>A: Areas on which CN Chairs reached a consensus:</b>				
CAP 1. “Bude and Camelford CAP”	Bude CN AND Camelford CN	32029	4.5	29
CAP 2. “Launceston and Caradon CAP”	Launceston CN AND Caradon CN	40515	5.5	24
CAP 3. “Liskeard, Looe and Cornwall Gateway CAP”	Liskeard & Looe CN AND Cornwall Gateway CN	65832	11	29
CAP 4. “Bodmin, Wadebridge & Padstow CAP”	Bodmin CN AND Wadebridge & Padstow CN ( <i>subject to resolving whether St Wenn Parish should be in CAP4 or 5; for purpose of this table, St Wenn Parish included in CAP4; parish population is: 417</i> )	42259	7	22
CAP 5. “Newquay, St Columb, St Agnes & Perranporth CAP”	Newquay & St Columb CN AND St Agnes & Perranporth CN ( <i>see above question re St Wenn Parish; for purpose of this table, St Wenn Parish included in CAP4</i> )	51281	7.5	10

<sup>1</sup> Source: 2020 Mid Year Population Estimates, Office for National Statistics. Please note these are population figures, not electorate figures.

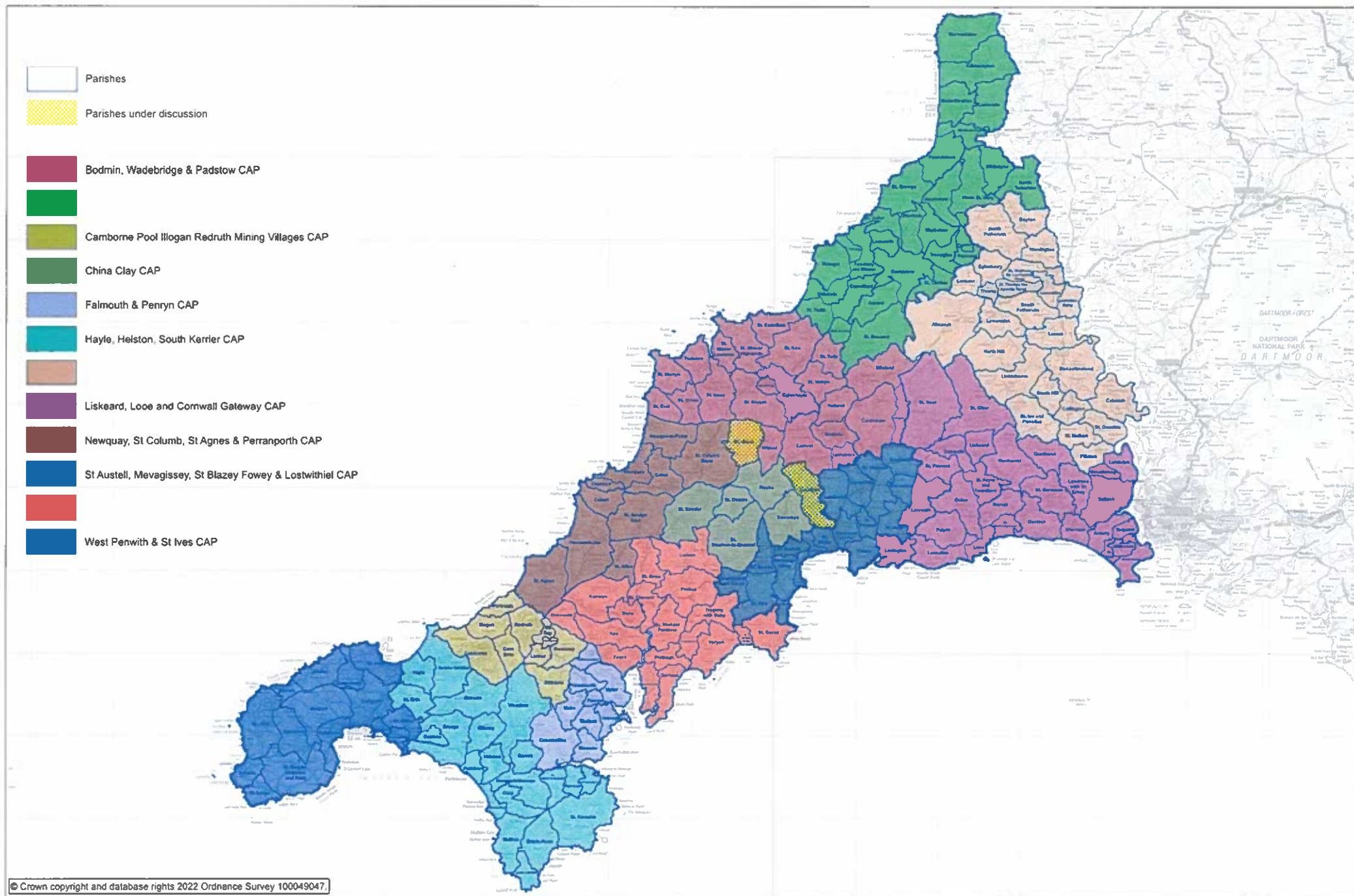
Community Area Partnership Area Proposals/Options	Proposed area comprises (CN = Community Network Area)	Population (2020 Estimate)	Number of Electoral Divisions*	Number of Parishes
CAP 6. "Truro & Roseland CAP"	Truro & Roseland CN (PLUS St Goran Parish MINUS Grampound with Creed Parish)	47808	8	18
CAP 7. "Falmouth & Penryn CAP"	Falmouth & Penryn CN	47205	7	9
<b>B: Areas where CN Chairs put forward different options:</b>				
<b>8 and 9: The "South Restormel" area:</b>				
<b>OPTION 1 – MAJORITY VIEW:</b>				
CAP 8 "St Austell, Mevagissey, St Blazey Fowey & Lostwithiel CAP"	CAP 8: St Austell & Mevagissey CN AND St Blazey Fowey & Lostwithiel CN (MINUS St Goran Parish PLUS Grampound with Creed Parish) <i>Resolve whether Luxulyan Parish should be CAP8 or 9. For purpose of this table, Luxulyan Parish is included in CAP 9.</i>	49749	7.5	18
CAP 9 "China Clay CAP"	CAP 9: China Clay CN <i>Resolve whether Luxulyan Parish should be CAP8 or 9. For purpose of this table, Luxulyan Parish is included in CAP 9; parish population is: 1497</i>	30508	4	6
<b>OPTION 2 – ALTERNATIVE OPTION: Chairs who drew this option also noted merits of Option 1</b>				
CAP 8 "St Austell & Mevagissey CAP"	CAP 8: St Austell & Mevagissey CN (MINUS St Goran Parish PLUS Grampound with Creed Parish)	31986	5	8
CAP 9 "China Clay and St Blazey Fowey & Lostwithiel CAP"	CAP 9: China Clay CN AND St Blazey, Fowey & Lostwithiel CN	48271	6.5	16
<b>10,11,12. West Cornwall and Camborne Pool Illogan &amp; Redruth area</b>				
<b>OPTION 1:</b>				
CAP 10 "Camborne Pool Illogan Redruth & Mining Villages CAP"	CAP 10: Camborne Pool Illogan Redruth & Mining Villages CN	65171	10	10

<b>Community Area Partnership Area Proposals/Options</b>	<b>Proposed area comprises (CN = Community Network Area)</b>	<b>Population (2020 Estimate)</b>	<b>Number of Electoral Divisions*</b>	<b>Number of Parishes</b>
CAP 11. "Hayle, Helston, South Kerrier CAP"	CAP 11: Helston & South Kerrier CN PLUS Hayle, St Erth and Gwinear-Gwithian Parishes	50718	7.5	21
CAP 12. "West Penwith & St Ives CAP"	CAP 12: West Penwith CN PLUS St Ives and Towednack Parishes	51515	7.5	16
<b>OPTION 2:</b>				
CAP 10. "Camborne Pool Illogan Redruth, Mining Villages and Gwinear-Gwithian CAP"	CAP 10: Camborne Pool Illogan Redruth & Mining Villages CN PLUS Gwinear-Gwithian Parish	68858	10.5	11
CAP 11. "Helston & South Kerrier CAP"	CAP 11: Helston & South Kerrier CN	35758	5	18
CAP 12. "West Penwith, Hayle & St Ives CAP"	CAP 12: West Penwith CN AND Hayle & St Ives CN MINUS Gwinear-Gwithian Parish	62788	9.5	18

**Total Cornwall population: 574590**

# Proposed Community Area Partnerships Option 1 - Parishes

Scale 1:200,000





Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr M J Brown**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Planning Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 26<sup>th</sup> September 2022

Present:	Cllr H Biscoe Cllr W Tremayne Cllr S Barnes Cllr A Biscoe Cllr M Brown	Chair
In attendance:	Ms A Hunt Ms C Coomber Cllr I Thomas Mr C Green Miss K Bray	Operations Officer Administration Assistant  Charles Green Design Applicant

PART I – PUBLIC SESSION

**1488.1 To receive apologies for absence**

Apologies were received from Cllrs Collins (other commitments) and Craze (unwell).

**1488.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**

Cllrs H Biscoe and A Biscoe stated that they were acquainted with the applicant in relation to PA22/07932 and would abstain from voting with regard to that application.

**1488.3 To suspend Standing Orders to allow the public to speak**

Unanimously RESOLVED to suspend Standing Orders to allow the public to speak.  
[Proposed Cllr Brown; Seconded Cllr Barnes]

**1488.4 To allow the public to put questions to the Council**

Mr Green spoke as the agent in relation to PA22/07932. He stated the details of the planning application and design of the property, explaining that the applicant was aiming to build an energy efficient property. Cllr Barnes asked questions relating to the removal of three trees. Mr Green advised that none of the trees came under a Tree Preservation Order and that the ornamental Magnolia and Sycamore Tree would be replaced. The Ash tree had been affected by ash dieback. Mr Green and Miss Bray were thanked for their attendance and input.

**1488.5 To reinstate Standing orders**

Unanimously RESOLVED to reinstate Standing Orders to allow the public to speak.  
[Proposed Cllr Biscoe; Seconded Cllr Tremayne]

**1488.6 To consider the planning applications**

The planning applications were dealt with in accordance with the attached Annex A to these minutes.

**1488.7 To receive correspondence**

**1488.7.1 Cornwall Cllr Murdoch & Trevithick, Drump Road, Affordable Homes Development.**

The correspondence was noted.

**1488.7.2 Cornwall Association of Local Council – Planning Training: New Courses.**

All councillors were encouraged by the Clerk to attend these online courses where possible. The correspondence was noted.

**1488.7.3 Cornwall Council – PA22/08005, Laburnum House, West End, Works to trees in a conservation area (CA): To cut down tree 1 Leylandii, cut back trees 2,4 and 5 Leylandii and cut back tree 3 Golden Conifer.**

The correspondence was noted.

**Chairman**



## REDRUTH TOWN COUNCIL - PLANNING SCHEDULE

ANNEX A

All references for PA22/ unless otherwise stated


Meeting: 26<sup>th</sup> September 2022

REF NO	CC REF	SITE	PROPOSAL	DECISION
<b>LIST 1</b> Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Brown; Seconded Cllr H Biscoe]				
1	07997	113 Mount Ambrose	Single storey rear extension	Supported
2	07529	Unit 5B Cardrew Industrial Estate	Change of use of industrial building from B8 storage and distribution to B2 general industry (seafood processing facility) together with extensions and external alterations, reconfiguration of parking and servicing areas of the site and installation of external plant equipment associated with the processing facility	Supported
3	06731	11A Green Lane	Shop extension	Supported
4	07313	125 Falmouth Road	Proposed ground floor alterations and first floor extension	Supported
5	07711	Little Green Acres, Tolskithy	Proposed replacement of single storey extension with two storey extension	Supported





6	07714	Land at North Downs, Scorrier	Notification under Town and Country Planning (General Permitted Development) (England) Order 2015 under Part 17 Class K for a mineral exploration drilling programme	No Comment
7	04569	85 Trenoweth Estate, North Country	Drop kerb and footway to Cornwall County Council specification (29m2), take down boundary wall and excavate garden and disposal. Lay Aco drain to soakaway, hardcore garden and tarmacadam	Supported
8	06695	Griselinia Fields, Old Portreath Road, Sparnon Gate	Erection of polytunnel and removal of existing wooden propagator structures	Supported
9	04471	56 West End	Change of use of disused ground floor retail area to form ground floor of single three-storey dwelling	Supported
10	08214	Primrose Villa, 65 Southgate Street	Construct a single-storey rear extension to existing dwelling	Supported
11	07968	4 Claremont Vean, Penders Lane	Single garage to provide parking/workshop/storage for no. 4 Claremont Vean	Supported
<b>LIST 2</b>				
12	07932	Land North West of Burgenstock, Trewirgie Road	Construction of a detached self-build infill dwelling	RESOLVED by Majority to support the application. [Cllrs H Biscoe and A Biscoe abstained] Mr Green and Miss Bray left the meeting following discussion of this item





Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr M J Brown**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Planning Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 10<sup>th</sup> October 2022

Present: Cllr H Biscoe  
Cllr S Barnes  
Cllr A Biscoe  
Cllr M Brown  
Cllr L Collins

Chairman

In attendance: Ms A Hunt  
Cllr I Thomas

Operations & Facilities Officer

PART I – PUBLIC SESSION

**1491.1 To receive apologies for absence**

Apologies were received from Cllrs Tremayne (family commitments) and Craze (unwell).

**1491.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**

None were declared.

**1491.3 To consider the planning applications**

The planning applications were dealt with in accordance with the attached Annex A to these minutes.

**1491.4 To confirm the Minutes of the following meetings:**

**1491.4.1 Meeting of the Planning Committee held on 8<sup>th</sup> August 2022**

Unanimously RESOLVED to confirm the minutes of the Meeting of the Planning Committee held on 8<sup>th</sup> August 2022 as a true and accurate record of proceedings.  
[Proposed Cllr Brown; Seconded Cllr A Biscoe]

**1491.4.2 Interim Meeting of the Planning Committee held on 22<sup>nd</sup> August 2022**

Unanimously RESOLVED to confirm the minutes of the Interim Meeting of the Planning Committee held on 22<sup>nd</sup> August 2022 as a true and accurate record of proceedings.  
[Proposed Cllr Brown; Seconded Cllr Collins]

**1491.4.3 Interim Meeting of the Planning Committee held on 26<sup>th</sup> September 2022**

RESOLVED by Majority to confirm the minutes of the Interim Meeting of the Planning Committee held on 26<sup>th</sup> September 2022 as a true and accurate record of proceedings.  
[Proposed Cllr Brown; Seconded Cllr A Biscoe] Cllr Collins abstained as he had not been present at the meeting.

**1491.5 To receive the Clerk's report.**

A report had been circulated prior to the meeting. No response had been received from Cornwall Cllr Desmonde in relation to a site visit to examine parking concerns at Bellevue. Cllr Barnes requested that Cornwall Council be written to again. The report was noted.

**1491.6 To receive correspondence**

**1491.6.1 *Decision Notice Schedule***

The schedule was noted.

**1491.6.2 *Licensed Premises Schedule***

The Clerk advised that the Town Council had been notified of an additional application following publication of the agenda. The application was number LI22\_005793 and related to Morrisons Daily, East End. It was for a minor variation including change of name, alterations to internal layout and addition of conditions. The schedule and additional application were noted.

**1491.6.3 *Cornwall Council – Notice of Appeal, PA21/09927, Land South of Ashcroft, Buller Hill, Application for Permission in Principle for construction of new single storey detached dwelling***

The correspondence was noted.

**1491.6.4 *Cornwall Councillor Barbara Ellenbroek – PA22/05348, 102 Southgate Street, Residential Development of 10 houses***

Councillors asked that a response be sent to the author of the original email, advising that the support expressed by the Town Council in relation to PA21/03308 was not for demolition of the property in question but rather what was proposed to be added to the site. Demolition was not a planning consideration but a matter for the owner. It was not fair to suggest that Councillors had no local knowledge when that was not what they were being asked to comment on. Redruth Town Council did not in fact support the most recent application in relation to the site on the grounds of overdevelopment and Cornwall Council remained the planning authority.

**1491.6.5 *Cornwall Council – Confirmation of Tree Preservation Order, Land adjacent to Seton Business Centre, Scorrier Road***

The correspondence was noted.

**1491.6.6 *Cornwall Council – Street Trading Renewal Application, LI22\_005832, Mr Roger Chapman, Jon Davey Drive, Treleigh Industrial Estate***

Notification of the application had been received following publication of the agenda. The application was supported.

**Chairman**

## REDRUTH TOWN COUNCIL - PLANNING SCHEDULE

## ANNEX A

All references for PA22/ unless otherwise stated

**Meeting: Monday 10<sup>th</sup> October 2022**

REF NO	CC REF	SITE	PROPOSAL	DECISION
<b>LIST 1</b> Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Barnes; Seconded Cllr Brown]				
1	06433	8 South Park Close	Construction of single storey rear extension	Supported
2	08643	Redruth Library, 2-4 Clinton Road	Listed Building Consent for proposed repair works and refurbishment of existing building including repairs and replacement windows, minor internal alterations and repairs	Supported
3	08696	115 Mount Ambrose	Demolition of substandard extension and replacement	Supported
4	08498	Land West of Orion, North Country	Construction of four dwellings and associated works	Supported
5	08571	Old Goonrawe Farm, Goonrawe, Sparnon Gate	Extension and alterations to the existing dwelling and erection of detached garage	Supported

LIST 2

6	08130	Land off Sandy Lane	Application for Outline Planning Permission with some matters reserved for the construction of five houses, along with the provision of a new access, parking and associated landscaping namely 'access only'	Unanimously RESOLVED not to support the application on the grounds: (i) that the site is outside the emerging Neighbourhood Development Plan settlement boundary; (ii) of concerns in relation to access given the speed of traffic on that stretch of road and comments submitted by Highways Development Management on 21st September 2022 and (iii) that the plans suggest an intention to enable future development behind the current proposals and further away from the road. [Proposed Cllr Collins; Seconded Cllr A Biscoe]
7	06830	Former Trengweath Hospital, Penryn Street	Redevelopment including demolition of Trengweath Hospital, erection of a 52no. bed care home, erection of 6no. dwellings for over 55s, refurbishment and extension to Trengweath House to form a specialist care facility and refurbishment of Trengweath Cottage to form staff accommodation	RESOLVED by Majority to support the application on the condition that the concerns raised by Historic England are addressed. Redruth Town Council would also like to express

				concerns in relation to the safety of the proposed access and egress and the impact of additional traffic and congestion on what has been designated by Cornwall Council as an air pollution hotspot [Proposed Cllr Brown; Seconded A Biscoe] Cllr Barnes voted against.
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Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr M J Brown**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Operations Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 5th September 2022

Present: Cllr W Tremayne                      Chair  
Cllr A Biscoe  
Cllr S Barnes  
Cllr H Biscoe  
Cllr M Brown  
Cllr L Collins  
Cllr B Craze  
Cllr D Reeve  
Cllr I Thomas

In attendance: Ms A Hunt                      Operations & Facilities Officer  
Miss S White                      Engagement Officer  
Mr C Strugnell                      Facilities Supervisor  
Ms C Coomber                      Administration Assistant  
Cllr C Skinner

PART I - PUBLIC SESSION

**1486.1 To receive apologies for absence**

Apologies were received from Cllr Broad (work commitments) Cllr Garrick (other commitments).

**1486.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

None were declared.

**1486.3 To confirm the Minutes of the Meeting of the Operations Committee held on 4<sup>th</sup> July 2022**

**1486.3.1** RESOLVED by Majority to accept the Minutes of the Meeting of the Operations Committee held on 4<sup>th</sup> July 2022 as a true and accurate record of proceedings, with the amendment that Cllr Reeve had suggested that the meeting being held at Gweal-an-tops adventure playground. rather than Redruth Civic Centre. [Proposed Cllr Brown; Seconded Cllr Biscoe]. Cllrs Reeve, Collins, and Craze abstained.

**1486.4 Town Clerk's Report**

A report had been circulated prior to the meeting. The report was noted.

Cllr Reeve asked about the resurfacing of Gwel an-tops Car park, and the funding, as it was no further forward. Cllr Reeve commented that the current surface is deteriorating. Cllrs Tremayne and Reeve expressed their concerns over safety of users of Lowen Hearts

and Gwel and tops. The Operations & Facilities officer advised that it would be discussed with the Town Clerk and requested that the issue be placed on the agenda for the next Full Council meeting on Monday 26<sup>th</sup> September 2022.

**1486.5 To receive correspondence**

No Correspondence had been received.

**1486.6 To receive a report on the work of the Facilities Department**

A report had been circulated prior to the meeting.

The Facilities supervisor had been in contact with Redruth Revival CIC and a local Pest control company to look at commencing a 6–8-week programme of pest control, before building work commences.

The Facilities supervisor would arrange to discuss with the Town Clerk regarding the re-painting and lime washing of the Clock Tower.

Due to recent heavy rain, there had been leaks in Market Way, flooding four of the Units. There was fortunately no damage to stock, but blocked litter had been removed from downpipes and drains.

The possibility of a permanent deterrent to gain access at East End Park is being investigated, following the recent unauthorised access.

Cllr Reeve enquired about the cleaning contract for the toilets, as in her opinion the current service has not been satisfactory. The Facilities supervisor confirmed that work was ongoing to find a suitable replacement. It was confirmed that other Councils are also struggling to employ suitable cleaning companies. Cllr Barnes suggested that RTC approach Portreath Parish Council to see who they use to clean their toilet block. Cllr Thomas suggested that perhaps RTC could employ someone as a Maintenance operative, who could undertake this role, as it was potentially becoming a Health and Safety risk.

**1486.6.1 RESOLVED** by the majority for Redruth Town Council to consider the employment of Maintenance Operative for the cleaning of the toilets. [Proposed Cllr Thomas; Seconded Cllr Collins. Cllrs Biscoe and Brown abstained]

The operations and facilities officer confirmed that there is currently a vacancy for a facilities supervisor, so this could be considered.

**1486.7 To Consider future use of Units 11 & 12 Market Way**

A report had been circulated prior to the meeting. The report was noted.

A discussion continued around the content of the report. The Operations Committee concluded that the given recommendations were a good idea, in view of the imminent closing of the Buttermarket.

**1486.7.1 RESOLVED** by the majority to (i) approve the use of Units 11 & 12 as a combined Town Council space and pop-up space for small local businesses and start-ups with immediate effect. (ii) to be reviewed by the committee at its meeting scheduled 6<sup>th</sup> March 2023. [Proposed Cllr Mr Biscoe; Seconded Cllr Reeve] Cllr Thomas Abstained.

**1486.7.2** Cllr Thomas requested the potential interest in the units on behalf of the Redruth Heritage Museum be placed on record and considered by Redruth Town Council. Without prejudice.



**1486.8 Upgrade of Redruth Town Council Website.**

A report had been circulated prior to the meeting. The Report was noted.

**1486.8.1** Unanimously RESOLVED that the Operations committee agree that to look at producing a new Town Council Website, with an initial budget of up to £10k, and commence on a tender process as soon as practicable. [Proposed Cllr Reeve; Seconded Cllr Mrs Biscoe]

**1486.9 To consider the erection of new football posts at East End Playing fields.**

Information from Cllr Broad had been circulated prior to the meeting.

An ariel map outlining the location of the recently planted Trees, the Skate park and the covenanted area of East End Playing field, was presented.

**1486.9.1** Unanimously RESOLVED to approve the installation of Junior goal posts at East End playing field, parallel to the railway line (a). [Proposed Cllr Mr Biscoe; Seconded Cllr Thomas].

**1486.9.2** (a) in addition it was requested that they Town Council seek permission from the landowner, to potentially create access on foot directly from Drump Road, onto East End Playing field.

**Chairman**



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr M J Brown**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Engagement Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 3<sup>rd</sup> October 2022

Present: Cllr Ms D Reeve  
Cllr S Barnes  
Cllr M Brown  
Cllr L Collins  
Cllr C Garrick  
Cllr M McEvoy  
Cllr I Thomas

Chairman

In attendance: Ms S White  
Ms J Sandiford  
Ms C Coomber  
Mr W Coleman

Engagement Officer  
Community Projects Manager  
Administration Assistant  
Goldentree Productions

Surveying Consultants working on behalf of GoldenTree

**PART I – PUBLIC SESSION**

**1490.1 To receive apologies for absence**

Apologies were received from Cllrs A Biscoe, H Biscoe (family commitments), Broad (work commitments)

**1490.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**

None were declared.

**1490.3 To receive a presentation from Golden Tree Productions on the Plen an Gwarry Feasibility Study**

Mr Will Coleman from Golden Tree Productions gave an extensive and detailed presentation on the feasibility study of a Plen an Gwarry for Redruth. The feasibility presentation included conceptual ideas, potential designs, costings, timeframe and the usage of the proposed area(s). Members were able to put questions to Mr Coleman and the surveyors regarding the feasibility study presentation. Mr Coleman and his colleagues were thanked for their attendance and left the meeting at this point.

**1490.4 To confirm the Minutes of the Meeting of the Engagement Committee held on 1<sup>st</sup> August 2022**

**1490.4.1** RESOLVED by Majority that the Minutes of the Engagement Committee Meeting held on 1st August 2022 be accepted as a true and accurate record of proceedings. [Proposed Cllr Thomas; Seconded Cllr Brown] Cllrs Garrick and McEvoy abstained as they had not been present at the meeting.

**1490.5 Town Clerk's Report**

Nothing to report to this meeting.

**1490.6 To receive correspondence**

No correspondence had been received.

**1490.7.1 Report from the Engagement Officer on her department's work to date**

A report had been circulated prior to the meeting. The Engagement officer further reported that the Mini Pasty Day had gone very well and had been well received by local people especially families. A good number of people attended the walk to Wheal Euny to watch the smoking of the Stacks. The Engagement officer confirmed that although the Operation London Bridge guidance was written some time ago, information regarding cancellation of the festival came from NALC, and we are obliged to follow that guidance. Feedback will be given to CALC / NALC. Cllr McEvoy suggested that a Memorial Event be considered. Cllr Reeve expressed the importance of having a Plan B for any events which take place. Cllr Thomas wished to congratulate the engagement team for the Mini Pasty Day. The Engagement officer hopes to be able to present the information on the TVF to the next engagement meeting or at the next Full Council meeting. Cllr Reeve asked the Engagement officer to write a statement of intent regarding the TVF report. The report was noted

**1490.7.2 Report from the Community Projects Manager on her work to date and ongoing projects**

A report had been circulated prior to the meeting. In addition to her report the Community Projects Manager confirmed that the Remembrance parade would take place on Sunday 13<sup>th</sup> November 2022. The engagement team were in the processing of planning some Halloween / Half term activities in the Units in Market way. Cllr Reeve asked if it would be possible for the RTC website to have an obvious link to the Discover Redruth website regarding events. The Community Projects manager confirmed it would be investigated. The report was noted.

**1490.7.3 Report on the work of the Library from the Library & Information Service Team Leader**

A report had been circulated prior to the meeting. The Engagement Officer gave a verbal report on behalf of the Library and Information service Team leader. Cllr Garrick asked if there was anywhere providing means to cook hot food, provide hot meals in an evening? Cllr Reeve suggested investigating providing a directory to signpost people to warm spaces. The engagement officer confirmed this was something the Library & Information service team leader was looking into. A conversation had recently taken place with the CPR foodbank, as to how RTC can help people in the community. The report was noted.

**1490.8 Report on options for the regeneration work legacy in Redruth**

A report had been circulated prior to the meeting. The Engagement Officer explained that the HSHAZ project only has a couple more years to run, but that it should not be the end of regeneration in Redruth. The suggestion of a CIC which would be an arm's length but affiliated with RTC would be an option. The proposed CIC would have RTC representation on its board. Cllr Collins asked what the benefit of a new CIC vs an existing CIC. The Engagement officer confirmed the key benefit would be that RTC would retain control. Cllr Brown confirmed that there would be integration and representation of all key partners. Cllr McEvoy expressed his knowledge and experience of CIC's and potential legal complications and obligations.

**1490.9 Update from the Climate Working Group**

The Climate Working Group had not met since the previous meeting of the Engagement Committee. Councillors were advised that the CPIR Climate Group had met the previous week. 1500 trees would start to be delivered in November. Residents would be available to collect from a central hub.

**1490.10 To consider the budget for the Operations Committee for FY 23/24 and make recommendations to the Finance Committee.**

The budget was attached and circulated prior to the meeting

Each line of the budget was discussed by members and questions posed to the Engagement officer. The Engagement Officer confirmed that there were areas where savings had been made. There were discussions over the significant reduction on the advertising budget. Cllr Barnes expressed concern over reliance on social media. Cllr Collins expressed his concerns that people were not aware of what is going on in Redruth, and that alternative advertising may be required. Cllr McEvoy asked if more buildings in Redruth could be used to advertise events in the local area. The Engagement Officer confirmed that there were posters, and banners all over town. There had been involvement on local radio promoting events, and also social media.

1490.10.1 A motion to move to accept the budget and make recommendations to the Finance Committee was proposed by Cllr Barnes and seconded by Cllr Brown.

1490.10.2 Cllr Reeve proposed that an amendment be made to keep any advertising budgets the same as FY 22/23 until a full breakdown was available to be reviewed, which was seconded by Cllr Collins. On voting for the amendment Cllrs Reeve, Collins, and McEvoy voted For; Cllrs Barnes, Brown, and Garrick voted against, with Cllr Thomas abstaining. In the event that the vote was tied the Chairman, Cllr Reeve, stood by her initial decision to support the amendment, which then became the substantive proposal

1490.10.3 RESOLVED by a majority that the budget proposals for the Engagement Committee be accepted as published and recommended to the Finance Committee, with the exception of the Advertising Budgets which should remain at the FY22-23 levels until a full breakdown of expenditure was available and reviewed. [Proposed: Cllr Reeve; Seconded Cllr Collins] Cllrs Brown, McEvoy and Garrick voted For; Cllr Barnes, Against; and Cllr Thomas abstained.

**Chairman**



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**Town Mayor: Cllr M J Brown**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Staffing Committee held in the Redruth Civic Centre on Monday 17<sup>th</sup> October 2022

Present: Cllr M Brown Chair  
Cllr R S Barnes  
Cllr A Biscoe  
Cllr H Biscoe  
Cllr Ms D Reeve  
Cllr I Thomas

In attendance: Ms A Hunt Operations & Facilities Officer  
Ms S White Engagement Officer

PART I – PUBLIC SESSION

**1492.1 To receive apologies for absence**

Apologies were received from Cllrs Garrick (other commitments) and Tremayne (family commitments), the Town Clerk (family commitments), and from Ms Cantrill of Skylite Associates (unwell).

**1492.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**

None were declared.

**1492.3 To confirm the Minutes of the Meeting of the Staffing Committee held on 15<sup>th</sup> August 2022**

1471.3.1 RESOLVED by Majority to confirm the minutes of the Meeting of the Staffing Committee held on 15<sup>th</sup> August 2022 as a true and accurate record of proceedings. [Proposed Cllr Reeve; Seconded Cllr Thomas] Cllrs A Biscoe and H Biscoe abstained as they had not been present at the meeting.

**1492.4 To exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act**

1492.4.1 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr A Biscoe; Seconded Cllr H Biscoe]

**1492.5 To receive an update on the current staffing position within the Operations Department**

A report had been circulated prior to the meeting. Councillors asked a number of questions in relation to the staff structure and current unfilled posts within the team. The Operations Officer advised that it was hoped an Extraordinary Meeting of the Committee would be called the following month to discuss proposals and that, in the meantime, work was continuing with Skylite Associates to analyse and address the implications of the suggestions which had been made. The report was noted.

**1492.6 To receive an update on the current staffing position within the Engagement Team**

A report had been circulated prior to the meeting. The Engagement Officer provided clarification in response to questions from Councillors. The report was noted.

**1492.7 To receive update on HR/Staffing processes from Louise Cantrill, Skylite Associates**

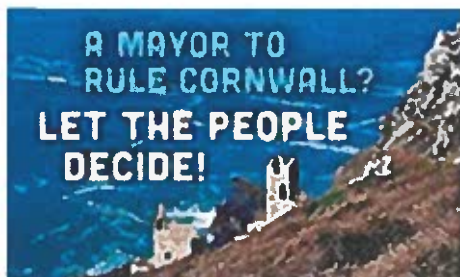
A report had been circulated prior to the meeting. Ms Cantrill was not present, having sent her apologies. The report was noted.

**Chairman**

## Peter Bennett (Town Clerk)

---

**From:** Let Cornwall Decide <info@letcornwalldecide.com>  
**Sent:** 26 July 2022 13:44  
**To:** Cllr S Barnes; Cllr A Biscoe; Cllr H Biscoe; Cllr A Bishop; Cllr P Broad; Cllr M Brown; Cllr L Collins; Cllr B Craze; Cllr B Ellenbroek; Cllr C Garrick; Cllr Deborah Reeve; Cllr C Skinner; Cllr I Thomas; W Tremayne  
**Cc:** Peter Bennett (Town Clerk)  
**Subject:** URGENT: Redruth's view on a MAYOR OF CORNWALL  
**Importance:** High



Dear Redruth Town Councillors,

You may have heard that Cornwall Council is planning to propose a new Mayor of Cornwall. I am writing to you on behalf of the Let Cornwall Decide campaign to ask you if you would be willing to back a Cornwall-wide call for this huge change to be **decided by the people** of Cornwall, rather than by as few as 44 councillors in a single meeting at County Hall. For more details on this please see [www.letcornwalldecide.com](http://www.letcornwalldecide.com).

We are a group of residents and (some) councillors from all party and political backgrounds who want this decision to be made democratically. We have a petition running which could be debated at Cornwall Council. The campaign is being run by ordinary residents who feel strongly about this. It also has the support of a mix of Conservative, Independent, Labour and Liberal Democrat councillors. We know that some Cornwall MPs back a referendum too.

If you agree this is important for the people you represent in Launceston, there are four things you might consider doing:

1. Pass a **motion** calling on Cornwall Council to conduct a referendum (possible model wording attached).
2. Resolve as a council to ask all your **local Cornwall Councillors** if they will let the people decide whether there should be a Mayor.
3. Offer personally (if you wish) to help our **street stalls** in your area.
4. Sign the petition yourself and **share** it on your social media.

### POSSIBLE MOTION WORDING

"Redruth Town Council believes that the way Cornwall is governed is extremely important to our local residents. We note the emerging proposals for a possible change to a powerful Mayor of Cornwall with their own staff, budget and choice of Cabinet. We believe that such a system should only be implemented if the people of Cornwall support it. We call on Cornwall Council and our local Cornwall

Councillors to ensure that there is a referendum of all voters in Cornwall on whether to introduce this significant change, as set out in the relevant legislation.”

We stress that this is about **who decides** on the change to a Mayor. Backing this campaign does not mean you need to be for or against a Mayor - just that it should be the people's decision.

Please do ask us for any further information. Thank you for reading!

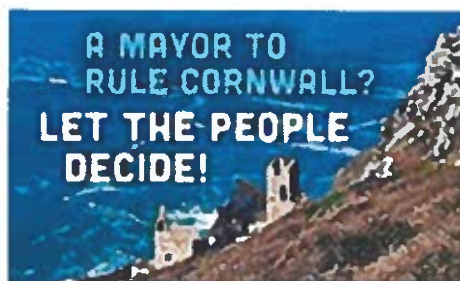
Very best wishes,

Dick Cliffe

Former independent Mayor of Penzance and petition signatory

**Let Cornwall Decide**

[www.letcornwalldecide.com](http://www.letcornwalldecide.com)



**Sign the petition here:**

[www.change.org/p/mayor-of-cornwall-referendum-let-cornwall-decide](http://www.change.org/p/mayor-of-cornwall-referendum-let-cornwall-decide)



**REPORT FOR: Meeting of the Council on Monday 31<sup>st</sup> October 2022**

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- 1.0 SUBJECT OF REPORT: To provide the Council with briefing information on the future of the Home Library Service contract**
- 

**2.0 SUMMARY OF IMPLICATIONS**

- |    |           |   |     |
|----|-----------|---|-----|
| a. | Policy    | - | No  |
| b. | Financial | - | Yes |
| c. | Legal     | - | No  |

**3.0 TERMS OF REFERENCE**

- 3.1** To provide the Council with briefing information on the future of the Home Library Service contract, as delivered to all Town Clerks across the county on 5<sup>th</sup> October 2022 by Cornwall Library Service.

**4.0 REPORT**

- 4.1** From the 1<sup>st</sup> January, 2023 the Royal Voluntary Service (RVS) will no longer deliver Cornwall's Home Library Service as the decision has been taken by Cornwall Council not to renew their contract. The core service, as stated in the briefing note below, is to deliver books to housebound clients who cannot access the library themselves. It is Cornwall Library Service's intention for partner sites to take on the delivery of the Home Library Service offer.
- 4.2** The Town Clerk attended a meeting on the 5<sup>th</sup> October, 2022 where an overview of options were presented detailing how an in-house offer might look (see Presentation attached). Following the meeting, Cornwall Library Service compiled the following briefing note for Councillor's consideration:

**Briefing note**

**Cornwall's Home Library Service**

The contract with the current service provider of Cornwall's Home Library Service, The Royal Voluntary Society (RVS), will be terminated from 1<sup>st</sup> January 2023. The primary reason for Cornwall Council taking this decision is due to budget pressures. We also recognise that the service will be more efficiently managed locally where partners and our retained libraries understand and work with their communities. Some of our library partners have already been delivering the service successfully and the majority of partners are positive about the local delivery.

The core service is to deliver books to housebound clients. There is no obligation to deliver an enhanced offer such as befriending. It will be up to the partner how they deliver the service.

Following a meeting with our library partners on 5<sup>th</sup> October 2022, LIS agree to:

- Meet with sites and present a map which plots clients.
- Look at current RVS site specific fuel claim costs, if available.
- Support partner sites during the transition. This will include working up a delivery model that suits the partner. Various options were presented at the meeting, only as a guidance, and we are open to work through any delivery models with partners.
- Support partner sites from January 2023, establishing working groups for volunteers and establishing a more supported service across the county.
- Contact RVS volunteers to ensure they are happy to transfer to partners.
- Cover all DBS costs for the transferring volunteers (if necessary).
- Share client and volunteer data as soon as it is made available from RVS.

CC view the change in the delivery of the home library service as a positive move to support our vulnerable residents. RVS have been delivering an adequate service for many years, but there is room for improvement and development.

LIS will meet directly with partner sites to discuss their next steps moving forward.

Prepared by:

Elly Hammersley

Project Manager

Culture, Leisure & Libraries

24 October 2022

## 5.0 **CONCLUSION**

- 5.1 The Town Clerk, the Engagement Officer and I have a meeting scheduled with Elly Hammersley (the Project Manager for Cornwall Library Service) on Wednesday 26<sup>th</sup> October 2022. The Town Clerk will verbally update the Council with the outcome of this meeting.

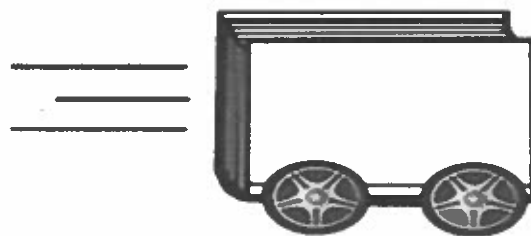
## 6.0 **RECOMMENDATION**

- 6.1 It is recommended that this report be noted.

Claire Waterhouse

Library & Information Service Team Leader

# HOME LIBRARY SERVICE



An overview of options of how an in-house offer could look.



# Proposed Models

Baseline expectation:

Initial discussion/agreement takes place with Borrower

Borrower, staff or volunteer chooses the books.

Staff and/or volunteer co-ordinates delivery

\*Books are delivered to Borrower's doorstep.

\*Good neighbour - no requirement for DBS, doorstep delivery. Could appeal to new volunteers and existing RVS

# Proposed Models

Option 1 - Town Council Volunteer Co-Ordinator  
Town Council Volunteers - new db's checks where required  
Good neighbour volunteers\*  
Book choice handled by staff, co-Ordinator and/or  
volunteer

\*Good neighbour - no requirement for DBS, doorstep delivery. Could appeal to  
new volunteers and existing RVS

# Proposed Models

Option 2 - Site Manager co-ordinates town council volunteers  
Good neighbour volunteers\*  
Book choice handled by staff and/or volunteer

\*Good neighbour - no requirement for DBS, doorstep delivery. Could appeal to new volunteers and existing RVS

# Proposed Models

- Option 3 - A model put forward by the Town Council discussed and supported by the Library Service.  
This offers flexibility to create and manage a local scheme which best serves their area.

# LIS Team will support transition by:

Migrate data from RVS to sites as soon as it becomes available

Support sites and volunteers with any reapplication or DBS checks - where applicable.

Hold individual Start-Up meetings with each site by mid-November to create a HLS which best serves their locality.

From January 2023 onwards:

Provide support to re-brand and promote the HLS to new borrowers

Support sites to advertise for new volunteers

Create content/art work for social media and posters, leaflets etc.

Hold regular HLS meetings to share best practice

Ongoing point of contact for any issues or problems which may arise





**REPORT FOR: Meeting of Full Council on Monday 31<sup>st</sup> October 2022**

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**1.0 SUBJECT OF REPORT: To lay out plans for Redruth Local Hero Awards 2023**

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**2.0 SUMMARY OF IMPLICATIONS**

- |    |           |   |     |
|----|-----------|---|-----|
| a. | Policy    | - | No  |
| b. | Financial | - | Yes |
| c. | Legal     | - | No  |

**3.0 TERMS OF REFERENCE**

- 3.1 To provide the Council with briefing information on plans for the Redruth Local Hero Awards 2023.

**4.0 REPORT**

- 4.1 Members will recall a successful inaugural Redruth Local Hero Awards that took place at the Penventon Park Hotel in July. We received good feedback from that event including some expressions of interest in being a sponsor again so we are proceeding with plans to hold a second ceremony in April 2023.

- 4.2 It was always intended that local businesses should be recognised in the Awards but in the run up to 2022's programme, it wasn't considered appropriate to ask businesses to compete against each other so soon after the Covid-19 pandemic. But we do now have the opportunity to add a couple of business categories to the Awards.

- 4.3 We did not receive any nominations to the Health Service Hero award in 2022 and so the judges made a collective decision to award it to Leatside Surgery. As we move away from the pandemic, this may continue to be an unsupported category and so we are proposing it is replaced by Sportsperson of the Year to give Redruth a champion of the health benefits of sport and exercise.

- 4.4 In an ideal world, we would like to add further categories, but it must be borne in mind that more categories inevitably leads to higher costs for the event. It would also leave us looking for more corporate sponsors at a time of financial pressures for many businesses.

- 4.5 The full list of the proposed categories for 2023 is:

- Good Neighbour of the Year
- Volunteer of the Year
- Best Community Project
- Young person of the Year
- Sportsperson of the Year (replaces Health Service Hero)
- Environment & Climate Change Hero
- Best Green Business – new category
- Best New Local Business – new category

**4.3 RECOMMENDATION**

That the Council approves the proposed categories for the 2023 Redruth Local Hero Awards in order that sponsors can be secured and the ceremony planned.

**Redruth Town Council**  
**Schedule of Payments**  
**Meeting Date: 31st October 2022**

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	20/09/2022	UK Fuels Ltd	DDR	5.40	0.90	4521	210	4.50	Guard Card
2	22/09/2022	Lloyds	CC	880.92		4413	204	42.00	T.E.N.
						4405	204	25.98	Materials
						4416	204	131.74	Materials
						4715	203	34.78	Domain
						4402	204	256.60	Mariachi Band
						4204	102	381.22	Car Parking
						4207	102	2.60	Recruitment ad
						4204	102	6.00	Monthly fees
3	22/09/2022	Total Gas & Power Ltd	DDR	1382.31	230.38	4604	302	1151.93	Electricity Charges
4	22/09/2022	British Gas	DDR	44.40	2.11	4604	308	42.29	Gas Charges
5	23/09/2022	Total Gas & Power Ltd	DDR	27.68	1.32	4604	304	26.36	Electricity Charges
6	23/09/2022	Total Gas & Power Ltd	DDR	12.85	0.61	4604	302	12.24	Electricity Charges
7	23/09/2022	Total Gas & Power Ltd	DDR	13.17	0.63	4604	302	12.54	Electricity Charges
8	23/09/2022	BES Commercial	FP430	114.45	5.45	4604	302	109.00	Electricity Charges
9	23/09/2022	Corserv Ltd	FP431	564.02	94.00	4101	101	470.02	Library Cover
10	23/09/2022	DJ in Cornwall	FP432	240.00	40.00	4210	102	200.00	DJ 29.07.22
11	23/09/2022	Euro Tool Hire & Sales	FP433	143.40	23.90	4610	302	119.50	Plant Hire
12	23/09/2022	S J Andrew & Sons	FP434	64.04	10.67	4610	302	53.37	PPE
13	23/09/2022	Skylite Associates Ltd	FP435	846.00	141.00	4223	102	705.00	HR Services
14	23/09/2022	Pennon Water Servs Ltd	FP436	316.41	52.74	4603	302	263.67	Water
15	23/09/2022	Trinity Fire & Security System	FP437	367.20	61.20	4610	302	306.00	Fire Alarm
16	23/09/2022	Macsavors Ltd	FP438	483.15	80.52	4501	210	93.85	Materials
						4610	301	65.92	Materials
						4610	302	220.10	Materials
						4610	305	16.01	Materials
						4511	306	3.46	Materials
						4610	308	3.29	Materials
17	26/09/2022	Total Gas & Power Ltd	DDR	58.64	2.79	4602	301	55.85	Gas Charges
18	26/09/2022	Total Gas & Power Ltd	DDR	16.82	0.80	4604	305	16.02	Electricity Charges
19	26/09/2022	Total Gas & Power Ltd	DDR	18.53	0.88	4604	302	17.65	Electricity Charges
20	26/09/2022	Total Gas & Power Ltd	DDR	598.48	28.50	4604	302	569.98	Electricity Charges
21	28/09/2022	Vodafone Ltd	DDR	513.79	85.63	4203	102	428.16	Mobile Phones

**Redruth Town Council**  
**Schedule of Payments**  
**Meeting Date: 31st October 2022**

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22	29/09/2022	Staff Costs	FP439-460						MEMBERS ONLY (See separate sheet)
23	30/09/2022	Unity Trust Bank	BACS	5.00		4204	102	5.00	Handling Fees
24	30/09/2022	Unity Trust Bank	BACS	77.10		4204	102	77.10	Service Charge
25	30/09/2022	Aquastorage Sys Cleaning Ltd	FP461	95.76	15.96	4615	304	79.80	Water testing
26	30/09/2022	Berrymans Bakery	FP462	353.75		4210	102	353.75	Refreshments
27	30/09/2022	Frankie Lanni	FP463	500.00		4312	202	500.00	Skate School
28	30/09/2022	Complete Business Solutions UK	FP464	60.84	10.14	4201	102	50.70	Stationary
29	30/09/2022	Control Print Ltd	FP465	249.00		4207	203	249.00	Advertising printing
30	30/09/2022	JDS Properties & Dev Ltd	FP466	366.00	61.00	4610	302	305.00	Inspection & repair
31	30/09/2022	Joanne King	FP467	75.00		4403	204	75.00	RIMPF Street art
32	30/09/2022	Corserv Ltd	FP468	416.09	69.35	4101	101	346.74	Agency staff
33	30/09/2022	KEAP	FP469	350.00	58.33	4422	204	291.67	RIMPF Street art
34	30/09/2022	Keith Larby	FP470	100.00		4422	204	100.00	RIMPF Photos
35	30/09/2022	Kestrel Guards	FP471	979.79	163.30	4610	302	816.49	Security
36	30/09/2022	Mr Electric	FP472	360.00	60.00	4610	302	300.00	Electric report
37	30/09/2022	Phil Jones Associates Ltd	FP473	1980.00	330.00	4531	320	1650.00	TVF Study
38	30/09/2022	Sparkles C&PM Servs	FP474	4128.00	688.00	4607	304	3440.00	Toilet Cleaning
39	30/09/2022	Stephens Scown LLP	FP475	974.40	162.40	4220	102	812.00	Legal fees
40	30/09/2022	Tanist Ltd	FP476	58.80	9.80	4202	102	49.00	IT Support
41	30/09/2022	Green Waste Company	FP477	48.00	8.00	4501	210	40.00	Green Waste
42	30/09/2022	Lauren Vincent	FP478	15.00		1101	204	15.00	Stall refund
43	30/09/2022	Brett & Leni Handcrafted	FP479	15.00		1101	204	15.00	Stall refund
44	30/09/2022	N J Eastwood	FP480	15.00		1101	204	15.00	Stall refund
45	30/09/2022	Balancing Buddha	FP481	35.00		1101	204	35.00	Stall refund
46	30/09/2022	Dough Box Cornwall	FP482	35.00		1101	204	35.00	Stall refund
47	30/09/2022	Safe Haven	FP483	15.00		1101	204	15.00	Stall refund
48	30/09/2022	Fine Dining	FP484	15.00		1101	204	15.00	Stall refund
49	30/09/2022	Fine Dining	FP484A	20.00		1101	204	20.00	Stall refund
50	30/09/2022	Keltek Cornish Brewery	FP485	35.00		1101	204	35	Stall refund
51	03/10/2022	UK Fuels Ltd	DDR	270.46	45.08	4521	210	225.38	Fuel
52	03/10/2022	Biffa Waste Services Ltd	DDR	105.24	17.54	4605	302	87.70	Waste Contract
53	03/10/2022	Biffa Waste Services Ltd	DDR	347.46	57.91	4605	302	289.55	Waste collection
54	03/10/2022	South West Water	DDR	8.01	0.38	4603	305	7.63	Water charges

**Redruth Town Council**  
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55	03/10/2022	Pennon Water Servs Ltd	DDR	117.00	5.57	4603	301	111.43	Water charges
56	03/10/2022	Cornwall Council	DDR	1073.00		4601	301	1073.00	NDBR
57	03/10/2022	Cornwall Council	DDR	174.00		4601	302	174.00	NDBR
58	04/10/2022	Lloyds Credit Card	DDR	822.44		4204	102	822.44	Payment
59	04/10/2022	Facebook	DDR	12.00		4207	102	12.00	Facebook Ads
60	04/10/2022	Hewlett-Packard Int Bank	DDR	254.88		4213	102	254.88	Tablets
61	07/10/2022	HMRC	FP486	6909.31		4102	101	6909.31	Mnthly Contributions
62	07/10/2022	Cornwall Pension Fund	FP487	7263.48		4104	101	7263.48	Mnthly Contributions
63	07/10/2022	Aerial Cornwall	FP488	250.00		4422	204	250.00	Aerial photography
64	07/10/2022	Aquam Water Services	FP489	39.20	6.53	4501	210	32.67	Standpipe
65	07/10/2022	Cormac Solutions	FP490	1912.31	318.72	4510	320	1593.59	Vehicle Hire
66	07/10/2022	Cornwall Council	FP491	192.00		4601	308	192.00	NDBR
67	07/10/2022	Cornwall Council	FP492	3072.00		4601	302	3072.00	NDBR
68	07/10/2022	Evergreen Gardening Contracto	FP493	2000.00		4523	210	2000.00	Works
69	07/10/2022	Hudson Accounting Ltd	FP494	450.00		4208	102	450.00	Interim Audit
70	07/10/2022	ITEC Connect Ltd	FP495	27.16	4.53	4205	102	22.63	Copier charges
71	07/10/2022	Krowji Ltd	FP496	166.67		4508	320	166.67	Yard Rent
72	07/10/2022	Pennon Water Servs Ltd	FP497	219.20		4604	301	219.20	Water
73	07/10/2022	Tanist Ltd	FP498	376.20	62.70	4222	102	313.50	IT Support
74	07/10/2022	Mr Electric	FP499	507.60	84.60	4610	301	423.00	Works
75	07/10/2022	Trinity Fire & Security System	FP500	622.38	103.73	4616	302	518.65	Fire & Alarm works
76	07/10/2022	Warrior Warehouse	FP501	50.48	8.41	4610	304	42.07	Materials
77	14/10/2022	Corserv Ltd	CORSERV	138.70	23.12	4101	101	115.58	Library Staffing
78	14/10/2022	Chris Nixon	FP502	50.00		4422	204	50.00	RIMPF - Band
79	14/10/2022	Cormac Solutions	FP503	685.66	114.28	4511	306	571.38	Grass cutting
80	14/10/2022	Corserv Ltd	FP504	1431.72	238.62	4607	302	1193.10	Cleaning
81	14/10/2022	Euro Tool Hire & Sales	FP505	27.00	4.50	4405	204	22.50	Barriers
82	14/10/2022	Imelda Martin	FP506	393.75		4721	401	393.75	NDP work
83	14/10/2022	Kestrel Guards	FP508	59.40	9.90	4610	302	49.50	Security
84	14/10/2022	nPower Ltd	FP509	832.15		4604	302	832.15	Electricity Charges
85	14/10/2022	Sparkles C&PM Servs	FP510	6816.00	1136.00	4607	304	5680.00	Cleaning
86	14/10/2022	Tanist Ltd	FP511	67.46	11.24	4202	102	56.22	IT Support
87	14/10/2022	T Clarke Contracting Ltd	FP512	22.06	3.68	4616	302	18.38	Security System

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88	14/10/2022	Total Gas & Power Ltd	FP513	100.33	4.78	4602	302	95.55	Gas Charges
89	14/10/2022	Vicki Aimers	FP514	200.00		4217	102	100.00	Fun Palaces
						4503	320	100.00	Fun Palaces
90	17/10/2022	Opie Oils	DDR	35.68	5.95	4522	210	29.73	Machinery Fuel
91	17/10/2022	UK Fuels Ltd	DDR	5.40	0.90	4521	210	4.50	Guard Card
92	17/10/2022	Lloyds Bank	DDR	6.00		4204	102	6.00	Monthly Fee
93	17/10/2022	Sage UK Ltd	DDR	156.00	26.00	4222	102	130.00	IT Support
94	21/10/2022	Aquastorage Sys Cleaning Ltd	FP515	95.76	15.96	4615	304	79.80	Toilet monitoring
95	21/10/2022	BES Commercial	FP516	117.00	5.57	4604	302	111.43	Electricity Charges
96	21/10/2022	Complete Business Solutions UK	FP517	153.30	25.55	4201	102	127.75	Stationery
97	21/10/2022	Control Print Ltd	FP518	223.00		4404	204	223.00	Redruth Record
98	21/10/2022	Cornwall Arts Marketing Ltd	FP519	186.00	31.00	4207	102	155.00	Whats on advert
99	21/10/2022	Cornwall Council	FP520	981.61	163.60	4514	210	818.01	CCTV R&M
100	21/10/2022	Kestrel Guards	FP521	59.40	9.90	4610	302	49.50	Security
101	21/10/2022	Macsalvors Ltd	FP522	2229.58	370.14	4506	210	14.88	Materials
						4513	307	13.38	Materials
						4529	306	1640.10	Materials
						4607	304	88.24	Materials
						4610	302	98.68	Materials
						4610	304	4.16	Materials
102	21/10/2022	MVRG	FP523	100.00		4204	102	100.00	Annual Subs
103	21/10/2022	Portreath Garden Machinery Ltc	FP524	104.10	17.35	4501	210	86.75	Repairs
104	21/10/2022	Rabart Decorators Merchants Li	FP525	185.28	30.88	4610	302	154.40	Materials
105	21/10/2022	Skylite Associates Ltd	FP526	846.00	141.00	4223	102	705.00	HR Support
106	21/10/2022	Tanist Ltd	FP527	58.80	9.80	4222	102	49.00	Internet
107	21/10/2022	Mr Electric	FP528	273.60	45.60	4507	210	228.00	Repairs
108	21/10/2022	Green Waste Company	FP529	24.00	4.00	4501	210	20.00	Green waste
109	21/10/2022	Tough Dough	FP530	200.00		4422	204	200.00	Fun Palaces
110	21/10/2022	Katy Teare	FP531	12.40		4217	102	12.40	Materials
<b>Total Payments</b>				<b>62208.81</b>	<b>5665.33</b>			<b>56543.48</b>	