



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Our Reference:

RTC/400/1/Mtg

Date:

22nd June 2022

See Distribution

Dear Councillor

Monthly Meeting of the Council – 27th June 2022

You are summoned to attend the Monthly Meeting of the Redruth Town Council which will be held in the Langman Room, Redruth Civic Centre, Alma Place, on Monday 27th June 2022 commencing at 7:00 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Although the Covid-19 guidelines have now been relaxed, we request that Members do not attend the Council building before 6:50 p.m. Entry to the building will be through the main access doors to the Library and we ask that you continue to wear a face covering, unless exempt, and sanitise hands on entry. At the conclusion of the meeting members are asked to vacate the building promptly through the external door in the Langman Room to Alma Place.

Yours sincerely

A handwritten signature in black ink, appearing to be 'PB', followed by a long horizontal line.

Peter Bennett
Town Clerk

Enclosures

Agenda and associated documentation.

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

President, Redruth Chamber of Commerce

Inspector S Curtis, Devon & Cornwall Constabulary

Monthly Meeting of the Redruth Town Council
27th June 2022
AGENDA

PART I - PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. To receive a report of the Police Liaison Group meeting held on 21st June 2022. [See report attached]
4. To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish. [Reports to follow]
5. To receive a report from the Community Link Officer for CPIR, Vanessa Luckwell. [See report attached]
6. To receive the Town Mayor's announcements.
7. To confirm the Minutes of the:
 - 7.1 Annual General Meeting of the Council held on 16th May 2022. [Minutes attached]
 - 7.2 Monthly Meeting of the Council held on 16th May 2022. [Minutes attached]
8. To receive the Town Clerk's report. [Report attached]
9. To receive Correspondence. [None at time of publication]
10. To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within of the minutes of the:
 - 10.1 Interim Planning Committee – 30th May 2022. [Minutes attached]
 - 10.2 Planning Committee – 13th June 2022. [Minutes attached]
 - 10.3 Staffing Committee – 23rd May 2022. [Minutes attached]
 - 10.4 Engagement Committee – 6th June 2022. [Minutes attached]
 - 10.5 Extraordinary Staffing Committee – 7th June 2022. [Minutes attached]
 - 10.6 Staffing Committee – 20th May 2022. [Minutes attached]
11. To consider and approve the Staff Handbook. [See report attached]
12. To consider and approve the Schedule of Payments. [See schedule attached]
13. To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (legal matter), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act.

PART II – PRIVATE SESSION

14. To further discuss correspondence relating to the Council. [Chairman]

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council 27th June 2022

1.0 **SUBJECT OF REPORT: Matters discussed at Police Liaison Group meeting on 21st June 2022**

2.0 **SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 **REPORT**

- 3.1 The most recent Police Liaison Group meeting occurred on Tuesday 21st June. Representatives from Camborne, Portreath, Carharrack and Illogan attended as well as Cllr Stephen Barnes, Cllr Barbara Ellenbroek, and myself representing Redruth Town Council.
- 3.2 Insp Sophie Curtis reported her first current priority is to apprehend the person currently committing graffiti crime around Camborne & Pool.
- 3.3 Another priority is dealing with groups of young people in parks in Camborne. There is not always criminality or even ASB but they can be intimidating and there have been some reports of vandalism. Insp Curtis reported that as part of the e-bike trial, officers are riding around the areas to deter bad behaviour. There was then a discussion about activities, including sporting activities for young people and how they are encouraged to engage. Vanessa Luckwell advised she and Olly Bayliss are interrogating the Action for Children contract with Cornwall Council to see if there is scope for more support from them.
- 3.4 Cllr Barnes raised the issue of speeding, especially around New Portreath Road. Insp Curtis advised there are active campaigns although the roads policing team is very stretched. Insp Curtis referred Cllr Barnes to the Speedwatch website to see if that was an option for the area concerned.
- 3.5 Insp Curtis also advised there are early signs of a new County Line being established in Redruth and would update the Group at a later date on the operation there.

4.0 **RECOMMENDATION**

- 4.1 It is recommended that this report is noted.

Sam White
Engagement Officer

Community Link Officer's report for Redruth Town Council

June 2022



Vanessa Luckwell:
07896 417780

vanessa.luckwell@cornwall.gov.uk

General Update

I would just like to say a big congratulations on delivering a fantastic and much awaited Murdoch Day.

- Since taking over this area from Charlotte I have been updating my knowledge of the area by meeting with Town and Parish Cllrs, the MP and local community and voluntary organisations. In particular in the Redruth area, I have had a number of meetings at Redruth Community Centre, Kresen Kernow, Redruth HSHAZ, CN4C staff and Gwealan Top, mainly discussing improvements or plans for the future for those organisations.
- I have also been meeting with organisations and partnerships who provide services across the area such as Housing Associations, Family Partnership, Safer Towns etc.
- On Tuesday the 30th of June there is a community workshop and consultation being held at Heartlands about the new Red River Project. Please see the poster sent to the Clerk or available on the CPIR Facebook page.
- The next Community Network Panel meeting will take place on the 6th of June from 5:45pm – 7:30pm. The venue for this meeting will be Cornwall College.
The focus of the meeting will to have a review of Highways schemes recently agreed, and to consider the Twelve Missions of the Levelling Up Agenda and plan and prioritise for the communities in this network. We will also have the standing agenda items of Speakers Corner, Climate Change Action Group update and Chairman's words to conclude.
- The Community Chest funds are now available with a refreshed and online form. The process is similar to previous years, with the local Cornwall Councillor as the first point of contact. If the Councillor is

happy to see an application. I can send the guidance and link to the form.

- I now sit on the grants panel for the Tackling Inequality funds for the area. These are due to end in July. News on any future similar fund to follow.
- When I recently met with Tamsin at Kresen Kernow amongst other things we discussed the free short course that they are offering to local residents. The courses are aimed at adults who are looking to find a job or get back into work or training. This will run until the end of March and if you are able to promote this it would be really helpful. Please see the poster which is shared on the CPIR Facebook page.
- Recent discussions with the Redruth Clerk have been around Treskerby 106 funds and a small piece of land at Gladstone Terrace.
- I have attended one Place Shaping Board for this network area, and it is now very closely focussed on derelict sites and looking at what can be done regenerate them. There is also a focus on transport with some work due to be commissioned.
- Please link in to the CPIR & Mining Villages social media - CPIR Facebook page. To remind you all, the Facebook is Camborne Pool Illogan and Redruth Community Network.

If there is anything that I can help with, please don't hesitate to get in touch.

*Vanessa Luckwell -
Community Link Officer*

Camborne, Pool, Illogan, Redruth & the Mining Villages (Carharrack, Chacewater, Gwennap, Lanner, Portreath, St Day, Stithians)

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Redruth
TR15 1AS



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European Union
European Structural
and Investment Funds



Enabling Business
Inspiring People



Connecting the Red River Public Consultation Event

Find out more about the wonderful Red River and add your voice to the vision.

The Red River runs from Bolenowe through the industrial heartland of Pool and Brea Village, under the A30 at Tuckingmill and out to meet the sea at Godrevy.

Cornwall Council and the Environment Agency are jointly running Connecting the River to explore how the river is changing and consider enhancements for people and nature recovery. The focus area is the main river north of the A30, from Tuckingmill to Godrevy.

You are all invited to have your say as we consider a vision for the future of one of Cornwall's most intriguing rivers.

Can't attend?

Complete the survey by scanning the QR code:



Event information

Thursday 30th June

Drop in: 2pm – 7pm

Presentations: 2.30pm and 6pm
(replicated)

At The Red River Conservatory,
Heartlands, Pool, TR15 3QY

www.heartlandscornwall.com

Contact us

To find out more please
email charlotte.evans@cornwall.gov.uk
or call **07749 712452**

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council 27th June 2022

1.0 **SUBJECT OF REPORT: Town Mayor's Announcements**

2.0 **SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 **TERMS OF REFERENCE**

- 3.1 Please see below a report from the Town Mayor on his activities since the last meeting.

4.0 **REPORT**

4.1 Introduction

Good evening, and welcome to the first regular Full Council of the civic year. As ever at this time of year, we have seen numerous Mayor Makings, alongside the long-awaited return of Murdoch Day.

4.2 Mayor Makings

I have had the great pleasure of attending Mayor Makings in Hayle and St. Ives, but was sadly incapacitated for that of Penzance, and those in Truro and Falmouth clashed with our own AGM.

I would like to offer my congratulations to Cllrs Jonathan How in Penzance, Anne-Marie Rance in Hayle, Kirsty Arthur in St. Ives, Steve Eva in Falmouth, and Steven Webb in Truro, and look forward to regularly seeing them over the course of the year. I also congratulate those who, much like ourselves, do not invite others along to their AGMs, who I look forward to meeting.

4.3 Active Plus

My first engagement was the regular Positive People award session ran by Active Plus, which remains one of the most rewarding occasions. Regrettably, their funding was European and is due to run out very soon, so if anyone is aware of any groups who would benefit from the kind of activities they provide, please do get in touch.

4.4 Platinum Jubilee Celebrations

I attended, with Cllr Barnes, the Jubilee Service at St. Andrew's Church, which had a reasonable attendance and featured a reflection on the Coronation as it happened in Redruth by Dr Tamsin Spargo.

Regrettably, due to illness, I was rather limited on other activities that weekend, but did manage to stop by and see the market in town, which persevered through the rain, and was pleased to hear the library service benefitted from the increased footfall, and that their offering was very positively received by members of the public who might not otherwise have come inside.

Thanks to the Engagement, Library and Amenities teams for their hard work in pulling the day together.

4.5 Buttermarket Lottery Bid

Cllrs Ellenbroek, Reeve and I attended a meeting at the Buttermarket with Redruth Revival and stakeholders from Historic England, the Heritage Lottery Fund, and other partners in support of their bid for funding their redevelopment.

They were expecting to have heard back the following week as to whether they were successful but were expecting any news to be subject to an embargo. I hope that we all hear good news before long.

4.6 Royal British Legion Awards Evening

I had the great pleasure of assisting in the presentation of awards at the RBL's annual celebration evening. It was heart-warming to see service to such a worthwhile organisation being recognised, and to note long service awards of 25 and 30 years in some cases.

We hope that the Legion will present their new standard at the Civic Service later this year.

4.7 Habitats as Heritage

Kresen Kernow have celebrated the opening of their latest residency, entitled "Habitats as Heritage". Artists Jane Darke and Andrew Tebbs have turned the Treasures Gallery with a hundred paintings showing the diversity of natural life, inspired by the Marianne North gallery at Kew Gardens.

The exhibition is in place until the 27th August, and I encourage all members to stop by if they can.

4.8 Murdoch Day

For anyone who did not attend, Murdoch Day was an amazing success, and a credit to the organisation of the Engagement Team to have put together (with special thanks to Barb for her expert input).

I started my day officially by cutting the ribbon at our new Specsavers store, and it only got better from there. The day was well-attended, and the feedback from across the board was incredibly positive.

My thanks on behalf of the Council to all of the staff and volunteers across the board for their hard work on the day and the months leading up to it for making it possible.

4.9 Staff Meeting

[Verbal update]

4.10 Redruth School Leaver's Celebration

[Verbal update]

4.11 Mazey Day

[Verbal update]

4.12 Mayor of Truro's Civic Service

[Verbal update]

5.0 **RECOMMENDATIONS**

5.1 It is recommended that the rest of this report should be noted.

Cllr Matthew Brown
Redruth Town Mayor



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of an Annual General Meeting of the Redruth Town Council held at the Civic Centre, Alma Place, Redruth, on Monday 16th May 2022

Present:

Cllr M Brown
Cllr S Barnes
Cllr H Biscoe
Cllr Mrs A Biscoe
Cllr P Broad
Cllr L Collins
Cllr B Craze
Cllr Mrs B Ellenbroek
Cllr C Garrick
Cllr Ms D Reeve
Cllr I Thomas
Cllr W Tremayne

Chairman

In attendance:

Mr P B Bennett
Ms C Coomber
Ms A Hunt
Ms S White
Mr S Treloar
Ms Tracey Johns
Member of the Youth Council

Town Clerk
Administration Assistant
Operations & Facilities Officer
Engagement Officer
Finance & Administration Officer
Mayors Consort

PART I – PUBLIC SESSION

1467.1 To receive nominations and to elect the Town Mayor of Redruth for the Council Year 2022-2023.

Unanimously RESOLVED to elect Cllr Brown as the Town Mayor of Redruth for the Council Year 2022 – 2023 [Proposed Cllr Ms Reeve; Seconded Cllr Barnes.]

1467.2 To receive the Town Mayor's Declaration of Acceptance of Office.

Cllr Brown took his Declaration of Acceptance of Office before all Members, witnessed by the Town Clerk.

1467.3 To receive nominations and to elect the Deputy Town Mayor of Redruth for the Council Year 2022-2023.

Nominations were received for Cllr Barnes [Proposed Cllr Brown; Seconded Cllr Biscoe]. Unanimously RESOLVED to elect Cllr Barnes as the Town Mayor of Redruth for the Council Year 2022 – 2023

1467.4 To receive apologies for absence.

Apologies were received from Cllr Bishop and Skinner who both had other commitments.

1467.5 To receive an address from the Town Mayor including appointment of Town Mayors Consort.

Cllr Brown thanked all the Councillors and Redruth Town Council employees who had supported him over the previous 12 months. He stated that although still suffering the effects of the Covid pandemic, the work happening within the town was positive and that he is looking forward to the next 12 months.

Ms Tracey Johns was appointed as the Town Mayors Consort for 2022-2023.

1467.6 Review of the Town Councils Standing Orders

A report had been circulated prior to the meeting for consideration. The Town Clerk outlined that he had examined the current Standing Orders and have made amendments to reflect the location of meetings (based on our relocation); removed the Remote Meetings Protocol and Procedures which are no longer applicable in law; and have made the recently approved amendment to the Council's Standing Committee structure. He was satisfied that they meet current legislation, and that the procedures accurately reflect the needs of the Council.

Unanimously RESOLVED that the recommendations regarding the Town Council Standing Orders, as outlined above, be accepted. [Proposed Cllr Biscoe; Seconded Cllr Craze]

1467.7 Review the terms of reference for committees, and of delegation arrangements to committees, and employees.

A report had been circulated prior to the meeting for consideration. The Town Clerk advised that he had examined and amended the Committee Terms of Reference, following the recent agreement to rename the committees and for them to be aligned with the Engagement Officer and Operations & Facilities Officer's roles; and had examined all other documents, made amendments where we have assumed responsibility for services/assets since the last review, and believe that they adequately meet the Council's current requirements.

Unanimously RESOLVED that the recommendations regarding the terms of reference and delegation arrangements to committees be accepted. [Proposed Cllr Collins; Seconded Cllr Ms Reeve]

1467.8 To elect members for the following committees and from those members elected to elect a Chairman, and Vice Chairman, respectively.

1467.8.1 Operations Committee

Cllr Tremayne (Chairman) [Proposed Cllr Reeve; Seconded Cllr Biscoe]

Cllr Mrs Biscoe (Vice-Chair) [Proposed by Cllr Biscoe; Seconded Cllr Tremayne]

1467.8.2 Engagement Committee

Cllr Reeve (Chairman) [Proposed Cllr Collins; Seconded Cllr Craze]

Cllr Collins (Vice-Chair) [Proposed Cllr Reeve; Seconded Cllr Craze]

1467.8.3 Planning Committee

Cllr Biscoe (Chairman) [Proposed Cllr Brown; Seconded Cllr Tremayne]

Cllr Tremayne (Vice-Chair) [Proposed Cllr Mrs Biscoe; Seconded Cllr Biscoe]

1467.8.4 Finance Committee

Cllr Barnes (Chairman) [Proposed Cllr Brown; Seconded Cllr Biscoe]

Cllr Craze (Vice-Chair) [Proposed Cllr Reeve; Seconded Cllr Biscoe]

1467.8.5 Staffing Committee

Cllr Brown (Chairman)
Cllr Reeve (Vice-Chair)

[Proposed Cllr Reeve; Seconded Cllr Biscoe]
[Proposed Cllr Brown; Seconded Cllr Tremayne]

Unanimously RESOLVED that the appointments to the Councils Committees and their elected Chairman and Vice-Chairman be as shown on Annex A attached.

1467.9 To appoint members to represent the Council on all outside organisations.

Unanimously RESOLVED to appoint members to represent the Council on all outside organisations as per Annex B attached. *[Proposed Cllr Biscoe; Seconded Cllr Thomas]*

1467.10 To receive reports from Members representing the Council on outside organisations.

Cllr Barnes reported that the Community Centre now has a new manager, Mel Martin, who is working hard to build on the usage of the centre and that things were looking up.

Cllr Garrick reported that there is to be an online North Kerrier Reference group meeting on Tuesday 17th May 2022.

1467.11 To review the Members' Register of Interests for all Members present.

Those members present reviewed their Members' Register of interests and returned them to the Town Clerk

1467.12 To appoint six Members to act as authorised signatories on the Councils financial documents.

Unanimously RESOLVED to appoint Cllrs Barnes, Biscoe, Mrs Biscoe, Broad, Collins & Tremayne to act as signatories on Council financial documents. *[Proposed Cllr Garrick; Seconded Cllr Thomas]*

Chairman

Redruth Town Council
Committee Membership - Council Year 2022-2023

| <u>Operations</u> | <u>Engagement</u> | <u>Planning</u> | <u>Finance</u> | <u>Staffing</u> |
|---------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|
| Cllr Tremayne (Chairman) | Cllr Reeve (Chairman) | Cllr Biscoe (Chairman) | Cllr Barnes (Chairman) | Cllr Brown (Chairman) |
| Cllr Mrs Biscoe (Vice-Chair) | Cllr Collins (Vice-Chair) | Cllr Tremayne (Vice-Chair) | Cllr Craze (Vice-Chair) | Cllr Reeve (Vice-Chair) |
| Cllr Barnes | Cllr Barnes | Cllr Barnes | Cllr Mrs Biscoe | Cllr Barnes |
| Cllr Biscoe | Cllr Biscoe | Cllr Mrs Biscoe | Cllr Biscoe | Cllr Biscoe |
| Cllr Broad | Cllr Mrs Biscoe | Cllr Brown | Cllr Brown | Cllr Mrs Biscoe |
| Cllr Brown | Cllr Broad | Cllr Craze | Cllr Reeve | Cllr Garrick |
| Cllr Collins | Cllr Brown | Cllr Collins | Cllr Thomas | Cllr Thomas |
| Cllr Craze | Cllr Craze | Cllr Ellenbroek | Cllr Tremayne | Cllr Tremayne |
| Cllr Garrick | Cllr Ellenbroek | | | |
| Cllr Reeve | Cllr Garrick | | | |
| Cllr Thomas | Cllr Thomas | | | |
| | Cllr Skinner | | | |

Town Mayor and Deputy Town Mayor have ex-officio appointments on all committees, which include voting rights.

REDRUTH TOWN COUNCIL

Members appointed to represent the Council on outside bodies 2022-2023

| | |
|---|--|
| CALC | Cllr Brown; Cllr Ms Reeve Town Clerk |
| LLCC | Cllr Brown; Cllr Ms Reeve Town Clerk |
| Redruth Chamber of Commerce | Cllr Mrs Ellenbroek; Cllr Broad |
| Redruth Community Centre Association | Cllr Barnes; Cllr Craze |
| Redruth & District Twinning Association (France) | Cllr Barnes (Deputy: Vacant) |
| W Cornwall CCTV Working Group | Cllr Mrs Biscoe; Cllr Biscoe; Cllr Collins Town Clerk |
| Mineral Point Twinning Association | Cllr Brown |
| Mineral Trails Working Group | Cllr Collins; Cllr Tremayne |
| Redruth North Partnership | Cllr Barnes; Vacant |
| Redruth 2000 (Murdoch House) | Cllr Brown |
| Community Network Area | Cllr Thomas; Cllr Ms Reeve |
| Kresen Kernow (Archive) | Cllr Thomas; Cllr Tremayne; Cllr Ms Reeve Town Clerk/Engagement Officer |
| Police Liaison Group | Cllr Mrs Biscoe; Cllr Biscoe |
| Friends of Victoria Park | Cllr Biscoe; Cllr Mrs Ellenbroek |
| Redruth-Real del Monte Twinning Association | Cllr Tremayne |
| Mineral Tramways Partnership | Vacant |
| Friends of Gweal-an-Top | Cllr Mrs Ellenbroek; Cllr Collins; Cllr Ms Reeve |
| Redruth HSHAZ | Town Mayor; Cllr Ms Reeve Town Clerk/Engagement Officer |
| Place Shaping Board | Cllr Ms Reeve |
| Safer Towns | Cllr Bishop; Cllr Mrs Ellenbroek Town Clerk/Engagement Officer |
| CPIR Climate Group | Cllr Ms Reeve |
| Youth Cafes Cornwall CIC | Cllr Thomas (appointment for duration of Council) |
| North Kerrier Reference Group | Cllr Mrs Biscoe; Cllr Collins |
| Geothermal Project | Cllr Tremayne; Cllr Ms Reeve |
| Cornwall Local Heritage List Pilot | Cllr Tremayne |



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council held at Redruth Civic Centre, Alma Place,
Redruth on Monday 16th May 2022

Present: Cllr M Brown Chairman

Cllr S Barnes

Cllr H Biscoe

Cllr Mrs A Biscoe

Cllr P Broad

Cllr L Collins

Cllr B Craze

Cllr Mrs B Ellenbroek

Cllr C Garrick

Cllr Ms D Reeve

Cllr I Thomas

Cllr W Tremayne

In attendance: Mr P B Bennett

Ms C Coomber

Ms A Hunt

Ms S White

Mr S Treloar

Town Clerk

Administration Assistant

Operations & Facilities Officer

Engagement Officer

Administration & Finance Officer

PART I – PUBLIC SESSION

1468.1 To receive apologies for absence

Apologies were received from Cllrs Bishop and Skinner (other commitments).

1468.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1468.3 To receive a report of the police Liaison Group meeting held on 10th May 2022.

A verbal report was given to Members by the Engagement Officer.

1468.4 To receive reports from the Cornwall Council ward Members on their work withing the Redruth parish.

1468.4.1 Cllr Donnithorne had sent his apologies at being unable to attend the meeting. But his report had been circulated prior to the meeting. The report was noted.

1468.4.2 A report from Cllr Ellenbroek had been circulated prior to the meeting. Cllr Ellenbroek also noted that there had been an agreement by Cornwall Council transport department to

concentrate on the traffic movements in the general Camborne, Pool, Illogan, Redruth general area. The report was noted

- 1468.4.3 A report from Cllr Barnes had been circulated prior to the meeting. Cllr Barnes wished to inform members that it had been agreed by Cornwall Council that there would be provision for a Police Car parking bay in Alma place. The report was noted

1468.5 To receive a report from the Community Link Officer for CPIR, Vanessa Luckwell

No report had been received from the Community Link Officer

1468.6 To receive the Town Mayor's announcements

A report had been circulated prior to the meeting. In addition to his report, the Town Mayor had been able to attend the Trevithick Day reception, and St Ives Mayor Choosing ceremony. But unfortunately, due to breaking his wrist he had been unable to attend Flora Day celebrations and other Mayor choosing ceremonies.

The report was noted.

1468.7 To confirm the Minutes of the:

1468.7.1 *Monthly Meeting of the Council held on 25th April 2022.*

RESOLVED by a majority that the minutes of the Monthly Meeting of the Council held on 25th April 2022 as a true and accurate record of proceedings. [Proposed Cllr Garrick; Seconded Cllr Biscoe] Cllr Collins abstained as he had not been present at the meeting.

1468.8 To receive the Town Clerk's report.

A report had been circulated prior to the meeting. The report was noted.

1465.4 The fading yellow box issues at the bottom of Station Hill / Penryn Street, have been raised with Adrian Drake at Cornwall Council, who has confirmed that this issue has been placed on his list.

1465.4 No update as yet on the Cleaning of Lemin's Court. Cllr Barnes to follow up.

1465.10 No update on the Bin in Plain-an-Gwarry. Cllr Barnes to follow up.

1465.10 No update Speeding traffic along New Portreath Road. Cllr Barnes to follow up.

1465.10 Cllr Thomas confirmed that FVP were still awaiting quotations from Cormac.

1468.9 To receive correspondence

The correspondence which had been received relating to Harris Mill signage had been circulated prior to the meeting.

After consideration and discussion, members proposed that the issue should be reverted to Cornwall Council in the first instance, and possibly the developer.

Unanimously RESOLVED to revert the matter back to Cornwall Council who are responsible for street signage. [Proposed Cllr Ellenbroek; Seconded Cllr Collins]

1468.10 To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within the minutes of the:

1468.10.1 *Meeting of the Interim Planning Committee — 25th April 2022.*

Unanimously RESOLVED that the minutes of the Meeting of the Interim Planning committee held on 25th April 2022 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Biscoe; Seconded Cllr Tremayne]

1468.10.2 *Meeting of the Planning Committee — 9th May 2022.*

Unanimously RESOLVED that the minutes of the Meeting of the Planning committee held on 9th May 2022 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Biscoe; Seconded Cllr Tremayne]

1468.10.3 *Meeting of the Audit & Accounting Committee — 19th April 2022.*

Unanimously RESOLVED that the minutes of the Meeting of the Audit & Accounting committee held on 19th April 2022 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Barnes; Seconded Cllr Craze]

1468.10.4 *Meeting of the Amenities Committee — 3rd May 2022.*

Unanimously RESOLVED that the minutes of the Meeting of the Amenities committee held on 3rd May 2022 are received and the recommendations and resolutions are accepted and approved. [Proposed Cllr Tremayne; Seconded Cllr Mrs Biscoe]

1468.11 To consider the way forward for "dressing" the town with bunting for town festivals.

A report detailing the costs and further information relating to the dressing of the town had been circulated prior to the meeting. Further to discussions by members, it was proposed that no commitment be made this year relating to bunting, but that it be deferred and all options to be reconsidered next year.

RESOLVED by a majority to make no commitments to bunting this year, but to reconsider options for next year. [Proposed Cllr Mrs Biscoe; Seconded Cllr Ellenbroek]. Cllrs Thomas and Barnes voted against the proposal.

1468.12 Cllr Reeve puts the motion that "the Town Council write to the Redruth Old Library CIC requesting that any renaming of the Passmore Edwards building does not include the word "Library". (This would ensure that the public are not misled into thinking that the library is closing and that the service no longer exists)

Unanimously RESOLVED that the Town Council write to the Redruth Old Library CIC requesting that any renaming of the Passmore Edwards building does not include the word "Library". [Proposed Cllr Reeve; Seconded Cllr Tremayne]

1468.13 To approve the Council Accounts for Year Ending 31st March 2022 - Annual Governance and Accountability Return, Section 1; Annual Governance Statement 2021-2022.

A detailed report had been circulated prior to the meeting for Members' consideration.

Unanimously RESOLVED that the Town Council has accepted and carried out its responsibilities for ensuring that there has been a sound system of internal controls for the accounts for Year Ending 31st March 2022, and we that we answer yes to the assertions in

the Annual Governance and Accountability Return; Section 1 – Annual Governance Statement, and that it be approved. [Proposed Cllr Barnes; Seconded Cllr Biscoe]

1468.14 To approve the Council Accounts for Year Ending 31st March 2022 - Annual Governance and Accountability Return, Section 2; Accounting Statements 2021-2022, and associated documents.

A detailed report had been circulated prior to the meeting for Members' consideration.

Unanimously RESOLVED that:

- a. that the Town Council Accounts for Year Ending 31st March 2022 be approved and signed off at Section 2 – Accounting Statements 2021-2022 of the Annual Governance and Accountability Return.
- b. that Council in approving the Accounting Statement at Section 2 of the AGAR confirms the explanation of the variances exceeding +/- 15% for Boxes 2, 3, 4, 6, and 9; approves the difference between Boxes 7 & 8; and approves the additional requirements as part of the intermediate level review.
- c. that we set the dates for Electors Rights for between 13th June 2022 and 22nd July 2022.
- d. That Council notes with gratitude the work of the internal independent auditor and his reports.

[Proposed Cllr Biscoe; Seconded Cllr Mrs Biscoe]

1468.15 To consider and approve the Schedule of Payments.

Unanimously RESOLVED that the Schedule of Payments be approved. [Proposed Cllrs Barnes; Seconded Cllr Biscoe.]

Chairman

Redruth Town Council
Schedule of Payments
Meeting Date: 16th May 2022

| <u>Ser No</u> | <u>Date</u> | <u>Payee Name</u> | <u>Cheque</u> | <u>Gross</u> | <u>VAT</u> | <u>Acct</u> | <u>Centre</u> | <u>Nett</u> | <u>Transaction Details</u> |
|---------------|-------------|--------------------------------|---------------|--------------|------------|-------------|---------------|-------------|----------------------------|
| 1 | 01/04/2022 | South West Water | DDR | 124.90 | | 4603 | 301 | 117.00 | Water Charges |
| | | | | | | 4603 | 305 | 7.90 | Water Charges |
| 2 | 01/04/2022 | Francotyp Postalia Ltd | DDR | 93.96 | 15.66 | 4206 | 102 | 78.30 | Lease |
| 3 | 01/04/2022 | Cornwall Council | DDR | 1071.50 | | 4601 | 301 | 1071.50 | NDBR |
| 4 | 01/04/2022 | Cornwall Council | DDR | 174.80 | | 4601 | 302 | 174.80 | NDBR |
| 5 | 04/04/2022 | Biffa Waste Services Ltd | DDR | 67.36 | 11.20 | 4605 | 302 | 56.16 | Waste |
| 6 | 04/04/2022 | Biffa Waste Services Ltd | DDR | 228.31 | 38.05 | 4605 | 302 | 190.26 | Waste Contract |
| 7 | 04/04/2022 | Miss M L Dale | FP001 | 49.00 | | 4101 | 101 | 49.00 | Waques |
| 8 | 05/04/2022 | Hewlett-Packard Int Bank | DDR | 255.32 | | 4213 | 102 | 255.32 | Tablets |
| 9 | 08/04/2022 | Harvey's of Bond St | FP002 | 45.80 | | 501 | | 45.80 | Newspapers |
| 10 | 08/04/2022 | Cornwall Council | FP003 | 3072.00 | | 4601 | 302 | 3072.00 | NDBR |
| 11 | 08/04/2022 | Portreath Garden Machinery Ltd | FP004 | 145.90 | 24.32 | 4501 | 210 | 121.58 | Repairs |
| 12 | 08/04/2022 | Krowji Ltd | FP005 | 166.67 | | 4508 | 320 | 166.67 | Yard Rental |
| 13 | 08/04/2022 | Ellis Electrical | FP006 | 48.00 | 8.00 | 4405 | 206 | 40.00 | Cable Ramp |
| 14 | 08/04/2022 | Cornwall Council | FP007 | 150.00 | | 501 | | 150.00 | Seaquill Sacks |
| 15 | 08/04/2022 | Vision ICT Ltd | FP008 | 78.00 | 13.00 | 4706 | 203 | 65.00 | Domain Renewal |
| 16 | 08/04/2022 | HMRC | FP009 | 10656.12 | | 4102 | 101 | 10656.12 | Tax/NIC |
| 17 | 08/04/2022 | CC Pension Fund | FP010 | 9459.17 | | 4104 | 101 | 9459.17 | Mar 22 |
| 18 | 08/04/2022 | Aquam Water Services | FP011 | 4.64 | 0.77 | 4501 | 210 | 3.87 | Standpipe |
| 19 | 08/04/2022 | Redruth RBL | FP012 | 250.00 | | 4709 | 203 | 250.00 | Donation |
| 20 | 08/04/2022 | Cornwall ALC Ltd | FP013 | 3046.43 | 364.47 | 4204 | 102 | 2681.96 | Annual Subs |
| 21 | 08/04/2022 | Total Gas & Power | FP014 | 393.78 | 65.63 | 4602 | 302 | 328.15 | Gas Charges |
| 22 | 08/04/2022 | S J Andrew & Sons | FP015 | 40.52 | 6.75 | 4513 | 307 | 33.77 | Repairs |
| 23 | 08/04/2022 | Sevmac Distribution Servs Ltd | FP016 | 3642.00 | 607.00 | 4718 | 203 | 3035.00 | Leaflet Distribution |
| 24 | 08/04/2022 | Cornwall Council | FP017 | 193.15 | | 4601 | 308 | 193.15 | NDBR |
| 25 | 08/04/2022 | Kestrel Guards | FP018 | 54.00 | 9.00 | 4610 | 302 | 45.00 | Security |
| 26 | 08/04/2022 | Euro Tool Hire & Sales | FP019 | 60.72 | 10.12 | 4501 | 210 | 50.60 | Fencing |
| 27 | 08/04/2022 | Ms I Martin | FP020 | 401.25 | | 4908 | 999 | 401.25 | Project Work |
| 28 | 08/04/2022 | Sparkles | FP021 | 2016.00 | 336.00 | 4607 | 302 | 378.00 | Cleaning |
| | | | | | | 4607 | 304 | 1302.00 | Cleaning |
| 29 | 08/04/2022 | ITEC Connect Ltd | FP022 | 28.93 | 4.82 | 4205 | 102 | 24.11 | Photocopier |
| 30 | 08/04/2022 | Tanist Ltd | FP023 | 376.20 | 62.70 | 4222 | 102 | 313.50 | IT Support |
| 31 | 08/04/2022 | StreetDraw24 CIC | FP023A | 500.00 | | 4709 | 203 | 500.00 | Donation |
| 32 | 08/04/2022 | Drama Express | FP023B | 200.00 | | 4709 | 203 | 200.00 | Donation |
| 33 | 11/04/2022 | UK Fuels Ltd | DDR | 121.27 | 20.21 | 4521 | 210 | 101.06 | Vehicle Fuel |

Redruth Town Council
Schedule of Payments
Meeting Date: 16th May 2022

| <u>Ser No</u> | <u>Date</u> | <u>Payee Name</u> | <u>Cheque</u> | <u>Gross</u> | <u>VAT</u> | <u>Acct</u> | <u>Centre</u> | <u>Nett</u> | <u>Transaction Details</u> |
|---------------|-------------|--------------------------------|---------------|--------------|------------|-------------|---------------|-------------|-----------------------------------|
| 34 | 14/04/2022 | Fire Crest Fire Protection Ltd | FP024 | 837.40 | 139.57 | 4616 | 302 | 697.83 | Extinguisher Checks |
| 35 | 14/04/2022 | SLCC | FP025 | 410.00 | | 4708 | 203 | 410.00 | CILCA Training |
| 36 | 14/04/2022 | Kestrel Guards | FP026 | 960.38 | 160.06 | 4610 | 302 | 800.32 | Security |
| 37 | 14/04/2022 | Chris Knott Insurance | FP027 | 66.63 | | 543 | | 66.63 | RRAA Insurance |
| 38 | 14/04/2022 | Vision ICT Ltd | FP028 | 306.00 | 51.00 | 4706 | 203 | 255.00 | Website Hosting |
| 39 | 14/04/2022 | Lavigne Lonsdale | FP029 | 7980.60 | 1330.10 | 4949 | 999 | 6650.50 | Redruth Vision |
| 40 | 18/04/2022 | UK Fuels Ltd | DDR | 133.93 | 22.32 | 4521 | 210 | 100.32 | Vehicle Fuel |
| | | | | | | 4522 | 210 | 6.79 | Machinery Fuel |
| | | | | | | 4522 | 210 | 4.50 | Fuel Cards |
| 41 | 19/04/2022 | Lloyds Bank (CC) | CC | 124.77 | | 4222 | 102 | 89.99 | Anti-Virus |
| | | | | | | 4715 | 203 | 28.78 | Domain Names |
| | | | | | | 4204 | 102 | 6.00 | Mthly Fee |
| 42 | 19/04/2022 | FirstAid4Less | CC | 94.68 | 15.78 | 4525 | 210 | 78.90 | 1st Aid Kit |
| 43 | 19/04/2022 | Best4Systems | CC | 126.00 | 21.00 | 4703 | 102 | 105.00 | Telephones |
| 44 | 19/04/2022 | BonusPrint | CC | 204.09 | 33.97 | 4950 | 999 | 170.12 | Welcome Back |
| 45 | 20/04/2022 | Sage UK Ltd | DDR | 151.20 | 25.20 | 4204 | 102 | 126.00 | Sage Cover |
| 46 | 22/04/2022 | South West Councils | FP030 | 558.00 | 93.00 | 4204 | 102 | 465.00 | Ann Subs |
| 47 | 22/04/2022 | nPower Ltd | FP031 | 591.37 | 98.56 | 4604 | 303 | 492.81 | Electricity Charges |
| 48 | 22/04/2022 | BES Commercial | FP032 | 248.27 | 11.82 | 4604 | 302 | 236.45 | Electricity Charges |
| 49 | 22/04/2022 | Pennon Water Servs Ltd | FP033 | 7.74 | | 543 | | 7.74 | Water Charges |
| 50 | 22/04/2022 | Macsavors Ltd | FP034 | 592.62 | 98.33 | 4501 | 210 | 113.65 | Materials |
| | | | | | | 4513 | 307 | 80.72 | Materials |
| | | | | | | 4513 | 306 | 12.04 | Materials |
| | | | | | | 4610 | 305 | 263.37 | Materials |
| | | | | | | 4610 | 304 | 24.51 | Materials |
| 51 | 22/04/2022 | Green Waste Company | FP035 | 96.00 | 16.00 | 4501 | 210 | 80.00 | Waste |
| 52 | 22/04/2022 | Cumbria Clock Company Ltd | FP036 | 216.00 | 36.00 | 4507 | 210 | 180.00 | Repairs |
| 53 | 22/04/2022 | D J Carlisle | FP037 | 50.00 | | 4402 | 206 | 50.00 | SPF Ents |
| 54 | 22/04/2022 | Control Print Ltd | FP038 | 135.00 | | 4207 | 203 | 135 | Leaflets |
| 55 | 25/04/2022 | UK Fuels Ltd | DDR | 100.01 | 16.67 | 4521 | 210 | 83.34 | Vehicle Fuel |
| 56 | 26/04/2022 | Vodafone Ltd | DDR | 513.79 | 85.63 | 4203 | 102 | 428.16 | Mobile Phones |
| 57 | 28/04/2022 | British Gas | DDR | 26.31 | 1.25 | 4604 | 308 | 25.06 | Electricity |
| 58 | 28/04/2022 | Staff Costs | FP039-060 | | | | | | MEMBERS ONLY (See separate sheet) |
| 59 | 29/04/2022 | Total Gas & Power Ltd | DDR | 314.82 | 14.99 | 4602 | 301 | 299.83 | Gas Charges |
| 60 | 29/04/2022 | Total Gas & Power Ltd | DDR | 2573.11 | 413.78 | 4604 | 301 | 474.17 | Electricity Charges |
| | | | | | | 4604 | 304 | 25.17 | Electricity Charges |
| | | | | | | 4604 | 305 | 15.62 | Electricity Charges |
| | | | | | | 4604 | 302 | 1644.37 | Electricity Charges |

Redruth Town Council
Schedule of Payments
Meeting Date: 16th May 2022

| <u>Ser No</u> | <u>Date</u> | <u>Payee Name</u> | <u>Cheque</u> | <u>Gross</u> | <u>VAT</u> | <u>Acct</u> | <u>Centre</u> | <u>Nett</u> | <u>Transaction Details</u> |
|-----------------------|-------------|--------------------------------|---------------|-----------------|----------------|-------------|---------------|-----------------|----------------------------|
| 61 | 29/04/2022 | A2M Safety Ltd | FP061 | 474.00 | 79.00 | 4610 | 302 | 395.00 | Annual Insp |
| 62 | 29/04/2022 | Aquam Water Services | FP062 | 1140.00 | 190.00 | 4501 | 210 | 950.00 | Hire Charges |
| 63 | 29/04/2022 | Complete Business Solutions UK | FP063 | 183.77 | 30.63 | 4201 | 102 | 153.14 | Stationery |
| 64 | 29/04/2022 | Hudson Accounting Ltd | FP064 | 450.00 | | 4208 | 102 | 450.00 | Audit 21-22 |
| 65 | 29/04/2022 | Lavigne Lonsdale | FP065 | 3600.00 | 600.00 | 4949 | 999 | 3000.00 | Redruth Vision |
| 66 | 29/04/2022 | Kestrel Guards | FP066 | 118.80 | 19.80 | 4610 | 302 | 99.00 | Security |
| 67 | 29/04/2022 | Pennon Water Servs Ltd | FP067 | 2.67 | | 543 | | 2.67 | RRAA Water |
| 68 | 29/04/2022 | Skylite Associates Ltd | FP068 | 909.00 | 151.50 | 4223 | 102 | 757.50 | HR Support |
| 69 | 29/04/2022 | Tanist Ltd | FP069 | 394.80 | 65.80 | 4222 | 102 | 329.00 | Licences |
| 70 | 29/04/2022 | Cornwall Council | FP070 | 981.61 | 163.60 | 4515 | 210 | 818.01 | CCTV R&M |
| 71 | 29/04/2022 | Cornwall ALC Ltd | FP072 | 432.00 | 72.00 | 4708 | 203 | 360.00 | CiLCA Training |
| 72 | 29/04/2022 | Cornwall ALC Ltd | FP073 | 72.00 | 12.00 | 4708 | 203 | 60.00 | Training |
| 73 | 29/04/2022 | Cornwall Arts Marketing Ltd | FP074 | 336.00 | 56.00 | 4207 | 203 | 280.00 | Whats On Guide |
| 74 | 29/04/2022 | John Harris Society | FP075 | 100.00 | | 4709 | 203 | 100.00 | Donation |
| 75 | 29/04/2022 | Warrior Warehouse | FP076 | 3.76 | 0.63 | 4501 | 210 | 3.13 | Materials |
| 76 | 29/04/2022 | Aquastorage Sys Cleaning Ltd | FP077 | 91.20 | 15.20 | 4615 | 302 | 38.00 | Legionella Checks |
| | | | | | | 4615 | 304 | 38.00 | Legionella Checks |
| 77 | 03/05/2022 | Biffa Waste Services Ltd | DDR | 88.93 | 14.82 | 4605 | 302 | 74.11 | Waste |
| 78 | 03/05/2022 | Biffa Waste Services Ltd | DDR | 330.70 | 55.12 | 4605 | 302 | 275.58 | waste |
| 79 | 03/05/2022 | SWW Business | DDR | 7.90 | | 4603 | 305 | 7.90 | water |
| 80 | 03/05/2022 | Pennon Water Servs Ltd | DDR | 117.00 | | 4603 | 301 | 117.00 | water |
| 81 | 03/05/2022 | Xerox Finance Ltd | DDR | 324.72 | 54.12 | 4205 | 102 | 270.60 | April photocopier |
| 82 | 03/05/2022 | Cornwall Council | DDR | 1073.00 | | 4601 | 301 | 1073.00 | NDBR |
| 83 | 03/05/2022 | Cornwall Council | DDR | 174.00 | | 4601 | 304 | 174.00 | NDBR |
| 84 | 06/05/2022 | PWLB | DDR | 8514.55 | | 4221 | 102 | 8514.55 | Loan Repayment |
| 85 | 06/05/2022 | Kestrel Guards | FP078 | 59.40 | 9.90 | 4610 | 302 | 49.50 | Security |
| 86 | 06/05/2022 | HMRC | FP079 | 8259.45 | | 4102 | 101 | 8259.45 | Tax/NIC |
| 87 | 06/05/2022 | Cornwall Pension Fund | FP080 | 7815.35 | | 4104 | 101 | 7815.35 | Contributions |
| 88 | 06/05/2022 | Cwll Int Male Choral Festival | FP081 | 250.00 | | 4709 | 203 | 250.00 | Dontation |
| 89 | 06/05/2022 | Complete Business Solutions UK | FP082 | 15.90 | 2.65 | 4201 | 102 | 13.25 | Stationery |
| 90 | 06/05/2022 | Tanist Ltd | FP083 | 448.99 | 74.83 | 4222 | 102 | 313.50 | IT Support |
| | | | | | | 4202 | 102 | 60.66 | Telephony |
| 91 | 06/05/2022 | Cornwall Council | FP084 | 3072.00 | | 4601 | 301 | 3072.00 | NDBR |
| 92 | 06/05/2022 | Cornwall Council | FP085 | 192.00 | | 4601 | 308 | 192.00 | NDBR |
| Total Payments | | | | 94667.92 | 5950.33 | | | 88717.59 | |

Redruth Town Council
Town Clerks Report
Meeting Date: 27th June 2022

| Mtg Ser No | Item | Action | Response |
|-------------------|--|---------------|--|
| 1468.8 | "Yellow Box" issues at Station Hill/Penryn St | | Update from Cllr Mrs Ellenbroek |
| 1468.8 | Cleaning of Lemons Court | | Update from Cllr Barnes |
| 1468.8 | Bin in Plain-an-Gwarry | | Update from Cllr Barnes |
| 1468.8 | Speeding traffic along New Portreath Road | | Update from Cllr Barnes |
| 1468.8 | Proposed provision of a free water refill station at Victoria Park, in support of the Friends of Victoria Park | | Response to CC sent confirming our support in principle, but with no on-going financial support. Awaiting reply. |
| 1468.9 | Signage at Harris Mill | | Passed back to Cornwall Council to consider street signage |
| 1468.13 – 1468.14 | Town Council accounts for year ended 31 st March 2022 | | AGAR and associated documentation forwarded to external auditor with receipt acknowledged – now in period for exercising electors' rights until 22 nd July 2022 |



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M Brown

Town Clerk: P B Bennett

Minutes of an Interim Meeting of the Redruth Town Council Planning Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 30th May 2022

Present: Cllr H Biscoe
Cllr S Barnes
Cllr A Biscoe
Cllr M Brown
Cllr B Ellenbroek

Chair

In attendance: Ms A Hunt
Cllr I Thomas
Cllr C Skinner
Ms K Peck

Operations & Facilities Officer

(from the point mentioned)
Local Resident

PART I – PUBLIC SESSION

1470.1 To receive apologies for absence

Apologies were received from Cllrs Collins, Craze and Tremayne (other commitments)

1470.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1470.3 To suspend Standing Orders to allow the public to speak

1470.3.1 Unanimously RESOLVED to suspend Standing Orders to allow the public to speak [Proposed Cllr A Biscoe; Seconded Cllr Brown].

1470.4 To allow the public to put questions to the Council

Ms Peck advised that she wished to object to PA22/02528. She advised Councillors that the proposals would block light to her property and that the applicants had no rear access to the building, with a footway being allowed to access the bins only out of kindness. Ms Peck confirmed that she had lodged her objection with Cornwall Council.

1470.5 To reinstate Standing Orders

1470.5.1 Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr A Biscoe; Seconded Cllr Ellenbroek].

1470.6 To consider the planning applications

1470.6.1 The planning applications were dealt with in accordance with the attached Annex A to these minutes.

WT

1470.7 **To receive correspondence**

- 1470.7.1 *Cornwall Council – Appeal against Enforcement Notice, EN21/01678, The Garage, 1 Old Portreath Road, Sparnon Gate, Material change in the use of part of a domestic garage to a self-contained dwelling used for residential purposes*

The correspondence was noted.

- 1470.7.2 *Cornwall Council – Review of Mineral Planning Permissions: application for postponement of periodic mineral planning permissions, South Crofty Mine, Planning Ref PA22/03977*

The correspondence was noted.

W. Tremayne
Chairman

W T

REDRUTH TOWN COUNCIL – PLANNING SCHEDULE**ANNEX A**

All references for PA22/ unless otherwise stated

Meeting: 30th May 2022

| REF NO | CC REF | SITE | PROPOSAL | DECISION |
|---|--------|---|---|-----------|
| LIST 1 RESOLVED by Majority that Recommendations on List 1 are supported en bloc. [Proposed Cllr Brown, Seconded Cllr A Biscoe] Cllr Barnes voted against. | | | | |
| 1 | 03448 | 16 Trewirgie Road | Works to a tree subject to a tree preservation order (TPO), works include the felling of a Chile Pine tree | Supported |
| 2 | 03587 | Land South West of Tolgus Veian Farmhouse, Tolgus | The construction of 60 dwellings with associated gardens, parking and landscaping and vehicular access from U6046 (Approval of reserved matters of Access, Appearance, Landscaping, Layout and Scale pursuant to planning permission PA18/06071 | Supported |
| 3 | 03983 | Wheal Rose Caravan and Camping Park, Wheal Rose, Scorrier | Application for a Lawful Development Certificate for an Existing Use to confirm lawful non-compliance with condition 4 of planning permission W2/PA97/00933/F at Wheal Rose Caravan and Camping Park, Scorrier, Redruth, Cornwall, TR16 5DB | Supported |

WT

LIST 2

| | | | | |
|---|-------|-----------------------------------|--|--|
| 4 | 02528 | 5 Higher Fore Street | Conversion of vacant dwelling above restaurant into 2no. 1 bedroomed flats and 1no. 2 bedroomed flat in roof space, extension at first floor to form a staff room with roof terrace above serving the proposed 2 bedroomed flat | Unanimously RESOLVED not to support the application due to the overshadowing of adjacent properties by the first floor staff room extension, and that the proposed dwellings do not meet the requirements of the nationally described space standards (2015) [Proposed Cllr Barnes; Seconded Cllr Brown] |
| 5 | 04552 | Land at Tolgus | Non-material amendment (NMA1) in relation to decision notice PA20/02195 dated 16.10.2020 for revision to the extent and alignment of Cornish hedgebank on the A3047 boundary with the proposed development. This will include the localised re-building of some section of hedgebank to match the existing style and proportions | Unanimously RESOLVED that Redruth Town Council is unable to support the application on the information currently available to it and asks that the applicant comes to speak to the Town Council in relation to the proposed boundaries and Cornish hedges, and to discuss plans for the site as a whole [Proposed Cllr A Biscoe; Seconded Cllr Barnes] |
| 6 | 03846 | 5 Heanton Villas, Heanton Terrace | Proposed double garage at rear of property with concrete block walls and grey metal box profile cladding to roof | Unanimously RESOLVED to ask that the applicant give consideration to the roof |

| | | | | |
|---|-------|---|--|--|
| | | | | <p>being clad in a material other than that proposed, particularly as the site lies just outside the conservation area. [Proposed Cllr Ellenbroek; Seconded Cllr Barnes]</p> <p>Cllr Skinner entered the meeting during consideration of this application.</p> |
| 7 | 04211 | <p>Land to the rear of Cornwall Engines/Cornwall Furniture Warehouse, Cardrew Industrial Estate</p> | <p>Development of industrial starter units</p> | <p>Unanimously RESOLVED to support the application on the condition that the present tree screening of the site is not removed. Redruth Town Council also wishes to express concerns in relation to the presence of contaminated soil. [Proposed Cllr Brown; Seconded Cllr Barnes]</p> |

57



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Planning Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 13th June 2022

Present: Cllr W Tremayne
Cllr M Brown
Cllr S Barnes
Cllr Mrs B Ellenbroek

Chairman

In attendance: Ms A Hunt
Ms C Coomber
Cllr I Thomas

Operations & Facilities Officer
Administration Assistant

PART I – PUBLIC SESSION

1473.1 To receive apologies for absence

Apologies were received from Cllrs Biscoe, Mrs Biscoe (Other commitments) and Collins (unwell).

1473.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1473.3 To consider the planning applications.

The planning applications were dealt with in accordance with the attached Annex A to these minutes

1473.4 To confirm the Minutes of the following meetings:

1473.4.1 *Monthly Meeting of the Council held on 9th May 2022.*

Resolved by the MAJORITY that the minutes of the meeting of the Planning Committee held on 9th May 2022 as a true and accurate record of proceedings. [Proposed Cllr Brown; Seconded Cllr Barnes] Cllr Ellenbroek abstained as she had not been present at the meeting.

1473.4.2 Resolved by the MAJORITY that the minutes of the Interim meeting of the Planning Committee held on 30th May 2022 as a true and accurate record of proceedings. [Proposed Cllr Brown; Seconded Cllr Barnes] Cllr Tremayne abstained as he had not been present at the meeting.

1473.5 To receive the Clerk's report.

A report had been circulated prior to the meeting. Further to the email received from Philip Desmond in relation to parking concerns at Bellevue, Cllr Barnes requested that a site meeting with Philip Desmond and Adrian Drake be requested for concerns to be raised. The report was noted.

1473.6 To receive correspondence

1473.6.1 *Decision Notice Schedule*

The schedule was noted.

1473.6.2 *Licensed Premises Schedule*

The schedule was noted.

Chairman

REDRUTH TOWN COUNCIL - PLANNING SCHEDULE**ANNEX A**

All references for PA22/ unless otherwise stated

Meeting: Monday 16th June 2022

| REF NO | CC REF | SITE | PROPOSAL | DECISION |
|---|---------------|--|--|-----------------|
| LIST 1 | | | | |
| Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Brown, Seconded Cllr Barnes] | | | | |
| 1 | 05029 | Winding House, Wheal Uny Mine, Trewirgie Hill | Listed building consent for various remedial works to Wheal Uny Winding House. | Supported |
| 2 | 05030 | Pump House, Wheal Uny Mine, Trewirgie Hill | Listed building consent for various remedial works to Wheal Uny Pump House. | Supported |
| 3 | 05035 | Standalone Chimney Stack, Wheal Uny Mine, Trewirgie Hill | Listed building consent for various remedial works to Wheal Uny Chimney Stack. | Supported |
| 4 | 03583 | Unit 5B Cardrew Industrial Estate | Change of use of industrial building from B8 storage and distribution to B2 general industry with extensions and external alterations to facilitate conversion | Supported |
| | | | | |

LIST 2

| | | | | |
|---|-------|--|---|---|
| 5 | 04413 | Clinton Road Surgery, 19 Clinton Road | Conversion of doctor's surgery to supported living accommodation | Unanimously RESOLVED to support the application but to note concerns in relation to parking provision, given that on road parking is at a premium in the area of Clinton Road. [Proposed Cllr Tremayne; Seconded: Cllr Barnes |
|---|-------|--|---|---|



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Staffing Committee held in the Redruth Civic Centre on Monday 23rd May 2022

Present: Cllr M Brown Chair
Cllr R S Barnes
Cllr Ms D Reeve
Cllr I Thomas

In attendance: P B Bennett Town Clerk
Ms A Hunt Operations & Facilities Officer
Ms S White Engagement Officer
Ms L Cantrill Skylite Associates
One further representative from Skylite Associates was also in attendance

PART I – PUBLIC SESSION

1469.1 To receive apologies for absence

Apologies were received from Cllrs Mrs Biscoe, Biscoe, Garrick, and Tremayne (other commitments).

1469.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1469.3 To confirm the Minutes of the Staffing Committee meeting on 31st March 2022.

1469.3.1 Unanimously RESOLVED that the Minutes of the Staffing Committee Meeting held on 31st March 2022 be accepted as a true and accurate record of proceedings. [Proposed Cllr Reeve; Seconded Cllr Thomas]

1469.4 To exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act.

1469.4.1 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Reeve; Seconded Cllr Barnes]

1469.5 Update on the current staffing position within the Operations Department

A report had been circulated prior to the meeting and its content discussed.

1469.5.1 Unanimously RESOLVED the report be accepted and noted. [Proposed: Cllr Barnes; Seconded: Cllr Thomas]

1469.6 To receive an update on the HR/Staffing processes from Louise Cantrill, Skylite Associates

A report had been circulated prior to the meeting and its content discussed.

1469.6.1 Unanimously RESOLVED the recommendations be accepted except the one relating to the Staff Handbook as that would be discussed later in the meeting. [Proposed: Cllr Barnes; Seconded: Cllr Thomas]

1469.7 To consider a recommendation in respect to the continued employment of Ms C Coomber, Administration Assistant

A report had been circulated prior to the meeting recommending that Ms Coomber's employment with the Council be made permanent.

1469.7.1 Unanimously RESOLVED that Ms Coomber's employment with the Council is endorsed and that her contract is made permanent. [Cllr Brown; Seconded: Cllr Ms Reeve]

1469.8 To consider an extension of the probationary period of a member of the LIS Team

A report had been circulated prior to the meeting and its content discussed.

1469.8.1 Unanimously RESOLVED the recommendation be accepted, and that a member of the LIS Team has their probationary period extended by 3 months. [Proposed: Cllr Barnes; Seconded: Cllr Ms Reeve]

1469.9 To consider and approve policies contained within the Staff Handbook

Discussion took place around a number of clauses contained within the draft handbook which Skylite would look to incorporate. However, the Chair emphasised that for something as important as this, we should look for full support from this committee, however, due to the numbers attending the meeting this was not possible.

1469.9.1 Unanimously RESOLVED that discussion and approval of the Staff Handbook be deferred and considered at an extraordinary meeting of the committee to be held on 7th June 2022. [Proposed Cllr Brown; Seconded Cllr Thomas]



Chairman



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Engagement Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 6th June 2022

Present: Cllr Ms D Reeve Chairman
Cllr S Barnes
Cllr Mr H Biscoe
Cllr Mrs A Biscoe
Cllr M Brown
Cllr B Craze
Cllr B Ellenbroek
Cllr C Garrick
Cllr C Skinner
Cllr I Thomas

In attendance: Ms S White Engagement Officer
Ms J Sandiford Community Projects Manager
Mrs C Waterhouse Library
Ms C Coomber Administration Assistant
Ellie Allen & Cas Davey Lowender Perran

PART I – PUBLIC SESSION

1471.1 To receive apologies for absence.

Apologies were received from Cllrs Collins & Tremayne (work commitments), Bishop and Broad (other commitments) Town Clerk (Unwell)

As he was absent from the AGM where Committees were discussed, Cllr Skinner was asked to confirm if he wished to sit on the Engagement committee. He agreed that he did. - Noted

1471.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1471.3 To receive a Presentation from Jowdy Davey regarding Lowender Peran.

A presentation was made to the members giving more details about Lowender Peran moving to Redruth in October half term. Ellie Allen provided information regarding the history of Lowender Peran, the different venues they are hoping to use and the different events and artists attending.

Cllr Ellenbroek asked if Lowender Peran had been in contact with Rift. It was confirmed that they had. Cllr Ellenbroek agreed to pass on the contact details for the Youth Café & Carefree.

Cllr Barnes asked if Redruth Community Centre had been considered. It was confirmed it had been considered but with existing bookings would not be able to accommodate.

Cllr Biscoe asked if Lowender Perran had considered the Penventon Hotel. They confirmed that they had been in contact, but the hotel is hosting a large ball on the Saturday night. They would however be recommending the hotel as somewhere for visiting artists to stay.

The Library & Information Service Team Leader offered the potential of the library as a venue to consider.

It was requested that the contact details for Lowender Perran be sent out to all Councillors.

1471.4 To confirm the Minutes of the Meeting of the General Purposes Committee held on 4th April 2022.

1471.4.1 RESOLVED by Majority that the Minutes of the General Purposes Committee Meeting held on 4th April 2022 be accepted as a true and accurate record of proceedings. [Proposed Cllr Thomas; Seconded Cllr Craze] Cllrs Mr Biscoe, Mrs Biscoe, Broad, Ellenbroek, Garrick all abstained as they had not been present at the meeting.

1471.5 Town Clerk's Report

A report had been circulated prior to the meeting. The report was noted.

1471.6 To receive correspondence

No correspondence had been received.

1471.7.1 Report from the Engagement Officer on her department's work to date

A report had been circulated prior to the meeting. The Engagement Officer further reported that although the Jubilee Celebrations had been curtailed by the weather, they were able to continue with the Family crafting in the Langman Room, and activities in the library.

The SK8 park Jam had been confirmed by Maverick and was on schedule for Murdoch Day.

The Podcast is now live on most podcast platforms, Cllr Thomas asked for a Link to the podcast to be sent out to councillors.

Cllr Brown asked the Engagement officer if Local businesses have provided any feedback on DISC. The Engagement officer confirmed that sign up was continuing and local business were continuing to be engaged, but there was no feedback yet, and that a response has not yet been called for.

Cllr Barnes wished for it to be noted that the Engagement team did very well to improvise during the recent Jubilee Celebrations. The report was noted

1471.7.2 Report on the work of the Community Projects Manager on her work to date and ongoing projects

A report had been circulated prior to the meeting. The Community Projects Manager also reiterated that it had been great working with the library when the weather for the Jubilee meant a change of plan. Unfortunately, the scheduled Litter pick for the Queen also had to be cancelled, but this would be rescheduled.

A flag bearer to carry the Redruth Town Council flag on Murdoch day was needed. Cllr Tremayne offered to carry the flag.

The Community Projects manager confirmed that there are lots of activities planned for Murdoch Day including Music, workshops, Funfair, Vintage, and steam vehicles the Parade, and Murdoch House opening. David Carlisle had agreed to dress as William Murdoch for the day.

Cllr Ellenbroek expressed concern that there was a heavy reliance on social media and asked if the town noticeboards could also be used to advertise events.

The Community projects manager confirmed that posters were taken round for the Jubilee and Murdoch Day to local businesses, it was also printed in the Redruth Record. The report was noted.

1471.7.3 Report on the work of the Library from the Library & Information Service Team Leader

A report had been circulated prior to the meeting. The Library & Information Service team leader also reported that it was good to see so many people coming into the Library during the Jubilee celebrations, some who had not visited the library before.

Redruth Library are working with the Cornwall Libraries partnership to make sure that they know what is happening with the forum. They will keep the Engagement committee updated on forum reports.

All covid screens have now been removed in the library.

As part of Murdoch Day the Mobile Library van will be in Alma place, there will also be a treasure hunt on the van and in the library which will hopefully draw people into the library.

The Summer reading challenge will commence in July. The theme this year is Gadgeteers. This will be the focus after Murdoch Day.

Cllr Thomas wished to thank the library for their celebrations and their awareness days.

Cllr Ellenbroek asked what support was being provided as an opportunity for literacy training and support of illiterate adults. The library & information service team leader confirmed that training was being investigated, and a provision would be available very soon. It was agreed that this conversation would continue away from the meeting.

The report was noted.

1471.8 Update from the Climate Working Group

A Climate working group meeting was due to be held after Murdoch Day, however Cllr Reeve gave a verbal report suggesting that the Engagement meeting may wish to consider ideas for Landmark Trees in Redruth.

There is also a Tree wardens' scheme for which Councillors would be invited to volunteer for, as well as information available from the Community Projects manager on Forest for Cornwall.

Chairman



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Staffing Committee held in the Redruth Civic Centre on Tuesday 7th June 2022

Present: Cllr M Brown Chair
Cllr R S Barnes
Cllr Ms D Reeve
Cllr I Thomas

In attendance: Ms A Hunt Operations & Facilities Officer
Ms L Cantrill Skylite Associates
One further representative from Skylite Associates was also in attendance

PART I – PUBLIC SESSION

1472.1 To receive apologies for absence

Apologies were received from Cllrs A Biscoe, H Biscoe, Garrick and Tremayne (other commitments).

1472.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1472.3 To exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act.

1472.3.1 RESOLVED by Majority to exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Reeve; Seconded Cllr Thomas] Cllr Barnes voted against.

1472.4 To consider and approve policies contained within the Staff Handbook

Discussion took place around a number of clauses contained within the draft handbook and amendments were agreed.

1472.4.1 RESOLVED by Majority to approve the Staff Handbook subject to: (i) the agreed amendments being made and (ii) endorsement by Full Council at its next meeting on 27th June 2022. The policies contained in the Staff Handbook are to come into effect from 8th June 2022. [Proposed Cllr Thomas; Seconded Cllr Brown] Cllr Barnes voted against.

Chairman



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Staffing Committee held in the Redruth Civic Centre on Monday 20th June 2022

Present: Cllr M Brown
Cllr R S Barnes
Cllr C Garrick
Cllr Ms D Reeve
Cllr I Thomas

Chair

In attendance: P B Bennett
Ms A Hunt
Ms S White
Ms L Cantrill

Town Clerk
Operations & Facilities Officer
Engagement Officer
Skylite Associates

PART I – PUBLIC SESSION

1474.1 To receive apologies for absence

Apologies were received from Cllrs Biscoe, Mrs Biscoe, and Tremayne (other commitments).

1474.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1474.3 To confirm the Minutes of:

1474.3.1 *The Staffing Committee meeting held on 23rd May 2022*

RESOLVED by a majority that the Minutes of the Staffing Committee Meeting held on 23rd May 2022 be accepted as a true and accurate record of proceedings. [Proposed Cllr Thomas; Seconded: Cllr Ms Reeve] Cllr Garrick abstained as he was not present at the meeting.

1474.3.2 *The Extraordinary Meeting of the Staffing Committee held on 7th June 2022*

RESOLVED by a majority that the Minutes of the Extraordinary Meeting of the Staffing Committee held on 7th June 2022 be accepted as a true and accurate record of proceedings. [Proposed Cllr Barnes; Seconded: Cllr Thomas] Cllr Garrick abstained as he was not present at the meeting

1474.4 To exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act.

1474.4.1 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by

virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed Cllr Ms Reeve; Seconded: Cllr Garrick]

1474.5 To receive an update on the current staffing position within the Operations Department

A report had been circulated prior to the meeting, its content discussed and was noted.

1474.6 To receive an update on the current staffing position within the Engagement Department

A report had been circulated prior to the meeting and its content discussed.

1474.6.1 Unanimously RESOLVED that Ms K Anderson, Marketing & Events Assistant be offered an additional 7 hours per week to her existing contract, with the effective date to be determined by the Engagement Officer and that the remainder of the report be and noted. [Proposed: Cllr Ms Reeve; Seconded: Cllr Thomas]

1474.7 To receive an update on the HR/Staffing processes from Louise Cantrill, Skylite Associates

A report had been circulated prior to the meeting, its content discussed, and was noted.

Chairman

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council 27th June 2022

1.0 **SUBJECT OF REPORT: To consider and approve the Staff Handbook**

2.0 **SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|-----|
| a. | Policy | - | Yes |
| b. | Financial | - | No |
| c. | Legal | - | Yes |

3.0 **REPORT**

- 3.1 Part of the recent Organisational & Staffing Review was a complete overhaul and review of policies governing the employment of staff by the Town Council. Most of these are based on national guidelines and/or form the basis of policies contained within the National Joint Council For Local Government Services - National Agreement On Pay And Conditions Of Service (the "Green Book").
- 3.2 The staff handbook has now been reviewed and updated by Skylite Associates, with a significant amount of work undertaken by our Operations Officer, Abi Hunt, for which we are grateful. The Staffing Committee has also had the opportunity to look at the policies in detail, propose amendments, or make comments accordingly. Where necessary and lawful, these amendments have been incorporated in the final draft.
- 3.3 Members are therefore requested to consider the final draft of the Staff Handbook and give Council's approval so that we can continue in the next stages of the processes i.e. aligning staff contracts etc. A copy of the staff handbook is attached separately for your information.

4.0 **RECOMMENDATION**

- 4.1 It is recommended that Members consider and approve the staff handbook as presented.

Peter Bennett
Town Clerk

Redruth Town Council
Schedule of Payments
Meeting Date: 27th June 2022

| <u>Ser No</u> | <u>Date</u> | <u>Payee Name</u> | <u>Cheque</u> | <u>Gross</u> | <u>VAT</u> | <u>Acct</u> | <u>Centre</u> | <u>Nett</u> | <u>Transaction Details</u> |
|---------------|-------------|--------------------------------|---------------|--------------|------------|-------------|---------------|-------------|----------------------------|
| 1 | 09/05/2022 | UK Fuels Ltd | DDR | 118.81 | 19.80 | 4521 | 210 | 99.01 | Fuel Charges |
| 2 | 12/05/2022 | Imagin Products Ltd | FP093 | 237.90 | 39.65 | 4212 | 102 | 198.25 | ID Cards |
| 3 | 13/05/2022 | Cormac Solutions | BACS | 1847.39 | 307.90 | 4510 | 320 | 1539.49 | Vehicle Lease |
| 4 | 13/05/2022 | Cormac Solutions | BACS | 1847.39 | 307.90 | 4510 | 320 | 1539.49 | Vehicle Lease |
| 5 | 13/05/2022 | Blanchere Illumiation Ltd | BACS | 11652.42 | 1942.07 | 4304 | 201 | 9710.35 | Christmas Lights |
| 6 | 13/05/2022 | Euro Tool Hire & Sales | BACS | 52.80 | 8.80 | 4501 | 210 | 44.00 | Materials |
| 7 | 13/05/2022 | Kestrel Guards | FP090 | 59.40 | 9.90 | 4616 | 301 | 49.50 | Security |
| 8 | 13/05/2022 | Total Gas & Power Ltd | FP091 | 350.69 | 58.45 | 4602 | 302 | 292.24 | Electricity Charges |
| 9 | 13/05/2022 | ITEC Connect Ltd | FP092 | 15.62 | 2.60 | 4205 | 102 | 13.02 | Photocopier |
| 10 | 16/05/2022 | Sage UK Ltd | BACS | 151.20 | 25.20 | 4222 | 102 | 126.00 | Sage Cover |
| 11 | 16/05/2022 | Opie Oils | DDR | 26.26 | 1.25 | 4521 | 210 | 25.01 | Machinery Fuel |
| 12 | 16/05/2022 | UK Fuels Ltd | DDR | 5.40 | 0.90 | 4521 | 210 | 4.50 | Guard Card |
| 13 | 17/05/2022 | Lloyds Bank | CC | 134.88 | | 4204 | 102 | 107.88 | Canva Subscription |
| | | | | | | 4313 | 202 | 21.00 | T.E.N |
| | | | | | | 4204 | 102 | 6.00 | Mthly Fees |
| 14 | 19/05/2022 | Zurich Municipal | FP094A | 2109.20 | | 4510 | 320 | 2109.20 | Vehicle Insurance |
| 15 | 20/05/2022 | Zurich Management Services | FP094 | 11025.71 | 109.32 | 4209 | 301 | 6500.00 | Annual Insurance |
| | | | | | | 4209 | 302 | 4416.39 | Annual Insurance |
| 16 | 20/05/2022 | Pennon Water Servs Ltd | FP095 | 32.17 | | 4603 | 301 | 32.17 | Water Charges |
| 17 | 20/05/2022 | nPower Ltd | FP096 | 518.98 | 86.50 | 4604 | 301 | 432.48 | Electricity Charges |
| 18 | 20/05/2022 | MillSigns Ltd | FP097 | 21.60 | 3.60 | 4313 | 202 | 18.00 | Road Clsoure Signs |
| 19 | 20/05/2022 | Fire Crest Fire Protection Ltd | FP098 | 282.23 | 47.04 | 4616 | 301 | 235.19 | Fire Extinguishers |
| 20 | 20/05/2022 | Kestrel Guards | FP099 | 59.40 | 9.90 | 4610 | 302 | 49.50 | Security |
| 21 | 20/05/2022 | British Gas | FP100 | 166.06 | 5.67 | 4604 | 301 | 160.39 | Electricity Charges |
| 22 | 20/05/2022 | Tanist Ltd | FP101 | 294.00 | 49.00 | 4202 | 102 | 245.00 | Internet |
| 23 | 20/05/2022 | Tanist Ltd | FP102 | 67.45 | 11.24 | 4202 | 102 | 56.21 | Telephones |
| 24 | 20/05/2022 | Skylite Associates Ltd | FP103 | 846.00 | 141.00 | 4223 | 102 | 705.00 | HR Support |
| 25 | 20/05/2022 | BES Commercial | FP104 | 197.53 | 9.41 | 4604 | 302 | 188.12 | Electricity Charges |
| 26 | 23/05/2022 | UK Fuels Ltd | DDR | 18.17 | 3.03 | 4521 | 210 | 15.14 | Fuel Charges |
| 27 | 23/05/2022 | Total Gas & Power Ltd | DDR | 1640.15 | 273.36 | 4604 | 301 | 1366.79 | Electricity Charges |
| 28 | 23/05/2022 | British Gas | DDR | 19.43 | 0.92 | 4604 | 308 | 18.51 | Electricity Charges |
| 29 | 25/05/2022 | Total Gas & Power Ltd | DDR | 217.81 | 10.37 | 4602 | 301 | 207.44 | Electricity Charges |
| 30 | 25/05/2022 | Total Gas & Power Ltd | DDR | 14.71 | 0.70 | 4604 | 305 | 14.01 | Electricity Charges |
| 31 | 25/05/2022 | Total Gas & Power Ltd | DDR | 25.28 | 1.20 | 4604 | 304 | 24.08 | Electricity Charges |
| 32 | 25/05/2022 | Total Gas & Power Ltd | DDR | 19.95 | 0.95 | 4604 | 302 | 19.00 | Electricity Charges |
| 33 | 25/05/2022 | Total Gas & Power Ltd | DDR | 185.31 | 8.82 | 4604 | 302 | 176.49 | Electricity Charges |

Redruth Town Council
Schedule of Payments
Meeting Date: 27th June 2022

| <u>Ser No</u> | <u>Date</u> | <u>Payee Name</u> | <u>Cheque</u> | <u>Gross</u> | <u>VAT</u> | <u>Acct</u> | <u>Centre</u> | <u>Nett</u> | <u>Transaction Details</u> |
|---------------|-------------|-------------------------------|---------------|--------------|------------|-------------|---------------|-------------|-----------------------------------|
| 34 | 25/05/2022 | Total Gas & Power Ltd | DDR | 461.58 | 76.93 | 4604 | 301 | 384.65 | Electricity Charges |
| 35 | 25/05/2022 | Total Gas & Power Ltd | DDR | 16.99 | 0.81 | 4604 | 302 | 16.18 | Electricity Charges |
| 36 | 25/05/2022 | Vodafone Ltd | DDR | 513.79 | 85.63 | 4203 | 102 | 428.16 | Mobile Phone |
| 37 | 26/05/2022 | Ben Read | FP105 | 59.65 | | 4503 | 320 | 59.65 | Litter Pick |
| 38 | 27/05/2022 | Aquastorage Sys Cleaning Ltd | FP106 | 95.76 | 15.96 | 4615 | 304 | 79.80 | Legionella Checks |
| 39 | 27/05/2022 | K F Bartlett Ltd | FP107 | 135.00 | 22.50 | 4611 | 301 | 112.50 | Repairs |
| 40 | 27/05/2022 | John Brady Agencies | FP108 | 51.00 | 8.50 | 4313 | 202 | 42.50 | Bunting |
| 41 | 27/05/2022 | Kestrel Guards | FP109 | 59.40 | 9.90 | 4616 | 301 | 49.50 | Security |
| 42 | 27/05/2022 | Mac salvors Ltd | FP110 | 350.35 | 58.40 | 4610 | 301 | 100.43 | Materials |
| | | | | | | 4507 | 210 | 5.58 | Materials |
| | | | | | | 4513 | 306 | 82.92 | Materials |
| | | | | | | 4501 | 210 | 86.77 | Materials |
| | | | | | | 4610 | 305 | 16.25 | Materials |
| 43 | 30/05/2022 | Biffa Waste Services Ltd | DDR | 75.45 | 12.58 | 4605 | 301 | 62.87 | Waste Contract |
| 44 | 30/05/2022 | Biffa Waste Services Ltd | DDR | 276.90 | 46.15 | 4605 | 302 | 230.75 | Waste Contract |
| 45 | 30/05/2022 | Staff Costs | FP111-132 | | | | | | MEMBERS ONLY (See separate sheet) |
| 46 | 30/05/2022 | Blackwater Studios | FP133 | 1622.40 | 270.40 | 4404 | 205 | 1352.00 | Advertising |
| 47 | 30/05/2022 | Envisage Promotions Ltd | FP134 | 1182.00 | 197.00 | 4401 | 205 | 985.00 | Marshals |
| 48 | 30/05/2022 | Miss A Lamming | FP135 | 31.22 | | 4103 | 101 | 31.22 | Mileage |
| 49 | 01/06/2022 | SWW Business | DDR | 7.90 | | 4603 | 305 | 7.90 | Water |
| 50 | 01/06/2022 | Pennon Water Servs Ltd | DDR | 117.00 | | 4603 | 301 | 117.00 | Water |
| 51 | 01/06/2022 | Cornwall Council | DDR | 1073.00 | 178.83 | 4601 | 301 | 894.17 | NDBR June 2022 |
| 52 | 01/06/2022 | Cornwall Council | DDR | 174.00 | 29.00 | 4601 | 304 | 145.00 | NDBR June 2022 |
| 53 | 01/06/2022 | Hewlett-Packard Int Bank | DDR | 255.32 | 42.55 | 4222 | 102 | 212.77 | IT Support May 2022 |
| 54 | 10/06/2022 | Cornwall Pension Fund | FP136 | 7864.04 | | 4104 | 101 | 7864.04 | Mthly Contributions |
| 55 | 10/06/2022 | HMRC | FP137 | 8364.07 | | 4102 | 101 | 8364.07 | Tax/NIC May 22 |
| 56 | 10/06/2022 | Control Print Ltd | FP138 | 69.73 | 11.62 | 4408 | 205 | 58.11 | Festival Banner |
| 57 | 10/06/2022 | Cormac Solutions | FP139 | 1847.39 | 307.90 | 4510 | 320 | 1539.49 | Vehicle Lease |
| 58 | 10/06/2022 | Cornish Fixings (Redruth) Ltd | FP140 | 2.89 | 0.48 | 4513 | 307 | 2.41 | Materials |
| 59 | 10/06/2022 | Cornwall Fabrication | FP141 | 70.00 | | 4513 | 307 | 70.00 | Repairs |
| 60 | 10/06/2022 | Cormac Solutions | FP142 | 2005.70 | 334.28 | 4510 | 320 | 1671.42 | Vehicle Hire May - |
| 61 | 10/06/2022 | Euro Tool Hire & Sales | FP143 | 59.40 | 9.90 | 4523 | 210 | 49.50 | Materials |
| 62 | 10/06/2022 | ITEC Connect Ltd | FP144 | 59.08 | 9.85 | 4205 | 102 | 49.23 | Photocopier |
| 63 | 10/06/2022 | Liftman UK Ltd | FP145 | 216.00 | 36.00 | 4606 | 301 | 180.00 | Service |
| 64 | 10/06/2022 | Imelda Martin | FP146 | 265.75 | | 4721 | 401 | 265.75 | Project Work |
| 65 | 10/06/2022 | MillSigns Ltd | FP147 | 114.96 | 19.16 | 4413 | 205 | 95.80 | Road Closure Signs |

Redruth Town Council
Schedule of Payments
Meeting Date: 27th June 2022

| <u>Ser No</u> | <u>Date</u> | <u>Payee Name</u> | <u>Cheque</u> | <u>Gross</u> | <u>VAT</u> | <u>Acct</u> | <u>Centre</u> | <u>Nett</u> | <u>Transaction Details</u> |
|-----------------------|-------------|--------------------------------|---------------|-----------------|----------------|-------------|---------------|-----------------|----------------------------|
| 66 | 10/06/2022 | PPL PRS Ltd | FP148 | 1720.89 | 286.82 | 4204 | 102 | 1434.07 | Licence 22/23 |
| 67 | 10/06/2022 | Pennon Water Servs Ltd | FP149 | 3.00 | | 4603 | 301 | 3.00 | Water Charges |
| 68 | 10/06/2022 | Pennon Water Servs Ltd | FP150 | 166.27 | | 4603 | 301 | 166.27 | Water Charges |
| 69 | 10/06/2022 | Tanist Ltd | FP151 | 376.20 | 62.70 | 4222 | 102 | 313.50 | IT Support |
| 70 | 10/06/2022 | Total Gas & Power Ltd | FP152 | 183.16 | 8.72 | 4602 | 301 | 174.44 | Gas Charges |
| 71 | 10/06/2022 | Kestrel Guards | FP153 | 2058.17 | 343.01 | 4616 | 302 | 849.16 | Security |
| | | | | | | 4616 | 301 | 866.00 | Security |
| 72 | 10/06/2022 | Cornwall Council | FP155 | 192.00 | | 4601 | 308 | 192.00 | NDBR |
| 73 | 10/06/2022 | Cornwall Council | FP156 | 3072.00 | | 4601 | 302 | 3072.00 | NDBR |
| 74 | 13/06/2022 | UK Fuels Ltd | DDR | 43.26 | 7.21 | 4521 | 210 | 36.05 | Machinery Fuel |
| 75 | 15/06/2022 | Andy Loos Ltd | FP154 | 246.00 | 41.00 | 4405 | 205 | 205.00 | Toilet Hire |
| 76 | 17/06/2022 | Playsafety Ltd | FP157 | 289.80 | 48.30 | 4512 | 306 | 80.50 | Inspection |
| | | | | | | 4512 | 307 | 80.50 | Inspection |
| | | | | | | 4524 | 210 | 80.50 | Inspection |
| 77 | 17/06/2022 | Control Print Ltd | FP158 | 146.00 | | 4404 | 205 | 146.00 | Booklet Printing |
| 78 | 17/06/2022 | Complete Business Solutions UK | FP159 | 201.97 | 33.66 | 4201 | 102 | 168.31 | Stationary |
| 79 | 17/06/2022 | Ringrose Fabric | FP160 | 200.00 | | 4313 | 202 | 200.00 | Jubilee workshops |
| 80 | 17/06/2022 | Pennon Water Servs Ltd | FP161 | 272.15 | | 4603 | 301 | 272.15 | Water |
| 81 | 17/06/2022 | B&O | FP162 | 26.80 | 4.47 | 4523 | 210 | 22.33 | Consumables |
| 82 | 17/06/2022 | Aquastorage Sys Cleaning Ltd | FP163 | 95.76 | 15.96 | 4615 | 302 | 39.90 | Legionella Checks |
| | | | | | | 4615 | 304 | 39.90 | Legionella Checks |
| 83 | 17/06/2022 | Euro Tool Hire & Sales | FP164 | 53.40 | 8.90 | 4523 | 210 | 44.50 | Generator Hire |
| 84 | 17/06/2022 | Portreath Garden Machinery Ltd | FP165 | 139.28 | 15.72 | 4501 | 210 | 44.99 | Materials |
| | | | | | | 4501 | 210 | 78.57 | Materials |
| 85 | 17/06/2022 | Charles Green Design | FP166 | 288.00 | 48.00 | 4610 | 302 | 240.00 | Tech Drawings |
| Total Payments | | | | 41346.91 | 3285.01 | | | 38061.90 | 0.00 |

COUNCIL-IN-CONFIDENCE

Redruth Town Council
Schedule of Payments - Staff Costs
Meeting Date: 27th June 2022

| Ser No | Date | Payee Name | Cheque | Gross | VAT | Acct | Centre | Nett | Transaction Details |
|-----------------------|-------------|--------------------|---------------|-----------------|-------------|-------------|---------------|-----------------|----------------------------|
| 45 | 30/05/2022 | Mr S Treloar | FP111 | 1786.56 | | 4101 | 101 | 1767.73 | Salary |
| | | | | | | 4711 | 203 | 18.83 | Expenses |
| 45 | 30/05/2022 | Mrs K Teare | FP112 | 180.07 | | 4101 | 101 | 180.07 | Wages |
| 45 | 30/05/2022 | Miss CM Redshaw | FP113 | 1172.87 | | 4101 | 101 | 1172.87 | Wages |
| 45 | 30/05/2022 | Mr K Sampson | FP114 | 505.61 | | 4101 | 101 | 505.61 | Wages |
| 45 | 30/05/2022 | Mr PB Bennett | FP115 | 3221.45 | | 4101 | 101 | 3221.45 | Salary |
| 45 | 30/05/2022 | Mr R Davey | FP116 | 475.70 | | 4101 | 101 | 475.70 | Wages |
| 45 | 30/05/2022 | Mr CG Curnow | FP117 | 1419.62 | | 4101 | 101 | 1419.62 | Wages |
| 45 | 30/05/2022 | Mrs B L Barnes | FP118 | 1248.24 | | 4101 | 101 | 1248.24 | Salary |
| 45 | 30/05/2022 | Mr CG Struqnell | FP119 | 1510.34 | | 4101 | 101 | 1510.34 | Wages |
| 45 | 30/05/2022 | Ms AJ Hunt | FP120 | 1687.11 | | 4101 | 101 | 1687.11 | Wages |
| 45 | 30/05/2022 | Mr J R Hill | FP121 | 1419.62 | | 4101 | 101 | 1419.62 | Wages |
| 45 | 30/05/2022 | Mr R J Lawry | FP122 | 262.04 | | 4101 | 101 | 262.04 | Wages |
| 45 | 30/05/2022 | Mrs C Waterhouse | FP123 | 1168.37 | | 4101 | 101 | 1168.37 | Wages |
| 45 | 30/05/2022 | Mrs S Bolton | FP124 | 1208.28 | | 4101 | 101 | 1208.28 | Wages |
| 45 | 30/05/2022 | Mr T Berry | FP125 | 552.54 | | 4101 | 101 | 552.54 | Wages |
| 45 | 30/05/2022 | Mrs S R Carscadden | FP126 | 948.94 | | 4101 | 101 | 948.94 | Wages |
| 45 | 30/05/2022 | Ms S H White | FP127 | 2079.42 | | 4101 | 101 | 2079.42 | Salary |
| 45 | 30/05/2022 | Miss A Lamming | FP128 | 1444.29 | | 4101 | 101 | 1433.59 | Salary |
| | | | | | | 4313 | 202 | 10.00 | Expenses |
| | | | | | | 4215 | 102 | 0.70 | Expenses |
| 45 | 30/05/2022 | Miss J Sandiford | FP129 | 1707.55 | | 4101 | 101 | 1706.47 | Salary |
| | | | | | | 4215 | 102 | 1.08 | Expenses |
| 45 | 30/05/2022 | Miss K L Anderson | FP130 | 1091.32 | | 4101 | 101 | 1091.32 | Wages |
| 45 | 30/05/2022 | Ms C L Coomber | FP131 | 921.10 | | 4101 | 101 | 921.10 | Wages |
| 45 | 30/05/2022 | Miss S J Robotham | FP132 | 1355.92 | | 4101 | 101 | 1355.92 | Salary |
| Total Payments | | | | 27366.96 | 0.00 | | | 27366.96 | |

COUNCIL-IN-CONFIDENCE