



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Our Reference:

RTC/400/1/Mtg

Date:

23rd March 2022

See Distribution

Dear Councillor

Monthly Meeting of the Council – 28th March 2022

You are summoned to attend the Monthly Meeting of the Redruth Town Council which will be held in the Langman Room, Redruth Civic Centre, Alma Place, on Monday 28th March 2022 commencing at 7:00 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Although the Covid-19 guidelines have now been relaxed, we request that Members do not attend the Council building before 6:50 p.m. Entry to the building will be through the main access doors to the Library and we ask that you continue to wear a face covering, unless exempt, and sanitise hands on entry. At the conclusion of the meeting members are asked to vacate the building promptly through the external door in the Langman Room to Alma Place.

Yours sincerely

Peter Bennett
Town Clerk

Enclosures

Agenda and associated documentation.

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

President, Redruth Chamber of Commerce

Inspector S Curtis, Devon & Cornwall Constabulary

Monthly Meeting of the Redruth Town Council
28th March 2022
AGENDA

PART I - PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak.*
4. To allow the public to put questions to the Council.
5. *To reinstate Standing Orders.*
6. To deal with local Police issues. [See latest quarterly newsletter attached]
7. To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish. [See report attached/others to follow]
8. To receive a report from the Community Link Officer, Ms Charlotte Caldwell. [Verbal report to be given at meeting]
9. To receive the Town Mayor's announcements. [See report attached]
10. To confirm the Minutes of the:
 - 10.1 Monthly Meeting of the Council held on 28th February 2022. [Minutes attached]
11. To receive the Town Clerk's report. [Report attached]
12. To receive Correspondence. [None at time of publication]
13. To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within of the minutes of the:
 - 13.1 Interim Planning Committee – 28th February 2022. [Minutes attached]
 - 13.2 Planning Committee – 14th February 2022. [Minutes attached]
 - 13.3 Planning Committee – 14th March 2022. [Minutes attached]
 - 13.4 Amenities Committee – 7th March 2022. [Minutes attached]
14. Tarmacking of Car Park at the Gweal-an-Top site. [See report attached]
15. Committees and dates for 2022-2023. [See report attached]
16. To nominate a Town Mayor and Deputy Town Mayor for the Municipal Year 2022-2023.

The Town Council at its Annual General Meeting is required by statute to elect a Chairman of the Council (who is entitled to use the title "Town Mayor"). The Council may, but is not required, to elect a Vice-Chairman ("Deputy Town Mayor") at the Annual General Meeting. It has been the practice of this Council to nominate a Town Mayor and Deputy Town Mayor in advance of the Annual General Meeting to enable continuity and a smoother transition. These nominations have no standing in law and do not bind the Annual General Meeting but will enable civic planning for the coming year. The Council is therefore requested to nominate a Town Mayor and Deputy Town Mayor for the forthcoming 2022-2023 Municipal Year.
17. To consider and approve the Schedule of Payments. [See schedule attached]



Superintendent Ian Thompson

I can't really believe that I'm writing this at the beginning of March and three months has passed since my last newsletter.

As we move out of the last COVID restrictions we've reflected on important lessons learnt, the structures we put in place and realising the benefits of working in new ways. These will put us in a strong position to respond to any future pandemic.



The recent storms have been challenging to respond to increasing demand on the emergency services. In Cornwall, we have developed a broader network of partnerships which ensured issues were dealt with as swiftly as possible.

We're now focusing on planning for the anticipated annual increase in visitors who will want to come and enjoy the county in the spring and summer.

Across Cornwall recorded crime continues to reduce making the county one of the safest areas to live, work and visit. However, so far this year we have not seen the seasonal drop in demand normally experienced in the winter. One reason for this could be the type of crimes that are being reported, which are more complex, have a higher level of safeguarding required, and take more time to investigate. Our focus in West Cornwall continues to address these complex crimes and our priorities for the next year include:

- Violence against women and girls
- Dangerous drug networks
- Reduction of vulnerability
- Modern slavery
- Serious fraud and cyber crime
- Road safety

I mentioned previously about the investment in local policing. I'm pleased to report that the uplift of 40 officers in Cornwall is moving at a fast pace and additional patrol officers arrive on sections every month. We have also run the selection process for the uplift in neighbourhood beat managers (NBMs) and four West Cornwall NBMs will be in post later this month.

Within this newsletter, I'm proud to highlight some of the good work officers are doing, demonstrating our commitment to providing world class sustainable policing.

Follow us:



Penzance, Hayle & St Ives



Hayle Police



Falmouth & Helston



Helston Police



Camborne, Pool & Redruth



Camborne Police



Truro, Perranporth & Tregony



Falmouth Police

Arrests for thefts, Redruth

Two men have been arrested and charged with a series of thefts which took place in January 2022 in the Redruth area.

Local policing and patrol teams worked together to quickly identify, locate, and arrest the two men for the series of thefts. Teams are now sorting through the stolen items recovered to hopefully reunite the property with their owners.



Praise received for local policing teams in Hayle and St.Ives

Policing teams in St. Erth, Hayle and St.Ives have been praised for their work with local agencies to address key issues in their areas.

In recent months, local policing teams have executed a closure order, seized vehicles, and made arrests to help reduce anti-social behaviour, thefts, and graffiti. They have also been out and about holding community engagement clinics across the towns.

The Live Well team would like to say thank you for the local teams continued support and outstanding job they do, always being there to help and going above and beyond.

Multi-agency operation to target illegal carriers of waste

On Tuesday 15 February, a multi-agency operation took place in St Day as part of our ongoing activity to prosecute people carrying illegal waste.

Eight vehicles were stopped:

- 2 vehicles were seized for no insurance - drivers charged
- 1 vehicle was seized with no road tax – driver charged
- 2 drivers were driving whilst disqualified - drivers charged
- 1 vehicle had an insecure load - driver given a fixed penalty
- 1 driver is pending prosecution for permitting a vehicle to be driven without insurance



Local policing teams were joined by representatives from Cornwall Council, Trading Standards, the Environment Agency plus other organisations in the first of a series of operations to stop increased number of waste operators working without licenses.

Student officers – out and about training

Over the past few months, student officers in Camborne, Pool and Redruth have been out responding to your emergency calls and dealing with crime and speeding vehicles.

The student officers have also been working with local policing teams and partners to tackle anti-social behaviour and repeat offenders in the towns. It's great to see practical experience being gained, community issues being identified and resolved and collaboration with our partners.

Legitimacy Panel

In response to the growing focus on how police officers apply their powers I've set up the Cornwall Legitimacy Panel where we review the application of policing powers in relation to stop and search and use of force.

The purpose is to undertake a reflective practice to:

- Identify opportunities to improve the way policing is delivered in Cornwall
- Progress the professional and ethical use of police powers
- Ensure accountability and standards of professional behaviour
- Review the interactions of our officers and the communities we serve

Through this reflective exercise we will provide direct and constructive feedback to officers allowing them to consider the impact of their actions, accurately record the use of the police power to ensure we remain accountable, enhance officer safety when in high-risk environments, and to improve ethical and professional practices. We will also be able to identify common themes that can be addressed by targeted training or improved practices.

If we observe actions of officers who fall below the standards of professional behaviour expected there is a referral pathway to our Professional Standards Department to investigate further. We also want to recognise and praise officers who've used their police powers professionally in challenging circumstance and promote these behaviours.



Youth Engagement Officers: Building relationships with young people

In July 2021, Cornwall Youth intervention Officers PC Phil Rees and PC Toby Best introduced the Mini Police scheme to schools and so far over 400 children have been part of the scheme.

Mini Police is a collaboration with schools, which focusses on year 5 & 6 children seeing active inputs from them about police identity, road safety, online safety, anti-social behaviour, and inclusion into their community.

The programme aims to help children build positive relations with police and develop their understanding of what the police do, whilst increasing their awareness of social responsibility, helping them thrive and grow within themselves as well as within their community. They build self-esteem, confidence, and knowledge that the police are approachable and accessible.

Alongside, YIOs are also developing links with the RNLI, Coastguard and Cornwall Health and Wellbeing practitioners, all of which will provide an input into the programme to introduce other vital services and support to the children in an interactive and immersive atmosphere.

The programme has received excellent feedback, having a profound impact on building positive relationships and altering many attitudes previously held by the children. The YIOs have also had enquires from children about joining police cadets.

There has been high demand from schools and Phil and Toby are booked into primary schools until the end of the next academic year.



REDRUTH TOWN COUNCIL**REPORT FOR: Meeting of the Council 28th March 2022****1.0 SUBJECT OF REPORT: Report from Cllr Connor Donnithorne (Redruth Central, Carharrack and St Day ED)****2.0 SUMMARY OF IMPLICATIONS**

a.	Policy	-	No
b.	Financial	-	No
c.	Legal	-	No

3.0 REPORT**3.1 Roseland Gardens Dog Waste Bins**

Still awaiting a reply... officer out of office until 22nd...

3.2 Proposed development of CLT affordable homes in Treskerby

I've had another Working Party meeting with the relevant people from CLT. I've had sight of site layout, homes layout etc. The proposal is for 9 affordable homes, 2 shared ownership and the other affordable rents.

I raised a number of concerns that could impact on the existing residents and to CLT's credit, they have answered most of them by adjusting plans etc. The obvious concern is this being used as the first of many developments. That said, CLT has done what it can to create this as a self-contained development, there being no access points etc to be used for 'infill' etc.

Will update TC members when I know more.

3.3 Proposed development of up to 9 dwellings, Scorrier

I recently met with the planning officer to discuss PA21/10689. My main concern is the impact that increasing development is having on the existing highways network, especially on the Scorrier road past Treskerby Woods development down to the Texaco Garage and Cornish Oven pasty shop.

There are a number of concerns about the road speed and topography here – and if left unaddressed could lead to an accident on this part of the road. With the prospect of 9 new houses on this road, that will likely lead to up to 20 more cars.

I am therefore looking at seeking a Highways S.106 contribution to part fund gateway features. This road is increasingly being seen as the entrance to Greater Redruth, and many residents from the Treskerby Woods development have been in contact with me with concerns about the road speed and difficulties getting out of that junction.

Would the Town Council be prepared to help (or fully) fund a Radar Traffic Count on this road to identify the speed data of road users? I had this done in Carharrack, with thanks to the Parish Council for contributing, and it showed a significant problem that we can no evidence with data. I have been told that this costs approximately £400.

If we are able to secure Highways contributions per open market dwelling, this could go a significant way in paying for the gateway features of TRO needed to make improvements to this network.

3.4 St Piran's Day – Redruth

It was wonderful to be able to join so many in Redruth celebrating St Piran's Day. It was my first solo outing with Bowie, who was much loved by well-wishers. It was good to catch up with George Eustice MP, where I again raised my concerns about proposed charging at Tehidy Woods, which I do not support and encouraged residents to feed into the consultation. I particularly enjoyed the music at the Buttermarket, and the sight of seeing Cllr Barnes pushing the pram around is etched into our memories for ever.

On a personal note – My apologies for missing the last couple of meetings. Work is very busy at the minute, as is being a first time Dad to a 10-week son that is already in 9-12 month clothing!!! As ever, I am always available to speak by phone (07710 883060) or by email.

I look forward to welcoming everyone to Expo. I was pleased to contribute a significant chunk of my Community Chest to helping with the event – to showcase the dynamic and exciting projects that have, and will, take place in our Community Network Area. See you all April 1st.

Cllr Connor Donnithorne
Cornwall Council – Redruth Central, Carharrack and St Day ED

REPORT FOR: Meeting of the Council 28th March 2022

1.0 SUBJECT OF REPORT: Town Mayor's Announcements

2.0 SUMMARY OF IMPLICATIONS

a.	Policy	-	No
b.	Financial	-	No
c.	Legal	-	No

3.0 TERMS OF REFERENCE

3.1 Please see below a report from the Town Mayor on his activities since the last meeting.

4.0 REPORT

4.1 Introduction

Good evening all. It's been another very quiet month, with a few cancellations due to the ongoing impact of the pandemic, but we've had great engagement with the community through St Piran's Day.

4.2 Chamber of Commerce

I attended the AGM of the Redruth and District Chamber of Commerce to preside over the election of officers for the coming year. I offer my congratulations to those elected.

4.3 Redruth Local Heroes Awards

Sam and I met with Sally at the Penventon to discuss plans for the upcoming Local Heroes Awards. The Penventon, as ever, have been of great support in getting this off the ground, and have offered significant sponsorship in kind for the venue and towards refreshments on the night.

4.4 Tre

Friday 4th marked the unveiling of Tre, a new artwork at Kresen Kernow by artist Abigail Reynolds. It was interesting to hear the story of the peace and the inspiration the artist took from Redruth, including the Plenys an Gwarri and scenes from the Cornish Ordinalia. I would encourage everyone to stop by and view the window on a sunny day, where you can enjoy it in full.

4.5 St. Piran's Day

Saturday 5th marked St. Piran's Day; the first full festival day ran by our new Engagement team. I want to thank Jenn, Alice, Kiera, and Sam, alongside the support from the Ops team, in putting together such a great event and ensuring it ran smoothly throughout. I made it onto Radio Cornwall, and it seems that we have some very good exposure and feedback from those who attended.

Jenn will provide a formal report at General Purposes.

4.6 Redruth Recorded

As you will know, the Engagement Team are launching a podcast about Redruth to promote the town. I joined Sam Monday last to record a number of introductions to this, which will hopefully cater for each eventuality. I look forward to listening to the first episode when it's published.

4.7 *Speeding at Gilbert's Coombe*

There is an ongoing issue with speeding through Gilberts Coombe, which has been causing significant frustration for residents. I have spoken with a Mr Murphy, who does not seem to be getting anywhere with Cornwall Council, who despite being the Highways Authority are very quick to say to contact the Town Council.

I have outlined that we have no powers but are hopeful that Amazon may be forthcoming regarding funding for speed traps, and that we will update him accordingly. As Cllr Branes was due to meet with Amazon last week, I hope he may be able to provide a verbal update on this.

4.8 *Cornwall Council Chairman's Charity Ball*

Saturday was due to have been the Chairman's Ball, but this has regrettably been postponed. I hope to attend at a later date, subject to timing and still being the Mayor!

5.0 **RECOMMENDATIONS**

- 5.1 It is recommended that the rest of this report should be noted.

Cllr Matthew Brown
Redruth Town Mayor



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council held at Redruth Civic Centre, Alma Place,
Redruth on Monday 28th February 2022

Present:	Cllr M Brown	Chairman
	Cllr H Biscoe	
	Cllr Mrs A Biscoe	
	Cllr P Broad	
	Cllr L Collins	
	Cllr B Craze	
	Cllr B Ellenbroek	
	Cllr C Garrick	
	Cllr D Reeve	
	Cllr C Skinner	
	Cllr I Thomas	
In attendance:	Mr P B Bennett	Town Clerk
	Ms C Coomber	Administration Assistant
	Ms A Hunt	Operations & Facilities Officer
	Ms S White	Engagement Officer
	Ms C Caldwell	Community Link Officer

PART I – PUBLIC SESSION

1454.1 To receive apologies for absence

Apologies were received from Cllrs Tremayne and Bishop (other commitments), and Cllr Barnes (unwell)

1454.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1454.3 To deal with local Police issues

A request had been made by the Police for a dedicated parking space in the town centre for use by Police vehicles. Several different locations were suggested and concerns were raised over how any such provision would be funded. Cllr Barnes would include the suggestion in the expression of interest for Redruth North in relation to the Community Network Highways Scheme.

1454.3.1 Unanimously RESOLVED to support the Police request for a dedicated parking space. [Proposed Cllr Reeve; Seconded Cllr Mrs Biscoe]

1454.4 To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish

A report from Cllr Barnes had been circulated prior to the meeting. The report was noted.

A report from Cllr Ellenbroek had been circulated prior to the meeting. It was further reported that complaints had been received about the public toilets in New Cut Car Park not being open on certain dates. The Town Clerk confirmed efforts were being made to find out what had happened, and an update would be given at the next meeting of the Amenities Committee. Cllr Ellenbroek also noted that a request for pre-application planning advice had been submitted for the Trengweath site. There were concerns over how any such potential development would impact existing traffic issues in this area. Finally, Cllr Ellenbroek informed the meeting that she had been made a Trustee at the Transformation CPR Foodbank. The report was noted.

Cllr Donnithorne had sent his apologies. His report had been circulated at the meeting. The report was noted.

1454.5 To receive a report from the Community Link Officer, Ms Charlotte Caldwell

A report had been circulated prior to the meeting. The Community Link Officer reminded those present that the Generation Expo event would commence on 1st April 2022 and would visit Redruth Community Centre. The report was noted.

1454.6 To receive the Town Mayor's announcements

A report had been circulated prior to the meeting. The Town Mayor stated that the Active Plus Positive People event was due to attend had been cancelled, but he was hopeful to attend another in the near future. The report was noted.

1454.7 To confirm the Minutes of the:

1454.7.1 *Monthly Meeting of the Council held on 31st January 2022*

RESOLVED by Majority to confirm the minutes of the Monthly Meeting of the Council held on 31st January 2022 as a true and accurate record of proceedings [Proposed Cllr Thomas; Seconded Cllr Ellenbroek] Cllrs Biscoe and Mrs Biscoe abstained as they had not been present at the meeting.

1454.8 To receive the Town Clerk's report

A report had been circulated prior to the meeting. It was confirmed that a meeting with Amazon had been set to discuss the traffic situation at New Portreath Road. The Highways Manager had made contact with the Town Council regarding issues with the granite surfaces in the town centre. Cllr Collins pointed out that the surfaces under the trees in Fore Street were particularly slippery. It was advised that the Town Council were requesting street cleanses where necessary and it was felt the street cleaning team were doing what they could to alleviate the situation. The Highways Manager had further raised concerns over the tree rings currently in place in Fore Street. These would be removed and stored by the Town Council while an alternative use or repurposing options were explored. Cllr Thomas wished to point out to the meeting that the proposals for Victoria Park did not relate to a reinstatement the existing drinking fountain, but provision of a free water refill station. There was no update with regard to the bin at Plain-an-Gwarry.

1454.9 To receive correspondence

No correspondence had been received.

1454.10 To receive the minutes as reports of the following committee meetings, and to accept and approve the recommendations and resolutions contained within of the:

1454.10.1 *Meeting of the Interim Planning Committee – 31st January 2022*

Unanimously RESOLVED that the minutes of the Meeting of the Interim Planning Committee held on 31st January 2022 are received and the recommendations and resolutions are approved [Proposed Cllr Biscoe; Seconded Cllr Mrs Biscoe].

1454.10.2 *Meeting of the General Purposes Committee – 7th February 2022*

Unanimously RESOLVED that the minutes of the Meeting of the General Purposes Committee held on 7th February 2022 are received and the recommendations and resolutions are approved [Proposed Cllr Reeve; Seconded Cllr Mrs Biscoe].

1454.11 To consider and approve the Schedule of Payments

Unanimously RESOLVED that the Schedule of Payments be approved [Proposed Cllr Ellenbroek; Seconded Cllr Reeve].

1454.12 To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (confidential matter), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12(A) of the 1972 Local Government Act.

1454.12.1 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (confidential matter), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12(A) of the 1972 Local Government Act [Proposed Cllr Mrs Biscoe; Seconded Cllr Craze].

1454.13 To further discuss and consider correspondence received by a number of Council Members

1454.13.1 Unanimously RESOLVED to: (i) note and accept the advice of the Town Clerk in relation to this matter; (ii) respond to the author of the correspondence and (iii) seek assistance from Cornwall Council in relation to reaching a resolution. [Proposed Cllr Biscoe; Seconded Cllr Craze].

Chairman

Redruth Town Council
Schedule of Payments
Meeting Date: 28th February 2022

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	25/01/2022	Total Gas & Power Ltd	DDR	717.40	102.87	4604	305	15.72	Electricity Charges
						4604	304	25.57	Electricity Charges
						4604	302	40.27	Electricity Charges
						4604	302	28.89	Electricity Charges
						4604	302	480.99	Electricity Charges
						4604	302	23.09	Electricity Charges
2	26/01/2022	Total Gas & Power Ltd	DDR	1821.67	303.61	4604	302	1518.06	Electricity Charges
3	26/01/2022	Vodafone Ltd	DDR	432.00	72.00	4203	102	360.00	Mobile Phones
4	27/01/2022	Total Gas & Power Ltd	DDR	326.27	15.54	4602	301	310.73	Gas Charges
5	28/01/2022	British Gas	DDR	24.05	1.14	4604	308	22.91	Electricity Charges
6	28/01/2022	British Gas	DDR	24.05	1.14	4604	308	22.91	Electricity Charges
7	28/01/2022	Kestrel Guards	FP604	54.00	9.00	4610	302	45.00	Security
8	28/01/2022	British Gas	FP605	147.10	7.00	4604	302	140.10	Electricity Charges
9	28/01/2022	Cosmic Images	FP606	750.00		4949	999	750.00	Tolques Tracks
10	28/01/2022	Redruth Town Band	FP607	100.00		4305	201	100.00	Xmas Event
11	28/01/2022	Aquastorage Sys Cleaning Ltd	FP608	91.20	15.20	4615	302	38.00	Legionella Checks
						4615	304	38.00	Legionella Checks
12	28/01/2022	Waterhaul Ltd	FP609	190.08	31.68	4948	999	158.40	Bag Hoops
13	28/01/2022	Biffa Waste Services Ltd	FP610	231.52	38.59	4605	302	192.93	Waste Contract
14	28/01/2022	British Gas	FP611	24.05	1.14	4604	308	22.91	Electricity Charges
15	28/01/2022	Harveys of Bond Street	FP612	40.90		4214	102	40.90	Newspapers
16	28/01/2022	GeoXphere Ltd	FP613	270.00	45.00	4204	102	225.00	Parish Online
17	28/01/2022	Euro Tool Hire & Sales	FP614	60.72	10.12	4501	210	50.60	Fencing
18	28/01/2022	British Telecomms	FP615	26.58		4203	102	26.58	Phones
19	28/01/2022	Staff Costs	FP616-637						MEMBERS ONLY (See separate sheet)
20	31/01/2022	UK Fuels Ltd	DDR	106.00	17.67	4521	210	88.33	Vehicle Fuel
21	31/01/2022	Biffa Waste Services Ltd	DDR	231.52	38.59	4605	302	192.93	Waste Contract
22	31/01/2022	Biffa Waste Services Ltd	DDR	156.51	26.08	4605	301	72.75	Waste Contract
						4605	302	57.68	Waste Contract
23	01/02/2022	South West Water	DDR	124.90		4603	301	117.00	Water Charges
						4603	305	7.90	Water Charges
24	01/02/2022	Xerox Finance Ltd	DDR	384.72	64.12	4205	102	320.60	Photocopier
25	02/02/2022	Hewlett-Packard Int Bank	DDR	255.32		4213	102	255.32	Tablets
26	04/02/2022	Cormac Solutions	FP638	1847.39	307.90	4510	320	1539.49	Vehicle Lease
27	04/02/2022	Tanist Ltd	FP639	117.60	19.60	4202	102	98.00	Internet
28	04/02/2022	Tanist Ltd	FP640	376.20	62.70	4222	102	313.50	IT Support
29	04/02/2022	Complete Business Solutions UK	FP641	78.36	13.06	4201	102	65.30	Stationery

Redruth Town Council
Schedule of Payments
Meeting Date: 28th February 2022

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
30	04/02/2022	Lavigne Lonsdale	FP642	4170.00	695.00	4949	999	3475.00	Redruth Vision
31	04/02/2022	Kestrel Guards	FP643	54.00	9.00	4610	302	45.00	Guarding
32	04/02/2022	Cormac Solutions	FP644	1357.09	226.18	4607	302	1130.91	Cleaning
33	04/02/2022	Tanist Ltd	FP645	58.80	9.80	4202	102	49.00	Internet
34	04/02/2022	Tanist Ltd	FP646	159.13	26.52	4202	102	132.61	Telephony
35	04/02/2022	Krowji Ltd	FP647	166.67		4508	320	166.67	Yard Rental
36	04/02/2022	Cornwall ALC Ltd	FP648	36.00	6.00	4708	203	30.00	Training
37	04/02/2022	Pool Academy	FP649	100.00		4949	999	100.00	Tolgus Trail
38	04/02/2022	Cormac Solutions	FP650	685.66	114.28	4511	306	571.38	Gnds Maint
39	04/02/2022	Kim Pilgrim	FP651	434.97		4949	999	434.97	Tolgus Trail
40	07/02/2022	UK Fuels Ltd	DDR	38.98	6.50	4522	210	32.48	Machinery Fuel
41	07/02/2022	HMRC	FP652	7479.89		4102	101	7479.89	Tax/NIC (Jan 22)
42	07/02/2022	CC Pension Fund	FP653	7703.91		4104	101	7703.91	Conts (Jan 22)
43	15/02/2022	Opie Oils	DDR	16.02	0.76	4522	210	15.26	Machinery Fuel
44	15/02/2022	Groundspeak	DDR (PP)	575.64		4950	999	575.64	Geocaching
45	18/02/2022	Aquastorage Sys Cleaning Ltd	FP654	91.20	15.20	4615	302	38.00	Legionella Checks
						4615	304	38.00	Legionella Checks
46	18/02/2022	D J Wothers Insp Servs	FP655	200.00		4929	999	200.00	Murdoch Flyer
47	18/02/2022	Euro Tool Hire & Sales	FP656	60.72	10.12	4501	210	50.60	Materials
48	18/02/2022	GoCollaborate	FP657	540.00	90.00	4721	401	450.00	NDP
49	18/02/2022	Green Waste Company	FP658	51.24	8.54	4501	210	42.70	Waste
50	18/02/2022	ITEC Connect Ltd	FP659	21.14	3.52	4205	102	17.62	Photocopier
51	18/02/2022	Macsalvors Ltd	FP670	647.52	107.92	4501	210	539.60	Materials
52	18/02/2022	Kestrel Guards	FP671	918.00	153.00	4610	302	765.00	Guarding
53	18/02/2022	Ms I Martin	FP672	491.25		4908	999	71.25	Project Work
						4721	401	420.00	Project Work
54	18/02/2022	Redruth Community Association	FP673	15.00		4210	102	15	Refreshments
55	18/02/2022	Sparkles C&PM Servs	FP674	10487.98	1748.00	4607	302	1834.00	Cleaning/Security
						4607	304	6426.00	Cleaning/Security
						4610	304	479.98	Materials/Repairs
56	18/02/2022	Mr Electric	FP675	1015.20	169.20	4610	304	726.00	Repairs
						4610	302	120.00	Repairs
57	18/02/2022	Total Gas & Power Ltd	FP676	377.68	62.94	4602	302	314.74	Gas Charges
58	18/02/2022	B&Q	FP677	12.00	2.00	4501	210	10.00	Materials
59	18/02/2022	Caroline Peddler	FP678	60.00		4929	999	60.00	Town Markets
60	18/02/2022	Resilient Orchards CIC	FP679	200.00		4709	203	200.00	Donation
61	18/02/2022	Reach Publishing Servs Ltd	FP680	1560.00	260.00	4950	999	1300.00	Welcome Back

Redruth Town Council
Schedule of Payments
Meeting Date: 28th February 2022

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
62	18/02/2022	Redruth PCC	FP681	70.00		4950	999	70.00	Tolqus Tracks
63	18/02/2022	elliswhittam	FP682	900.00	150.00	4708	203	750.00	E-Learning
64	18/02/2022	Portreath Garden Machinery Ltc	FP683	223.50	27.25	4501	210	196.25	Materials
Total Payments				45055.91	4506.57			40549.34	

Redruth Town Council
Town Clerks Report
Meeting Date: 28th March 2022

Mtg Ser No	Item	Action	Response
1454.3	Parking Space for Police Vehicle		Local team advised of Council's actions and are really pleased with outcome
14.4.4	Bin in Plain-an-Gwarry		Update from Cllr Barnes
1454.4	Speeding traffic along New Portreath Road		Update from Cllr Barnes
1454.8	Proposed provision of a free water refill station at Victoria Park, in support of the Friends of Victoria Park		Response to CC sent confirming our support in principle, but with no on-going financial support. Awaiting reply.



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M Brown

Town Clerk: P B Bennett

Minutes of an Interim Meeting of the Redruth Town Council Planning Committee held at Redruth
Civic Centre, Alma Place, Redruth on Monday 28th February 2022

Present: Cllr H Biscoe
Cllr A Biscoe
Cllr M Brown
Cllr L Collins
Cllr B Ellenbroek

Chairman

In attendance: Ms A Hunt
Ms C Coomber
Cllr I Thomas
Mr S Francis
Mr C Green
Ms L Ellis
Ms K Wood
Two further local residents were also in attendance

Operations & Facilities Officer
Administration Assistant

Applicant
Applicant
Local Resident
Local Resident

PART I – PUBLIC SESSION

1453.1 To receive apologies for absence

Apologies were received from Cllrs Tremayne and Bishop (other commitments) and Cllr Barnes (unwell).

1453.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1453.3 To suspend Standing Order to allow the public to speak

1453.3.1 Unanimously RESOLVED to suspend Standing Orders to allow the public to speak.
[Proposed Cllr Brown; Seconded Cllr Mrs Biscoe]

1453.4 To allow the public to put questions to the Council on any matters relating to this Agenda.

Mr Francis spoke as the applicant in relation to PA22/00781. He advised the meeting that the intention was to continue with the existing appointment-based business with approximately 30-40 clients per week. He stated that there was general support among Carbis Court residents, with no objections registered on the planning portal.

Ms Wood also spoke in relation to PA22/00781 and asked the Council to support a local family operating a local business. She commented that an elderly client unable to get into town had used the service and been made to feel very safe.

Ms Ellis spoke in relation to PA22/00781 and advised that she fully supported the application. Carbis Court was a small cul-de-sac, but there had been no parking problems in relation to the business as the applicant made use of a private driveway.

Mr Green spoke as the applicant in relation to PA22/01019. He stated that he was looking forward to bringing his business back into the town. No real change of use was involved in the application, although a small flat would be created, initially for use by a family member. The flat would remain part of the wider property and could also be used to house younger employees encountering difficulty finding local accommodation.

1453.5 To reinstate Standing Orders

1453.5.1 Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr Mrs Biscoe; Seconded Cllr Ellenbroek]

1453.6 To consider the planning applications

1453.6.1 The planning applications were dealt with in accordance with the attached Annex A to these minutes.

1453.7 To receive correspondence

1453.7.1 *Cornwall Council - Street Trading Renewal Application, LI22_000667, Leann Geach, Fore Street*

It was suggested that the trader be reminded of Cornwall Council policy in relation to single use plastic.

1453.7.1.1 Unanimously RESOLVED to support application LI22_000667. [Proposed Cllr Biscoe; Seconded Cllr Brown]

1453.7.2 *NHS England - Banns Pharmacy Ltd, Lanner*

The correspondence was noted.

Chairman

REDRUTH TOWN COUNCIL – PLANNING SCHEDULE**ANNEX A**

All references for PA22/ unless otherwise stated

Meeting: 28th February 2022

REF NO	CC REF	SITE	PROPOSAL	DECISION
LIST 1 Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Mrs Biscoe, Seconded Cllr Brown]				
1	01158	45 Cardrew Industrial Estate, Cardrew Way	Planning application for the continued use of the materials recycling facility, increase to the annual waste input and for the construction of external storage bays at Redruth Materials Recycling Facility with variation of condition 8 of decision PA20/01238 dated 10.06.2020	Supported on the proviso that the Local Liaison Group raises no objection to the proposed extension of operating hours
2	01330	Treskerby Farm, Treskerby	Proposed replacement of existing outbuilding and solar panels installed on inner roof slope of main farmhouse	Supported
3	01331	Treskerby Farm, Treskerby	Listed Building Consent for proposed replacement of existing outbuilding and solar panels installed on inner roof slope of main farmhouse	Supported

LIST 2

REF NO	CC REF	SITE	PROPOSAL	DECISION
4	00781	4 Carbis Court	Retention of a 3m x 3m double glazed summerhouse as a barber shop	Unanimously RESOLVED to support the application [Proposed Cllr Brown; Seconded Cllr Ellenbroek]
5	01137	Land East of 3 Melyn Grove, Harris Mill	Application for outline permission with all matters reserved for single dwelling	RESOLVED by Majority to support the application [Proposed Cllr Collins; Seconded Cllr Brown] Cllr Ellenbroek abstained
6	01019	Silverfields, Chapel Street	Retention and completion of the proposed change of use as part of existing E(c)(iii) business use to residential use C3(a), part re-roofing of premises and external alterations	Unanimously RESOLVED to support the application [Proposed Cllr Ellenbroek; Seconded Cllr Brown].



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Planning Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 14th February 2022

Present: Cllr H Biscoe Chairman
Cllr S Barnes
Cllr A Biscoe
Cllr M Brown
Cllr L Collins
Cllr W Tremayne

In attendance: Ms A Hunt Operations & Facilities Officer
Ms C Coomber
Cllr I Thomas
Mr & Mrs Hoole-Jackson Local Residents

PART I – PUBLIC SESSION

1452.1 To receive apologies for absence

Apologies were received from Cllrs Ellenbroek (personal commitments) and Bishop (other commitments).

1452.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1452.3 To consider the planning applications

1452.3.1 The planning applications were dealt with in accordance with the attached Annex A to these minutes.

1452.4 To confirm the minutes of the following meetings:

1452.4.1 Meeting of the Planning Committee held on 17th January 2022

RESOLVED by Majority to confirm the minutes of the Meeting of the Planning Committee held on 17th January 2022 as a true and accurate record of proceedings [Proposed Cllr Brown; Seconded Cllr A Biscoe]. Cllr Tremayne abstained as he had not been present at the meeting.

1452.4.2 Interim Meeting of the Planning Committee held on 31st January 2022

RESOLVED by Majority to confirm the minutes of the Meeting of the Planning Committee held on 31st January 2022 as a true and accurate record of proceedings [Proposed Cllr Tremayne; Seconded Cllr Brown]. Cllrs Biscoe and Mrs Biscoe both abstained as they had not been present at the meeting.

1452.5 Clerk's Report

A report had been circulated prior to the meeting. Cllr Barnes confirmed there was no update in relation to parking concerns at Bellevue, but that he would liaise with Cllr Collins and the Highways Manager. The Clerk further reported that a response had been sent to Portreath Parish Council in relation to their planning concerns, for which thanks had been received. The report was noted.

1452.6 To receive correspondence

1452.6.1 *Decision Notice Schedule*

The schedule was noted.

1452.6.2 *Licensed Premises Schedule*

The schedule was noted.

1452.6.3 *Cornwall Council Highways Scheme*

The correspondence was noted.

1452.6.4 *Cornwall Council Planning News for Local Councils and Agents Winter 21/22*

The correspondence was noted

1452.6.5 *Cornwall Council Neighbourhood Planning E-Bulletin, January 2022*

The correspondence was noted.

1452.6.6 *Cubert Parish Council - Discrimination in Affordable Housing Allocation Definitions*

The correspondence was noted

1452.6.7 *Cubert Parish Council – Lack of Enforcement, Failure to collect s106 Funding*

The correspondence was noted

1452.6.8 *Lanteglos-by-Fowey Parish Council – Cornwall Housing Crisis*

The correspondence was noted.

Chairman

REDRUTH TOWN COUNCIL – PLANNING SCHEDULE**ANNEX A**

All references for PA22/ unless otherwise stated

Meeting: 14th February 2022

REF NO	CC REF	SITE	PROPOSAL	DECISION
LIST 1 Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Brown, Seconded Cllr Mrs Biscoe]				
1	00408	1 Cardrew Industrial Estate, Cardrew Way	External elevation works for narrow windows to be replaced with new taller windows to match existing design and finish, louvred grilles to be installed to external façade for ventilation in various locations, finish to match existing cladding	Supported
2	00576	Penventon Park Hotel, West End	Works to trees subject to a Tree Preservation Order (TPO) as set out in the attached tree survey reports	Supported
3	00679	8 Fairfield	Single storey rear extension	Supported
4	00489	4 Coach Lane	Replacement two storey side extension and a single storey rear extension	Supported
5	00811	Woodlands, 6 Trevingey Road	Works to trees in a conservation area (CA), works include fell leylandii tree	Supported

6	00863	7 South Park	Bedroom Extension	Supported
7	00921	27 Blights Row	Proposed extension at ground floor level to existing garage and extension over garage to provide ancillary accommodation' with variation of conditions 2 and 3 of decision PA18/11019 dated 28/02/2019	Supported
LIST 2				
REF NO	CC REF	SITE	PROPOSAL	DECISION
8	00566	Basset Road Farm, Bassett Road	Proposed extensions	Unanimously RESOLVED not to support the application on the grounds that the design of the front elevation is not in keeping with the surrounding area. Redruth Town Council would look more sympathetically on a design which was more in keeping. [Proposed Cllr Barnes; Seconded Cllr Brown]
9	00684	The Beeches, 8 West Park	Erection of a dwelling	Unanimously RESOLVED not to support the application on the grounds: (i) that the plans represent

				<p>overdevelopment of the site; (ii) that the proposed dwelling would be located too close to the boundary with the neighbouring property; (iii) that the emerging Redruth Neighbourhood Plan is considering a policy to restrict development in gardens and (iv) of concerns in relation to overshadowing. [Proposed Cllr H Biscoe; Seconded Cllr Brown]</p>
10	00478	Land adj to Treetops, Trevingey Parc	Proposed 2no. dwellings, subsequent to outline permission PA17/08453	<p>RESOLVED by Majority not to support the application given that concerns raised regarding drainage have not been addressed. Redruth Town Council continues to have concerns in relation to the ground stability of the site and the potential for land slip and asks that full investigations are carried out, with any remedial work completed prior to any building work being permitted to commence. [Proposed Cllr Barnes; Seconded Cllr Brown]</p>

11	12763 (PA21)	Gethsemane, Church Lane	Removal of single storey extension from the North East elevation to be replaced by a single storey extension. Removal of shed, creation of two summerhouses on the grounds. Internal and external alterations including the installation of conservation roof windows	Unanimously RESOLVED to support the application [Proposed Cllr Tremayne; Seconded Cllr Barnes]
12	12764 (PA21)	Gethsemane, Church Lane	Listed building consent: Removal of single storey extension from the North East elevation to be replaced by a single storey extension. Removal of shed, creation of two summerhouses on the grounds. Internal and external alterations including the installation of conservation roof windows	Unanimously RESOLVED to support the application [Proposed Cllr Tremayne; Seconded Cllr Barnes]



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

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Town Mayor: Cllr M Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Planning Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 14th March 2022

Present: Cllr H Biscoe Chairman
Cllr S Barnes
Cllr A Biscoe
Cllr L Collins
Cllr W Tremayne

In attendance: Ms A Hunt Operations & Facilities Officer
Mr S Treloar Administration & Finance Officer
Ms C Coomber Administration Assistant
Cllr I Thomas

PART I – PUBLIC SESSION

1456.1 To receive apologies for absence

Apologies were received from Cllrs Ellenbroek (unwell), Brown and Bishop (other commitments).

1456.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1456.3 To consider the planning applications

1456.3.1 The planning applications were dealt with in accordance with the attached Annex A to these minutes.

1456.4 To confirm the minutes of the following meetings:

1456.4.1 *Meeting of the Planning Committee held on Monday 14th February 2022*

Unanimously RESOLVED by to confirm the minutes of the Meeting of the Planning Committee held on 14th February 2022 as a true and accurate record of proceedings [Proposed Cllr Collins; Seconded Cllr S Barnes].

1456.4.2 *Interim Meeting of the Planning Committee held on Monday 28th February 2022*

RESOLVED by Majority to confirm the minutes of the Meeting of the Planning Committee held on 28th February 2022 as a true and accurate record of proceedings [Proposed Cllr Collins; Seconded Cllr Mrs Biscoe]. Cllrs Barnes and Tremayne abstained at they had not been present at the meeting.

1456.5 Clerk's Report

A report had been circulated prior to the meeting. Cllr Barnes advised that there was no update in relation to the parking concerns at Bellevue. The report was noted.

1456.6 To receive correspondence

1456.6.1 *Decision Notice Schedule*

The schedule was noted.

1456.6.2 *Licensed Premises Schedule*

The schedule was noted.

1456.6.3 *Cornwall Council – Planning Training for Local Councils; Supporting Sustainable Development, Flood and Coast Risk Management – The Environmental Agency's role and responsibilities.*

A link to the training was included in the correspondence. All Councillors were invited to attend. Presentations from the training would also be available on the Cornwall Council website at a future date.

Chairman

REDRUTH TOWN COUNCIL – PLANNING SCHEDULE**ANNEX A**

All references for PA22/ unless otherwise stated

Meeting: 14th March 2022

REF NO	CC REF	SITE	PROPOSAL	DECISION
LIST 1 Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr A Biscoe, Seconded Cllr Tremayne]				
1	00810	Woodlands, 6 Trevingey Road	Works to a tree subject to a tree preservation order, works are to fell a Chestnut tree (aesculus hippocastanum), as the tree is damaged and too large, owners would like to replant another tree somewhere else in garden, preferably any softwood	Supported
2	00804	Woodlands, 6 Trevingey Road	Works to a tree subject to a tree preservation order, works are for the felling of one Ash (Fraxinus excelsior), due to poor position in garden and tree being damaged, owners would like to replant with a softwood possibly a sequoia or pine nearby in front garden	Supported
3	01676	1 Claremont Vean, Penders Lane	Single garage to provide garage space for one car. Foundations have already been completed and signed off by Building Control. No other works to be undertaken until determination of planning application	Supported
LIST 2				
NIL				



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Amenities Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 7th March 2022

Present: Cllr A Biscoe
Cllr S Barnes
Cllr H Biscoe
Cllr L Collins
Cllr B Ellenbroek
Cllr D Reeve
Cllr I Thomas

Chair

In attendance: Mr P B Bennett
Ms A Hunt
Mr C Strugnell
Mr S Treloar
Cllr C Skinner

Town Clerk
Operations & Facilities Officer
Facilities Supervisor
Administration & Finance Officer

PART I - PUBLIC SESSION

1455.1 To receive apologies for absence

Apologies were received from Cllrs Brown (unwell), Broad, Garrick and Tremayne (other commitments).

1455.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1455.3 To confirm the Minutes of the Meeting of the Amenities Committee held on 10th January 2022

1455.3.1 RESOLVED by Majority to accept the Minutes of the Meeting of the Amenities Committee held on 10th January 2022 as a true and accurate record of proceedings [Proposed Cllr Thomas; Seconded Cllr H Biscoe]. Cllr Reeve abstained as she had not been present at the meeting.

1455.4 Town Clerk's Report

A report had been circulated prior to the meeting. The Operations & Facilities Officer further reported that the decision had been taken to lock the Market Way gates at 5pm from 1st March. This would reduce the amount of time the site was left vulnerable to antisocial behaviour, while allowing unit holders to stay open for longer if they wished. Cllr Biscoe requested that signage be placed at the telephone kiosk outside the London Inn explaining that it was being removed but had been adopted by the Town Council and would subsequently be reinstated. Confirmation of the outcome of the funding bid for a Changing Places Toilet was still awaited. Cllr Ellenbroek agree to chase this up on behalf

of the Town Council. The Town Clerk reported that the Skatepark was being well-used. In answer to a question, he advised that only one tender had been received in relation to the pathway. Cllr Barnes stated that there had been concerns about skateboard users in the town centre. The Operations & Facilities Officer advised that complaints had also been received by the Town Council in relation to the dangerous use of scooters, bicycles and skateboards in the town centre. This had already been raised with the Police and the intention was to discuss it further with the Neighbourhood Team on their next visit to the Civic Centre. Cllr Ellenbroek reported additional concerns had been raised in relation to use of the Skatepark. The Facilities Supervisor advised that the site was checked daily by the team with no specific issues identified, other than some graffiti which had immediately been removed. Cllr Thomas expressed concern over the Skatepark and its users becoming a scapegoat. He suggested that antisocial behaviour was actually down since its opening and that the Facilities Team were doing a great job, with members of the public hugely complimentary. The report was noted.

1455.5 To receive correspondence

Gwealan Tops – Condition of Tarmac

Correspondence had been received after the circulation of papers, the contents of which were read to those present. It was confirmed that the tarmac in question was part of the car park jointly shared by Lowen Harts Day Nursery and Gwealan Tops. It was understood that Lowen Harts were prepared to contribute to the cost of retarmacking the car park, the current condition of which was agreed to be very poor. The Town Clerk would make contact with Lowen Harts to establish their position.

- 1455.5.1 Unanimously RESOLVED in principle to make a financial contribution to the retarmacking of the car park shared by Gwealan Tops and Lowen Harts Day Nursery, on the proviso that all necessary checks are carried out in a satisfactory manner and all financial regulations are met [Proposed Cllr Reeve; Seconded Cllr Ellenbroek].

1455.6 To receive a report on the work of the Facilities Department

A report had been circulated prior to the meeting. The Facilities Supervisor stressed the importance of the Town Council maintaining its properties, stating that the team was keen to deal with maintenance issues at an early stage, as failure to do so could have significant financial implications. While the addition of a new team member allowed the opportunity to complete more tasks in-house, it was anticipated that the Committee would receive some specific financial requests in the near future. It was expected that the upcoming ROSPA report would highlight some issues and an audit of work at The Chambers was being undertaken. The Facilities Supervisor further expressed concerns over the opening and cleaning of the public toilets in New Cut. He was monitoring the situation and the contractor had been spoken to, however there was now a need to consider the contract as a whole. Cllr Ellenbroek suggested that the issue of public toilets was currently a Cornwall-wide concern. It was agreed to put devolution on the Agenda for the next meeting of the Amenities Committee. At the request of Cllr Ellenbroek, the Facilities Supervisor would send her an email in relation to the current state of work carried out at Parc An Mengleth.

- 1455.6.1 Unanimously RESOLVED to note the report and grant approval for corresponding works and purchases, where applicable [Proposed Cllr H Biscoe; Seconded Cllr Thomas].

Chairman

REPORT FOR: Meeting of the Council 28th March 2022

1.0 SUBJECT OF REPORT: Tarmacking of Car Park at the Gweal-an-Top site

2.0 SUMMARY OF IMPLICATIONS

- | | | | |
|----|-----------|---|-----|
| a. | Policy | - | No |
| b. | Financial | - | Yes |
| c. | Legal | - | Yes |

3.0 REPORT

- 3.1 Members of the Amenities Committee will be aware of the urgent nature of works required to tarmac the car park at the Gweal-an-Top site. At the last committee meeting it was agreed in principle to make a financial contribution to the retarmacking of the car park shared by Gweal-an-Tops and Lowen Harts Day Nursery, on the proviso that all necessary checks are carried out in a satisfactory manner and all financial regulations are met. This report updates Members on the progress to date in this matter
- 3.2 I have spoken with the manager/Owner of the Lowen Harts Day Nursery who agrees that the works are essential and need to be actioned as soon as possible. He has given an undertaking to pay for 50% of these works and has already obtained a quotation from a local company for this work, and the company concerned are prepared to split the invoice between the two parties accordingly so that we are able to make a claim for the VAT element. Our colleagues at the Friends of Gweal-an-Top have also obtained two quotations for this work, and although they include some additional works, are more expensive than that received by Lowen Harts Day Nursery.
- 3.3 I would therefore recommend that we collaborate with Lowen Harts Day Nursery in getting this work done under the agreement made with him and using the quotation provided by him. I am satisfied that by doing this we have met the requirements of our Financial Regulations. Furthermore, and in line with the discussions at the Amenities Committee meeting, the Town Council pay for the 50% invoice up front and negotiate with the Friends of Gweal-an-Top recovery of their 50% of our invoice, over a short period of time to ensure that their cashflow is not unduly affected in one lump sum.
- 3.4 I have agreed to discuss this further with Lowen Harts Day Nursery in the coming days after this discussion by Council, in the hope of getting the work carried out soonest.

4. RECOMMENDATIONS

- 4.1 It is recommended that the report be considered, and the following recommendations approved:
- a. that the Town Council collaborate with Lowen harts Day Nursery in getting the work to tarmac the car park at the Gweal-an-Top site completed soonest; and
 - b. that agreement be reached between ourselves and the Friends of Gweal-an-Top for the repayment of their contribution to the work.

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council 28th March 2022

1.0 **SUBJECT OF REPORT: Council Committees and Dates of Meetings for Municipal Year 2022-23**

2.0 **SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|-----|
| a. | Policy | - | Yes |
| b. | Financial | - | No |
| c. | Legal | - | Yes |

3.0 **REPORT**

3.1 Members will be aware that at this time of year we normally agree the dates for Council and Committee Meetings for the coming municipal year. Whilst we will do this as part of this report, the Senior Management Team wish to recommend some changes to the Committee structure to that currently in use.

3.2 At present our committee structure of has been in existence for a number of years and has developed as needs and responsibilities have changed. However, following on from the staffing review there is an overlap of responsibilities across a number of committees which could require Council officers to attend more meetings than necessary in some cases to deal with just one item on the agenda. We are therefore proposing that the committees now reflect the work of the staffing teams, and that some committee titles are changed to reflect this. In essence the majority of the existing committees work will remain unchanged, but there will be some changes to a number of areas of responsibility which will move from an existing committee to another committee.

3.3 Attached you will see a chart with the recommended structure for our committees going forward. Each committee will be "clerked" by one of the senior management team, with reports provided by those members of staff within their team identified. Whilst we have discussed the frequency to the number of meetings each committee shall meet, we have for the time being remained as current with the exception of the Finance and Staffing Committees which will increase from quarterly meetings to bi-monthly. This of course does not prevent extraordinary meetings being called if necessary.

3.4 It is recommended that the new committee structure comes into effect after the Annual General Meeting of the Council in May. Based on this new structure and frequency of meetings, also attached is the proposed dates of meetings for the coming municipal year.

3.5 As there is a proposed change to Standing Orders with this recommended new structure an amendment will have to be made to our Standing Orders, and as members know any changes to these need to be laid aside for a month once discussed. The following amendment made to Standing Orders is therefore recommended:

"11.3 The following committees shall be the Standing Committees of the Town Council and shall consist of a minimum of 8 members including the Town Mayor and Deputy Town Mayor:

- | | |
|----|-----------------------|
| a. | Operations Committee; |
| b. | Engagement Committee; |
| c. | Planning Committee; |

- d. Finance Committee [Town Mayor, Deputy Town Mayor, Chairs of Engagement; Operations, Planning, and Staffing Committees plus minimum of 2 other Members]
- e. Staffing Committee [Town Mayor, Deputy Town Mayor, Chairs of Engagement; Operations, and Planning Committees plus minimum of 3 other Members]”

3.6 Updated Terms of Reference for each of the Standing Committees shall be presented at the Annual General Meeting for approval in the usual manner.

3.7 Council are requested to consider the report and approve the recommendations of the Senior Management Team outlined below.

4 **RECOMMENDATIONS**

4.1 It is recommended that the report be considered, and the following recommendations approved:

- a. that the Town Council committee structure be amended as discussed; and
- b. that the dates for meetings of the Council and its Committees be agreed as proposed.
- c. that the proposed amendment to Standing Order 11.3 be laid aside for a period of one month and reconsidered at the Council Meeting in April.

Peter Bennett
Town Clerk
and on behalf of Senior Management Team

Encs.

Full Council
(Town Clerk)

Reports: As appropriate

Police, Cornwall Councillors, Community Link Officer,
Mayor, Youth Council, Reports from Committees, Items
referred by Committees, Strategic Planning,
Legal Matters, Council Law, Councillor Training (General),
Governance

Operations
(Operations Officer)

Reports:

Facilities Supervisor
AFO

RTC Buildings & Land
Public Open Spaces
Public Footpaths
Parks & Play Areas
Bus Shelters
Allotments
Community Centre
Town Clock
Public Realm
Street Furniture
Floral Display
Public Toilets
Gweal-an-Top
Skate Park
Health & Safety
Weed Control
Waste Management
Operational Policies
RTC Website
Administration Matters
Devolution/Asset Transfer
Land Acquisition/Disposal

Engagement
(Engagement Officer)

Reports:

CPM
LISTL

Town Events/Festivals
Library & Information
Service
Climate Emergency
Plastic-Free Redruth
Town Markets
Tourism
Regeneration
Communication
Engagement Strategy
Engagement Policy
Marketing & Promotion
Award Schemes
Discover Redruth
Redruth Record
Social Media
Partnership Working
CCTV
Fore St Telephone Kiosk
Elections
Signage

Planning
(Operations Officer)

Planning applications
Pre-application Consultation
Certificates of Lawfulness
Tree works
Conservation Areas
World Heritage Site
Highways Matters
Neighbourhood Plan
Licensing
Enforcement
Street Trading
Listed Buildings
Planning Policy
Street Naming
Planning Inquiries

Neighbourhood Plan
Steering Group
(Operations Officer)

Redruth Neighbourhood
Development Plan

Staffing
(Town Clerk)

Reports:

Operations Officer
Engagement Officer
HR Consultant

Pay
Employment Contracts
Recruitment
HR Policy & Procedures
Training
Performance
Conduct
Capability
Redundancy
Working Conditions
& Practices
Wellbeing & Mental Health
Pensions
HR Outsourcing

Finance
(Town Clerk)

Reports:

Administration &
Finance Officer

Audit
Financial Checks
Financial Reporting
Accounts
Internal Controls
Compliance
Insurance
Financial Risk Assessment
Financial Regulations
Financial Policy
Annual Budget/Precept
Members' Allowances
Grants & Donations
Christmas Goodwill
Market Way Leases & Rent
Council Vehicles
Office Equipment
Procurement
IT Support

Redruth Town Council
Table of Council and Committee Meetings 2022-2023

	May 2022	June	July	August	September	October	November	December	January 2023	February	March	April
Operations Committee	3 (Tues)		4		5		7		9		6	
Engagement Committee		6		1		3		5		6		3
Planning Committee	9	13	11	8	12	10	14	12	16	13	13	11 (Tues)
Finance Committee			18		19		21		23		20	
Staffing Committee	16	20		15		17		13 (Tues)		20		17
Planning Committee (Interim)	30	27	25	22	26	24	28		30	27	27	24
Full Council	23 (AGM)	27	25		26	24	28	19	30	27	27	24
Neighbourhood Development Plan	Meetings to be arranged as required											

All meetings are held remotely and virtually until further notice, commencing at 7:00 pm (excepting Interim Planning & Neighbourhood Planning meetings which will commence at 6.30pm) promptly. The dates indicated are provisional dates only; confirmation of these dates will be on issue/receipt of the agendas and associated meeting papers.

Redruth Town Council
Schedule of Payments
Meeting Date: 28th March 2022

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	21/02/2022	UK Fuels Ltd	DDR	5.40	0.90	4522	210	4.50	Guard card
2	22/02/2022	Total Gas & Power Ltd	DDR	2653.83	431.22	4604	305	17.12	Electricity Charges
						4604	304	26.37	Electricity Charges
						4604	302	1558.27	Electricity Charges
						4604	302	33.69	Electricity Charges
						4604	301	575.81	Electricity Charges
						4604	302	11.35	Electricity Charges
3	23/02/2022	Vodafone Ltd	DDR	479.06	79.84	4203	102	399.22	Mobile Phones
4	23/02/2022	British Gas	DDR	20.37	0.97	4604	308	19.40	Electricity Charges
5	25/02/2022	Town Clerk	FP694	3110.58		4101	101	3110.58	Salary
6	25/02/2022	Control Print Ltd	FP684	109.00		4402	205	109.00	Leaflet
7	25/02/2022	Cornwall Council	FP685	968.50	161.42	4515	210	807.08	CCTV R&M
8	25/02/2022	Cornwall Council	FP686	2155.28	359.21	4516	210	1796.07	CCTV Camera
9	25/02/2022	Cornwall Council	FP687	90.00	15.00	4207	102	75.00	Advertising
10	25/02/2022	John Brady Agencies	FP688	97.92	16.32	4408	206	81.60	Flags
11	25/02/2022	Kestrel Guards	FP689	54.00	9.00	4610	302	45.00	Security
12	25/02/2022	MillSigns Ltd	FP690	15.00	2.50	4413	206	12.50	Signs
13	25/02/2022	Redruth Community Association	FP691	240.24		4936	999	240.24	Dishwasher/Repairs
14	25/02/2022	T Clarke Contracting Ltd	FP692	296.70	49.45	4616	302	247.25	Ann Maint
15	25/02/2022	Warmstar Heating	FP693	2177.40	362.90	4936	999	1814.50	Repairs - RCC
16	28/02/2022	Staff Costs	FP694-715						MEMBERS ONLY (See separate sheet)
17	28/02/2022	UK Fuels Ltd	DDR	200.00	33.33	4521	210	91.66	Vehicle Fuel
18	25/02/2022	Crystal Image	FP716	14.00	2.33	4210	102	11.67	Engraving
19	28/02/2022	Total Gas & Power Ltd	DDR	370.11	17.62	4602	301	352.49	Gas Charges
20	01/03/2022	South West Watre	DDR	124.90		4603	301	117.00	Water Charges
						4603	305	7.90	Water Charges
21	02/03/2022	Hewlett-Packard Int Bank	DDR	255.32		4213	102	255.32	Tablets
22	02/03/2022	BES Commercial	FP717	97.65	4.65	4604	302	93.00	Electricity
23	04/03/2022	EDF Energy Ltd	FP718	438.64	20.89	4604	305	417.75	Electricity
24	04/03/2022	Scheele Design Ltd	FP719	2745.00		4913	999	2745.00	Website
25	04/03/2022	Flower Power	FP720	60.00		4415	206	60.00	Daffodils
26	04/03/2022	Tanist Ltd	FP721	376.20	62.70	4222	102	313.50	IT Support
27	04/03/2022	Francotyp Postalia Ltd	FP722	45.60	7.60	4206	102	38.00	Auto update
28	04/03/2022	Kestrel Guards	FP723	54.00	9.00	4610	302	45.00	Security
29	04/03/2022	Croft Multi Academy	FP724	100.00		4950	999	100.00	Tolgus Trail

Redruth Town Council
Schedule of Payments
Meeting Date: 28th March 2022

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30	04/03/2022	Cormac Solutions	FP725	1357.09	226.18	4607	302	1130.91	Cleaning
31	04/03/2022	Cornwall Council	FP726	80.00		4210	102	80.00	Chairman's Ball
32	04/03/2022	Portreath Garden Machinery Ltc	FP727	39.99		4501	210	39.99	PPE - Helmet
33	04/03/2022	Krowji Ltd	FP728	166.67		4508	320	166.67	Yard Rental
34	04/03/2022	Regan Builders	FP729	6598.80	1099.80	4901	999	5499.00	Clock Tower
35	04/03/2022	Citizenship 4 Life	FP730	2500.00		4719	203	2500.00	Donation
36	04/03/2022	Complete Business Solutions U	FP731	65.51	10.92	4201	102	54.59	Stationery
37	07/03/2022	UK Fuels Ltd	DDR	106.77	17.80	4521	210	88.97	Vehicle Fuel
38	07/03/2022	Biffa Waste Services Ltd	DDR	124.82	20.81	4605	301	38.88	Waste Contract
						4605	302	65.13	Waste Contract
39	08/03/2022	Total Gas & Power Ltd	DDR	34.91	1.66	4604	302	33.25	Electricity Charges
40	11/03/2022	CC Pension Fund	FP732	7601.17		4104	101	7601.17	Contributions
41	11/03/2022	HMRC	FP733	7286.56		4102	101	7286.56	Tax/NIC
42	16/03/2022	Higher Beings	FP734	420.00		4402	206	420.00	SPF Ents
43	16/03/2022	Bagas Crowd	FP735	100.00		4402	206	100.00	SPF Ents
44	16/03/2022	Cobweb Tours	FP736	200.00		4402	206	200.00	SPF Ents
45	16/03/2022	Complete Business Solutions U	FP737	26.54	4.42	4201	102	22.12	Stationery
46	16/03/2022	Control Print Ltd	FP738	59.00		4406	206	59.00	SPF Leaflets
47	16/03/2022	Euro Tool Hire & Sales	FP739	52.80	8.80	4501	210	44.00	Fencing Hire
48	16/03/2022	Harveys of Bond Street	FP740	83.80		4214	102	83.80	Newspapers
49	16/03/2022	ITEC Connect Ltd	FP741	19.06	3.18	4205	102	15.88	Photocopier
50	16/03/2022	Lavigne Lonsdale	FP742	4200.00	700.00	4949	999	3500.00	Redruth Vision
51	16/03/2022	Macsavors Ltd	FP743	323.45	53.91	4501	210	269.54	Materials
52	16/03/2022	Kestrel Guards	FP744	90.00	15.00	4610	302	75.00	Security
53	16/03/2022	Kestrel Guards	FP745	864.00	144.00	4610	302	720.00	Security
54	16/03/2022	nPower Ltd	FP746	732.37	122.06	4604	303	610.31	Electricity
55	16/03/2022	Sparkles C&PM Servs	FP747	1814.40	302.40	4607	302	336.00	Toilets
						4607	304	1176.00	Toilets
56	16/03/2022	Total Gas & Power Ltd	FP748	357.37	59.56	4602	302	297.81	Gas Charges
57	16/03/2022	Trinity Fire & Security System	FP749	744.00	124.00	4616	302	620.00	Annual Maint
58	16/03/2022	Truro Tractors Ltd	FP750	25.61	3.94	4501	210	21.67	Materials
59	16/03/2022	Penkeyll Obby Oss	FP751	100.00		4402	206	100.00	SPF Ents
60	16/03/2022	Inqelhart Singers	FP752	150.00		4402	206	150.00	SPF Ents
61	16/03/2022	Hotch Potch	FP753	330.00		4402	206	330.00	SPF Ents
62	16/03/2022	Jumping Out	FP754	90.00		4402	206	90.00	SPF Ents
63	16/03/2022	Raise the 'Ruth	FP755	50.00		4402	206	50.00	SPF Ents

Redruth Town Council
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64	16/03/2022	Heb Mar	FP756	150.00		4402	206	150.00	SPF Ents
65	16/03/2022	St Aubyn Singers	FP757	60.00		4402	206	60.00	SPF Ents
66	16/03/2022	Red River Singers	FP758	100.00		4402	206	100.00	SPF Ents
67	16/03/2022	Chaos Digital	FP759	2499.00		4950	999	2499.00	Podcast
Total Payments				44485.11	3076.56			41333.54	75.01