



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Our Reference:

RTC/400/1/Mtg

Date:

26th January 2022

See Distribution

Dear Councillor

Monthly Meeting of the Council – 31st January 2022

You are summoned to attend the Monthly Meeting of the Redruth Town Council which will be held in the Langman Room, Redruth Civic Centre, Alma Place, on Monday 31st January 2022 commencing at 7:00 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Although the Covid-19 guidelines have now been relaxed, we request that Members do not attend the Council building before 6:50 p.m. Entry to the building will be through the main access doors to the Library and we ask that you continue to wear a face covering, unless exempt, and sanitise hands on entry. At the conclusion of the meeting members are asked to vacate the building promptly through the external door in the Langman Room to Alma Place.

Yours sincerely

Peter Bennett
Town Clerk

Enclosures

Agenda and associated documentation.

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

President, Redruth Chamber of Commerce

Inspector S Curtis, Devon & Cornwall Constabulary

Monthly Meeting of the Redruth Town Council
31st January 2022
AGENDA

PART I - PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak.*
4. To allow the public to put questions to the Council.
5. *To reinstate Standing Orders.*
6. To deal with local Police issues.
7. To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish. [See reports attached]
8. To receive a report from the Community Link Officer, Ms Charlotte Caldwell. [See report attached]
9. To receive the Town Mayor's announcements. [See report attached]
10. To confirm the Minutes of the:
 - 10.1 Monthly Meeting of the Council held on 20th December 2021. [Minutes attached]
11. To receive the Town Clerk's report. [Report attached]
12. To receive Correspondence. [See schedule attached]
13. To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within of the minutes of the:
 - 13.1 Planning Committee – 17th January 2022. [Minutes attached]
 - 13.2 Amenities Committee – 10th January 2022. [Minutes attached]
 - 13.3 Audit & Accounting Governance Committee – 18th January 2022. [Minutes attached]
 - 13.4 Staffing Committee – 24th January 2022. [Minutes attached]
14. To consider and approve the Schedule of Payments. [See schedule attached]
15. To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (confidential matter), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act.

PART II – PRIVATE SESSION

16. To discuss and consider correspondence received by a number of Council Members. [Copy attached]

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council 31st January 2022

1.0 **SUBJECT OF REPORT: Report from C. Cllr R S Barnes – Redruth (North) ED**

2.0 **SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 **REPORT**

- 3.1 On the 3rd of January I went to Jethro's funeral at Truro Cathedral. It was a very moving ceremony. Jethro may have died, but the Legend lives on.
- 3.2 The Amenities meetings on the 10th was very good.
- 3.3 On the 11th I had a CPIR meeting, followed by a Redruth Youth Forum meeting. After that there was a CPIR meeting.
- 3.4 The 13th brought a Group Leaders meeting, which I couldn't attend, but I had forwarded my views sent to them.
- 3.5 The 17th was an RTC Planning meeting.
- 3.6 The 24th was a Staffing meeting
- 3.7 The 25th brought a CPIR meeting where the centre of discussion was the Network Panel Manager possibly leaving Cornwall Council. Which is terrible news for the residents of this area.
- 3.8 On the 31st is Redruth Town Council meeting, and a planning meeting as well.
- 3.9 The biggest complaints I have received has been about speeding traffic in the area. I don't think the 20mph scheme will achieve as much as is hoped. It seems to me that speeding traffic is a problem, in the town areas and in the rural areas.
- 3.10 Members of the public have complained to me about Cornwall Council spending so much money in Truro on their investments. Such as Langarth and Pydar.

Cllr Stephen Barnes
Redruth Town Council & Cornwall Council - Redruth North

REPORT FOR: Meeting of the Council 31st January 2022

1.0 SUBJECT OF REPORT: Report from C. Cllr Mrs B Ellenbroek – Redruth (South) ED

2.0 SUMMARY OF IMPLICATIONS

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 REPORT

3.1 *Annual conversation* (as per the email for the video link for members).

This was an excellent evening, with a great contribution from our young people. Planning will start shortly start for this years event. I will keep you updated. Trewirgie Junior School students were a very inspirational team on Climate issues and I was, as a local member, very proud of them.

3.2 Progress on the pledges agreed at the event so far as follows

Mental health and Wellbeing

- A funding bid to the Department of Transport is being submitted in response to reducing isolation / loneliness and increasing opportunities for children and young people to safely and comfortably move around Cornwall. Ambassadors have taken part in a focus group to discuss ideas for the pilot project.
- Work is moving forward with Ambassadors reviewing current Mental Health information and guidance

Our Future

- Planning / housing Sam Irving and Louise Wood are going to engage with Y7 journalists and Ben Power's (Comms) team to create a video to go on CC website explaining affordable housing, what is it and how does the system work. What's happening to improve the situation.

Climate and Environment

- Meeting planned with Ambassadors to discuss the creation/development of an education website to increase awareness of campaigns and activity to be involved in.

Children's Rights progress

A Children's Rights Working Group has been formed and had two meetings A plan of work has been agreed for between now and April. This plan focusses on 4 areas:

- Governance – Inclusion of reference of Children's Rights in the Priority Outcomes and Representation on each Priority Outcome board
- Children's voice and participation in decision-making (including HeadStart legacy and Pledges from Annual Conversation, youth council)

- Raising awareness – training – starting with Member and Senior Officer (initial focus tiers 1-4)
- Practical changes – in policy and practice such as reference to Children's Rights in job specifications, decision making process, reporting/accountability systems

Finally as far as work with young people goes

Youth Parliament recruitment is currently being led by Action for Children.

Wider discussion about the shape of a Youth Council are taking place. Where Redruth leads, others follow!!

3.2 ***Derelict buildings/land in the CPIR area***

As a result of discussions at both Place Shaping Board and the fortnightly meeting of Cornwall Councillors there has been a lot of concern expressed about how many derelict sites there are. We have put together a "dossier" and sent it to Phil Mason and his team. We will meet with them in February/March to discuss our concerns at what seems to be a neglect of our area. We are all aware that the high cost remediation works and land condition makes this area a difficult one for developers. However we believe that these sites should be a priority. A copy is attached, and I will update you once the meeting has taken place

3.3 ***Traffic lights at the 5 way junction near Trefusis Arms and traffic in Falmouth Road***

As you will all be aware, this has been an ongoing saga, both the lack of safe pedestrian access at this junction and speeding traffic along Falmouth Road. Cllr Ian Thomas has been leading on this in his capacity as Cornwall Councillor for Redruth South, and I have now taken up the baton.

The current Highways advice is that putting in any light controlled pedestrian crossing there would cause traffic problems along Southgate street, and cause a problem for traffic taking the road towards Four Lanes.

I am afraid that I do not agree with that conclusion and feel that part of the solution should be to more actively encourage "through" traffic to use the Sandy Lane road. I do accept that would put more traffic through Mount Ambrose, however the soon to be installed traffic calming along Mount Ambrose should keep traffic to a reasonable speed and flow. The huge number of HGV's and other traffic which go down Falmouth Road as the "easy option" to access Camborne/the A30 is unacceptable both from danger to pedestrians and air quality.

I often sit at the traffic lights at Station Hill awaiting space to move for 2 or 3 changes of lights.

For me this issue highlights the fact that we need to take a "helicopter" view of traffic in and around our town. I am also aware that Trengweath was recently purchased and if any form of housing is installed there that will lead to even more traffic problems along Penryn Street and Falmouth Road.

3.4 ***Drink/Drive Incident***

There was a drink drive incident in Falmouth Road on the 1st January in the afternoon which thankfully resulted in no injuries, but in approximately 8 stationary vehicles being damaged. I am also aware that there are a lot of minor traffic incidents along there, in particular minor knocks on cars, caused by inconsiderate driving. I will soon be putting a brief survey out to residents to gather some data about how many accidents that are not reported are happening. I hope then to use that as evidence that Falmouth Road needs to be an area of enhanced scrutiny. I also feel that there is a need for Speedwatch, so I am happy to get something organised, but we do need some volunteers.

3.5 ***Car thefts***

There has been a recent spate of car thefts in and around the Redruth area. The police are aware and Insp Curtis is tasking her team with both overt and covert surveillance and advice on car security. Including making sure all vehicles are locked when not in use.

Enjoy!!!

Barbara

Cllr Barbara Ellenbroek

Redruth Town Council & Cornwall Council - Redruth South ED

CPIR & Mining Villages Place Improvement Dossier: Call to Action



Prepared by Elected Members and representatives of the CPIR & Mining Villages Community Network- Place Shaping Board - January 2022

CPIR & Mining Villages Place Improvement Dossier: Call to Action

Background & Purpose

This document has been prepared for the CPIR & Mining Villages Place Shaping Board and will be presented to the Directorate Leadership Team management of Cornwall Council's Economic Development service on 20th January 2022.

The purpose of the document is to pinpoint the derelict sites and buildings which have been in a state of decline for some considerable time and are becoming persistent eyesores in the area and are impeding economic growth and town centre vitality.

Not all the sites identified are owned by Cornwall Council, some are in private ownership. However the Place Shaping Board looks to the Council and its wider partners, to help facilitate a solution for these sites in a planned and timebound way, by requesting that an action plan is drawn up in response to this call for action, so that true focus can be given to the CPIR & Mining Villages as a place to regenerate.

CAMBORNE

Property One: The Old Antique Store

Commercial Street, TR14 8JZ

Built in 1911 (Formally CE Thomas Ironmongers/ 1960's Dennis Brays/70's Forster's)

Mr Hussain took over the shop in the 90's and has since died. Current Owner: Probate Battle

The building is in a very concerning condition and will need significant investment to bring into use. There are parts of the building that now pose a risk to the health and safety of those passing by or using the buildings next door. The owners are difficult to contact and want nothing to do with the building. BID Camborne have been in touch with the owners and have the contact details.



CPIR & Mining Villages Place Improvement Dossier: Call to Action

Property Two: The Old 'Clipper Bar'

9 Commercial Street, TR14 8JZ

Current Owner: Unknown

This space was once a large pub, which provided a social space for Camborne people to play pool/darts, watch sports etc. The building has residential properties above it (flats) that are currently occupied, but the exterior of the building is in a bad condition which poses the question about the conditions the residents are living in upstairs.



Property Three: Previous Coastline Housing Basset Road

Really large building with small outdoor space and parking. May have recently been sold on – possibly residential.

Next door is an example of terrible planning decisions- effectively placing a 'Disney Castle' in a Cornish Town. Unfortunately, this part of one of Camborne's most prestigious areas is looking very run down. It is a gateway to the commercial area of Camborne.



CPIR & Mining Villages Place Improvement Dossier: Call to Action

Property Four: The White House

Cornwall Council owned. Sale agreed but slow progress.

Was previously offices for Social Services. Very run down and given listed status, in desperate need of preservation. Parking at the rear of the building.

Should be sold as a full lot with the Basset Centre as the parking and access is needed.



Property Five: Land Next to Jim's Cash & Carry

Has previously had planning on this site for nine residential dwellings but there has been no progress on this and the site is now an eyesore in the middle of Camborne's commercial area.

Could lend itself to the development of a green space in Camborne town centre which the town seriously needs.



CPIR & Mining Villages Place Improvement Dossier: Call to Action

Property Six: Trelowarren Street

There are large sections of Trelowarren Street that are unoccupied or occupied with low quality/value businesses. Residential properties are usually sited above empty shops – properties are generally in poor condition and provide low quality housing stock.



Property Seven: The Old Fire Station

Currently unoccupied and owned privately by Mike Bose.

In need of extensive repair. Four floors including basement and attic rooms. No outdoor space or parking. Previous planning was for residential- large apartments. This building is becoming a cause for concern due to its condition. Owner wants in excess of commercial value in sale £750,000.

West Cornwall Works interested in occupying the building.



CPIR & Mining Villages Place Improvement Dossier: Call to Action

Out of Town/Residential Areas

Property Eight: Green Space- Kerrier Way, TR14 8FH

Owned by Homes England. Has been on the market recently. Interest from Camborne Town Deal.

Calls from the community (via commonplace) to create a green/play area as the development on Kerrier way lacks play space/equipment.



Property Nine: The Old Normans/Lidl Site

North Roskear Road & South Roskear Terrace TR14 8PN

This site previously housed supermarkets and was previously mining property. It is a large site that has previously been identified as having potential for residential, but it has had a series of mine shafts collapse in or near the site. Currently the site attracts regular anti-social behaviour including break ins and fires.

This site is in a heavily residential area and progress on the site is frustratingly stagnant. The site manager is the same as the site down the road in Tuckingmill and there have been approaches for funding to the Town Deal.



CPIR & Mining Villages Place Improvement Dossier: Call to Action

Continuation of the Normans/Lidl Site on South Roskear Terrace....



CPIR & Mining Villages Place Improvement Dossier: Call to Action

Property Ten: The North Lights Building & Land Behind, Tuckingmill, TR14 8QY

There is absolutely no preservation work taking place for this property at all. The home of the first ever electrical safety fuse is currently rotting (the picture above is from 2011 so doesn't show its current even poorer condition).

The site is expansive and covers a very large area of historic and heritage value/ relevance. There have been proposals for hundreds of new homes on the area but the current owner/developer has made it clear there isn't enough investment to carry forward any vision as the land needs work to decontaminate it ready for occupation. Developer approached the Town Deal for funding.



Property Eleven: Cooks Corner, East Hill, TR15 3ET

A gateway to Camborne that is unsightly and underutilised. Previous attempts to build residential on the site had been refused by the local community (not sure of reasons). It is understood Cornish Metals object to plans for residential on the site due to concerns residential will conflict with plans for mining industrialisation near the site.

CPIR & Mining Villages Place Improvement Dossier: Call to Action



REDRUTH

Property Twelve: Bottom of Station Hill

Private Owner. These properties are 1 Station Hill and 5 and 6 Penryn Street.

At the site previously was a house called Hayman House. When the fire broke out there were at least 2 people living in the flats.

Also damaged was the building next door, a pair of shops with accommodation above, one may still be occupied although the shopfronts have been boarded up for some time.

The fire occurred in the early 2000's. There was an application in 2011 by CPR Regeneration to put in the scaffolding and artwork, which exists to this day, and the hoarding and the site was becoming an eyesore.

Planning permission was granted under PA15/00904 in 2015 to develop the site. To date it remains in the same state with no evidence of any action being taken



CPIR & Mining Villages Place Improvement Dossier: Call to Action



Property Thirteen: 12 Fore Street known locally as the old Clotworthys shop

Private Owner. This was once a beautiful clothing shop, internally there was a lovely Art Deco style glass roof, all sadly now destroyed.

There is currently work being undertaken by the Dangerous Building and Environment teams as there is a fear that the building may collapse. Rats have been accessing the flats at no 11 (former NatWest bank) next door, there is also evidence that the building has been used by rough sleepers and for drug activity.

As can be seen from the photos at the side of this building is the opeway that leads to New Cut Carpark. This is one of the main routes into Fore Street from the towns' main car park. Not an attractive welcome to Redruth. PA15/12030 gives approval for demolition and building of a retail shop and 11 flats.



CPIR & Mining Villages Place Improvement Dossier: Call to Action

Property Fourteen: Site 3 Chymbla House, the former Devenish Brewery Offices

Private Owner. This was unfortunately allowed to deteriorate over the time that the Brewery site closed, being subject (like the Brewery site) to various arson attacks as well as a centre of ASB including drug/alcohol abuse and rough sleeping. Currently there are no planning applications in for this site.

As part of the Redruth Neighbourhood Plan there are some plans already for uses for the building, however these are indicative and need to be discussed in detail with the site owner, However, it does not take away from the fact that especially given the fantastic work on Kresen Kernow that this building, surrounded by metal fencing, is an eyesore that we have endured for too long.



CPIR & Mining Villages Place Improvement Dossier: Call to Action

Property Fifteen: known locally as Winkworth House/the Drill Hall

Private owner. Although this may look like a Nissen Hut, is in fact a very rare example of a 1930's German construction. Therefore, the preferred option is to move it off site, although that may be extremely expensive. It is difficult to come up with an idea of what it could be used for.

The main issue is how to get it moved from the site.



Property Sixteen: known locally as the Bonded Warehouse or Plumbase

Owned by Cornwall Council, the building was purchased from Plumbase by CPR Regeneration about 15 years ago. Approximately 8/10 years ago it was put up for sale by its then owners English Partnerships and purchased by Cornwall Council. It has lain derelict since its purchase, and has again been vandalised etc, although luckily not suffered from arson yet.

Some 3 years ago enquiries were made about what CC was going to do with it as it was part of Redruth Neighbourhood Plan and we realised that this site was an eyesore.

A local business owner was interested in acquiring the site but was told very firmly that it was for affordable housing. Initially the plan by the Council was to knock the building down, however that has been changed, and although no planning application has yet been submitted the thought is to convert the building into flats and to build a couple of houses in the grounds.

The Elected Member feels *"It is extremely disappointing that CC has dragged its heels so long on this site. I believe that the site could be used for other purposes such as creative space, however it has proved impossible to get CC to move on this."*

CPIR & Mining Villages Place Improvement Dossier: Call to Action



POOL

Property Seventeen: Dudnance Lane, between Kerrier Way and East Hill

Brownfield Site. Features in PA14/09582, PA20/00178. and PA20/03089. Approval granted for 99 dwellings on 28.Jan.2021. Site currently for sale. No sign of any development. Total 99 homes.



CPIR & Mining Villages Place Improvement Dossier: Call to Action

Property Eighteen: Barncoose Terrace, junction with Cremling Well

Empty overgrown site following the demolition of Pendeen House. Features in PA15/12035 and PA18/10867. Approval granted for 10 dwellings on 6th March 2019. Site currently for sale. No sign of any development. Running total 119 homes.



Property Nineteen: Land to the rear of Maynes Garage, Barncoose Terrace

Empty overgrown site following closure of car sales garage. Features in PA17/01045. Approval granted for 10 dwellings on 23rd May 2017. No sign of any development. Running total 129 homes.



Property Twenty: Millgrist Meadow, junction with Broad Lane

Derelict overgrown building site. Features in PA17/10146. Approval granted for 2 dwellings on 11th June 2018. Site currently for sale. No sign of any development. Running total 131 homes.



CPIR & Mining Villages Place Improvement Dossier: Call to Action

Property Twenty-one: Land adjacent to 28, Station Road, Pool

Derelict overgrown site. Features in PA18/05873. Approval granted for 2 dwellings on 17th December 2018. Site apparently sold by Millers. No sign of any development. Running total 133 homes

Property Twenty-two: Land adjacent to Sunnyside, Merritts Hill

Development started, but site abandoned about 2 years ago. Features in PA17/11097. Approval granted for 7 dwellings on 6th March 2018. 2 dwellings 75% complete, footings for the remainder, site derelict and abandoned. Running total 140 homes.



CPIR & Mining Villages Place Improvement Dossier: Call to Action

Property Twenty-three: Land adjacent to 31 Druids Road, Illogan Highway

Overgrown empty site. Features in PA19/09653. Approval granted for 1 dwelling on 6th December 2019. No sign of any development. Running total 141 homes.

Property Twenty-four: Land adjacent to 1 Druids Road, Illogan Highway

Empty site. Features in PA18/07467. Approval granted for 1 dwelling on 8th November 2018. No sign of any development. Running total 142 homes.

Property Twenty-five: Land to the rear of Trevanger, West Tolgus

Partially developed site, now apparently stalled, half built. Features in PA13/10677. Approval granted for 1 dwelling on 21st March 2014. Development apparently abandoned. Running total 143 homes+

The following sites/locations are those within Carn Brea Parish which are brownfield sites, about which there has been discussion about residential development over recent years. No Planning Applications have been made in respect of these sites.

Property Twenty-six: Dudnance Lane (A3047), land to the east of Carn Brea Leisure centre

This brownfield site is on the edge of the industrial estate, immediately adjacent to the A3047. It has the potential for about 40 dwellings. The owner of the land is not known. Running total 100 homes.



CPIR & Mining Villages Place Improvement Dossier: Call to Action

Property Twenty-seven: Dudnance Lane (A3047), land between the A3047 and the main railway line, adjacent to the Hart's site

This brownfield site is on the edge of the industrial estate, immediately adjacent to the A3047. It has the potential for about 40 dwellings. The owner of the land is not known. Running total 100 homes.



Property Twenty-eight: Land adjacent to the ex-Powells Garage, A3047, Barncoose

This brownfield site is opposite Barncoose Hospital, at the rear of 1-23 Barncoose Terrace. It has the potential for about 40 dwellings. The owner of the land is not known. Running total 140 homes.



Questions from Carn Brea Parish Council on the above Pool sites:

(a) In respect of the first 10 listed sites, every single one of which has Planning Permission, 7 of which have had no development started, what exactly is happening in respect of *each* of these sites?

(b) What can be done to expedite the building of homes for our residents on *each* of these sites?

CPIR & Mining Villages Place Improvement Dossier: Call to Action

(c) In respect of the 3 sites where development has started, but has stalled, with buildings only partially completed, what can be done to expedite completion in respect of *each* site?

(d) In respect of the three sites 11 to 13 can Cornwall Council take positive action to ensure *each* of these dormant sites is developed for residential accommodation for our residents?

(e) In Dudnance Lane, opposite South Crofty Mine, in the site of Dudley Cars.

This site is an absolute eyesore, damaged by a serious fire, with cars vandalised, caravans vandalised, and has been left to deteriorate for months and months. It must surely qualify as the most untidy and dangerous site in the County. It's condition has been raised with Cornwall Council by Carn Brea PC, and we are aware that Cllr Desmond CC and George Eustice MP have also raised the state of affairs with CC. We are aware that the site falls within the area subject to the 'Pool Vision' Project, and so is not likely to be available for immediate development. However, CC has the power, under Section 215 Town & Country Planning Act 1990, to require the site to be remedied. Is this power going to be used, and when? If not, why not?



Community Link Officer's report for Redruth Town Council

January 2022

Charlotte Caldwell:
07805 860511

charlotte.caldwell@cornwall.gov.uk

General Update

- The next Community Network Panel meeting will take place on 16th March from 5:45pm – 7:30pm. The venue for this meeting will be Cornwall College, Pool. The focus of the meeting will be on Community Safety and Housing. Our last CN Panel went extremely well with speakers on the Question time topic of "Young People" and we heard from panellists, Cllr Barbara Ellenbroek, Portfolio Holder, Kate Kennally CEO, Cornwall Council, Kath Ennever, Rights of the Child Officer, and Rose Hitchens Todd, Engagement officer Camborne Town Council.
- I will shortly be sending you all the 1 minute film and press release which will promote the forthcoming Generation EXPO event which is taking place from 1st - 8th April. One of the venues will be Redruth Community Centre.
- I attended the recent Redruth Town vitality workshop at Kresen Kernow and inputted about the Expo and other aspects of the plans!
- I recently sat on the grant panel for the Redruth Unlimited projects and have given follow up support to some applicants.
- I have been supporting the new and existing Members with case work and supporting their community groups to find sources of funding for a range of projects.
- Please let me have any useful and pertinent information that you would wish me to share in my Daily Update, which continues daily, and I hope that you all still find this useful.
- The Council's Community Chest scheme still needs more applications so please make contact if you know of small community groups who would benefit.
- Please link in to the CPIR & Mining Villages social media - CPIR Facebook and Twitter page. To remind you all, the Facebook is Camborne Pool Illogan and Redruth Community Network and the Twitter is @CPIR_CN
- Finally, it is with a very heavy heart that I have to tell you that I am leaving Cornwall Council on 31 March. I will of course miss you all and thank you sincerely for your support over the years.

**Charlotte Caldwell -
Community Link Officer**

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council 31st January 2022

1.0 **SUBJECT OF REPORT: Town Mayor's Announcements**

2.0 **SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 **TERMS OF REFERENCE**

- 3.1 Please see below a report from the Town Mayor on his activities since the last meeting.

4.0 **REPORT**

4.1 *Introduction*

Good evening all and welcome back after a festive rest. Since we last met, there have been no formal community events, however, there remain some considerations:

4.2 *COVID Rules and the Omicron Variant*

As of Thursday, the "Plan B" rules have been removed, including the recommendation to work from home, and requirements to wear face coverings in certain locations. Whilst face coverings are no longer mandatory, we will still seek a "common sense" approach in the Civic Centre to support our staff.

During a meeting of the Staffing Committee late last year, it was agreed that we would seek to have staffing working in the office as the default, with working from home as an exception. Plan B naturally hampered this, but we are now back in a position for this to happen, and staff have returned as of last Monday.

4.3 *Staffing Levels*

As Abi will note, we have successfully recruited a new member of the Amenities team, bringing us up to full strength. This is counter-balanced with the ongoing vacancy on the Admin side, so I again ask all Councillors to please show patience with any requests they may have for the team.

4.3 *Town Vitality Fund*

Sam and I attended the first "Consultants Day" for the Town Vitality Fund project that will be ongoing. It was certainly eye-opening, but we have engaged with some of the groups who were in attendance, and Sam and the team will be working to ensure that there is cohesion in our respective activities.

5.0 **RECOMMENDATIONS**

- 5.1 It is recommended that the rest of this report should be noted.

Cllr Matthew Brown
Redruth Town Mayor



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council held at Redruth Civic Centre, Alma Place,
Redruth on Monday 20th December 2021

Present:	Cllr M Brown	Chairman
	Cllr S Barnes	
	Cllr A Biscoe	
	Cllr H Biscoe	
	Cllr B Craze	
	Cllr B Ellenbroek	
	Cllr C Garrick	
	Cllr D Reeve	
	Cllr C Skinner	
	Cllr I Thomas	
In attendance:	Mr P B Bennett	Town Clerk
	Ms C Coomber	Administration Assistant
	Ms C Caldwell	Community Link Officer

PART I – PUBLIC SESSION

1444.1 To receive apologies for absence

Apologies were received from Cllrs Collins and Tremayne. (other commitments)

1444.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1444.3 To deal with local Police issues

No local police issues were reported.

1444.4 To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish

A report from Cllr Barnes had been circulated prior to the meeting. The report was noted.

Cllr Biscoe asked if there was any further information on the anaerobic digester being built on the site at Hallenbeagle. Cllr Barnes reported that he could not recall anything being mentioned, but that he would investigate further and report back.

A verbal report from Cllr Ellenbroek detailed an update about the Outdoor Education centres. Several companies had now expressed an interest in taking over the running of the sites. Cornwall Council had extended the consultation period over closures until the end of July. Cllr Ellenbroek confirmed that summer school bookings would now all be honoured.

Cllr Ellenbroek had attended the recent Cornwall Council annual budget meeting, confirming that the budget was passed, and had been handed over to the relevant scrutiny committees. She further informed the meeting that there had been several asylum children/teenagers arriving in the County, who would total 24 by the end of January. Cllr Ellenbroek acknowledged the offers of help from members of the public in helping to relocate these children. The verbal report was noted.

Cllr Donnithorne had sent apologies, but his report had been circulated prior to the meeting. Cllr H Biscoe advised those present of an active Facebook page run by residents of Roseland Gardens. The report was noted.

1444.5 To receive a report from the Community Link Officer, Ms Charlotte Caldwell

A report had been circulated prior to the meeting. The report was noted.

The Community Link Officer reported that she had recently attended a Supper Club with the Youth Café forum. The Supper Club was hosted and funded by the Penventon Hotel, who had also offered future support for the members of the Youth Café.

1444.6 To receive the Town Mayor's announcements

A report had been circulated prior to the meeting. The report was noted.

1444.7 To confirm the Minutes of the:

1444.7.1 *Monthly Meeting of the Council held on 29th November 2021*

RESOLVED by Majority to confirm the minutes of the Monthly Meeting of the Council held on 29th November 2021 as a true and accurate record of proceedings. [Proposed Cllr Thomas; Seconded Cllr Barnes] Cllr Mrs Biscoe abstained as she had not been present at the meeting.

1444.8 To receive the Town Clerk's report

A report had been circulated prior to the meeting. The report was noted

1444.9 To receive correspondence

Cornwall Council - Cornwall outdoors provision

Correspondence had been circulated prior to the meeting. The correspondence was noted. Cllr Ellenbroek requested that all Councillors consider completing the consultation individually, and also as a member of any organisation.

1444.10 To receive the minutes as reports of the following committee meetings, and to accept and approve the recommendations and resolutions contained within of the:

1444.10.1 *Interim Meeting of the Planning Committee – 29th November 2021*

Unanimously RESOLVED that the minutes of the Interim Meeting of the Planning Committee held on 29th November 2021 are received and the recommendations and resolutions are approved [Proposed Cllr H Biscoe; Seconded Cllr A Biscoe].

1444.10.2 *Meeting of the Planning Committee – 13th December 2021*

Unanimously RESOLVED that the minutes of the Meeting of the Planning Committee held on 13th December 2021 are received and the recommendations and resolutions are approved [Proposed Cllr H Biscoe; Seconded Cllr A Biscoe].

1444.10.3 Meeting of the General Purposes Committee – 6th December 2021

Unanimously RESOLVED that the minutes of the Meeting of the General Purposes Committee held on 6th December 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Reeve; Seconded Cllr Garrick].

1444.11 To consider a proposal from the Audit & Accounting Governance Committee in respect of the Council Budget for Financial Year 2022-2023 and the level of precept to be raised Budget/Precept

The report from the Audit & Accounting Committee outlining proposals for the Council budget for FY 2022-23 and the level of precept to be levied had been circulated prior to the meeting. The matter was discussed with the rationale for an increase covered.

1441.11.1 RESOLVED by Majority that the Council budget for Financial Year 2022-2023 is set at £1,074,946 and that the precept to be levied is set at £1,027,921. [Proposed Cllr Barnes; Seconded Cllr Brown]; Cllr H Biscoe vote against the proposals.

1444.12 To Consider the donations for Christmas Goodwill 2021

A report had been circulated prior to the meeting. Cllr Barnes proposed the absorption of the Christmas Goodwill, into the donations budget and it was suggested that the CPR Foodbank be encouraged to apply.

1444.12.1 RESOLVED by Majority that Christmas Goodwill 2021 be absorbed within the donations budget. [Proposed Cllr Barnes; Seconded Cllr Biscoe] Cllrs Brown and Reeve voted against; Cllr Garrick abstained.

1444.13 Request for financial assistance

A request for financial assistance from Redruth Tennis Club for the provision of a defibrillator to be located at the club, but available to all in the vicinity had been received.

After a brief discussion, Cllr Thomas proposed that we contribute £100 to the Tennis Club toward the purchase of the defibrillator, and this was seconded by Cllr Reeve.

An amendment that the contribution be increased to £200 was proposed by Cllr Barnes and this was seconded by Cllr Skinner. In the ensuing vote the amendment to make a contribution of £200 towards the purchase of a defibrillator by Redruth Tennis Club was carried by 6 votes to 3 and therefore became the substantive proposal.

1444.13.1 RESOLVED by Majority that we contribute £200 towards the purchase of a defibrillator at Redruth Tennis Club. [Proposed: Cllr Barnes; Seconded: Cllr Skinner] Cllr Thomas abstained.

1444.14 To consider and approve the Schedule of Payments

1444.14.1 Unanimously RESOLVED that the Schedule of Payments be approved [Proposed Cllr Barnes; Seconded Cllr H Biscoe].

Chairman

Redruth Town Council
Schedule of Payments
Meeting Date: 20th December 2021

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction</u>
1	22/11/2021	UK Fuels Ltd	DDR	103.53	17.26	4521	210	86.27	Vehicle Fuel
2	23/11/2021	Total Gas & Power Ltd	DDR	2210.76	353.61	4604	305	15.54	Utility Charges
						4604	304	25.97	Utility Charges
						4604	302	1269.15	Utility Charges
						4604	302	36.63	Utility Charges
						4604	302	28.38	Utility Charges
						4604	301	469.25	Utility Charges
						4604	302	12.23	Utility Charges
3	25/11/2021	Vodafone Ltd	DDR	432.00	72.00	4203	102	360.00	Mobile Phones
4	26/11/2021	Total Gas & Power Ltd	DDR	178.43	8.50	4602	301	169.93	Gas Charges
5	26/11/2021	Control Print Ltd	FP474	132.00		4305	201	132.00	Leaflet
6	26/11/2021	Buchanan Events	FP475	480.00	80.00	4908	999	400.00	Trackway
7	26/11/2021	W P Tremayne	FP476	800.00		4507	210	800.00	Clock Winder
8	26/11/2021	Skylite Associates Ltd	FP477	1692.00	282.00	4223	102	1410.00	HR Support
9	26/11/2021	Cormac Solutions	FP478	1357.08	226.18	4610	302	1130.90	Cleaning
10	26/11/2021	Kestrel Guards	FP479	918.00	153.00	4610	302	765.00	Lock/Unlock/securit
11	26/11/2021	Aquastorage Sys Cleaning Ltd	FP480	91.20	15.20	4615	302	38.00	Leginella Checks
						4615	304	38.00	Leginella Checks
12	26/11/2021	P R Howell	FP481	180.00		4305	201	180.00	Trees
13	26/11/2021	Casa Environmental	FP482	300.00	50.00	4936	999	250.00	Survey
14	26/11/2021	Complete Business Solutions UK	FP483	17.39	2.90	4201	102	14.49	Stationery
15	26/11/2021	Cornwall Development Co	FP484	476.43	79.40	4101	101	397.03	Jobline
16	26/11/2021	Mr Electric	FP485	1038.00	173.00	4610	302	865.00	Repairs
17	29/11/2021	Staff Costs	FP486-505						MEMBERS ONLY (See separate sheet)
18	30/11/2021	Unity Trust bank	BS	49.95		4204	102	49.95	Service Charge
19	01/12/2021	South West Water	DDR	182.50		4603	301	178.00	Water Charges
						4603	305	4.5	Water Charges
20	01/12/2021	Cornwall Council	DDR	1073.00		4601	301	1073.00	NDBR
21	01/12/2021	Cornwall Council	DDR	174.00		4601	302	174.00	NDBR
22	03/12/2021	Hewlett-Packard Int Bank	DDR	255.32		4213	102	255.32	Tablets
23	03/12/2021	Tanist Ltd	FP506	376.20	62.70	4222	102	313.50	IT Support
24	03/12/2021	Krowji Ltd	FP507	166.67		4508	320	166.67	Yard Rental
25	03/12/2021	Cormac Solutions	FP508	1847.39	307.90	4510	320	1539.49	Vehicle Lease
26	03/12/2021	Rural Services Partnership	FP509	60.00	10.00	4204	102	50.00	Subscription
27	03/12/2021	Cornwall Council	FP510	192.00		4601	308	192.00	NDBR
28	03/12/2021	Cornwall Channel Ltd	FP511	2700.00	450.00	4949	999	2250.00	Filming (TVF)

Redruth Town Council
Schedule of Payments
Meeting Date: 20th December 2021

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction</u>
29	03/12/2021	Cornwall Pride	FP512	500.00		4709	203	500.00	Donation
30	03/12/2021	Cornwall Council	FP513	3072.00		4601	302	3072.00	NDBR
31	03/12/2021	B S Read	FP514	125.00		4210	102	125.00	Refreshments (RS)
32	03/12/2021	Rialtas Business Solutions	FP515	807.60	134.60	4204	102	673.00	Annual Support
33	03/12/2021	Tough Dough CIC	FP516	2000.00		4305	201	2000.00	Xmas Events
34	03/12/2021	Total Gas & Power Ltd	FP517	239.75	11.42	4602	301	228.33	Gas Charges
35	06/12/2021	Biffa Waste Services Ltd	DDR	156.51	26.08	4605	301	72.75	Waste Contract
						4605	302	57.68	Waste Contract
36	09/12/2021	Maverick Industries	FP518	125571.00	20928.50	4908	999	104642.50	Skatepark
37	10/12/2021	CC Pension Fund	FP519	7452.56		4104	101	7452.56	Nov Contributions
38	10/12/2021	Cornwall Development Co	FP520	540.57	90.10	4101	101	450.47	Jobline
39	10/12/2021	Euro Tool Hire & Sales	FP521	58.08	9.68	4501	210	48.40	Materials
40	10/12/2021	Harveys of Bond Street	FP522	87.70		4214	102	87.70	Newspapers
41	10/12/2021	HMRC	FP523	7340.22		4102	101	7340.22	Tax/Nic Nov 21
42	10/12/2021	Redruth 2000	FP524	180.00		4305	201	180.00	Grotto
43	10/12/2021	SLCC	FP525	414.00		4204	102	414.00	Annual Subs
44	10/12/2021	Skylite Associates Ltd	FP526	1974.00	329.00	4223	102	1645.00	HR Support
Total Payments				168002.84	23873.03			144129.81	

Redruth Town Council
Town Clerks Report
Meeting Date: 31st January 2022

Mtg Ser No	Item	Action	Response
1441.9	Proposed reinstatement of drinking fountain at Victoria Park, in support of the Friends of Victoria Park		See email response attached requesting confirmation of what our on-going support will be to this project.
1444.8	Bin in Plain-an-Gwarry		Update from Cllr Barnes
1444.8	Speeding traffic along New Portreath Road		Update from Cllr Barnes
1444.11	Town Council budget and precept for 2022-2023	Recommendations considered and approved by Council at the meeting of 20th December 2021	Cornwall Council, as the precepting authority notified of requirement on 30th December and acknowledgement received

From: Stuart Wallace [REDACTED]
Sent: 19 January 2022 16:29
To: Admin [REDACTED]
Subject: Re: Victoria Park, Redruth

Information Classification: CONTROLLED

Hi Peter

Sorry for the delay responding. Your letter in support of the reinstatement of the drinking fountain has gone around the houses here.

Whilst we are broadly supportive of the principal, there are concerns regarding the resources that could be required to investigate, develop, and facilitate the project. I understand from Cllr Ellenbroek that it is unlikely that the town council is wishing to extend their support to work with the Friends of group to deliver the improvements and manage the on-going maintenance. If you could confirm what, if any, involvement the town council might consider in the management of this feature, I will be able to advise my management accordingly.

Many thanks

Stuart Wallace
Public Space Officer
Natural Environment Service
Cornwall Council

Tel: [REDACTED] ~ E-Mail: [REDACTED]

Redruth Town Council
Correspondence Schedule
Meeting Date: 31st January 2022

1. Kathy Cullingworth – Speeding Vehicles on Higher Treskerby.
2. Cornwall Council Highway Scheme (for info – to be discussed in more detail at next meeting of the Planning Committee).

From: Kathy C [REDACTED]
Sent: 11 January 2022 8:08
To: Peter Bennett (Town Clerk) [REDACTED]
Subject: Speeding Vehicles on Higher Treskerby

I live on Higher Treskerby, [REDACTED] which is a lovely country road and unlit at night which adds to the beauty. There are houses on one side and fields on the other.

Whilst there are speed limit signs many drivers ignore them and drive at ridiculous speeds along this road both day and night.

It can be dangerous pulling out of my drive even though I always park so that it face forward when joining the road but far worse is the lack of consideration when walking my dog. I always carry a torch and wear a high-vis item for safety but on a number of occasions I have had to almost run into a driveway for safety, especially in bad weather when visibility is poorer. There are also a number of small children living in my area of the road and it is unsafe for them even when with parents, likewise when my grandson visits.

Whilst I appreciate that lighting or speed humps are probably out of the question I would be interested to hear any comments you may have or any advice you can give. Initially might it be possible to run speed checks to ascertain the speeds drivers are travelling at?

Many thanks in advance of your comments and
I look forward to receiving a reply in the near future.

Kathy Cullingworth

On Mon, 17 Jan 2022, 10:45 Peter Bennett (Town Clerk), [REDACTED] wrote:
Hi Kathy

Thank you for your email.

I am sorry that you have issues with speeding vehicles in and around Higher Treskerby, it is certainly a nuisance and danger to lives.

From a Town Council perspective, we have no powers in relation to the public highway. This is the responsibility of Cornwall Council and as such I have copied Cllr Connor Donnithorne, your local Cornwall Councillor, in on this reply. He will be better placed to advise on policies relating to speed humps/street lighting and the like.

That said, the Town Council has recently written to Cornwall Council supporting the proposal that all residential areas in Redruth have a speed limit of 20 MPH, but of course this is all well and good providing that it is policed properly.

I will ensure that your concerns are raised at our next Council meeting at the end of this month so that Councillors are aware of the issues you face, and I also make sure that this matter is raised with the Police at the next meeting of the Police Liaison Group so that it is brought to their attention.

I apologise for not being able to come up with a ready solution but will ensure that your concerns are raised with the appropriate authorities.

Best regards

Peter

Peter Bennett
Town Clerk
Redruth Town Council

01209 210038

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From: Kathy C [REDACTED]
Sent: 17 January 2022 10:518
To: Peter Bennett (Town Clerk) [REDACTED]
Cc: Cllr Donnithorne
Subject: Speeding Vehicles on Higher Treskerby

Thank you for your comprehensive reply Peter and the steps you have promised to take in relation to further communicating this problem.

I look forward to hearing from Cllr. Donnithorne shortly.

As I stated in my previous email a speed monitor or even spot speed checks to ensure drivers are made more aware would be appreciated.

Kind regards

Kathleen Cullingworth

From: Cllr Stephen Barnes [REDACTED]
Sent: 20 January 2022 20:07
To: Peter Bennett (Town Clerk)

From: Charlotte Caldwell [REDACTED]
Sent: 20 January 2022 18:28
To: Cllr Barbara Ellenbroek [REDACTED]; Cllr Connor Donnithorne [REDACTED]; Cllr Peter Perry [REDACTED]; Cllr Stephen Barnes [REDACTED]; Cllr Philip Desmonde [REDACTED]; Cllr Sally Weedon [REDACTED]; Cllr Dave Crabtree [REDACTED]; Cllr Paul White [REDACTED]; Cllr John Thomas [REDACTED]; Cllr John Morgan [REDACTED]
Subject: Highways Scheme

Information Classification: CONTROLLED

Dear Councillors

Following recent discussions, please find below an email you could send to your parishes and town councils, if you wish to. I know some of you may have already spoken to them about it, or you may wish to communicate it some other way. If you would like me to send it on your behalf, I'm happy to do that. The deadline for Expressions of Interest is **Monday 21 February 2022**, and therefore please return to the Highways Manager and myself. I also need **your** expressions of interest by that date, if they are different to those submitted by parishes. Thank you. Let me know!

Thanks
Charlotte

"Dear Clerks and Councillors

The Community Network Highways scheme has allocated significant funding for small scale highways improvements in the CPIR & Mining Villages Community Network over the past 4 years. This scheme is being revised and relaunched from April 2022 for another 3 years, and the CPIR & Mining Villages Community Network has £114,660 to invest per year. Please see attached Guidance Note for details of the new scheme. To improve the efficiency of the programme, the process of approving schemes has been revised to ensure delivery can take place in the financial year they are agreed. This means schemes have to be prioritised by our Community Network by our meeting in April (date to be confirmed), so that myself and the other Divisional Members can submit final recommendations for approval to the Portfolio Holder for Transport. Expressions of Interest (using the attached form) must be submitted to your Cornwall Councillor, Highways Manager and Community Link officer by Monday 21st February 2022.

It is important that parishes consider the amount of money available per electoral division, and only submit 1 or 2 Expressions of Interest at the most, and in priority order.

Please contact Charlotte Caldwell, Community Link Officer, if you have any queries about this programme, or your Cornwall Councillor if there are schemes you wish to propose."

Charlotte Caldwell

Community Link Officer – [REDACTED]

Charlotte Caldwell

Community Link Officer for Camborne, Pool, Illogan, Redruth & the Mining Villages
(Carharrack, Chacewater, Gwennap, Lanner, Portreath, St Day, Stithians)

Localism

Communities Service

Neighbourhoods Directorate

Cornwall Council

Tel: [REDACTED]

www.cornwall.gov.uk



@CPIR_CN



CambornePoolIlloganRedruthCN

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Guidance Note

Community Networks Highways Scheme Programme Guidance Note –

1. Introduction

- 1.1. In 2018 Cornwall Council committed to [Strengthening Community Networks](#) by giving Community Network Panels (CNPs) an annual Community Network Highways Budget for a term of 4 years.
- 1.2. The Portfolio Holder for Transport has reviewed this programme and this updated guidance sets out an annual budget split equally between Cornwall Councillors for allocation to the Network Areas dependent upon the number of Councillors in an area. At present, this continued programme, which is funded from Government Local Transport Plan Funding, is intended to run until March 2025; this is on the basis that the Council has received a provisional 3-year funding settlement from Government.
- 1.3. This Guidance Note should be read in conjunction with the Local Transport Plan (LTP).

2. Background

- 2.1. The CNPs are the local key point of contact for engagement and consultation in delivery of major capital transport schemes in or affecting their Community Network Area (CNA) and whilst they can still influence such schemes this revised budget enables CNPs to target investment for their local smaller highway improvement schemes: the **Community Networks Highways Scheme (CNHS)**.
- 2.2. The CNHS has successfully committed to deliver over 500 schemes to help local communities either by providing better access or to increase safety of the highway. The current round of funding ends in March 2022.
- 2.3. Many schemes coming through this process were attempts to control inappropriate parking or speed. These require Traffic Regulation Orders (TROs) for yellow lines or speed limits. Such a workload has meant that the current commitment from Cormac is to have all schemes either delivered or ready to deliver by March 2022 and completed by the end April*.

Note: *Timescales are subject to unforeseen circumstances that could have an impact on the delivery programme such as adverse weather or substantial objection at the scheme consultation stage.

3. Proposed CNP Funding

3.1. A further round of funding has been allocated to continue this local programme. This has been updated to provide greater fairness between CNP's and to significantly improve the efficiency of the programme.

3.2. Key principles are:

3.2.1. **Community Networks Highways Budget:** A new annual amount of £1.05m per annum is to be allocated from the Integrated Transport Block of the Local Transport Plan budget of £4.137m per annum.

3.2.2. **Budget Distribution:** The previous four-year programme allocated funding equally between the CNA's (£50,000 each), with £50,000 in reserve for potential overspends, on an annual basis. The budget will now be split equally between Members and allocated to the Community Network Areas (CNAs) dependent upon the number of Members in a CNA. See table 1 below for the funding allocation from April 2022.

Table 1 CNA Funding Distribution

CNP		Member no.s	Allocation
1	Bodmin	3	£34,398
2	Bude	3	£34,398
3	CPIR	10	£114,660
4	Camelford	2	£22,932
5	Caradon	3	£34,398
6	China Clay	4	£45,864
7	Cornwall Gateway	5	£57,330
8	Falmouth & Penryn	7	£80,262
9	Hayle & St. Ives	4*	£45,864
10	Helston & South Kerrier	5	£57,330
11	Launceston	3	£34,398
12	Liskeard and Looe	5*	£57,330
13	Newquay & St. Columb	5	£57,330
14	St. Agnes Perranporth	3	£34,398
15	St.Austell & Mevagissey	5*	£57,330
16	St. Blazey, Fowey & Lostwithiel	3*	£34,398
17	Truro & The Roseland	8*	£91,728
18	Wadebridge and Padstow	3*	£34,398
19	West Penwith	6*	£68,796
X	Portfolio		£52,458
		87	£1,050,000

* some
share a CNP

- 3.3. A common CNP TRO:** To ensure the whole scheme costs are captured it is intended that all Traffic Regulation Order costs would be attributed to the CNP schemes. This change will ensure that the whole scheme cost is understood. The premise that there is one TRO per CNA per financial year would still be recommended to the CNP to avoid additional costs.
- 3.4. Timeline Protocols:** To ensure this round of schemes is delivered as effectively as possible, firm deadlines throughout the commissioning process and programme efficiencies are required. A particular challenge is ensuring the TRO procedural and delivery timescales are as streamlined as possible. As such individual schemes that emerge as significantly controversial and cannot be resolved within the time scales allocated for inclusion would, in consultation with the Portfolio Holder(s) for Transport and Neighbourhoods, be allocated to the following years to ensure that they do not hold up the overall programme of work. The deadlines and timescales are as follows:
- 2022/23 Schemes –Final recommendations must be submitted for approval to the Portfolio Holder by April 2022. This means that EOIs will need to be submitted and reviewed by the CNP and Members before this date. The full process is set out below (Section 4).
 - 2023/24 & 2024/25 - Schemes must be submitted as soon as possible, and no later than March 2023. Panels are encouraged to discuss and prioritise their proposed schemes as far in advance as possible.
- 3.5. Expressions of Interest:** The CNPs will be tasked to provide a list of nominations through an Expression of Interest form. These forms should reflect the issue affecting the community not the potential solution. Technical advice will be available from Cormac's Highways Managers, supported by Cormac's Engineering Design Group (EDG), about potential solutions which reflect the concepts of the LTP and resolve the issues communicated.
- 3.6. Scheme Commitment:** Each CNP will then consider and come to a collective view on which schemes are their priorities. The CNP's views will then be considered by the CNA's Divisional Members, who will make a final recommendation to the Portfolio Holder for Transport. The CNP and members would be responsible for identifying the inclusion of any available additional supplementary funding (e.g., match- funding from local Parish and Town Councils or S106 funding), with appropriate support and advice from officers
- 3.7. Roll Over:** If a CNP wishes to roll forward the funding into the next financial year to fund a larger project this must be approved by the Portfolio Holder in line with the new protocol.
- 3.8. Monitoring:** Monthly monitoring reports are to be provided to CNP's on the progress of approved schemes, from formal consultation to scheme completion.
- 3.9. Programme of Enactment:** It is proposed that the new programme would run in parallel to the duration of the Integrated Transport Block funding, which is three years from April 2022.

4. Process

Stage 1: Review

4.1 Each Member will ask the local councils in their part of the CNP to provide them with a list of proposed local highways issues. They will provide these to the Member by way of the Expression of Interest form. The Member may submit their own proposals if they wish. The CNP and Member (supported by the Highway Manager and Community Link Officer) will then consider them to create a proposed programme of highway improvements for their area, the

aim of which will be to benefit all. To be eligible for funding, schemes must support highway improvements that meet the revised 2022 Cornwall Transport Plan Vision *'Transport in Cornwall will be excellent and carbon neutral. Our transport system will connect people, communities, businesses and services in a way that enhances quality of life, is reliable, efficient, safe, healthy and inclusive. People will choose to travel in ways that will have a low impact upon the environment and other people'*.

4.2 Schemes should include proposals to deliver against one or more of the six goals of The Cornwall Transport Plan listed below:

1. **Tackle Climate Change** - Respond to the challenges of climate change by ensuring we have a resilient, carbon neutral transport network, and we support communities to live locally.

This is the overarching goal of the Cornwall Transport Plan and schemes that support modal shift to walking, cycling and public transport, reducing the need to travel or switching to electric or cleaner fuels will be given high priority.

2. **Support economic prosperity** by improving sustainable transport links for business and access to employment, education and training.

Suitable schemes include those that improve sustainable transport access to shops and business activities and to contribute to local events or facilities. This can be for customers or deliveries e.g., cargo bikes.

Respect and enhance our beautiful natural and historic environment through the way in which we travel and deliver transport.

Suitable schemes include those that improve access to the environment for more people, especially those who currently have limited access e.g., children, people with disabilities.

3. **Support healthy active lifestyles and wellbeing** by providing the right facilities and environment for walking and cycling to become the natural choice for local trips

Suitable schemes include those that deliver a town and village street scene that respects our Cornwall heritage and culture, provides a safe, accessible, and attractive place for residents whilst substantially reducing environmental harm from vehicle operations including air pollution. Improvements to make walking and cycling easier will also be supported.

4. **Support community and road safety** - Ensure our communities are safer and more enjoyable places to live by reducing the negative impacts of transport.

Suitable schemes include those that reduce speeds or traffic volumes or reduce anti-social behaviour and the fear of crime whilst travelling.

5. **Provide equal opportunities for everyone**, regardless of age, postcode, income level or ability; to access the services they need and to have a say on transport solutions in their communities.

Suitable schemes include those which particularly benefit people with limited transport options due to geography, disability, age or affordability.

Extent: Improvements to any part of the highway network would qualify (i.e., A, B, C and U class roads).

4.3 It is recommended that should a CNA require a Traffic Regulation Order as part of their schemes then they only carry out one TRO consultation per financial year to avoid additional costs.

4.4 Gateways

4.4.1 Where viable, seeking to enhance the “Healthy” and “Living Streets” concept for Town and Village Streets should be a priority.

4.4.2 For example, provide gateway features that demonstrate to vehicle users they are entering a safe street environment and that pedestrian and cyclists are the principal, entitled users.

4.4.3 The design of the gateways is important. Not a simple utilitarian Highway sign, but a feature that incorporates urban and landscaping design, reflecting where possible local heritage.

5. Stage 2: Prioritise and Recommend

5.1. The Highways Managers will review the expression of interest forms from the CNPs alongside the Members. The annual quantity of schemes needs to be manageable, therefore expression of interest forms should be because of prioritisation at a Parish and CNA level. The Highways Managers will prepare a schedule setting out brief comments on the listed schemes, covering issues including estimated cost, deliverability, match with the Cornwall LTP objectives, policy, strategy, legal or other implications.

5.2. The schedule will indicate if the listed schemes have any relationship with any existing or planned schemes (within the LTP programme or arising from Section 106 funding or other funding streams) and if there is any potential to link schemes together and/or bring them forward early.

5.3. A schedule will be presented to each CNP by the Members for prioritisation. CNPs will discuss the schedule and conduct consultations with Town & Parish Councils in their CNP as they deem appropriate (e.g., during the meetings and/or by correspondence as necessary). Highways Managers will attend CNPs to provide technical advice and answer questions (this should be linked to the regular Highways visits to CNPs).

5.4. CNPs should use the criteria from the Cornwall Transport Plan to assist them with the prioritisation process.

5.5. Each CNP working with their Members will then consider which schemes should be progressed as their top priorities, within the available funding, to be taken to full design and formal consultation stage. When the CNP has considered its priorities and come to a collective view on this, it should make a recommendation to the CNP’s Divisional Members. The Divisional Members will then consider the CNP’s views and submit a final recommendation to the Portfolio Holder.

5.6. Funding Sources:

5.6.1. The Community Network Highway Budget for the CNA. A CNP may carry forward funds for more costly or contentious schemes in later years but at the Portfolio Holder’s discretion.

5.6.2. Additional funding identified in S106 or larger LTP schemes

5.6.3. Match-funding. CNPs and members may invite Town & Parish Councils to consider if they wish to offer match-funding to a scheme within their Parish.

6. Stage 3: Evaluation and Approval

6.1. The CLO will prepare a draft report for each CNA, setting out the CNP's and Members' recommendations. This report will include a completed project brief for each scheme, together with the Highway Manager's evaluation and comments. The project brief will include brief reasons setting out the business case for the proposal in question.

6.2. The report will then be submitted to the Head of the Highways Service and the Portfolio Holder for Transport for approval in accordance with Cornwall Council's approved procedures for decision-making. The Portfolio Holder's decision will be recorded in writing and published in accordance with Cornwall Council's usual procedures, including the reasons for approving or declining the recommendations. The CNP and Members will be informed of the outcome as soon as possible after the Portfolio Holder's decision is made.

6.3. A deadline will be in place for these reports and briefs to be issued to the Portfolio Holder. Any report or brief issued after this date will automatically enter part of the next year's round of schemes and be delayed by 12 months. It will be at the Portfolio Holder's discretion whether the budget is carried forward.

7. Stage 4: Design, Consultation and Delivery

7.1. The project briefs for each scheme will be used to commission Cormac to design, consult and deliver each scheme, depending upon the size and scale of the scheme this may include preparation of a Comprehensive Impact Assessment. CNPs will be consulted on design and cost changes that may arise. The more accurate the brief at conception stage the quicker the scheme can be progressed.

7.2. Consultations

7.2.1. The level of consultation would be dependent upon the impact the scheme may have on the highway network. Those requiring a Traffic Regulation Order will have to follow the agreed statutory process. However, with the Member and CNP both being aware of the agreed proposals at the outset this should shorten the time frame for the informal consultation and before formal consultation commences.

7.2.2. Schemes will vary in complexity and as such their consultation phase may vary in length. It is therefore intended that clear timelines are agreed for each scheme upon commission and where these timelines are affected by increased complexity at consultation stage this is to be made clear as soon as possible to the Member and CNP.

7.2.3. For efficiency, approved schemes will be in one package for the TRO procedures. This will enable a faster on-site delivery.

7.2.4. Where a scheme within a TRO package increases in complexity causing delay, so as not to prejudice the package delivery in a timely manner, the Portfolio Holder for Transport will mitigate these circumstances by moving such schemes into the following year's list of schemes.

8. Stage 5: Monitoring and Review

- 8.1. A monitoring report will be submitted to CNPs each month setting out progress from formal consultation to scheme completion. This will be linked to regular 6 monthly visits of Highways Managers to CNP's.
- 8.2. An annual summary document will be published at the end of each financial year setting out how the CNP has contributed to each of the objectives set out in 4.2.

9. Notes:

- 9.1. CNP's and Members are encouraged to reach a consensus view at all stages where they are involved. CLOs should continue to ensure that, where a vote is required at CNPs on the Highways Scheme, voting procedures are clear with one vote per parish and per Cornwall Councillor as the standard approach. The Divisional Members would come to their final recommendation by taking a vote between themselves, where there is not unanimous agreement.
- 9.2. This note and particularly any timescales are for guidance only. The deadlines introduced for this round of CNP funding are to ensure that resource issues within Cormac can be planned to avoid, as far as possible, foreseeable time delays. Phasing over three years is therefore proposed. Early delivery of briefs (within the timescale protocol) would also significantly assist the delivery teams in programming the specialist resources available to these tasks and for this to occur, the protocol on timelines for the procedures will apply.
- 9.3. Enforcement can only commence once the necessary lines and signs are in place. If the area of new restriction falls into an existing priority enforcement route, it will be included in regular patrols by Civil Enforcement Officers. However, if the restrictions are in a location that are patrolled on an ad-hoc basis or in an area that does not have visits, it is very unlikely the area would receive regular patrols at present.

Cornwall Council Community Network Highways Scheme Expression of Interest Form



Notes

To help us process your Expression of Interest, please:

- Read the Community Network Highways Scheme guidance carefully
- Complete the form as fully as you can and return to your Cornwall Councillor, and copy in your Highways Manager and Community Link Officer
- Let us know if you have any questions before sending in your application

Section A: Contact details

1. Name/position of person submitting this proposal	
2. Contact email	
3. Contact telephone number	

Section B: Scheme outline

1. Location	
<p>Schemes should include proposals to deliver against one or more of the six goals of The Cornwall Transport Plan: www.cornwall.gov.uk/connectingcornwall</p>	
2. What is the LTP objective you are trying to achieve?	
3. What is the problem? What local outcome you are aiming to achieve?	
4. How have you identified this problem? Let us know of any evidence available, including community representations or if the problem has been looked at previously any feasibility studies or similar.	
5. Why is this a priority for the parish council?	
6. Is there any additional funding available to support this scheme? If so, how much and from what source?	

<p>7. Area of benefit – schemes which benefit a larger area of the Community Network are encouraged</p>	
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<p>Declaration</p>

<p>I declare that the information supplied in this form is true to the best of my knowledge and that, if I am submitting this proposal on behalf of a town or parish council, or another organisation I have their consent to do so.</p>
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<p>Signature:</p>	<p>Date:</p>
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<p>Name (Please Print):</p>

Privacy Notice: This information is being collected by Cornwall Council. The Chief Executive is the Council's Data Controller. Any information provided may be retained on computer or in manual files in accordance with the Council's policy for the retention of information. This information will be used for processing your expression of interest. It may also be used for related council purposes, including for regulatory functions and investigating fraud. It will not be disclosed to any third party except where the council specifically contracts for data processing support. The information may be used for statistical or research purposes, which will be de-personalised where appropriate.

Please return to your Cornwall Councillor and copy in your Highways Manager, Community Link Officer.



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Planning Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 17th January 2022

Present: Cllr H Biscoe
Cllr S Barnes
Cllr A Biscoe
Cllr A Bishop
Cllr M Brown
Cllr L Collins
Cllr B Ellenbroek

Chairman

In attendance: Ms A Hunt
Cllr I Thomas
Mr D Moyle
Mr E Hassett
One other local resident also attended

Operations & Facilities Officer

Local Resident

Planning Agent

PART I – PUBLIC SESSION

1446.1 To receive apologies for absence

Apologies were received from Cllr Tremayne (family commitments).

1446.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1446.3 To suspend Standing Orders to allow the public to speak

1446.3.1 Unanimously RESOLVED to suspend Standing Orders to allow the public to speak [Proposed Cllr Ellenbroek; Seconded Cllr Collins].

1446.4 To allow the public to put questions to the Council on any matters relating to this Agenda

Mr Moyle spoke as the applicant in relation to PA21/11130 and asked the Committee to defer consideration of that application until its next meeting. He advised that there were a number of comments on the portal raising concerns which he wished to address and that, although further information had been submitted, the Case Officer was currently on leave. Mr Moyle asked that Councillors wait until they were in possession of all the facts before their decision was taken.

Mr Hassett spoke as the agent in relation to an application which had yet to be submitted. He stated that an application had previously been submitted under reference PA21/01230, which the Town Council had supported. That application had been withdrawn due to land ownership issues and a number of complaints, but Mr Hassett stated that these had now been addressed. The proposals were for a single dwelling to provide ancillary

accommodation for a relative. Mr Hassett advised that he was attending the meeting to give the Committee an idea of what would be proposed and pre-empt any concerns. Cllr Biscoe thanked Mr Hassett for his attendance and advised that the Committee would look at the application once it had been formally consulted and was in possession of all the facts. Mr Hassett left the meeting at this point.

1446.5 To reinstate Standing Orders

1446.5.1 Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr Brown; Seconded Cllr A Biscoe]

1446.6 To consider the planning applications

1446.6.1 The planning applications were dealt with in accordance with the attached Annex A to these minutes.

1446.7 To confirm the minutes of the following meetings:

1446.7.1 *Meeting of the Planning Committee held on 13th December 2021*

RESOLVED by Majority to confirm the minutes of the Meeting of the Planning Committee held on 13th December 2021 as a true and accurate record of proceedings [Proposed Cllr Brown; Seconded Cllr A Biscoe]. Cllr Bishop abstained as he had not been present at the meeting.

1446.8 Clerk's Report

A report had been circulated prior to the meeting. Cllr Barnes would liaise with Cllr Collins and the Highways Manager to find a mutually acceptable date for a meeting in relation to parking concerns at Bellevue.

1446.9 To receive correspondence

1446.9.1 *Decision Notice Schedule*

The schedule was noted.

1446.9.2 *Licensed Premises Schedule*

The schedule was noted.

1446.9.3 *Cornwall Council – Public Consultation: Hackney Carriage & Private Hire Vehicle, Operator & Driver Licensing Policy*

The correspondence was noted.

1446.9.4 *Cornwall Council – Appeal Notification, PA20/11276, Former Unit H, Bartles Industrial Estate, North Street*

The correspondence was noted.

Chairman

REDRUTH TOWN COUNCIL – PLANNING SCHEDULE**ANNEX A**

All references for PA21/ unless otherwise stated

Meeting: 17th January 2022

REF NO	CC REF	SITE	PROPOSAL	DECISION
LIST 1 Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Brown, Seconded Cllr Barnes]				
1	11873	79 Albany Road	Replacement of worn pebble dash on rear and side aspect (South West and South East) with smooth render in a cream colour. Repair or replace existing cream coloured render on side (South East) elevation as appropriate (also with cream coloured render) and replace rusted cast iron soil pipe on South East elevation with a plastic pipe	Supported
2	11503	Unit 4, Jon Davey Drive, Treleigh Industrial Estate	Erection of industrial building ancillary to existing industrial premises	Supported
3	11937	River Barns, Old Portreath Road, Bridge	Change of use of agricultural barn to E Use Class. Part retrospective	Supported
4	11899	Chy Lowen, North Country	Replacement of rear extensions and alterations at Chy Lowen	Supported
5	12583	Pennoweth Primary School, Drump Road	Non-material amendment with respect to decision PA21/02667 dated 06.07.2021 for amendments to the parking layout and amendments to the hard landscaping around the building's entrance	Supported

6	12388	The Caravan, Orion North	Minor amendments to previously approved application for construction of three dwellings and associated works (PA21/04294 and PA20/02515/PREAPP)	Supported
7	11593	6 St Stephens Crescent, Treleigh	Erection of a dwelling	Supported
8	12510	Higher Laity Farm, Old Portreath Road	Proposed two storey extension	Supported
9	06829	Land North East of North Country Garage, North Country	Proposed one bedroom dwelling	Supported
10	12689	Land South of Westcliffe, Basset Street	Construction of terrace of 5 single storey garages, pair of garages and 2 electric vehicle charging points	Supported
12	12576	6 Boscoppa Close, Mount Ambrose	Proposed replacement garage to include room in the roof and side extension	Supported
13	12277	92 Albany Road	Rear single storey extension and associated works	Supported
14	10379	Land East of Chapel Farm Cottage, Bassett Road, North Country	Demolition of barn and construction of two dwellings	Supported

LIST 2

REF NO	CC REF	SITE	PROPOSAL	DECISION
11	12068	The Warren, Buller Hill, Buller Downs	Retrospective planning application for a residential caravan and portable building and change of use	RESOLVED by Majority not to support the application on the grounds that the development: (i) is not in keeping with the surrounding area; (ii) is outside the settlement boundary and (iii) represents sporadic development in open countryside [Proposed Cllr Barnes; Seconded Cllr Brown] Cllr Ellenbroek abstained
15	11130	Rear of 20 North Street	Conversion and change of use of domestic garage into a residential premises	Unanimously RESOLVED to defer consideration of the application until the next meeting of the Redruth Town Council Planning Committee on 31st January, to enable the Committee to be in possession of the full facts of the matter prior to making its decision [Proposed Cllr Barnes; Seconded Cllr Brown] Mr Moyle left the meeting following this item

16	02425	Land East of Tolgus Vean Farmhouse, Tolgus	Outline planning permission with all matters reserved: proposed mixed use development of residential (up to 60+ dwellings) and Commercial/Business/Service	Unanimously RESOLVED to support the application [Proposed Cllr H Biscoe; Seconded Cllr Brown]
17	11383	2 Alma Place	Conversion, extension and associated works to retail, office and storage building to form individual retail unit and 5no. Studio Flats, Communal Spaces and 1no. Staff Bedroom	RESOLVED by Majority to support the application [Proposed Cllr Collins; Seconded Cllr Ellenbroek] Cllr Barnes voted against
18	11447	Bartles Industrial Estate, North Street	Construction of commercial development	Unanimously RESOLVED not to support the application on the grounds of concern over loss of amenity and loss of light to the surrounding properties [Proposed Cllr Brown; Seconded Cllr Mrs Biscoe]



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Amenities Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 10th January 2022

Present: Cllr W Tremayne Chair
Cllr A Biscoe
Cllr S Barnes
Cllr H Biscoe
Cllr M Brown
Cllr L Collins
Cllr B Ellenbroek
Cllr C Garrick
Cllr I Thomas

In attendance: Mr P B Bennett Town Clerk
Ms A Hunt Operations & Facilities Officer
Mr C Strugnell Facilities Supervisor

PART I - PUBLIC SESSION

1445.1 To receive apologies for absence

Apologies were received from Cllrs Broad and Reeve (other commitments).

1445.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1445.3 To confirm the Minutes of the Meeting of the Amenities Committee held on 1st November 2021

1445.3.1 RESOLVED by Majority to accept the Minutes of the Meeting of the Amenities Committee held on 1st November 2021 as a true and accurate record of proceedings [Proposed Cllr Thomas; Seconded Cllr Brown]. Cllr Tremayne abstained as he had not been present at the meeting.

1445.4 Town Clerk's Report

A report had been circulated prior to the meeting. The Town Clerk further advised that the opening hours at Market Way would be reviewed at the end of the month. He had still yet to hear from Cornwall Council in relation to the lease at Strawberry Fields and would email Cllr Barnes who agreed to intervene. The transfer documents in relation to the telephone box outside the London Inn had been signed off and the planning application approved. It was reported that the future use of the kiosk had yet to be decided. The Town Clerk would email the details in relation to the Community Garden Project to Cllr Barnes, who would make contact with those concerned. Confirmation of the outcome of the Changing Places toilet funding bid was still awaited. The report was noted.

1445.5 To receive correspondence

Redruth HSHAZ – approval sought for refurbishment of lighting columns in 'Tatie Court'

Correspondence had been circulated prior to the meeting.

1445.5.1 Unanimously RESOLVED to approve the refurbishment of lighting columns in 'Tatie Court' [Proposed Cllr Brown; Seconded Cllr Collins].

1445.6 To receive a report on the work of the Facilities Department

A report had been circulated prior to the meeting. The Facilities Supervisor stated that the public conveniences in New Cut Car Park were now free to use, following work to reconfigure the locks. No additional antisocial behaviour attributable to the removal of charging had yet been identified. He further advised that the recruitment process was underway for an additional Facilities Technician and it was hoped to have someone in post in the near future. It was reported that East End Playing Field and the area around the Skate Park was currently very wet, as it always was over the Winter. The Town Clerk stated that pathways would probably be laid in the Spring, with the tender currently out. The Facilities Supervisor advised that low levels of vandalism had been noted at the Skate Park, with a definite decrease in levels at the Brewery site. Cllr Barnes questioned who would cover the cost of damage caused by leaks coming from The Foyer and was advised by the Town Clerk that LiveWest would pay. Cllr Barnes also queried who would cover the cost of outstanding work to the Clocktower and was advised by the Town Clerk that the contractor had done all the work they had been authorised to do, but that the actions taken had caused additional work to be required. The Town Council would pay for this additional work. Cllr Ellenbroek thanked the Facilities Team for planting up the seeds for the Queen's Jubilee. She further asked to be contacted if Coastline did not commence works at Parc An Mengleth as she would be happy to provide assistance. Finally, Cllr Ellenbroek reported that the leats at Tesco were due to be cleared later that week. Cllr Brown queried the use of the toilets in Market Hall and was advised that they were now open on market days and that no issues had been encountered to date. Cllr Tremayne asked as to levels of antisocial behaviour in Market Hall and Market Way. The Facilities Supervisor advised that the removal of the stalls appeared to have helped and that the situation continued to be monitored, with the relevant people being notified when issues arose. He further advised that efforts were being made to prevent unauthorised vehicles parking in Market Strand. In response to a question from Cllr Barnes, Councillors were advised that all businesses in the town centre would be approached in relation to the 2022 floral display, along with advertisement on social media and the Redruth Record, however, given the continued difficult financial position in which many businesses and individuals found themselves, numbers were expected to remain down on pre-pandemic levels. The Facilities Supervisor was thanked for his attendance and left the meeting at this point.

1445.7 To further consider a report from the Skatepark Project Manager

A report had been circulated prior to the meeting. Cllr Ellenbroek reiterated that she would be happy to put money towards a new bench and encouraged Community Chest applications to all three Redruth Cornwall Councillors. She further advised that she had spoken to Coastline about signage at Miners Court car park. The Town Clerk confirmed that the pathways were currently out for tender following redesign to ensure DDA compliance. An official opening of the skatepark was now proposed for June to coincide with Murdoch Day.

Chairman



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Audit & Accounting Governance Committee
held at Redruth Civic Centre, Alma Place, on Tuesday 18th January 2022

Present: Cllr S Barnes Chairman
Cllr M Brown
Cllr B Craze
Cllr Ms D Reeve
Cllr I Thomas

In attendance: P B Bennett Town Clerk

PART I – PUBLIC SESSION

1447.1 To receive apologies for absence.

1447.1.1 Apologies were received from Cllrs Biscoe and Mrs Biscoe (other commitments), and Cllr Tremayne (family commitments).

1447.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

1447.2.1 There were no interest declared.

1447.3 To confirm the minutes of:

The Audit & Accounting Governance Committee Meeting held on 18th October 2021:

1447.3.1 RESOLVED by a majority that the minutes of the Audit & Accounting Governance Committee Meeting held on Monday 18th October 2021 were a true and accurate record of proceedings. [Proposed: Cllr Ms Reeve; Seconded: Cllr Brown]. Cllr Garrick abstained as he were not present at the meeting.

The Extraordinary Meeting of the Audit & Accounting Governance Committee held on 22nd November 2021:

1447.3.2 RESOLVED by a majority that the minutes of the Audit & Accounting Governance Committee Meeting held on Monday 22nd November 2021 were a true and accurate record of proceedings. [Proposed: Cllr Thomas; Seconded: Cllr Brown]. Cllrs Craze and Garrick abstained as they were not present at the meeting.

1447.4 Town Clerk's Report

1447.4.1 The Town Clerk's report had been circulated prior to the meeting and was noted.

- 1447.4.2 Cllrs Craze and Ms Reeve were nominated to carry out this committee's audit checks for the third quarter, if guidelines allow, and to report back to the meeting in April 2022.
- 1447.5 **To review Income & Expenditure for the period ending December 2021**
- 1447.5.1 A report had been circulated to members prior to the meeting outlining income and expenditure for the period up to 31st December 2021.
- 1447.5.2 Unanimously RESOLVED that the Income & Expenditure for the period ending December 2021 is agreed and meets the expected budgetary requirements. [Proposed: Cllr Brown; Seconded: Cllr Craze]
- 1447.6 **To receive an Interim Internal Audit Report for the year ending 31st March 2022 from the appointed Internal Auditor**
- 1447.6.1 A report from the Independent Internal Auditor looking at his findings from his interim checks of the Council's finances had been circulated prior to the meeting. The report was considered and discussed in depth.
- 1447.6.2 Unanimously RESOLVED to accept the recommendations of the Independent Internal Auditor following his interim check of the Council finances for FY 2021-22. [Proposed: Cllr Brown; Seconded: Cllr Brown]

Chairman



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Staffing Committee held in the Redruth Civic Centre on Monday 24th January 2022

Present:	Cllr M Brown Cllr R S Barnes Cllr H Biscoe Cllr Mrs A Biscoe Cllr Mrs B Ellenbroek Cllr Ms D Reeve Cllr W Tremayne	Chairman
In attendance:	P B Bennett Ms A J Hunt Ms S H White Louise Cantrill	Town Clerk Operations & Facilities Officer Engagement Officer Skylite Associates

PART I – PUBLIC SESSION

1448.1 To receive apologies for absence

There were no apologies received.

1448.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda

None were declared.

1448.3 To Confirm the Minutes of the Meeting of the Staffing Committee held on 2nd November 2021

1448.3.1 RESOLVED by Majority to accept the Minutes of the Staffing Committee meeting held on 20th September 2021 as a true and accurate record of proceedings [Proposed Cllr Ms Reeve; Seconded Cllr Barnes]. Cllrs Biscoe and Mrs Biscoe abstained as they had not been present at the meeting.

1448.4 Town Clerks Report

1448.4.1 A report from the Town Clerk had been circulated prior to the meeting and was noted.

1448.5 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining items of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (employee terms and conditions), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act. [Proposed: Cllr Ms Reeve; Seconded: Cllr Mrs Biscoe]

1448.6 To receive an update on HR/Staffing processes from Louise Cantrill, Skylite Associates

1448.6.1 A report had been circulated to Members prior to the meeting and various matters were discussed.

1448.6.2 Unanimously RESOLVED that:

- a. It is recommended that the contents of this report be accepted and approved.
- b. Confidential Staff Survey to further understand priorities.
- c. Facilitated Staff Team Meeting in February to review findings.
- d. Continue the Staffing meeting on a monthly basis until further notice.

and that the remainder of the report be noted. [Proposed: Cllr Ms Reeve; Seconded: Cllr Brown]

1448.7 Update on the current staffing position within the Operations Department

1448.7.1 A report compiled by the Operations & Facilities Officer had been circulated to Members prior to the meeting and various matters were discussed. Ms Hunt advised members that due to the unsuccessful recruitment of an Admin Assistant, it had been decided that we should look now at recruiting an Admin & Finance Officer, following her decision to accept the Operations & facilities Officer role on a permanent basis. Members agreed that this was a sensible way forward given the current staffing situation within the team.

1448.7.2 Unanimously RESOLVED to accept the recommendations of the report. [Proposed: Cllr Mrs Ellenbroek; Seconded: Cllr Biscoe]

1448.8 To consider a recommendation in respect to the continued employment of Ms J Sandiford, Community Projects Manager

1448.8.1 A report had been circulated prior to the meeting which highlighted the fact that Ms White had just reached the end of her probationary period and that a decision should be made to determine whether her employment is made permanent. The matter and recommendation was discussed.

1448.8.2 Cllr Reeve wished to place on record how impressed she had been with Ms Sandiford since commencing her employment. She had already demonstrated her abilities and enthusiasm, and in particular in respect of the work on Climate Change.

1448.8.3 Unanimously RESOLVED that Council endorse Ms Sandiford's employment with the Council, and that that her position is made permanent. [Proposed: Cllr Brown; Seconded: Cllr Ms Reeve]

1448.9 To consider a recommendation in respect to the continued employment of Ms A Lamming, Marketing & Events Assistant

1448.9.1 A report had been circulated prior to the meeting which highlighted the fact that Miss Lamming had just reached the end of her probationary period and that a decision should be made to determine whether her employment is made permanent. The matter and recommendation was discussed.

1448.9.2 Unanimously RESOLVED that Council endorse Miss Lamming's employment with the Council, and that that her position is made permanent. [Proposed: Cllr Ms Reeve; Seconded: Cllr Barnes]

1448.10 To consider a recommendation in respect to the continued employment of Ms K L Anderson, Promotions & Events Assistant

1448.10.1 A report had been circulated prior to the meeting which highlighted the fact that Ms Anderson was nearing the end of her probationary period and that a decision should be made to determine whether her employment is made permanent. The matter and recommendation was discussed.

1448.10.2 Unanimously RESOLVED that Council endorse Ms Anderson's employment with the Council, and that that her position is made permanent, subject to no disciplinary issues between this meeting and 16th February 2022. [Proposed: Cllr Ms Reeve; Seconded: Cllr Collins]

1448.11 To consider an additional payment for a member of staff

1448.11.1 A report had been circulated prior to the meeting outlining the additional responsibilities that Mrs Bolton had taken on during two long absences through sickness of the LISTL. The report recommended that the committee approve that during these periods that Mrs Bolton be awarded "acting up pay" to recognise the outstanding contribution she had made to the efficiency and management of the library and information service.

1448.11.2 Unanimously RESOLVED that Mrs Bolton be awarded acting up pay for the periods of absence of the LISLT. [Proposed: Cllr Mrs Ellenbroek; Seconded: Cllr Tremayne]

Chairman

Redruth Town Council
Schedule of Payments
Meeting Date: 31st January 2022

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	13/12/2021	UK Fuels Ltd	DDR	107.03	17.84	4521	210	89.19	Vehicle Fuel
2	16/12/2021	Sage UK Ltd	DDR	151.20	25.20	4204	102	126.00	Sage Cover
3	16/12/2021	Lloyds Bank (CC)	DDR	284.69		4204	102	6.00	Mthly Fee
						4204	102	278.69	Various
4	16/12/2021	Cornwall Council	DDR	369.40	61.57	4204	102	307.83	Parking Fee
5	17/12/2021	Total Gas & Power Ltd	FP527	593.76	98.96	4602	302	494.80	Gas Charges
6	17/12/2021	nPower Ltd	FP528	528.26	88.04	4604	302	440.22	Electricity Charges
7	17/12/2021	British Gas	FP529	148.73	7.08	4604	308	141.65	Electricity Charges
8	17/12/2021	ITEC Connect Ltd	FP530	116.60	19.43	4205	102	97.17	Photocopier
9	17/12/2021	Ms I Martin	FP531	472.50		4908	999	232.50	Project Work
						4921	999	240.00	Project Work
10	17/12/2021	South West Water	FP532	33.55		543		33.55	Water Charges
11	17/12/2021	Kestrel Guards	FP533	189.00	31.50	4610	302	112.50	Annual Keyholding
						4610	302	45.00	Weekly Guard
12	17/12/2021	Royal British Legion	FP534	129.50		4204	102	129.50	Wreaths
13	17/12/2021	Mr Electric	FP535	90.00	15.00	4610	301	75.00	Repairs
14	17/12/2021	Cornwall Development Co	FP536	137.44	22.91	4101	101	114.53	Jobline
15	17/12/2021	EDF Energy Ltd	FP537	281.88	13.42	4604	305	268.46	Electricity Charges
16	17/12/2021	Cormac Solutions	FP538	342.83	57.14	4511	306	285.69	Gnds Maint
17	17/12/2021	Green Waste Company	FP539	23.52	3.92	4501	210	19.60	Recycling
18	17/12/2021	Tough Dough CIC	FP540	2689.00		4305	201	2689.00	Xmas Events
19	20/12/2021	UK Fuels Ltd	DDR	124.31	20.72	4521	210	85.39	Vehicle Fuel
						4522	210	13.70	Machinery Fuel
						4510	320	4.50	Guard card
20	21/12/2021	Total Gas & Power Ltd	DDR	1822.42	293.51	4604	304	25.69	Electricity Charges
						4604	302	1447.13	Electricity Charges
						4604	302	43.65	Electricity Charges
						4604	302	12.44	Electricity Charges
21	22/12/2021	British Gas	DDR	24.00	1.14	4604	308	22.86	Electricity Charges
22	23/12/2021	Vodafone Ltd	DDR	432.00	72.00	4203	102	360.00	Mobile Phones
23	23/12/2021	Total Gas & Power Ltd	DDR	671.93	106.20	4604	305	16.00	Electricity Charges
						4604	302	30.28	Electricity Charges
						4604	301	519.45	Electricity Charges
24	30/12/2021	Total Gas & Power Ltd	DDR	271.52	12.93	4602	301	258.59	Gas Charges
25	30/12/2021	Staff Costs	FP218-236						MEMBERS ONLY (See separate sheet)

Redruth Town Council
Schedule of Payments
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26	31/12/2021	Unity Trust	BS	20.00		4204	102	20.00	Entry Error
27	31/12/2021	Unity Bank	DDR	65.10		4204	102	65.10	Service Charge
28	31/12/2021	CEC Ltd	FP561	1431.60	238.60	4908	999	1193.00	Pathway Design
29	31/12/2021	Kestrel Guards	FP562	54.00	9.00	4610	302	45.00	Guarding
30	31/12/2021	Cormac Solutions	FP563	1357.08	226.18	4607	302	1130.90	Cleaning
31	31/12/2021	Kestrel Guards	FP564	936.00	156.00	4610	302	735.00	Security
						4610	302	45.00	Security
32	31/12/2021	Casa Environmental	FP565	420.00	70.00	4610	301	350.00	Survey
33	31/12/2021	Cllr C Garrick	FP566	13.99		4201	102	13.99	Charger
34	04/01/2022	Biffa Waste Services Ltd	DDR	163.65	27.28	4605	301	72.52	Waste Contract
						4605	302	63.85	Waste Contract
34	04/01/2022	South West Water	DDR	182.50		4603	301	178.00	Water Charges
						4603	305	4.50	Water Charges
36	04/01/2022	Cornwall Council	DDR	1073.00		4601	301	1073.00	NDBR
37	04/01/2022	Cornwall Council	DDR	174.00		4601	302	174.00	NDBR
38	04/01/2022	Francotyp Postalia Ltd	FFR	93.96	15.66	4206	102	78.30	Machine Lease
39	05/01/2022	Hewlett-Packard Int Bank	DDR	255.32		4213	102	255.32	Tablets
40	07/01/2022	Cornwall Council	FP567	3072.00		4601	302	3072.00	NDBR
41	07/01/2022	WF Education Group	FP568	216.00	36.00	4201	102	180.00	Noticeboard
42	07/01/2022	Cornwall Council	FP569	192.00		4601	308	192.00	NDBR
43	07/01/2022	David Reynolds Bldg Pres	FP570	384.00	64.00	4524	210	320.00	Survey
44	07/01/2022	HMRC	FP571	7163.15		4102	101	7163.15	Tax/NIC (Dec 21)
45	07/01/2022	Kestrel Guards	FP572	54.00	9.00	4610	302	45.00	Guarding
46	07/01/2022	SW Playground Inspections	FP573	3789.60	631.60	4513	306	1500.00	Repairs
						4904	999	1658.00	Repairs
47	07/01/2022	CC Pension Fund	FP574	7318.95		4104	101	7318.95	Contribs (Dec21)
48	07/01/2022	Cormac Solutions	FP575	1847.39	307.90	4510	320	1539.49	Vehicle Hire
49	07/01/2022	S J Andrew & Sons	FP576	6.10	1.02	4501	210	5.08	Materials
50	07/01/2022	Krowji Ltd	FP577	166.67		4508	320	166.67	Yard Rental
51	07/01/2022	Biffa Waste Services Ltd	FP578	725.67	120.95	4605	302	604.72	Waste Contract
52	07/01/2022	Warmstar Heating	FP579	616.20	102.70	4936	999	513.50	Repairs
53	07/01/2022	Tanist Ltd	FP580	376.20	62.70	4222	102	313.50	Support
54	14/01/2022	Aquastorage Sys Cleaning Ltd	FP581	91.20	15.20	4615	302	38.00	Legionella Checks
						4615	304	38.00	Legionella Checks
55	14/01/2022	Redruth Tennis Club	FP582	200.00		4709	203	200.00	Donation
56	14/01/2022	Cornwall Council	FP583	150.00		1028	303	150.00	Seagull Sacks
57	14/01/2022	Total Gas & Power Ltd	FP584	132.54	22.09	4602	302	110.45	Gas Charges
58	14/01/2022	Cornish Fixings (Redruth) Ltd	FP585	286.80	47.80	4610	301	239.00	Keys
59	14/01/2022	nPower Ltd	FP586	588.83	98.14	4604	301	490.69	Electricity Charges

Redruth Town Council
Schedule of Payments
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60	14/01/2022	DWN Ltd	FP587	60.58	1.50	4224	102	59.08	TIC Stock
61	14/01/2022	Complete Business Solutions UK	FP588	64.56	10.76	4201	102	53.80	Stationery
62	14/01/2022	Cormac Solutions	FP589	342.83	57.14	4511	306	285.69	Gnds Maintenance
63	14/01/2022	South West Water	FP590	99.42		4603	304	99.42	Water Charges
64	14/01/2022	Macsaviors Ltd	FP591	357.89	59.65	4501	210	298.24	Materials
65	14/01/2022	ITEC Connect Ltd	FP592	4.66	0.78	4205	102	3.88	Photocopier
66	17/01/2022	UK Fuels Ltd	DDR	5.40	0.90	4510	320	4.50	Guard Card
67	17/01/2022	Sage UK Ltd	DDR	151.20	25.20	4204	102	126.00	Sage Cover
68	18/01/2022	Lloyds Bank (CC)	CC	491.07		4604	302	193.36	Electricity Charges
						4210	102	50.00	Mince Pies
						4201	102	99.99	Canva
						4204	102	147.72	Indeed
69	21/01/2022	Cormac Solutions	FP593	1357.08	226.18	4607	302	1130.90	Cleaning
70	21/01/2022	Skylite Associates Ltd	FP594	846.00	141.00	4223	102	705.00	HR Support
71	21/01/2022	Treloweth School	FP595	100.00		4949	999	100.00	Tolqus Tracks
72	21/01/2022	South West Water	FP596	166.17		4603	302	166.17	Water Charges
73	21/01/2022	The Artroom	FP597	491.00		4603	302	491.00	Tolqus Tracks
74	21/01/2022	Kestrel Guards	FP598	756.00	126.00	4610	302	630.00	Security
75	21/01/2022	Redborne Printers	FP599	2842.00		4718	203	2842.00	Town Guide
76	21/01/2022	Trinity Fire & Security System	FP600	324.71	54.12	4616	302	270.59	Annual Monitoring
77	21/01/2022	Healthmatic Ltd	FP601	506.63	84.44	4610	304	422.19	Repairs
78	21/01/2022	Cornwall Council	FP602	3715.71		4701	203	3715.71	Election Recharge
79	21/01/2022	Trewirgie Infants School	FP603	100.00		4949	999	100.00	Tolqus Tracks
Total Payments				52435.59	3555.99			48879.60	