



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

See Distribution

Our Reference:
RTC/460/2/Mtg
Date:
2nd March 2022

Dear Councillor

Amenities Committee Meeting – 7th March 2022

You are summoned to attend a Meeting of the Redruth Town Council Amenities Committee to be held in the Langman Room, Redruth Civic Centre on Monday 7th March 2022 commencing at 7 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Although the Covid-19 guidelines have now been relaxed, we request that Members do not attend the Council building before 6:50 p.m. Entry to the building will be through the main access doors to the Library and we ask that you continue to wear a face covering, unless exempt, and sanitise hands on entry. At the conclusion of the meeting members are asked to vacate the building promptly through the external door in the Langman Room to Alma Place.

Yours sincerely

A handwritten signature in black ink, appearing to read 'PB', with a long horizontal line extending to the right.

Peter Bennett
Town Clerk

Enclosures:

Agenda and associated documentation.

Distribution:

Action:

Cllr Barnes
Cllr Biscoe
Cllr Mrs Biscoe
Cllr Broad
Cllr Brown
Cllr Collins
Cllr Mrs Ellenbroek
Cllr Garrick
Cllr Ms Reeve
Cllr Thomas
Cllr Tremayne

Information:

Other Town Councillors
Press & Public

Redruth Town Council
Amenities Committee Meeting – 7th March 2022

AGENDA

PART I – PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak.*
4. To allow the public to put questions to the Council on any item on this agenda.
5. *To reinstate Standing Orders.*
6. To confirm the Minutes of:
 - 6.1 the Meeting of the Amenities Committee held on 10th January 2022. [Minutes attached]
7. Town Clerks Report. [See schedule attached]
8. To receive correspondence. [None at time of publication]
9. To receive a report on the work of the Facilities Department. [See report attached]



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Town Mayor: Cllr M J Brown

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Minutes of a Meeting of the Redruth Town Council Amenities Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 10th January 2022

Present: Cllr W Tremayne Chair
Cllr A Biscoe
Cllr S Barnes
Cllr H Biscoe
Cllr M Brown
Cllr L Collins
Cllr B Ellenbroek
Cllr C Garrick
Cllr I Thomas

In attendance: Mr P B Bennett Town Clerk
Ms A Hunt Operations & Facilities Officer
Mr C Strugnell Facilities Supervisor

PART I - PUBLIC SESSION

1445.1 To receive apologies for absence

Apologies were received from Cllrs Broad and Reeve (other commitments).

1445.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1445.3 To confirm the Minutes of the Meeting of the Amenities Committee held on 1st November 2021

1445.3.1 RESOLVED by Majority to accept the Minutes of the Meeting of the Amenities Committee held on 1st November 2021 as a true and accurate record of proceedings [Proposed Cllr Thomas; Seconded Cllr Brown]. Cllr Tremayne abstained as he had not been present at the meeting.

1445.4 Town Clerk's Report

A report had been circulated prior to the meeting. The Town Clerk further advised that the opening hours at Market Way would be reviewed at the end of the month. He had still yet to hear from Cornwall Council in relation to the lease at Strawberry Fields and would email Cllr Barnes who agreed to intervene. The transfer documents in relation to the telephone box outside the London Inn had been signed off and the planning application approved. It was reported that the future use of the kiosk had yet to be decided. The Town Clerk would email the details in relation to the Community Garden Project to Cllr Barnes, who would make contact with those concerned. Confirmation of the outcome of the Changing Places toilet funding bid was still awaited. The report was noted.

1445.5 To receive correspondence

Redruth HSHAZ – approval sought for refurbishment of lighting columns in ‘Tatie Court’

Correspondence had been circulated prior to the meeting.

1445.5.1 Unanimously RESOLVED to approve the refurbishment of lighting columns in ‘Tatie Court’ [Proposed Cllr Brown; Seconded Cllr Collins].

1445.6 To receive a report on the work of the Facilities Department

A report had been circulated prior to the meeting. The Facilities Supervisor stated that the public conveniences in New Cut Car Park were now free to use, following work to reconfigure the locks. No additional antisocial behaviour attributable to the removal of charging had yet been identified. He further advised that the recruitment process was underway for an additional Facilities Technician and it was hoped to have someone in post in the near future. It was reported that East End Playing Field and the area around the Skate Park was currently very wet, as it always was over the Winter. The Town Clerk stated that pathways would probably be laid in the Spring, with the tender currently out. The Facilities Supervisor advised that low levels of vandalism had been noted at the Skate Park, with a definite decrease in levels at the Brewery site. Cllr Barnes questioned who would cover the cost of damage caused by leaks coming from The Foyer and was advised by the Town Clerk that LiveWest would pay. Cllr Barnes also queried who would cover the cost of outstanding work to the Clocktower and was advised by the Town Clerk that the contractor had done all the work they had been authorised to do, but that the actions taken had caused additional work to be required. The Town Council would pay for this additional work. Cllr Ellenbroek thanked the Facilities Team for planting up the seeds for the Queen’s Jubilee. She further asked to be contacted if Coastline did not commence works at Parc An Mengleth as she would be happy to provide assistance. Finally, Cllr Ellenbroek reported that the leats at Tesco were due to be cleared later that week. Cllr Brown queried the use of the toilets in Market Hall and was advised that they were now open on market days and that no issues had been encountered to date. Cllr Tremayne asked as to levels of antisocial behaviour in Market Hall and Market Way. The Facilities Supervisor advised that the removal of the stalls appeared to have helped and that the situation continued to be monitored, with the relevant people being notified when issues arose. He further advised that efforts were being made to prevent unauthorised vehicles parking in Market Strand. In response to a question from Cllr Barnes, Councillors were advised that all businesses in the town centre would be approached in relation to the 2022 floral display, along with advertisement on social media and the Redruth Record, however, given the continued difficult financial position in which many businesses and individuals found themselves, numbers were expected to remain down on pre-pandemic levels. The Facilities Supervisor was thanked for his attendance and left the meeting at this point.

1445.7 To further consider a report from the Skatepark Project Manager

A report had been circulated prior to the meeting. Cllr Ellenbroek reiterated that she would be happy to put money towards a new bench and encouraged Community Chest applications to all three Redruth Cornwall Councillors. She further advised that she had spoken to Coastline about signage at Miners Court car park. The Town Clerk confirmed that the pathways were currently out for tender following redesign to ensure DDA compliance. An official opening of the skatepark was now proposed for June to coincide with Murdoch Day.

Chairman

Redruth Town Council

Town Clerks Report – Amenities Committee

Meeting Date: 7th March 2022

Min No	Item	Action	Response
1445.4	Market Way – Opening Hours		Verbal update to be given at meeting
1445.4	Strawberry Fields		Still awaiting confirmation from CC that variation of lease or freehold transfer is acceptable
1445.4	Adoption of former red telephone kiosk outside London Inn	Transfer document received and seen by solicitors	Phone Box now in RTC ownership – will be removed later this month for restoration/refurbishment and reinstated in approx. 12 months' time
1445.4	Changing Places Toilets		Still awaiting confirmation that funding bid was successful
1445.7	Skatepark, East End PF		Verbal update to be given at meeting

SUMMARY OF IMPLICATIONS

- a. Policy - No
- b. Financial - No
- c. Legal - No

REPORT

1. Redruth Civic Centre

The Facilities Team continue to do daily inspections and weekly fire alarm tests. The Library continues to have some issues with the track lighting within the main Library area. Mr Electric will replace with LED fixings as and when needed.

An updated fire evacuation plan is currently being written.

A replacement circuit board for the access control doors by the Langman Room is awaited.

2. The Chambers

3. Cornwall Rural Community Charity are now occupying the first floor of The Chambers.

Water ingress, possibly caused by the failing of a gutter lining on the roof, continues to be a problem. Discussions are ongoing with Regan Builders as to the best way forward.

The Facilities Team will continue to do regular inspections and weekly fire alarm tests until instructed otherwise.

Weekly inspections have picked up some maintenance issues with interior walls that need repairing and painting, and the entrance carpet which goes up the stairs to the first-floor needs replacing as it is starting to cause a trip hazard.

4. Clock Tower

Regular inspections of tower interior are being carried out by the Facilities Team. Confirmation and payment of requested funds from Cornwall Council is still awaited. The Town Council is working with the Community Network Officer to secure alternative/additional EU funding.

During the refurbishment Regan Builders placed a support beam in an area which obstructs the bell mechanism. This has been rectified with a smaller metal support beam.

5. Market Way and Market Hall

Units in Market Way are open. The Pet Supply shop has decided to cease trading and will move out the unit on the end of March. We have a few people already interested in this unit.

As the weather has changed the Facilities Team have been approached by tenants from Market Way with concerns over gatherings and drinking within Market Hall. The PCSOs have been made aware of the situation.

Preparation of Market Hall, cleaning of Market Way and provision of toilet facility to traders during the monthly markets continues.

6. Redruth Town Festivals and Markets

The Facilities Team continue to assist with distribution of monthly market signage in addition to the preparation of Market Hall.

7. Town Centre

The Facilities Team are increasingly hearing concerns from the general public regarding ASB within the town. The Miners Statue, Alma Place and Shoot Row are the primary areas which people have concerns about.

The Town Council has also received complaints regarding people slipping on the granite in Fore Street and Station Hill, particularly in periods of wet and damp weather. Cornwall Council has been contacted.

8. New Cut Car Park & Public Conveniences

Over the last week we have had a complaint regarding the opening of the toilets. Sparkles Cleaning have been reminded that this facility is important for the town and that it needs to be open and clean. With continued regular inspections of this facility, we aim to be quick to rectify any ASB issues that might occur.

9. Public Realm at Brewery Site

Maintenance of green spaces continues. There has been a continuing decrease in the frequency and levels of vandalism and ASB. Liaison takes place with representatives of Cornwall Council to appraise the situation on a regular basis.

Work on the leat by Tesco is ongoing. The leat has been cleaned and new fence is going up either side of the footpath. I do have concerns that the footpath is now too narrow in areas and could cause issue with pushchairs and wheelchairs when they meet on the path and are unable to pass each other.

10. St Rumon's Garden

The Gardens are open and regularly maintained by the team. A mixture of wildflowers for the Queen's Jubilee have now been seeded around the flower beds and we hope for a good show in the Spring/Summer.

The Town Council's parking spaces to the rear of the gardens are increasingly subject to fly tipping. Only one of the spaces is being used by the Town Council on a regular basis. The Operations Team is working to ensure that the available spaces, which are at no cost to the Council, are put to use rather than Cornwall Council parking permits being purchased for officers. It is hoped that increased use of the spaces will in itself act as a deterrent to the fly tipping.

11. Play Areas/Skate Park

Routine Play Area Surveys are completed regularly. Cleaning and maintenance work are carried out as required.

Southwest Play have completed the refurbishment of the gates to East End play area.

ROSPA will be conducting the Annual Safety Report next month of East End, Plain An Gwarry Park and Gweal an Tops. A funding request will be submitted after the report has been received.

Greens Tree Services will be conducting the tree survey at Gweal an Tops and East End Park. We are awaiting a date for the work to commence.

The Facilities Team continue to do daily inspections, litter pick the skatepark and empty bins. We have had very few issues with litter. The team have received complaints about the muddy area where the track was situated. Extra signage has now been put out and the area reseeded.

The grass is beginning to grow back but it will take time due to the weather and time of the year.

12. Allotments

Coastline were due to commence work on the escarpment at Parc An Mengleth in February 2022.

13. Floral display 2022

Millennium Plants and the maintenance contractor have been contacted regarding this year's Floral Display. Order forms will shortly be distributed to businesses in the town centre.

14. LMP & Green Spaces

Contracted cuts will commence in April.

15. Facilities Department

The Facilities Team have a new member of staff. She has fitted straight in and is a great addition to the team. The Facilities Team continues to work in a safe and responsible way, whilst maintaining our areas to a high standard. Each van has hand sanitiser, and the team is supplied with masks.

We experienced no issues with the high wind. The team did an inspection on the day and were on call if any issues occurred.

The Facilities Assistant continues to clean areas of The Chambers and the Civic Centre. He also now undertakes certain checks around the town which has been extremely helpful.

16. Health and Safety

Review of PPE provision is ongoing.

17. **RECOMMENDATIONS**

It is recommended the report be noted, and approval granted for corresponding works and purchases, where applicable.

Chris Strugnell
Facilities Supervisor