

**REDRUTH TOWN  
COUNCIL**



**CONSEL AN DRE  
RESRUDH**

Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT  
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr M J Brown**

**Town Clerk: P B Bennett**

*Our Reference:*  
RTC/460/2/Mtg  
*Date:*  
5<sup>th</sup> January 2022

See Distribution

Dear Councillor

**Amenities Committee Meeting – 10<sup>th</sup> January 2022**

You are summoned to attend a Meeting of the Redruth Town Council Amenities Committee to be held in the Langman Room, Redruth Civic Centre on Monday 10<sup>th</sup> January 2022 commencing at 7 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Although the Covid-19 guidelines have now been relaxed, we request that Members do not attend the Council building before 6:50 p.m. Entry to the building will be through the main access doors to the Library and we ask that you continue to wear a face covering, unless exempt, and sanitise hands on entry. At the conclusion of the meeting members are asked to vacate the building promptly through the external door in the Langman Room to Alma Place.

Yours sincerely

A handwritten signature in black ink, appearing to read 'PB', with a long horizontal line extending to the right.

Peter Bennett  
Town Clerk

Enclosures:

Agenda and associated documentation.

Distribution:

Action:

Cllr Barnes  
Cllr Biscoe  
Cllr Mrs Biscoe  
Cllr Broad  
Cllr Brown  
Cllr Collins  
Cllr Mrs Ellenbroek  
Cllr Garrick  
Cllr Ms Reeve  
Cllr Thomas  
Cllr Tremayne

Information:

Other Town Councillors  
Press & Public

**Redruth Town Council**  
**Amenities Committee Meeting – 10<sup>th</sup> January 2022**

**AGENDA**

**PART I – PUBLIC SESSION**

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak.*
4. To allow the public to put questions to the Council on any item on this agenda.
5. *To reinstate Standing Orders.*
6. To confirm the Minutes of:
  - 6.1 the Meeting of the Amenities Committee held on 1<sup>st</sup> November 2021. [Minutes attached]
7. Town Clerks Report. [See schedule attached]
8. To receive correspondence. [See schedule attached]
9. To receive a report on the work of the Facilities Department. [See report attached]
10. To further consider a report from the Skatepark Project Manager. [From Council Meeting – see report attached]



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Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr M J Brown**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Amenities Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 1<sup>st</sup> November 2021

Present: Cllr A Biscoe Chairman  
Cllr S Barnes  
Cllr H Biscoe  
Cllr M Brown  
Cllr L Collins  
Cllr B Ellenbroek  
Cllr C Garrick  
Cllr D Reeve  
Cllr I Thomas

In attendance: Mr P B Bennett Town Clerk  
Ms A Hunt Operations & Facilities Officer  
Mr C Strugnell Facilities Supervisor  
Mr M Hernandez Redruth & District Chamber of Commerce  
Mr G Hoy Local Trader  
Ms S White Engagement Officer  
Ms J Sandiford Community Projects Manager

**PART I - PUBLIC SESSION**

**1436.1 To receive apologies for absence**

Apologies were received from Cllrs Broad (other commitments) and Tremayne (family commitments).

**1436.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

Cllr Barnes declared an interest in Redruth Community Association at Item 9 on the Agenda and signed accordingly.

**1436.3 To discuss some ideas for Market Way with a unit holder, Mr Guy Hoy**

Mr Hoy wished to communicate to Councillors his feelings as an experienced retailer. He expressed concerns about the lack of variety and accommodation of poverty in Redruth's retail offer and stated that it was a town unable to supply the everyday needs of its residents, which led to them instead choosing to shop online or in places such as Truro, Plymouth and Exeter. Architecturally, the town had a lot going for it, but there were too many shops boarded up or not looked after. Mr Hoy stated that there were currently seventeen closed shops in the town. He asked whether anything could be done to put pressure on premises owners. Mr Hoy suggested that a number of owners were only

interested in their buildings as assets, yet it was a commodity which would not increase in value unless turned into homes or the town centre was improved. He stated that Redruth was falling behind Camborne and that the Town Council had demonstrated improvement could be brought about by making an effort. Mr Hoy stated that the question of why shops were not coming to Redruth needed to be asked and suggested that part of the problem was a 'yob culture' coupled with lack of effective policing. He also stated that the shopping area was not serving the community by closing early every day and that the use of volunteers in charity shops was taking employment away from young people. Cllr Ms Reeve stated that his comments had not come as a surprise and that Councillors had spent a long time trying to resolve issues, but were limited in what they could do. The only way to make progress was to have the difficult conversations and work together. Cllr Mrs Ellenbroek would bring an officer from the HSHAZ to speak to Mr Hoy on the next market day and explain some of the work which was going on behind the scenes. She advised that Redruth was the only town in Cornwall to have been awarded money from this fund, which was about making the most of the historic structure of the town, together with a programme of cultural events. The hope was to make Redruth somewhere where people would want to come. Cllr Ellenbroek agreed that the town had seen better days, but argued that it was in a better position than it had been ten years ago. There was a need to communicate better about the good things which were happening and enable understanding in local residents and businesses. Cllr Biscoe agreed that there was a need for the town shops to stay open beyond 4pm and stated that a trick was being missed by not advertising that there was free parking available after 4pm. It was reported that, in response to a request from Mr Hoy, the Town Council was currently closing Market Way at 5:30pm for a trial period. Cllr Brown reported that two new Police Officers would be covering Redruth and that HSHAZ officers had been creating a register and contacting landlords in the town centre in relation to smartening up their properties. The HSHAZ had also been looking at what could be done to long-term vacant properties to bring them back in to community use for the benefit of the town. Mr Hoy was thanked for his attendance and comments. He and the Community Projects Manager left the meeting at this point.

**1436.4 To confirm the Minutes of the Meeting of the Amenities Committee held on 6<sup>th</sup> September 2021**

1436.4.1 RESOLVED by Majority to accept the Minutes of the Meeting of the Amenities Committee held on 6<sup>th</sup> September 2021 as a true and accurate record of proceedings [Proposed Cllr Thomas; Seconded Cllr Ms Reeve]. Cllrs Biscoe, Mrs Biscoe and Garrick abstained as they had not been present at the meeting.

**1436.5 Town Clerk's Report**

A report had been circulated prior to the meeting. The Town Clerk further advised that the Skate Park was now open and a superb facility which was appreciated by local riders. Some initial issues, such as littering, had been encountered. The Engagement Officer was asked to co-ordinate a meeting to discuss concerns raised by local residents. Cllr Mrs Ellenbroek asked that it be made clear that these concerns did not relate to Skate Park users generally. The matter had been brought up at the Police Liaison Group and PCSOs would be making regular visits to the site. Cllr Mrs Ellenbroek would continue to push in relation to Registered Social Landlords. Cllr Barnes had no update with regard to the Community Garden Project, but had been trying to advance the orchard at North Country. The Town Clerk reported that solicitors had been asked to get moving with regard to Gweal-An-Top. Cornwall Council had put Redruth forward for funding in relation to Changing Places Toilets, but not in the top three. The HSHAZ had also been approached and their officers had gone away to speak to Historic England. In Market Way, Unit 4

would be readvertised, and a new trader would shortly move into the other vacant unit. The report was noted.

Cllr Barnes left the meeting at this point having previously declared an interest.

**1436.6 To receive correspondence**

*Redruth Community Association – request for funding towards refurbishment*

The Town Clerk stated that he had had a long discussion with the Interim Manager of the Community Centre and reminded Councillors that the building was owned by the Town Council, who had so far made no financial commitment other than to pay half of the cost of the survey.

**1436.6.1 Unanimously RESOLVED to approve £3000 of funding support towards refurbishment of Redruth Community Centre [Proposed Cllr Brown; Seconded Cllr Ms Reeve]**

Cllr Barnes re-entered the meeting at this point.

**1436.7 To receive a report on the work of the Facilities Department**

A report had been circulated prior to the meeting. The Facilities Supervisor stated that maintenance of the public conveniences had been poor and that additional effort had been required to bring about improvement. All outstanding issues had now been rectified at both New Cut and Market Way. There continued to be issues with vandalism of the door of the Gentlemen's facility, which meant that those using that facility were able to do so at no cost, whereas those using the Ladies' and Disabled conveniences were required to pay to do so. This was discriminatory and unfair. Cllr Mrs Ellenbroek suggested that it would be more cost-effective to operate all the facility as free to use. Cllr Brown queried whether there had been any further consideration given to the opening to the public of the toilets in Market Way on market days. The Town Clerk stated that he would need to check the current Covid guidelines. In response to a question from Cllr Ms Reeve, the Facilities Supervisor stated that he would look into when tree surveys were due. Cllr Mrs Ellenbroek asked about the flagpole on the Clocktower, which was currently not usable. Councillors were advised that accessibility was an issue and any work needed to be carried out safely. In relation to instances of people slipping in Fore Street in wet conditions, the Town Clerk advised that Cormac had recently cleaned the granite. Cllr Brown reported that the leat was now looking much clearer, with the current water level at tolerance point. Cllr Mrs Ellenbroek advised that Tesco had dealt with their part, but a maintenance plan was needed. Since both Portreath and Redruth were affected, Cornwall Councillor Dave Crabtree would be scrutinising the entire length of the leat. The report was noted and the Facilities Supervisor thanked for his work.

**1436.7.1 Unanimously RESOLVED to make the Public Conveniences in New Cut Car Park free for use [Proposed Cllr Mrs Ellenbroek; Seconded Cllr Garrick]**

**1436.8 General discussion on spraying of weeds within the parish**

Cllr Mrs Ellenbroek advised that there had been complaints over contractors using weedkiller. It was Cornwall Council policy not to use weedkiller on their property and Cllr Mrs Ellenbroek requested that the Town Council consider its own position. The Town Clerk advised that Cornwall Council had passed responsibility for weed treatment along public highways to town and parish councils. The cost was around £5000 per annum and approximately 45km of highway needed to be covered. Town Council officers did not use weedkiller on Town Council property, the exception was contractors. Issues such as time and efficacy of treatment needed to be considered. Although alternatives were available on the market, none did the job as well. The Town Clerk would speak to the contractor and ascertain how the task was currently being undertaken. Cllr Biscoe pointed out that, in

previous years, visiting dignitaries had often commented on how well looked after the Parish appeared to be.

1436.8.1 Unanimously RESOLVED to continue with current policy but, with climate change and environmental concerns in mind, monitor alternative options and be prepared move to an alternative solution as soon as operationally viable to do so [Proposed Cllr Brown; Seconded Cllr Biscoe].

1436.9 **To receive a report concerning Community Infrastructure Levy (CIL) payments**

A report had been circulated prior to the meeting. Councillors were reminded that that the Town Council currently had £14.4k available which needed to be spent or returned. There were strict conditions which needed to be met.

1436.9.1 Unanimously RESOLVED that, subject to other matched funding, Redruth Town Council look to allocate some portion of the CIL funding available to it towards the refurbishment of the public toilets [Proposed Cllr Thomas; Seconded Cllr Brown].

1436.10 **To consider the Amenities Committee budget for Financial Year 2022-23 and to make recommendations to the Audit & Accounting Governance Committee**

A proposed budget had been circulated prior to the meeting.

1436.10.1 Unanimously RESOLVED that the budget for the Amenities Committee for the Financial Year 2022-23 be forwarded to the Audit & Accounting Governance Committee as presented [Proposed Cllr Barnes; Seconded Cllr Biscoe]

1436.11 **To receive an update on the Town Council Climate Change Working Group**

Cllr Ms Reeve reported that a meeting had taken place with the University of Exeter in relation to carbon footprint auditing and a community tool. There was potential for a student to assist free of charge, but there would be a further meeting to discuss this. Cllr Garrick suggested that the Group contact Transition Penwith, which had been running since around 2008.

**Chairman**

**Redruth Town Council**

**Town Clerks Report – Amenities Committee**

**Meeting Date: 10<sup>th</sup> January 2022**

<b>Min No</b>	<b>Item</b>	<b>Action</b>	<b>Response</b>
1436.3	Market Way – Opening Hours		Verbal update to be given at meeting
1436.5	Strawberry Fields		Still awaiting confirmation from CC that variation of lease or freehold transfer is acceptable
1436.5	Adoption of former red telephone kiosk outside London Inn	Transfer document received and seen by solicitors	Waiting for transfer
1436.5	Community Garden Project		Clr Barnes to update
1436.5	Changing Places Toilets		Awaiting confirmation that funding bid was successful

**Redruth Town Council**  
**Amenities Committee**  
**Correspondence Schedule**  
**Meeting Date: 10<sup>th</sup> January 2022**

1. Redruth HSHAZ – approval sought for refurbishment of lighting columns in “Tatey Court”.



**From:** Cheryl Welsh [REDACTED]  
**Sent:** 04 January 2022 14:18  
**To:** Peter Bennett (Town Clerk) [REDACTED]; Sam White  
[REDACTED]  
**Cc:** Tamsin Daniel [REDACTED]

**Subject:** Redruth HSHAZ Public Realm Scheme

Information Classification: CONTROLLED

Hi Peter

As part of the HSHAZ public realm scheme I have identified the four lighting columns located outside Halifax/Grow Box/former HSBC as a refurbishment scheme to be included for consideration by Historic England.

The proposal is a simple refurbishment of the lighting columns, cleaning, and installation of LED lights. The colour will remain as the Redruth Red as recommended. I also found footage of a "gas lighting" ceremony (from the 1990's) which I thought could be brought back as part of the historical/heritage link to the columns – do you have any additional background on this?

Peter could Redruth Town Council approve/endorse the works speedily, as I can potentially schedule in the works through Cornwall Council to SSE in March 2022? The scheme, if approved by HE, would be fully funded by HSHAZ.

Thanks Cheryl

Cheryl Welsh  
Redruth HSHAZ Project Officer  
[REDACTED]

Tel: [REDACTED]

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## REDRUTH TOWN COUNCIL

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### REPORT FOR: Amenities Committee Meeting on 10<sup>th</sup> January 2022

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#### SUBJECT OF REPORT: Summary of Facilities Department progress

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#### **SUMMARY OF IMPLICATIONS**

a.	Policy	-	No
b.	Financial	-	No
c.	Legal	-	No

#### **TERMS OF REFERENCE**

To report upon the responsibilities within the Facilities department.

#### **REPORT**

##### 1. Redruth Civic Centre & Library

The Facilities Team continue to do daily inspections and weekly fire alarm tests. The Library continues to have some issues with the track lighting within the main Library area. Mr Electric will replace with LED fixings as and when needed.

Two leaks from a shower in the Foyer above over the Christmas period resulted in minor damage to ceiling tiles in the reception area. The Facilities Team has tidied the area and replaced tiles. Communication with the Redruth Foyer management team continues in order to improve our working relationship.

A replacement circuit board for the access control doors by the Langman Room is awaited.

##### 2. The Chambers

Cornwall Rural Community Charity are now occupying the first floor of The Chambers.

Water ingress, possibly caused by the failing of a gutter lining on the roof, continues to be a problem. Discussions are ongoing with Regan Builders as to the best way forward.

The Facilities Team will continue to do regular inspections and weekly fire alarm tests until instructed otherwise.

##### 3. Clock Tower

Regular inspections of tower interior are being carried out by the Facilities Team. Confirmation and payment of requested funds from Cornwall Council is still awaited. The Town Council is working with the Community Network Officer to secure alternative/additional EU funding.

During the refurbishment Regan Builders placed a support beam in an area which obstructs the bell mechanism, causing the bell not to fully chime. A structural engineer has inspected the area and we are currently waiting on a date from Regan Builders to rectify the issue.

##### 4. Market Way and Market Hall

Units in Market Way are open. There is currently one unit vacant.

As the weather has changed the Facilities Team have been approached by tenants from Market Way with concerns over gatherings and drinking within Market Hall. The PCSOs have been made aware of the situation.

Preparation of Market Hall, cleaning of Market Way and provision of toilet facility to traders during the monthly markets continues. The Facilities Team have removed the Christmas tree and foliage from Market Hall.

5. Redruth Town Festivals and Markets

The Facilities Team continue to assist with distribution of monthly market signage in addition to the preparation of Market Hall.

6. Town Centre

There has been a decrease in ASB regarding Covid signage in New Cut and Fore Street. The Facilities Team are quick to replace the signage when they are made aware. The team continue to maintain social distancing signage, repair and replace where appropriate. Continued maintenance of social distancing floor signage in Fore Street which is weather dependent.

The Town Council has received complaints regarding people slipping on the granite in Fore Street and Station Hill, particularly in periods of wet and damp weather. Cornwall Council has been contacted.

The Christmas 2021 lights looked excellent, and the Facilities Team received many positive comments from the public.

7. New Cut Car Park & Public Conveniences

After a few issues with the locking mechanism on the disabled toilet door, New Cut toilets are now open for free for the general public to use. With continued regular inspections of this facility, we aim to be quick to rectify any ASB issues that might occur.

8. Public Realm at Brewery Site

Maintenance of green spaces continues. There has been a continuing decrease in the frequency and levels of vandalism and ASB. Liaison takes place with representatives of Cornwall Council to appraise the situation on a regular basis.

9. St Rumon's Garden

The Gardens are open and regularly maintained by the team. The Christmas tree looked fantastic again for the festive period but has now been removed by the Facilities Team. A mixture of wildflowers for the Queen's Jubilee have now been seeded around the flower beds and we hope for a good show in the Spring/Summer

10. Play Areas/Skate Park

Routine Play Area Surveys are completed regularly. Cleaning and maintenance work are carried out as required.

Southwest Play have completed the replacement of the roped equipment at East End Park. After inspection two cradle swings needed replacing for safety reasons. These have also been replaced.

The Facilities Team continue to do daily inspections, litter pick the skatepark and empty bins. The permanent bins are now in place, and we have had very few issues with litter. The team have received complaints about the muddy area where the track was situated. Extra signage has now been put out and the area reseeded. The grass is beginning to grow back but it will take time due to the weather and time of the year.

11. Allotments

Coastline are due to commence work on the escarpment at Parc An Mengleth in February 2022.

12. Floral display 2022

Millennium Plants and the maintenance contractor have been contacted regarding this year's Floral Display.

13. LMP & Green Spaces

Contracted cuts required under the LMP have been completed for 2021. Regular maintenance is being carried out on all our green spaces by the Facilities Team.

14. Facilities Department

The Facilities Team continues to work in a safe and responsible way, whilst maintaining our areas to a high standard. With the Covid situation as it is, the team will now wear face masks if sharing works vans and are trying to work outside as much as possible. Each van has hand sanitiser, and the team is supplied with masks.

Over the Christmas period the team enjoyed helping with the various festivities around the town, putting up Christmas trees and lights and bringing Tolgus into the Civic Centre.

The Facilities Assistant continues to clean areas of The Chambers and the Civic Centre. He also now undertakes certain checks around the town which has been extremely helpful.

The team has used the Queen's Jubilee seeds in various areas around Redruth, including under the town Crowns.

15. Health and Safety

Review of PPE provision is ongoing to minimise risk of contact and inhaled contraction of Covid-19. Work schedules and tasking minimise potential exposure to Covid 19 and continue to evolve in line with Government guidance and industry best practice.

**16. RECOMMENDATIONS**

It is recommended the report be noted, and approval granted for corresponding works & purchases.

Chris Strugnell  
Facilities Supervisor

The report is written as an update on the project for all Councillors and should go to the appropriate committee.

Sent to Sam White & RSA committee on 16<sup>th</sup> November for review and input.

*Items that need particular attention are in italics.*

### **The Skatepark Build & Completion**

Maverick had a 12 – 16 week build programme. As the weather was favourable the Skatepark build was completed in 12 weeks and the park opened on Thursday 21<sup>st</sup> October in time for half term.

The trackway is being retained on site until after the official opening on 27<sup>th</sup> November 2021. There is a charge for this.

Overall it is a great success, but there are some teething problems.

### **Work since completion**

#### RTC:

- Are looking after the site Mon- Fri through the amenities team
- Planning the official opening event
- Residents' enquiries relating to the site have also been dealt with
- Planning a tree planting project on the site, which will help with wind on the Skatepark.

#### RSA:

- Eugene Clemence (Chair of RSA) has visited McColl's, My Motors and Gweal-an-top, leaving contact details for any further issues. Redruth School is also discussing the skatepark with students since opening. Having a communication route has improved the situations. Eugene has also spoken to the Police and requested a presence at 4pm and 8.30pm each day.
- Helping look after the site at weekends.

### **The Official Opening on 27<sup>th</sup> November**

- Promotion: Press release on the skatepark is required – *suggest the previous one is updated – RTC to lead?*
- Using the Maverick Flyer – RSA to post it on FB page from Friday 22<sup>nd</sup>. *Are there any printed copies of the flyer for RTC notice boards/ schools etc?*
- RTC are organising the Event with the Maverick event package
- Sustrans will have a stall on the day on which the RSA will be represented.

### **Works in Progress**

#### RSA

- Skatepark Etiquette wording is being written and will be posted on facebook and a sign for the site drafted for opening day. This etiquette sign should then be added to the signboard. This will be part of the Police funding application from RSA.
- Eugene (chair) and Dave (vice-chair) to visit all local primary & junior schools and discuss skatepark. Aiming to complete prior to 27<sup>th</sup> November.
- Facebook posts to thank the sponsors & also to explain the defects liability statement
- Grant application to the POCA fund via Olly Baylis to set up the Skatepark Ranger scheme (including small store, brooms, litter pickers & etiquette sign etc).

### **Work required on the site to improve the site in the short term**

- Notice Board: Would be good on site to help with communication. Could it be a Community Chest application to CC? Style and location to be agreed.

- Better litter management: Provision of recycling facilities on the site was felt a good idea. It fits the climate agenda and could be a project for younger people to progress.
- Storage required on site for brooms/ ranger stuff: RSA is progressing this with the Ranger project.
- Tuition: There is an emerging requirement / opportunity for tuition and other sites are offering this. RSA could offer some in the summer?
- Gweal-an-Top have expressed a desire to work with the skatepark project going forward. Can help with Accessibility issues in particular. Interested in joined up working.
- Improving the mud / letting the grass grow – This is going to take some time.
- Parking directional signage (short term)? From Flower Pot to Skatepark. *Would be good to put stickers on existing maps and to something short term in time for official opening. This will need to be discussed with Miners Court.*
- Staggered fence required on Miners Court pathway: This is to reduce speed on path. Could also be used to direct people to Flower Pot car park; *This will need to be discussed with Miners Court.*

### **The Pathway for East End Playing Fields**

A tender was undertaken in July / August – 5 companies contacted and 3 requested quote information. Only 1 returned a quote and that has turned out not to include detail design. 2 quotes have been sought for detailed design from landscape architects. The pathway is unlikely to be built on site until Spring 2022.

### **Work required on the site to improve the site longer term**

- Parking directional signal (long term)? Needs to be included in HSHAZ signage work & location shown on new maps (along with Gweal-an-Top) and also investigate applying for a project via FEAST & Redruth Unlimited.
- New bench required at the site entrance on East End The existing bench is in poor condition. Could a Community Chest application be made to get a new bench in that location?
- Other site benches: It is unlikely these can be afforded through the devolution funding, but play area / other site benches are required.

### **Phase 2 of the Skatepark**

- This phase of the Skatepark would benefit from lighting;
- This skatepark is only viewed as phase 1 by the RSA. What is the process for progressing Phase 2 at either East End Playing Fields or another site in Redruth TBC.

Mel Martin 16<sup>th</sup> November 2021.