



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr Ms D L Reeve

Town Clerk: P B Bennett

See Distribution

Our Reference:
RTC/400/2/Mtg
Date:
7th April 2021

Dear Councillor

Meeting of the General Purposes Committee – 12th April 2021

You are summoned to attend a Meeting of the Redruth Town Council General Purposes Committee to be held virtually and remotely on Monday 12th April 2021. The meeting will commence promptly at 7:00 p.m.

The Agenda and associated documentation is attached for your information.

Yours sincerely

A handwritten signature in black ink, appearing to be 'PB', written over a horizontal line.

Peter Bennett
Town Clerk

Enclosures:

Agenda and associated documentation.

Distribution:

Action:

Cllr Biscoe
Cllr Mrs Biscoe
Cllr Broad
Cllr Brown
Cllr Mrs Davidson MBE
Cllr Mrs Ellenbroek
Cllr Garrick
Cllr Ms Reeve
Cllr I Thomas

Information:

All other Town Councillors
Press & Public

Redruth Town Council
General Purposes Committee Meeting – 12th April 2021
AGENDA

PART I – PUBLIC SESSION

1. To confirm members can communicate with others at the meeting and to receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak.*
4. To allow the public to put questions to the Committee relating to any items on this agenda.
5. *To reinstate Standing Orders.*
6. To confirm the minutes of the meeting of:
 - 6.1 the General Purposes Committee held on 1st February 2021. [Minutes attached]
7. Town Clerks Report. [See Report attached]
8. To receive correspondence. [See schedule attached]
9. Reports from Members/Officers:
 - 9.1 Community Projects Manager on her work to date. [CPM – see report attached]
 - 9.2 To update the committee on the work of the Redruth Library and Information Service by the Library & Information Service Team Leader. [LISTL – see report attached]
10. To consider requests for financial assistance. [See schedule attached]



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Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr Ms D L Reeve

Town Clerk: P B Bennett

Minutes Of A Meeting Of The Redruth Town Council General Purposes Committee held virtually and remotely on Monday 1st February 2021

| | | |
|----------------|-------------------------|--|
| Present: | Cllr Mrs J Davidson MBE | Chairman |
| | Cllr H Biscoe | |
| | Cllr Mrs A Biscoe | |
| | Cllr M Brown | |
| | Cllr Mrs Ellenbroek | |
| | Cllr C Garrick | |
| | Cllr Ms D Reeve | |
| | Cllr I Thomas | |
| In attendance: | Mr P B Bennett | Town Clerk |
| | Mrs J Pascoe | Administrative Assistant |
| | Ms L Hill | Community Projects Manager |
| | Ms C Waterhouse | Senior Library & Information Assistant |

PART I – PUBLIC SESSION

- 1393.1 **To confirm Members can communicate with others at the meeting and to receive apologies for absence.**
The Clerk confirmed with each Member present that they could hear and if applicable see the proceedings. Apologies were received from Cllrs Bishop and Broad.
- 1393.2 **Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**
None were declared.
- 1393.3 **To confirm the Minutes of the Meeting of the General Purposes Committee held on 7th December 2020**
- 1393.3.1 Unanimously RESOLVED that the Minutes of the General Purposes Committee Meeting held on 7th December 2020 be accepted as a true and accurate record of proceedings. [Proposed Cllr Garrick; Seconded Cllr Brown]
- 1393.4 **Town Clerk's Report**
There were no items to report.
- 1393.5 **To receive correspondence**
Cornwall Council Localism in Cornwall

A report had been circulated prior to the meeting. Cllr Mrs Ellenbroek advised she would be attending a scrutiny committee meeting the following day, and asked Members to forward to her any points they wished to raise. The correspondence was noted.

1393.6 **Reports from Members/Officers**

1393.6.1 *Community Projects Manager on her work to date*

A detailed report on the Community Project Managers (CPM) work since the last meeting had been circulated. Cllr Mrs Ellenbroek and Mrs Davidson congratulated the CPM and the Events team for the posters they had produced, which were keeping the community involved. Cllr Biscoe queried that as the elected Town Council representative for the Markets Committee he had not received any communications about the meeting detailed in the report. The CPM would make enquiries, and confirmed the meeting was for the Redruth Town Markets. Cllr Thomas suggested Cllr Tregunna may be able to assist with supplying a drone for St Pirans Festival, with the possibility of saving costs. The CPM would contact Cllr Tregunna to check if he possessed the necessary licences, as there was much legislation to comply with on the use of drones. She advised the Town Council needed to take appropriate care when flying drones to avoid windows, with Fore Street having high buildings and a low pedestrian area.

1393.6.2 Unanimously RESOLVED that the Council use Aerial Cornwall for the Drone Project for the Virtual St Piran's Festival, subject to discussions with Cllr Tregunna [Proposed Cllr Ms Reeve; Seconded Cllr Brown]

1393.6.3 *Update on the work of the Redruth Library and Information Service by the Senior Library and Information Assistant*

A report had been circulated to the members prior to the meeting. The Senior Library and Information Assistant (SLIA) advised since the January lockdown was announced the task had been to balance delivery of the service whilst not encouraging the public to go out. 475 customers had visited during lockdown, and a total of 6500 customers had visited the building since opening on 6th July 2020. There were still instances of customers whose visit was their first outing since lockdown. The SLIA had worked with the CPM and the Events team keeping the Library presence high on social media. She further advised she had covered the information and advice phone line every day and calls were received daily being mainly Library enquiries. Mask wearing was now mandatory in the Library, persons with an exemption could book an appointment to visit to ensure the safety of staff and the public. 74 children were receiving the Junior book bundles which were hand-picked by staff weekly. The Home delivery service was being used by 23 housebound borrowers and continued to grow. This was supported by the two Library volunteers, one of whom was 84 years of age, and also 8 volunteer drivers. The SLIA gave her thanks to the volunteers, stating they were a key part of the service the Library offered. The Town Clerk would send individual letters of thanks to the volunteers for their work. There was no further information to report on the Cornwall Council review of Information Services strategy, but she would be attending a meeting later in the month. The SLIA further advised she had now obtained data on which neighbouring parishes were visiting Redruth Library, which she would compile and report to Members at the next meeting. Cllr Mrs Ellenbroek asked if posters could be placed in the Library for those who did not use social media to encourage the public to use Borrow Box. The SLIA would work with the Events team to provide links on the website and produce posters for display. The Members gave their thanks to the SLIA and the Library team for all the work they were doing. The report was noted.

The SLIA left the meeting at this point.

1393.7 To Consider a report on the Redruth Website and Marketing Proposal submitted for consideration by the Redruth HSHAZ Project Officer

A report had been circulated to the members prior to the meeting. Cllr Ms Reeve stated any additional help with the website would be a good thing. Cllr Mrs Davidson advised it was a chance to update the image and lift the profile of Redruth in preparation for when lockdown restrictions eased.

1393.7.1 Unanimously RESOLVED that the Redruth Website and Marketing Proposal and financial commitment is approved [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Davidson]

1393.8 To consider a report on the Footfall Measurement Proposal submitted for consideration by the Redruth HSHAZ Project Officer

A report had been circulated prior to the meeting. Cllr Thomas advised local companies had expressed an interest in the project and should be considered when obtaining quotes. Cllr Brown expressed legal and ethical concerns with monitoring footfall using mobile phone technology. He voiced concerns with GDPR complications and stated the public may feel they were being watched and be scared away from the town. He asked what the obligations would be for ongoing maintenance of such systems. Cllr Ms Reeve stated if a person did not have a phone they would not be counted resulting in inaccurate figures, and suggested similar information could be obtained using CCTV. She queried if the funds set aside by HSHAZ had to be used for this purpose or could be directed elsewhere. Cllr Mrs Ellenbroek advised footfall count was a requirement set by Heritage England to obtain funding. Much further discussion was needed, and the Council could collaborate with HSHAZ to reach a decision as they were obliged to do the footfall count no matter what. Interactive systems using mobile phones were commonly used in many places, and information was regularly obtained from the public in other ways such as on websites and loyalty cards. She further advised she would strongly support the appointing of a local business for the contract if possible. Cllr Thomas further advised that CCTV can be a more intrusive method of obtaining information.

1393.8.1 Unanimously RESOLVED that Redruth Town Council have further discussions with HSHAZ on the Footfall Measurement Proposal [Proposed Cllr Brown; Seconded Cllr Ms Reeve]

1393.9 To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (potential commercial contract), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12(A) of the 1972 Local Government Act.

1393.9.1 Unanimously RESOLVED [Proposed Cllr Ms Reeve; Seconded Cllr Biscoe]

The CPM left the meeting at this point.

PART II – PRIVATE SESSION

1393.10 To confirm members can communicate with others at the meeting and to confirm that no unauthorised people are able to view or hear proceedings

The Clerk confirmed with each Member present that they could hear and if applicable see the proceedings, and no unauthorised people were able to view or hear proceedings.

1393.11 Redruth CCTV Management Report 2020-21 Q3

The report was noted.

Chairman

Redruth Town Council
General Purposes Committee
Town Clerks Report
Meeting Date: 12th April 2021

| Mtg Ser No | Item | Action | Response |
|-------------------|--|---|---|
| 1393.7 | Redruth Website and Marketing Proposal – Redruth HSHAZ | Look at producing brief for tender for redesign/new website | Brief produced; branding agreement now reached. Brief to go to tender shortly |
| 1393.8 | Footfall Measurement Proposal – Redruth HSHAZ | | Awaiting further discussions |

General Purposes Committee Meeting

Correspondence Schedule

Meeting Date: 12th April 2021

1. Rural Services Network – A Rural/Market Town Group.

From: David Inman [REDACTED]

Sent: 26 February 2021 09:50

To: Admin <admin@redruth-tc.gov.uk>

Subject: A RURAL/MARKET TOWN GROUP SPANNING ENGLAND. ARGUING IN THE RURAL MARKET CENTRE INTEREST- REDRUTH TOWN COUNCIL .

F.A.O. The Town Clerk

Dear Mr Bennett,

We are asking if the Redruth Council would consider joining the Rural /Market Towns Grouping which has formed over the last year and now has 183 rurally based Towns and strategic Parishes in membership. The Council can at this stage join on a free trial basis and we are sure we can prove to you that we will, as an organisation, assist your council. Our intention is to have a membership that spans all of the rural areas of England and we do hope we can include Redruth in this initiative.

The attachment is in similar form to this e mail but uses graphics and is therefore more appropriate for circulation to your members perhaps. The link to the RMTG website area is only contained in this e mail however.

The Rural Services Network itself is the national champion for rural services, ensuring that people in rural areas have a strong voice. We are fighting for a fair deal for rural communities to maintain their social and economic viability for the benefit of the nation as a whole. We are a small but very committed organisation - the only one tackling rural services and seeking to set up a comprehensive rural network. We argue exclusively the national rural service case.

The current COVID lockdown situation will again bring Local Councils to the fore for their brilliant work for vulnerable people in their communities. Exchange of rurally based information, best practice and discussion about particular challenges is what any grouping should have its heart at this time and we are seeking to be very proactive here as we come forward as a group.

THE EXISTING RURAL SERVICES NETWORK (RSN)

We at the RSN have run an alliance of rurally based Principal Local Authorities for over 20 years. We currently have over 120 such local authorities engaged with our work. We have created strategic networks across services and at Westminster. Representing rural service partners organisations, the Rural Service Partnership, around law and order; the Rural Crime Network. In Health, the Rural Health and Care Alliance. In parliament, we have introduced a Rural Services All Party Parliamentary Group, a Rural Fair Share Group and the Rural Lords Group. In terms of Rural Research we have created the Rural England CIC. Rural areas by their very nature are disparate. However they have to establish national rural consensus viewpoints from a range of service areas; look for rural best practice; and seek opportunities for rural representation to assist themselves. At a time when many other rural groups have had to close, by bringing people living and working in rural areas together, we can represent the rural case to purpose.

We feel that a Rural/ Market Towns Group (RMTG) is in the interest of both the towns and their surrounding rural areas. Towns of less than 35,000 in population act as the service hubs for their surrounding countryside and that role is fundamental to the economy of the town and the wellbeing of the surrounding areas . It is not possible to argue a comprehensive rural case without such a Rural/Market Town grouping coming into the rural equation. There was previously a Market Towns grouping we worked with but it found financial narrowing difficult. Over the last year we have established a new grouping of 183 rurally based towns at the very root of what has become known over centuries as Rural Market Towns. This phrase that once came out of ancient charters and livestock and produce sales now personify attractive, often historic communities that are the service hub on which the surrounding rural communities are themselves reliant. While the prefix Market is common the description by which the community calls itself varies. Some call themselves

Towns, some prefer the continuation of the word Parish. It makes little difference - it is the hub activity of the largest community and its interrelationship with its catchment that is crucial.

Why a Rural/Market Towns Group now.?

The RSN believes that Rural Communities and their Towns are frequently overlooked in a policy environment dominated by urban thinking and policy concerns. This often means communities either miss out on the benefits or experience unintended consequences from policies which are poorly thought-through from a rural perspective. This means that government policy currently neglects the many hundreds of important rural towns across England. That can only be corrected if the case is made.

We believe these towns play a vital role not only in the lives of their inhabitants but also in both the local and national economy. That is why we want them to receive more focus. We will argue that it is in the overall national interest to do that.

Therefore rural areas with their intricate network of differing rural communities should be able to realise their potential within the national economy. To do that they need to be appropriately recognised and supported in government thinking and actions.

What will it be?

To underline the importance of these rurally based English towns, the role they play and their potential going forward, the Rural Services Network have developed a new initiative to develop a Rural Market Town Grouping within the Rural Services Network. This new Grouping will work to add to our Call on Government for an overall Rural Strategy.

We have begun this RMTG initiative by approaching one town or the largest village in each of the 200+ rural areas across England which have been identified by Defra for their distinctive rural characteristic. This process will then be subsequently expanded to ensure that all those that wish to be involved are fully engaged.

Whilst we appreciate and celebrate the diversity of our rural areas, we seek to create a common united voice to represent all different types of rural areas across England ensuring that no form of rural area is excluded.

Up to until now we have in our group 183 members. <https://rsnonline.org.uk/a-ruralmarket-town-grouping-of-the-rsn>. **It is now time to complete the sought cross national network of 200 as well as opening out from there.**

What service would the Council get back from membership ?.

Services provided to the group will include:

- Involvement in the Rural Strategy campaign to ensure feedback from member Market Towns is considered within the **Revitalising Rural documentation** and its updates.
- Cataloguing and disseminating **good practice and learning material** related to the key policy areas and delivery challenges or opportunities for rural/market towns.
- Receiving the '**Rural Bulletin**', a weekly newsletter provided by the Rural Services Network highlighting rural news, issues affecting rural communities, and highlighting the work of the Rural Services Network.
- Provision of a dedicated quarterly newsletter '**Rural Market Towns Group Roundup**' highlighting relevant latest policy developments, showcasing interesting member practice and flagging relevant initiatives or funding opportunities.

- **Periodic online surveys** of the members of rural/market towns, to gather comparative information about topics of particular interest to this grouping.
- **Free access** for Councillor representatives or their nominee to the **9 topic RSN Cross Service Seminar programme**.
- Twice yearly Rural Town **Networking Meetings** held online.
- Meetings of a RMTG Town Clerk's **Advisory Panel**.
- Whilst statistical information is almost always presented by Government at County and/or District level it is vital the messages this contains are known about across rural areas. We will issue **an area rural statistical profile** once a year to members of this grouping based on their nearest Principal Council area.
- The pattern of local area **Market Town meetings** seem mixed across England. We would like to look at this in a little detail to see if it is at all feasible to secure any improvement in areas where meetings/joint working are not taking place currently and also look at how liaison can take place between this national facing group and existing area meetings.

This is a comprehensive service using grouping to achieve a value well in excess of the small charge.

What cost is involved to the Council?

We recognise the service has to be affordable and therefore in overall budgetary relatively insignificant. It also has to be self -sustaining by being attractive to many councils. Eventually we would like to exceed 400 Rural Councils. For local councils of up to 5,000 population the annual charge will be £110 per annum, for those between 5,000 and 10,000- £130 p.a., and those over 10,000 in population a yearly subscription of £150. VAT has to be added but is normally recoverable.

Free Trial Period

We will give you free service until the end of September 2021. You can take that service without commitment and decide whether you wish to continue with it for the remainder of the year. However we will only start our service to you when you tell us you wish to join on that basis. You can then without obligation decide in September whether you wish to continue.

CONCLUSION

We have to come together to establish a common argument based on rural places which serve their catchments. We have to represent ourselves nationally to get our individual value recognised across the country and the importance of our 'market' role properly appreciated. The term Market Town or Market Place itself is a marketable commodity often now commonly used by the tourist industry as a descriptive phrase in guidebooks. It's importance is not however being fully appreciated in every quarter. By working together we can demonstrate its overall value and achieve significantly more. We do hope you will consider this invitation as a Council and decide to join.

Many thanks for your consideration. Please do let us know your Council's decision. We do hope Redruth can agree to work with us.

Kindest regards,

David

David Inman

Director

Rural Services Network

Twitter @RSNOnline

Email: [REDACTED]

REPORT FOR: Meeting of General Purposes Committee on Monday 12th April 2021

1.0 **SUBJECT OF REPORT: To update the committee on the work of the Community Projects Manager**

2.0 **SUMMARY OF IMPLICATIONS**

- a. Policy - No
- b. Financial - Yes
- c. Legal - No

3.0 **TERMS OF REFERENCE**

3.1 To provide the committee with information of the work carried out by the Community Projects Manager since the beginning of the contract of employment.

4.0 **REPORT**

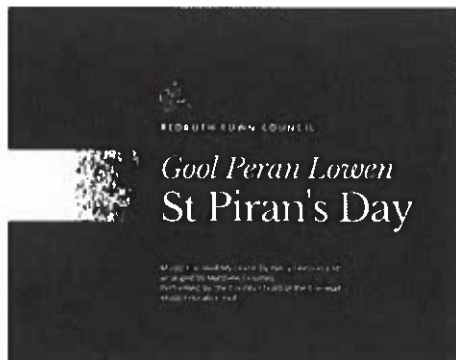
4.1 **Organisation of community events**

Dates for 2021

- Murdoch Day – Saturday 19th June 2021 (Cancelled – virtual event scheduled)
- Redruth International Mining & Pasty Festival – Saturday 19th September 2021
- Redruth Fun Day – Sunday 20th September 2021
- Redruth Christmas light switch on and parade – Saturday 27th November 2021

St Piran's Festival 2021

Unfortunately, we had to cancel this year's St Piran's Festival due to Covid-19. We worked with Aerial Cornwall, Rev Caspar Bush, Chris Bevington of Cobweb Tours and The County Choirs of the Cornwall Music Education Hub to put together our St Piran's Day video. We received some amazing comments to the video on our social media platforms:



We were very lucky that The County Choirs of the Cornwall Music Education Hub said we could use their piece of music called Cornwall My Home by Harry Glasson and arranged by Matthew Douglas. It really did compliment the video perfectly. Between our YouTube Channel and Facebook, the video has been viewed by over 3,000 people across the world.

Murdoch Day

We are currently working on a programme of events, and can't wait to welcome to the new Engagement Officer to the team to work with her on the online activities for the town.

4.2 **Marketing of the Town Council's work**

Update on our social media platforms:

- Redruth Town – 4334 (up by 100 from my last report)
- Mayor of Redruth – 330 (up by 4 from my last report)
- Visit Redruth Instagram – 1627 followers (up by 33 followers from my last report)
- Redruth Library – 591 (up by 17 from my last report)
- Redruth Town Council – 271 (up by 51 from my last report)
- Redruth Town Markets – 609 (up by 27 from my last report)
- Redruth Town Markets Instagram – 213 (up by 31 from my last report)
- Redruth Town YouTube – 40 subscribers (up by 9 from my last report)

We have been updating all of our social media platforms with Covid-19 updates, and good news stories. Here are some examples: -



Donations still welcome

Three steps to donate

- 1** Find your old laptops or tablets
- 2** Take them to X-Act IT for wiping and reconditioning
- 3** We donate them to our local schools

X-Act IT 1A Chapel Street, Redruth 01209 204 749

Working in conjunction with



Murdoch Day Canceled

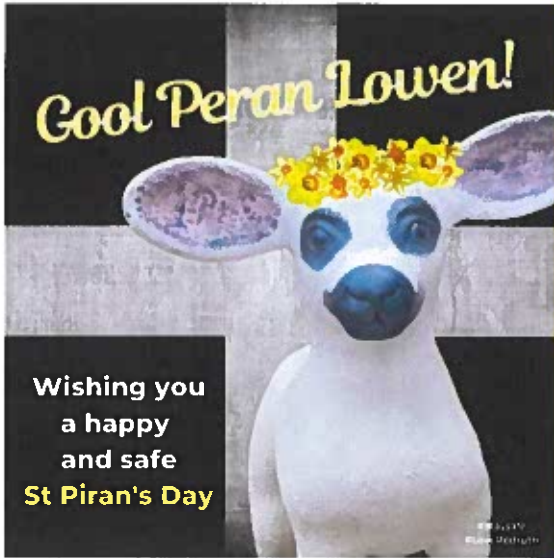
It is with regret that we announce the cancellation of our Murdoch Day celebrations.

The current road to recovery does not allow for a gathering before June 21.

Delaying the festival would rely on this roadmap not making any deviations and any changes could lead to disappointment.

Plans for the 10th annual Mining & Pasty Festival are still underway.

@RedruthTown



From March 29th **ROADMAP TO COVID RECOVERY**

- Rule of six (6) or two households outdoors. No household mixing indoors** (Icon: 6 blue figures)
- Outdoor sport and leisure facilities open** (Icon: Golf flag)
- Organised outdoor sports allowed (children & adults)** (Icon: Tennis racket and ball)
- Outdoor parent and child groups (up to 15 parents)** (Icon: Family group)
- Minimise travel. No holidays.** (Icon: Suitcases with a red prohibition sign)

www.reopenredruth.co.uk

4.3 **Community Capacity building work**

Nothing to report.

4.4 **Partnership building**

I have continued to help Redruth Town Market committee with organising the markets for 2021. The markets will start up again on Saturday 1st May. Some of you will be aware that we currently have stalls inside Market Hall and outside along Market Strand, we provide gazebos for those in Market Strand but not tables. I have been asked to request the funds to purchase 10-fold up tables for stall holders to use. These tables would be stored within the Market Hall area and will be owned by Redruth Town Council. This means that we can use them for our main festivals, and other smaller events/ markets that we choose to organise in the future. The tables range from £34.95 to £155.98 each – the fold in half tables would be the easiest to store and move. So, 10 tables will cost us between £349.50 and £515.80.

LOW PRICE

Bolero Rectangular Centre Folding Table 6ft White

182910mm / 6ft. Sold Singly

BOLERO

★★★★★ (406 customer reviews)

From **£51.58** inc VAT

Order now available 20/05/21 See alternatives

| Multibuy savings | |
|------------------|-----------|
| Qty | Web Price |
| 1+ | £59.98 |
| 3+ | £55.18 |
| 6+ | £51.58 |

1

£59.98 Code: L001

Add to basket

Hartleys 6ft White Folding Table
 4.8 stars (11 Reviews) Add Your Review
 When you're holding an event or celebrating a special occasion, having a little extra surface space can go a long way! These 6ft Folding Tables by Hartleys are strong and sturdy and are ideal for food, crafts or even just an extra dinner table.
 £34.95
 Add to Cart
 Fast Dispatch & Delivery
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 Safe & Secure
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Gopak Contour Folding Table Beech 6ft
 Size: 6(L)ft | 1830mm
GOPAK
 £155.98 inc VAT
 Size: 6(L)ft | 1830mm
 5-7 Days Delivery
 Add to basket
 £155.98
 Code: DM6600
 Add to Compare

4.5 **Any other task as directed by the Town Council or Town Clerk.**

The Town Clerk, Cheryl Welsh (Redruth HSHAZ Project Officer) and I have been working on our tender document for the new Visit Redruth Website. Which will be submitted to some local website builders/ designers soon. We have also been working with Hannah Beech on the licence agreement for the artwork which was agreed at the last General Purposes meeting.

Our next Redruth Record will be going out in April, so if anyone would like to submit any information or good news stories please email to Georgie or myself, providing they meet the current Pre-Election (Purdah) guidelines.

The Events Team has also been completely lost of the online training that has been provided by the Operations and Facilities Manager.

4.6 **CONCLUSION**

4.7 As the Community Projects Manager I have been working with accordance to the agreed roles and responsibilities for the position, in addition to continuing existing projects and developing other tasks as and where appropriate.

4.8 **RECOMMENDATION**

4.9 It is recommended that the Council consider purchasing tables for the monthly markets which will be owned by Redruth Town Council and stored within the Market Hall area.

4.10 That this reported is noted.

Lara Hill
 Community Projects Manager

REDRUTH TOWN COUNCIL**REPORT FOR: Meeting of General Purposes Committee on Monday 12th April, 2021****1.0 SUBJECT OF REPORT: To update the committee on the work of the Redruth Library and Information Service****2.0 SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 TERMS OF REFERENCE

3.1 To provide the committee with information of the work carried out by the Redruth Library and Information Service during the last Covid lockdown and to outline our Road to Recovery.

4.0 REPORT

The latest phase of our Covid recovery commenced on Monday 29th March, 2021 adhering to government guidelines, and a revised risk assessment for the service. This has been a welcome step – ensuring that our Library can deliver both a Click and Collect and an Information Service six days a week in a secure and Covid safe environment. Redruth Library and Information Service is now open on Monday – Saturday, 9.30am – 1.30pm for the following services;

- A Click and Collect service (online ordering)
- A Pick and Collect Service (library staff pick books weekly for vulnerable / elderly customers)
- A Book Return and quarantine area
- An Information Desk – a limited signposting service plus phone line for emergency homeless referrals
- Recycling Containment – we have the full set of domestic recycling containers and seagull sacks.
- Junior Book Bundles – we are picking a selection of picture books, early readers or junior fiction on a weekly basis ready for collection.
- Home Library Service – we are continuing to promoting this service to customers who are shielding again or are unable to access the library.
- A daily Information and Advice telephone service (open from 9.30 – 5.00 Monday to Friday).

As the table below illustrates 5,269 customers have visited Redruth Library and Information Service so far during Phase 2. This figure includes the latest lockdown data; 1,631 people visited the Library and Information Service during January 6th – March 28th 2021, which is a phenomenal achievement and testament to the continued hard work of the team.

I have highlighted the key data for your information in the “Review” column.

| Month | Footfall | Review |
|---------------------------|----------|---------------------------|
| September (from 21/09/20) | 398 | Library enquiries – 4,943 |

| | | |
|------------------------|--------------|---|
| October | 1,307 | Bus passes/computer use/ tourism – 217 Waste and Recycling – 103 Homelessness, Housing & Benefits - 6 |
| November | 900 | |
| December | 1,033 | |
| January | 469 | |
| February | 527 | |
| March (until 28/03/21) | 635 | |
| Phase 3 Total | 5,269 | Phase 2 total is from 21/09/20 and includes the second lockdown figures from 05/11/20 – 30/11/20 and the third lockdown figures from 06/01/21 – 28/03/21. |
| Phase 1 Total | 2,439 | Phase 1 total is from 06/07/20 to 20/09/20 |

4.1 Performance Report

Phase 2 – January 2021

| Activity | Amount | Review |
|---|--------|---|
| Total no of Books issued per month | 7,179 | This is an exceptional number of books being issued. |
| New Borrowers joining the Library | 53 | All new borrower requests come through online with temporary card numbers. |
| PN reservations | - | Lockdown – no activity. |
| Information Service transactions on behalf of CCC | 86 | The Information Service requires the staff to capture all transactions performed on behalf of Cornwall Council and to log them onto Lagan (a computerised database system). |

Phase 2 – February 2021

| Activity | Amount | Review |
|------------------------------------|--------|--|
| Total no of Books issued per month | 2,731 | This is expected due to the spike in last month's figures. |
| New Borrowers joining the Library | 23 | All new borrower requests come through online with temporary card numbers. |
| PN reservations | - | Lockdown – no activity. |

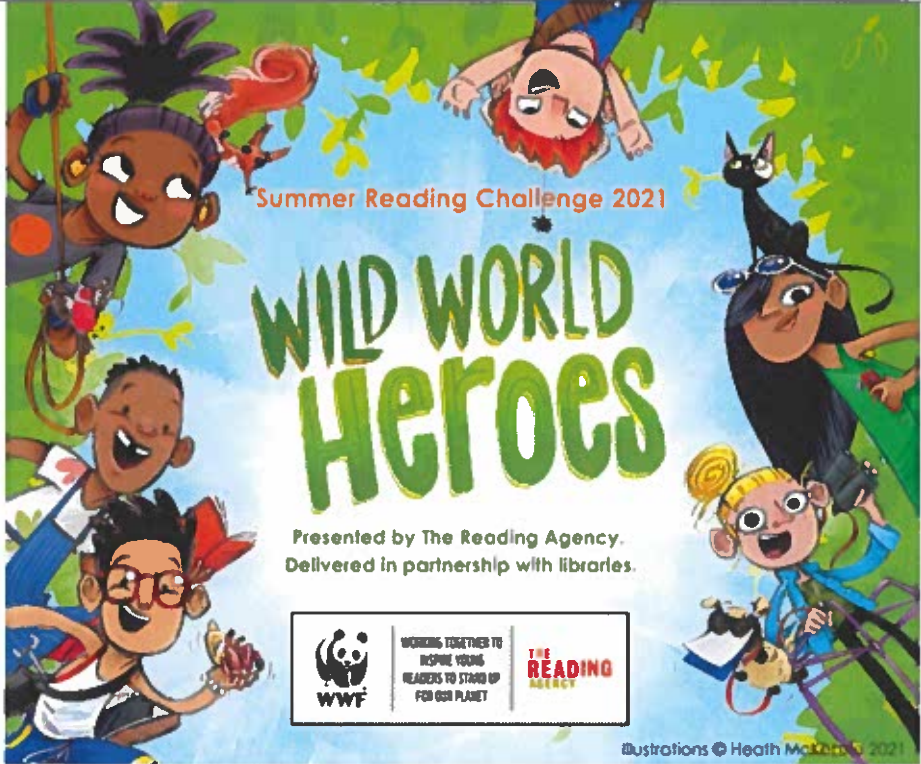
| | | |
|---|---|---|
| Information Service transactions on behalf of CCC | - | The Information Service requires the staff to capture all transactions performed on behalf of Cornwall Council and to log them onto Lagan (a computerised database system). |
|---|---|---|

4.2 Roadmap to Recovery

I have outlined our Roadmap to Recovery below. The timescale for our service recovery, as always, will be informed by Libraries Connected and DCMS. Each phase of our extended delivery falls in line with the government published "Phases of Recovery" and is subject to government guidelines plus a steady decline in infection rates.

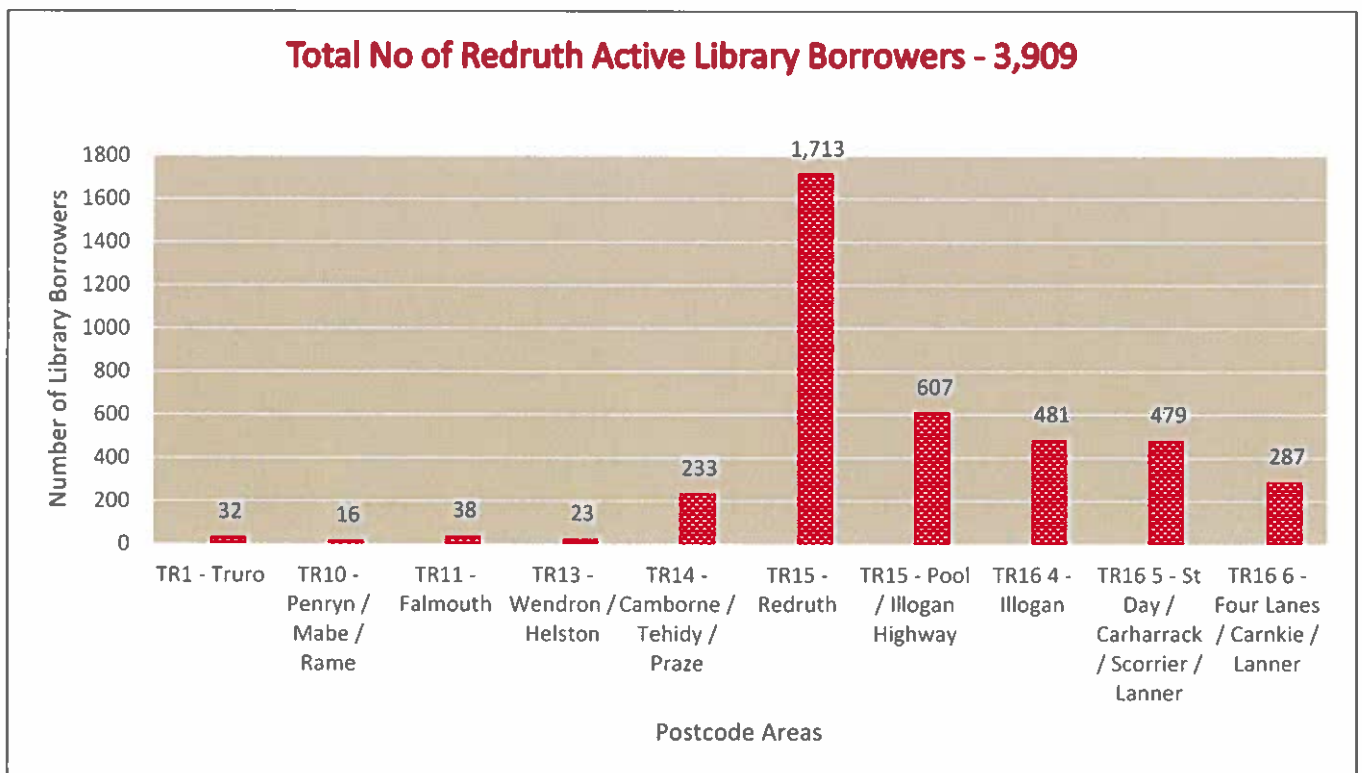
| Timescale | Opening hours | Level of service available |
|------------------------------|--|---|
| 29 th March, 2021 | Mon – Sat 9.30 – 1.30 | Click and Collect plus Information Service |
| 12 th April, 2021 | Mon – Sat 9.30 – 1.30 | Limited browsing, Information Service, 2 x Public PC's |
| 17 th May, 2021 | Mon – Fri (all day) Plus Saturday morning | Limited browsing, Information Service, 2 x Public PC's |
| 21 st June, 2021 | Mon – Fri (all day) Plus Saturday morning | Full browsing, Information Service (to include Tourism), more Public PC's, scanning and photocopying No additional activities |
| 10 th July, 2021 | Mon – Fri (all day) Plus Saturday morning | All above plus Summer Reading Challenge – focus on customer engagement activity and needs analysis |
| September, 2021 | Mon – Fri (all day) Plus Saturday morning | Full browsing, Information & Tourism Service, more Public PC's, scanning and photocopying Start delivering library activities – launch Rhymetime and introduce taster sessions based upon needs analysis |

4.3 Engagement Activity

| | |
|-----------------------------------|--|
| <p>Summer Reading Challenge -</p> |  <p>The poster for the Summer Reading Challenge 2021 'Wild World Heroes' features a vibrant, cartoon-style illustration of diverse children and animals (a fox, a cat, a dog) in a lush green environment. The text 'Summer Reading Challenge 2021' is at the top, and 'WILD WORLD HEROES' is written in large, bold, green letters in the center. Below the title, it says 'Presented by The Reading Agency. Delivered in partnership with libraries.' At the bottom, there are logos for WWF and The Reading Agency, along with the tagline 'WORKING TOGETHER TO INSPIRE YOUNG READERS TO STAND UP FOR OUR PLANET'. The bottom right corner credits 'Illustrations © Heath McKeown 2021'.</p> <p>The Reading Agency are teaming up with WWF for a very special Nature themed Challenge that will inspire young readers to stand up for the planet. This environmental theme has been long awaited and has already gained support from the Cornwall Wildlife Trust. They are hoping to work in partnership with libraries across Cornwall and I have expressed an interest for Redruth to become a partner / project site. The SRC will be delivered in a blended way this year – still using the digital platform but also encouraging families to reconnect with libraries in the traditional way. This summer our main task will be to use the SRC to reconnect with our community face-to-face, engaging directly with our families and asking them what they want to see delivered in the Library and in our town.</p> |
| <p>Library Partnership Forum</p> | <p>The last Partnership meeting was held on Wednesday 24th March, 2021. The main areas of discussion were the opening up of libraries after lockdown and the issue of charging for library fines going forward. The Cornwall Council library sites will be opening up for browsing on 12th April, 2021 and some sites will have more limited browsing than others. The picture across the county for devolved sites is extremely mixed. Each site is reviewing its layout, capacity for browsing, staffing levels and Covid safety when deciding how to “open up”.</p> <p>With regard to charging, Cornwall Council sites are waiving all fines (for overdue books, audio and dvd’s) until 1st September, 2021. They then want to review the situation across the county with all partners and consider their views on the overall charging policy going forward. I will therefore bring this item back to a future meeting of this committee for further discussion and a decision.</p> |
| <p>Behind the Scenes</p> | <p>The main focus for the team (starting on 29th March) is to get us ready for our grand opening on 21st June! A little later than expected, I know, but it’s certainly focussed our minds. We are doing much needed reviewing and tidying of stock, now that all county notifications have been switched back on. We are also preparing for a wider range of limited browsing on the 12th April as well as being able to have public computer provision.</p> |

| | |
|---|---|
| <p>Tourist Information Service</p> | <p>In addition to this, the team are concentrating on our suite of mandatory RTC on-line learning that is now available.</p> <p>As per our organisational review, as at the 1st April, 2021 the Tourist Information Service became a key part of our overall Information Service delivery. This is a very welcome addition and the transition will be overseen by Barbara Barnes, who now joins our team! Barbara has contacted all leaflet and information providers to start planning for when we can deliver a full service from 21st June. She will be continuing with all TIC enquiries through the Visit Redruth website and emails, as well as updating the local accommodation provider's database.</p>  |
| <p>Home Library Service</p> | <p>Our two Home Library Service volunteers are an invaluable part of the Redruth Library and Information Service team.</p> <p>We currently have 26 Housebound Borrowers who receive a bag of hand-picked books on a monthly basis, chosen by Teresa and Gill (our volunteers). The service is continuing to grow and has the flexibility to adapt to the latest Covid guidelines, which is really positive for our customers.</p> |
| <p>Postcode Breakdown of Total Redruth Library Active Borrowers</p> | <p>In a previous meeting of this committee, I was asked to provide a postcode breakdown of all active library borrowers currently using Redruth Library and Information Service. I have provided the split in percentage terms and have illustrated those visually in the form of a graph.</p> <p>The central Redruth wards have 43.8% of our borrowers living within the TR15 postcode. It is interesting to note that 19.6% of our active borrowers live in the Mining Villages areas of Lanner, Carharrack, St Day, Four Lanes, Carnkie and Scorrier – the TR16 5/6 postcodes.</p> |

| Postcode | Number of users | % |
|--|-----------------|---------------|
| TR1 - Truro | 32 | 0.8% |
| TR10 - Penryn / Mabe / Rame | 16 | 0.4% |
| TR11 - Falmouth | 38 | 1.0% |
| TR13 - Wendron / Helston | 23 | 0.6% |
| TR14 - Camborne / Tehidy / Praze | 233 | 6.0% |
| TR15 - Redruth | 1,713 | 43.8% |
| TR15 - Pool / Illogan Highway | 607 | 15.5% |
| TR16 4 - Illogan | 481 | 12.3% |
| TR16 5 - St Day / Carharrack / Scorrier / Lanner | 479 | 12.3% |
| TR16 6 - Four Lanes / Carnkie / Lanner | 287 | 7.3% |
| | 3,909 | 100.0% |



4.4 Publicity

The Library's Facebook page has received 586 likes so far – an increase of 11 since my last report. We continue to work closely with the Events Team to ensure our weekly posts are vibrant, family focused and give a clear message.

4.5 Any other task as directed by the Town Council or Town Clerk.

Nothing to report.

4.6 CONCLUSION

Everyone in the Library and Information Service team continues to work extremely hard to provide a safe and engaged service. We are so excited that we have started our Roadmap to Recovery – it is such a positive step towards getting us to that golden date of 21st June! I am also mindful that we have come so far as a team and with the gradual opening up of the country we must not lose the momentum we have gained, nor let down our guard to ensure that we remain a safe and Covid secure service.

4.7 RECOMMENDATION

It is recommended that this report be noted.

Claire Waterhouse
Library and Information Service Team Leader

Redruth Town Council
Appeals Schedule
Meeting Date: 12th April 2021







| Budget 2021/2022: £10000 | | Allocated to date: £NIL | Balance available: £10000 | |
|---------------------------------|------------------|--|----------------------------------|------------------------|
| No | Appellant | Amount Requested/Purpose | Recommendation | Previous Awards |
| 1. | Redruth Rotary | A request for £700 as a contribution towards a project "Safeguarding for Key Stage 2" which aims to give every Key Stage 2 pupil at the schools in our area a copy of a safeguarding reference book called "Watch Out! A child's guide to everyday dangers". | | NIL |

GRANT APPLICATION FORM

Name of Organisation: Redruth Rotary 

| | | | | |
|--|-----------------|--------------------|-------------------------------|------------------|
| Organisation type <small>(Please circle one option)</small> | Community Group | Registered Charity | Voluntary Organisation | Statutory Agency |
|--|-----------------|--------------------|-------------------------------|------------------|

Give the name and status of two representatives authorised to make the application:

| | |
|--|---|
| Name: Brian Barber | Name: Tony Williams |
| Address  | Address  |
| Tel No:  | Tel No:  |
| Email address:  | Email address:  |
| Position Held: Public Image Chair | Position Held: President |

Please describe the purpose of your organisation and how it benefits communities in the Redruth parish:
 Redruth Rotary is part of the international Rotary organisation. Rotary fund-raises in order to donate to local, national and international charities and good causes.
 In Redruth we have supported Murdoch Day, Redruth Fun Day and the International Pasty Festival. We regularly donate to Penhaligon's Friends, Redruth Air Cadets, Redruth Charity Trust and other local charities. We organise the annual Great Flat Lode 10K Run, which raises money for these charities. We support local schools with our Youth activities, such as Young Writer and Youth Speaks competition.
 We believe that Redruth benefits both socially and economically from the support of Redruth Rotary.

DETAILS OF THE PROJECT/ACTIVITY

Give brief details of the project for which the Grant Application is being made (Please complete this section even if you have included full details of the scheme elsewhere)
 Redruth Rotary has initiated a project "Safeguarding for Key Stage 2" which aims to give every Key Stage 2 pupil at the schools in our area a copy of a safeguarding reference book called "Watch Out! A child's guide to everyday dangers".
 We believe there are 3 schools within Redruth Town Council's jurisdiction, with an estimated 748 current Key Stage 2 pupils. Teachers would also require a copy of the book for their use.
 In September we would expect about 190 new pupils to move from year 2 into 3 (Key Stage 2) replacing those currently in Year 6.

 The book was created and produced by a charity called OK Our Kids, website <https://www.okourkids.org.uk/> working in cooperation with police, Barnardo's, RNLI and others, and includes 31 subject sections on danger awareness.
 See scans attached.
 The total number of Key Stage 2 pupils we aim to support is approximately 4,000 in 27 Primary schools and 4 special schools. We are endeavouring to raise enough money to provide each with a copy, but will need to prioritise schools if we do not achieve enough money.

Please give a detailed breakdown of the costs of your project/activity

For the 3 schools within Redruth area:

Cost of books for 748 Key Stage 2 pupils @ £1.00 per book = £748.00

Cost of books for 32 teacher/years @ £1.00 per book = £ 32.00

Cost of books for 190 new pupils in September @£1 per book = £ 190.00

Total = £970.00

Estimated start and end date for the project/activity: Project initiated in December 2020 and we wish to distribute the books by the end of December 2021. Fund raising for Redruth schools starts with this application.

Please tell us how you will fund your project/activity, giving details of any funding already secured or applications made:

For the bigger project:

Redruth Rotary allocated from funds = £1,150

Rotary District Grant received =£ 800

Donation from Redruth Inner Wheel =£ 50

Camborne Town Council Grant =£ 700 (specifically books for Camborne Schools)

Total in hand =£2,700

Applications will be prepared for funding from Cornwall Councillors with schools in their wards and to Parish Councils to fund schools within their Parish. Surplus money raised will help to fund Stages 2 and 3 of the project (see attached).

Grant requested from Redruth Town Council:

£700 as a contribution towards the books required for schools within Redruth Town Council's jurisdiction.

How do you know there is a local need for your project/activity? Please give recent evidence.

Books have already been distributed to schools in the Falmouth area by Falmouth Rotary and been well received.

Currently we have just verbal confirmation from school heads in our area that they would welcome such books.

The book has been praised by Kernow Learning Trust which manages 13 schools in Cornwall, and state "the books would be a valuable contribution to children's understanding"

Shaun Sawyer, Chief Constable of Devon and Cornwall Police says "There is no doubt that in terms of the approach, determination and sincerity of the team (OK Our Kids) they are making a real difference".

Who and how many people in the Redruth Parish will benefit from your project/activity?

748 Key Stage 2 pupils and their families will be made aware of the many dangers facing today's youth, and how to deal with them.

Teachers will have a reference book to use when teaching/discussing safeguarding.

How long have you been fundraising for this particular project:

Since December generally for the bigger project. For Redruth Schools this is the first application.

Have you applied for a grant from Redruth Town Council before? If so, when did you apply and how much were you awarded?

Not to my knowledge

Please attach your last set of annual accounts to this application. If you are unable to provide this information, please tell us why

Attached copy of our general Charity Account

Name of payee: Rotary Club of Redruth

(this must be a group or association and cannot be an individual)

Please write here anything else you wish to say about your application:

Safeguarding is now a key item within every school's agenda, with every school having an appointed Safeguarding Lead, plus other members of staff with assigned safeguarding duties in the larger schools. The founder of OK Our Kids, a retired Police Officer whose duties included visiting schools to discuss safeguarding, was concerned with the lack of safeguarding material available. This book was produced specifically to satisfy that need.

Declaration

We declare that to the best of our knowledge the information we have provided on this application form is correct and the grant will be used for the purposes stated

Signature:

Original signed

Signature:

Original signed

Schools believed to be within Redruth Town Council's jurisdiction:

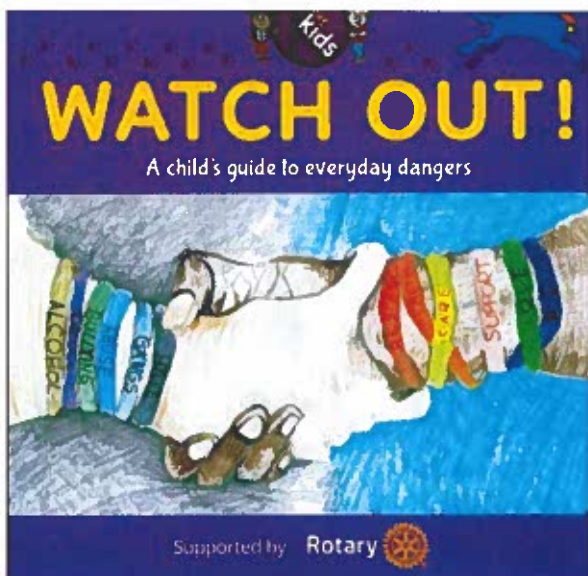
| <u>School</u> | <u>No of Key Stage 2 pupils</u> | <u>Additional copies for teachers</u> |
|--------------------------------|---------------------------------|---------------------------------------|
| Pennoweth Primary School | 178 | 8 |
| Treleigh County Primary School | 150 | 8 |
| Trewirgie Junior School | 420 | 16 |
| Total | 748 | 32 |

Redruth Rotary would contribute up to £300 from other funds.

The project is being undertaken in three stages, with just Stage 1 being funded currently:

- Stage 1 – deliver a copy of the book “Watch Out!” to every Key Stage 2 pupil and their teachers in our area by the end of June 2021(about 4,000 books)
- Stage 2 – deliver a copy of the book “Watch Out!” to each new Key Stage 2 pupil in these schools, entering Year 3 in September 2021 (about 900)
- Stage 3 – deliver a copy of the associated game “Mistakes and Ladders” to each of years 3 to 6 in each school in our area by end of 2021 (approx 108 games)

Front Cover



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Four new subject areas were added to this second edition, with Water Safety being specifically developed for the schools in the South West:

- Water Safety
- County Lines
- Hygiene


➤ Modern Day Slavery

Example of Subject – Bullying


Bullying




DON'T bully anyone: it can be very frightening for a person if you use force to get what you want.



DON'T be afraid to walk away from bullies. Try to ignore them.




DO tell someone in authority if you are being bullied. They will be able to help you.



DON'T feel you are alone: always talk to someone. You can talk a friend, a teacher, your family, or someone in authority.

Always talk to someone. You are never alone.




Useful Links

- Childline
www.childline.org.uk
Phone 0800 1111
- NSPCC
www.nspcc.org.uk
Phone 0800 050500


Useful Links

- Bullying UK
www.bullying.co.uk
- Samaritans
www.samaritans.org
Phone 08457 909090
- The Children's Society
www.childrensociety.org.uk



Annie
Competition Winner

Example of Subject – Water Safety




Useful Links

- Royal National Lifeboat Institution
www.rnli.org/youth-education
- Swim England
www.swimming.org
- Royal Life Saving Society UK
www.RLSS.org.uk


LEARN TO FLOAT

If you get in trouble in the water, don't panic – follow these steps:


- 1




Keep calm. Don't swim hard. Hold onto anything that floats.
- 2




Lean back to keep your mouth and nose out of the water.
- 3




Push your belly up and stretch out your arms and legs into a star shape.
- 4



Gently move your hands and feet to help you float.
- 5



Use the soles of your feet more relaxed.
- 6



When you're calm, raise your arm and shout for help. Swim to safety if you can.

Lifeboats

Barnardo's Endorsement

Barnardo's

Barnardo's children's charity has worked with families and children for 138 years and has many different support services for emotional health and wellbeing.

Support 4 Parents helps families with children under eight years old. It offers parents and their children a helping hand at a time when they are experiencing difficulties. There are trained volunteers who have a wide experience of family life and its ups and downs. They will visit families once a week for up to three hours and provide help and support. Any professional such as a teacher or GP can make a referral to the service. For more information call **07715 428 690**


A Barnardo's Buddy. Sometimes children find it difficult to understand their emotions and may need extra help with this. If a child is referred to the Buckinghamshire Child and Adolescent Mental Health Service (CAMHS) they may suggest they see a Barnardo's Buddy for one-to-one sessions. A Barnardo's Buddy will listen and support children who may be struggling. They will be able to help with understanding emotions and give tips to help them feel better. Barnardo's also offer support groups to parents and carers. To find out more or to make a referral to CAMHS, call the Single Point of Access on **01865 901 951** or visit the website <https://www.oxfordhealth.nhs.uk/camhs/> (Referrals can be made from parent/ carers as well as professionals)

R-U-Safe? Child exploitation can be hard to recognise as it may be caused by a person who a child believes is their friend or someone they trust. R-U-Safe supports children affected or at risk of child exploitation. Barnardo's works with children from the ages of 10-18 years old and focus the one-to-one work on keeping safe and healthy relationships.

If a child runs away or is missing, when they return, Thames Valley Police inform R-U-Safe, who contact the child to arrange an independent visit and provide support or advice. For more information on the support available, please call or text on: **0754 607 5638**

www.barnardos.org.uk RUSafe@barnardos.org.uk RUSafe office number 01494 785552

YOU CAN ONLY SEE A RAINBOW IN THE RAIN



Believe in children
Barnardo's

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Police Endorsement

City of London Police

"As the chairperson of the City of London Police Children's Charity it is my pleasure to support this publication.

What is so striking is the simplicity in which this book highlights the dangers that children need to be aware of - bullying, knife crime, environment considerations and many other important issues.



It is educational; it encourages families and schools to openly discuss the topics and build trust in speaking out if unsure or in need of guidance.

The young families who have had a pre-read expressed their approval and support of the ease of reading and appropriateness of the content.

This book serves to encourage conversations within families and young groups, as well as provide an understanding of the everyday dangers and situations young children may face. It is essential that children feel comfortable enough to ask questions and this book is a step towards achieving that.

I hope families spend time discussing the many topics in this book. I also hope that they use them to educate each other, bond, build trust and ultimately reduce exposure to dangers and gain a better understanding of social issues and the impact they have.

Ultimately people of all ages who read this book can benefit positively, contribute to and be part of a safer and more knowledgeable community."

John Osibote
City of London Police

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ROTARY CLUB OF REDRUTH

CHARITY ACCOUNT – YEAR ENDED 30TH JUNE 2020

| | | | |
|--|----------------|-------------------|-------------------|
| <u>Balance as at 1st July 2019</u> | | | 3496.16 |
| <u>Receipts:</u> | | | |
| Donations & Miscellaneous Income | 773.40 | | |
| Golf Day | 1955.50 | | |
| Raffles | 23.00 | | |
| Burns Night | 499.00 | | |
| Fire Works | 200.00 | | |
| Race Night | 350.00 | | |
| Mining Games | 100.00 | | |
| Christmas Cards | 210.00 | | |
| Christmas Collection | 3224.50 | | |
| Bank Interest | <u>0.43</u> | | |
| | | | <u>7335.83</u> |
| | | | 10831.99 |
| <u>Payments:</u> | | | |
| Great Flat Lode (Toilets) | 72.00 | | |
| Youth Prizes & Expenses (Engraving Etc.) | 367.50 | | |
| Rotastore – Pop Ups Etc. | <u>114.08</u> | 553.58 | |
| <u>Donations:</u> | | | |
| Merlin MS Centre | 1000.00 | | |
| J. Cowley (Gap Year) | 200.00 | | |
| Cornwall Schools Cricket | 80.00 | | |
| Lend With Care | 500.00 | | |
| Shelterbox | 500.00 | | |
| British Legion Wreath | 55.50 | | |
| Scentsy (Teddy Bear) | 60.00 | | |
| Cober Valley RC (Kids Day Out) | 150.00 | | |
| Penhaligon Friends | 1000.00 | | |
| Redruth School (Learning Group) | 500.00 | | |
| RFUK Polio Plus | 500.00 | | |
| Toilet Twinning | 252.00 | | |
| Sand Dams | 500.00 | | |
| Dictionaries 4 Life | 980.00 | | |
| Portreath ATC | 340.00 | | |
| Global Sight Solutions | 250.00 | | |
| St. Petroc's Society | 250.00 | | |
| Meals for Youth Speakers | 59.50 | | |
| CPR Food Bank | 250.00 | | |
| Children's Hospice | <u>1000.00</u> | 8427.00 | 8980.58 |
| | | <u> </u> | <u> </u> |
| <u>Balance as at 30th June 2020</u> | | | £1851.41 |

=====

| | |
|-----------------|-----------------|
| Current Account | 1008.14 |
| Deposit Account | <u>843.27</u> |
| | <u>£1851.41</u> |

I have prepared the above Income and Expenditure Account from the accounting records maintained by the Treasurer and from information and explanations received and I certify same to be in accordance therewith.

.....
A.J. Fry FCA