

**REDRUTH TOWN  
COUNCIL**



**CONSEL AN DRE  
RESRUDH**

Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT  
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr M J Brown**

**Town Clerk: P B Bennett**

*Our Reference:*  
RTC/400/1/Mtg  
*Date:*  
20<sup>th</sup> October 2021

See Distribution

Dear Councillor

**Monthly Meeting of the Council – 25<sup>th</sup> October 2021**

You are summoned to attend the Monthly Meeting of the Redruth Town Council which will be held in the Langman Room, Redruth Civic Centre, Alma Place, on Monday 25<sup>th</sup> October 2021 commencing at 7:00 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Although the Covid-19 guidelines have now been relaxed, we request that Members do not attend the Council building before 6:50 p.m. Entry to the building will be through the main access doors to the Library and we ask that you continue to wear a face covering, unless exempt, and sanitise hands on entry. At the conclusion of the meeting members are asked to vacate the building promptly through the external door in the Langman Room to Alma Place.

Yours sincerely

A handwritten signature in black ink, appearing to read 'PB', with a long horizontal line extending to the right.

Peter Bennett  
Town Clerk

Enclosures

Agenda and associated documentation.

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

President, Redruth Chamber of Commerce

Inspector S Curtis, Devon & Cornwall Constabulary

## Monthly Meeting of the Redruth Town Council

25<sup>th</sup> October 2021

### AGENDA

#### PART I - PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak.*
4. To allow the public to put questions to the Council.
5. *To reinstate Standing Orders.*
6. To receive a short presentation from Ross Williams and Tamsin Spargo, Directors of Redruth Revival, on their plans for the Buttermarket.
7. To deal with local Police issues.
8. To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish. [Reports to follow]
9. To receive a report from the Community Link Officer, Ms Charlotte Caldwell. [See report attached]
10. To receive the Town Mayor's announcements. [See report attached]
11. To confirm the Minutes of the:
  - 11.1 Monthly Meeting of the Council held on 27<sup>th</sup> September 2021. [Minutes attached]
12. To receive the Town Clerk's report. [Report attached]
13. To receive Correspondence. [See schedule attached]
14. To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within of the minutes of the:
  - 14.1 Interim Planning Committee – 27<sup>th</sup> September 2021. [Minutes attached]
  - 14.4 General Purposes Committee – 4<sup>th</sup> October 2021. [Minutes attached]
  - 14.5 Audit & Accounting Governance Committee – 18<sup>th</sup> October 2021. [Minutes attached]
15. Council will be aware of the unanimous support given to 'Transition Redruth', by way of the eight-part motion carried at the General Purposes Committee of 4<sup>th</sup> October 2021, relating to their initiative and now the Council's own wish to become a "Single-use Plastics Free Town". To further that aspiration, Cllr Thomas puts the motion and so proposes "that Redruth Town Council commits to:
  - a. support the work of the 'Friends of Victoria Park' in their quest to have the Victoria Park 'Drinking Water Fountain' supply reinstated; its commemorative plaque reinstated; the existing granite upstand refurbished and converted to a 'Free Water Refill Station'; and to incorporate, at the base, a shallow, aged granite, wildlife water trough;
  - b. write to the Cornwall Council Cabinet Member/Portfolio Holder for Environment & Climate Change and the Cornwall Council Divisional Member for Redruth South to advise of the resolution at a. above and to ask for their support for this initiative; and
  - c. welcome a request for financial assistance to this end and in support of the works required." [See also photos attached]

(Cont'd overleaf)

16. To consider a report from the Climate Change Working Group dealing with Climate Action and Plastic Free Community. [Chair, Climate Change Working Group – see report attached]
17. To consider and approve the Schedule of Payments. [See schedule attached]
18. To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (casual vacancy), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act.

#### PART II – PRIVATE SESSION

19. To interview a candidate for the casual vacancy in Redruth (South) Ward. [See letter of interest attached]
20. To re-admit press and public to the meeting

#### PART III – PUBLIC SESSION

21. To receive a declaration of Acceptance of Office from the newly co-opted member for Redruth (South) Ward.



# Community Link Officer's report for Redruth Town Council

## October 2021

**Charlotte Caldwell:**  
07805 860511

[charlotte.caldwell@cornwall.gov.uk](mailto:charlotte.caldwell@cornwall.gov.uk)

### General Update

- The next Community Network Panel meeting will take place on 10<sup>th</sup> November from 5:45pm – 7:30pm and this will on-line on 'Teams'. The agenda and minutes will be sent out in due course and the evening will focus on Crime, Disorder, Community Safety, Community Speedwatch and will be a Question time format. There will also be the usual Speakers Corner and updates from the Climate Action Group as part of the meeting.
- I am delighted to inform you that the Hideaway 77 Youth café re-opened its doors on Friday evening offering two sessions a week, a Supper Club on Thursdays 5-7pm and a youth drop in every Friday night between 7-9pm. After Christmas there will be three evenings per week. Last Friday, stakeholders attended prior to the young people and the Supper club team had met to make cakes and food for the opening event – which was very successful!
- I am working with Cllr Connor Donnithorne and Sam White on a community consultation to look at Roseland Gardens, Redruth.
- I am working with Cllr Barnes to support Treleigh Hall and its committee.
- The Redruth Youth Forum is planning an event to coincide with the skatepark opening on 27 November and I am supporting Sam White with this from the Community Network perspective. Hideaway 77 will also now get involved in the food aspect of this event.
- I am attending a focus group meeting review meeting which is part of a review of the Local Family Partnership on 19<sup>th</sup> October and so will see what transpires from this for the Community Network area.
- I am attending the Redruth High Street HAZ Project Board meeting on 22 October and am attending the Strategic Gypsy & Traveller Forum on 27 October.
- I am attending the next Green Infrastructure for Growth meeting and also the Place Shaping Boards which are taking place on 20<sup>th</sup> October and 9<sup>th</sup> November respectively. At the next Place Shaping Board, Phil Mason will be bringing his senior Leadership team and members have sent in questions in advance so this session can be targeted at what people need answers on.
- The CPIR and Mining Villages EXPO briefing session for all exhibitors takes place on Wednesday 20<sup>th</sup> October at 4pm in the Trelawney building at Cornwall College. This will be the opportunity to see what exhibitors will be showcasing the area – list attached with this report.

- I have been supporting the new and existing Members with case work and supporting their community groups to find sources of funding for a range of projects.
- Please let me have any useful and pertinent information that you would wish me to share in my Daily Update, which continues daily, and I hope that you all still find this useful.
- The Council's Community Chest scheme is now in full swing – and operational - Elected Members have a budget of £3,000 each to spend on discretionary projects. Please make contact if you know of small community groups who would benefit.
- Please link in to the CPIR & Mining Villages social media - CPIR Facebook and Twitter page. To remind you all, the Facebook is Camborne Pool Illogan and Redruth Community Network and the Twitter is @CPIR\_CN

***Charlotte Caldwell -  
Community Link Officer***

## REDRUTH TOWN COUNCIL

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### REPORT FOR: Meeting of the Council 25<sup>th</sup> October 2021

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#### 1.0 SUBJECT OF REPORT: Town Mayor's Announcements

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#### 2.0 SUMMARY OF IMPLICATIONS

- |    |           |   |    |
|----|-----------|---|----|
| a. | Policy    | - | No |
| b. | Financial | - | No |
| c. | Legal     | - | No |

#### 3.0 TERMS OF REFERENCE

3.1 Please see below a report from the Town Mayor on his activities since the last meeting.

#### 4.0 REPORT

##### 4.1 Introduction

Good evening all, and welcome to another month's end. Again, we're running somewhat short on civic engagements, but please see the below report on activities throughout the past month.

##### 4.2 COVID Recovery Group

This group continues to meet regularly to monitor the current situation.

The Reopen Redruth website [www.reopenredruth.co.uk](http://www.reopenredruth.co.uk) lists all businesses currently open in the town centre and gives all the relevant current guidance across all business sectors.

##### 4.3 Recruitment

As noted last month, we've undertaken recruitment of a new Administrative Assistant with view to strengthening the Admin team. We have successfully appointed Claire Coomber, who is due to start next week, and will be a welcome addition to the team.

##### 4.4 Staff Resource

On that note, please be mindful that at present Abi is still the only member of the Admin and Finance team due to vacancies and absence. This means that, until Claire is in post and up-to-speed, Abi is covering the jobs of five people, which is a significant strain. If you have anything that you would like looked at that can wait, please hold onto it until such a time that the team have more capacity.

We are currently looking at how best to support the Admin team, and this is on the agenda for the next Staffing Committee meeting.

##### 4.5 Climate Emergency Working Group

The Working Group has met regularly since our last Full Council, and reviewed achievements so far, alongside looking at realistic expectations following our Declaration of Climate Emergency. Jenn has put together a report on this, which will be shared with Council in due course.

##### 4.6 Redruth 2000 (Murdoch House)

I attended the first meeting of the Redruth 2000 group since the onset of the pandemic in my guise as the RTC representative, and am pleased that they are looking at re-opening to bookings very soon, so please watch this space!

4.7 Active Plus – Positive People

On Thursday I attended the Active Plus “Positive People” awards for the end of their program for the second time since becoming Mayor [verbal update].

4.8 St. Austell Mayor Making

Also on Thursday, I attended the St. Austell Mayor Making for Cllr Richard Pears [verbal update].

5.0 **RECOMMENDATIONS**

5.1 It is recommended that the rest of this report should be noted.

Cllr Matthew Brown  
Redruth Town Mayor



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr M J Brown**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council held at Redruth Civic Centre, Alma Place,  
Redruth on Monday 27<sup>th</sup> September 2021

Present: Cllr M Brown Chairman  
Cllr S Barnes  
Cllr Mrs A Biscoe  
Cllr H Biscoe  
Cllr P Broad  
Cllr L Collins  
Cllr Mrs B Ellenbroek  
Cllr Ms D Reeve  
Cllr C Skinner  
Cllr I Thomas  
Cllr W Tremayne

In attendance: Mr P B Bennett Town Clerk  
Ms A Hunt Operations & Facilities Officer  
Redruth Youth Council  
One local resident also attended

PART I – PUBLIC SESSION

**1430.1 To receive apologies for absence**

Apologies were received from Cllrs Bishop & Craze (other commitments).

**1430.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

None were declared.

**1430.3 To receive a short presentation from the Youth Council on their recent work and plans for the future**

The Youth Council had started meeting again in June, since when four meetings had taken place. The majority of Youth Councillors had returned, and some new ones had already been recruited. Youth Councillors had received a guided tour of the Civic Centre and an update on all the changes which had taken place at the Town Council. They had also, alongside officers, interviewed candidates for the Summer Intern role. The Youth Council's social media profile had now been taken over by the Youth Councillor acting as PR Champion and the arrival of the Tour of Britain in Redruth had been marked with a display of the Youth Council banner and some cycling shirt bunting at St Rumon's Gardens. Youth Councillors had been working to ensure that the voice of young people was heard. This had included: meeting with the Community Projects Manager to discuss ways of working together and continuing the plastic-free work which had been ongoing with the previous postholder; taking part in the Redruth Neighbourhood Plan issues



consultation; working with Cornwall Council in relation to the Cornwall Local Heritage List Project; meeting with the Library team to discuss its offer and ideas for encouraging more young people to use the service and working with Redruth School to suggest names for roads in the Tolgus development. The Youth Council had also discussed concerns about the amount of 'covid hoax' graffiti and leaflets, particularly when targeting young people. In the next few months, the Youth Council would be continuing its recruitment drive, primarily through the schools, word of mouth and social media. Elections for the various posts within the Youth Council would be held once everyone had settled in. Youth Councillors intended to approach Redruth School in relation to potentially working together and would also be restarting their efforts to have recycling bins installed in the town centre, as well as their wider eco campaign. Furthermore, they would be looking into potential signage in local parks reminding users to be considerate of others and communicating with HSHAZ with regard to town centre green space and pleasant routes ideas.

Youth Councillors had been present in the town centre on the morning of the September market and had conducted surveys with members of the public in relation to the markets and potential uses of a disused telephone box. Results had already been shared with the Community Projects Manager to assist with future planning. It was reported that the town had been quiet, with around 20% of people surveyed unaware there was a market taking place. People had been asked what they would like to see as part of a town market (with the most popular answer being produce of some kind) and had provided some useful feedback as to what the town market could do better. A number of potential uses had been suggested for the disused telephone box, including a library/book exchange, location for a defibrillator/first aid kit and a flower/plant exchange. Youth Councillors' favoured idea was a combination of two suggestions: a community larder and food drop-off point for the homeless and those in need.

Cllr Mrs Ellenbroek would pass on contact details of someone who may be able to assist with the installation of recycling bins. She also raised the issue of donations left outside charity shops being vandalised. The Youth Council would discuss this at a future meeting.

**1430.4 To deal with local Police issues**

No further meeting of the Police Liaison Group had taken place.

**1430.5 To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish**

A report from Cllr Donnithorne had been circulated prior to the meeting. Cllr Broad asked whether there was an update in relation to play equipment at Treskerby Playing Field and was advised that it was on the agenda for an upcoming meeting.

A report from Cllr Mrs Ellenbroek had also been circulated prior to the meeting. She further raised the issue of traffic speed from Sandy Lane to Falmouth Road and cited the benefits of an area-wide traffic audit, which would allow a more holistic view to be taken and help to avoid the issue of problems being moved from one place to another. The Town Clerk would look at a protocol for the sharing of non-confidential issues between Cornwall Councillors, Town Councillors and Town Council officers to ensure a more cohesive approach and would bring this forward at another meeting. Cllr Donnithorne would send a user guide for Casework Assist to the Town Clerk.

A report from Cllr Barnes had been circulated prior to the meeting. Cllr Tremayne queried whether there had been any progress on the dredging of the leat at Kresen Kernow and was advised that Cllr Mrs Ellenbroek had sent a further email that day.

**1430.5.1 Unanimously RESOLVED to note Redruth Town Council's support for the regeneration of Roseland Gardens playing park and to work with others where appropriate to improve this community open space [Proposed Cllr Brown; Seconded Cllr Barnes].**

1430.6 **To receive a report from the Community Link Officer, Ms Charlotte Caldwell**

A report had been circulated prior to the meeting. The Community Link Officer had sent her apologies. The report was noted.

1430.7 **To receive the Town Mayor's announcements**

A report had been circulated prior to the meeting. The report was noted.

1430.8 **To confirm the Minutes of the:**

1430.8.1 *Monthly Meeting of the Council held on 26<sup>th</sup> July 2021*

RESOLVED by Majority to confirm the minutes of the Monthly Meeting of the Council held on 26<sup>th</sup> July 2021 as a true and accurate record of proceedings [Proposed Cllr Biscoe; Seconded Cllr Mrs Biscoe] Cllrs Broad and Tremayne abstained as they had not been present at the meeting.

1430.9 **To receive the Town Clerk's report**

A report had been circulated prior to the meeting. No update was available from Cllr Barnes in relation to the bin at Plain-an-Gwarry. In relation to speeding on Clinton Road, it was reported that an item in relation to the '20's Plenty' campaign would go before the relevant Cornwall Council Committee on 5<sup>th</sup> October and that work was being done together with the Police & Crime Commissioner. Cllr Mrs Ellenbroek further reported that, as far as she was aware, everything was now back in place at Clijah Croft. Cllr Barnes reported that it was hoped a meeting would take place shortly in relation to speeding on New Portreath Road and that Amazon might sponsor a flashing speed sign. The Town Clerk stated that he was still awaiting notification from a number of Councillors that they had undertaken Code of Conduct training and that the six-month time limit was nearly up. He would resend the link to the training to Councillors. The report was noted.

1430.10 **To receive correspondence**

*Bude Stratton Town Council – Housing Resolutions*

Correspondence had been circulated prior to the meeting.

1430.10.1 Unanimously RESOLVED to support in principle the email sent by Bude Stratton Town Council in relation to housing resolutions [Proposed Cllr Barnes; Seconded Cllr Biscoe]

1430.10.2 *Invitation to Remembrance Sunday Proceedings – 14<sup>th</sup> November 2021*

An invitation to Councillors had been circulated prior to the meeting. A further briefing would take place at the next meeting of the General Purposes Committee and Councillors were asked to liaise with the Engagement team in the event of any questions.

1430.11 **To receive the minutes as reports of the following committee meetings, and to accept and approve the recommendations and resolutions contained within of the:**

1430.11.1 *Interim Meeting of the Planning Committee – 26<sup>th</sup> July 2021*

Unanimously RESOLVED that the minutes of the Interim Meeting of the Planning Committee held on 26<sup>th</sup> July 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Biscoe; Seconded Cllr Tremayne].

1430.11.2 *Meeting of the Planning Committee – 9<sup>th</sup> August 2021*

Unanimously RESOLVED that the minutes of the Meeting of the Planning Committee held on 9<sup>th</sup> August 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Biscoe; Seconded Cllr Tremayne].

1430.11.3 *Interim Meeting of the Planning Committee – 6<sup>th</sup> September 2021*

Unanimously RESOLVED that the minutes of the Interim Meeting of the Planning Committee held on 6<sup>th</sup> September 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Biscoe; Seconded Cllr Tremayne].

1430.11.4 *Meeting of the General Purposes Committee – 2<sup>nd</sup> August 2021*

Unanimously RESOLVED that the minutes of the Meeting of the General Purposes Committee held on 2<sup>nd</sup> August 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Ms Reeve; Seconded Cllr Skinner].

1430.11.5 *Meeting of the Amenities Committee – 6<sup>th</sup> September 2021*

Unanimously RESOLVED that the minutes of the Meeting of the General Purposes Committee held on 6<sup>th</sup> September 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Tremayne; Seconded Cllr Barnes].

1430.11.6 *Meeting of the Staffing Committee – 20<sup>th</sup> September 2021*

Unanimously RESOLVED that the minutes of the Meeting of the Staffing Committee held on 20<sup>th</sup> September 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Brown; Seconded Cllr Ms Reeve].

1430.12 **Cllr Thomas puts the motion and so proposes that “Redruth Town Council writes to the Cornwall Council Cabinet Member/Portfolio Holder for Transport, copying in the Service Director for Transport & Infrastructure and the town’s three Divisional Members to:**

- a. **lend support to both the national and Cornwall-wide campaigns for “20s Plenty” in residential and built-up areas of Redruth; and**
- b. **request that Cornwall Council introduce an ‘all red phase’ at the four road in/five road out set of traffic lights at the junction of Buckett’s Hill, Southgate Street, Clinton Road and Falmouth Road, to allow a safe pedestrian crossing period”**

Cllr Barnes queried whether an all-red phase was needed at all times and suggested that the Highways Manager be consulted and asked for alternative solutions for traffic management, with the Town Council being used as a springboard to get something done. Cllr Mrs Ellenbroek advised that she would be meeting with the Highways Manager in the next week and that the knock-on effects of any changes needed to be considered to avoid merely moving problems elsewhere. The proposal of Cllr Thomas was seconded by Cllr Biscoe. Cllr Barnes proposed an amendment, seconded by Cllr Tremayne, that the Highways Manager be asked for alternative solutions for traffic management. The amendment was accepted, with eight votes for and three against.

1430.12.1 RESOLVED by Majority that: (i) Redruth Town Council lend support to both the national and Cornwall-wide campaigns for “20s Plenty” in residential and built-up areas of Redruth and (ii) that the Highways Manager be consulted and asked for alternative solutions for traffic management [Proposed Cllr Barnes; Seconded Cllr Tremayne] Cllrs Thomas and Biscoe voted against, with Cllr Thomas requesting that his ongoing support for the ‘20s Plenty’ campaign be noted.

1430.13 **Cllr Thomas puts the Motion and so proposes that “Redruth Town Council pledges its support, in any way the Council sees fit, in pursuance of discussions, negotiations, funding streams and grant applications which may contribute to the continuance of Redruth Town Band and in some way towards the procurement, conveyance and/or transfer of premises i.e., a Band Room, to the Band and within the Parish of Redruth**

Cllr Thomas advised that Redruth Town Band had served the community for over 200 years but had found itself homeless. He suggested that the Town Band did not feel that the Town Council offered support and that he was therefore asking for written support in

principle so that the band felt welcome in the town. Concerns were expressed over the ambiguous wording of the proposal and the precedent which might be set. In addition, disappointment was expressed that the Band felt it was not supported. Clarification was requested in relation to this.

1430.13.1 **RESOLVED** by Majority that Redruth Town Council pledges its support in principle in pursuance of discussions, negotiations, funding streams and grant applications which may contribute to the continuance of Redruth Town Band, and in some way towards the procurement, conveyance and/or transfer of premises, i.e., a Band Room, to the Band and within the Parish of Redruth, and would welcome any request for further support [Proposed Cllr Brown; Seconded Cllr Thomas] Cllr Barnes voted against.

1430.14 **Cllr Thomas puts the Motion and so proposes that “Redruth Town Council pledges its support, in any way the Council sees fit, in pursuance of discussions, negotiations, funding streams and grant applications which may contribute to the creation of ‘Redruth Heritage Museum’ [aka Redruth Town Museum] and in some way towards the procurement, conveyance and/or transfer of premises within the confines of the town centre”**

1430.14.1 **RESOLVED** by Majority that Redruth Town Council pledges its support in principle in pursuance of discussions, negotiations, funding streams and grant applications which may contribute to the creation of ‘Redruth Heritage Museum’ [aka Redruth Town Museum] and in some way towards the procurement, conveyance and/or transfer of premises within the confines of the town centre, and would welcome any request for further support [Proposed Cllr Brown; Seconded Cllr Thomas] Cllr Skinner voted against.

1430.15 **Conclusion of the Annual Audit of the Town Council Accounts for year ending 31<sup>st</sup> March 2021**

A report had been circulated prior to the meeting.

1430.15.1 Unanimously **RESOLVED** to note the report [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Ellenbroek]

1430.16 **To consider and approve the Schedule of Payments**

1430.16.1 Unanimously **RESOLVED** that the Schedule of Payments be approved [Proposed Cllr Brown; Seconded Cllr Biscoe].

1430.17 **To interview a candidate for the casual vacancy in Redruth (South) Ward**

1430.17.1 Unanimously **RESOLVED** to defer this item until the next Monthly Meeting of the Council [Proposed Cllr Brown; Seconded Cllr Mrs Ellenbroek]

**Chairman**

**Redruth Town Council**  
**Schedule of Payments**  
**Meeting Date: 27th September 2021**

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	21/07/2021	British Gas	DDR	25.99	1.23	4604	308	24.76	Electricity Charges
2	23/07/2021	Total Gas & Power Ltd	DDR	1350.20	225.04	4604	302	1125.16	Utility Charges
3	23/07/2021	Vodafone	DDR	475.20	79.20	4203	102	396.00	Mobile Phones
4	23/07/2021	Regan Builders	FP208	5424.00	904.00	4929	999	4520.00	Clock Tower works
5	23/07/2021	Aquastorage Sys Cleaning Ltd	FP209	91.20	15.20	4615	302	38.00	Hygiene Contracts
						4615	304	38.00	Hygiene Contracts
6	23/07/2021	Cornwall Council	FP210	150.00		1028	303	150.00	Seagull Sacks
7	23/07/2021	Cornwall Council	FP211	968.50	161.42	4515	210	807.08	CCTV Maintenance
8	23/07/2021	Fire Crest Fire Protection Ltd	FP212	682.92	113.82	4610	301	569.10	Service
9	23/07/2021	Kestrel Guards	FP213	54.00	9.00	4610	302	45.00	Security
10	23/07/2021	Swift Catering Supplies Ltd	FP214	259.07	43.18	4525	210	215.89	PPE
11	23/07/2021	South West Water	FP215	5.99		543		5.99	RRAA Water Charges
12	23/07/2021	Trade UK	FP216	85.90	14.32	4523	210	71.58	Materials
13	23/07/2021	UK Safety Management	FP217	459.11	76.52	4610	302	382.59	PAT Testing
14	26/07/2021	UK Fuels Ltd	DDR	30.27	5.04	4522	210	25.23	Machinery Fuel
15	26/07/2021	Total Gas & Power Ltd	DDR	82.19	3.91	4602	301	78.28	Gas Charges
16	27/07/2021	Total Gas & Power Ltd	DDR	14.37	0.68	4604	305	13.69	Utility Charges
17	27/07/2021	Total Gas & Power Ltd	DDR	26.13	1.24	4604	304	24.89	Utility Charges
18	27/07/2021	Total Gas & Power Ltd	DDR	29.04	1.38	4604	302	27.66	Utility Charges
19	27/07/2021	Total Gas & Power Ltd	DDR	436.59	72.77	4604	301	363.82	Utility Charges
20	27/07/2021	Total Gas & Power Ltd	DDR	22.10	1.05	4604	302	21.05	Utility Charges
21	29/07/2021	Staff Costs	FP218-236						MEMBERS ONLY (See separate sheet)
22	30/07/2021	Kestrel Guards	FP237	54.00	9.00	4610	302	45.00	Security
23	30/07/2021	Portreath Garden Machinery Ltc	FP238	87.02	14.51	4501	210	72.51	Machinery Repairs
24	30/07/2021	Truro Tractors Ltd	FP239	36.00	6.00	4501	210	30.00	Machinery Parts
25	30/07/2021	Trevethicks	FP240	112.00		4210	102	112.00	Refreshments
26	30/07/2021	EDF Energy Ltd	FP241	107.88	5.14	4604	305	102.74	Utility Charges
27	02/08/2021	UK Fuels Ltd	DDR	190.52	31.75	4521	210	158.77	Vehicle Fuel
28	02/08/2021	Biffa Waste Services Ltd	DDR	394.34	65.72	4605	302	133.20	Waste Contract
						4605	302	30.90	Waste Contract
						4605	301	164.52	Waste Contract
29	02/08/2021	South West Water	DDR	178.00		4603	301	178.00	Water Charges
30	02/08/2021	Xerox Finance Ltd	DDR	324.72	54.12	4205	102	270.60	Photocopier Lease
31	02/08/2021	Cornwall Council	DDR	1073.00		4601	301	1073.00	NDBR
32	02/08/2021	Cornwall Council	DDR	174.00		4601	302	174.00	NDBR
33	04/08/2021	Hewlett-Packard Int Bank	DDR	255.32		4213	102	255.32	Tablets

**Redruth Town Council**  
**Schedule of Payments**  
**Meeting Date: 27th September 2021**

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
34	06/08/2021	Ms I Martin	FP242	600.00		4908	999	292.50	Project Work
						4921	999	307.50	Project Work
35	06/08/2021	Aquam Water Services	FP243	11.60	1.93	4501	210	9.67	Standpipe
36	06/08/2021	Complete Business Solutions UK	FP244	123.52	20.59	4201	102	91.43	Stationery
						4525	210	11.50	PPE
37	06/08/2021	Cornwall Council	FP245	3072.00		4601	302	3072.00	NDBR
38	06/08/2021	Krowji Ltd	FP246	166.67		4508	320	166.67	Yard Rental
39	06/08/2021	Tanist Ltd	FP247	376.20	62.70	4222	102	313.50	IT Support
40	06/08/2021	CC Pension Fund	FP248	6243.14		4104	101	6243.14	Contributions (Jul)
41	06/08/2021	HMRC	FP249	5746.91		4102	101	5746.91	PAYE (Jul)
42	06/08/2021	Cormac Solutions	FP250	1847.39	307.90	4510	320	1539.49	Vehicle Lease
43	06/08/2021	Portreath Garden Machinery Ltc	FP251	42.80	7.13	4501	210	35.67	Repairs
44	06/08/2021	WF Education Group	FP252	380.40	63.40	4528	320	317.00	Noticeboards
45	06/08/2021	Kestrel Guards	FP253	54.00	9.00	4610	302	45.00	Meetings
46	06/08/2021	Cornwall Council	FP254	192.00		4601	308	192.00	NDBR
47	06/08/2021	Aquastorage Sys Cleaning Ltd	FP255	91.20	15.20	4615	302	38.00	Legionella Checks
						4615	304	38.00	Legionella Checks
48	13/08/2021	Kestrel Guards	FP253A	864.00	144.00	4610	302	720.00	Lock/Unlock
49	13/08/2021	British Gas	FP256	150.54	7.17	4604	302	143.37	Electricity
50	13/08/2021	Evergreen Gardening	FP257	2250.00		4523	210	2250.00	Floral Displays
51	13/08/2021	Tanist Ltd	FP258	1023.12	170.52	4929	999	852.60	Equipment
52	13/08/2021	nPower Ltd	FP259	374.58	62.43	4604	303	312.15	Electricity
53	13/08/2021	Viridor Waste Mgmt	FP260	165.10	27.52	4605	302	137.58	Waste Contract
54	13/08/2021	GoCollaborate	FP261	990.00	165.00	4721	401	825.00	Promotional Material
55	13/08/2021	Kestrel Guards	FP262	54.00	9.00	4610	302	45.00	Meetings
56	13/08/2021	Kestrel Guards	FP262A	78.00	13.00	4610	302	65.00	Annual Fee
57	13/08/2021	Maverick Industries	FP263	34200.00	5700.00	4908	999	28500.00	Skatepark
58	13/08/2021	Sparkles C&PM Servs	FP264	2310.00	385.00	4607	302	500.50	Cleaning
						4607	304	1424.5	Cleaning
59	13/08/2021	B&O	FP265	24.00	4.00	4501	210	20.00	Materials
60	13/08/2021	Euro Tool Hire & Sales	FP266	60.72	10.12	4501	210	50.60	Fencing
61	13/08/2021	Mr Electric	FP267	1093.20	182.20	4610	302	911.00	Repairs
62	13/08/2021	Macsavors Ltd	FP268	512.12	85.35	4501	210	426.77	Materials
63	16/08/2021	Cornwall Council	CC	738.80	123.13	4204	102	615.67	Parking
64	16/08/2021	NALC	CC	38.93	6.49	4708	203	32.44	Webinar
65	16/08/2021	Inside Government	CC	354.00		4708	203	354.00	Conference
66	16/08/2021	LLoyds Bank	CC	6.00		4204	102	6.00	Mthly Fee
67	16/08/2021	Opie Oils	DDR	27.33	1.30	4522	210	26.03	Machinery Fuel
68	16/08/2021	UK Fuels Ltd	DDR	5.40	0.90	4521	210	4.50	Guard Card

**Redruth Town Council**  
**Schedule of Payments**  
**Meeting Date: 27th September 2021**

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
69	16/08/2021	Sage UK Ltd	DDR	151.20	25.20	4204	102	126.00	Sage Cover
70	16/08/2021	Total Gas & Power Ltd	DDR	24.78	1.18	4604	302	23.60	Electricity Charges
71	20/08/2021	British Gas	DDR	21.43	1.02	4604	308	20.41	Electricity
72	20/08/2021	Kestrel Guards	FP269	54.00	9.00	4610	302	45.00	Meetings
73	20/08/2021	Tanist Ltd	FP270	3734.34	622.39	4202	102	186.75	Telephone/Internet
						4929	999	2925.20	Equipment
74	20/08/2021	Total Gas & Power Ltd	FP271	89.71	4.27	4602	302	85.44	Gas Charges
75	20/08/2021	Cornwall Development Co	FP272	570.03	95.01	4101	101	475.02	Library Cover
76	20/08/2021	Cornwall Council	FP273	150.00		1028	303	150.00	Seagull Sacks
77	20/08/2021	Green Waste Company	FP274	41.16	6.86	4501	210	34.30	Waste
78	20/08/2021	Cormac Solutions	FP275	342.83	57.14	4511	306	285.69	Gnds Maint
79	20/08/2021	Redruth Community Associati	FP276	150.00		4721	401	150.00	Hall Hire
80	20/08/2021	Visit Cornwall	FP277	114.00	19.00	4313	201	95.00	Membership 2021
81	23/08/2021	UK Fuels Ltd	DDR	103.00	17.17	4521	210	85.83	Vehicle Fuel
82	24/08/2021	Total Gas & Power Ltd	DDR	60.70	2.89	4602	301	57.81	Gas Charges
83	24/08/2021	Total Gas & Power Ltd	DDR	14.69	0.70	4604	305	13.99	Electricity Charges
84	24/08/2021	Total Gas & Power Ltd	DDR	26.13	1.24	4604	304	24.89	Electricity Charges
85	24/08/2021	Total Gas & Power Ltd	DDR	1630.85	271.81	4604	302	1359.04	Electricity charges
86	24/08/2021	Total Gas & Power Ltd	DDR	24.97	1.19	4604	302	23.78	Electricity Charges
87	24/08/2021	Total Gas & Power Ltd	DDR	25.11	1.20	4604	302	23.91	Electricity Charges
88	24/08/2021	Total Gas & Power Ltd	DDR	437.55	72.93	4604	301	364.62	Electricity Charges
89	24/08/2021	Total Gas & Power Ltd	DDR	21.95	1.04	4604	302	20.91	Electricity Charges
90	25/08/2021	Vodafone Ltd	DDR	436.56	72.76	4203	102	363.80	Mobile Phones
91	27/08/2021	Kevin Gerry	FP278	10520.00		547		10520.00	VP Bandstand
92	27/08/2021	Regan Builders	FP279	3068.40	511.40	4926	999	2557.00	Clock Tower
93	27/08/2021	Aquastorage Sys Cleaninq Ltd	FP280	45.60	7.60	4615	304	38.00	Legionella Checks
94	27/08/2021	South West Water	FP281	24.74		543		24.74	RRAA Water
95	27/08/2021	Kestrel Guards	FP282	54.00	9.00	4610	302	45.00	Meetings
96	27/08/2021	Euro Tool Hire & Sales	FP283	39.30	6.55	4501	210	32.75	Carpet Cleaner
97	27/08/2021	Staff Costs	FP284-303						MEMBERS ONLY (See separate sheet)
98	31/08/2021	Biffa Waste Services Ltd	DDR	156.61	26.08	4605	301	72.75	Waste Contract
						4605	302	57.78	Waste Contract
99	01/09/2021	South West Water	DDR	178.00		4603	301	178.00	Water Charges
100	01/09/2021	Cornwall Council	DDR	1073.00		4601	301	1073.00	NDBR
101	01/09/2021	Cornwall Council	DDR	174.00		4601	302	174.00	NDBR
102	03/09/2021	Hewlett-Packard Int Bank	DDR	255.32		4213	102	255.32	Tablets
103	03/09/2021	Aquam Water Services	FP304	4.64	0.77	4501	210	3.87	Standpipe
104	03/09/2021	Complete Business Solutions UK	FP305	22.43	3.74	4607	302	3.53	Cleaning
						4201	102	15.16	Stationery
105	03/09/2021	Complete Weed Control (SW)	FP306	2916.00	486.00	4520	210	2430.00	Weed Spraying

**Redruth Town Council**  
**Schedule of Payments**  
**Meeting Date: 27th September 2021**

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
106	03/09/2021	Kestrel Guards	FP307	864.00	144.00	4610	302	720.00	Lock/Unlock
107	03/09/2021	Tanist Ltd	FP308	376.20	62.70	4222	102	313.50	IT Support
108	13/09/2021	UK Fuels Ltd	DDR	140.56	23.43	4521	210	80.03	Vehicle Fuel
						4522	210	37.10	Machinery Fuel
109	13/09/2021	CC Pension Fund	FP309	6609.57		4104	101	6609.57	Contributions (Aug)
110	13/09/2021	HMRC	FP310	6484.01		4102	101	6484.01	PAYE (Aug)
111	16/09/2021	Sage UK Ltd	DDR	151.20	25.20	4204	102	126.00	Sage Cover
	16/09/2021	Lloyds Bank	CC	6.00		4204	102	6.00	Mthly Fee
	16/09/2021	123 Reg	CC	2.38	0.40	4201	102	1.98	Domain Name
	16/09/2021	SumUp	CC	178.80		4201	102	178.80	Card Reader
106	16/09/2021	CMO Stores	CC	206.40	34.40	4610	302	172.00	Ceiling Tiles
107	16/09/2021	Cornwall Council	CC	21.00		4204	102	21.00	TEN
108	16/09/2021	Indeed	CC	22.81		4207	102	22.81	Recruitment
109	16/09/2021	Cornwall Council	CC	130.60	21.79	4204	102	108.81	Parking
110	17/09/2021	Clr S Barnes	FP311	41.60		4210	102	41.60	Myrs Allowance
111	17/09/2021	British Gas	FP312	146.32	6.96	4604	302	139.36	Electricity Bill
	17/09/2021	Cormac Solutions	FP313	1847.39	307.90	4510	320	1539.49	Vehicle Lease
112	17/09/2021	Cornwall ALC Ltd	FP314	24.00	4.00	4708	203	20.00	Training
113	17/09/2021	Cornwall Council	FP315	192.00		4601	308	192.00	NDBR
114	17/09/2021	Cornwall Council	FP316	3072.00		4601	302	3072.00	NDBR
115	17/09/2021	Cornwall Development Co	FP317	1465.77	244.29	4101	101	1221.48	Jobline
116	17/09/2021	Euro Tool Hire & Sales	FP318	221.82	36.97	4610	302	134.25	Materials
117						4501	210	50.60	Materials
118	17/09/2021	Evergreen Gardening	FP319	2000.00		4523	210	2000.00	Floral Displays
119	17/09/2021	Green Waste Company	FP320	44.00	7.34	4501	210	36.66	Waste
	17/09/2021	Kevin J Gerry	FP321	280.00		547		280.00	VP Bandstand
120	17/09/2021	Krowji Ltd	FP322	166.67		4508	320	166.67	Rental
121	17/09/2021	Ms I Martin	FP323	450.00		4908	999	146.25	Project Work
123						4921	999	303.75	Project Work
124	17/09/2021	nPower Ltd	FP324	516.16	86.03	4604	302	430.13	Electricity Charges
125	17/09/2021	RTZ Ltd	FP325	1653.00	275.50	4610	305	1377.50	SRG Works
126	17/09/2021	S Bradbury	FP326	90.00		4217	102	90.00	Lib Event
127	17/09/2021	Sparkles C&PM Servs	FP327	1999.20	333.20	4607	302	364.00	Cleaning
128						4607	304	1302.00	Cleaning
129	17/09/2021	Mr Electric	FP328	96.00	16.00	4610	302	80.00	Elec Checks
130	17/09/2021	Total Gas & Power Ltd	FP329	9.83	0.47	4602	302	9.36	Gas Charges
131	17/09/2021	Viridor Waste Mgmt	FP330	378.46	63.08	4605	302	315.38	Waste Contract
132	20/09/2021	UK Fuels Ltd	DDR	5.40	0.90	4521	210	4.50	Guard Card
133									
<b>Total Payments</b>				<b>123926.75</b>	<b>11801.97</b>			<b>112124.78</b>	



**Redruth Town Council**  
**Town Clerks Report**  
**Meeting Date: 25<sup>th</sup> October 2021**

<b>Mtg Ser No</b>	<b>Item</b>	<b>Action</b>	<b>Response</b>
1430.9	Bin in Plain-an-Gwarry		Update from Cllr Barnes
1430.9	Speeding traffic along New Portreath Road		Update from Cllr Barnes
1430.17	Vacancy in Redruth (South) Ward		Separate agenda item
Other	Members attendance at Code of Conduct training Sessions		Am still awaiting notification of Members' attendance at sessions of the Code of Conduct training

**Redruth Town Council**  
**Correspondence Schedule**  
**Meeting Date: 25<sup>th</sup> October 2021**

1. OPCC Community Engagement – “Call for ideas” in partnership with Vision Zero SW Road Safety Partnership relating to road safety issues within the parish.

**From:** HARRISON Michael 97047 [REDACTED]  
**Sent:** 05 October 2021 11:29  
**Subject:** Road Safety - Call For Ideas - Feel free to share

Dear All –

Is there a road safety issue in your neighbourhood? Could it be fixed with a relatively small amount of funding?

The Vision Zero South West road safety partnership is launching its **'Call For Ideas'** in communities across Devon and Cornwall.

We have a total funding pot of £100,000 to support community-led road safety initiatives that will make a real difference to local communities.

For more details on this scheme, or to apply, visit: <https://visionzerosouthwest.co.uk/call-for-ideas/>

Mick Harrison  
OPCC Community Engagement



Watch our videos and subscribe on [Youtube](#)



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT  
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr M Brown**

**Town Clerk: P B Bennett**

Minutes of an Interim Meeting of the Redruth Town Council Planning Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 27<sup>th</sup> September 2021

Present: Cllr H Biscoe Chairman  
Cllr Mrs A Biscoe  
Cllr M Brown  
Cllr L Collins  
Cllr Mrs B Ellenbroek  
Cllr W Tremayne

In attendance: Ms A Hunt Operations & Facilities Officer  
Cllr I Thomas

PART I – PUBLIC SESSION

**1429.1 To receive apologies for absence**

Apologies were received from Cllrs Barnes and Bishop (other commitments)

**1429.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

None were declared.

**1429.3 To consider the planning applications**

1429.3.1 The planning applications were dealt with in accordance with the attached Annex A to these minutes.

**1429.4 To receive correspondence**

**1429.4.1 *Bodmin Town Council – National Planning Reforms White Paper***

Cllr Mrs Ellenbroek suggested that, given the recent change in the Government Minister with responsibility for housing and that reforms had been placed on hold, there was little point in commenting at this stage. The correspondence was noted.

**1429.4.2 *Cormac – Mount Ambrose and Sandy Lane Pedestrian Improvements***

The correspondence was noted

**Chairman**

**REDRUTH TOWN COUNCIL – PLANNING SCHEDULE****ANNEX A**

All references for PA21/ unless otherwise stated

**Meeting: 27<sup>th</sup> September 2021**

<b>REF NO</b>	<b>CC REF</b>	<b>SITE</b>	<b>PROPOSAL</b>	<b>DECISION</b>
<b>LIST 1</b> Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Brown, Seconded Cllr Tremayne]				
1	08615	Higher Laity Farm, Access to Higher Laity Farm, Old Portreath Road	To erect a two storey Dayroom, utility, w.c. and bedroom extension	Supported
<b>LIST 2</b>				
<b>REF NO</b>	<b>CC REF</b>	<b>SITE</b>	<b>PROPOSAL</b>	<b>DECISION</b>
NIL				



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT  
Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr M J Brown**

**Town Clerk: P B Bennett**

Minutes Of A Meeting Of The Redruth Town Council General Purposes Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 4<sup>th</sup> October 2021

Present: Cllr Ms D Reeve  
Cllr S Barnes  
Cllr M Brown  
Cllr L Collins  
Cllr B Craze  
Cllr C Skinner  
Cllr I Thomas

Chairman

In attendance: Mr P B Bennett  
Ms A Hunt  
Ms S White  
Ms J Sandiford  
Ms C Waterhouse

Town Clerk  
Operations & Facilities Officer  
Engagement Officer  
Community Projects Manager  
Library & Information Service Team Leader

PART I – PUBLIC SESSION

**1431.1 To receive apologies for absence.**

Apologies were received from Cllrs Biscoe (unwell), Mrs Biscoe, Bishop and Broad (other commitments).

**1431.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**

None were declared.

**1431.3 To confirm the Minutes of the Meeting of the General Purposes Committee held on 2<sup>nd</sup> August 2021**

1431.3.1 RESOLVED by Majority that the Minutes of the General Purposes Committee Meeting held on 2<sup>nd</sup> August 2021 be accepted as a true and accurate record of proceedings. [Proposed Cllr Thomas; Seconded Cllr Skinner] Cllrs Brown, Collins and Craze abstained as they had not been present at the meeting.

**1431.4 Town Clerk's Report**

A report had been circulated prior to the meeting. The report was noted.

**1431.5 To receive correspondence**

Correspondence had been circulated prior to the meeting.

*Invitation to Cornwall Community Flood Forum – 5<sup>th</sup> November 2021*

Councillors were asked to use the contact details on the invitation if they wished to attend.

*Framework Convention for the Protection of National Minorities*

1431.5.1 Unanimously RESOLVED to respond setting out those steps which had already been taken in implementing the National Framework and asking for suggestions as to what the Town Council could do in addition to these [Proposed Cllr Barnes; Seconded Cllr Ms Reeve].

1431.6 **Reports from Members/Officers**

1431.6.1 *Report from the Engagement Officer on her department's work to date*

A report had been circulated prior to the meeting. Cllr Thomas asked as to the plans for the Queen's Platinum Jubilee and was advised that the Queen's Green Canopy and wildflower planting were being looked at. The Engagement Officer also hoped to encourage and facilitate street parties, for example with the provision of toolkits. A discussion took place in relation to buildings at risk in the Parish. It was suggested that Councillors submit a list of their top five buildings at risk to the Engagement Officer who would then check to see if anything was already being done in relation to these. Cllr Collins expressed concerns that there was a lot going on, but outwardly nothing was happening. Concerns were also expressed that the High Streets Heritage Action Zone only covered the Town Centre and not the wider Parish and could not therefore be wholly leaned on. The report was noted.

1431.6.2 Unanimously RESOLVED to grant permission for the removal of the scaffolding and mural banner from the derelict land adjacent to 4 Penryn Street [Proposed Cllr Brown; Seconded Cllr Skinner]

1431.6.3 *Report on the work of the Community Projects Manager on her work to date and ongoing projects*

A report had been circulated prior to the meeting. It was further reported that the Redruth Record was now out, with printed copies available if Councillors wished to distribute any. Members were asked to advise the Community Projects Manager if they wished to attend the Lowender Peran celebration in Perranporth on 23<sup>rd</sup> October. The Community Projects Manager stated that Redruth Town Band were unable to attend the Remembrance Parade and that any suggestions of an alternative marching band were welcome, as without a band there would be no parade. The Poppy Parade would also not take place in 2021, as it had proved difficult to get people involved in the current climate. Plans for a low-key Christmas celebration, including window displays, were underway, with an emphasis on everyone feeling safe and secure. The theme for Christmas would be 'Traditional Cornish Christmas Carols', with more information to follow nearer to the time. It was suggested that the theme for Murdoch Day 2022 could be the Jubilee. The report was noted.

1431.6.4 *Report on the work of the Library from the Library & Information Service Team Leader*

A report had been circulated prior to the meeting. The Library & Information Service Team Leader further reported that IT issues were causing difficulties in delivering services, particularly as Cornwall Council systems and devolved site systems did not talk to each other. She and the Town Clerk had previously looked at how much the Library recouped through overdue charges, compared to the amount of time and work it took to process these, and it had been felt that it would be better to abolish them. A tapering fund lump sum was now being offered to those who agreed to abolish overdue fines. Cllr Barnes queried whether there would still be a time limit for people to borrow books and was advised that they would continue to be lent for three weeks, after which a reminder would be issued. There were currently no guidelines for how overdue books would be recovered, but it was reported that the team was very good at interrogating the data, chasing and coming up with a plan. Planning was also underway for half-term, with three sessions available for those in receipt of free school meals. Local businesses would also be involved. The report was noted.

1431.6.5 Unanimously RESOLVED to request a full review to look at the systems that a devolved library and information service needs in order to run a fully integrated and efficient service [Proposed Cllr Ms Reeve; Seconded Cllr Collins].

1431.6.6 RESOLVED by Majority: (i) that Redruth Town Council is in favour of abolishing overdue charges and (ii) that Redruth Town Council is in favour of 1<sup>st</sup> January 2022 to make this change [Proposed Cllr Brown; Seconded Cllr Thomas] Cllr Barnes abstained.

1431.7 **The Chairman puts the motion and so proposes that the Town Council supports Transition Redruth in their work for Redruth to become a single-use plastics free town, and that the Town Council commits to:**

- a. **Work with staff to ensure that single-use plastics and unnecessary plastics are eliminated across Town Council offices and community spaces**
- b. **Support schools and communities in their efforts to reduce single-use plastics**
- c. **Work with event suppliers to reduce single-use plastics across all Town Council events**
- d. **Support communities and litter-pick initiatives to reduce the amount of litter within the parish**
- e. **Where use of plastics is unavoidable, the Town Council will encourage the use of recycled plastics, where practicable, and support manufacturers that make products from locally sourced waste plastics**
- f. **Work with partners in joint ventures and innovative projects for reducing single-use plastic waste**
- g. **Share best practice and information about plastic free initiatives to residents, businesses, visitors and beyond through the Town Council's social media and communication channels**
- h. **Work with the local authority, other town and community councils in the area to share best practice and implement joint initiatives**

**And that the Town Council will work to embed these commitments into the sustainable events guidance, sustainable procurement policy, and into other key Council strategies, policies and plans**

1431.7.1 Unanimously RESOLVED that the Town Council supports Transition Redruth in their work for Redruth to become a single-use plastics free town, and that the Town Council, where appropriate, commits to:

- a. Work with staff to ensure that single-use plastics and unnecessary plastics are eliminated across Town Council offices and community spaces
- b. Support schools and communities in their efforts to reduce single-use plastics
- c. Work with event suppliers to reduce single-use plastics across all Town Council events
- d. Support communities and litter-pick initiatives to reduce the amount of litter within the parish
- e. Where use of plastics is unavoidable, the Town Council will encourage the use of recycled plastics, where practicable, and support manufacturers that make products from locally sourced waste plastics
- f. Work with partners in joint ventures and innovative projects for reducing single-use plastic waste



- g. Share best practice and information about plastic free initiatives to residents, businesses, visitors and beyond through the Town Council's social media and communication channels
- h. Work with the local authority, other town and community councils in the area to share best practice and implement joint initiatives

And that the Town Council will work to embed these commitments into the sustainable events guidance, sustainable procurement policy, and into other key Council strategies, policies and plans [Proposed Cllr Ms Reeve; Seconded Cllr Thomas].

**1431.8 To consider an email from Cllr Jordan about the work of Cornwall Council and make any additional comments to those previously made**

An email had been circulated prior to the meeting and considered at the previous meeting of the Committee. No additional comments were made.

**1431.9 To consider the General Purposes Committee budget for Financial Year 2022-23 and to make recommendations to the Audit & Accounting Governance Committee**

A proposed budget had been circulated prior to the meeting.

**1431.9.1 Unanimously RESOLVED that the budget for the General Purposes Committee for the Financial Year 2022-23 be forwarded to the Audit & Accounting Governance Committee as presented [Proposed Cllr Brown; Seconded Cllr Skinner]**

**1431.10 To consider requests for financial assistance**

The requests for financial assistance were dealt with as per the attached Appeals Schedule.

**Chairman**

**Redruth Town Council**  
**Appeals Schedule**  
**Meeting Date: 4<sup>th</sup> October 2021**

Budget 2021/2022: £5000		Allocated to date: £2200		Balance available: £1800	
No	Appellant	Amount Requested/Purpose	Recommendation	Previous Awards	
1	Troubadour Stageworks/Carn to Cove	£500 towards performances of "In the Stones" at St Andrews and St Euny Churches in November 2021	Unanimously RESOLVED to make a donation of £500 [Proposed Cllr Thomas; Seconded Cllr Brown].	NIL	
2	The Wave Project	£1000 towards surf therapy sessions taking place at Gwithian beach in 2022 which could directly benefit young people and families living within the Redruth parish, boosting physical and mental health	Unanimously RESOLVED to support the project in principle, but write to The Wave Project requesting clarification in relation to: (i) how many people from the Parish would benefit from the sessions and (ii) what proportion of funding was being sought from other Town and Parish Councils [Proposed Cllr Brown; Seconded Cllr Thomas]	NIL	



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

**Town Mayor: Cllr M J Brown**

**Town Clerk: P B Bennett**

Minutes of a Meeting of the Redruth Town Council Audit & Accounting Governance Committee  
held at Redruth Civic Centre, Alma Place, on Monday 18<sup>th</sup> October 2021

Present: Cllr S Barnes Chairman  
Cllr Mrs A Biscoe  
Cllr H Biscoe  
Cllr M Brown  
Cllr B Craze  
Cllr Ms D Reeve  
Cllr I Thomas

In attendance: P B Bennett Town Clerk  
Cllr L Collins

PART I – PUBLIC SESSION

**1432.1 To receive apologies for absence.**

1432.1.1 Apologies were received from Cllr Tremayne (other commitments).

**1432.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

1432.2.1 There were no interest declared.

**1432.3 To confirm the minutes of:**

*The Audit & Accounting Governance Committee Meeting held on 19<sup>th</sup> July 2021:*

1432.3.1 Unanimously RESOLVED that the minutes of the Audit & Accounting Governance Committee Meeting held on Monday 19<sup>th</sup> July 2021 were a true and accurate record of proceedings. [Proposed: Cllr Thomas ; Seconded: Cllr Ms Reeve].

**1432.4 Town Clerk's Report**

1432.4.1 The Town Clerk's report had been circulated prior to the meeting and was noted.

1432.4.2 Cllrs Craze and Reeve were nominated to carry out this committee's audit checks for the third quarter, if guidelines allow, and to report back to the meeting in January 2022.

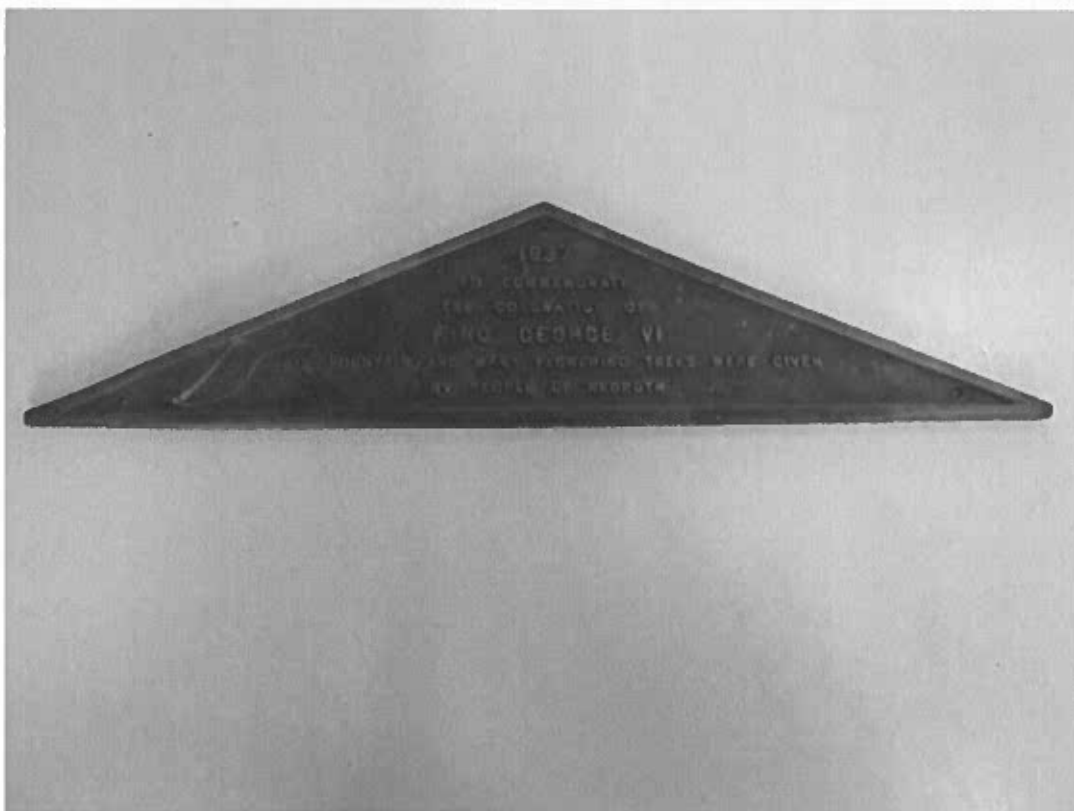
**1432.5 To review Income & Expenditure for the period ending September 2021**

1432.5.1 A report had been circulated to members prior to the meeting outlining income and expenditure for the period up to 30<sup>th</sup> September 2021.

- 1432.5.2 Unanimously RESOLVED that the Income & Expenditure for the period ending September 2021 is agreed and meets the expected budgetary requirements. [Proposed: Cllr Barnes; Seconded: Cllr Mrs Biscoe]
- 1432.6 **To review the effectiveness of our system of internal audit Internal Controls for FY2021-22**
- 1432.6.1 A report had been circulated prior to the meeting outlining the system of internal audit procedures currently used by the Council during FY 2021-22. This matter was considered and discussed in depth.
- 1432.6.2 Unanimously RESOLVED that the committee make a recommendation to Council that our system of internal audit for FY 2021-22 is considered effective and meets the requirements of the Council. [Proposed: Cllr Biscoe; Seconded: Cllr Brown]
- 1432.7 **To review the Town Council's Risk Assessment of Financial Management**
- 1432.7.1 Members considered a report circulated prior to the meeting outlining the Council's Risk Assessment of Financial Management.
- 1432.7.2 Unanimously RESOLVED that the Council's Risk Assessment of Financial Management is considered effective and meets the requirements of the Council. [Proposed: Cllr Biscoe; Seconded: Cllr Brown]

**Chairman**

Cllr Thomas motion about Victoria Park



**1.0 SUBJECT OF REPORT: Climate Action and Plastic Free Community**

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**2.0 SUMMARY OF IMPLICATIONS**

- |    |           |   |     |
|----|-----------|---|-----|
| a. | Policy    | - | Yes |
| b. | Financial | - | Yes |
| c. | Legal     | - | No  |

**3.0 TERMS OF REFERENCE**

3.1 This report will examine the progress made by Redruth Town Council in achieving the goals set out in the Climate Action Plan, where possible, begin to set out timelines in achieving other goals within the plan and advise the Redruth Town Council on actions that can be taken in achieving Plastic Free Council status in support of achieving Plastic Free Redruth status.

**4.0 REPORT**

**4.1 What we have achieved so far**

- RTC have pledged their support to achieve the targets set out in Cornwall Council's Climate Action Plan.
- RTC have a Climate Action working group to begin implementing the plan.
- RTC have established a Climate Action Network and work closely with the Camborne Pool Illogan Redruth and Mining Villages Community Network. Cllr Reeve chairs the group.
- Printer paper is used sparingly, it is FSC approved and scores 4/5 stars on the Green Star System
- Lights within the Alma Place building are being replaced by LED light bulbs as current bulbs go out. When completing the Carbon audit, we will look in to whether this is the best route to continue as some bulbs still work, is it more environmentally friendly to change them anyway or continue to wait.
- RTC has passed the resolution to support Transition Redruth in achieving Plastic Free Redruth status.
- RTC have linked up with Transition Redruth and supporting them in achieving Plastic Free Community status.
- RTC has started an audit of office supplies including cleaning products, toilet paper etc to identify where plastic can be removed, and more environmentally friendly products used.
- The Engagement team is making plans to promote Climate Action/Plastic Free through social media, notice boards and other available outlets. They will be making a coms plan by the end of October.
- RTC is working with local suppliers and looking to develop this further, including suppliers with strong environmental ethos'.
-

- RTC staff are working from home, when possible, to reduce travel. There is potential to develop this further including flexitime which could reduce time spent in peak travel time.
- RTC have been approached and are in discussion about a potential community orchard.
- The Engagement Team has plans to start a monthly community clean.
- The Engagement Team has plans to create events, workshops, and opportunities repair/upcycling/reusing projects in the summer.
- The Engagement Team has secured some trees for planting in celebration of the Queen's Platinum Jubilee (Queen's Green Canopy).

As part of the Plastic Free Community movement, the TC needs to make changes within the building. Below are recommendations of small changes we could make.

#### 4.2 **Plastic Free recommendations**

Removing plastic from the workplace can be difficult, some is necessary and more cost effective, but we need to lead by example and eliminate any unnecessary plastics, including single use and adjust how we think about other plastics used. For example, laminating is not always necessary. If a poster needs to be outside where it can be damaged, then laminating it is needed. But if posters are being used internally, recycled card would be perfect.

Here are some suggestions on how we can remove or reduce our use of plastic.

- Change to bars of soap or refill the plastic bottles of hand soap
- Refill washing up liquid
- Refill cleaning products such as surface cleaner
- Ensure cloths used for cleaning can be washed rather than put in the bin
- Subscribe to a toilet paper subscription service that supply toilet roll in paper wrap plus plant trees to offset carbon such as "Who gives a C8#p" and "Cheeky Panda"
- Ensure NO plastic cups or bottles are used for refreshments. Use tap water and glassware
- Ensure NO plastic cutlery is used on the premises whether that be staff or refreshments served to visitors
- Use refillable pens and/or pencils, that are free from plastic. Though some notes etc may need to be written in permanent ink, pencils are a cheaper alternative
- Use paper tape where appropriate and other tape sparingly
- Consider plastic purchases. Will it last? Is there a better alternative? Is buying a cheap plastic version a false economy and is it worth investing more for a better alternative that will last longer
- Can it be repaired rather than thrown away?
- What type of plastic is it? Coloured plastic cannot be recycled as easily as clear plastic, for example white PET plastic
- Limit laminating – use recycled card for internal posters etc
- Don't buy sponges, buy more sustainable and washable cleaning aids
- Refill milk or buy in glass bottles, we could even arrange a milk delivery

NB. Many of the above suggestions reply on staff refilling items. There is a Refill shop on Bond Street that does many of the household products and Grow Box does milk refills. For this to be successful, for items provided by the TC, it would be beneficial for the TC to supply a petty cash scheme, rather than relying on staff to make the purchase and claim the money back. I will be proposing a plan on how this petty cash system could work.

#### 4.3 **Timelines**

Using the Climate Action Plan as a reference, points not laid out within the timelines below are actions that are ongoing.

##### **POLICY 1 – ENGAGING AND ENABLING THE COMMUNITY**

- Encourage as many people as possible to calculate their carbon footprint – The TC will need to complete our own carbon audit to then advise and promote to the parish. We hope to complete our own carbon audit by July 2022 and begin promoting carbon footprint calculators.

##### **POLICY 2 – REDUCING CONSUMPTION AND WASTE**

- Engage with Cornwall Council to secure strategically placed local recycling facilities – This will also be included in Cornwall Council’s Climate Action Plan. It would be great to have these facilities in place by the end of June 2022 in time for the summer season. This would also lead to an increase in household recycling rates.
- Support the Town Council in lobbying for recycling points in the parish - It would be great to have these facilities in place by the end of June 2022 in time for the summer season.
- Repair/upcycling/reusing projects – We will be running some projects next summer
- Community litter picking – Hoping to start some monthly litter picks in the new year

##### **POLICY 3 – REDUCING ENERGY DEMAND AND PRODUCING CLEAN ENERGY**

Each of these suggestions will be ongoing and are more long-term goals. They will tie into the climate action coms plan.

##### **POLICY 4 – TRANSFORMING GREEN SPACES**

- Consult with contractors and other stakeholders to formulate a plan to manage green spaces, verges and pathways to maximise carbon sequestration and promote biodiversity – Begin this process by April 2022
- Identify potential sites for tree planting, and bird and insect boxes – Trees are being planting at East End Park for the Queen’s Green Canopy in March/April 2022. We will investigate other options and work with Forest for Cornwall from then onwards.
- Looking into the idea of voluntary tree wardens leading to a wider project with public engagement.

##### **POLICY 5 – CHANGING HOW WE MOVE AROUND**

- Improve safety. Slow vehicles down, maintain safe walking and cycling paths and keep road signage clear – Hoping that the “20 is plenty” scheme will begin soon.

##### **POLICY 6 - SUPPORT LOCAL BUSINESSES**

- Encourage plastic free, water refill and other carbon reduction initiatives and promote businesses that achieve these – Hoping to achieve Plastic Free Community Status by the end of the year and will be promoting ReFill. The TC should achieve its plastic actions by March 2022.



## **POLICY 7 – BUILDING A STRONGER, HEALTHIER AND MORE RESILIENT COMMUNITY**

- Many of the suggestions in Policy 7 are ongoing and we will continue with these throughout.

### **5.0 RECOMMENDATIONS**

All deadlines listed above are open to discussion and Council are requested to consider what they want to achieve and by when.

Cllr Deborah Reeve  
Chair, Climate Change Working Group

**Redruth Town Council**  
**Schedule of Payments**  
**Meeting Date: 25th October 2021**

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	21/09/2021	Total Gas & Power Ltd	DDR	1348.55	224.75	4604	302	1123.80	Electricity Charges
2	22/09/2021	British Gas	DDR	20.90	1.00	4604	308	19.90	Electricity Charges
3	23/09/2021	Vodafone Ltd	DDR	432.00	72.00	4203	102	360.00	Mobile Phones
4	23/09/2021	Total Gas & Power Ltd	DDR	61.24	2.92	4602	301	58.32	Gas Charges
5	24/09/2021	Cornwall ALC Ltd	FP331	216.00	36.00	4708	203	180.00	Training
6	24/09/2021	Control Print Ltd	FP332	388.80	64.80	4207	203	324.00	Calendar
7	24/09/2021	Cormac Solutions	FP333	342.83	57.14	4511	306	285.69	Gnds Maint
8	24/09/2021	Cornwall Development Co	FP334	54.29	9.05	4101	101	45.24	Jobline
9	24/09/2021	EDF Energy Ltd	FP335	139.77	6.66	4604	305	133.11	Electricity Charges
10	24/09/2021	The Festive Lighting Company	FP336	17270.92	2878.49	4304	201	14392.43	Xmas Lights
11	24/09/2021	Macsalvors Ltd	FP337	211.33	35.22	4501	210	176.11	Materials
12	24/09/2021	South West Water	FP338	30.39		543	0	30.39	Water Charges
13	24/09/2021	PKF Littlejohn LLP	FP339	1920.00	320.00	4208	102	1600.00	Audit 20/21
14	24/09/2021	Redruth Town Band	FP340	500.00		4402	204	500.00	Donation
15	24/09/2021	Alex Scheele	FP341	2625.00		4913	999	2625.00	Website
16	24/09/2021	Skylite Associates Ltd	FP342	1692.00	282.00	4223	102	1410.00	HR Support
17	24/09/2021	Truro Tractors Ltd	FP343	40.59	6.76	4501	210	33.83	Materials
18	27/09/2021	ITEC Connect Ltd	DDR	18.00		4205	102	18.00	Photocopier
19	28/09/2021	Total Gas & Power Ltd	DDR	556.05	79.86	4604	305	14.11	Electricity Charges
						4604	304	24.97	Electricity Charges
						4604	302	17.02	Electricity Charges
						4604	302	24.30	Electricity Charges
						4604	301	373.66	Electricity Charges
						4604	302	22.13	Electricity Charges
20	28/09/2021	Total Gas & Power Ltd	DDR	0.10		4604	302	0.10	Wrong amt entered
21	28/09/2021	Staff Costs	FP344-362						MEMBERS ONLY (See separate sheet)
22	01/10/2021	South West Water	DDR	178.00		4603	301	178.00	Water Charges
23	01/10/2021	Francotyp Postalia Ltd	DDR	93.96	15.66	4206	102	78.30	Lease
24	01/10/2021	Cornwall Council	DDR	1073.00		4601	301	1073.00	NDBR
25	01/10/2021	Cornwall Council	DDR	174.00		4601	302	174.00	NDBR
26	01/10/2021	Cormac Solutions	FP363	8142.48	1357.08	4607	302	6785.40	Cleaning Contract
27	01/10/2021	Cornwall Council	FP364	3072.00		4601	302	3072.00	NDBR
28	01/10/2021	Cornwall Council	FP365	192.00		4601	308	192.00	NDBR
29	01/10/2021	Cornwall Development Co	FP366	398.11	66.35	4101	101	331.76	Jobline
30	01/10/2021	Kestrel Guards	FP367	882.00	147.00	4610	302	735.00	Security
31	04/10/2021	Biffa Waste Services Ltd	DDR	163.93	27.32	4605	301	72.75	Waste Contract
						4605	302	63.86	Waste Contract

**Redruth Town Council**  
**Schedule of Payments**  
**Meeting Date: 25th October 2021**

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
32	04/10/2021	Hewlett-Packard Int Bank	DDR	255.32		4213	102	255.32	Tablets
33	08/10/2021	Control Print Ltd	FP368	131.00		4404	205	131.00	Redruth Record
34	08/10/2021	Krowji Ltd	FP369	166.67		4508	320	166.67	Yard Rental
35	08/10/2021	The Grow Box	FP370	5.95		4215	102	5.95	Refreshments
36	08/10/2021	John Brady Agencies	FP371	140.54	23.42	4224	102	117.12	Marketing
37	08/10/2021	Cornwall Development Co	FP372	343.82	57.30	4101	101	286.52	Jobline
38	08/10/2021	DWN Ltd	FP373	52.08	1.50	4224	102	50.58	Marketing
39	08/10/2021	Kestrel Guards	FP374	36.00	6.00	4610	302	30.00	Security
40	08/10/2021	Vision ICT Ltd	FP375	105.00	17.50	4715	203	87.50	Hosting/Support
41	08/10/2021	Evergreen Gardening	FP376	2000.00		4523	210	2000.00	Floral Displays
42	08/10/2021	Tanist Ltd	FP377	376.20	62.70	4222	102	313.50	IT Support
43	08/10/2021	CC Pension Fund	FP378	6883.73		4104	101	6883.73	Contributions (Sep 21)
44	08/10/2021	HMRC	FP379	6579.31		4102	101	6579.31	PAYE (Sep 21)
45	08/10/2021	Cornwall Council	FP380	280.00		4708	203	280.00	Training
46	08/10/2021	Aquam Water Services	FP381	9.28	1.55	4501	210	7.73	Standpipe
47	08/10/2021	Maverick Industries	FP382	124659.00	20776.50	4908	999	103882.50	Skatepark
48	15/10/2021	Opie Oils	DDR	30.39	1.45	4522	210	28.94	Machinery Fuel
49	15/10/2021	Cormac Solutions	FP383	1847.39	307.90	4510	320	1539.49	Vehicle Lease
50	15/10/2021	Cornwall Development Co	FP384	253.34	42.22	4101	101	211.12	Jobline
51	15/10/2021	Cornwall Council	FP385	150.00		1028	303	150.00	Seagull Sacks
52	15/10/2021	Ms I Martin	FP386	228.75		4921	999	90.00	Project Work
						4908	999	138.75	Project Work
53	15/10/2021	Mr Electric	FP387	475.20	79.20	4610	302	396.00	Repairs Library
54	15/10/2021	Total Gas & Power Ltd	FP388	2.11	0.10	4602	301	2.01	Gas Charges
55	15/10/2021	B&O	FP389	43.00	7.17	4501	210	35.83	Materials
56	15/10/2021	British Gas	FP390	19.38	0.92	4604	308	18.46	Electricity Charges
57	15/10/2021	British Gas	FP391	140.86	6.70	4604	302	134.16	Electricity Charges
58	15/10/2021	Euro Tool Hire & Sales	FP392	89.88	14.98	4501	210	74.90	Materials
59	15/10/2021	nPower Ltd	FP393	459.92	76.65	4604	302	383.27	Electricity Charges
60	15/10/2021	Kestrel Guards	FP394	54.00	9.00	4610	302	45.00	Security
61	15/10/2021	P Jenkin	FP395	500.00		4305	201	500.00	Xmas Wassail
62	15/10/2021	Troubadour	FP396	500.00		4709	203	500.00	Donations
63	18/10/2021	UK Fuels Ltd	DDR	5.40	0.90	4521	210	4.50	Guard card
<b>Total Payments</b>				<b>189061.76</b>	<b>27183.72</b>			<b>161878.04</b>	