



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Our Reference:

RTC/400/1/Mtg

Date:

21st July 2021

See Distribution

Dear Councillor

Monthly Meeting of the Council – 26th July 2021

You are summoned to attend the Monthly Meeting of the Redruth Town Council which will be held in the Langman Room, Redruth Civic Centre, Alma Place, on Monday 26th July 2021 commencing at 7:00 p.m.

The Agenda and associated papers are enclosed for your reference and information.

Although the Covid-19 guidelines have now been relaxed, we request that Members do not attend the Council building before 6:50 p.m. Entry to the building will be through the main access doors to the Library and we ask that you continue to wear a face covering, unless exempt, and sanitise hands on entry. At the conclusion of the meeting members are asked to vacate the building promptly through the external door in the Langman Room to Alma Place.

The Agenda and associated papers are enclosed for your reference and information.

Yours sincerely

Peter Bennett
Town Clerk

Enclosures

Agenda and associated documentation.

Distribution:

Action:

All Redruth Town Councillors

Information:

Press & Public

Cornwall Councillors (Redruth EDs)

President, Redruth Chamber of Commerce

Inspector S Curtis, Devon & Cornwall Constabulary

Monthly Meeting of the Redruth Town Council

26th July 2021

AGENDA

PART I - PUBLIC SESSION

1. To receive apologies for absence.
2. Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.
3. *To suspend Standing Orders to allow the public to speak.*
4. To allow the public to put questions to the Council.
5. *To reinstate Standing Orders.*
6. To deal with local Police issues.
7. To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish.
8. To receive a report from the Community Link Officer, Ms Charlotte Caldwell. [See report attached]
9. To receive the Town Mayor's announcements. [See report attached]
10. To confirm the Minutes of the:
 - 10.1 Monthly Meeting of the Council held on 28th June 2021. [Minutes attached]
11. To receive the Town Clerk's report. [Report attached]
12. To receive Correspondence. [See schedule attached]
13. To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within of the:
 - 13.1 Interim Planning – 28th June 2021. [Minutes attached]
 - 13.2 Amenities Committee – 5th July 2021. [Minutes attached]
 - 13.3 Audit & Accounting Governance Committee – 19th July 2021. [Minutes attached]
14. To consider and approve the Town Council Strategic Plan 2021-2024. [See report attached]
15. To consider and approve the Schedule of Payments. [See schedule attached]

Community Link Officer's report for Redruth Town Council

July 2021



Charlotte Caldwell:
07805 860511

charlotte.caldwell@cornwall.gov.uk

General Update

- The next Community Network Panel meeting will take place on 14th September from 5:45pm – 7:30pm and is being held at Cornwall College, Pool. The agenda and minutes will be sent out in due course and we will be returning to the standing agenda items too which include Speakers Corner and the Climate Change Action Group update. The speakers will include a focus on Transport with our Portfolio Holder and Head of Transport in attendance. We will also have guest speakers CEO of Krowji/Creative Kernow and the new manager for West Cornwall for Children Schools and Families. There will be tea, coffee and cake on arrival and if you would like to attend, please email me and we can reserve your place.
- The Redruth Youth Forum held its recent meeting on 6th July and this was well attended with members keen to host an event to start involving young people in August/September. Sam White has taken on the organisation of this Forum to assist her engagement role and this now mirrors the format of what is happening with Rose Hitchens Todd in Camborne. The Community Network will be assisting in all the organisation of the event.
- The CPIR and Mining Villages EXPO team is working hard on the action plan and a detailed update will be provided in my next months report.

- I have been supporting the new and existing Members with case work and supporting their community groups to find sources of funding for a range of projects.
- The Redruth Youth café Board have re-contracted for the youth work contract and have selected Young People Cornwall to deliver youth services at Hideaway 77 from September when we will be having a grand reopening!
- Please let me have any useful and pertinent information that you would wish me to share in my Daily Update, which continues daily and I hope that you all still find this useful.
- The Council's Community Chest scheme will re-open next week and Elected Members will have a budget of £3,000 each to spend on discretionary projects. Please make contact if you know of small community groups who would benefit.
- Please link in to the CPIR & Mining Villages social media - CPIR Facebook and Twitter page. To remind you all, the facebook is Camborne Pool Illogan and Redruth Community Network and the Twitter is @CPIR_CN

**Charlotte Caldwell -
Community Link Officer**

REPORT FOR: Meeting of the Council 26th July 2021

1.0 SUBJECT OF REPORT: Town Mayor's Announcements

2.0 SUMMARY OF IMPLICATIONS

- | | | | |
|----|-----------|---|----|
| a. | Policy | - | No |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 TERMS OF REFERENCE

- 3.1 Please see below a report from the Town Mayor on his activities since the last meeting.

4.0 REPORT

4.1 Introduction

It is looking like a quiet start to the civic year, with few official engagements, but still a great deal happening in the community:

4.2 Redruth Taskforce

As discussed at Amenities, the Taskforce is poised to tackle the roundabout near Tesco and the public realm around Kresen Kernow, including the leat. Difficulties are arising as to who owns the leat, as it may require dredging. I ask that anyone who may know any historic information communicates it out, as it will help to no end.

4.3 Recruitment

Both our Summer intern and the new Community Projects Manager started on Monday 19th July, and it's a pleasure to welcome them to the organisation. With this in mind, we still have a gap in the team until everyone has settled into their new roles, and need to bear this in mind when asking anything of the staff. Next year, we should be back to full fighting force and holding our usual program of festivals, with a few extra bits.

4.4 COVID Recovery Group

This group continues to meet regularly to monitor the current situation.

The Reopen Redruth website www.reopenredruth.co.uk lists all businesses currently open in the town centre and gives all the relevant current guidance across all business sectors.

4.5 Town Vitality Fund

I attended a meeting regarding the Town Vitality Fund, of which we were successful in securing the majority of our bid, with thanks to Charlotte and the team for their amazing work on putting it together.

Additional funding has been provided for highways projects, on which further information will be forthcoming in due course.

4.6 Positive People

It was an honour to make my first official engagement with Active Plus presenting certificates for their Positive People programme, delivering confidence building to those seeking employment. It was a really heart-warming day, and it's clear that it makes a significant difference to both those who take part and the military veterans who deliver the course, and I look forward to attending the next round.

This is something that has been ongoing for some time, and I know that former Mayors have enjoyed being invited, so a quick thank you to Abi and Julia for their hard work in maintaining the relationship with the organisation.

4.7 *Corporate Plan*

Thank you to all those who attended last Tuesday's Extraordinary Meeting. It was a pleasure to meet some more of the staff with whom we may not normally engage, and I hope that everyone has taken something away to build further relationships with.

Of course, the purpose was to discuss our new Corporate Plan, and we will ensure that everyone has proper sight of it to digest in full.

5.0 **RECOMMENDATIONS**

5.1 It is recommended that the rest of this report should be noted.

Cllr Matthew Brown
Redruth Town Mayor



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council held at Redruth Civic Centre, Alma Place,
Redruth on Monday 28th June 2021

Present: Cllr M Brown
Cllr S Barnes
Cllr Mrs A Biscoe
Cllr H Biscoe
Cllr A Bishop
Cllr P Broad
Cllr L Collins
Cllr Ms D Reeve
Cllr C Skinner
Cllr I Thomas
Cllr W Tremayne

Chairman

In attendance: Mr P B Bennett
Ms A Hunt
Cllr C Donnithorne
Ms C Caldwell
Ms D Thompson
Mr P Harvey
Mr I Dawson

Town Clerk
Administration & Finance Officer
Cornwall Council
Community Link Officer
Local Resident
Local Resident
Local Resident

PART I – PUBLIC SESSION

1417.1 To receive apologies for absence

Apologies were received from Cllrs Craze and Mrs Ellenbroek (other commitments).

1417.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

Cllrs Broad and Thomas each declared an interest in Item 20 on the Agenda and would sign accordingly as soon as practicable.

1417.3 To suspend Standing Orders to allow the public to speak

1417.3.1 Unanimously RESOLVED to suspend Standing Orders to allow the public to speak [Proposed Cllr Ms Reeve; Seconded Cllr Mrs Biscoe].

1417.4 To allow the public to put questions to the Council

Ms Thompson spoke in relation to road traffic on the New Portreath Road and advised that she was representing the views of a number of the businesses sited at Portreath Retail Park. Ms Thompson raised a number of concerns, particularly the issue of speeding and

the lack of a footpath from the new cycle track, something which could both bring more business and take traffic off the road. She suggested reducing the speed limit to 30mph between the retail park and the village, together with the installation of a traffic management system. Ms Thompson advised that a meeting had taken place with Cornwall Council, who had seemed keen to make improvements. Cllr Thomas supported the comments made by Ms Thompson and stated that he had received several complaints in relation to speeding and the volume of movements made by Amazon vehicles.

Mr Harvey and Mr Dawson entered the meeting at this point. Mr Harvey raised concerns over the speed, level and noise of HGV traffic and stated that walking on the road was a death trap. He spoke further of the lack of visible speed signage. Mr Dawson confirmed that the HGV vehicles were huge and had to manoeuvre, meaning it was not safe for pedestrians and cyclists. He also agreed that the new cycle track was great, but that users had to go on the road to get to or from Redruth. Cllr Barnes stated that he had asked for this item to go on the Agenda, having seen the situation while canvassing. He stated that he had an appointment with Amazon the following day, having been invited by them. Cllr Barnes agreed that something needed to be done to slow traffic. Cllr Thomas asked that Cllr Barnes raise the crossroads between Lower and Higher North Country, as well as New Portreath Road.

1417.5 To reinstate Standing Orders

1417.5.1 Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr Thomas; Seconded Cllr Ms Reeve].

1417.6 To deal with local Police issues

The Sector Inspector had sent apologies owing to other commitments. The Police Liaison Group would meet later that week. Cllr Ms Reeve would attend in the absence of the Town Council's nominated representatives. It was suggested that a schedule of meetings would be useful.

1417.7 To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish

A report from Cllr Donnithorne had been circulated prior to the meeting. In relation to High Streets Heritage Action Zone/Town Vitality, Cllr Donnithorne advised that he had submitted a couple of points regarding The Buttermarket. Cllr Thomas raised concerns in relation to the entrance to Cardrew Industrial Estate, where he suggested that the traffic lights were located too near the junction, leading to increased congestion.

Cllr Barnes stated that he had been very busy, particularly with regard to housing. He would put a motion to Cornwall Council asking for a review of Registered Social Landlords in Cornwall. Cllr Biscoe asked that Cllr Barnes look into a highways issue on the A3047 and Cllr Ms Reeve asked that he contact a business in the town in relation to the covid grant.

Cllr Mrs Ellenbroek had sent her apologies, but a report had been circulated prior to the meeting.

1417.8 To receive a report from the Community Link Officer, Ms Charlotte Caldwell

A report had been circulated prior to the meeting. Redruth Community Centre was suggested as a potential venue for the CPIR and Mining Villages EXPO roving exhibition. Ms Caldwell further reported that she was waiting to see what the position would be in relation to the Community Network Area Highways budget under the new administration. Outreach work and promotion would be taking place in the run up to the reopening of Hideaway 77 in September. The report was noted. Ms Caldwell was thanked for her attendance and left the meeting at this point.

1417.9 To receive the Town Mayor's announcements

A report had been circulated prior to the meeting. The report was noted.

1417.10 To confirm the Minutes of the:

1417.10.1 *Monthly Meeting of the Council held on 26th April 2021*

RESOLVED by Majority to confirm the minutes of the Monthly Meeting of the Council held on 26th April 2021 as a true and accurate record of proceedings [Proposed Cllr Mrs Biscoe; Seconded Cllr Biscoe] Cllrs Collins, Skinner and Tremayne abstained as they had not been present at the meeting.

1417.10.2 *Annual General Meeting of the Council held on 17th May 2021*

Unanimously RESOLVED to confirm the minutes of the Annual General Meeting of the Council held on 17th May 2021 as a true and accurate record of proceedings [Proposed Cllr Biscoe; Seconded Cllr Ms Reeve].

1417.11 To receive the Town Clerk's report

A report had been circulated prior to the meeting. The Town Clerk reminded those present that Code of Conduct training was mandatory and had to be completed within the first six months of office. He asked that all Councillors advise him once they had undertaken the training. The Town Clerk further gave notice that there would be an Extraordinary Meeting of the Council at 6pm on Tuesday 20th July. The Administration & Finance Officer advised that the leat at Kresen Kernow was the subject of ongoing complaints and asked for the assistance of the Council in finding a long-term solution to the issues of litter, overgrown weeds and flooding. The Cornwall Councillors were asked to take the matter up at that Council. It was also suggested that the Town Council could offer its support to a local group planning to undertake some work in that area. The report was noted.

1417.12 To receive correspondence

Correspondence had been circulated prior to the meeting. The correspondence was noted.

1417.13 To receive the minutes as reports of the following committee meetings, and to accept and approve the recommendations and resolutions contained within of the:

1417.13.1 *Interim Meeting of the Planning Committee – 26th April 2021*

Unanimously RESOLVED that the minutes of the Interim Meeting of the Planning Committee held on 26th April 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Biscoe; Seconded Cllr Mrs Biscoe].

1417.13.2 *Meeting of the Planning Committee – 24th May 2021*

Unanimously RESOLVED that the minutes of the Meeting of the Planning Committee held on 24th May 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Biscoe; Seconded Cllr Mrs Biscoe].

1417.13.3 *Meeting of the Planning Committee – 14th June 2021*

Unanimously RESOLVED that the minutes of the Meeting of the Planning Committee held on 14th June 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Biscoe; Seconded Cllr Collins].

1417.13.4 *Meeting of the Amenities Committee – 25th May 2021*

Unanimously RESOLVED that the minutes of the Meeting of the Amenities Committee held on 25th May 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Tremayne; Seconded Cllr Mrs Biscoe].

1417.13.5 *Meeting of the General Purposes Committee – 7th June 2021*

Unanimously RESOLVED that the minutes of the Meeting of the General Purposes Committee held on 7th June 2021 are received and the recommendations and resolutions are approved [Proposed Cllr Ms Reeve; Seconded Cllr Broad].

1417.14 **Speeding traffic along New Portreath Road, Redruth**

Cllr Barnes stated that the road was an accident waiting to happen. The situation had changed and something needed to be done. He expressed concern that a meeting had taken place with Cornwall Council without involving the local Member. He would engage with the Portfolio holder and relevant officer.

1417.14.1 Unanimously RESOLVED to write to Cornwall Council expressing concern at the situation and to advise local residents of the outcome [Proposed Cllr Barnes; Seconded Cllr Biscoe].

1417.15 **The Town Mayor puts the motion “that Redruth Town Council signs the Local Authorities’ Mental Health Challenge run by Centre for Mental Health, Mental Health Foundation, AMHP, Mind, Rethink Mental Illness, Royal College of Psychiatrists and YoungMinds; and that Cllr Matthew Brown is appointed as ‘mental health champion’ across the Council, with Sam White, Engagement Officer, as ‘lead officer’ for mental health”**

A report had been circulated prior to the meeting.

1417.15.1 Unanimously RESOLVED that: (i) Redruth Town Council signs up to the Mental Health Challenge; (ii) Cllr Matthew Brown is confirmed as Redruth Town Council’s Member champion and (iii) Sam White, Engagement Officer, is confirmed as Redruth Town Council’s Lead Officer [Proposed Cllr Brown; Seconded Cllr Biscoe]

1417.16 **The Town Mayor puts the motion that “this Council write to Cornwall Council to complain that we had not been notified prior to the publication of the Notice of Election (West) on the 22nd March 2021 that the distribution of seats for wards within the Parish had been changed, leaving a disproportionate number in each. Had we known this, we may have requested in the Community Governance Review that we either change the balance to be more even-handed or remove wards from the Town Council entirely**

1417.16.1 RESOLVED by Majority that this Council write to Cornwall Council to complain that we had not been notified prior to the publication of the Notice of Election (West) on the 22nd March 2021 that the distribution of seats for wards within the Parish had been changed, leaving a disproportionate number in each. Had we known this, we may have requested in the Community Governance Review that we either change the balance to be more even-handed or remove wards from the Town Council entirely [Proposed Cllr Brown; Seconded Cllr Biscoe] Cllr Skinner voted against.

1417.17 **The Town Mayor puts the motion that “this Council write to Cornwall Council requesting that for future parish elections the current three wards within the Redruth parish are abolished and replaced with a single “Redruth” ward with fourteen Councillors”**

Cllr Barnes stated that, while he understood the merits, the idea was simplistic and the effects would be disproportionate, resulting in certain Councillors getting overloaded. Cllr Thomas agreed with this sentiment and advised that people would rather deal with one

Councillor, rather than another. He suggested that expecting Councillors to have a detailed interest in the whole Parish would be too much.

1417.17.1 RESOLVED by Majority that this Council write to Cornwall Council requesting that for future parish elections the current three wards within the Redruth parish are abolished and replaced with a single "Redruth" ward with fourteen Councillors [Proposed Cllr Brown; Seconded Cllr Biscoe] Cllrs Skinner, Bishop, Broad, Thomas and Barnes voted against.

1417.18 **To consider and approve the Schedule of Payments**

1417.18.1 Unanimously RESOLVED that the Schedule of Payments be approved [Proposed Cllr Mrs Biscoe; Seconded Cllr Skinner].

1417.19 **To exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (contracts in confidence), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act**

1417.19.1 Unanimously RESOLVED to exclude the press and public from the meeting for the remaining item of business as their presence would be prejudicial to the public interest by virtue of the confidential nature of the subject matter (contracts in confidence), and on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12[A] of the 1972 Local Government Act [Proposed Cllr Ms Reeve; Seconded Cllr Broad]

Cllrs Broad and Thomas left the meeting at this point, having previously declared an interest.

1417.20 **Rent Review of Market Way Units [deferred from Amenities Committee 25th May 2021 – see report attached]**

1417.20.1 RESOLVED by Majority: (i) to keep rent levels for the Market Way Units as they are until the beginning of the next financial year; (ii) to review the position again in March 2022 and (iii) from 2nd July 2021, any unit becoming vacant is to be advertised at the rent level recommended by the review [Proposed Cllr Biscoe; Seconded Cllr Ms Reeve] Cllr Barnes voted against.

Chairman

Redruth Town Council
Schedule of Payments
Meeting Date: 28th June 2021

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	01/04/2021	South West Water	DDR	178.00		4603	301	178.00	Water Charges
2	01/04/2021	Francotyp Postalia Ltd	DDR	93.96	15.66	4206	102	78.30	Machine Lease
3	01/04/2021	Cornwall Council	DDR	1524.80		4601	301	1071.50	NDBR
						4601	302	174.80	NDBR
						4601	304	278.50	NDBR
4	06/04/2021	British Telecomms	FP001	220.80	36.80	4203	102	184.00	Mobile Phones
5	06/04/2021		DDR	150.36		501	0	150.36	Waste Contract
6	07/04/2021	Hewlett-Packard Int Bank	DDR	255.32		4213	102	255.32	Tablets
7	09/04/2021	S Benney Fire Risk Consulting	FP002	120.00		4610	302	120.00	Fire Risk Assessment
8	09/04/2021	HMRC	FP003	4432.49		4102	101	4432.49	Contributions (Mar 21)
9	09/04/2021	ITEC Connect Ltd	FP004	6.00	1.00	4205	102	5.00	Photocopier
10	09/04/2021	Vision ICT Ltd	FP005	306.00	51.00	4706	203	255.00	Annual Support
11	09/04/2021	Krowji Ltd	FP006	166.67		4508	320	166.67	Yard Rental
12	09/04/2021	Hannah Beech Design	FP007	2200.00		4402	205	1200.00	Branding/Licence
						4403	205	1000.00	Branding/Licence
13	09/04/2021	Seymac Distribution Servs Ltd	FP008	3642.00	607.00	4718	203	3035.00	Leaflets
14	09/04/2021	CC Pension Fund	FP009	5062.66		4104	102	5062.66	Contributions (Mar 21)
15	09/04/2021	A2M Safety Ltd	FP010	420.00	70.00	4610	302	350.00	Mansafe Systems
16	09/04/2021	Groundwork UK	FP011	3271.25		501	0	3271.25	Return of Grant
17	09/04/2021		FP012	1038.75		501	0	1038.75	Project Work
18	09/04/2021	Mr Electric	FP013	355.20	59.20	4610	301	296.00	Lighting
19	12/04/2021	UK Fuels Ltd	DDR	119.56	19.93	4521	210	76.00	Vehicle Fuel
						4522	210	23.63	Machinery Fuel
20	16/04/2021	Sage UK Ltd	DDR	151.20	25.20	4204	102	126.00	Sage Cover
21	16/04/2021	Viridor Waste Mgmt	FP014	312.34	52.06	4605	302	260.28	Waste Contract
22	16/04/2021	Aquastorage Sys Cleaning Ltd	FP015	45.60	7.60	4615	304	38.00	Legionella Checks
23	16/04/2021	Complete Weed Control (SW)	FP016	2916.00	486.00	4520	210	2430.00	Weed Control
24	16/04/2021	Complete Business Solutions UK	FP017	82.12	13.69	4201	102	68.43	Stationery
25	16/04/2021	South West Councils	FP018	534.00	89.00	4204	102	445.00	Annual Subscription
26	16/04/2021	nPower Ltd	FP019	560.92	93.49	4604	303	467.43	Electricity Charge
27	16/04/2021	PPL PRS Ltd	FP020	1278.58	213.10	4204	102	1065.48	Music Licence
28	19/04/2021	UK Fuels Ltd	DDR	5.40	0.90	4521	210	4.50	Guard Card
29	20/04/2021	Lloyds Bank	DDR	95.99		4204	102	6.00	Mthly Fee
						4222	102	89.99	Tab Security
30	21/04/2021	Total Gas & Power Ltd	DDR	359.33	17.11	4602	301	342.22	Gas Charges
31	22/04/2021	Total Gas & Power Ltd	DDR	2122.86	353.82	4604	302	1769.04	Electricity Charges

Redruth Town Council
Schedule of Payments
Meeting Date: 28th June 2021

Ser No	Date	Payee Name	Cheque	Gross	VAT	Acct	Centre	Nett	Transaction Details
32	23/04/2021	Macsavors Ltd	FP021	1223.35	203.89	4501	210	1019.46	Materials
33	23/04/2021	British Gas	FP022	21.02	1.00	4604	308	20.02	Electricity Charges
34	23/04/2021	Cornwall Council	FP023	968.50	161.42	4515	210	807.08	CCTV Maintenance
35	23/04/2021	Euro Tool Hire & Sales	FP024	60.72	10.12	4501	210	50.60	Fencing
36	23/04/2021	Redruth Rotary Club	FP025	700.00		4709	203	700.00	Donation
37	23/04/2021	Total Gas & Power Ltd	FP026	445.66	74.27	4602	302	371.39	Gas Charges
38	23/04/2021	Flower Power	FP027	40.00		4924	999	40.00	Bouquet
39	23/04/2021	Cornwall Council	FP028	193.15		4601	308	193.15	NDBR
40	23/04/2021	South West Water	FP029	5.52		543	0	5.52	RRAA Water
41	23/04/2021	Chris Knott Insurance	FP030	62.63		543	0	62.63	RRAA Insurance
42	23/04/2021	S Ferguson Licensed	FP031	705.00	117.00	4929	999	588.00	Professional Charges
43	23/04/2021	Skylite Associates Ltd	FP032	2502.00	417.00	4223	102	2085.00	HR Support
44	23/04/2021	Complete Business Solutions UK	FP033	93.49	15.58	4201	102	77.91	Stamps
45	23/04/2021	Hudson Accounting Ltd	FP034	450.00		4208	102	450.00	Audit
46	23/04/2021	Scientific Services Ltd	FP035	216.00		543	0	216.00	RRAA Works
47	23/04/2021	Kestrel Guards	FP036	900.00	150.00	4610	302	750.00	Lock/Unlock
48	23/04/2021	Cornwall Council	FP037	3072.00		4601	302	3072.00	NDBR
49	23/04/2021	British Gas	FP038	95.79	4.56	4604	302	91.23	Electricity Charges
50	23/04/2021	Vision ICT Ltd	FP039	42.00	7.00	4706	203	35.00	Online BoC
51	23/04/2021	Cornwall Scrapstore	FP040	37.50		4204	102	37.50	Annual Subs
52	27/04/2021	Total Gas & Power Ltd	DDR	691.89	103.35	4604	301	492.94	Utility Charges
						4604	302	9.32	Utility Charges
						4604	302	18.62	Utility Charges
						4604	302	26.21	Utility Charges
						4604	304	25.57	Utility Charges
						4604	305	15.88	Utility Charges
53	29/04/2021	Staff Costs	FP041-059						MEMBERS ONLY (See separate sheet)
54	30/04/2021	Nick Ferris Skip Hire	FP060	368.40	61.40	4501	210	307.00	Skip Hire
55	30/04/2021	Fire Crest Fire Protection Ltd	FP061	392.40	65.40	4610	302	327	FE Service
56	30/04/2021	Tanist Ltd	FP062	53.26	8.88	4202	102	44.38	Cloud Telephony
57	30/04/2021	British Telecomms	FP063	220.80	36.80	4203	102	184.00	Mobile Phones
58	30/04/2021	Kestrel Guards	FP064	36.00	6.00	4610	302	30.00	Callout
59	30/04/2021	ITEC Connect Ltd	FP065	6.00	1.00	4205	102	5.00	Photocopier
60	30/04/2021	Redruth Markets	FP066	144.00		549	0	144.00	Markets Income
61	04/05/2021	Biffa Waste Services Ltd	DDR	206.10	34.35	4605	301	101.75	Waste Contract
						4605	302	70.00	Waste Contract
62	04/05/2021	South West Water	DDR	178.00		4603	301	178.00	Water Charges
63	04/05/2021	Cornwall Council	DDR	1073.00		4601	301	1073.00	NDBR
64	04/05/2021	Cornwall Council	DDR	274.00		4601	304	274.00	NDBR

Redruth Town Council
Schedule of Payments
Meeting Date: 28th June 2021

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
65	04/05/2021	Cornwall Council	DDR	174.00		4601	302	174.00	NDBR
66	04/05/2021	PWLB	DDR	8658.10		4221	102	8658.10	Loan Repayment
67	04/05/2021	Xerox Finance Ltd	DDR	324.72	54.12	4205	102	270.60	Photocopier Lease
68	04/05/2021	Duplicate entry correction	FP122	240.00	40.00	1002	302	200.00	Duplicate entry
69	05/05/2021	Hewlett-Packard Int Bank	DDR	255.32		4213	102	255.32	Tablets
70	07/05/2021	Sparkles C&PM Servs	FP067	4229.38	704.90	4607	302	784.00	Cleaning Contract
						4607	304	2740.48	Cleaning Contract
71	07/05/2021	Portreath Garden Machinery Ltd	FP068	485.63	80.92	4501	210	404.71	Service Machinery
72	07/05/2021	CC Pension Fund	FP069	6127.00		4104	102	6127.00	Contributions (Apr 21)
73	07/05/2021	HMRC	FP070	5795.13		4102	101	5795.13	Contributions (Apr 21)
74	07/05/2021	Mining Villages Regen Group	FP071	100.00		4204	102	100.00	Annual Subs
75	07/05/2021	Aquam Water Services	FP072	9.28	1.55	4501	210	7.73	Standpipe
76	07/05/2021	Cornwall Council	FP073	1260.00	210.00	4514	210	1050.00	CCTV Monitoring
77	07/05/2021	Kevin J Gerry	FP097	10000.00		547	0	10000.00	Victoria Park
78	07/05/2021	Complete Business Solutions UK	FP098	720.36	120.06	4404	205	600.30	Folding Tables
79	07/05/2021	Unpaid Cheque	FP119	20.00		543	0	20.00	Unpaid Cheque - RRAA
80	07/05/2021	Unpaid Cheque	FP120	6.00		543	0	6.00	Unpaid Cheque Fee RRAA
81	14/05/2021	Rabart Decorators Merchants Ltd	FP074	125.42	20.90	4610	302	104.52	Paint
82	14/05/2021	Euro Tool Hire & Sales	FP075	284.88	47.48	4501	210	237.40	Fencing/Equip Hire
83	14/05/2021	Viridor Waste Mgmt	FP076	263.70	43.95	4605	302	219.75	Waste Contract
84	14/05/2021	Kestrel Guards	FP077	756.00	126.00	4610	302	630.00	Lock/Unlock
85	14/05/2021	Playsafety Ltd	FP078	276.00	46.00	4512	306	68.50	Annual Inspection
						4512	307	93.00	Annual Inspection
						4524	210	68.50	Annual Inspection
86	14/05/2021	Krowji Ltd	FP079	166.67		4604	308	166.67	Rent Unit 14 Yard
87	14/05/2021	Zurich Management Services	FP080	2047.76		4510	320	2047.76	Insurance
88	14/05/2021	Cormac Solutions	FP081	3844.24	640.71	4607	302	1092.66	Cleaning
						4510	320	1539.49	Vehicle Lease
						4511	306	571.38	Gnds Maint
89	14/05/2021	Cornwall Council	FP082	192.00		4601	308	192.00	NDBR
90	14/05/2021	Cornwall Council	FP083	3072.00		4601	302	3072.00	NDBR
91	14/05/2021	Zurich Management Services	FP099	9967.26	67.17	4209	301	6250.00	Insurance
						4209	302	3650.09	Insurance
92	17/05/2021	Opie Oils	DDR	19.30	0.92	4522	210	18.38	Machinery Fuel
93	17/05/2021	UK Fuels Ltd	DDR	198.83	33.14	4521	210	150.07	Vehicle Fuel
						4522	210	11.12	Machinery Fuel
						4521	210	4.50	Guard Card
94	17/05/2021	Sage UK Ltd	DDR	151.20	25.20	4204	102	126.00	Sage Cover
95	18/05/2021	Lloyds Bank	FP121	113.88		4204	102	6.00	Mthly Fee
						4528	320	107.88	Labels

Redruth Town Council
Schedule of Payments
Meeting Date: 28th June 2021

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
96	21/05/2021	nPower Ltd	FP084	446.48	74.41	4604	303	372.07	Electricity Charges
97	21/05/2021	British Gas	FP085	119.62	5.69	4604	302	113.93	Electricity Charges
98	21/05/2021	British Gas	FP086	26.64	1.26	4604	308	25.38	Electricity Charges
99	21/05/2021	Skylite Associates Ltd	FP087	3354.00	559.00	4223	102	2795.00	HR Support
100	21/05/2021	Complete Business Solutions UK	FP088	369.60	61.60	4528	320	308.00	Trolleys
101	21/05/2021	Macsalvors Ltd	FP089	495.04	82.48	4501	210	412.56	Materials
102	21/05/2021	Tanist Ltd	FP090	411.60	68.60	4202	102	343.00	Internet
103	24/05/2021	Total Gas & Power Ltd	DDR	272.40	12.97	4602	301	259.43	Gas Charges
104	24/05/2021	Total Gas & Power Ltd	DDR	14.77	0.70	4604	305	14.07	Utility Charges
105	24/05/2021	Total Gas & Power Ltd	DDR	26.34	1.25	4604	304	25.09	Utility Charges
106	24/05/2021	Total Gas & Power Ltd	DDR	467.53	77.92	4604	301	389.61	Utility Charges
107	24/05/2021	Total Gas & Power Ltd	DDR	36.35	1.73	4604	302	34.62	Utility Charges
108	24/05/2021	Total Gas & Power Ltd	DDR	9.35	0.45	4604	302	8.90	Utility Charges
109	24/05/2021	Total Gas & Power Ltd	DDR	22.61	1.08	4604	302	21.53	Utility Charges
110	24/05/2021	Total Gas & Power Ltd	DDR	1639.54	273.26	4604	302	1366.28	Utility Charges
111	24/05/2021	FleetOne	DDR	95.89	15.98	4521	210	67.40	Vehicle Fuel
						4522	210	12.51	Machinery Fuel
112	27/05/2021	Staff Costs	FP100-118						MEMBERS ONLY (See separate sheet)
113	28/05/2021	British Telecomms	FP091	220.80	36.80	4203	102	184.00	Mobile Phones
114	28/05/2021	JDS Properties & Dev Ltd	FP092	396.00	66.00	4610	302	330.00	Boiler Maintenance
115	28/05/2021	Healthmatic Ltd	FP093	3895.20	649.20	4610	304	3246.00	Replacement Door
116	28/05/2021	Euro Tool Hire & Sales	FP094	226.80	37.80	4501	210	189.00	Equipment Hire
117	28/05/2021	Cornwall Council	FP095	55.00		4708	203	55.00	Training
118	28/05/2021	Aquam Water Services	FP096	1152.00	192.00	4501	210	960.00	Standpipe Charges
119	01/06/2021	Biffa Waste Services Ltd	DDR	156.23	26.03	4605	301	72.52	Waste Contract
						4605	302	57.68	Waste Contract
120	01/06/2021	South West Water	DDR	178.00		4603	301	178.00	South West Water
121	01/06/2021	Cornwall Council	DDR	1073.00		4601	301	1073.00	NDBR
123	01/06/2021	Cornwall Council	DDR	274.00		4601	304	274.00	NDBR
124	01/06/2021	Cornwall Council	DDR	174.00		4601	302	174.00	NDBR
125	03/06/2021	Hewlett-Packard Int Bank	DDR	255.32		4213	102	255.32	Tablets
126	04/06/2021	Complete Business Solutions UK	FP123	24.90	4.15	4201	102	20.75	Stationery
127	04/06/2021	Cornwall Council	FP124	3072.00		4601	302	3072.00	NDBR
128	04/06/2021	Cornwall Council	FP125	192.00		4601	308	192.00	NDBR
129	04/06/2021	Krowii Ltd	FP126	166.67		4508	320	166.67	Yard Rental
130	04/06/2021	Ms I Martin	FP127	273.75		4921	999	273.75	Project Work
131	04/06/2021	Redruth Markets	FP128	112.00		549	0	112.00	Markets Income
132	04/06/2021	South West Water	FP129	20.47		543	0	20.47	RRAA Water
133	04/06/2021	Tanist Ltd	FP130	482.62	80.44	4222	102	313.50	IT Support
						4202	102	88.68	Cloud Telephony
134	08/06/2021	Rentokil Initial UK Ltd	FP133	245.14	40.86	4615	302	204.28	Hygiene Contract

Redruth Town Council
Schedule of Payments
Meeting Date: 28th June 2021

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
135	11/06/2021	CC Pension Fund	FP131	6727.64		4104	102	6727.64	Contributions (May 21)
136	11/06/2021	HMRC	FP132	7175.47		4102	101	7175.47	Contributions (May 21)
137	11/06/2021	Green Waste Company	FP134	22.00	3.67	4501	210	18.33	Green Waste
138	11/06/2021	British Gas	FP135	25.60	1.21	4604	308	24.39	Electricity Charges
139	11/06/2021	Cornwall ALC Ltd	FP136	2972.12	352.74	4204	102	2619.38	Annual Subscription
140	11/06/2021	Complete Business Solutions UK	FP137	4.20	0.70	4201	102	3.50	Stationery
141	11/06/2021	Cormac Solutions	FP138	2190.22	365.04	4510	320	1539.49	Vehicle Lease
						4511	306	285.69	Gnds maint
142	11/06/2021	Hannah Beech Design	FP139	300.00		4402	205	150.00	Extension
						4403	205	150.00	Extension
143	11/06/2021	ITEC Connect Ltd	FP140	6.00	1.00	4205	102	5.00	Photocopier
144	11/06/2021	Ms I Martin	FP141	532.50		4921	999	412.50	Project Work
						4908	999	120.00	Project Work
145	11/06/2021	Trade UK	FP142	68.60	11.44	4501	210	57.16	Materials
146	11/06/2021	Viridor Waste Mgmt	FP143	297.34	49.56	4605	302	247.78	Waste Contract
147	11/06/2021	Control Print Ltd	FP153	385.00		4930	999	385.00	Print Costs Redruth
148	11/06/2021	Cornwall Promotions	FP154	396.00	66.00	4930	999	330.00	Cornwall Promotions
149	15/06/2021	Opie Oils	DDR	13.20	0.63	4522	210	12.57	Machinery Fuel
150	16/06/2021	Lloyds Bank	DDR	6.00		4204	102	6.00	Mthly Fee
151	16/06/2021	Sage UK Ltd	DDR	151.20	25.20	4204	102	126.00	Sage Cover
152	18/06/2021	British Gas	FP144	145.14	6.91	4604	302	138.23	Electricity Charges
153	18/06/2021	Euro Tool Hire & Sales	FP145	119.76	19.96	4501	210	49.20	Equipment Hire
						4501	210	50.60	Fencing
154	18/06/2021	Francotyp Postalia Ltd	FP146	115.20	19.20	4206	102	96.00	Replacement
155	18/06/2021	Macsavors Ltd	FP147	147.13	24.55	4501	210	122.58	Materials
156	18/06/2021	nPower Ltd	FP148	379.55	63.26	4604	303	316.29	Electricity Charges
157	18/06/2021	Portreath Garden Machinery Ltd	FP149	16.80	2.80	4501	210	14.00	Materials
158	18/06/2021	Kestrel Guards	FP150	1008.00	168.00	4610	302	840.00	Lock/Unlock
159	18/06/2021	South West Water	FP151	30.01		543	0	30.01	RRAA Water
160	18/06/2021	Total Gas & Power Ltd	FP152	775.56	129.26	4602	302	646.30	Gas Charges
161	21/06/2021	UK Fuels Ltd	DDR	27.31	4.55	4521	210	4.50	Guard Card
						4522	210	18.26	Machinery Fuel
Total Payments				128792.55	8860.48			119932.07	

Redruth Town Council
Town Clerks Report
Meeting Date: 26th July 2021

Mtg Ser No	Item	Action	Response
1417.11	Council Accounts for year ended 31 st March 2021	Annual return and associated documents to be submitted	AGAR & associated documents submitted, and receipt acknowledged – period of external audit/exercise of public right to question ends on 23 rd July 2021.
1417.11	Vacancy in Redruth (South) Ward	Advertise with view to co-option process being completed at July Council meeting	No applications received by closing date of 16 th July 2021. Recommend that we re-advertise and look to co-opt at September Council meeting.
1417.14	Speeding traffic along New Portreath Road		Letter forwarded to Cornwall Council – awaiting reply.
1417.15	Mental Health Challenge		We have now signed up to the Mental Health Challenge for Local Authorities and will be developing ideas for activities to demonstrate our commitment to the Challenge.
1417.16 & 1417.17	Motions relating to recent local elections/parish warding		Letter forwarded to Cornwall Council – awaiting reply
Other	Members attendance at Code of Conduct training Sessions		Am still awaiting notification of Members' attendance at sessions of the Code of Conduct training
Other	Apologies for meetings		Members are reminded that if they are unable to attend a meeting to send apologies at the earliest opportunity. This should be in the form of a telephone call, or email to the admin address.
Other	Multi-wheeled facility at East End Playing Field		Verbal update to be given at meeting

Redruth Town Council
Correspondence Schedule
Meeting Date: 26th July 2021

1. Email from Cllr Barry Jordan, Cornwall Councillor for the Camelford and Boscastle Division – Cornwall Council.

From: Cllr Barry Jordan [REDACTED]

Sent: 30 June 2021 19:10

To: All T&PCs

Subject: **Cornwall Council**

Information Classification: PUBLIC

Good evening Clerk, Chairman and Councillors,

You are no doubt aware that there have been changes at Cornwall Council since the elections in May, I have been charged with asking all Town and Parish councils their views on Cornwall Council, what do you think needs changing? What do you think could be done better? How can we as the new administration make the changes that will benefit you and your communities?

I have been a Town and Parish Councillor, a District Council, a Town and Parish Clerk and now a Cornwall Councillor and because of my background and still working as a P/T Clerk, our Leader, Linda Taylor asked me to try and get some feedback directly from you.

For instance:-

What are your views on Planning?

- Do you think the Cornwall Council planning department and committee's listen to your comments?
- What do you think could be done better?

What are your views on Devolution?

- Has your Council devolved anything from Cornwall Council i.e. Toilets, Libraries etc, if so, are you satisfied?

What are your views on the waste and recycling?

- Do you know the rates of recycling in your Town or Village?
- Are you satisfied with your waste and recycling service?

What are your views on the Roads etc?

What are your views on Cornwall Housing?

Do you think there is enough affordable Housing?

What are your views on second homes?

- Do you think the owners should pay more Council Tax?
- What are your views on Second homes used as Holiday lets, registered as businesses to avoid paying rates and Council Tax?

What do you think Cornwall Council gets right?

How do you think Cornwall Council has handled the Corona-virus pandemic?

Please bear in mind that some of the issues you will raise may be covered by legislation and the council has to abide by those rules

This is just a small list and I am sure that you will have other questions and issues and we want to know your council's views and that of your parishioners.

I will be collating all answers and we will publish the details, good and bad, I am sure you will have issues other than the ones I have mentioned so please don't hold back, we want to know how we can improve you vision and experience of Cornwall Council.

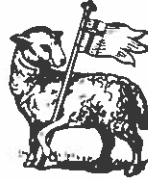
We don't expect you to respond immediately as some council only meet monthly or by-monthly or only 3 times a year so this will be ongoing for at least 6 months and then we should have some idea of Town and Parish Councils views.

Thank you for taking the time to read this email and we thank you in advance for any response you have, good or bad

Kind regards,

Barry Jordan

Cornwall Councillor for the Camelford and Boscastle Division



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of an Interim Meeting of the Redruth Town Council Planning Committee held at Redruth
Civic Centre, Alma Place, Redruth on Monday 28th June 2021

Present: Cllr H Biscoe Chairman
Cllr Mrs A Biscoe
Cllr A Bishop
Cllr M Brown
Cllr W Tremayne

In attendance: Ms A Hunt Administration & Finance Officer
Cllr I Thomas (from the point mentioned)

PART I – PUBLIC SESSION

1416.1 To receive apologies for absence

Apologies were received from Cllrs Barnes, Collins and Mrs Ellenbroek (other commitments).

1416.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1416.3 To consider the planning applications

1416.3.1 The planning applications were dealt with in accordance with the attached Annex A to these minutes.

Cllr Thomas entered the meeting during consideration of this item.

1416.4 To receive correspondence

1416.4.1 *Cornwall Council – PA21/06051, 71 Clinton Road, To trim branches of a Copper Beech tree situated within a conservation area*

The correspondence was noted.

Chairman

REDRUTH TOWN COUNCIL – PLANNING SCHEDULE**ANNEX A**

All references for PA21/ unless otherwise stated

Meeting: 28th June 2021

REF NO	CC REF	SITE	PROPOSAL	DECISION
LIST 1 Unanimously RESOLVED that Recommendations on List 1 are supported en bloc. [Proposed Cllr Brown; Seconded Cllr Tremayne]				
1	04845	Templars Terrace, North Street	Retention and completion of three dwellings	Supported
2	05359	53 Treganoon Road, Mount Ambrose	Proposed front and side extension, including new pitched roof over existing garage flat roof and new window installed in existing rear garage wall	Supported
3	05368	Laity Farm, Old Portreath Road, Bridge	Proposed extension and renovation	Supported
4	05369	Laity Farm, Old Portreath Road, Bridge	Listed Building Consent for proposed extension and renovation	Supported
5	05545	Fluffy Paws Cattery, 2 Treskerby Cottages, Treskerby	Change of use of cattery to residential	Supported
6	06079	Playing Field, East End	Non-material amendment in relation to decision notice PA15/08001 and PA18/07460	No Comment

LIST 2

7	03726	Land West of Wheal Prussia Dry, Wheal Prussia, Treleigh	Retrospective: change of use of land for residential use and stationing of a residential caravan	Following concerns that what is indicated on the plans does not reflect the actuality of the site, it is unanimously RESOLVED: (i) to refer the application back to Cornwall Council for further investigation into the splitting of the site, the siting of the residential caravan and foul drainage provision and (ii) to make a report for breach of planning control. [Proposed Cllr Tremayne; Seconded Cllr Biscoe]
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Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Amenities Committee held at Redruth Civic Centre, Alma Place, Redruth on Monday 5th July 2021

Present: Cllr W Tremayne Chairman
Cllr Mrs A Biscoe
Cllr S Barnes
Cllr H Biscoe
Cllr M Brown
Cllr L Collins
Cllr B Ellenbroek
Cllr D Reeve
Cllr I Thomas

In attendance: Mr P B Bennett Town Clerk
Mrs J Pascoe Finance and Administrative Assistant
Mr C Strugnell Facilities and Contracts Supervisor
Cllr A Bishop
Mr K Fisher Representing Dropship
Mr M Eddy Local resident
One other local resident also attended

PART I - PUBLIC SESSION

1418.1 To receive apologies for absence

Apologies were received from Cllr Broad (other commitments).

1418.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

None were declared.

1418.3 To receive a presentation from Mr Kevin Fisher about Dropship, both the company and the football aspects, as part of the process for leasing/letting Strawberry Fields

Mr Fisher introduced himself to the Members. He advised Dropship FC had been formed 18 months ago and had grown substantially in that time. They were looking for a site to base themselves and would like to use Strawberry Fields, where the club could build and start youth football. The club would wish to install changing rooms and showers at the site, and in future hoped to provide a clubhouse. Dropship FC would make a financial contribution and cut the grass in the area used as football pitches. Mr Fisher said the benefits of leasing/letting Strawberry Fields to Dropship included youth participation in sport and learning to respect the local area, community events involvement and financial benefit to Redruth Town Council, as the club would maintain the area they used at their own cost. The Town Clerk advised the public would still have access, but the main pitch would have a fence installed to prevent dogs or bicycles accessing the area. Redruth Town

Council would look at charging a peppercorn rent in view of the reduction in maintenance costs if they did lease the area. Cllr Collins enquired about the business aspect of Dropship Ltd and Dropship FC, and what profits went directly back to the club. Mr Fisher advised he operated a company called KF Online Ltd involved with product design, of which Dropship Ltd was a part of. Money generated from product design was put back into sport and the club. Mr Fischer confirmed the profits from Dropship were mixed back into the parent company KF Online Ltd. Cllr Mrs Ellenbroek asked if pre-application advice had yet been sought for the building of facilities on site. The Town Clerk advised the Town Council leased Strawberry Fields on a 99 year lease from Cornwall Council, which currently did not allow any sub-letting or leasing of land. He had written to Cornwall Council asking for a variation or the offer of a freehold transfer under devolution. No reply had yet been received, but upon which he would follow up looking into permissions for building facilities.

1418.4 To suspend Standing Orders to allow the public to speak

Unanimously RESOLVED to suspend Standing Orders to allow the public to speak [Proposed Cllr Reeve; Seconded Cllr Brown]

1418.5 To allow the public to put questions to the council on any item on this agenda

Mr Eddy advised he was involved with Redruth United who played at Clijah Croft. He asked Mr Fisher why Dropship FC wished to be based at Redruth and if player recruitment would be from the local area. He questioned how it would be ran going forward, and advised that Clijah Croft already had changing rooms facilities and a car park which was usually full, with no parking at Strawberry Fields. In response Mr Fisher advised the majority of players were from the Redruth/Camborne area and proximity to the A30 was important. Many youths had found that local clubs were full and they could not get in. Recruitment would be using the flexi-league structure with people who did not already play football, who then would progress to reserves and then the first team. They would not be looking to recruit players from existing local teams. Going forward was still to be planned as was some years away. Parking options could be investigated at land at the top of Strawberry Fields.

1418.6 To reinstate Standing Orders

Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr Brown; Seconded Cllr Biscoe]

Mr Fisher left the meeting at this point.

1418.7 To Confirm the Minutes of the Meeting of the Amenities Committee held on 25th May 2021

1418.7.1 RESOLVED by Majority to accept the Minutes of the Committee held on 25th May 2021 as a true and accurate record of proceedings [Proposed Cllr Thomas; Seconded Cllr Brown]. Cllrs Mrs Biscoe, Mrs Ellenbroek, Ms Reeve and Biscoe abstained as they had not been present at the meeting.

1418.8 Town Clerk's Report

A report had been circulated prior to the meeting. The Town Clerk further advised that following the Rent Review of Rents at Market Way rents would remain the same at present unless the unit changed hands where it would be reviewed. The report was noted.

1418.9 To receive correspondence

Trewirgie Junior School – Legacy Project

An email had been circulated prior to the meeting. Cllr Tremayne advised he had been approached by Trewirgie School who would like a site in the town to display their sails installation designed by the children. Suggestions were made by the members of places that could be suitable. Cllr Mrs Ellenbroek advised contacting Cultural Consortium HSHAZ project manager, as there was much else going on in the town that it could be coordinated with. The Town Clerk would write to Trewirgie School to advise accordingly.

1418.10 To receive a report on the work of the Facilities Departments Work

A report had been circulated prior to the meeting. The FCS further advised that the gents door at New Cut toilets had been constantly kicked in and broken, and would now no longer lock. A discussion took place on how to prevent the vandalism. Additional CCTV would not cover the area needed to be of use. It had been agreed by Council to refurbish the toilets but funding was still a requirement. Business rates were no longer charged on the premises but the saving was only in the region of £3000 a year. The Town Clerk would look into other methods to check on them following a suggestion from Cllr Barnes. Cllr Reeve advised the cleaning of the toilets at New Cut and in Market Way was not of a high enough standard. The FCS advised he had spoken with the contractor but the situation had not improved. Cllr Tremayne thanked the FCS for his report. The report was noted.

The FCS left the meeting at this point.

1418.11 To receive an update on the Clock Tower

A report had been circulated prior to the meeting. The Town Clerk advised the required work would be carried out then the clock could be got running again, with decoration taking place after this. Cllr Biscoe requested that the clock mechanism cabinet be properly sealed up before work commenced to prevent dust entering. Cllr Tremayne advised there was still rotten wood in the tower which should have been replaced. The Town Clerk would contact Regan Builders with the concerns and ask them to commence the works.

1418.11.1 Unanimously RESOLVED to give approval for the works to be carried out as soon as possible [Proposed Cllr Brown; Seconded Cllr Collins]

1418.12 Further discussions on Community Garden project/land at North Country

Cllr Barnes advised the land at North Country would be an ideal area for the group from the Community Garden Project to get involved with, who had previously been in contact the Town Council. It had been confirmed to Cllr Barnes that the land belonged to Highways. The Town Clerk advised the land would need to be transferred to the Town Council, or an agreement reached.

1418.12.1 Unanimously RESOLVED to contact those involved with the Community Garden Project, and to ask the FCS for his ideas [Proposed Cllr Barnes; Seconded Cllr Thomas]

1418.13 To receive an update on the CPIR Climate Change Group/Town Council Working Group

Cllr Ms Reeve advised the Working Group needed more Cllrs to join. In response Cllrs Collins, Tremayne and Brown all volunteered to go on the Working Group. Cllr Ms Reeve further advised the group met once a month, and at the last meeting they had received a presentation on waste and recycling which had been very comprehensive and informative. A similar presentation could be arranged to be given to Redruth Town

Council if required. The Climate Action Plan had been agreed last year and Council needed to ensure it was implemented, and a suitable person whose remit it was should be appointed. There was no mention of the plan on the Town Council website. Cllr Mrs Ellenbroek advised part of the Redruth Neighbourhood Plan included questions on Climate Change, and the NDP Project Manager may know of persons who would like to join the Working Group. Young people could also be invited to get involved. The Geothermal site was making great progress and may be possibilities to link with them also.

Chairman



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

Tel No: 01209-210038 e-mail: admin@redruth-tc.gov.uk

Town Mayor: Cllr M J Brown

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Audit & Accounting Governance Committee
held virtually and remotely on Monday 19th July 2021

Present: Cllr S Barnes Chairman
Cllr Mrs A Biscoe
Cllr H Biscoe
Cllr M Brown
Cllr B Craze
Cllr Ms D Reeve
Cllr I Thomas

In attendance: P B Bennett Town Clerk
Cllr L Collins

PART I – PUBLIC SESSION

1419.1 To receive apologies for absence.

1419.1.1 Apologies were received from Cllr Tremayne (other commitments).

1419.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.

1419.2.1 There were no interest declared.

1419.3 To confirm the minutes of:

The Audit & Accounting Governance Committee Meeting held on 20th April 2021:

1419.3.1 RESOLVED by a majority that the minutes of the Audit & Accounting Governance Committee Meeting held on Monday 20th April 2021 were a true and accurate record of proceedings. [Proposed: Cllr Reeve; Seconded: Cllr Brown]. Cllrs Craze and Thomas abstained as they were respectively, not at the meeting, or although attending the meeting were not a member of the committee at that time.

1419.4 Town Clerk's Report

1419.4.1 The Town Clerk's report had been circulated prior to the meeting and was noted.

1419.4.2 Cllrs Craze and Reeve were nominated to carry out this committee's audit checks, if guidelines allow, and to report back to the meeting in October 2021.

1419.5 To review Income & Expenditure for the period ending June 2021

1419.5.1 A report had been circulated to members prior to the meeting outlining income and expenditure for the period up to 30th June 2021.

1419.5.2 Unanimously RESOLVED that the Income & Expenditure for the period ending June 2021 is agreed and meets the expected budgetary requirements. [Proposed: Cllr Biscoe; Seconded: Cllr Brown]

1419.7 **To approve the Treasury Management Strategy for Financial Year 2021-22**

1419.7.2 A report had been circulated prior to the meeting reviewing the Treasury Management Strategy for Financial Year 2021-22. This matter was considered and discussed in depth.

1419.7.3 Unanimously RESOLVED that the Treasury Management Strategy for Financial Year 2021-22 be approved. [Cllr Barnes; Seconded: Cllr Biscoe]

Chairman

REDRUTH TOWN COUNCIL

REPORT FOR: Meeting of the Council 26th July 2021

1.0 **SUBJECT OF REPORT: To consider and approve the Town Council Strategic Plan 2021-2024**

2.0 **SUMMARY OF IMPLICATIONS**

- | | | | |
|----|-----------|---|-----|
| a. | Policy | - | Yes |
| b. | Financial | - | No |
| c. | Legal | - | No |

3.0 **TERMS OF REFERENCE**

- 3.1 To follow through a recommendation from the Organisational & Staffing review by producing a Redruth Town Council Strategic Plan.

4.0 **REPORT**

- 4.1 Members will be aware from the meeting with the staff on Tuesday of last week, that work has gone into producing a Strategic Plan for the Town Council covering the period 2021-2024. I trust that you took the opportunity to view and discuss this with staff members during the course of the get together. A copy of the plan is attached for your further information.
- 4.2 Using the information gleaned from the Organisational & Staffing review, this plan uses the recommendations of councillors, staff, and partners, and provides the objectives for the Town Council for the coming three years. The staff have worked together on this plan, ensuring that thoughts and ideas from all staff members have been considered and included within. All members of the staff team very much support the plan but see it as a bottom-up document in which the "Values" are the most important part from which the Vision, and Mission will evolve.
- 4.3 Having completed the work, the Council should now consider and approve the plan, and adopt it as a working document with Council aiming to meet the objectives set out. Whilst this plan currently shows a period of 2021-2024, it will remain a "live" document that should be reviewed by Council every twelve months

5.0 **RECOMMENDATIONS**

- 5.1 It is recommended that Council consider and approve the plan and adopt it as a working document with Council collectively aiming to meet the objectives set out.

Peter Bennett
Town Clerk



REDRUTH TOWN COUNCIL

STRATEGIC PLAN 21-24

REDRUTH TOWN COUNCIL
CIVIC CENTRE
ALMA PLACE
REDRUTH
TR15 2AT
TEL: 01209 210038

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OUR MISSION

”

**Working at the heart of our
community, providing leadership
and vision.**

“

OUR VISION



By working together, listening and being creative, we can continue to build a Redruth that will be:



**A GOOD PLACE TO
HAVE FUN**



**A GOOD PLACE FOR
NATURE TO THRIVE**



**A GOOD PLACE TO
LEARN**



**A GOOD PLACE TO
GROW UP**



**A GOOD PLACE TO
START & RUN A
BUSINESS**



**A GOOD PLACE TO
RETIRE**



**A GOOD PLACE TO
LIVE**



**A GOOD PLACE TO
VISIT**

**Providing a safer, healthier and more socially inclusive
community.**



OUR VALUES

Trust and
Respect

Collaboration

Accountability

Creativity

Engaging

Positivity

Honesty and
Integrity



OUR STRATEGIC OBJECTIVES

- 1 - Create a shared vision and forward plan/strategic plan joined up with other key stakeholders
- 2 - Create capacity across the team
- 3 - Create staffing committee
- 4 - Increase responsiveness and efficiency
- 5 - Engage the community
- 6 - Increase engagement with businesses
- 7 - Create capacity for creativity



OBJECTIVE 1

1 - Create a shared vision and forward plan/strategic plan joined up with other key stakeholders



- ACROSS ALL THE AREAS THERE IS AGREEMENT THAT THERE IS A NEED FOR A STRATEGIC PLAN WITH OBJECTIVES TO DRIVE THE ORGANISATION FORWARD



- WHEN- YEAR 1

OBJECTIVE 2



2 - Create capacity across the team



- Clearly defined job roles and flex for further change



- Expand the team to add expertise, trial flexible working



- Allow for increased external engagement



- Ensure pay and grades is comparable with other towns



- Form clear objective setting and development plans aligned to the strategy



- Form clear development plans



- Provide clear lines for deputisation and succession



OBJECTIVE 3

3 - Create Staffing Committee



- Create a committee dedicated to staffing purposes.



- Create a robust recruitment process



OBJECTIVE 4

4 - Increase responsiveness and efficiency

- Communicate the new Strategy and Plan
- Develop the capacity of councillors
- Clarify accountability in job roles
- Create a robust Performance Management appraisal system to measure effectiveness against objectives
- Create a robust recruitment process

OBJECTIVE 5



5 - Engage the community

- Inform them on the role and scope of the Town Council
- Understand what the community wants from the Town Council
- Counter negativity, lack of pride
- Increased PR, Social media
- Community Events
- Partner with local groups/the community; encourage and support participation and volunteering
- Utilise the Library to promote engagement



OBJECTIVE 6

6 - Create capacity for creativity

- Work on the environment and Climate Change Initiatives
- Develop the green spaces utilising the skills of the team
- Developing youth interest, understanding, support and engagement
- Review and increase creative use of social media and the website



OBJECTIVE 7

7 - Increase engagement with businesses

•Continue engagement with key stakeholders

•Increase engagement with SMEs

•Expand engagement across more stakeholders

•Promoting Redruth and its wards



CONTACT INFORMATION

PETER BENNETT - TOWN CLERK

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ALMA PLACE
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TEL: 01209 210038



REDRUTH TOWN COUNCIL

WORKING IN PARTNERSHIP WITH YOU

 **skylite** | all about people

Redruth Town Council
Schedule of Payments
Meeting Date: 26th July 2021

<u>Ser No</u>	<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Gross</u>	<u>VAT</u>	<u>Acct</u>	<u>Centre</u>	<u>Nett</u>	<u>Transaction Details</u>
1	23/06/2021	Total Gas & Power Ltd	DDR	14.96	0.71	4604	305	14.25	Utility Charges
2	23/06/2021	Total Gas & Power Ltd	DDR	1789.04	298.18	4604	302	1490.86	Utility Charges
3	23/06/2021	Total Gas & Power Ltd	DDR	43.04	2.05	4604	302	40.99	Utility Charges
4	23/06/2021	Total Gas & Power Ltd	DDR	9.64	0.46	4604	302	9.18	Utility Charges
5	23/06/2021	Total Gas & Power Ltd	DDR	459.22	76.54	4604	301	382.68	Utility Charges
6	23/06/2021	Total Gas & Power Ltd	DDR	22.55	1.08	4604	302	21.47	Utility Charges
7	23/06/2021	Total Gas & Power Ltd	DDR	27.05	1.29	4604	304	25.76	Utility Charges
8	25/06/2021	Total Gas & Power Ltd	DDR	175.91	8.38	4602	301	167.53	Gas Charges
9	25/06/2021	Portreath Garden Machinery Ltd	FP155	67.01	11.17	4501	210	55.84	Machinery Parts
10	25/06/2021	Kestrel Guards	FP156	63.00	10.50	4610	302	52.50	Security
11	25/06/2021	Skylite Associates Ltd	FP157	3732.00	622.00	4223	102	3110.00	HR Services
12	25/06/2021	Aquastorage Sys Cleaning Ltd	FP158	45.60	7.60	4615	304	38.00	Legionella Checks
13	25/06/2021	National Allotment Society	FP159	54.00		543	0	54.00	RRAA Membership
14	28/06/2021	UK Fuels Ltd	DDR	95.32	15.88	4521	210	79.44	Vehicle Fuel
15	28/06/2021	Suez R & R	FP160	5520.00		4908	999	5520.00	CTP Payment
16	29/06/2021	Staff Costs	FP161-176						MEMBERS ONLY (See separate sheet)
17	01/07/2021	South West Water	DDR	178.00		4603	301	178.00	Water Charges
18	01/07/2021	Francotyp Postalia Ltd	DDR	93.96	15.66	4206	102	78.30	Machine Lease
19	01/07/2021	Cornwall Council	DDR	1073.00		4601	301	1073.00	NDBR
20	01/07/2021	Cornwall Council	DDR	174.00		4601	302	174.00	NDBR
21	02/07/2021	Millennium Plants	FP177	6297.42	1049.57	4523	210	5247.85	Floral Displays
22	02/07/2021	Tanist Ltd	FP178	376.20	62.70	4222	102	313.50	IT Support
23	02/07/2021	Kestrel Guards	FP179	54.00	9.00	4610	302	45.00	Security
24	02/07/2021	EDF Energy Ltd	FP180	268.61	12.79	4604	305	255.82	Electricity Charges
25	02/07/2021	Complete Business Solutions UK	FP181	20.10	3.35	4201	102	16.75	Stationery
26	05/07/2021	Biffa Waste Services Ltd	DDR	156.51	26.08	4605	301	72.75	Waste Contract
						4605	302	32.96	Waste Contract
						4605	302	24.72	Waste Contract
27	05/07/2021	Hewlett-Packard Int Bank	DDR	255.32		4213	102	255.32	Tablets
28	09/07/2021	CC Pension Fund	FP182	5910.61		4104	101	5910.61	Contributions (Jun 21)
29	09/07/2021	HMRC	FP183	5234.31		4102	101	5234.31	Contributions (Jun 21)
30	09/07/2021	British Telecomms	FP184	220.80	36.80	4203	102	184.00	Mobile Phones
31	09/07/2021	Complete Business Solutions UK	FP185	29.28	4.88	4201	102	24.40	Stationery
32	09/07/2021	Cormac Solutions	FP186	1847.39	307.90	4510	320	1539.49	Vehicle Lease
33	09/07/2021	Cornwall Council	FP187	3072.00		4601	302	3072.00	NDBR
34	09/07/2021	Cornwall Council	FP188	192.00		4601	308	192.00	NDBR

Redruth Town Council
Schedule of Payments
Meeting Date: 26th July 2021

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35	09/07/2021	Evergreen GC	FP189	2000.00		4523	210	2000.00	Floral Displays
36	09/07/2021	Krowji Ltd	FP190	166.67		4508	320	166.67	Yard Rental
37	09/07/2021	Ms I Martin	FP191	341.25		4921	999	180.00	Project Work
						4908	999	161.25	Project Work
38	09/07/2021	Kestrel Guards	FP192	882.00	147.00	4610	302	690.00	Lock/Unlock
						4610	302	45.00	Security
39	09/07/2021	Rialtas Business Solutions	FP193	70.80	11.80	4204	102	59.00	Annual Support Fee
40	09/07/2021	S J Andrew & Sons	FP194	37.92	6.32	4523	210	31.60	Floral Displays
41	09/07/2021	Viridor Waste Mgmt	FP195	329.82	54.97	4605	302	274.85	Waste Contract
42	09/07/2021	Portreath Garden Machinery Ltd	FP196	11.40	1.90	4501	210	9.50	Tools
43	12/07/2021	UK Fuels Ltd	DDR	96.15	16.02	4521	210	80.13	Vehicle Fuel
44	15/07/2021	Opie Oils	DDR	14.55	0.69	4522	210	13.86	Machinery Fuel
45	16/07/2021	Sage UK Ltd	DDR	151.20	25.20	4204	102	126.00	Sage Cover
46	16/07/2021	Lloyds Bank	DDR	766.00	107.17	4204	102	6.00	Monthly Fee
						4204	102	307.83	Parking
						4217	102	228.00	Shelf Label Holders
						4908	999	117.00	Planning Fee
47	16/07/2021	Cornwall Council	FP197	9884.16	1647.36	4514	210	8236.80	CCTV
48	16/07/2021	British Gas	FP198	144.79	6.89	4604	302	137.90	Electricity Charges
49	16/07/2021	Complete Business Solutions UK	FP199	40.99	6.83	4201	102	34.16	Stationery
50	16/07/2021	Cormac Solutions	FP200	342.83	57.14	4511	306	285.69	Gnds Maint
51	16/07/2021	Cornwall Council	FP201	2949.01	491.50	4605	306	977.82	Waste Contract
						4605	307	612.38	Waste Contract
						4605	305	867.31	Waste Contract
52	16/07/2021	Euro Tool Hire & Sales	FP202	84.00	14.00	4501	210	48.40	Fencing
						4501	210	21.6	Equipment Hire
53	16/07/2021	Macsalvors Ltd	FP203	263.10	43.84	4501	210	219.26	Materials
54	16/07/2021	nPower Ltd	FP204	350.94	58.49	4604	303	292.45	Electricity Charges
55	16/07/2021	Kestrel Guards	FP205	54.00	9.00	4610	302	45.00	Security
56	16/07/2021	Sparkles C&PM Servs	FP206	4140.00	690.00	4607	304	2642.00	Cleaning Contract
						4607	302	808.00	Cleaning Contract
57	16/07/2021	Total Gas & Power Ltd	FP207	203.31	9.68	4602	302	193.63	Gas Charges
58	19/07/2021	UK Fuels Ltd	DDR	5.40	0.90	4204	102	4.50	Guard Card
Total Payments				60902.14	5991.27			54910.87	