



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT
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Town Mayor: Cllr Ms D L Reeve

Town Clerk: P B Bennett

Minutes of a Meeting of the Redruth Town Council Planning Sub-Committee, Neighbourhood
Planning held remotely and virtually on Tuesday 23rd February 2021

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| Present: | Cllr Mrs B Ellenbroek | Chairman |
| In attendance: | Ms A Hunt | Office Administrator |
| | Mrs J Pascoe | Administrative Assistant |
| | Ms I Martin | Project Manager |
| | Mr C Weston | Coastline Housing |
| | Ms S Channon | Local Resident |
| | Mr R Jobson | Local Resident |
| | Josh Guy | Team Untangle (from the point mentioned) |

PART I – PUBLIC SESSION

1397.1 **To receive apologies for absence**

Cllrs Biscoe, Mrs Biscoe and Ms Reeve (family commitments).

1397.2 **Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda.**

None were declared.

1397.3 **To receive the minutes of the:**

1397.3.1 *Meeting of the Planning Committee Sub Group, Neighbourhood Planning held on 12th January 2021*

This item was carried forward to the next meeting of the Planning Committee Sub Group, Neighbourhood Planning.

1397.4 **To receive an update on Funding and Technical Support:**

1397.4.1 *SEA Scoping Report*

The Project Manager confirmed that the scoping report consultation had closed in January. A Habitats Regulation Screening Assessment had been requested by Natural England. AECOM would prepare the application and, once awarded, the process would run alongside the SEA. It was hoped that the resultant delay would only consist of a couple of weeks. The Project Manager would circulate an updated draft of the Neighbourhood Plan document to Steering Group members by 2nd March 2021.

1397.4.2 *Redruth Town Council budget*

Members were advised that approximately £200 remained in the Town Council budget, with an additional £5000 awaiting approval in the budget for 2021-2022.

1397.4.3 *Locality Budget and anticipated grant return*

It was anticipated that approximately £2000 of the grant would be returned, with Team Untangle still to be paid for the consultation platform and design work. There would also be some additional costs associated with consultation.

1397.4.4 *Possible support from HSHAZ with consultation boards and materials*

The HSHAZ team had contacted the Project Manager to explore whether there was any scope to support the Neighbourhood Plan with consultation costs. The Project Manager had submitted a draft response.

1397.4.5 *CIL Application (Revealing Redruth Routes)*

The application had been unsuccessful as “the Panel did not feel that the proposed project met the low carbon criteria as strongly as others”. Thirty-seven applications had been assessed, with fourteen having been awarded funding.

1397.5 **To discuss the creation of a map of Redruth showing what is going on in the area 2020-2030**

The draft map was on Basecamp. Some minor changes had been requested, but comments and feedback were welcomed. It was intended to use A0 printouts as part of the physical consultation, while a zoom feature could be used in the electronic format. The map would be added to the website, questionnaire and draft document when ready. The breakdown of figures for the Tolgus development was discussed. It was suggested that a Cornwall Council Affordable Housing Officer be invited to attend a future meeting.

1397.6 **To discuss other consultations related to Redruth Neighbourhood Plan:**

1397.6.1 *The draft Green Infrastructure Plan for the CPIR area*

The consultation was currently open and included a link to the Redruth Neighbourhood Plan page. Within the Neighbourhood Plan consultation, people would be asked whether it was correct to work with the Green Infrastructure Plan. The Project Manager would draft a consultation response on behalf of the Neighbourhood Plan and ask Cornwall Council for responses relating to Redruth for inclusion in the Neighbourhood Plan consultation.

1397.6.2 *Cornwall Council Climate Change DPD Consultation*

The Project Manager had submitted a response to the Renewables Policies and Allocations on behalf of the Neighbourhood Plan. Consultation on the full DPD would re-open in the Spring.

1397.7 **To discuss consultation:**

1397.7.1 *The Go-Collaborate platform (testing)*

Mr Guy joined the meeting at this point. He demonstrated the platform to Steering Group members and advised that there were a few changes still to be made, but that they would be asked to undertake a period of testing from 1st March. It was confirmed that the first character users would encounter would be a woman. A two-week ‘warm-up’ period would take place before the launch of the platform, including posts on social media, and Go Collaborate would work with the Neighbourhood Plan team on promotion. The Group was asked to consider on which questions they would like to see the comment feature used. Strategies were in place to monitor what was being said and the feature could be turned off midway through if necessary, although it was acknowledged that the ability to comment encouraged engagement. The Project Manager confirmed that Redruth was a test case and, as such, there were likely to be improvements to be suggested. Mr Guy was thanked for his time and left the meeting following discussion of this item.

1397.7.2 *The Heritage Asset List (now Redruth Parish Historic Environment Catalogue)*

The Project Manager had been working to colour-code and add detail. Guidance had also been sought from external organisations. The excel spreadsheet had been added to Basecamp and comments from the Steering Group would be welcomed.

1397.7.3 *Go Live Date*

The consultation would go live on 29th March 2021, running through April and into May.

1397.7.4 *The promotion plan for Issues Consultation*

Promotion would begin during the week commencing 8th March. The Chamber of Commerce were seeking a business consultation meeting in March, which the Project Manager would attend. There was the possibility of running several Zoom/Teams sessions. It was hoped to use The London Inn, empty shop windows and the Library for display of posters and information. The Project Manager was working on changes to be made to the website. It was agreed that it was important to ensure that the Town Centre masterplan asked the questions which the Neighbourhood Plan needed it to.

1397.7.5 *Hard copy version and printed questionnaire*

The Office Administrator would make an initial approach to the Library in relation to the use of space and facilities by the Neighbourhood Plan.

1397.8 **To set the date for the next meeting of the Steering Group**

The next meeting of the Steering Group would take place on Monday 22nd March at 6:30pm.

Chairman

MINUTES APPROVED - YES TO BE SIGNED