



Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT

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**Town Mayor: Cllr R S Barnes**

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Minutes of a Meeting of the Redruth Town Council held at Redruth Civic Centre, Alma Place,  
Redruth on Monday 29<sup>th</sup> January 2024

Present: Cllr S Barnes Chairman  
Cllr A Biscoe  
Cllr H Biscoe  
Cllr M Brown  
Cllr B Craze  
Cllr B Ellenbroek  
Cllr R Major  
Cllr D Reeve  
Cllr I Thomas

In attendance: Ms S White Engagement Officer  
Ms A Hunt Operations Officer  
Miss K O'Dell Administration Assistant  
Miss N Brown Events & Marketing Co-ordinator  
Mr M Hall Local Resident  
PC K Anderson Devon & Cornwall Police  
PCSO L Johnstone Devon & Cornwall Police  
One other local resident was also in attendance

**1566.1 To receive apologies for absence**

Apologies were received from Cllrs Skinner (unwell), Broad, Garrick and Tremayne (other commitments)

**1566.2 Members to declare any disclosable pecuniary interests or non-registerable interests (including details thereof) in respect of any item(s) on this Agenda**

Cllr H Biscoe declared an interest in Agenda item 16 and signed accordingly.

Cllr Brown declared an interest in Agenda item 13 and signed accordingly.

**1566.3 To suspend Standing Orders to allow the public to speak**

Unanimously RESOLVED to suspend Standing Orders to allow the public to speak [Proposed Cllr Barnes; Seconded Cllr A Biscoe].

**1566.4 To allow the public to put questions to the Council on any matters relating to this Agenda**

Mr Hall stated that he was a parent and Governor at Trewirgie School and asked if the Town Council could help with road safety issues outside the school. He stated that during school drop off and pick up times it was a free for all with cars everywhere and he believed it was only a matter of time before something serious happened. One school crossing patrol post was currently vacant. The school had sent letters home to parents,

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provided safety education, and passes to nearby car parks but none had had an impact. When the police were able to attend, there were no issues. Mr Hall suggested relief cover for school patrols, CCTV as a deterrent, or a road scheme such as a pelican crossing. Cllr Ellenbroek agreed that there was a problem at the site and had been for many years. She requested that the school governors formally write to her setting out the concerns, so that it could be used as evidence. Cllr Ellenbroek further confirmed that she had already spoken to officers about the issues and would continue to assist in seeking a resolution. Cllr Barnes thanked Mr Hall for his time.

Cllr Brown spoke as a representative of Krowji in relation to PA23/10360. He advised that the application sought to replace studios lost after the fire using shipping containers. Krowji were looking to bring creativity back to the area. Cllr Brown said he would be happy to discuss future plans with other councillors if they were interested.

**1566.5 To reinstate Standing Orders**

Unanimously RESOLVED to reinstate Standing Orders [Proposed Cllr Barnes; Seconded Cllr A Biscoe].

**1566.6 To further discuss Police matters**

PC Anderson introduced herself and provided a brief update on police matters. She advised that the team was getting out and about as much as possible and there appeared to be less antisocial behaviour currently happening. PC Anderson confirmed that regular patrols were carried out at local schools, including at the beginning and end of the school day. Councillors were asked to encourage members of the public to attend the Police Surgeries which regularly took place at the Civic Centre. PC Anderson was thanked for her input.

PC Anderson, PCSO Johnstone and Mr Hall all left the meeting at this point.

**1566.7 To receive reports from the Cornwall Council Ward Members on their work within the Redruth parish.**

Reports from Cornwall Cllrs Ellenbroek and Barnes had been circulated prior to the meeting. The reports were noted. No report had been received from Cornwall Cllr Donnithorne.

**1566.8 To receive the Town Mayor's announcements**

A report had been circulated prior to the meeting. Cllr Barnes added that he, along with Cllr Ellenbroek, had attended an awards ceremony at Penventon Hotel at the invitation of Drama Express, which he had found to be very enjoyable. Cllr Ellenbroek advised that Drama Express were a fantastic charity who work with neurodiverse and disabled young people, encouraging them to express themselves through the arts. The report was noted.

**1566.9 To confirm the Minutes of the:**

**1566.9.1 Meeting of the Council held on 18<sup>th</sup> December 2023**

RESOLVED by Majority to confirm the minutes of the Council Meeting held on the 18<sup>th</sup> December 2023 as a true and accurate record of proceedings [Proposed Cllr Barnes; Seconded Cllr A Biscoe] Cllr Brown abstained as he had not been present at the meeting.

**1566.9.2 Meeting of the Council held on 15<sup>th</sup> January 2024**

Unanimously RESOLVED to confirm the minutes of the Council Meeting held on the 15<sup>th</sup> January 2024 as a true and accurate record of proceedings [Proposed Cllr Barnes; Seconded Cllr A Biscoe]



1566.10 **To receive the Town Clerk's report.**

A report had been circulated prior to the meeting. The Operations Officer further advised that there had been four completed application forms received in relation to the two vacant units in Market Way. Councillors were asked to indicate their preferred applicants, given earlier decisions not to permit businesses similar to existing units and to prioritise traders over service industries.

1566.10.1 Unanimously RESOLVED to offer Units 5 & 6 to Redruth Revival on a temporary basis until 31<sup>st</sup> July 2024 and Unit 7 to the chartered surveyor [Proposed Cllr Thomas; Seconded Cllr Barnes]

1566.11 **To receive Correspondence**

Correspondence had been circulated prior to the meeting. Correspondence in relation to a temporary footpath closure, planning appeal, s278 adoption notification, Peninsula Transport strategy consultation and affordable housing newsletter was noted. The Operations Officer drew Councillors' attention to correspondence in relation to planning consultation responses and, in particular, the need for timely responses from statutory consultees such as the Town Council. The correspondence was noted.

1566.12 **To receive the Minutes as reports of the following committee meetings, and to accept and approve the Recommendations and Resolutions contained within each of the minutes of the:**

1566.12.1 *Operations Committee – 8<sup>th</sup> January 2024*

Unanimously RESOLVED that the minutes of the Operations Committee Meeting held on the 8<sup>th</sup> January 2024 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr Thomas; Seconded Cllr A Biscoe]

1566.12.2 *Staffing Committee – 22<sup>nd</sup> January 2024*

Unanimously RESOLVED that the minutes of the Staffing Committee Meeting held on the 22<sup>nd</sup> January 2024 are received and the recommendations and resolutions are accepted and approved [Proposed Cllr Brown; Seconded Cllr H Biscoe]

1566.13 **To consider the planning applications**

The planning applications were dealt with in accordance with the attached Annex A to these minutes.

1566.14 **To receive feedback from the recent Meet your Councillor event**

The Operations Officer reported that the Meet Your Councillor event scheduled for the previous Saturday had not taken place due to lack of Councillor availability. She reminded Councillors that there were still a few surgeries left in the current trial period, after which the programme would be reviewed. Councillors were asked to make every effort to attend the dates of which they had been notified in April 2023. It was understood that unforeseen circumstances sometimes arose. If this were the case, Councillors were asked to advise the Operations Officer or Admin Team as early as possible in order that alternative arrangements could be put in place.

1566.15 **To receive an update in relation to the CCTV provision within the town**

A report had been circulated prior to the meeting. Councillors thanked the Engagement Officer for her work on this matter.

1566.15.1 Unanimously RESOLVED to accept that the new camera location in New Cut Car Park offers acceptable coverage for the car park and toilet block and to take up the option to install an additional camera in New Cut Car Park. [Proposed Cllr Thomas; Seconded Cllr Ellenbroek]



Cllr H Biscoe left the meeting at this point, having previously declared an interest.

**1566.16 To consider and approve the Schedule of Payments**

1566.16.1 Unanimously RESOLVED that the Schedule of Payments be approved [Proposed Cllr Ellenbroek, Seconded Cllr A Biscoe]

Cllr H Biscoe returned to the meeting at this point.

A handwritten signature in black ink, appearing to read 'H Biscoe', written in a cursive style.

**Chairman**

**REDRUTH TOWN COUNCIL - PLANNING SCHEDULE**

ANNEX A

All references for PA23/ unless otherwise stated.

**Meeting: Monday 29<sup>th</sup> January 2024**

| REF NO  | CC REF | SITE                                       | PROPOSAL   | DECISION  |
|---|--------|--|--|-----------|
| <p><b>LIST 1</b><br/>                     RESOLVED by Majority that the Recommendations on List 1 are supported en bloc.<br/>                     [Proposed Cllr H Biscoe; Seconded Cllr Barnes] Cllr Brown abstained as he had previously declared an interest</p> |        |  |  |           |
| 1   | 10003  | 12 Boscoppa Close,<br>Mount Ambrose        | Proposed porch to front of property  | Supported |
| 2   | 10249  | 2-4 Clinton Road                           | Phase 2 internal fit out works, replacement roof coverings, including new gutters, downpipes, fascias and installation of inset solar panels                             | Supported |
| 3   | 10250  | 2-4 Clinton Road                           | Listed building consent for phase 2 internal fit out works, replacement roof coverings, including new gutters, downpipes, fascias and installation of inset solar panels | Supported |
| 4   | 07748  | The Collins Arms,<br>18 Higher Fore Street | Change of use of former pub with existing residential flat, to two dwellings and associated minor works  | Supported |

|    |              |  |   |   |
|----|--------------|--|---|---|
| 5  | 09666        | Land East of 1 St Day Road                             | Create a new dwelling on a brownfield site which is currently unused  | Not supported on the grounds of overdevelopment and that the plans are not in keeping with the surrounding area   |
| 6  | 10360        | North Light Block, Krowji, West Park                   | Proposed replacement building for the studios lost through fire. Formed from a cluster of reused shipping containers      | Supported   |
| 7  | 00370 (PA24) | Sunnyside Cottage, Gilberts Coombe, New Portreath Road | Proposed erection of a detached dwelling and a detached garage  | Supported   |
| 8  | 08830        | The Caravan, Channel View Farm, Sandy Lane             | Replacement 4-bedroom timber framed, timber and metal clad dwelling with PV panels, with renewables and landscape changes | Supported   |
| 9  | 08615        | OS Field 9479, Lower North Country                     | Formation of a new vehicular/pedestrian access  | Supported   |
| 10 | 00619        | 2 Summer Chapel, North Country                         | Fence to be erected on top of 0.9m block wall. Gap cut into wall and full height gate installed. All to a height of 2m    | Not supported on the grounds that the increased height of the fence prevents vehicles emerging from the side lane by further constraining emerging visibility |

**LIST 2**

|    |                 |                                      |  |   |
|----|-----------------|--------------------------------------|--|---|
| 11 | 09544           | Halifax, 20 Fore Street              | Branch closure with all external signage removed (fascia, wall signs). ATM removed and replaced with new glazing. External pole in square to be removed, all marketing branch name plates and signage advertising Halifax and its services to be removed (retrospective)                             | Unanimously RESOLVED to support the application but ask that the owners of the external pole in the square consider entering into a conversation with the Town Council in relation to the potential future of the pole<br>[Proposed Cllr H Biscoe;<br>Seconded Cllr Barnes] |
| 12 | 09545           | Halifax, 20 Fore Street              | Listed Building Consent for branch closure with all external signage removed (fascia, wall signs). ATM removed and replaced with new glazing. External pole in square to be removed, all marketing branch name plates and signage advertising Halifax and its services to be removed (retrospective) | Unanimously RESOLVED to support the application but ask that the owners of the external pole in the square consider entering into a conversation with the Town Council in relation to the potential future of the pole<br>[Proposed Cllr H Biscoe;<br>Seconded Cllr Barnes] |
| 13 | 00360<br>(PA24) | Aneth Lowen, Bowdens Lane, Tarewaste | Proposed application for the erection of a new agricultural barn for the storage of agricultural machinery needed to farm the application site and the reintroduction of an access gate  | RESOLVED by Majority to support the application<br>[Proposed Cllr Thomas;<br>Seconded Cllr H Biscoe] Cllrs Ellenbroek and Barnes abstained  |



**Redruth Town Council 2023-2024****List of Payments made between 13/12/2023 and 23/01/2024****Meeting Date:****29th January 2024**

| <b>Date Paid</b>                       | <b>Payee Name</b>              | <b>Reference</b> | <b>Amount Paid</b> | <b>Transaction Detail</b>      |
|--|--------------------------------|------------------|--------------------|--------------------------------|
| <b><u>Direct Debits and Paypal</u></b> |                                |                  |                    |                                |
| 13/12/2023                             | adobe systems software ireland | DD122            | 34.58              | Creative Cloud All Apps 100GB  |
| 15/12/2023                             | Opie Oils Ltd                  | DD123            | 30.40              | DERV                           |
| 18/12/2023                             | UK Fuels Ltd                   | DD124            | 7.20               | Fleet Control and Insights     |
| 18/12/2023                             | Sage UK Ltd                    | DD125            | 164.40             | Software subscription- payroll |
| 18/12/2023                             | Lloyds Bank credit cards       | DD126            | 723.65             | McAfee refund                  |
| 22/12/2023                             | BES Commercial Electricity Ltd | DD127            | 142.90             | 4MW electricity to 8/12/23     |
| 22/12/2023                             | British GasTrading Limited     | DD128            | 49.29              | Electricity Bill               |
| 27/12/2023                             | 3001434810 Total Energies Gas  | DD129            | 453.26             | Gas - The Chambers             |
| 27/12/2023                             | 3006437764 Total Energies Gas  | DD130            | 1,999.14           | Electricity costs to 30/11/23  |
| 27/12/2023                             | 3005968570 Total Energies Gas  | DD131            | 213.02             | Gas Invoice/Alma Place         |
| 27/12/2023                             | Vodafone                       | DD132            | 586.60             | Monthly mobile charges         |
| 28/12/2023                             | 3006437720 Total Energies Gas  | DD133            | 18.36              | Electricity - Lighting for Mur |
| 28/12/2023                             | 3006437742 Total Energies Gas  | DD134            | 24.60              | Electricity - public Toilets   |
| 28/12/2023                             | 3006437731 Total Energies Gas  | DD135            | 115.27             | Electricity - 12 Market Way    |
| 28/12/2023                             | 3006455870 Total Energies Gas  | DD136            | 27.68              | Electricity - 3 Market Way     |
| 28/12/2023                             | 3006730210 Total Energies Gas  | DD137            | 12.43              | Electricity - 7 Market Way     |
| 28/12/2023                             | 3007903790 Total Energies Gas  | DD138            | 145.14             | electricity - alma place       |
| 29/12/2023                             | 3001434810 Total Energies Gas  | DD139            | 179.27             | Purchase Ledger DDR Payment    |
| 29/12/2023                             | Unity Trust Bank               | DD140            | 4.50               | Bank charges                   |
| 02/01/2024                             | Acronyms Ltd                   | DD141            | 585.00             | IT Support and security Nov23  |
| 02/01/2024                             | Biffa Waste Services Ltd       | DD142            | 123.54             | Wheelie Bin Gen waste collect  |
| 02/01/2024                             | Biffa Waste Services Ltd       | DD143            | 410.66             | General Waste                  |
| 02/01/2024                             | South West Water               | DD144            | 1.00               | Water St Rumons Gardens        |
| 02/01/2024                             | Cornwall Council               | DD145            | 1,035.00           | NDBR 1st & 2nd Floor Chambers  |
| 02/01/2024                             | Cornwall Council               | DD146            | 161.00             | NDBR Market Place              |
| 02/01/2024                             | Cornwall Council               | DD147            | 3,174.00           | NDBR Library Alma Place        |



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|------------------|--------------------------------|------------------|--------------------|--------------------------------|
| 02/01/2024       | Cornwall Council               | DD148            | 202.00             | NDBR The Yard                  |
| 04/01/2024       | Hewlett-Packard Int Bank       | DD149            | 276.57             | Tablets contract               |
| 08/01/2024       | adobe systems software ireland | PP3              | 34.58              | Creative Cloud all apps        |
| 15/01/2024       | UK Fuels Ltd                   | DD150            | 7.20               | Fleet control/Insights         |
| 16/01/2024       | Sage UK Ltd                    | DD151            | 164.40             | Payroll software               |
| 16/01/2024       | Lloyds Bank credit cards       | DD152            | 654.93             | CC charges Dec 2023            |
| 22/01/2024       | BES Commercial Electricity Ltd | DD153            | 134.62             | Electricity charges            |
| 22/01/2024       | UK Fuels Ltd                   | DD154            | 107.32             | Diesel for WK65HBZ             |
| 22/01/2024       | British GasTrading Limited     | DD155            | 49.26              | Faciliities Yard elec - 1/1/24 |
| 31/12/2023       | Unity Trust Bank               | DDR              | 73.50              | Service charges                |

**Faster Payments**

|            |                                |       |          |                                |
|------------|--------------------------------|-------|----------|--------------------------------|
| 15/12/2023 | The Green Waste Company        | FP651 | 48.00    | 2 x load charges - green waste |
| 15/12/2023 | Annie Grace Kitto              | FP652 | 2,100.00 | Cleaning of Public Toilets     |
| 15/12/2023 | Control Print Limited          | FP653 | 293.60   | a5 Redruth Record printed      |
| 15/12/2023 | 5044354501 Pennon Water Servic | FP654 | 108.13   | Water & Sewerage Charges       |
| 15/12/2023 | Hotch Potch Performance        | FP655 | 420.00   | fire performer & stilt walker  |
| 15/12/2023 | Drama Express                  | FP656 | 500.00   | Grant approved FC meeting      |
| 15/12/2023 | Keira Anderson                 | FP657 | 22.50    | Tolgus Cape materials          |
| 15/12/2023 | Cornwall Council               | FP658 | 168.00   | DBS checks for Katy & Tamsyn   |
| 15/12/2023 | Cornwall ALC Limited           | FP659 | 36.00    | Intro to planning-Ruth Major   |
| 15/12/2023 | Relyon Guarding & Security Ser | FP660 | 988.32   | Security                       |
| 15/12/2023 | Aquastorage System Cleansing L | FP661 | 95.76    | monthly temp monitoring        |
| 15/12/2023 | Claire Coomber                 | FP662 | 28.00    | Volunteer C'mas meal           |
| 15/12/2023 | Jo Pelham-Wales                | FP663 | 32.50    | YC refreshments                |
| 22/12/2023 | B&Q - Camborne                 | FP664 | 11.28    | Cold lay tarmac - Bench E End  |
| 22/12/2023 | GoCollaborate Limited          | FP665 | 1,110.00 | Consultation for NDP reg 14    |

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|------------------|--------------------------------|------------------|--------------------|--------------------------------|
| 22/12/2023       | Teamwork Leaflet Distribution  | FP666            | 308.75             | newsletter distrib- redruth    |
| 22/12/2023       | X-Act Management Ltd           | FP667            | 91.00              | A4 colour prints x 182         |
| 22/12/2023       | Cormac Solutions Ltd           | FP668            | 1,847.39           | Hire charges                   |
| 22/12/2023       | Mayor's Travel/Subsistence All | FP669            | 5.00               | P/Ledger Electronic Payment    |
| 22/12/2023       | HBH Woolacotts                 | FP670            | 30.00              | Fridge collection & recycle    |
| 22/12/2023       | Corserv Facilities Limited     | FP671            | 1,469.10           | Monthly cleaning charges       |
| 28/12/2023       | Net salaries December 2023     | FP675-694        | 35,170.27          | see attached schedule          |
| 05/01/2024       | Tee Electrical Ltd             | FP695            | 1,002.00           | Christmas Lights repairs       |
| 05/01/2024       | Truro Tractors Ltd             | FP696            | 81.69              | Brushcutter repairs            |
| 05/01/2024       | MacSalvors Ltd                 | FP697            | 199.19             | 7 MW Foam, caulk, paint        |
| 05/01/2024       | HMRC                           | FP698            | 10,739.81          | PAYE and NI for month 9        |
| 05/01/2024       | Cornwall Pension Fund          | FP699            | 10,664.99          | Contributions for month 9 Dec  |
| 05/01/2024       | Barbara Blake                  | FP700            | 4.80               | Home Library mileage           |
| 05/01/2024       | National Association of Local  | FP701            | 360.00             | Advert on NALC website Clerk   |
| 05/01/2024       | Cornwall Council               | FP702            | 720.00             | Occ Health sessions            |
| 05/01/2024       | Imelda Martin, Project Manager | FP703            | 423.75             | Neighbourhood Plan Dec 23      |
| 05/01/2024       | Warrior Warehouses             | FP704            | 15.56              | Lamp - Civic Centre            |
| 12/01/2024       | Cornwall Council               | FP705            | 1,289.68           | Advertisement                  |
| 12/01/2024       | Cornwall ALC Limited           | FP706            | 36.00              | Training - VAT Helen Bardle    |
| 12/01/2024       | ITEC Connect Limited           | FP707            | 24.79              | Meter readings                 |
| 12/01/2024       | Royal Mail Group Ltd           | FP708            | 1,010.34           | Door to door service           |
| 12/01/2024       | 5044354501 Pennon Water Servic | FP709            | 61.06              | Water Invoice                  |
| 12/01/2024       | Relyon Guarding & Security Ser | FP710            | 880.44             | Security Services              |
| 12/01/2024       | Cornwall Council               | FP711            | 20,000.00          | Refund of Grant-changing place |
| 12/01/2024       | EON Next Energy Limited        | FP712            | 67.20              | Electricity for Unit 6         |
| 12/01/2024       | The Green Waste Company        | FP713            | 24.00              | Waste charges                  |
| 12/01/2024       | Annie Grace Kitto              | FP714            | 2,100.00           | Toilet cleaning                |

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|--------------------------|--------------------------------|------------------|--------------------|--------------------------------|
| 12/01/2024               | Clearview Window Cleaning      | FP715            | 20.00              | Window Cleaning                |
| 12/01/2024               | Prime Surveys Limited          | FP716            | 1,320.00           | Surveys                        |
| 12/01/2024               | X-Act Management Ltd           | FP717            | 70.50              | A1 photo and lamination        |
| 12/01/2024               | GoCollaborate Limited          | FP718            | 735.00             | NDP design work for promo      |
| 12/01/2024               | Trinity Fire and Security Syst | FP719            | 340.94             | Annual Monitoring - Fire Alarm |
| 12/01/2024               | Control Print Limited          | FP720            | 456.00             | A6 postcards - Save The Date   |
| 19/01/2024               | Corserv Facilities Limited     | FP721            | 1,469.10           | Monthly cleaning charges       |
| 19/01/2024               | Jefferys Ltd                   | FP722            | 360.00             | Trewigie Cricket Ground report |
| 19/01/2024               | Tee Electrical Ltd             | FP723            | 688.80             | MMW - new elect supply         |
| 19/01/2024               | Skylite Associates Ltd         | FP724            | 1,410.00           | HR Services                    |
| 19/01/2024               | OFR Ltd                        | FP725            | 630.00             | Sadiz Swivel Chair x 3         |
| 19/01/2024               | Redruth Community Association  | FP726            | 300.00             | NDP room hire                  |
| 19/01/2024               | The Cumbria Clock Company Ltd  | FP727            | 228.00             | Town Clock service             |
| 19/01/2024               | Cornwall Council               | FP728            | 55.00              | Administration Charges         |
| 19/01/2024               | 5030282201 Pennon Water Servic | FP729            | 39.66              | Water and sewerage to 1 Dec    |
| 09/01/2024               | 3001434810 Total Energies Gas  | R44              | -179.27            | Purchase Ledger DDR Payment    |
| <b><u>Petty Cash</u></b> |                                |                  |                    |                                |
| 20/12/2023               | Claire C                       | PC32             | 8.00               | Tea and coffee for office      |
| 21/12/2023               | Katy Teare                     | PC32             | 10.38              | Get Crafty and diary for Lib   |
| 21/12/2023               | Petty cash                     | W/O              | 0.15               | Write off for foreign coins    |
| 09/01/2024               | Current/High Interest Accounts | paying in        | 200.00             | Petty cash banked              |

